

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

911 POLICY BOARD-APPROVE AMENDED BY-LAWS

WHEREAS, on November 22, 2022, the 911 Policy & Procedure Board (Policy Board) recommended to the Board of Commissioners a change to the by-laws.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the following addition to Section 3.2 Board Members:

- D) All Allegan County 911 Policy & Procedure Board members are expected to attend all regularly scheduled meetings. If a 911 Policy & Procedure Board member has two regularly scheduled meeting absences without advanced notice during the calendar year, the 911 Policy & Procedure Board shall recommend that member for removal and replacement by the Allegan County Board of Commissioners to the Chairperson, Vice-Chairperson, or the Director of Central Dispatch at least 2 weeks prior.

BE IT FURTHER RESOLVED, that these changes shall be incorporated into the Policy Board by-laws and posted online; and

BE IT FINALLY RESOLVED, that these attached by-laws supersede any previously established by-laws.



ALLEGAN COUNTY
REQUEST FOR ACTION FORM

Date: 11/23/22

Request Type	Routine Items
Department Requesting	Central Dispatch
Submitted By	Jeremy Ludwig
Contact Information	269-686-4564 jludwig@allegancounty.org

Description

At the November 22, 2022 Allegan County 911 Policy and Procedure Board (911 Board) the Board voted to approve a recommendation to the Allegan county Board of Commissioners for an addition to the Operational Bylaws of the Allegan County Central Dispatch Policy and Procedure Board to address attendance of members of the 911 Board.

"2. Attendance:

SUMMARY: Allegan County 911 Policy & Procedure Board members are expected to attend all meetings.

RECOMMENDATION: Add the following to the bi-laws: All Allegan County 911 Policy & Procedure Board members are expected to attend all meetings. If a member has two meeting absences during a calendar year, the board may at its discretion, recommend the member for removal and replacement by the Allegan County Board of Commissioners. All members shall notify either the Chairperson, Vice-Chairperson, or if unavailable leave a message with the Director of Central Dispatch of their intended absence from a scheduled meeting..

-Motion to accept the Directors recommendation with changes and add the following to the bi-laws: All Allegan County 911 Policy & Procedure Board members are expected to attend all regularly scheduled meetings. If a 911 Policy & Procedure Board member has two regularly scheduled meeting absences without advanced notice during the calendar year, the 911 Policy & Procedure Board shall recommend that member for removal and replacement by the Allegan County Board of Commissioners made by J. Verplank, support by D. Haverdink.

-Motion amendment made by R. Sarro to add advanced notice "to the Chairperson, Vice-Chairperson or the Director of Central Dispatch at least 2 weeks prior". Support by J. Verplank. Motion carried by roll call vote.

Yeas: 9

Nays: 1"

Attached is the Minutes from the November 22, 2022 meeting and a modified copy of the bylaws with the attendance added in under section 3.2 Board Members subsection D. The 911 Board is asking the Allegan County Board of Commissioners to approve this change to the Bylaws.

Allegan County

911 Policy & Procedural Board



911 Central Dispatch Center
3271 – 122nd Avenue
Allegan, MI 49010
269-673- 0316 Main Office
269- 686-5211 Main Fax

Dean Kapenga, Chairman
Brandon Weber, Vice Chairman

Undersheriff Mike Larsen
Co. Sheriff's Representative

Dean Kapenga
County Commissioner

Robert J. Sarro
County Administrator

Pam Crandle
Private Citizen at Large

Henry Reinart
Representative of Township
Government
Monterey Township

F/LT Keith Disselkoen
MSP Representative
Wayland State Police Post

Vacant
EMS Representative
Vacant

Markie McGowan
Allegan County Medical
Control Representative

Dennis Wilkins
Public Safety Director
Gun Lake Tribe
Representative

Jay Gibson
City or Village Police Chief
Representative
Allegan City Police

Chief Dave Haverdink
West Side Fire Officer
Representative
Hamilton Fire Dept.

Chief Brandon Weber
East Side Fire Officer
Representative
Otsego Fire Dept.

Jane Verplank
Representative of City or
Village Government

911 POLICY & PROCEDURE BOARD MEETING - Minutes

November 22, 2022 – 10AM
Human Services Building, Zimmerman Room – 3255 122nd Avenue

CALL TO ORDER: 10:03 am by D. Kapenga.

PRESENT: Dean Kapenga, Brandon Weber, Rob Sarro, Mike Larsen via Zoom, Pam Crandle, Henry Reinart, Markie McGowan, Keith Disselkoen, Jay Gibson, Dave Haverdink, Seth Carter, Jane Verplank, Jeremy Ludwig, Whitney Wisner, Shannen Chamberlain, Greg Janik, Nick Brink, Doug DenBleyker.

APPROVAL OF MINUTES: Motion to approve the minutes made by D. Haverdink. Support by J. Verplank. All in favor, motion carried.

ADDITIONAL AGENDA ITEMS: N/A

APPROVAL OF THE AGENDA: Motion to approve the agenda made by J. Verplank. Support by B. Weber. All in favor, motion carried.

COMMUNICATIONS: Motion to accept extra communications concerning the pre-alert into the presented packet documents by J. Gibson. Support by B. Weber. All in favor motion carried.

PRESENTATIONS:

DIRECTOR REPORT: J. Ludwig shared with the board.

ACTION ITEMS:

1. EMD Pilot Policy:

SUMMARY: Based on the official feedback received from the Allegan County Fire Chief's Association a new Resolution has been drafted.

RECOMMENDATION: It is recommended the board approve this new resolution and allow Central Dispatch and the ACFCA to continue to pilot this policy while working to address issues that have been identified, to include, but not limited to e-paging shortcomings, and how to address agencies that do not want the pre-alerts.

-Motion to approve the resolution allowing Central Dispatch and the ACFCA to continue to pilot this policy through Q1 of 2023 and with a TAC (Technical Advisory Committee) consisting of the all the original positions to be utilized for quick resolution of any ongoing stakeholder issues, and with all information to be brought to the April 18th 2023 meeting as well as Dispatch providing a written report to this Board every 30 days made by R. Sarro. Support J. Verplank. Motion carried by roll call vote.

Yeas: 9
Nays: 1

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Yeas: 9
Nays: 1

3. Non-Preference Towing Policy:

SUMMARY: ACCD would like to change the current policy to a bid by closest willing wrecker unit, and stop using a rotation list. Pending review by legal.

RECOMMENDATION: Change policy to a bid by closest willing wrecker unit, instead of a rotation, using Curbside SOS.

-Motion to change to a bid by closest willing wrecker unit, instead of a rotation, using Curbside SOS as a pilot program for 90 days subject to Curbside being able to provide proper education and move forward with the pilot program on their side beginning January 1, 2023 made by B. Weber. Support by J. Gibson. Motion carried by roll call vote.

Yeas: 10
Nays: 0

DISCUSSION ITEMS:

1. Quarterly Report:

-Presented for questions by J. Ludwig.

2. West Side Collaborative Drove Program:

-ACCD has found no need to create a separate policy for the dispatching of the West Side Drone.

3. Nena Staffing Tool:

-J. Ludwig reviewed current staffing, call and incident volumes and projected staffing minimums.

4. Dispatch Policy Review Process:

-Dispatch continues to review current Dispatch policies and plan to have them brought to the board at each quarterly meeting of 2023.

-Motion to send policies that pertain to the expertise of Police, Fire, and EMS to those respective group's boards for review/revision allowing Police policies go to the Allegan County Law Enforcement Council, Fire policies to the Allegan County Fire Chiefs Association, and EMS policies to the Allegan County Medical Control Board in order to have all policy revisions presented to the 911 Policy & Procedure Board by the end of the calendar year 2023 made by R. Sarro. Support by B. Weber. Motion carried by roll call vote.

Yeas: 10

Nays: 0

5. August 29th Storm After Action Report:

-J. Ludwig and W. Wisner shared notes from the After Action Review of the August 29th 2022 storm event.

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS: Non-Preference Towing Pilot Policy and Pre-Notification Pilot Policy

ROUND TABLE:

ADJOURNMENT: Motion to adjourn made by B. Weber. Support by J. Verplank. All in favor, motion carried. Adjourned at 11:46 am.

*Next meeting January 17, 2022. 10am in the Zimmerman Room.