

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

*Jim Storey, Chairperson  
Dean Kapenga, Vice Chairperson*

---

## **BOARD OF COMMISSIONERS MEETING – AGENDA**

Thursday, December 8, 2022 – 1PM  
County Services Building – Board Room  
Virtual Connectivity Options **Attached**

**DISTRICT 1**  
Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

1PM

**CALL TO ORDER:**

**ROLL CALL:**

**OPENING PRAYER:** Commissioner Gale Dugan

**PLEDGE OF ALLEGIANCE:**

**PUBLIC HEARING:** None

**COMMUNICATIONS:** Attached

**APPROVAL OF MINUTES:**

November 10, 2022

**PUBLIC PARTICIPATION:**

**ADDITIONAL AGENDA ITEMS:**

**APPROVAL OF AGENDA:**

**PRESENTATIONS:** None

**PROCLAMATIONS:**

**INFORMATIONAL SESSION:** None

**ADMINISTRATIVE REPORTS:**

**DISTRICT 2**  
Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

**DISTRICT 3**  
Max R. Thiele  
269-673-4514  
mthiele@  
allegancounty.org

**DISTRICT 4**  
Mark DeYoung  
616-318-9612  
mdeyoung@  
allegancounty.org

### **CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (11/18/22 & 11/25/22 & 12/2/22 & 12/9/22)

**DISTRICT 5**  
Tom Jessup  
269-637-3374  
tjessup@  
allegancounty.org

---

### **ACTION ITEMS:**

1. Board of Commissioners—accept Donation Program changes

**DISTRICT 6**  
Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

---

### **DISCUSSION ITEMS:**

1. Finance—appoint 2023 Survey and Remonumentation Peer Review Group (219-773)
2. 911 Policy Board—approve amended By-Laws (220-299)
3. Board of Commissioners—maintain Board of Commissioner Officers until Organizational Meeting

**DISTRICT 7**  
Rick Cain  
269-744-7918  
rcain@  
allegancounty.org

---

**NOTICE OF APPOINTMENTS & ELECTIONS:** Attached

**ELECTIONS:** Attached

**APPOINTMENTS:** Attached

#### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

**PUBLIC PARTICIPATION:**

**FUTURE AGENDA ITEMS:**

**REQUEST FOR PER DIEM/MILEAGE:**

**BOARDS AND COMMISSIONS REPORTS:**

**ROUND TABLE:**

**CLOSED SESSION:** None scheduled

**ADJOURNMENT:** Next Meeting – January 5, 2023 @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**



# Allegan County Board of Commissioners

# STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: 120822, then #

- To raise your hand to speak, press \*9
- To Mute and Unmute, press \*6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: 120822

<Continue with the rest of the instructions>

# STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name \*
- Last Name \*
- Email Address \*
- Confirm Email Address \*

Additional elements:

- A checkbox labeled "I'm not a robot" next to a reCAPTCHA logo.
- A blue button labeled "Join Webinar in Progress".
- A reCAPTCHA challenge grid with the instruction "Select all images with" and a "VERIFY" button.

Footer navigation links:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



# STEP 4: Adjust audio settings (if needed)

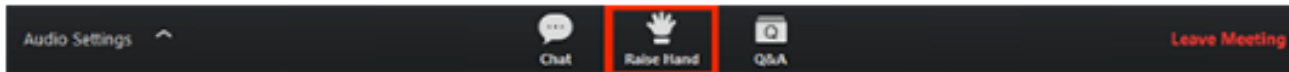
The image shows a Zoom meeting interface with the 'Settings' window open to the 'Audio' tab. A vertical black bar on the left side of the meeting window has a blue arrow labeled '1' pointing to it. A blue arrow labeled '2' points from the 'Audio' tab in the settings window to the meeting content area. The meeting content area displays the name 'Economic Development - Greg King, Director' and 'ADMINISTRATIVE REPORTS:'. Below this, it says 'CONSENT ITEMS:' followed by a list item: '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. The 'Settings' window shows the 'Speaker' section with 'Test Speaker' selected and 'Remote Audio' in a dropdown menu. The 'Volume' slider is set to approximately 80%. The 'Microphone' section has 'Test Mic' selected. The 'Volume' slider is also set to approximately 80%. There are several checkboxes: 'Automatically adjust volume' (checked), 'Use separate audio device to play ringtone simultaneously' (unchecked), 'Automatically join audio by computer when joining a meeting' (unchecked), 'Mute my microphone when joining a meeting' (unchecked), 'Press and hold SPACE key to temporarily unmute yourself' (checked), and 'Sync buttons on headset' (checked). An 'Advanced' button is visible at the bottom right of the settings window. At the bottom of the meeting window, there are icons for 'Chat', 'Raise Hand', and 'Q&A'. The 'Audio Settings' label is visible at the bottom left of the meeting window.

# STEP 5: Raise hand to be recognized to speak.

- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



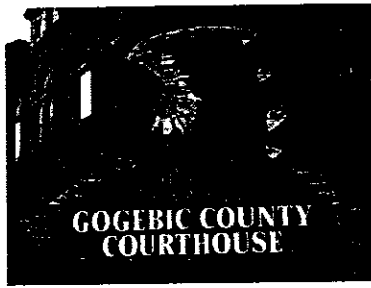
2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.





# STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is a "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409\_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for Jim Storey and Gale Dugan. The agenda items are listed under "BOARD OF COMMISSIONERS MEETING - AGENDA", including District 1 through 4 details and a central list of items like "CALL TO ORDER", "ROLL CALL", "OPENING PRAYER", "PLEDGE OF ALLEGIANCE", "COMMUNICATIONS", "APPROVAL OF MINUTES", "PUBLIC PARTICIPATION", "ADDITIONAL AGENDA ITEMS", "PRESENTATIONS", "PROCLAMATIONS", "INFORMATIONAL SESSION", and "ADMINISTRATIVE REPORTS". At the bottom of the document viewer, it says "PAGE 1 OF 2 251 WORDS" and a zoom level of "100%". Below the document viewer is a dark Zoom meeting control bar with icons for "Audio Settings", "Chat", "Raise Hand", and "Q&A". A red "Leave Meeting" button is located in the bottom right corner of the control bar, with a large blue arrow pointing towards it.



# BOARD OF COUNTY COMMISSIONERS

Gogebic County

200 N. Moore St.

Bessemer, Michigan 49911

## GOGEBIC COUNTY BOARD OF COMMISSIONERS RESOLUTION # 2022-16

### **Urging State Legislature to Amend the Michigan Auto Insurance Reform Act to Amend the Reimbursement Cap for Auto Accident Victims and Home Health Care**

**WHEREAS** the Michigan No-Fault Auto Insurance Reform Act of 2019 introduced a fee cap, which took final effect on July 1, 2021; this cap set percentage limits on how much residential care facilities, home health care providers, and other persons can be reimbursed for providing treatment/care to auto accident victims; and

**WHEREAS** these reimbursement caps are 55% of the reimbursement rates that Home Care Providers were collecting in 2019;

**WHEREAS**, 55% of a Home Health Care provider's 2019 collections, is an unsustainable reimbursement cap to continue caring for catastrophically injured individuals following an auto accident; and

**NOW THEREFORE BE IT RESOLVED** that the Gogebic County Board of Commissioners hereby urges the Michigan Legislature to amend the Michigan No-Fault Auto Insurance Reform Act to address a sustainable fee cap (i.e. Michigan's Workman's Compensation Fee Cap for Ancillary Services) for Home Health Care providers, in order to uphold these benefits that have been paid for by the survivors who are currently receiving and who will receive in-home, long-term care, when purchasing

District 1

District 2

District 3

District 4

District 5

District 6

District 7

Dan Siirila

Tom Laabs

Jim Byrns  
Vice Chair

Jim Lorensen  
Chair

Joe Bonovetz

Bob Orlich

George Peterson III

an Unlimited PIP Auto Insurance policy, paid by the Michigan Catastrophic Claims Association.

**BE IT FURTHER RESOLVED** that the Gogebic County Clerk/Register of Deeds is requested to forward copies of the adopted resolution to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority Leader, the members of the Gogebic County delegation to the Michigan Legislature, and the other 82 counties of Michigan as Commissioner Correspondence.


Adopted this 9th day of NOV, 2022

ROLL CALL VOTE:

YEAS:

NAYS:

ABSENT:



JAMES A. LORENSON

Chairman

District 1

District 2

District 3

District 4

District 5

District 6

District 7

Dan Siirila

Tom Laabs

Jim Byrns  
Vice Chair

Jim Lorensen  
Chair

Joe Bonovetz

Bob Orlich

George Peterson III

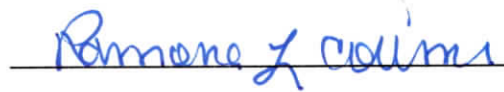
STATE OF MICHIGAN)

) SS

COUNTY OF GOGEBIC)

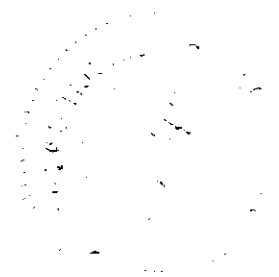
I, Ramona L. Collins, Clerk of the County of Gogebic, and the Gogebic County Board of Commissioners, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Board at a regular meeting on November 9, 2022.

In witness whereof I have hereunto set my hand and affixed the Seal of the County of Gogebic, on this 10th day of November, 2022, at Bessemer, Michigan.



Ramona L. Collins  
Clerk/Register of Deeds





**CLYDE TOWNSHIP  
ALLEGAN COUNTY, MICHIGAN**

**RESOLUTION OPPOSING RELOCATION OF THE ALLEGAN COUNTY OFFICES**

At a Regular Meeting of the Clyde Township (the "Township") Board, Allegan County, Michigan, held Nov. 9, 2022, at 7 p.m.

PRESENT: Larsen, McLeod, Giles, McKellips, Onken

ABSENT: None

The following resolution was offered by Onken and supported by McKellips

**WHEREAS**, the City of Allegan, which is located within Allegan Township, is the county seat for the County of Allegan; and

**WHEREAS**, Michigan law, including specific provisions of the Michigan Constitution, can require certain county offices to have a principal office in the county seat. *Kyes v Allegan Cnty Bd of Com'rs*, 54 Mich App 741, 743; 221 NW2d 449 (1974); Const 1963, art 7 § 5; and

**WHEREAS**, the Drain Code also mandates that the principal office of the drain commissioner must be located and maintained at the county seat. MCL 280.27; and

**WHEREAS**, under the County Board of Commissioners Act, Act 156 of 1851, MCL 46.17, a county seat may only be relocated if the removal and new location are approved by a two-thirds vote of an elected county board of commissioners and by a majority of a county's qualified electors. MCL 46.17; and

**WHEREAS**, the Allegan County Board of Commissioners has expressed a desire to relocate several county offices, including the Offices of the Allegan County Clerk, Drain Commissioner, Treasurer and Register of Deeds, to the Dumont Complex, which is outside of the current boundaries of the county seat; and

**WHEREAS**, the County of Allegan is considering whether to relocate several county offices to the Dumont Complex, which is currently outside of the boundaries of the City of Allegan, the current county seat; and

**WHEREAS**, after careful review, the Township opposes relocating any county offices currently operating in the City of Allegan to the Dumont Complex because the Dumont Complex is approximately five miles away from the current location of the county seat. The Township believes that relocation of these offices would cause undue hardship, cost, and confusion. The Township opposes any amendment or modification to the current location of these county offices from the City of Allegan.

**NOW, THEREFORE, THE CLYDE TOWNSHIP BOARD RESOLVES:**

1. The Township opposes any relocation of county offices currently operating in the county seat, the City of Allegan to the Dumont Complex. The Township also supports maintaining the county seat's current location.

2. The Township finds that preserving the county seat's current boundaries and refraining from relocating principal County offices would be in the best interest of the health, safety, and welfare of the Township.

3. The Township opposes any decision or vote aimed at amending the boundaries of the county seat to include the Dumont Complex or the relocation of county offices outside of the current boundaries of the county seat.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution shall be and they are rescinded.

**Roll call vote:**

YEAS: Larsen, McLeod, Giles, McKellips, Onken

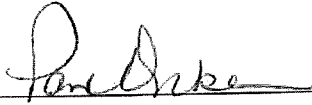
NAYS: None

The Supervisor declared the above Resolution adopted.

**CERTIFICATION**

STATE OF MICHIGAN )  
                                          )  
COUNTY OF ALLEGAN )

I, Pam Onken, the duly qualified and acting Clerk of Clyde Township, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Clyde Township Board at a meeting held on Nov. 9, 2022 at Allegan, Michigan.



Clerk

8

**TROWBRIDGE TOWNSHIP  
ALLEGAN COUNTY, MICHIGAN**

**RESOLUTION OPPOSING RELOCATION OF THE ALLEGAN COUNTY OFFICES**

At a Regular Meeting of the Trowbridge Township (the "Township") Board, Allegan County, Michigan, held 11/3, 2022, at 7 p.m.

PRESENT: TRUSTEE HAVEMAN, TRUSTEE EMMONS, TREASURER KURTZ, SUPERVISOR KAYLOR, CLERK ANGLE

ABSENT: NONE

The following resolution was offered by CLERK ANGLE and supported by TREASURER KURTZ.

**WHEREAS**, the City of Allegan, which is located within Allegan Township, is the county seat for the County of Allegan; and

**WHEREAS**, Michigan law, including specific provisions of the Michigan Constitution, can require certain county offices to have a principal office in the county seat. *Kyes v Allegan Cnty Bd of Com'rs*, 54 Mich App 741, 743; 221 NW2d 449 (1974); Const 1963, art 7 § 5; and

**WHEREAS**, the Drain Code also mandates that the principal office of the drain commissioner must be located and maintained at the county seat. MCL 280.27; and

**WHEREAS**, under the County Board of Commissioners Act, Act 156 of 1851, MCL 46.17, a county seat may only be relocated if the removal and new location are approved by a two-thirds vote of an elected county board of commissioners and by a majority of a county's qualified electors. MCL 46.17; and

**WHEREAS**, the Allegan County Board of Commissioners has expressed a desire to relocate several county offices, including the Offices of the Allegan County Clerk, Drain Commissioner, Treasurer and Register of Deeds, to the Dumont Complex, which is outside of the current boundaries of the county seat; and

**WHEREAS**, the County of Allegan is considering whether to relocate several county offices to the Dumont Complex, which is currently outside of the boundaries of the City of Allegan, the current county seat; and

**WHEREAS**, after careful review, the Township opposes relocating any county offices currently operating in the City of Allegan to Dumont Complex because the Dumont Complex is approximately five miles away from the current location of the county seat. The Township believes that relocation of these office would cause undue hardship, cost, and confusion. The Township opposes any amendment or modification to the current location of these county offices from the City of Allegan.

**NOW, THEREFORE, THE TROWBRIDGE TOWNSHIP BOARD RESOLVES:**



1. The Township opposes any relocation of county offices currently operating in the county seat, the City of Allegan to the Dumont Complex. The Township also supports maintaining the county seat's current location.

2. The Township finds that preserving the county seat's current boundaries and refraining from relocating principal County offices would be in the best interest of the health, safety, and welfare of the Township.

3. The Township opposes any decision or vote aimed at amending the boundaries of the county seat to include the Dumont Complex or the relocation of county offices outside of the current boundaries of the county seat.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution shall be and they are rescinded.

**Roll call vote:**

YEAS: HAVEMAN, EMMONS, KURTZ, ANGLE

NAYS: KAYLOR

The Supervisor declared the above Resolution adopted.

**CERTIFICATION**

STATE OF MICHIGAN   )  
                                          )  
COUNTY OF ALLEGAN   )

I, Steve Angle, the duly qualified and acting Clerk of Trowbridge Township, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Trowbridge Township Board at a meeting held on 11/3, 2022 at Allegan, Michigan.

  
\_\_\_\_\_  
Steve Angle, Clerk

# Ontonagon County Board of Commissioners

Courthouse, 725 Greenland Road

Ontonagon, MI 49953

Telephone (906) 884-4255

Fax (906) 884-6796

**Chairperson:** Carl Nykanen  
**Vice Chairperson:** John Cane

**Commissioners:** Richard Bourdeau  
Robert Nousiainen  
Marlene Broemer

## Resolution # 2022-12

### Urging State Legislature to Amend the Michigan Auto Insurance Reform Act to Amend the Reimbursement Cap for Auto Accident Victims and Home Health Care.

**WHEREAS** the Michigan No-Fault Auto Insurance Reform Act of 2019 introduced a fee cap, which took final effect on July 1, 2021; this cap set percentage limits on how much residential care facilities, home health care providers, and other persons can be reimbursed for providing treatment/care to auto accident victims; and

**WHEREAS** these reimbursement caps are 55% of the reimbursement rates that Home Care Providers were collecting in 2019;

**WHEREAS**, 55% of a Home Health Care provider's 2019 collections, is an unsustainable reimbursement cap to continue caring for catastrophically injured individuals following an auto accident; and

**NOW THEREFORE BE IT RESOLVED** that the Ontonagon County Board of Commissioners hereby urges the Michigan Legislature to amend the Michigan No-Fault Auto Insurance Reform Act to address a sustainable fee cap (i.e. Michigan's Workman's Compensation Fee Cap for Ancillary Services) for Home Health Care providers, in order to uphold these benefits that have been paid for by the survivors who are currently receiving and who will receive in-home, long-term care, when purchasing an Unlimited PIP Auto Insurance policy, paid by the Michigan Catastrophic Claims Association.

**BE IT FURTHER RESOLVED** that the Ontonagon County Clerk/Register of Deeds is requested to forward copies of the adopted resolution to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority Leader, the members of the Ontonagon County delegation to the Michigan Legislature, and the other 82 counties of Michigan as Commissioner Correspondence.

By motion of Commissioner Nousiainen supported by Commissioner Broemer and carried, resolution declared adopted.

AYES: Nousiainen, Broemer, Bourdeau, Cane & Nykanen

NAYS: None

ABSENTIONS: None

ABSENT: None



Carl R. Nykanen, Board Chair

An Equal Employment Opportunity Employer

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the sixteenth day of November 2022, at 4:00 p.m.

PRESENT: Hurlburt, Musta, Townsend, Adams, Bush, Theobald, Baughan, Potter & Taylor.

ABSENT: None.

The following resolution was offered by Commissioner Adams and supported by Commissioner Bush.

**RESOLUTION NO. 22-24**  
**SUPPORT FOR ECONOMIC IMPACT STUDY CONSUMERS ENERGY DAMS**

**WHEREAS**, on August 9, 2022, Consumers Energy announced it will "gather opinions from the public about the about the 13 dams they own and operate on five Michigan rivers to help guide their decisions about the future of those electric generating facilities; and

**WHEREAS**, the Hodenpyle Dam in Manistee County has a significant impact on the economic wellbeing of our county; and

**WHEREAS**, members of the public and local leaders have expressed great concern regarding the potential removal of this hydro facilities/dam; and

**WHEREAS**, the Board of Commissioners believes that Hodenpyle Pond is an integral part of the character of our region and should be preserved for the economic, recreational, and esthetic impact it brings, and

**WHEREAS**, to quantify the potential economic impact of the decommissioning of the 13 listed dams it is necessary that reliable and objective data is obtained relative to the operating costs and true economic impact of each of the dams to their local communities, and

**WHEREAS**, Consumers Energy benefited from using Michigan's natural resources for more than 100 years; now

**THEREFORE, BE IT RESOLVED**, that the Wexford County Board of Commissioners believes Consumers Energy has a responsibility to fund state-wide economic environmental studies by an independent consultant with expertise in these subject to obtain an accurate picture of the true economic and environmental impacts to the Stae of Michigan and Wexford County.

**BE IT FURTHER RESOLVED**, the Wexford County Board of Commissioners further supports the exploration of other funding sources for these studies including but not limited to State and Federal grants.

**BE IT FURTHER RESOLVED**, that the Clerk is requested to provide a copy of this resolution to the Boards of Commissioners of Alcona, Allegan, Ionia, Iosco, Manistee, Mecosta, Newaygo, Oscoda, Counties, State Representative Michele Hoytenga, and Senator Rick Outman.


A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: Bush, Theobald, Baughan, Potter, Hurlburt, Musta, Townsend, Adams, & Taylor.

NAYS: None.

**RESOLUTION DECLARED ADOPTED.**

  
\_\_\_\_\_  
Gary Taylor, Chairman, Wexford County Board of Commissioners

  
\_\_\_\_\_  
Alaina M. Nyman, County Clerk

STATE OF MICHIGAN     )  
                                          ) ss.  
COUNTY OF WEXFORD    )

I hereby certify that the foregoing is a true and complete copy of Resolution 22-24 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on November 16, 2022 and I further certify that public notice of such meeting was given as provided by law.

  
\_\_\_\_\_  
Alaina M. Nyman, County Clerk

MARTIN TOWNSHIP  
ALLEGAN COUNTY, MICHIGAN  
RESOLUTION NO. 2022-15

**A RESOLUTION OF RECOMMENDATION  
TO THE ALLEGAN COUNTY 911 POLICY AND PROCEDURE BOARD  
TO RECONSIDER THEIR PRE-ALERT TRIAL PERIOD**

WHEREAS, the Allegan County 911 Policy and Procedure Board approved a trial period of implementing pre-alerts for medical emergencies across Fire Departments in Allegan County at the recommendation of the Allegan County Fire Chief's Association (ACFCA) on August 1st, 2022, and

WHEREAS the procedure was begun to send pre-alerts for all Priority 1, 2 and 3 medicals calls, regardless of the level of EMS services provided by individual local fire departments, and

WHEREAS, the Martin Township (MFD) currently and historically have only run Priority 1 and 2 medicals and not 3s, and

WHEREAS, the effect of the pre-alert trial program through Allegan County dispatch has confused and frustrated MFD firefighters with excessive and needless alerts, leading to on-call firefighters turning off pagers, and

WHEREAS, the ACFCA's has passed a recommendation to the 911 Policy and Procedure Board requesting to continue the pre-alert trial program is damaging to the MFD's response times and availability of firefighters to respond to emergencies, and will only worsen with the upcoming vehicle slide offs in the winter months, and

THEREFORE, the Township Board of Martin requests for the 911 Policy and Procedure Board to reconsider the pre-alert program and terminate it immediately in hopes of retaining firefighter's engagement to their pagers and calls.

YEAS: *Leep, Sipple, Schipper, Smit and Tiemeyer*

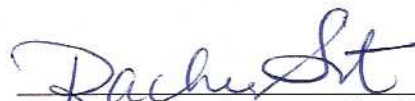
NAYS:

ABSTAIN:

ABSENT:

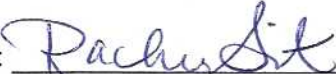
RESOLUTION DECLARED .

Dated: November 9, 2022

  
\_\_\_\_\_  
Rachelle Smit, Township Clerk

CERTIFICATE

I, Rachelle Smit, the duly appointed clerk of the Township of Martin do hereby certify the foregoing is a true and complete copy of a resolution adopted by the Martin Township Board at a regular meeting held Wednesday, November 9, 2022, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

Attest:   
Rachelle Smit, Township Clerk

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

## INDEX

NOVEMBER 10, 2022 SESSION

JOURNAL 70

<u>PAGE</u>	<u>ITEM</u>	<u>SUBJECT MATTER</u>
399	1	NOVEMBER 10, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL
399	2	PUBLIC PARTICIPATION - NO COMMENTS
399	3	APPROVAL OF AGENDA AS PRESENTED
399	4	PUBLIC HEALTH QUARTERLY REPORT
399	5	BREAK
399	6	SOLAR ENERGY PRESENTATIONS - CONSUMERS ENERGY & MICHIGAN STATE UNIVERSITY EXTENSION
399-400	7	REVIEW DONATION SECTION
400	8	SCHEDULE ORGANIZATIONAL MEETING
400	9	ADMINISTRATIVE UPDATE
400	10	PUBLIC PARTICIPATION - NO COMMENTS
400	11	CLOSED SESSION - WRITTEN ATTORNEY OPINION
400	12	RECONVENE FROM CLOSED SESSION
400	13	ADJOURNMENT UNTIL DECEMBER 8, 2022
400-401	14	NOVEMBER 10, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL
401	15	COMMUNICATIONS
401	16	APPROVAL OF MINUTES FOR OCTOBER 27, 2022
401	17	PUBLIC PARTICIPATION - NO COMMENTS
401	18	ADDITIONAL AGENDA ITEMS
401	19	APPROVAL OF AGENDA AS AMENDED
401-403	20	CLAIMS 11/4/22 AND 11/11/22

November 10, 2022 Session

403	21	FACILITIES MGMT - AWARD COUNTY SERVICE BUILDING UNINTERRUPTED POWER SUPPLY SYSTEM REPLACEMENT BID
403-404	22	RESOLUTION OF THANKS TO EMERGENCY SERVICES MANAGER SCOTT CORBIN
404-405	23	WATER STUDY WORKGROUP - AUTHORIZE REQUEST FOR PROPOSAL
405-406	24	BROADBAND ACTION WORKGROUP - AWARD BROADBAND WIRED INFRASTRUCTURE EXPANSION SERVICES #1062-22 BID
406	25	BREAK
406-407	26	BOARD OF COMMISSIONERS - COMMISSIONER COMPENSATION
407-408	27	BOARDS AND COMMISSIONS PER DIEM
409	28	BOC - BOARDS & COMMISSIONS PER DIEM & MILEAGE
409	29	APPOINTMENTS - HUMAN SERVICES BOARD
409	30	ADMINISTRATIVE UPDATE
409	31	PUBLIC PARTICIPATION - NO COMMENTS
409	32	ADJOURNMENT UNTIL DECEMBER 8, 2022



**MORNING SESSION****NOVEMBER 10, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on November 10, 2022 at 9:00 A.M. in accordance with the motion for adjournment of October 27, 2022, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

**PUBLIC PARTICIPATION - NO COMMENTS**

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADOPTED AS PRESENTED**

3/ Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**DISCUSSION ITEMS;****PUBLIC HEALTH QUARTERLY REPORT**

4/ Public Health Officer Joynes presented her quarterly report to the board.

**BREAK - 9:54 A.M.**

5/ Upon reconvening at 10:02 A.M., the following Commissioners were present: Commissioner Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Absent: None.

**SOLAR ENERGY PRESENTATIONS**

6/ Director of Renewable Products Eric Clinton from Consumers Energy presented on renewable solar energy offerings - solar gardens, large customer renewable program, MI Clean Air and renewable energy credits.

Extension Bioenergy Educator M. Charles Gould from Michigan State University Extension presented on the benefits of investing in solar energy.

**REVIEW DONATION SECTION OF BUDGET POLICY**

7/ Moved by Commissioner Thiele, seconded by Commissioner Dugan to take the review of the donation section of the budget policy off the table. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Dugan, seconded by Commissioner Cain to place the amendments to the donation section of the budget policy on the December 8, 2022 session as an action item. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

#### **SCHEDULE ORGANIZATIONAL MEETING**

8/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to schedule the Organizational Meeting for the Board of Commissioners to be held on January 5, 2022 at 9:00 A.M. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

#### **ADMINISTRATIVE REPORTS**

9/ Administrator Sarro noted his written report was submitted to Commissioners along with the 3<sup>rd</sup> quarter wellness report. Highlights included: facility master planning, county services building parking lot lights, financial stability, water study workgroup updates and the Veteran's stand down.

#### **PUBLIC PARTICIPATION - NO COMMENTS**

10/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

#### **CLOSED SESSION: WRITTEN ATTORNEY OPINION**

11/ Moved by Commissioner Thiele, seconded by Commissioner Dugan to recess to closed session to discuss written attorney opinion on the location of the county seat. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

#### **RECONVENE/ROLL CALL**

12/ Upon reconvening at 12:47 P.M., the following Commissioners were present: Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain.

#### **ADJOURNMENT UNTIL DECEMBER 8, 2022 AT 9:00 A.M.**

13/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adjourn until December 8, 2022 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 12:50 P.M. Yeas: 7 votes. Nays: 0 votes.

#### **AFTERNOON SESSION**

#### **NOVEMBER 10, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

14/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on November 10, 2022 at 1:00 P.M. in accordance with the motion for adjournment of October 27, 2022, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #5 Commissioner Jessup.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

- DIST #1 DEAN KAPENGA
- DIST #2 JIM STOREY
- DIST #3 MAX THIELE
- DIST #4 MARK DeYOUNG
- DIST #5 TOM JESSUP
- DIST #6 GALE DUGAN
- DIST #7 RICK CAIN

**COMMUNICATIONS**

15/ Deputy Clerk Tien noted to the board that they received the following communication:

- 1. Resolution from Newaygo County with support for an economic impact study of dams

**OCTOBER 27, 2022 SESSION MINUTES - ADOPTED**

16/ Moved by Commissioner Kapenga, seconded by Commissioner DeYoung to approve the minutes for the October 22, 2022 session as distributed. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

17/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADDITIONS**

18/ Chairman Storey asked if there were any additions or changes to the agenda. Commissioner Dugan asked to add action item # 2 to the agenda - resolution submitted to recognize Emergency Services Director Scott Corbin.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the changes to the meeting agenda as requested. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**AGENDA - ADOPTED AS AMENDED**

19/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as amended. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

20/ **WHEREAS**, Administration has compiled the following claims for November 4, 2022 and November 11, 2022; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

**November 4, 2022**

TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED

General Fund – 101	107,632.92	107,632.92	
Parks/Recreation Fund – 208	2,136.56	2,136.56	
Friend of the Court – Cooperative Reimb. – 215	1,166.50	1,166.50	
Friend of the Court - Other – 216	840.75	840.75	
Health Department Fund – 221	30,771.09	30,771.09	
Solid Waste/Recycling - 226	72,055.40	72,055.40	
Register of Deeds Automation Fund – 256	781.82	781.82	
Indigent Defense Fund – 260	258.75	258.75	
Central Dispatch Fund – 261	965.25	965.25	
Law Library Fund – 269	2,324.28	2,324.28	
Crime Victims Rights Grant – 280	737.79	737.79	
Transportation Fund – 288	882.36	882.36	
Child Care Fund – 292	8,937.80	8,937.80	
Veterans Relief Fund – 293	26.75	26.75	
Senior Services Fund – 298	953.01	953.01	
American Rescue Plan Act – ARPA - 299	13,679.00	13,679.00	
Capital Improvement Fund – 401	153,115.78	153,115.78	
Property Tax Adjustments – 516	10,697.35	10,697.35	
Fleet Management/Motor Pool – 661	8,963.65	8,963.65	
Self-Insurance Fund – 677	361,053.66	361,053.66	
Drain Fund – 801	25,026.64	25,026.64	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$803,007.11</b>	<b>\$803,007.11</b>	

**NOVEMBER 11, 2022**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	232,965.77	232,965.77	
Parks/Recreation Fund – 208	5,713.11	5,713.11	
Friend of the Court – Cooperative Reimb. – 215	498.74	498.74	
Health Department Fund – 221	68,962.75	68,962.75	
Solid Waste/Recycling - 226	30,000.00	30,000.00	
Central Dispatch Fund – 261	1,420.76	1,420.76	
Concealed Pistol Licensing Fund – 263	220.79	220.79	
Grants - 279	1,437.04	1,437.04	
Sheriffs Contract – All Other - 287	144.96	144.96	
Transportation Fund – 288	105,278.81	105,278.81	
DHHS Board - 290	11.88	11.88	
Child Care Fund – 292	15,365.78	15,365.78	
Veterans Relief Fund – 293	2,525.26	2,525.26	
Senior Services Fund – 298	4,265.95	4,265.95	
American Rescue Plan Act – ARPA - 299	6,102.00	6,102.00	
Capital Improvement Fund – 401	116,421.43	116,421.43	

CIP – Youth Home Building Fund – 492	14,799.00	14,799.00	
Property Tax Adjustments – 516	1,481.78	1,481.78	
Tax Reversion 2020 - 621	61.95	61.95	
Revolving Drain Maintenance Fund - 639	204.66	204.66	
Fleet Management/Motor Pool – 661	221.51	221.51	
Self-Insurance Fund – 677	1,034.58	1,034.58	
Drain Fund – 801	14,823.40	14,823.40	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$623,961.91</b>	<b>\$623,961.91</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for November 4, 2022 and November 11, 2022.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adopt the report of claims for November 4, 2022 and November 11, 2022. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**ACTION ITEMS:**

**FACILITIES MGMT – AWARD COUNTY SERVICES BUILDING UNINTERRUPTED POWER SUPPLY SYSTEM REPLACEMENT BID**

**21/ WHEREAS**, the Board of Commissioners (Board) has appropriated \$60,000 in the #401 Capital Improvement Fund to replace the Uninterrupted Power Supply (UPS) System at the County Services Building (CSB); and

**WHEREAS**, consistent with the Purchasing Policy, bids have been solicited and evaluated through a request for proposal process to select a contractor and an award is being recommended to Facilities Gateway Corporation.

**THEREFORE BE IT RESOLVED** that the Board awards the replacement of the UPS at the CSB (Project #1107-22A) to Facilities Gateway Corporation of 4916 East Broadway, Madison, Wisconsin, 53716 for a total project cost not to exceed \$60,000; and

**BE IT FINALLY RESOLVED** that the County Administrator and/or the Board Chairperson are authorized to negotiate a final contract and sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Thiele, seconded by Commissioner DeYoung to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**RESOLUTION OF THANKS TO EMERGENCY SERVICES MANAGER CORBIN**

**22/ WHEREAS**, Allegan County Emergency Services Manager Scott Corbin has announced his retirement/resignation from this position; and

**WHEREAS**, Mr. Corbin has served for 18 years with excellent service to county residents; and

**WHEREAS**, during his tenure Mr. Corbin has organized 140 volunteers, worked collaboratively with multiple public safety agencies, prepared the county for emergencies ranging from extreme weather events, led readiness

during the Palisades Nuclear Plant's operations, and responded personally at all hours to emergency ranging from natural gas leaks to building explosions; and

**WHEREAS**, Mr. Corbin has exhibited in his personal conduct the highest demeanor expected of public officials, putting residents first in all respects; and

**WHEREAS**, during Mr. Corbin's tenure he elevated the county's leadership and reputation in the emergency management sector that reflects well on the reputation of Allegan County; now

**NOW THEREFORE BE IT RESOLVED**, by the Allegan County Board of Commissioners that it extends its appreciation and thanks to Scott Corbin for his exemplary service to the residents of Allegan County during his tenure as Emergency Services Manager; and

**BE IT FURTHER RESOLVED**, by the Board of Commissioners that Mr. Corbin is wished well in his retirement from Allegan County service and good fortune in future endeavors.

Moved by Commissioner DeYoung, seconded by Commissioner Cain to approve the resolution as presented. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

#### **DISCUSSION ITEMS:**

##### **WATER STUDY WORKGROUP - AUTHORIZE REQUEST FOR PROPOSAL**

**23/ WHEREAS**, on June 9, 2022, the Board of Commissioners (Board) accepted the Groundwater Study Phase II Project from Hydrosimulatics, Inc. for approximately \$110,000 and authorized the County Administrator to negotiate contracts for services for the Phase II Study (Hydrosymulatics, Inc.) and up to 24 monitoring wells (Michigan Geological Survey/Western Michigan) while reserving \$3,000,000.00 of ARPA funds for the purpose of groundwater studies, monitoring wells, potential water quality and availability improvements all towards the development of a short and long term plan for the protection of Allegan County water supply and water-related projects; and

**WHEREAS**, on November 2, 2022, the workgroup voted to approve an update, attached to this resolution, which outlines the workgroup's activities, inclusive of additional recommendations; and

**WHEREAS**, the County Administrator has worked in conjunction with the workgroup in the development of the update and recommends the actions to proceed with master planning and education/outreach services.

**THEREFORE BE IT RESOLVED** that the Board authorizes the County Administrator to release a request for proposal for master planning and education/outreach services; and

**BE IT FURTHER RESOLVED** the workgroup and the County Administrator are authorized to engage local units of government county-wide, regional, state, and federal entities and other stakeholders public or private that may be helpful in the development of a master plan; and

**BE IT FURTHER RESOLVED** that the Board authorizes an extension on the timeframe of the workgroup to April 2024; and

**BE IT FINALLY RESOLVED** the County Administrator is authorized to sign agreements on behalf of the County and the Executive Director of Finance is

authorized to perform the necessary budget adjustments to complete this action.

ADDITIONAL HISTORY:

- On May 13, 2021, as the next step, the Board accepted the Public Health's Water Study Workgroup Report.
- On May 27, 2021, the Board accepted the Water Study Group Memorandum from the County Administrator which further vetted the workgroup's tasks and deliverables.
- On June 10, 2021, the Board established the Water Study Workgroup.
- On March 23, 2022, the workgroup held its first meeting.
- On May 4, 2022, the workgroup recommended to the Board to accept the Screening-Level Modeling, Risk Analysis, and Ranking Proposal (Groundwater Study Phase II Project) from Hydrosimulatics, Inc. for screening level modeling of contaminated sites.
- On June 1, 2022, the workgroup voted to recommend the implementation of monitoring wells in conjunction with the Michigan Geological Survey/Western Michigan for the initial build of four wells (approximately \$15,000 of ARPA with blended funding) and a plan to implement approximately twenty more wells with blended funding (estimated total of approximately \$100,000).
- On June 1, 2022, the workgroup reviewed funding models for overall anticipated project plans and is recommending the Board appropriate three million dollars (\$3,000,000.00) for the purpose of groundwater studies, monitoring wells, potential water quality and availability improvements all towards the development of a short and long term plan for the protection of Allegan County water supply.

Moved by Commissioner Kapenga, seconded by Commissioner Dugan to approve the resolution as presented. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**BROADBAND ACTION WORKGROUP – AWARD BROADBAND WIRED INFRASTRUCTURE EXPANSION SERVICES #1062-22 BID**

**24/ WHEREAS**, on July 28, 2022, the Board of Commissioners (Board) authorized the release of a request for proposal, soliciting bids for the provision of wired broadband infrastructure to provide internet services to almost 12,000 unserved addresses identified by the County; and

**WHEREAS**, eleven proposals were received, and following a comprehensive evaluation process conducted by a six-member Proposal Evaluation Team comprised of three County employees and three members of the Broadband Action Workgroup (BAW), 123.Net was identified as offering the best all-around solution; and

**WHEREAS**, the County Administrator has reviewed the work of the Project Evaluation Team, and concurs with its recommendation; and

**WHEREAS**, the Proposal Evaluation Team presented the results of its evaluation to the BAW on November 3, and the BAW agreed with the team's conclusions and recommendation.

**THEREFORE BE IT RESOLVED** the Board authorizes the County Administrator to negotiate a final contract with 123.Net of 24700 Northwestern Highway, Southfield, Michigan 48975, in the amount of \$17,715,215, from the American Rescue Plan Act Fund; and

**BE IT FINALLY RESOLVED** the County Administrator is authorized to sign any necessary documents on behalf of the County and the Executive Director of Finance is authorized to perform all budget adjustments to complete this action.

ADDITIONAL HISTORY:

- The Board of Commissioners (Board) approved a 2021/22 Strategic Plan project to advance broadband in Allegan County.
- The Plan identifies steps to create a broadband workgroup and hire a directly employed or contracted project lead (and possibly team) to lead the project and deliver results for Board approved Specific, Measurable, Actionable, Realistic, Time-based (S.M.A.R.T.) goals pending ARPA eligibility.
- On June 10, 2021, the Broadband Action Workgroup was established.
- On December 9, 2021, the Board authorized Administration to contract position(s) and procure the necessary services and supplies with an initial budget of \$1.5 million for 3 years.
- On June 9, 2022, the Board approved to allocate \$431,000 of ARPA funds for the broadband project in Lee Township and to include the adoption of option 3 in the Administrator's memo dated 6/9/2022 titled Lee Township Broadband Options.
- On August 11, 2022, the Board authorized the broadband match requests from Cheshire Township up to \$216,874 and Trowbridge Township up to \$62,000 subject to the policy set by the board from the Administrators letter.

Moved by Commissioner Dugan, seconded by Commissioner Storey to approve the resolution as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Thiele and Jessup.

**BREAK - 2:27 P.M.**

**25/** Upon reconvening at 2:37 P.M., the following Commissioners were present: Commissioner Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Absent: None.

**FY 2023-24 COMMISSIONER COMPENSATION**

**26/ BE IT RESOLVED**, that the Allegan County Board of Commissioners does hereby approve the 2023-24 compensation package for Board of Commissioners to be as follows:

- Commissioner Chairperson annual salary:
  - 2023 - \$25,500.00
  - 2024 - \$26,280.00
- Commissioner Vice Chair annual salary:
  - 2023 - \$24,750.00
  - 2024 - \$25,530.00
- Member annual salary:



# 407

- o 2023 - \$24,000.00
- o 2024 - \$24,780.00
- Life Insurance - County Policy of \$50,000,
- County Municipal Employee Retirement System (MERS) Defined Contribution Plan with 7% County base contribution and a Commissioner contribution of 3%, or access to a 457 Deferred Compensation Plan with the same county contribution as the MERS Defined Contribution plan,
- Access to additional 457 Deferred Compensation Plans and Roth plan options with no County contribution,
- Eligible to receive \$300 annual payment for participation in the Wellness Program as defined by County policy,
- Eligible to receive longevity/retention payments to the extent the County offers such a program to county employees and other elected officials; and

**BE IT FURTHER RESOLVED** that the Board of Commissioners shall be offered:

- PPO 70% Plan - deductibles are \$500/\$1,000 with 70% co-insurance provided after deductible,
- HDHP HSA Plan 100% - deductibles are \$3,300/\$6,600 with 100% co-insurance provided after deductible. Deductibles represent an amount required to qualify this High Deductible Health Plan (HDHP) for a Health Savings Account (HSA) subject to IRS requirements. The HDHP for this HSA shall meet and continue to meet all IRS requirements,
- HDHP HSA Plan 80% - deductibles are \$3,300/\$6,600 with 80% co-insurance provided after deductible. Deductibles represent an amount required to qualify this High Deductible Health Plan (HDHP) for a Health Savings Account (HSA) subject to IRS requirements. The HDHP for this HSA shall meet and continue to meet all IRS requirements; and

**BE IT FURTHER RESOLVED** that Commissioners shall not be eligible to receive per diem for meetings; and

**BE IT FINALLY RESOLVED** that this action shall supersede any previous action.

Moved by Commissioner Cain, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup and Cain. Nays: Thiele and Dugan.

## 2023-24 BOARDS & COMMISSIONS PER DIEM

27/ **BE IT RESOLVED**, that the Allegan County Board of Commissioners does hereby set the following Boards and Commissions per diem compensation for 2023-24; and

Boards & Commissions	Per Diem Rate
911 Operational Policy & Procedure Committee	\$50.00
Area Agency on Aging of W. Michigan Board of Directors	\$50.00 half day/\$100.00 full day

Board of Canvassers	\$50.00 half day/\$100.00 full day
Boundary Commission	\$50.00 half day/\$100.00 full day
Building Authority	\$50.00 (Non-County Employees)
Commission on Aging	\$50.00
Jury Board	\$50.00 half day/\$100.00 full day
Human Services Board	\$50.00
Board of Public Works	\$50.00
Parks Advisory Board	\$50.00
Local Emergency Planning Committee	\$50.00
Road Commission	\$50.00 half day/\$100.00 full day
Soldiers & Sailors	\$50.00
Water Study Workgroup	\$50.00
Broadband Action Workgroup	\$50.00
Mileage shall match current IRS rates.	
The total meeting(s) time in one (1) day more than four (4) hours shall be considered one (1) full day. The total meeting(s) time in one (1) day of four (4) hours or less shall be considered one half (1/2) day. Travel time is included.	

**BE IT FURTHER RESOLVED**, only members not already receiving compensation as part of their regular work duties when attending meetings shall receive compensation; and

**BE IT FURTHER RESOLVED** the Board shall review per diem in accordance with term or compensation review; and

**BE IT FINALLY RESOLVED** that this action shall supersede any previous action setting per diem rates.

Moved by Commissioner Kapenga, seconded by Commissioner Cain to approve the resolution as presented.

Moved by Commissioner Dugan, seconded by Commissioner Storey to amend the resolution for the boards and commissions per diem rates to include compensation and mileage for the Water Study Workgroup and the Broadband Action Group. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

Original motion with amendment carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

**BOARD OF COMMISSIONERS - BOARDS & COMMISSIONS PER DIEM & MILEAGE**

**28/** Moved by Commissioner Dugan, seconded by Commissioner Jessup to take the boards and commissions per diem and mileage off the table. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Cain, seconded by Commissioner Dugan to approve the board and commissioners per diem and mileage that was tabled on 12/9/21. Motion failed. Yeas: Cain. Nays: Kapenga, Storey, Thiele, DeYoung, Jessup and Dugan.

**APPOINTMENTS - HUMAN SERVICES BOARD**

**29/** Chairman Storey announced the appointment of the following individual to the Human Services Board to fill the remainder of a 3-year term; term to expire 12/31/2025.

Jim Stein, 2705 6<sup>th</sup> St., Shelbyville

Moved by Commissioner Dugan, seconded by Commissioner Cain to approve the appointment as made. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**ADMINISTRATIVE UPDATE**

**30/** Administrator Sarro distributed a memo to the commissioners regarding the city and township resolutions that are being received by Administration.

Moved by Commissioner Dugan, seconded by Commissioner Cain to have in house legal counsel review the memo from administration and have counsel bring back responses to the board at the December 8, 2022 meeting. Motion carried by voice vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

**PUBLIC PARTICIPATION - NO COMMENTS**

**31/** Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL DECEMBER 8, 2022 AT 1:00 P.M.**

**32/** Moved by Commissioner Kapenga, seconded by Commissioner Cain to adjourn until December 8, 2022 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 3:46 P.M. Yeas: 7 votes. Nays: 0 votes.




---

Deputy Clerk

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FINANCE - CLAIMS & INTERFUND TRANSFERS**

**WHEREAS**, Administration has compiled the following claims for 11/18/22, 11/25/22, 12/2/22 & 12/9/22; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

November 18, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	99,242.31	99,242.31	
Parks/Recreation Fund - 208	598.61	598.61	
Friend of the Court - Cooperative Reimb. - 215	803.52	803.52	
Health Department Fund - 221	17,778.11	17,778.11	
Solid Waste/Recycling - 226	57,551.63	57,551.63	
Indigent Defense Fund - 260	24,722.95	24,722.95	
Central Dispatch Fund - 261	449.97	449.97	
Local Corrections Officers Training Fund - 264	124.00	124.00	
Crime Victims Rights Grant - 280	5.25	5.25	
Sheriffs Contract - Wayland Township - 286	1,266.22	1,266.22	
Transportation Fund - 288	616.52	616.52	
DHHS Board - 290	8.50	8.50	
Child Care Fund - 292	14,460.55	14,460.55	
Senior Services Fund - 298	797.51	797.51	
Property Tax Adjustments - 516	18,420.66	18,420.66	
Tax Reversion - 620	700.00	700.00	
Tax Reversion 2018 - 629	4,746.86	4,746.86	
Fleet Management/Motor Pool - 661	58.40	58.40	
Self-Insurance Fund - 677	44,456.23	44,456.23	
Drain Fund - 801	3,607.95	3,607.95	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$290,415.75</b>	<b>\$290,415.75</b>	

November 25, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	208,505.49	208,505.49	
Parks/Recreation Fund - 208	204.04	204.04	
Health Department Fund - 221	15,160.67	15,160.67	
Solid Waste/Recycling - 226	2,947.15	2,947.15	
Multi-Agency Collab Committee - 245	523.83	523.83	
Animal Shelter - 254	6,631.00	6,631.00	
Indigent Defense Fund - 260	317.37	317.37	
Central Dispatch Fund - 261	19,724.72	19,724.72	
Grants - 279	2,500.00	2,500.00	
Transportation Fund - 288	3,794.73	3,794.73	
Child Care Fund - 292	4,571.23	4,571.23	
Veterans Relief Fund - 293	1,553.60	1,553.60	
Senior Services Fund - 298	90,883.21	90,883.21	
American Rescue Plan Act - ARPA - 299	10,923.20	10,923.20	
Capital Improvement Fund - 401	130,633.80	130,633.80	
Central Dispatch CIP - 496	3,264.00	3,264.00	
Property Tax Adjustments - 516	41.92	41.92	
Tax Reversion 2019 - 619	5,465.10	5,465.10	
Tax Reversion - 620	40.63	40.63	
Revolving Drain Maintenance Fund - 639	187.10	187.10	
Fleet Management/Motor Pool - 661	38.22	38.22	
Self-Insurance Fund - 677	125,565.24	125,565.24	
Drain Fund - 801	4,119.75	4,119.75	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$637,596.00</b>	<b>\$637,596.00</b>	

December 2, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	70,170.49	70,170.49	
Friend of the Court - Cooperative Reimb. - 215	110.92	110.92	
Friend of the Court - Other - 216	2,205.29	2,205.29	
Indigent Defense Fund - 260	717.56	717.56	
Central Dispatch Fund - 261	617.82	617.82	

Local Corrections Officers Training Fund - 264	1,530.00	1,530.00	
CDBG Program Income Fund - 277	30.00	30.00	
Grants - 279	10,573.71	10,573.71	
Transportation Fund - 288	764.79	764.79	
Child Care Fund - 292	5,597.74	5,597.74	
Veterans Relief Fund - 293	353.53	353.53	
Senior Services Fund - 298	6,077.39	6,077.39	
Capital Improvement Fund - 401	2,604.27	2,604.27	
Property Tax Adjustments - 516	1,613.31	1,613.31	
Drain Fund - 801	60,387.44	60,387.44	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$163,354.26</b>	<b>\$163,354.26</b>	

December 9, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	282,906.25	282,906.25	
Parks/Recreation Fund - 208	1,436.40	1,436.40	
Friend of the Court - Cooperative Reimb. - 215	569.80	569.80	
Health Department Fund - 221	48,656.99	48,656.99	
Solid Waste/Recycling - 226	10,594.11	10,594.11	
Brownfield Redevelopment Auth. - 243	379,390.00	379,390.00	
Palisades Fund - 257	150.72	150.72	
Indigent Defense Fund - 260	18,059.94	18,059.94	
Central Dispatch Fund - 261	45,009.50	45,009.50	
Law Library Fund - 269	2,324.28	2,324.28	
Grants - 279	1,437.04	1,437.04	
Sheriffs Contract - All Other - 287	3,499.09	3,499.09	
Transportation Fund - 288	108,667.19	108,667.19	
Child Care Fund - 292	10,887.56	10,887.56	
Veterans Relief Fund - 293	954.10	954.10	
Senior Services Fund - 298	81,194.38	81,194.38	
Capital Improvement Fund - 401	27,182.76	27,182.76	
Property Tax Adjustments - 516	6,265.83	6,265.83	
Tax Reversion 2019 - 619	944.42	944.42	
Tax Reversion 2018 - 629	534.75	534.75	
Revolving Drain Maintenance Fund - 639	182.55	182.55	
Fleet Management/Motor Pool - 661	228.88	228.88	

Self-Insurance Fund - 677	381,831.23	381,831.23	
Drain Fund - 801	10,605.39	10,605.39	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,423,513.16</b>	<b>\$1,423,513.16</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 11/18/22, 11/25/22, 12/2/22, 12/9/22, and interfund transfers.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**BOARD OF COMMISSIONERS-APPROVE DONATION PROGRAM CHANGES**

**BE IT RESOLVED**, that the Board of Commissioners hereby approves the donation program changes to the Budget policy; as presented; and

**BE IT FURTHER RESOLVED**, that these changes shall be incorporated into the Budget Policy and posted online.



#### 4.19 Donations and Surplus Programs:

##### 4.19.1 Planning and Approval to Accept Donations

4.19.1.1 Acceptance and use of any donation (money, goods, or services) shall be consistent with the nature of the County's Services and Programs, Strategic Goals, and internal controls and subject to the approval of the Board of Commissioners or CAO pursuant to Appendix 6.D and shall be submitted utilizing the Work Order/(RFA) process.

4.19.1.2 Service Areas, anticipating receipt of donations (or expecting to solicit donations through fundraising efforts) and expecting to use or expend donations (other than receiving monetary donations as a general revenue) on an ongoing basis, shall develop a Donation Plan to be submitted to the CAO.

4.19.1.3 The Plan shall define and establish the estimated useful life of the asset, a funding plan for any ongoing costs and/or replacement costs, use, and disposition of the asset. All donation activity shall be appropriately tracked within the County's financial system.

4.19.1.4 Unless otherwise approved through a Donation Plan, consistent with Appendix 6.D, or permitted within Board of Commissioners approved policy, donations for a restricted purpose shall not be accepted.

4.19.1.5 Donations from service providers currently doing business with the County, having done business with the County in the last 12 months or likely to do business with the County in the next 12 months are specifically prohibited. Infrequent and de minimis items that are generally made available to a broader audience and therefore not an influential factor in decision making processes (e.g. product samples, conference trinkets, holiday greetings) shall not be considered donations.

4.19.1.6 Donations as Recognition/Appreciation – Services Areas (not individuals) may receive donated goods as recognition/appreciation to the extent such is infrequent and de minimis. Example 1, perishable/consumable items such a food in recognition of service or working lunches (e.g. pizza, desserts, *flowers/plants*, etc.) Example 2, token items of appreciation generally valued under \$100 (e.g. service area plaques, photos, inspirational decorations).

4.19.1.7 Monetary Donations - Unless otherwise approved as part of a Donation Plan or approved consistent with the thresholds in Appendix 6.D, monetary donations shall be considered and treated as all other revenue, offsetting existing expenditures, and not be carried over into a subsequent fiscal year.

4.19.1.7.1 All monetary donations must be handled in accordance with the Treasurer's Receipting Policy.

4.19.1.7.2 Service Areas expecting to receive monetary donations as a revenue to offset existing expenditures on a regular basis shall include estimates of donation revenue in the annual budget process.

4.19.1.7.3 Unless otherwise approved through a plan, monetary donations are not eligible for expenditure until received as revenue and approved as an expenditure through an approved budget adjustment in accordance with the budget adjustments portion of this budget policy.

4.19.1.8 Once approved for acceptance the Service Area receiving the donation shall acknowledge and express thanks to the donor(s) on behalf of the County.

4.19.2 Approval to accept goods or services, or purchase goods or services with monetary donations:

4.19.2.1 Goods Acquired through Government Surplus Programs or through Donation: Eligible Service Areas may participate in Government Surplus Property Grants, such as the Federal 1033 Program or may receive donated goods subject to the following requirements:

4.19.2.1.1 All donated goods, or goods to be purchased with monetary donations, which have been pre-approved through the County's Capital Improvement Plan (CIP) and/or Annual Budget/Operational Plan shall be received or purchased with the appropriate review and approval consistent with the value thresholds in Appendix 6.D (operational/capital purchases).

4.19.2.1.2 In determining review/approval levels, only the estimated replacement value (what it would cost the county to replace the donated good with a new good) shall be applicable. Replacement value shall be determined by acquiring a quote(s) for a new equivalent good.

4.19.2.2 Regardless of value, donated goods and services, and goods and services purchased resulting from a monetary donation, in consideration of being acquired shall undergo the appropriate review/approval consistent with county policy and operational support standards, which includes, but is not limited to the following:

4.19.2.2.1 Technology items (e.g. laptops, portable electronic devices, printers, software, etc.) shall be reviewed in advance by Information Services.

4.19.2.2.2 Facility items (e.g. furniture, appliances, etc.) shall be reviewed in advance by Facilities Management.

4.19.2.2.3 Vehicle shall be reviewed in advance by Transportation.

4.19.2.2.4 Personnel/staffing related plans shall be reviewed in advance by Human Resources.

4.19.2.2.5 Services/service agreements shall be reviewed in advance by Project Management.

4.19.3 When submitting a Work Order/RFA for final approval to accept a donation or make a purchase resulting from a monetary donation, evidence of the reviews outlined above shall be provided.

4.19.2.4 In cases where a monetary donation will be utilized to fund a good or service, such good or service shall be acquired by the support area above most closely relating to the nature of the good or service on behalf of the requesting Service Area.

4.19.2.5 Service Areas may acquire surplus or donated goods valued up to \$500 considered to be general operating goods for the nature of work performed by that Service Area.

4.19.2.6 In cases where a good becomes available through a governmental surplus or supplies program (e.g. 1033 DOD program) that has not been approved through an existing plan, exceeds the value of \$500, and is identified as needed, the item shall be reserved for 14 days and submitted for consideration, consistent with the value thresholds in Appendix 6.D (operational/capital purchases).

4.19.13 The Service Area shall maintain and furnish the CAO with access to all agreements, records, and property inventories for all items related to this County donation policy.

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FINANCE—APPOINT 2023 SURVEY AND REMONUMENTATION PEER REVIEW GROUP**

**WHEREAS**, the County will apply for the 2023 Survey and Remonumentation grant in accordance with MCL 54.269; and

**WHEREAS**, in accordance with MCL 54.269(b) the Board of Commissioners shall appoint members to the Peer Review Group annually; and

**WHEREAS**, in accordance with MCL 54.269(a) the Board of Commissioners shall appoint a grant administrator.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners approves the recommendation of the County Surveyor to appoint the following individuals to the Peer Review Group for the 2023 Survey and Remonumentation grant term:

- Steve Koerber of Arrow Land Surveys
- Cindy Koster of Pathfinder Engineering
- Ken Vierzen from Exxel Engineering, Inc
- Greg Vaughn of Wightman & Associates, Inc
- Randy Jonker of Jonker Land Surveys, PC
- Kevin Miedema of 42 North Surveying - County Surveyor as Remonumentation Grant Representative
- Ed Morse of Mitchell & Morse Land Surveying
- Luke Hansen of Allegan County Road Commission; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners hereby appoints the Accounting Manager as the Grant Administrator for the Survey and Remonumentation Grant; and

**BE IT FINALLY RESOLVED** that the Board Chairperson and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make any necessary budget adjustment to complete this action.

# Allegan County Grants

## Request for Action (RFA) Form - Amendment

### Section I - General Information

<b>Name of Grant</b>	<b>Grant Period / Term</b>
<b>Survey and Remonumentation Grant</b>	01/01/2023 - 12/31/2023
<b>Source of Grant Funding - Agency Name</b>	<b>Federal, State, Local</b>
Michigan Department of Licensing and Regulatory Affairs	State
<b>Submitted by and/or Program Manager</b>	<b>Service Area Requesting</b>
Kriss Kraker	Finance
<b>Brief summary of Grant program</b>	The SSRA (State Survey and Remonumentation Act) establishes the State Survey and Remonumentation Fund which supports a program for the monumentation and remonumentation and perpetual monument maintenance of original public land survey corners, protracted public land survey corners and property controlling conrners throughout the state.

### Amendment(s) - Appoint Peer Review Group

Specific Action Requested	BOC Resolution Needed	Work Order No.	219-299
Request Submission Deadline Date	12/8/2022	Request Date	11/3/2022
Signatures Needed	No	Approval Date	

#### Notes or Additional Information

Recommend submission to the Board of the Peer Group names. Regarding the attached letter, note that only the County Board of Commissioners may remove a member. Tthe guidelines, developed by the County Surveyor, discuss the removal of a member for non-attendance, at the discretion of the County Surveyor. This would be done by the County Surveyor submitting a request through Administration for the Board to rescind their appointment.



**42 NORTH**  
**SURVEYING**  
4601 134<sup>TH</sup> AVENUE STE H  
HAMILTON, MI 49419  
PH: 269-751-8356  
[www.42northsurveying.com](http://www.42northsurveying.com)

November 1, 2022

Allegan County Financial Services  
3283 122<sup>nd</sup> Avenue  
Allegan, MI 49010

ATTN: Board of Commissioners

**SUBJECT: REMONUMENTATION PEER GROUP RECOMMENDATION GRANT YEAR 2023**

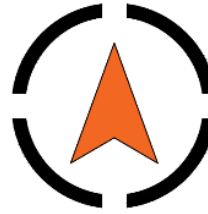
Dear Board of Commissioners,

The 2022 grant year began with 3130 of 4054 corners completed through the Remonumenting Process and we hope to add another 38 corners by the end of this year. I am recommending the following licensed surveyors (respective firms listed) on the attached list of the peer review members for the 2023 Allegan County Remonumentation program.

Also, as stated in the 2020 Revised County Plan, following are guidelines as it regards to the peer group: The county peer review group will include only Professional Surveyors licensed in the State of Michigan. A firm may choose to have multiple Professional Surveyors listed as alternate peer group members, however, surveyors from the same firm share one vote, and share one fee for the meeting. It is important that peer group members attend the meetings (at least one per firm). Occasional missing of a meeting will happen, but consistent lack of attendance will be grounds for dismissal from the group at the County Representatives discretion and may put at risk their respective firms "contract surveyor" status which will also be at the County Representatives discretion (appeal of this decision can be made to the County Administrator and the County Board of Commissioners). Prospective persons desiring to become members of the peer review group should consult with the County Representative and it is recommended that they attend meeting(s) as members of the public (not compensated) in the prior grant year to learn the expectations of the role and show desire to become part of the group.

**2023 ALLEGAN COUNTY REMONUMENTATION  
PEER REVIEW MEMBERS**

- |                                                                                                                                                                                                          |                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Arrow Land Surveys<br/>335 Willow Run Dr.<br/>Wayland, MI 49348<br/>(269) 792-6684<br/><a href="mailto:arrowlands@sbcglobal.net">arrowlands@sbcglobal.net</a><br/>Licensed Rep.: Steve Koerber</p> | <p>2. Pathfinder Engineering<br/>795 Clyde Ct., SW, Ste. C<br/>Byron Center, MI 49315<br/>(616) 878-3885<br/><a href="mailto:CKoster@pathfinderengineering.com">CKoster@pathfinderengineering.com</a><br/>Licensed Rep.(s): Cindy Koster</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



**42 NORTH**  
**SURVEYING**  
4601 134<sup>TH</sup> AVENUE STE H  
HAMILTON, MI 49419  
PH: 269-751-8356  
[www.42northsurveying.com](http://www.42northsurveying.com)

November 1, 2022

3. Exxel Engineering, Inc.  
5252 Clyde Park SW  
Grand Rapids, MI 49509  
(616) 531-3660  
[kvierzen@exxelengineering.com](mailto:kvierzen@exxelengineering.com)  
Licensed Rep.(s): Ken Vierzen  
Alt. Cam Lear  
Alt. Brent Feyen
4. Wightman & Associates, Inc.  
1670 Lincoln Road  
Allegan, MI 49010  
(269) 673-8465  
[gvaughn@gowightman.com](mailto:gvaughn@gowightman.com)  
Licensed Rep.: Greg Vaughn  
Alt. Aaron Smith
5. Jonker Land Surveys, PC  
8373 Merton Ave. SW, Ste. A, P.O. Box 385  
Byron Center, MI 49315-0385  
(616) 878-1607  
[randy@jonkersurveys.com](mailto:randy@jonkersurveys.com)  
Licensed Rep.: Randy Jonker
6. 42 North Surveying  
4601 134<sup>th</sup> Avenue  
Hamilton, MI 49419  
[kevin@42northsurveying.com](mailto:kevin@42northsurveying.com)  
Licensed Rep.(s): Kevin Miedema (Co. Rep.) – **N. P.**  
Alt. Joe Mehrtens
7. Mitchell & Morse Land Surveying  
234 Veterans Blvd.  
South Haven, MI 49090  
(269) 637-1107  
[ed@mitchell-morse.com](mailto:ed@mitchell-morse.com)  
Licensed Rep.: Ed Morse
8. Allegan County Road Commission  
1308 Lincoln Road  
Allegan, MI 49010  
(269) 673-2184  
[rcluke@alleganroads.org](mailto:rcluke@alleganroads.org)  
Licensed Rep.: Luke Hansen - **N.P.**

Note: the Allegan County Road Commission will not be doing contract corners, but may have “walk in” corners to present (it’s good to have a vote on the position if needed)

Note: **N. P.** = Not Paid through Item H of Grant (Peer Review Group Fees / Wages)

Please let me know if you have any concerns, questions or comments. I would be pleased to discuss the remonumentation program or any surveying related matter.

Best regards,

**Allegan County Surveyor**

Kevin D. Miedema, P.S.  
[kevin@42northsurveying.com](mailto:kevin@42northsurveying.com)

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**911 POLICY BOARD-APPROVE AMENDED BY-LAWS**

**WHEREAS**, on November 22, 2022, the 911 Policy & Procedure Board (Policy Board) recommended to the Board of Commissioners a change to the by-laws.

**THEREFORE BE IT RESOLVED**, that the Board of Commissioners hereby approves the following addition to Section 3.2 Board Members:

- D) All Allegan County 911 Policy & Procedure Board members are expected to attend all regularly scheduled meetings. If a 911 Policy & Procedure Board member has two regularly scheduled meeting absences without advanced notice during the calendar year, the 911 Policy & Procedure Board shall recommend that member for removal and replacement by the Allegan County Board of Commissioners to the Chairperson, Vice-Chairperson, or the Director of Central Dispatch at least 2 weeks prior.

**BE IT FURTHER RESOLVED**, that these changes shall be incorporated into the Policy Board by-laws and posted online; and

**BE IT FINALLY RESOLVED**, that these attached by-laws supersede any previously established by-laws.





ALLEGAN COUNTY  
REQUEST FOR ACTION FORM

Date: 11/23/22

Request Type	Routine Items
Department Requesting	Central Dispatch
Submitted By	Jeremy Ludwig
Contact Information	269-686-4564 jludwig@allegancounty.org

Description

At the November 22, 2022 Allegan County 911 Policy and Procedure Board (911 Board) the Board voted to approve a recommendation to the Allegan county Board of Commissioners for an addition to the Operational Bylaws of the Allegan County Central Dispatch Policy and Procedure Board to address attendance of members of the 911 Board.

"2. Attendance:

SUMMARY: Allegan County 911 Policy & Procedure Board members are expected to attend all meetings.

RECOMMENDATION: Add the following to the bi-laws: All Allegan County 911 Policy & Procedure Board members are expected to attend all meetings. If a member has two meeting absences during a calendar year, the board may at its discretion, recommend the member for removal and replacement by the Allegan County Board of Commissioners. All members shall notify either the Chairperson, Vice-Chairperson, or if unavailable leave a message with the Director of Central Dispatch of their intended absence from a scheduled meeting..

-Motion to accept the Directors recommendation with changes and add the following to the bi-laws: All Allegan County 911 Policy & Procedure Board members are expected to attend all regularly scheduled meetings. If a 911 Policy & Procedure Board member has two regularly scheduled meeting absences without advanced notice during the calendar year, the 911 Policy & Procedure Board shall recommend that member for removal and replacement by the Allegan County Board of Commissioners made by J. Verplank, support by D. Haverdink.

-Motion amendment made by R. Sarro to add advanced notice "to the Chairperson, Vice-Chairperson or the Director of Central Dispatch at least 2 weeks prior". Support by J. Verplank. Motion carried by roll call vote.

Yeas: 9

Nays: 1"

Attached is the Minutes from the November 22, 2022 meeting and a modified copy of the bylaws with the attendance added in under section 3.2 Board Members subsection D. The 911 Board is asking the Allegan County Board of Commissioners to approve this change to the Bylaws.

# Allegan County

## 911 Policy & Procedural Board



911 Central Dispatch Center  
3271 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673- 0316 Main Office  
269- 686-5211 Main Fax

*Dean Kapenga, Chairman*  
*Brandon Weber, Vice Chairman*

Undersheriff Mike Larsen  
Co. Sheriff's Representative

Dean Kapenga  
County Commissioner

Robert J. Sarro  
County Administrator

Pam Crandle  
Private Citizen at Large

Henry Reinart  
Representative of Township  
Government  
Monterey Township

F/LT Keith Disselkoen  
MSP Representative  
Wayland State Police Post

Vacant  
EMS Representative  
Vacant

Markie McGowan  
Allegan County Medical  
Control Representative

Dennis Wilkins  
Public Safety Director  
Gun Lake Tribe  
Representative

Jay Gibson  
City or Village Police Chief  
Representative  
Allegan City Police

Chief Dave Haverdink  
West Side Fire Officer  
Representative  
Hamilton Fire Dept.

Chief Brandon Weber  
East Side Fire Officer  
Representative  
Otsego Fire Dept.

Jane Verplank  
Representative of City or  
Village Government

### 911 POLICY & PROCEDURE BOARD MEETING - Minutes

November 22, 2022 – 10AM  
Human Services Building, Zimmerman Room – 3255 122<sup>nd</sup> Avenue

**CALL TO ORDER:** 10:03 am by D. Kapenga.

**PRESENT:** Dean Kapenga, Brandon Weber, Rob Sarro, Mike Larsen via Zoom, Pam Crandle, Henry Reinart, Markie McGowan, Keith Disselkoen, Jay Gibson, Dave Haverdink, Seth Carter, Jane Verplank, Jeremy Ludwig, Whitney Wisner, Shannen Chamberlain, Greg Janik, Nick Brink, Doug DenBleyker.

**APPROVAL OF MINUTES:** Motion to approve the minutes made by D. Haverdink. Support by J. Verplank. All in favor, motion carried.

**ADDITIONAL AGENDA ITEMS:** N/A

**APPROVAL OF THE AGENDA:** Motion to approve the agenda made by J. Verplank. Support by B. Weber. All in favor, motion carried.

**COMMUNICATIONS:** Motion to accept extra communications concerning the pre-alert into the presented packet documents by J. Gibson. Support by B. Weber. All in favor motion carried.

**PRESENTATIONS:**

**DIRECTOR REPORT:** J. Ludwig shared with the board.

---

### **ACTION ITEMS:**

#### **1. EMD Pilot Policy:**

**SUMMARY:** Based on the official feedback received from the Allegan County Fire Chief's Association a new Resolution has been drafted.

**RECOMMENDATION:** It is recommended the board approve this new resolution and allow Central Dispatch and the ACFCA to continue to pilot this policy while working to address issues that have been identified, to include, but not limited to e-paging shortcomings, and how to address agencies that do not want the pre-alerts.

**-Motion to approve the resolution allowing Central Dispatch and the ACFCA to continue to pilot this policy through Q1 of 2023 and with a TAC (Technical Advisory Committee) consisting of the all the original positions to be utilized for quick resolution of any ongoing stakeholder issues, and with all information to be brought to the April 18<sup>th</sup> 2023 meeting as well as Dispatch providing a written report to this Board every 30 days made by R. Sarro. Support J. Verplank. Motion carried by roll call vote.**

Yeas: 9  
Nays: 1

## 2. Attendance:

SUMMARY: Allegan County 911 Policy & Procedure Board members are expected to attend all meetings.

RECOMMENDATION: Add the following to the bi-laws: All Allegan County 911 Policy & Procedure Board members are expected to attend all meetings. If a member has two meeting absences during a calendar year, the board may at its discretion, recommend the member for removal and replacement by the Allegan County Board of Commissioners. All members shall notify either the Chairperson, Vice-Chairperson, or if unavailable leave a message with the Director of Central Dispatch of their intended absence from a scheduled meeting..

**-Motion to accept the Directors recommendation with changes and add the following to the bi-laws: All Allegan County 911 Policy & Procedure Board members are expected to attend all regularly scheduled meetings. If a 911 Policy & Procedure Board member has two regularly scheduled meeting absences without advanced notice during the calendar year, the 911 Policy & Procedure Board shall recommend that member for removal and replacement by the Allegan County Board of Commissioners made by J. Verplank, support by D. Haverdink.**

**-Motion amendment made by R. Sarro to add advanced notice “to the Chairperson, Vice-Chairperson or the Director of Central Dispatch at least 2 weeks prior”. Support by J. Verplank. Motion carried by roll call vote.**

Yeas: 9  
Nays: 1

## 3. Non-Preference Towing Policy:

SUMMARY: ACCD would like to change the current policy to a bid by closest willing wrecker unit, and stop using a rotation list. Pending review by legal.

RECOMMENDATION: Change policy to a bid by closest willing wrecker unit, instead of a rotation, using Curbside SOS.

**-Motion to change to a bid by closest willing wrecker unit, instead of a rotation, using Curbside SOS as a pilot program for 90 days subject to Curbside being able to provide proper education and move forward with the pilot program on their side beginning January 1, 2023 made by B. Weber. Support by J. Gibson. Motion carried by roll call vote.**

Yeas: 10  
Nays: 0

---

## DISCUSSION ITEMS:

**1. Quarterly Report:**

-Presented for questions by J. Ludwig.

**2. West Side Collaborative Drove Program:**

-ACCD has found no need to create a separate policy for the dispatching of the West Side Drone.

**3. Nena Staffing Tool:**

-J. Ludwig reviewed current staffing, call and incident volumes and projected staffing minimums.

**4. Dispatch Policy Review Process:**

-Dispatch continues to review current Dispatch policies and plan to have them brought to the board at each quarterly meeting of 2023.

**-Motion to send policies that pertain to the expertise of Police, Fire, and EMS to those respective group's boards for review/revision allowing Police policies go to the Allegan County Law Enforcement Council, Fire policies to the Allegan County Fire Chiefs Association, and EMS policies to the Allegan County Medical Control Board in order to have all policy revisions presented to the 911 Policy & Procedure Board by the end of the calendar year 2023 made by R. Sarro. Support by B. Weber. Motion carried by roll call vote.**

*Yeas: 10*

*Nays: 0*

**5. August 29<sup>th</sup> Storm After Action Report:**

-J. Ludwig and W. Wisner shared notes from the After Action Review of the August 29<sup>th</sup> 2022 storm event.

**PUBLIC PARTICIPATION:**

**FUTURE AGENDA ITEMS:** Non-Preference Towing Pilot Policy and Pre-Notification Pilot Policy

**ROUND TABLE:**

**ADJOURNMENT:** Motion to adjourn made by B. Weber. Support by J. Verplank. All in favor, motion carried. Adjourned at 11:46 am.

\*Next meeting January 17, 2022. 10am in the Zimmerman Room.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**MAINTAIN CURRENT BOARD OF COMMISSIONER OFFICERS UNTIL  
ORGANIZATIONAL MEETING**

**BE IT RESOLVED** that the Allegan County Board of Commissioners approves to maintain the current Board Officers until the January 5, 2023, Organizational Board Meeting.

DRAFT

ALLEGAN COUNTY BOARDS & COMMISSIONS - APPOINTMENTS			TERM EXPIRES	BOARD ACTION
<b>AREA COMMUNITY SERVICES EMPLOYMENT &amp; TRAINING COUNCIL</b>			1 year term	
<b>Governing Board:</b>	<u>B/C Chairperson Jim Storey</u>		12/31/2022	2/10/2022
		344 W 35th Holland, MI 49423		
	<u>Mark DeYoung</u>	County Commissioner 4169 Hickory Street Dorr, MI 49323	12/31/2022	12/9/2021
<b>BROWNFIELD REDEVELOPMENT AUTHORITY</b>			3 year term	
<b>Application REC 12/2/22</b> <b>S. Dixon</b>	Suzanne Dixon		12/31/2022	12/12/2019
		P.O. Box 442 Douglas, MI 49406		
<b>Application REC 12/2/22</b> <b>N. Breedveld</b>	Nick Breedveld		12/31/2022	12/12/2019
		1101 Barton Street Otsego, MI 49078		
	<u>Gale Dugan</u>		12/31/2022	12/12/2019
<b>Application REC 12/2/22</b> <b>A. Gonzales</b>	VACANCY		12/31/2021	12/13/2018
	VACANCY		12/31/2019	12/8/2016
<b>COMMUNITY ECONOMIC DEVELOPMENT STRATEGIES COMMITTEE</b>			1 year term	
	<u>Rick Cain</u>		12/31/2022	12/9/2021
		2554 East Selkirk Lake Shelbyville, MI 49344		
<b>Application REC 12/2/22</b> <b>N. Balgoyen</b>	Nora Balgoyen- Williams - Public Sector Rep.		12/31/2022	12/9/2021
		2188 36th St Allegan, MI 49010		
<b>PARKS ADVISORY BOARD</b>			3 year term	
<b>Application REC 11/4/22</b> <b>J. Driscoll</b>	VACANCY		12/31/2024	12/9/2021
<b>Application REC 12/2/22</b> <b>J. Clark</b>	John M. Clark		12/31/2022	10/24/2019
		3420 Bryans Way Allegan, MI 49010		
	VACANCY		12/31/2022	12/12/2019
	<u>Mark DeYoung</u>		12/31/2022	12/12/2019
	Jackie Metz		12/31/2022	12/12/2019
		4066 102nd Ave Allegan, MI 49010		
	VACANCY		12/31/2022	12/12/2019
<b>Application REC 11/4/22</b> <b>P. Brown</b>	Pam Brown		12/31/2022	12/10/2020
		2295 114th Ave Allegan, MI 49010		
<b>LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)</b>			2 year term	
	<u>Jim Storey</u> --County Commissioner		12/31/2022	11/7/2019
		344 W 35th Holland, MI 49423		
<b>Application REC 11/4/22</b> <b>S. Corbin</b>	Scott Corbin--Local Emergency Management Official		12/31/2022	11/7/2019
		3271 - 122nd Avenue Allegan, MI 49010		
<b>Application REC 11/4/22</b> <b>W. Wisner</b>	Whitney Wisner--Communications/Dispatch		12/31/2022	11/7/2019
		3271 122nd Ave Allegan, MI 49010		
<b>Application REC 11/4/22</b> <b>B. Mitchell</b>	Brant Mitchell--Tribal Government		12/31/2022	11/7/2019
		1743 142nd Avenue Dorr, MI 49323		

			12/31/2022	BOARD
<b>Application REC 11/4/22</b> <b>R. Rapp</b>	VACANCY--Health	3255 - 122nd Avenue Allegan, MI 49010	12/31/2022	11/7/2019
	VACANCY--Education		12/31/2022	11/7/2019
<b>Application REC 11/4/22</b> <b>B. Apelgren</b>	Brett Apelgren -- Information Coordinator	3271 122nd Avenue Allegan, MI 49010	12/31/2022	11/7/2019
<b>Application REC 11/4/22</b> <b>R. Cronk</b>	Ryan Cronk--EMS	411 Naomi Plainwell, MI 49080	12/31/2022	11/7/2019
<b>Application REC 11/4/22</b> <b>K. Disselkoen</b>	VACANCY--Law Enforcement			
<b>Application REC 11/4/22</b> <b>M. Larsen</b>	Mike Larsen--Law Enforcement	640 River Street Allegan, MI 49010	12/31/2022	11/7/2019
<b>Application REC 11/4/22</b> <b>H. Miller</b>	Heather Miller--Training	5900 Byron Center Ave Wyoming, MI 49519	12/31/2022	11/7/2019
<b>Application REC 11/4/22</b> <b>B. Weber</b>	Brandon Weber - Firefighter	1727 106th Otsego, MI 49078	12/31/2022	11/7/2019
<b>Application REC 11/4/22</b> <b>J. Hamman</b>	Jennifer Hamman--Community Organization	3347 125th Avenue Allegan, MI 49010	12/31/2022	11/7/2019
<b>Application REC 11/4/22</b> <b>D. Goyings</b>	David Goyings--Organized Labor	1451 Timber Ridge Bay Dr Allegan, MI 49010	12/31/2022	11/7/2019
	VACANCY--Media Rep		12/31/2022	11/7/2019
<b>Application REC 11/4/22</b> <b>J. Sharpe</b>	John Sharpe--Transportation	1308 Lincoln Rd Allegan, MI 49010	12/31/2022	11/7/2019
<b>Application REC 11/4/22</b> <b>M. Vandenberg</b>	Mike VanDenBerg--Agriculture	381 8th Street Plainwell, MI 49080	12/31/2022	11/7/2019
<b>Application REC 11/4/22</b> <b>A. Yard</b>	Alexander Yard--Member At-Large	533 Columbia Ave, #221 Holland, MI 49423	12/31/2022	11/5/2020
<b>Application REC 11/4/22</b> <b>R. Koch</b>	Richard Koch--Environmental	303 Park Street Wayland, MI 49348	12/31/2022	11/7/2019
<b>Application REC 11/4/22</b> <b>S. Ritsema</b>	Shellie Ritsema--Facilities	70 W 48th Street Holland, MI 49423	12/31/2022	11/7/2019
<b>MACATAWA AREA COORDINATING COUNCIL (MACC)</b>			1 year term	
	<u>Jim Storey</u>		12/31/2022	12/9/2021
	Alternate: <u>Dean Kapenga</u>		12/31/2022	12/9/2021
<b>PUBLIC WORKS, BOARD OF</b>			3 year term	
Per 7/14/22 BOC Inquiry, MCL 123.732, Section 2 (3) - the board of public works shall consist of 5, 7, or 9 members.				
	Steve Schulz	3255 118th Avenue Allegan, MI 49010	12/31/2022	12/12/2019
	VACANCY			
<b>COMMUNITY ACTION OF ALLEGAN COUNTY (formerly ACRDC)</b>			1 year term	
	<u>Dean Kapenga</u>		12/31/2022	12/9/2021
	<u>Jim Storey</u>		12/31/2022	12/9/2021

			BOARD
<b>SOLID WASTE PLANNING COMMITTEE (ACT 641)</b>			2 year term
<b>Application REC 12/2/22</b> <b>D. Webster</b>	Denise Webster--General Public Rep 6546 Sanctuary Trail Saugatuck, MI 49453	12/31/2022	5/27/2021
	Daniel DeFranco--Environ. Int. Group Rep. 6122 Old Allegan Rd. Saugatuck, MI 49453	12/31/2022	5/27/2021
	VACANCY--Solid Waste Industry Rep.	12/31/2020	12/13/2018
	VACANCY--Township Rep.	12/31/2019	12/14/2017
	VACANCY--Solid Waste Rep.	12/31/2019	12/14/2017
	William Walker--General Public Rep. 242 Cutler Street Allegan, MI 49010	12/31/2022	2/24/2022
	<u>Gale Dugan</u> --County Commissioner	12/31/2022	12/10/2020
<b>Application REC 11/4/22</b> <b>R. Rapp</b>	Randy Rapp--Environmental Int. Group Rep. 3444 Elk Dr. Zeeland, MI 49464	12/31/2022	11/5/2020
	VACANCY--Industrial Waste Generator Rep.	12/31/2020	12/13/2018
	Norman Taylor--City Gov. Rep. 718 Wild Flower Dr. Wayland, MI 49348	12/31/2022	10/28/2021
<b>TOURIST COUNCIL</b>			3 year term
<b>Application REC 11/4/22</b> <b>M. Brower</b>	VACANCY	12/31/2022	12/12/2019
<b>Application REC 11/4/22</b> <b>R. Burn</b>	Richard H. Burn 1312 St Andrews Dr. Holland, MI 49423	12/31/2022	12/12/2019
<b>Application REC 12/2/22</b> <b>P. Johnson</b>	Deborah Laraway P O Box 164 Pullman, MI 49450	12/31/2022	12/12/2019
<b>Application REC 12/2/22</b> <b>D. Laraway</b>			
<b>WEST MICHIGAN REGIONAL AIRPORT AUTHORITY</b>			2 year term
	<u>Jim Storey</u>	12/31/2022	2/10/2022
	Alternate: <u>Dean Kapenga</u>	12/31/2022	2/10/2022
<b>WEST MICHIGAN REGIONAL PLANNING COMMISSION</b>			1 year term
	<u>Tom Jessup</u>	12/31/2022	12/9/2021
	Robert J. Sarro 3283 122nd Avenue Allegan, MI 49010	12/31/2022	3/10/2022
<b>Application REC 11/4/22</b> <b>J. Pierce</b>	Amanda Murray	12/31/2022	3/10/2022
<b>911 OPERATIONAL POLICY &amp; PROCEDURE COMMITTEE--Chair appoints.</b>			2 year term
	VACANCY--Emergency Services	7/31/2023	6/24/2021
<b>MULTI-AGENCY COLLABORATIVE COMMITTEE</b>			
	<u>Jim Storey</u>	12/31/2022	12/9/2021



ALLEGAN COUNTY BOARDS & COMMISSIONS - ELECTIONS		TERM EXPIRES	BOARD ACTION
<b>CASINO LOCAL REVENUE SHARING BOARD</b>		2 year term	
	<u>Rick Cain</u>	12/31/2022	12/10/2020
<b>COMMISSION ON AGING</b>		3 year term	
	<u>Dean Kapenga</u>	12/31/2022	12/12/2019
<b>Application REC 11/4/22</b> <b>L. Ladenburger</b>	Larry Ladenburger - Senior Representative 2723 106th Avenue Allegan, MI 49010	12/31/2022	12/12/2019
<b>Application REC 11/4/22</b> <b>S. Heavener</b> <b>Application REC 11/4/22</b> <b>M. Campbell</b>	Sally Heavener - At-Large Representative 111 E. 33rd Street Holland, MI 49423	12/31/2022	4/22/2021
<b>ROAD COMMISSION</b>		6 year term	
<b>Application REC 11/4/22</b> <b>J. Rybicki</b>	James Rybicki 71 129th Avenue Wayland, MI 49348	12/31/2022	1/26/2017
<b>ECONOMIC DEVELOPMENT COMMISSION</b>		3 year term	
Downtown Rep	Denise Siegel	12/31/2022	4/22/2021
<b>Application REC 12/2/22</b> <b>D. Siegel</b>	211 N Main Street Plainwell, MI 49080		
Mfg./Industry Rep	VACANCY	12/31/2021	12/13/2018
Real Estate/ Development Rep	Matt Smith	12/31/2022	8/25/2022
<b>Application REC 11/4/22</b> <b>M. Smith</b>	3040 122nd Avenue Allegan, MI 49010		
Work Force Development	Michelle Krcatovich	12/31/2022	12/12/2019
<b>Application REC 12/2/22</b> <b>M. Krcatovich</b>	3300 120th Avenue Allegan, MI 49010		
Non-Profit	Stephanie Calhoun	12/31/2022	7/14/2022
<b>Application REC 11/4/22</b> <b>S. Calhoun</b>	112 Locust Street Allegan, MI 49010		
Recreation/Tourism	VACANCY	12/31/2022	12/12/19

<b>ALLEGAN COUNTY BOARDS &amp; COMMISSIONS - INVOLVES JUDGE</b>		<b>TERM EXPIRES</b>	<b>BOARD ACTION</b>
<b>BOUNDARY COMMISSION</b> --Probate Judge appoints. Gale Dugan - Twp. Rep.		3 year term 12/31/2022	10/29/2019
	318 21st Street Otsego, MI 49078		
<b>JURY BOARD</b> --Circuit Judges recommends/Board appoints VACANCY		6 year term 3/31/2025	2/28/2019
<b>SOLDIERS/SAILORS RELIEF COMMISSION</b> --Probate Judge appoints. Peter Antkoviak, II		3 year term 12/31/2022	10/31/2019
	416 Hubbard Street Allegan, MI 49010		
	John Tyrrell	12/31/2022	10/20/2019
	2640 M40 Allegan, MI 49010		
	VACANCY	12/31/2022	10/31/2019