

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

*Jim Storey, Chairperson
Dean Kapenga, Vice Chairperson*

BOARD PLANNING SESSION-AGENDA

Thursday, December 8, 2022, @ 9:00AM

County Services Building, Board Room

Virtual Meeting Options - Instructions **Attached**

DISTRICT 1

Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

9:00AM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Gale Dugan

PLEDGE OF ALLEGIANCE:

PUBLIC PARTICIPATION:

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

DISTRICT 2

Jim Storey
616-848-9767
jstorey@
allegancounty.org

DISTRICT 3

Max R. Thiele
269-673-4514
mthiele@
allegancounty.org

CLOSED SESSION: Tax Reversion

DISCUSSION ITEMS:

1. Boards & Commissions Appointments/Elections
2. Administrative Update

DISTRICT 4

Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

OTHER ITEMS:

PUBLIC PARTICIPATION:

FUTURE AGENDA TOPICS:

1. Administrative Update

DISTRICT 5

Tom Jessup
269-637-3374
tjessup@
allegancounty.org

DISTRICT 6

Gale Dugan
269-694-5276
gdugan@
allegancounty.org

ADJOURNMENT: Next Meeting—Thursday, January 5, 2023, 9:00AM @ COUNTY SERVICES BUILDING, BOARD ROOM.

DISTRICT 7

Rick Cain
269-744-7918
rcain@
allegancounty.org

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”



Allegan County Board of Commissioners

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: 120822, then #

- To raise your hand to speak, press *9
- To Mute and Unmute, press *6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: 120822

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

reCAPTCHA challenge:

- Checkbox: I'm not a robot
- Image grid: "Select all images with" (containing various street scenes)
- Buttons: "Verify" and "I'm not a robot" (with reCAPTCHA logo and "Privacy - Terms")

Registration button:

- Join Webinar in Progress

Footer navigation links:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

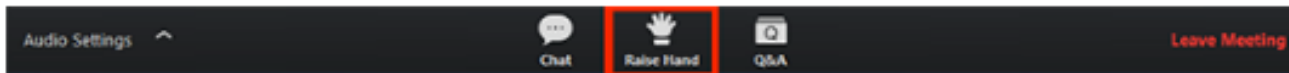
The screenshot shows the Zoom application interface. On the left, a vertical menu lists various settings: General, Video, Audio, Share Screen, Virtual Background, Recording, Statistics, Feedback, Keyboard Shortcuts, and Accessibility. A blue arrow labeled '1' points to the 'Audio' option in this menu. A second blue arrow labeled '2' points to the 'Remote Audio' option in a dropdown menu that appears below the 'Audio' menu item. The main window displays the 'Settings' panel for 'Audio'. Under the 'Speaker' section, 'Remote Audio' is selected in a dropdown menu. Below this, there are sliders for 'Output Level' and 'Volume'. Under the 'Microphone' section, 'Test Mic' is selected in a dropdown menu. Below this, there are sliders for 'Input Level' and 'Volume', and a checked checkbox for 'Automatically adjust volume'. At the bottom of the settings panel, there are several unchecked checkboxes: 'Use separate audio device to play ringtone simultaneously', 'Automatically join audio by computer when joining a meeting', and 'Mute my microphone when joining a meeting'. There are also two checked checkboxes: 'Press and hold SPACE key to temporarily unmute yourself' and 'Sync buttons on headset'. An 'Advanced' button is located at the bottom right of the settings panel. In the background, a meeting document is visible with the following text: 'Economic Development — Greg King, Director', 'ADMINISTRATIVE REPORTS:', 'CONSENT ITEMS:', and '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. A contact card for Mark DeYoung is also visible: 'DISTRICT 4', 'Mark DeYoung', '616-318-9612', 'mdeyoung@allegancounty.org'. At the bottom of the screen, there is a meeting control bar with icons for 'Chat', 'Raise Hand', and 'Q&A'. The 'Audio Settings' label is visible in the bottom left corner of the meeting control bar.

STEP 5: Raise hand to be recognized to speak.

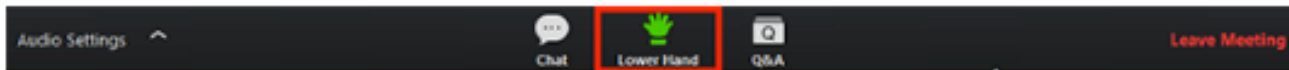
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document title is "BOARD OF COMMISSIONERS MEETING – AGENDA". The agenda items are listed by district: DISTRICT 1 (Dean Kasperge), DISTRICT 2 (Jim Storey), DISTRICT 3 (Max R. Thiele), and DISTRICT 4 (Mark DeYoung). The agenda items include "Virtual Meeting – Connectivity Instructions Attached", "1PM CALL TO ORDER:", "ROLL CALL:", "OPENING PRAYER:", "PLEDGE OF ALLEGIANCE:", "COMMUNICATIONS: Attached", "APPROVAL OF MINUTES: Attached", "PUBLIC PARTICIPATION:", "ADDITIONAL AGENDA ITEMS:", "APPROVAL OF AGENDA:", "PRESENTATIONS:", "PROCLAMATIONS:", "INFORMATIONAL SESSION: Attached", and "ADMINISTRATIVE REPORTS:". At the bottom of the document viewer, it shows "PAGE 1 OF 2" and "251 WORDS". Below the document viewer is a Zoom meeting control bar with icons for "Audio Settings", "Chat", "Raise Hand", and "Q&A". A red "Leave Meeting" button is located in the bottom right corner of the control bar, with a large blue arrow pointing to it.

ALLEGAN COUNTY BOARDS & COMMISSIONS - APPOINTMENTS			TERM EXPIRES	BOARD ACTION
AREA COMMUNITY SERVICES EMPLOYMENT & TRAINING COUNCIL			1 year term	
Governing Board:	<u>B/C Chairperson Jim Storey</u>		12/31/2022	2/10/2022
		344 W 35th Holland, MI 49423		
	<u>Mark DeYoung</u>	County Commissioner 4169 Hickory Street Dorr, MI 49323	12/31/2022	12/9/2021
BROWNFIELD REDEVELOPMENT AUTHORITY			3 year term	
Application REC 12/2/22 S. Dixon	Suzanne Dixon		12/31/2022	12/12/2019
		P.O. Box 442 Douglas, MI 49406		
Application REC 12/2/22 N. Breedveld	Nick Breedveld		12/31/2022	12/12/2019
		1101 Barton Street Otsego, MI 49078		
	<u>Gale Dugan</u>		12/31/2022	12/12/2019
Application REC 12/2/22 A. Gonzales	VACANCY		12/31/2021	12/13/2018
	VACANCY		12/31/2019	12/8/2016
COMMUNITY ECONOMIC DEVELOPMENT STRATEGIES COMMITTEE			1 year term	
	<u>Rick Cain</u>		12/31/2022	12/9/2021
		2554 East Selkirk Lake Shelbyville, MI 49344		
Application REC 12/2/22 N. Balgoyen	Nora Balgoyen- Williams - Public Sector Rep.		12/31/2022	12/9/2021
		2188 36th St Allegan, MI 49010		
PARKS ADVISORY BOARD			3 year term	
Application REC 11/4/22 J. Driscoll	VACANCY		12/31/2024	12/9/2021
Application REC 12/2/22 J. Clark	John M. Clark		12/31/2022	10/24/2019
		3420 Bryans Way Allegan, MI 49010		
	VACANCY		12/31/2022	12/12/2019
	<u>Mark DeYoung</u>		12/31/2022	12/12/2019
	Jackie Metz		12/31/2022	12/12/2019
		4066 102nd Ave Allegan, MI 49010		
	VACANCY		12/31/2022	12/12/2019
Application REC 11/4/22 P. Brown	Pam Brown		12/31/2022	12/10/2020
		2295 114th Ave Allegan, MI 49010		
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)			2 year term	
	<u>Jim Storey</u> --County Commissioner		12/31/2022	11/7/2019
		344 W 35th Holland, MI 49423		
Application REC 11/4/22 S. Corbin	Scott Corbin--Local Emergency Management Official		12/31/2022	11/7/2019
		3271 - 122nd Avenue Allegan, MI 49010		
Application REC 11/4/22 W. Wisner	Whitney Wisner--Communications/Dispatch		12/31/2022	11/7/2019
		3271 122nd Ave Allegan, MI 49010		
Application REC 11/4/22 B. Mitchell	Brant Mitchell--Tribal Government		12/31/2022	11/7/2019
		1743 142nd Avenue Dorr, MI 49323		

				BOARD
Application REC 11/4/22 R. Rapp	VACANCY--Health	3255 - 122nd Avenue Allegan, MI 49010	12/31/2022	11/7/2019
	VACANCY--Education		12/31/2022	11/7/2019
Application REC 11/4/22 B. Apelgren	Brett Apelgren -- Information Coordinator	3271 122nd Avenue Allegan, MI 49010	12/31/2022	11/7/2019
Application REC 11/4/22 R. Cronk	Ryan Cronk--EMS	411 Naomi Plainwell, MI 49080	12/31/2022	11/7/2019
Application REC 11/4/22 K. Disselkoen	VACANCY--Law Enforcement			
Application REC 11/4/22 M. Larsen	Mike Larsen--Law Enforcement	640 River Street Allegan, MI 49010	12/31/2022	11/7/2019
Application REC 11/4/22 H. Miller	Heather Miller--Training	5900 Byron Center Ave Wyoming, MI 49519	12/31/2022	11/7/2019
Application REC 11/4/22 B. Weber	Brandon Weber - Firefighter	1727 106th Otsego, MI 49078	12/31/2022	11/7/2019
Application REC 11/4/22 J. Hamman	Jennifer Hamman--Community Organization	3347 125th Avenue Allegan, MI 49010	12/31/2022	11/7/2019
Application REC 11/4/22 D. Goyings	David Goyings--Organized Labor	1451 Timber Ridge Bay Dr Allegan, MI 49010	12/31/2022	11/7/2019
	VACANCY--Media Rep		12/31/2022	11/7/2019
Application REC 11/4/22 J. Sharpe	John Sharpe--Transportation	1308 Lincoln Rd Allegan, MI 49010	12/31/2022	11/7/2019
Application REC 11/4/22 M. Vandenberg	Mike VanDenBerg--Agriculture	381 8th Street Plainwell, MI 49080	12/31/2022	11/7/2019
Application REC 11/4/22 A. Yard	Alexander Yard--Member At-Large	533 Columbia Ave, #221 Holland, MI 49423	12/31/2022	11/5/2020
Application REC 11/4/22 R. Koch	Richard Koch--Environmental	303 Park Street Wayland, MI 49348	12/31/2022	11/7/2019
Application REC 11/4/22 S. Ritsema	Shellie Ritsema--Facilities	70 W 48th Street Holland, MI 49423	12/31/2022	11/7/2019
MACATAWA AREA COORDINATING COUNCIL (MACC)			1 year term	
	<u>Jim Storey</u>		12/31/2022	12/9/2021
	Alternate: <u>Dean Kapenga</u>		12/31/2022	12/9/2021
PUBLIC WORKS, BOARD OF			3 year term	
Per 7/14/22 BOC Inquiry, MCL 123.732, Section 2 (3) - the board of public works shall consist of 5, 7, or 9 members.				
	Steve Schulz	3255 118th Avenue Allegan, MI 49010	12/31/2022	12/12/2019
	VACANCY			
COMMUNITY ACTION OF ALLEGAN COUNTY (formerly ACRDC)			1 year term	
	<u>Dean Kapenga</u>		12/31/2022	12/9/2021
	<u>Jim Storey</u>		12/31/2022	12/9/2021

			BOARD
SOLID WASTE PLANNING COMMITTEE (ACT 641)			2 year term
Application REC 12/2/22 D. Webster	Denise Webster--General Public Rep 6546 Sanctuary Trail Saugatuck, MI 49453	12/31/2022	5/27/2021
	Daniel DeFranco--Environ. Int. Group Rep. 6122 Old Allegan Rd. Saugatuck, MI 49453	12/31/2022	5/27/2021
	VACANCY--Solid Waste Industry Rep.	12/31/2020	12/13/2018
	VACANCY--Township Rep.	12/31/2019	12/14/2017
	VACANCY--Solid Waste Rep.	12/31/2019	12/14/2017
	William Walker--General Public Rep. 242 Cutler Street Allegan, MI 49010	12/31/2022	2/24/2022
	<u>Gale Dugan</u> --County Commissioner	12/31/2022	12/10/2020
Application REC 11/4/22 R. Rapp	Randy Rapp--Environmental Int. Group Rep. 3444 Elk Dr. Zeeland, MI 49464	12/31/2022	11/5/2020
	VACANCY--Industrial Waste Generator Rep.	12/31/2020	12/13/2018
	Norman Taylor--City Gov. Rep. 718 Wild Flower Dr. Wayland, MI 49348	12/31/2022	10/28/2021
TOURIST COUNCIL			3 year term
Application REC 11/4/22 M. Brower	VACANCY	12/31/2022	12/12/2019
Application REC 11/4/22 R. Burn	Richard H. Burn 1312 St Andrews Dr. Holland, MI 49423	12/31/2022	12/12/2019
Application REC 12/2/22 P. Johnson	Deborah Laraway P O Box 164 Pullman, MI 49450	12/31/2022	12/12/2019
Application REC 12/2/22 D. Laraway			
WEST MICHIGAN REGIONAL AIRPORT AUTHORITY			2 year term
	<u>Jim Storey</u>	12/31/2022	2/10/2022
	Alternate: <u>Dean Kapenga</u>	12/31/2022	2/10/2022
WEST MICHIGAN REGIONAL PLANNING COMMISSION			1 year term
	<u>Tom Jessup</u>	12/31/2022	12/9/2021
	Robert J. Sarro 3283 122nd Avenue Allegan, MI 49010	12/31/2022	3/10/2022
Application REC 11/4/22 J. Pierce	Amanda Murray	12/31/2022	3/10/2022
911 OPERATIONAL POLICY & PROCEDURE COMMITTEE--Chair appoints.			2 year term
	VACANCY--Emergency Services	7/31/2023	6/24/2021
MULTI-AGENCY COLLABORATIVE COMMITTEE			
	<u>Jim Storey</u>	12/31/2022	12/9/2021

ALLEGAN COUNTY BOARDS & COMMISSIONS - ELECTIONS		TERM EXPIRES	BOARD ACTION
CASINO LOCAL REVENUE SHARING BOARD		2 year term	
	<u>Rick Cain</u>	12/31/2022	12/10/2020
COMMISSION ON AGING		3 year term	
	<u>Dean Kapenga</u>	12/31/2022	12/12/2019
Application REC 11/4/22 L. Ladenburger	Larry Ladenburger - Senior Representative 2723 106th Avenue Allegan, MI 49010	12/31/2022	12/12/2019
Application REC 11/4/22 S. Heavener Application REC 11/4/22 M. Campbell	Sally Heavener - At-Large Representative 111 E. 33rd Street Holland, MI 49423	12/31/2022	4/22/2021
ROAD COMMISSION		6 year term	
Application REC 11/4/22 J. Rybicki	James Rybicki 71 129th Avenue Wayland, MI 49348	12/31/2022	1/26/2017
ECONOMIC DEVELOPMENT COMMISSION		3 year term	
Downtown Rep	Denise Siegel	12/31/2022	4/22/2021
Application REC 12/2/22 D. Siegel	211 N Main Street Plainwell, MI 49080		
Mfg./Industry Rep	VACANCY	12/31/2021	12/13/2018
Real Estate/ Development Rep	Matt Smith	12/31/2022	8/25/2022
Application REC 11/4/22 M. Smith	3040 122nd Avenue Allegan, MI 49010		
Work Force Development	Michelle Krcatovich	12/31/2022	12/12/2019
Application REC 12/2/22 M. Krcatovich	3300 120th Avenue Allegan, MI 49010		
Non-Profit	Stephanie Calhoun	12/31/2022	7/14/2022
Application REC 11/4/22 S. Calhoun	112 Locust Street Allegan, MI 49010		
Recreation/Tourism	VACANCY	12/31/2022	12/12/19

ALLEGAN COUNTY BOARDS & COMMISSIONS - INVOLVES JUDGE		TERM EXPIRES	BOARD ACTION
BOUNDARY COMMISSION --Probate Judge appoints. Gale Dugan - Twp. Rep.		3 year term 12/31/2022	10/29/2019
	318 21st Street Otsego, MI 49078		
JURY BOARD --Circuit Judges recommends/Board appoints VACANCY		6 year term 3/31/2025	2/28/2019
SOLDIERS/SAILORS RELIEF COMMISSION --Probate Judge appoints. Peter Antkoviak, II		3 year term 12/31/2022	10/31/2019
	416 Hubbard Street Allegan, MI 49010		
	John Tyrrell	12/31/2022	10/20/2019
	2640 M40 Allegan, MI 49010		
	VACANCY	12/31/2022	10/31/2019