

ALLEGAN COUNTY, MICHIGAN

FEDERAL 2 CFR 200 COST ALLOCATION PLAN

Based on Actual Expenditures
For the Fiscal Year Ended December 31, 2021



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Section 1: Introduction

Introduction

The enclosed Central Services Cost Allocation Plan identifies the costs of indirect services provided by central service departments of Allegan County, Michigan (“the County”) based on actual expenditures for fiscal year ending December 31, 2021. MGT of America Consulting, LLC (MGT) prepared these documents at the request of the County.

This Cost Allocation Plan is used by the County to claim indirect costs as charges against grants and contracts (awards). The Cost Allocation Plan is submitted for use by the Michigan Department of Health and Human Services and other State and Federal grantors.

This document is prepared in compliance with the federal guidelines contained in 2 CFR Part 200 “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” (formerly *OMB Circular A-87*). County personnel provided the expenditure and allocation data to MGT consultants. MGT consultants then prepared the Cost Allocation Plan utilizing a double step-down methodology.



Section 2: Certification

Allegan County, Michigan

COUNTY-WIDE COST ALLOCATION PLAN

CERTIFICATE OF INDIRECT COSTS

This is to certify that I have reviewed the indirect cost plan submitted herewith and to the best of my knowledge and belief:

- (1) All costs included in this plan are for the fiscal year ending December 31, 2021 and are to establish billing or final indirect costs for the fiscal year beginning January 1, 2023 and are allowable in accordance with the requirements of the 2 CFR Part 200 "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated.
- (2) All costs included in this plan are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the costs identified.

I declare that the foregoing is true and correct.

Allegan County, Michigan

Signature:



Name of Official:

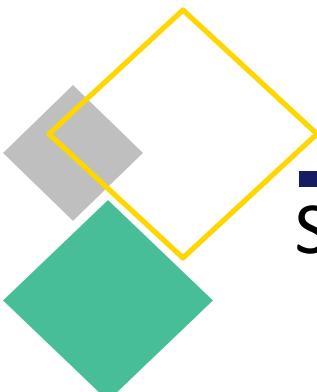
Lorna Nenciarini

Title:

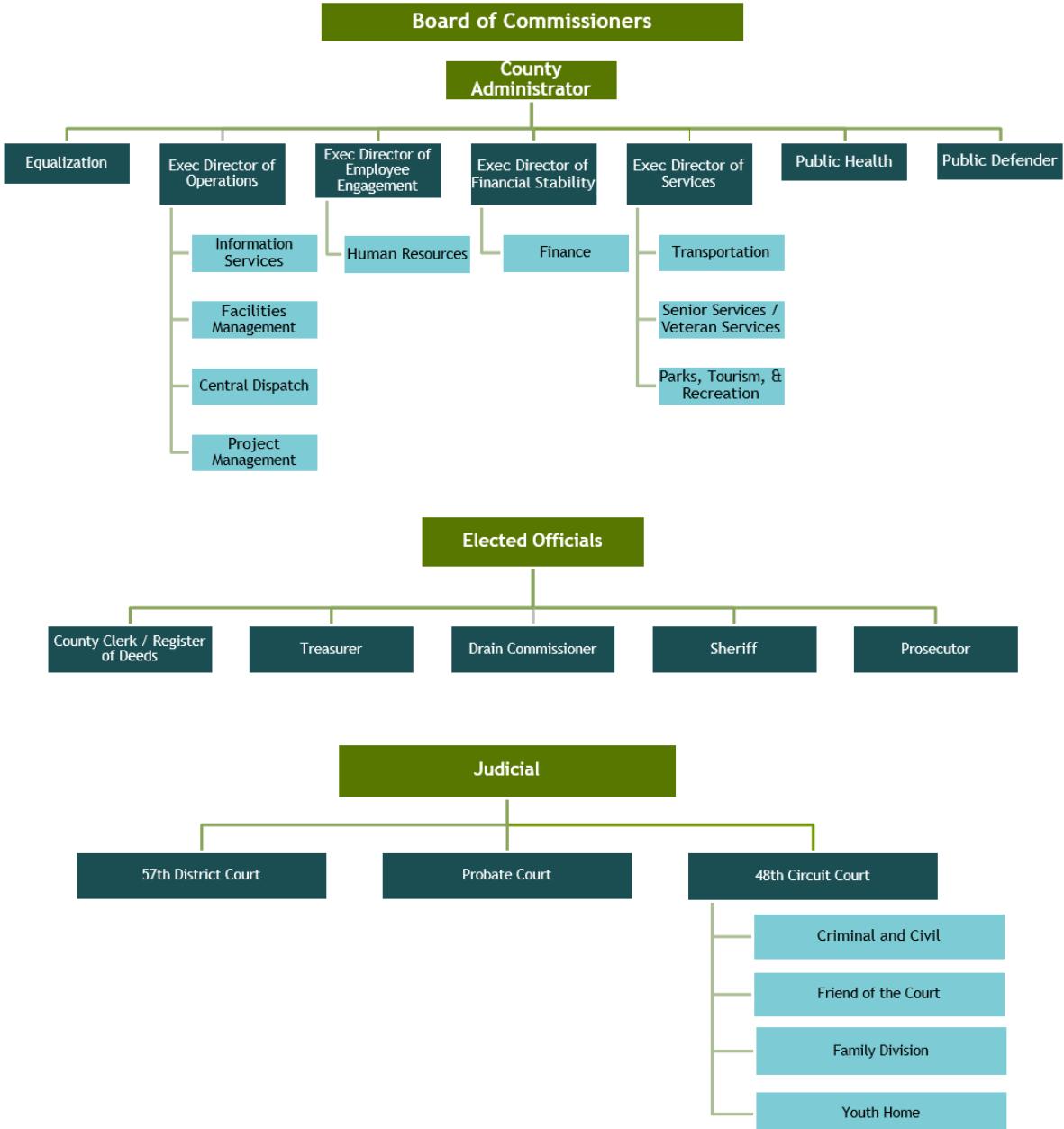
Executive Director of Finance

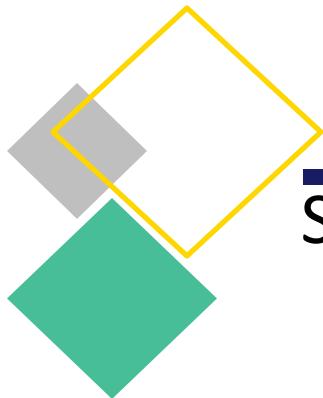
Date:

November 23, 2022



Section 3: Organizational Chart





Section 4: Reading a Cost Allocation Plan

Reading a Cost Allocation Plan

Overview

This federal Cost Allocation Plan is prepared under the 2 CFR Part 200 guidelines for Central Services Cost Allocation Plans. This plan is a document that distributes, or allocates, County indirect costs. Indirect costs are those costs incurred by County departments that benefit other County departments. Examples of County indirect costs are administration, accounting, and information technology

The primary purpose for preparing the Cost Allocation Plan is to identify the appropriate department indirect costs for FY 2021.

The significant steps involved in preparing the Cost Allocation Plan include the following:

- Identify the County departments that provide support to other County departments. These departments are referred to as central service or allocating departments.
- Identify the County departments that receive support from other County departments. These departments are referred to as grantee or receiving departments.
- Accumulate the allowable actual expenditures of the County departments that provide support to other County departments.
- Distribute, or allocate, the allowable expenditures of the County departments that provide support to other County departments based on available, meaningful, measurable, and auditable allocation statistics that match the service provided to the service received.

Process

A double-step-down allocation methodology is used to allocate the allowable costs of the central service departments. This methodology recognizes the cross support provided between central service departments. For

example, Accounting supports Information Technology by providing payroll, paying vouchers, and preparing a budget. Information Technology, however, also supports Accounting by providing software and hardware and by maintaining and administering various applications and systems.

The double-step-down methodology requires an initial sequencing of allocating departments. In the first step of the double-step methodology, allowable costs from central service departments are allocated in the sequence selected to all County departments, divisions, and funds; including to other central service departments. The second step in the double-step-down methodology is made to fully account for the cross support provided between central service departments. Central service departments are closed after the second step in the double-step down allocation methodology.

Carry-Forward

2 CFR Part 200 (formerly OMB Circular A-87) guidelines have several plan types which are acceptable under the federal procedures. This plan is considered a “fixed with carry-forward” plan. Under this procedure, total current year allocations are identified. The “fixed cost” amounts, identified as “Prior Year Allocations”, which are based on the costs claimed from a prior plan, are compared and the difference is computed and identified as the “Carry-Forward” amount. The current allocation plus the “Carry-Forward” are combined to identify the “Proposed Costs.” Proposed Costs are to be applied to the year the plan is being used for recovery. This procedure allows the governmental unit to recover or return any over or under recoveries claimed in the year of the plan.

Sections

Table of Contents

The first few pages of the Cost Allocation Plan are the Table of Contents. The column on the left side of the page lists the central service, or allocating, departments. Each central service department is broken down into

functions. Functions are the specific services provided by the department. The middle column lists the allocation base for each corresponding function. The column on the right side is the applicable page number.

Summary Schedule

The next few pages of the Cost Allocation Plan are the Summary Schedule. The Summary Schedule identifies the total dollar amount allocated from every County allocating department to every County receiving department. Allocating departments are listed down the left column and receiving departments, divisions, and funds are listed across the top of each page.

Detail Schedules

The remaining pages of the Cost Allocation Plan are the detail schedules for each central service department. The detail schedules for central service departments are structured in the following format.

Narrative Lists the department name, provides a brief description of the activities performed, and identifies the functions and the corresponding allocation base.

Departmental Costs (A) The actual expenditures for the central service department.

There are three potential codes that can be denoted on the Departmental Cost schedule. The three codes are “S”, “P”, and “D” and identify how costs are spread or distributed within the department to the relevant functions. The “S” (or “S”1) stands for salaries. The “P” stands for a predetermined percentage described in the narrative. The “D” indicates disallowed.

Incoming Costs (B) The support costs coming into the department from other central service, or allocating, departments.

Incoming costs are spread on the ratio of function salaries to departmental salaries. In the few instances where a department has no salaries, incoming costs are spread on the ratio of function expenditures to departmental expenditures. Certain incoming costs, however, may be denoted with an *. The * identifies those incoming costs that are directly identified to departmental functions and spread to departmental functions on a percentage basis.

Total Allocated (C) The total amount allocated for that department. This amount is found at the end of the Incoming Costs schedule.

Function Allocations The distribution, or allocation, of the Total Allocated costs by function.

Allocation Summary The summary of allocated costs by function



Section 5: 2 CFR Part 200 Cost Allocation Plan

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Summary Schedule

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1 Building Depreciation	\$1,219	\$28,778	\$13,756	\$0	\$6,613	\$15,693	\$0	\$0	\$9,457	\$0
2 Equipment Depreciation	785	4,427	3,137	0	952	1,871	0	0	1,320	0
3 101-256 Administration Legal Counsel	1,458	3,516	8,229	15	2,579	3,922	35	23	2,431	89
4 101-172 Administration	1,972	4,756	11,133	20	3,489	5,306	48	31	3,289	121
5 101-201 Finance	4,090	5,504	5,905	45	5,248	4,679	668	579	2,640	123
6 101-202 Audit	296	713	1,669	3	523	796	7	5	493	18
7 101-226 Human Resources	8,381	9,578	23,059	0	4,669	6,585	0	0	6,190	0
8 101-253 Treasurer	3,177	4,843	5,196	39	4,618	4,118	588	510	2,324	108
9 101-258/259 Network/Phone	31,974	36,542	87,974	0	17,814	25,122	0	0	23,615	0
10 101-261 FM Courthouse	2,642	106,943	51,117	0	24,575	58,316	0	0	35,144	0
11 101-262 FM 911 EOC	0	0	0	0	0	0	0	0	0	0
12 101-263 FM Human Services	0	0	0	0	0	0	0	0	0	0
13 101-264 MCF Building	0	0	0	0	0	0	0	0	0	0
14 101-265 Facility Management	0	0	0	0	0	0	0	0	0	0
15 101-266 Mail/Copy	523	15,266	38,279	6,412	3,843	551	0	579	384	0
16 101-268 MH CMH Admin	0	0	0	0	0	0	0	0	0	0
17 101-269 Jail Building	0	0	0	0	0	0	0	33,743	0	0
18 101-270 Co Services Building	9,229	0	0	0	0	0	0	0	0	0
19 101-272 Dumont LK	0	0	0	0	0	0	0	0	0	0
20 101-273 Youth Home	0	0	0	0	0	7,758	0	0	0	0
21 101-316 Security	1,377	55,738	26,642	0	12,808	30,394	0	0	18,317	0
22 279.0 Grants	0	0	0	0	0	0	0	0	0	0
23 292.1 Child Care	0	0	0	0	0	0	0	0	0	0
24 296.1 County Fitness Center	340	389	936	0	189	267	0	0	251	0
25 677 Fringe Processing	183	210	505	0	102	144	0	0	136	0
26 677-087 Insurance	2,513	3,249	7,775	3	1,761	2,541	7	5	2,132	18
Total Current Allocations	70,157	280,452	285,311	6,536	89,783	168,062	1,354	35,475	108,123	477
Less: Prior Year Allocations	0	0	0	0	0	0	0	0	0	0
Carry-Forward	0	0	0	0	0	0	0	0	0	0
Proposed Costs	\$70,157	\$280,452	\$285,311	\$6,536	\$89,783	\$168,062	\$1,354	\$35,475	\$108,123	\$477

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Department	101-191 Elections	101-215 Clerk	101-225 Equalization	101-229 Pros Attorney	101-236 Register of Deeds	101-257 Coop Ext	101-260 FM Animal	101-267 MH ACC Connect	101-271 FAC	101-275 Drain
1 Building Depreciation	\$0	\$13,905	\$707	\$14,525	\$1,876	\$3,751	\$0	\$0	\$0	\$5,220
2 Equipment Depreciation	104	1,986	462	3,894	549	0	7	0	0	810
3 101-256 Administration Legal Counsel	890	3,365	2,477	8,123	1,740	536	119	0	0	1,822
4 101-172 Administration	1,204	4,553	3,351	10,989	2,354	725	160	0	0	2,465
5 101-201 Finance	3,131	4,078	3,086	4,523	2,529	45	2,028	240	0	3,833
6 101-202 Audit	181	683	503	1,648	353	109	24	0	0	370
7 101-226 Human Resources	1,197	9,626	5,340	18,617	4,549	0	84	0	0	4,358
8 101-253 Treasurer	2,755	3,588	2,716	3,980	2,226	39	1,784	0	0	3,373
9 101-258/259 Network/Phone	4,568	36,724	20,372	71,028	17,357	0	320	0	0	16,626
10 101-261 FM Courthouse	0	51,672	0	53,977	6,970	0	0	0	0	19,399
11 101-262 FM 911 EOC	0	0	0	0	0	0	0	0	0	0
12 101-263 FM Human Services	0	0	0	0	0	15,037	0	0	0	0
13 101-264 MCF Building	0	0	0	0	0	0	0	0	0	0
14 101-265 Facility Management	0	0	0	0	0	0	11,376	23,214	0	0
15 101-266 Mail/Copy	74	11,363	2,083	6,813	4,372	1,507	5	0	0	9,464
16 101-268 MH CMH Admin	0	0	0	0	0	0	0	0	0	0
17 101-269 Jail Building	0	0	0	0	0	0	0	0	0	0
18 101-270 Co Services Building	0	0	12,858	0	0	0	0	0	0	0
19 101-272 Dumont LK	0	0	0	0	0	0	2,867	0	0	0
20 101-273 Youth Home	0	0	0	0	0	0	0	0	0	0
21 101-316 Security	0	26,931	0	28,133	3,633	0	0	0	0	10,111
22 279.0 Grants	0	0	0	0	0	0	0	0	0	0
23 292.1 Child Care	0	0	0	0	0	0	0	0	0	0
24 296.1 County Fitness Center	49	391	217	755	185	0	3	0	0	177
25 677 Fringe Processing	26	211	117	408	100	0	2	0	0	95
26 677-087 Insurance	498	3,231	3,272	6,579	1,558	109	1,488	0	3,868	4,233
Total Current Allocations	14,677	172,306	57,561	233,992	50,350	21,857	20,268	23,454	3,868	82,354
Less: Prior Year Allocations	0	0	0	0	0	0	0	0	0	0
Carry-Forward	0	0	0	0	0	0	0	0	0	0
Proposed Costs	\$14,677	\$172,306	\$57,561	\$233,992	\$50,350	\$21,857	\$20,268	\$23,454	\$3,868	\$82,354

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Department	101-291 Record Management	101-301 Sheriff	101-303 WEMET	101-304/305 SCAT	101-314 Reserves	101-315 Detective	101-331 Marine	101-351 Jail	101-352 Inmate Program	101-403 Land Information Services
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$238
2 Equipment Depreciation	150	4,860	104	312	132	518	170	3,594	473	199
3 101-256 Administration Legal Counsel	517	28,301	481	1,892	231	3,863	581	22,939	1,843	983
4 101-172 Administration	699	38,286	650	2,560	312	5,227	786	31,032	2,493	1,330
5 101-201 Finance	2,395	22,650	1,682	4,668	1,482	5,649	2,674	13,615	3,899	2,306
6 101-202 Audit	105	5,741	98	384	47	784	118	4,653	374	199
7 101-226 Human Resources	1,736	56,126	1,197	3,604	1,520	5,986	1,963	41,508	5,459	2,299
8 101-253 Treasurer	2,108	19,932	1,480	4,108	1,304	4,971	2,353	11,981	3,431	2,029
9 101-258/259 Network/Phone	6,623	214,134	4,568	13,749	5,801	22,838	7,491	158,362	20,829	8,770
10 101-261 FM Courthouse	0	0	0	0	0	0	0	0	0	0
11 101-262 FM 911 EOC	0	0	0	0	0	0	0	0	0	0
12 101-263 FM Human Services	0	0	0	0	0	0	0	0	0	0
13 101-264 MCF Building	0	0	0	0	0	0	0	0	0	0
14 101-265 Facility Management	0	0	0	0	0	0	0	0	0	0
15 101-266 Mail/Copy	108	10,637	74	224	94	372	122	2,577	339	144
16 101-268 MH CMH Admin	0	0	0	0	0	0	0	0	0	0
17 101-269 Jail Building	0	94,549	0	102,536	0	87,663	55,948	705,287	0	0
18 101-270 Co Services Building	0	0	0	0	0	0	0	0	0	4,332
19 101-272 Dumont LK	0	0	0	0	0	0	0	0	0	0
20 101-273 Youth Home	0	0	0	0	0	0	0	0	0	0
21 101-316 Security	0	0	0	0	0	0	0	0	0	0
22 279.0 Grants	0	0	0	0	0	0	0	0	0	0
23 292.1 Child Care	0	0	0	0	0	0	0	0	0	0
24 296.1 County Fitness Center	70	2,277	49	146	62	243	80	1,684	222	93
25 677 Fringe Processing	38	1,229	26	79	33	131	43	909	120	50
26 677-087 Insurance	564	355,178	415	1,339	449	2,371	638	15,654	1,819	808
Total Current Allocations	15,114	853,900	10,823	135,600	11,468	140,616	72,966	1,013,794	41,301	23,781
Less: Prior Year Allocations	0	0	0	0	0	0	0	0	0	0
Carry-Forward	0	0	0	0	0	0	0	0	0	0
Proposed Costs	\$15,114	\$853,900	\$10,823	\$135,600	\$11,468	\$140,616	\$72,966	\$1,013,794	\$41,301	\$23,781

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Department	101-426 Emerg Management	101-427 LEPC	101-430 Animal	101-431 Livestock	101-441 DPW	101-445 Drains Public	101-448 Remonument ation	101-636 Com Disease	101-648 Med Examiner	101-681 Vets Burial
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	179	64	106	0	21	0	0	0	0	166
3 101-256 Administration Legal Counsel	667	179	560	0	64	168	388	2	1,222	618
4 101-172 Administration	902	242	757	0	87	227	525	3	1,653	835
5 101-201 Finance	4,100	1,883	3,198	0	2,262	100	345	78	1,014	2,574
6 101-202 Audit	135	36	114	0	13	34	79	0	248	125
7 101-226 Human Resources	2,071	742	1,221	0	239	0	0	0	0	1,916
8 101-253 Treasurer	3,608	1,657	2,814	0	1,990	88	304	69	892	2,265
9 101-258/259 Network/Phone	7,902	2,832	4,659	0	914	0	0	0	0	7,308
10 101-261 FM Courthouse	0	0	0	0	0	0	0	0	0	0
11 101-262 FM 911 EOC	12,408	0	0	0	0	0	0	0	0	0
12 101-263 FM Human Services	0	0	0	0	0	0	0	0	0	0
13 101-264 MCF Building	0	0	0	0	0	0	0	0	0	0
14 101-265 Facility Management	0	0	0	0	0	0	0	0	0	0
15 101-266 Mail/Copy	150	46	98	0	15	0	0	0	0	119
16 101-268 MH CMH Admin	0	0	0	0	0	0	0	0	0	0
17 101-269 Jail Building	42,954	0	0	0	0	0	0	0	0	0
18 101-270 Co Services Building	0	0	0	0	0	0	0	0	0	0
19 101-272 Dumont LK	0	0	0	0	0	0	0	0	0	0
20 101-273 Youth Home	0	0	0	0	0	0	0	0	0	0
21 101-316 Security	0	0	0	0	0	0	0	0	0	0
22 279.0 Grants	0	0	0	0	0	0	0	0	0	0
23 292.1 Child Care	0	0	0	0	0	0	0	0	0	0
24 296.1 County Fitness Center	84	30	50	0	10	0	0	0	0	78
25 677 Fringe Processing	45	16	27	0	5	0	0	0	0	42
26 677-087 Insurance	3,393	233	437	0	76	34	79	0	249	632
Total Current Allocations	78,600	7,961	14,040	0	5,696	653	1,720	152	5,278	16,677
Less: Prior Year Allocations	0	0	0	0	0	0	0	0	0	0
Carry-Forward	0	0	0	0	0	0	0	0	0	0
Proposed Costs	\$78,600	\$7,961	\$14,040	\$0	\$5,696	\$653	\$1,720	\$152	\$5,278	\$16,677

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Department	101-728 Econ Development	101-851 Employee Other Fringe Benefits	101-865 Insurance & Bonds	201.0-449 Road Comm	208.0-XXX Parks	211.0-326 Central Dispatch	211.8 Central Dispatch CIP	215.1-XXX Friend of the Court	FOC DP	221.0-XXX Health
1 Building Depreciation	\$0	\$0	\$0	\$0	\$1,190	\$0	\$0	\$10,224	\$0	\$0
2 Equipment Depreciation	0	0	0	0	542	2,416	0	10,089	0	3,129
3 101-256 Administration Legal Counsel	289	932	2,085	0	2,193	0	0	8,089	0	21,873
4 101-172 Administration	391	1,261	2,820	0	2,967	0	0	10,944	0	29,590
5 101-201 Finance	22	212	134	1,927	25,625	6,518	602	5,092	0	76,719
6 101-202 Audit	59	189	423	0	445	0	0	1,641	0	4,437
7 101-226 Human Resources	0	0	0	0	6,261	27,907	0	20,880	0	36,144
8 101-253 Treasurer	20	186	118	4,250	7,562	613	508	3,924	0	53,286
9 101-258/259 Network/Phone	0	0	0	0	23,889	106,473	0	4,517	75,144	137,899
10 101-261 FM Courthouse	0	0	0	0	0	0	0	37,993	0	0
11 101-262 FM 911 EOC	0	0	0	0	0	129,452	0	0	0	0
12 101-263 FM Human Services	0	0	0	0	3,376	0	0	0	0	0
13 101-264 MCF Building	0	0	0	0	0	0	0	0	0	0
14 101-265 Facility Management	0	0	0	0	0	0	0	0	0	0
15 101-266 Mail/Copy	0	0	0	0	1,154	1,800	0	19,348	0	5,839
16 101-268 MH CMH Admin	0	0	0	0	0	0	0	0	0	0
17 101-269 Jail Building	0	0	0	0	0	0	0	0	0	0
18 101-270 Co Services Building	0	0	0	0	6,322	0	0	0	0	0
19 101-272 Dumont LK	0	0	0	0	0	0	0	0	0	0
20 101-273 Youth Home	0	0	0	0	0	0	0	0	0	0
21 101-316 Security	0	0	0	0	0	0	0	19,802	0	0
22 279.0 Grants	0	0	0	0	0	0	0	0	0	0
23 292.1 Child Care	0	0	0	0	0	0	0	0	0	0
24 296.1 County Fitness Center	0	0	0	0	254	1,132	0	847	0	1,467
25 677 Fringe Processing	0	0	0	0	90	403	0	301	0	522
26 677-087 Insurance	59	190	426	0	9,904	7,376	0	8,073	0	22,147
Total Current Allocations	839	2,970	6,004	6,178	91,775	284,090	1,110	161,763	75,144	393,052
Less: Prior Year Allocations	0	0	0	0	0	0	0	159,928	70,565	312,117
Carry-Forward	0	0	0	0	0	0	0	1,835	4,579	80,935
Proposed Costs	\$839	\$2,970	\$6,004	\$6,178	\$91,775	\$284,090	\$1,110	\$163,598	\$79,723	\$473,986

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Department	221.0-XXX Health Space	221.1 Solid Waste	222.X-649 Community Mental Health	222.X-649 CMH Space	230.0-676 Transportatio n	230.0-677 Transportatio n	240.0-XXX Multi Agency	243 Brownfield Redevelopm ent Authority	2450/2455/2 456 Public Improvement Fund	255.X Animal Shelter
1 Building Depreciation	\$24,024	\$0	\$0	\$6,423	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	0	0	278	104	0	0	0	0
3 101-256 Administration Legal Counsel	0	5,202	0	0	7,618	344	23	0	15,920	503
4 101-172 Administration	0	7,038	0	0	10,305	465	32	0	21,536	681
5 101-201 Finance	0	11,386	0	0	9,147	2,161	201	156	2,607	201
6 101-202 Audit	0	1,055	0	0	1,545	70	5	0	3,229	102
7 101-226 Human Resources	0	0	0	0	3,209	1,197	0	0	0	0
8 101-253 Treasurer	0	2,738	0	0	2,151	91	156	0	378	352
9 101-258/259 Network/Phone	0	0	0	0	12,241	4,568	0	0	0	0
10 101-261 FM Courthouse	0	0	0	0	0	0	0	0	0	0
11 101-262 FM 911 EOC	0	0	0	0	0	0	0	0	0	0
12 101-263 FM Human Services	96,309	0	0	0	0	0	0	0	0	0
13 101-264 MCF Building	0	0	0	0	0	0	0	0	0	0
14 101-265 Facility Management	0	0	0	0	45,722	0	0	0	0	0
15 101-266 Mail/Copy	0	83	0	0	229	74	0	0	0	0
16 101-268 MH CMH Admin	0	0	0	40,231	0	0	0	0	0	0
17 101-269 Jail Building	0	0	0	0	0	0	0	0	0	0
18 101-270 Co Services Building	0	0	0	116,789	0	0	0	0	0	0
19 101-272 Dumont LK	0	0	0	0	0	0	0	0	0	0
20 101-273 Youth Home	0	0	0	0	0	0	0	0	0	0
21 101-316 Security	0	0	0	0	0	0	0	0	0	0
22 279.0 Grants	0	0	0	0	0	0	0	0	0	0
23 292.1 Child Care	0	0	0	0	0	0	0	0	0	0
24 296.1 County Fitness Center	0	0	0	0	130	49	0	0	0	0
25 677 Fringe Processing	0	0	0	0	46	17	0	0	0	0
26 677-087 Insurance	0	1,062	0	0	28,592	387	5	0	3,251	103
Total Current Allocations	120,333	28,565	0	163,443	121,214	9,527	422	156	46,921	1,942
Less: Prior Year Allocations	138,582	0	19	194,343	0	0	0	0	0	0
Carry-Forward	(18,249)	0	(19)	(30,900)	0	0	0	0	0	0
Proposed Costs	\$102,083	\$28,565	\$19	\$132,544	\$121,214	\$9,527	\$422	\$156	\$46,921	\$1,942

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Department	256.0-236 Automation	258 Sick/Vacation Liability	260 Indigent Defense	263.0-426 Palisades	263.5-200 Concealed Weapons	264.0-362 Local Corrections	265.0-301 Drug Law	265.1 Drug Law Enforcement	266 Justice Training Fund	266.0-320 Shelter Training
1 Building Depreciation	\$0	\$0	\$2,313	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	919	0	76	0	0	0	0	0
3 101-256 Administration Legal Counsel	258	0	15,378	110	249	320	0	0	0	0
4 101-172 Administration	349	0	20,803	148	337	432	0	0	0	0
5 101-201 Finance	1,482	89	38,170	301	2,362	969	0	111	67	0
6 101-202 Audit	52	0	3,119	22	51	65	0	0	0	0
7 101-226 Human Resources	0	0	9,877	0	874	0	0	0	0	0
8 101-253 Treasurer	7,601	26	235	13	5,267	235	13	13	39	0
9 101-258/259 Network/Phone	0	0	37,684	0	3,334	0	0	0	0	0
10 101-261 FM Courthouse	0	0	2,871	0	0	0	0	0	0	0
11 101-262 FM 911 EOC	0	0	0	0	0	0	0	0	0	0
12 101-263 FM Human Services	0	0	6,177	0	0	0	0	0	0	0
13 101-264 MCF Building	0	0	0	0	0	0	0	0	0	0
14 101-265 Facility Management	0	0	0	0	0	0	0	0	0	0
15 101-266 Mail/Copy	0	0	1,727	0	54	0	0	0	0	0
16 101-268 MH CMH Admin	0	0	0	0	0	0	0	0	0	0
17 101-269 Jail Building	0	0	0	0	0	0	0	0	0	0
18 101-270 Co Services Building	0	0	0	0	0	0	0	0	0	0
19 101-272 Dumont LK	0	0	0	0	0	0	0	0	0	0
20 101-273 Youth Home	0	0	0	0	0	0	0	0	0	0
21 101-316 Security	0	0	1,496	0	0	0	0	0	0	0
22 279.0 Grants	0	0	0	0	0	0	0	0	0	0
23 292.1 Child Care	0	0	0	0	0	0	0	0	0	0
24 296.1 County Fitness Center	0	0	401	0	35	0	0	0	0	0
25 677 Fringe Processing	0	0	143	0	13	0	0	0	0	0
26 677-087 Insurance	53	0	7,557	22	282	65	0	0	0	0
Total Current Allocations	9,795	115	148,868	616	12,935	2,086	13	124	106	0
Less: Prior Year Allocations	0	0	0	0	0	0	0	0	0	0
Carry-Forward	0	0	0	0	0	0	0	0	0	0
Proposed Costs	\$9,795	\$115	\$148,868	\$616	\$12,935	\$2,086	\$13	\$124	\$106	\$0

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Department	269.0-145 Law Library	279.0-135 Veterans Treatment Court Grant	279.0-136 District Court	279.0-138 Byrne Jag	279.0-139 MH Treatment Court	279.0-140 Sobriety Court	279.0-146 Sobriety Court Grant - State	279.0-151 SSPSP Grant	279.0-191 Elections	279.0-275 Drain Commissioner
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	0	0	0	0	0	104	0	0
3 101-256 Administration Legal Counsel	156	207	0	269	119	490	0	536	0	233
4 101-172 Administration	211	280	0	364	162	663	0	725	0	315
5 101-201 Finance	490	680	0	635	914	869	0	3,053	0	212
6 101-202 Audit	32	42	0	55	24	99	0	109	0	47
7 101-226 Human Resources	0	0	0	0	0	0	0	1,197	0	0
8 101-253 Treasurer	196	169	0	248	143	300	0	169	0	430
9 101-258/259 Network/Phone	0	0	0	0	0	0	0	4,568	0	0
10 101-261 FM Courthouse	0	0	0	0	0	0	0	0	0	0
11 101-262 FM 911 EOC	0	0	0	0	0	0	0	0	0	0
12 101-263 FM Human Services	0	0	0	0	0	0	0	0	0	0
13 101-264 MCF Building	0	0	0	0	0	0	0	0	0	0
14 101-265 Facility Management	0	0	0	0	0	0	0	0	0	0
15 101-266 Mail/Copy	0	0	0	0	0	0	0	74	0	0
16 101-268 MH CMH Admin	0	0	0	0	0	0	0	0	0	0
17 101-269 Jail Building	0	0	0	0	0	0	0	0	0	0
18 101-270 Co Services Building	0	0	0	0	0	0	0	0	0	0
19 101-272 Dumont LK	0	0	0	0	0	0	0	0	0	0
20 101-273 Youth Home	0	0	0	0	0	0	0	0	0	0
21 101-316 Security	0	0	0	0	0	0	0	0	0	0
22 279.0 Grants	0	10	0	10	14	13	0	46	0	3
23 292.1 Child Care	0	0	0	0	0	0	0	0	0	0
24 296.1 County Fitness Center	0	0	0	0	0	0	0	49	0	0
25 677 Fringe Processing	0	0	0	0	0	0	0	17	0	0
26 677-087 Insurance	32	42	0	55	24	100	0	426	0	48
Total Current Allocations	1,117	1,431	0	1,635	1,401	2,535	0	11,073	0	1,288
Less: Prior Year Allocations	0	0	0	0	0	0	0	0	0	0
Carry-Forward	0	0	0	0	0	0	0	0	0	0
Proposed Costs	\$1,117	\$1,431	\$0	\$1,635	\$1,401	\$2,535	\$0	\$11,073	\$0	\$1,288

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Department	279.0-301 Snowmobile Grant	279.0-312 HIDTA	279.0-317 FBI CETF	279.0-331	279.0-335 Traffic Grant	279.0-336 Highway Safety - Seatbelt Grant	279.0-337 CMH Tobacco	279.0-338 Underage Drinking	279.0-340 Medical Marihuana	279.0-351 Jail CCAB
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	11	0	0	63	0	0	0	0	0	0
3 101-256 Administration Legal Counsel	31	18	63	158	135	13	0	0	346	235
4 101-172 Administration	42	24	86	213	182	17	0	0	469	318
5 101-201 Finance	412	579	1,025	1,114	858	156	0	0	290	824
6 101-202 Audit	6	4	13	32	27	3	0	0	70	48
7 101-226 Human Resources	132	0	0	730	0	0	0	0	0	0
8 101-253 Treasurer	169	39	130	26	65	26	0	0	39	143
9 101-258/259 Network/Phone	502	0	0	2,786	0	0	0	0	0	0
10 101-261 FM Courthouse	0	0	0	0	0	0	0	0	0	0
11 101-262 FM 911 EOC	0	0	0	0	0	0	0	0	0	0
12 101-263 FM Human Services	0	0	0	0	0	0	0	0	0	0
13 101-264 MCF Building	0	0	0	0	0	0	0	0	0	0
14 101-265 Facility Management	0	0	0	0	0	0	0	0	0	0
15 101-266 Mail/Copy	8	0	0	45	0	0	0	0	0	0
16 101-268 MH CMH Admin	0	0	0	0	0	0	0	0	0	0
17 101-269 Jail Building	0	0	0	0	0	0	0	0	0	0
18 101-270 Co Services Building	0	0	0	0	0	0	0	0	0	0
19 101-272 Dumont LK	0	0	0	0	0	0	0	0	0	0
20 101-273 Youth Home	0	0	0	0	0	0	0	0	0	0
21 101-316 Security	0	0	0	0	0	0	0	0	0	0
22 279.0 Grants	6	9	16	17	13	2	0	0	4	13
23 292.1 Child Care	0	0	0	0	0	0	0	0	0	0
24 296.1 County Fitness Center	5	0	0	30	0	0	0	0	0	0
25 677 Fringe Processing	2	0	0	11	0	0	0	0	0	0
26 677-087 Insurance	41	4	13	225	27	3	0	71	48	0
Total Current Allocations	1,369	677	1,346	5,451	1,308	219	0	71	1,267	1,581
Less: Prior Year Allocations	0	0	0	0	0	0	0	0	0	0
Carry-Forward	0	0	0	0	0	0	0	0	0	0
Proposed Costs	\$1,369	\$677	\$1,346	\$5,451	\$1,308	\$219	\$0	\$71	\$1,267	\$1,581

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Department	279.0-352 State Criminal Alien	279.0-420 Hazard Mitigation Grant	279.0-428 Homeland	279.0-642 CESF - COVID19	CBDG Cares COVID19	279.0-753 DNR Waterways Grant	279.0-999 Grant-Other	279.1-228 Victims Rights Grant	280.7 Sheriff Contracts	280.6 Wayland Township
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	0	0	0	0	0	245	1,042	201
3 101-256 Administration Legal Counsel	0	16	206	1,372	(60)	145	0	925	6,919	0
4 101-172 Administration	0	21	278	1,857	(81)	196	0	1,251	9,361	0
5 101-201 Finance	0	33	100	557	33	167	0	3,276	4,947	3,409
6 101-202 Audit	0	3	42	278	(12)	29	0	188	1,404	0
7 101-226 Human Resources	0	0	0	0	0	0	0	2,825	12,032	2,323
8 101-253 Treasurer	0	26	26	52	13	39	0	209	1,447	183
9 101-258/259 Network/Phone	0	0	0	0	0	0	0	10,780	45,905	8,861
10 101-261 FM Courthouse	0	0	0	0	0	0	0	0	0	0
11 101-262 FM 911 EOC	0	0	0	0	0	0	0	0	0	0
12 101-263 FM Human Services	0	0	0	0	0	0	0	0	0	0
13 101-264 MCF Building	0	0	0	0	0	0	0	0	0	0
14 101-265 Facility Management	0	0	0	0	0	0	0	0	0	0
15 101-266 Mail/Copy	0	0	0	26,772	0	0	0	175	747	144
16 101-268 MH CMH Admin	0	0	0	0	0	0	0	0	0	0
17 101-269 Jail Building	0	0	0	0	0	0	0	0	0	0
18 101-270 Co Services Building	0	0	0	0	0	0	0	0	0	0
19 101-272 Dumont LK	0	0	0	0	0	0	0	0	0	0
20 101-273 Youth Home	0	0	0	0	0	0	0	0	0	0
21 101-316 Security	0	0	0	0	0	0	0	0	0	0
22 279.0 Grants	0	1	2	8	1	3	0	50	0	0
23 292.1 Child Care	0	0	0	0	0	0	0	0	0	0
24 296.1 County Fitness Center	0	0	0	0	0	0	0	115	488	94
25 677 Fringe Processing	0	0	0	0	0	0	0	41	174	34
26 677-087 Insurance	3	42	280	(12)	30	0	189	2,160	3,180	614
Total Current Allocations	3	142	933	30,885	(76)	579	189	22,238	87,646	15,863
Less: Prior Year Allocations	0	0	0	0	0	0	0	0	0	0
Carry-Forward	0	0	0	0	0	0	0	0	0	0
Proposed Costs	\$3	\$142	\$933	\$30,885	\$(76)	\$579	\$189	\$22,238	\$87,646	\$15,863

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Department	281.1 Saugatuck City	280.X-301 Road Patrol	289.5-259 Technology Contracts	292.1-292 CCF	292.1-614 Comm Resc	292.1-653 Diversion	292.1-654 Casa	292.1-656 CC Admin	292.1-661 Food Prep	292.1-662 Foster Care
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	63	0	347	104	0	425	266	0
3 101-256 Administration Legal Counsel	0	0	189	0	0	0	0	0	0	0
4 101-172 Administration	0	0	256	0	0	0	0	0	0	0
5 101-201 Finance	11	0	980	11	4,401	1,682	134	3,799	5,838	602
6 101-202 Audit	0	0	38	0	0	0	0	0	0	0
7 101-226 Human Resources	0	0	730	0	4,011	1,197	0	4,909	3,077	0
8 101-253 Treasurer	26	0	117	156	522	456	300	313	548	2,112
9 101-258/259 Network/Phone	0	0	2,786	0	15,302	4,568	0	18,728	11,739	0
10 101-261 FM Courthouse	0	0	0	0	0	0	0	0	0	0
11 101-262 FM 911 EOC	0	0	0	0	0	0	0	0	0	0
12 101-263 FM Human Services	0	0	0	0	0	0	0	0	0	0
13 101-264 MCF Building	0	0	0	0	0	0	0	0	0	0
14 101-265 Facility Management	0	0	0	0	0	0	0	0	0	0
15 101-266 Mail/Copy	0	0	45	0	249	74	0	305	191	0
16 101-268 MH CMH Admin	0	0	0	0	0	0	0	0	0	0
17 101-269 Jail Building	0	0	0	0	0	0	0	0	0	0
18 101-270 Co Services Building	0	0	0	0	0	0	0	0	0	0
19 101-272 Dumont LK	0	0	0	0	0	0	0	0	0	0
20 101-273 Youth Home	0	0	0	0	3,180	0	0	3,837	7,333	0
21 101-316 Security	0	0	0	0	0	0	0	0	0	0
22 279.0 Grants	0	0	0	0	0	0	0	0	0	0
23 292.1 Child Care	0	0	0	0	5,440	1,227	1,184	13,226	3,550	6,473
24 296.1 County Fitness Center	0	0	30	0	163	49	0	199	125	0
25 677 Fringe Processing	0	0	11	0	58	17	0	71	44	0
26 677-087 Insurance	0	0	232	0	3,769	316	0	1,297	813	0
Total Current Allocations	37	0	5,479	168	37,440	9,691	1,618	47,108	33,524	9,187
Less: Prior Year Allocations	0	0	0	0	0	0	0	0	0	0
Carry-Forward	0	0	0	0	0	0	0	0	0	0
Proposed Costs	\$37	\$0	\$5,479	\$168	\$37,440	\$9,691	\$1,618	\$47,108	\$33,524	\$9,187

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Department	292.1-664 Juv Detention	292.1-665 Comm Probation	292.1-666 Cheever	292.2 DHS	292.2 DHS Space	293.0-681 Soldiers	294.0-684 Veterans Trust Board	295.0-672 COA	299 American Rescue Plan - ARPA	512.0-671 MCF
1 Building Depreciation	\$0	\$0	\$0	\$0	\$40,565	\$0	\$952	\$815	\$0	\$0
2 Equipment Depreciation	1,530	518	1,509	0	0	78	0	264	0	0
3 101-256 Administration Legal Counsel	0	0	0	7	0	666	0	0	0	0
4 101-172 Administration	0	0	0	10	0	902	0	0	0	0
5 101-201 Finance	8,345	3,743	9,660	267	0	3,365	0	7,543	22	0
6 101-202 Audit	0	0	0	1	0	135	0	0	0	0
7 101-226 Human Resources	17,671	5,986	17,432	0	0	898	0	3,053	0	0
8 101-253 Treasurer	1,421	522	1,812	0	0	117	0	3,677	104	2,842
9 101-258/259 Network/Phone	67,419	22,838	66,506	0	0	3,426	0	11,648	0	0
10 101-261 FM Courthouse	0	0	0	0	0	0	0	0	0	0
11 101-262 FM 911 EOC	0	0	0	0	0	0	0	0	0	0
12 101-263 FM Human Services	0	0	0	0	162,623	0	3,815	3,269	0	0
13 101-264 MCF Building	0	0	0	0	0	0	0	0	0	0
14 101-265 Facility Management	0	0	0	0	0	0	0	0	0	0
15 101-266 Mail/Copy	1,097	372	1,082	0	0	56	383	190	0	0
16 101-268 MH CMH Admin	0	0	0	0	0	0	0	0	0	0
17 101-269 Jail Building	0	0	0	0	0	0	0	0	0	0
18 101-270 Co Services Building	0	0	0	0	0	0	0	0	0	0
19 101-272 Dumont LK	0	0	0	0	0	0	0	0	0	0
20 101-273 Youth Home	51,949	0	39,320	0	0	0	0	0	0	0
21 101-316 Security	0	0	0	0	0	0	0	0	0	0
22 279.0 Grants	0	0	0	0	0	0	0	0	0	0
23 292.1 Child Care	16,871	6,612	19,024	0	0	0	0	0	0	0
24 296.1 County Fitness Center	717	243	707	0	0	36	0	124	0	0
25 677 Fringe Processing	255	86	252	0	0	13	0	44	0	0
26 677-087 Insurance	4,670	5,194	7,316	1	0	373	0	807	0	903
Total Current Allocations	171,946	46,115	164,620	287	203,188	10,065	5,150	31,433	127	3,745
Less: Prior Year Allocations	174,768	41,296	158,955	0	0	0	0	0	0	1,528
Carry-Forward	(2,822)	4,819	5,665	0	0	0	0	0	0	2,217
Proposed Costs	\$169,124	\$50,935	\$170,285	\$287	\$203,188	\$10,065	\$5,150	\$31,433	\$127	\$5,963

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Department	512.0-671 MCF Space	595 Commissary	620.0-253 Tax Reversn	639.0-275 Drain Equipment Revolving	661.2 Fleet Management	Michigan Works	Other	2nd Allocation Orphans	Total
1 Building Depreciation	\$0	\$0	\$0	\$0	\$0	\$9,955	\$2,688	\$0	\$214,886
2 Equipment Depreciation	0	0	137	62	9	0	64	0	55,947
3 101-256 Administration Legal Counsel	0	0	0	0	162	0	0	0	201,812
4 101-172 Administration	0	0	0	0	220	0	0	0	273,015
5 101-201 Finance	0	134	0	3,042	3,053	0	0	0	397,072
6 101-202 Audit	0	0	0	0	33	0	0	0	40,938
7 101-226 Human Resources	0	0	1,580	718	108	0	0	0	416,778
8 101-253 Treasurer	0	365	0	0	561	0	0	0	223,402
9 101-258/259 Network/Phone	0	0	6,029	2,741	411	0	0	0	1,590,107
10 101-261 FM Courthouse	0	0	0	0	0	0	2,871	0	454,488
11 101-262 FM 911 EOC	0	0	0	0	0	0	0	0	141,860
12 101-263 FM Human Services	0	0	0	0	0	39,909	6,177	0	336,691
13 101-264 MCF Building	394,589	0	0	0	0	0	0	0	394,589
14 101-265 Facility Management	0	0	0	0	0	0	0	0	80,312
15 101-266 Mail/Copy	0	0	98	45	7	0	0	0	179,104
16 101-268 MH CMH Admin	0	0	0	0	0	0	0	0	40,231
17 101-269 Jail Building	0	0	0	0	0	0	0	0	1,122,681
18 101-270 Co Services Building	0	0	0	0	0	0	6,810	0	156,340
19 101-272 Dumont LK	12,860	0	0	0	0	0	0	0	15,727
20 101-273 Youth Home	0	0	0	0	0	0	0	0	113,377
21 101-316 Security	0	0	0	0	0	0	1,496	0	236,878
22 279.0 Grants	0	0	0	0	0	0	0	0	240
23 292.1 Child Care	0	0	0	0	0	0	0	0	73,608
24 296.1 County Fitness Center	0	0	64	29	4	0	0	0	16,912
25 677 Fringe Processing	0	0	23	10	2	0	0	0	7,731
26 677-087 Insurance	0	0	418	190	5,028	0	1,309	0	559,046
Total Current Allocations	407,449	499	8,349	6,837	9,597	49,864	21,414	0	7,343,770
Less: Prior Year Allocations	372,499	0	0	0	0	0	0	0	1,624,600
Carry-Forward	34,950	0	0	0	0	0	0	0	83,010
Proposed Costs	\$442,398	\$499	\$8,349	\$6,837	\$9,597	\$49,864	\$21,414	\$0	\$7,426,780

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Department	Current Allocation	Prior Year Allocation	Carry-Forward	Adjustments	Proposed Cost
27 101-101 Bd of Commissioners	70,157	0	0	0	70,157
28 101-131 Circuit Court	280,452	0	0	0	280,452
29 101-136 District Court	285,311	0	0	0	285,311
30 101-147 Jury Board	6,536	0	0	0	6,536
31 101-148 Probate Court	89,783	0	0	0	89,783
32 101-149 Family Court	168,062	0	0	0	168,062
33 101-150 Guardian	1,354	0	0	0	1,354
34 101-151 Probate - Circuit Court	35,475	0	0	0	35,475
35 101-152 Probate - District Court	108,123	0	0	0	108,123
36 101-166 Family Counseling Services	477	0	0	0	477
37 101-191 Elections	14,677	0	0	0	14,677
38 101-215 Clerk	172,306	0	0	0	172,306
39 101-225 Equalization	57,561	0	0	0	57,561
40 101-229 Pros Attorney	233,992	0	0	0	233,992
41 101-236 Register of Deeds	50,350	0	0	0	50,350
42 101-257 Coop Ext	21,857	0	0	0	21,857
43 101-260 FM Animal	20,268	0	0	0	20,268
44 101-267 MH ACC Connect	23,454	0	0	0	23,454
45 101-271 FAC	3,868	0	0	0	3,868
46 101-275 Drain	82,354	0	0	0	82,354
47 101-291 Record Management	15,114	0	0	0	15,114
48 101-301 Sheriff	853,900	0	0	0	853,900
49 101-303 WEMET	10,823	0	0	0	10,823
50 101-304/305 SCAT	135,600	0	0	0	135,600
51 101-314 Reserves	11,468	0	0	0	11,468
52 101-315 Detective	140,616	0	0	0	140,616
53 101-331 Marine	72,966	0	0	0	72,966
54 101-351 Jail	1,013,794	0	0	0	1,013,794
55 101-352 Inmate Program	41,301	0	0	0	41,301
56 101-403 Land Information Services	23,781	0	0	0	23,781
57 101-426 Emerg Management	78,600	0	0	0	78,600
58 101-427 LEPC	7,961	0	0	0	7,961
59 101-430 Animal	14,040	0	0	0	14,040
60 101-431 Livestock	0	0	0	0	0
61 101-441 DPW	5,696	0	0	0	5,696
62 101-445 Drains Public	653	0	0	0	653
63 101-448 Remonumentation	1,720	0	0	0	1,720
64 101-636 Com Disease	152	0	0	0	152
65 101-648 Med Examiner	5,278	0	0	0	5,278
66 101-681 Vets Burial	16,677	0	0	0	16,677

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Department	Current Allocation	Prior Year Allocation	Carry-Forward	Adjustments	Proposed Cost
67 101-728 Econ Development	839	0	0	0	839
68 101-851 Employee Other Fringe Benef	2,970	0	0	0	2,970
69 101-865 Insurance & Bonds	6,004	0	0	0	6,004
70 201.0-449 Road Comm	6,178	0	0	0	6,178
71 208.0-XXX Parks	91,775	0	0	0	91,775
72 211.0-326 Central Dispatch	284,090	0	0	0	284,090
73 211.8 Central Dispatch CIP	1,110	0	0	0	1,110
74 215.1-XXX Friend of the Court	161,763	159,928	1,835	0	163,598
75 FOC DP	75,144	70,565	4,579	0	79,723
76 221.0-XXX Health	393,052	312,117	80,935	0	473,986
77 221.0-XXX Health Space	120,333	138,582	(18,249)	0	102,083
78 221.1 Solid Waste	28,565	0	0	0	28,565
79 222.X-649 Community Mental Health	0	19	(19)	0	(19)
80 222.X-649 CMH Space	163,443	194,343	(30,900)	0	132,544
81 230.0-676 Transportation	121,214	0	0	0	121,214
82 230.0-677 Transportation	9,527	0	0	0	9,527
83 240.0-XXX Multi Agency	422	0	0	0	422
84 243 Brownfield Redevelopment Authori	156	0	0	0	156
85 2450/2455/2456 Public Improvement F	46,921	0	0	0	46,921
86 255.X Animal Shelter	1,942	0	0	0	1,942
87 256.0-236 Automation	9,795	0	0	0	9,795
88 258 Sick/Vacation Liability	115	0	0	0	115
89 260 Indigent Defense	148,868	0	0	0	148,868
90 263.0-426 Palisades	616	0	0	0	616
91 263.5-200 Concealed Weapons	12,935	0	0	0	12,935
92 264.0-362 Local Corrections	2,086	0	0	0	2,086
93 265.0-301 Drug Law	13	0	0	0	13
94 265.1 Drug Law Enforcement	124	0	0	0	124
95 266 Justice Training Fund	106	0	0	0	106
96 266.0-320 Shelter Training	0	0	0	0	0
97 269.0-145 Law Library	1,117	0	0	0	1,117
98 279.0-135 Veterans Treatment Court C	1,431	0	0	0	1,431
99 279.0-136 District Court	0	0	0	0	0
100 279.0-138 Byrne Jag	1,635	0	0	0	1,635
101 279.0-139 MH Treatment Court	1,401	0	0	0	1,401
102 279.0-140 Sobriety Court	2,535	0	0	0	2,535
103 279.0-146 Sobriety Court Grant - State	0	0	0	0	0
104 279.0-151 SSSPP Grant	11,073	0	0	0	11,073
105 279.0-191 Elections	0	0	0	0	0
106 279.0-275 Drain Commissioner	1,288	0	0	0	1,288

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Department	Current Allocation	Prior Year Allocation	Carry-Forward	Adjustments	Proposed Cost
107 279.0-301 Snowmobile Grant	1,369	0	0	0	1,369
108 279.0-312 HIDTA	677	0	0	0	677
109 279.0-317 FBI CETF	1,346	0	0	0	1,346
110 279.0-331	5,451	0	0	0	5,451
111 279.0-335 Traffic Grant	1,308	0	0	0	1,308
112 279.0-336 Highway Safety - Seatbelt G	219	0	0	0	219
113 279.0-337 CMH Tobacco	0	0	0	0	0
114 279.0-338 Underage Drinking	71	0	0	0	71
115 279.0-340 Medical Marihuana	1,267	0	0	0	1,267
116 279.0-351 Jail CCAB	1,581	0	0	0	1,581
117 279.0-352 State Criminal Alien Assista	3	0	0	0	3
118 279.0-420 Hazard Mitigation Grant	142	0	0	0	142
119 279.0-428 Homeland	933	0	0	0	933
120 279.0-642 CESF - COVID19	30,885	0	0	0	30,885
121 CBDG Cares - COVID19	(76)	0	0	0	(76)
122 279.0-753 DNR Waterways Grant	579	0	0	0	579
123 279.0-999 Grant-Other	189	0	0	0	189
124 279.1-228 Victims Rights Grant	22,238	0	0	0	22,238
125 280.7 Sheriff Contracts	87,646	0	0	0	87,646
126 280.6 Wayland Township	15,863	0	0	0	15,863
127 281.1 Saugatuck City	37	0	0	0	37
128 280.X-301 Road Patrol	0	0	0	0	0
129 289.5-259 Technology Contracts	5,479	0	0	0	5,479
130 292.1-292 CCF	168	0	0	0	168
131 292.1-614 Comm Resc	37,440	0	0	0	37,440
132 292.1-653 Diversion	9,691	0	0	0	9,691
133 292.1-654 Casa	1,618	0	0	0	1,618
134 292.1-656 CC Admin	47,108	0	0	0	47,108
135 292.1-661 Food Prep	33,524	0	0	0	33,524
136 292.1-662 Foster Care	9,187	0	0	0	9,187
137 292.1-664 Juv Detention	171,946	174,768	(2,822)	0	169,124
138 292.1-665 Comm Probation	46,115	41,296	4,819	0	50,935
139 292.1-666 Cheever	164,620	158,955	5,665	0	170,285
140 292.2 DHS	287	0	0	0	287
141 292.2 DHS Space	203,188	0	0	0	203,188
142 293.0-681 Soldiers	10,065	0	0	0	10,065
143 294.0-684 Veterans Trust Board	5,150	0	0	0	5,150
144 295.0-672 COA	31,433	0	0	0	31,433
145 299 American Rescue Plan - ARPA	127	0	0	0	127
146 512.0-671 MCF	3,745	1,528	2,217	0	5,963

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Department	Current Allocation	Prior Year Allocation	Carry-Forward	Adjustments	Proposed Cost
147 512.0-671 MCF Space	407,449	372,499	34,950	0	442,398
148 595 Commissary	499	0	0	0	499
149 620.0-253 Tax Reversn	8,349	0	0	0	8,349
150 639.0-275 Drain Equipment Revolving	6,837	0	0	0	6,837
151 661.2 Fleet Management	9,597	0	0	0	9,597
152 Michigan Works	49,864	0	0	0	49,864
153 Other	21,414	0	0	0	21,414
Total	7,343,770	1,624,600	83,010	0	7,426,780

Building Depreciation
Nature and Extent of Services

Allegan County owns and operates several buildings throughout the County. For plan purposes, three buildings have been identified with multiple occupants for building depreciation.

- **County Courthouse** – the current year's depreciation value for the County Courthouse has been identified as \$132,404 from the County's Fixed Asset List and has been allocated to all occupant departments based on their usable square footage. 260 Indigent Defense moved out of the County Courthouse building July 1, 2020. The space remained vacant for the remainder of 2020. The square footage for Indigent Defense has been split 50/50 between Indigent Defense and other.
- **Human Services Building** – the current year's depreciation value for the Human Services Building has been identified as \$91,213 from the County's Fixed Asset List and has been allocated to all occupant departments based on their usable square footage.
- **County Services Building** – the current year's depreciation value for the County Services Building has been identified as 46,855 from the County's Fixed Asset List and has been allocated to all occupant departments based on their usable square footage.

Allegan County Facilities Management also maintains a storage building for equipment used to maintain all County facilities. The current year's depreciation value for the storage building has been identified as \$5,983 and has been allocated directly to the Facilities Management Central Service department for further allocation.

This department receives allocations from other service departments. The allocations received are, in turn, reallocated to recipient departments according to the initial distribution established for the service department. This procedure provides for an appropriate allocation of all service department charges.

All applicable credits for direct charges are accounted for in the initial allocation.

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A. Department Costs

Dept:1 Building Depreciation

Description		Amount	General Admin	Courthouse Building	Human Services Building	County Services Building	Facilities Management
Personnel Costs							
Salaries	S	0	0	0	0	0	0
<i>Salary % Split</i>			.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost							
Building Depreciation	P	263,473	0	145,078	100,119	12,293	5,983
Subtotal - Services & Supplies		263,473	0	145,078	100,119	12,293	5,983
Department Cost Total		263,473	0	145,078	100,119	12,293	5,983
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		263,473	0	145,078	100,119	12,293	5,983
General Admin Distribution			0	0	0	0	0
Grand Total		\$263,473		\$145,078	\$100,119	\$12,293	\$5,983

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B. Incoming Costs - (Default Spread Custom%)

Dept:1 Building Depreciation

Department	First Incoming	Second Incoming	Courthouse Building	Human Services Building	County Services Building	Facilities Management
5 Cost Plan	\$0	\$960	\$320	\$320	\$320	\$0
Subtotal - 101-201 Finance	0	960	320	320	320	0
Total Incoming	0	960	320	320	320	0
C. Total Allocated	\$264,433	\$145,398	\$100,439	\$12,613	\$5,983	
	54.98%	37.98%	4.77%	2.26%		

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Courthouse Building Allocations

Dept:1 Building Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
8 101-253 Treasurer	2,836	5.71%	\$8,280	\$0	\$8,280	\$18	\$8,298
9 101-258/259 Network/Phone	2,015	4.06%	5,883	0	5,883	13	5,896
14 101-265 Facility Management	2,846	5.73%	8,309	0	8,309	18	8,328
21 101-316 Security	196	0.39%	572	0	572	1	574
27 101-101 Bd of Commissioners	243	0.49%	709	0	709	2	711
28 101-131 Circuit Court	9,835	19.79%	28,715	0	28,715	63	28,778
29 101-136 District Court	4,701	9.46%	13,725	0	13,725	30	13,756
31 101-148 Probate Court	2,260	4.55%	6,598	0	6,598	15	6,613
32 101-149 Family Court	5,363	10.79%	15,658	0	15,658	35	15,693
35 101-152 Probate - District Court	3,232	6.50%	9,436	0	9,436	21	9,457
38 101-215 Clerk	4,752	9.56%	13,874	0	13,874	31	13,905
40 101-229 Pros Attorney	4,964	9.99%	14,493	0	14,493	32	14,525
41 101-236 Register of Deeds	641	1.29%	1,872	0	1,872	4	1,876
46 101-275 Drain	1,784	3.59%	5,209	0	5,209	11	5,220
74 215.1-XXX Friend of the Court	3,494	7.03%	10,201	0	10,201	23	10,224
89 260 Indigent Defense	264	0.53%	771	0	771	2	772
153 Other	264	0.53%	771	0	771	2	772
Subtotal	49,690	100.00%	145,078	0	145,078	320	145,398
Direct Bills					0		0
Total					\$145,078		\$145,398

Basis Units: Usable Square Footage
 Source: Building Floorplans

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Human Services Building Allocations

Dept:1 Building Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 101-258/259 Network/Phone	278	0.67%	\$674	\$0	\$674	\$2	\$677
14 101-265 Facility Management	4,985	12.08%	12,095	0	12,095	39	12,133
24 296.1 County Fitness Center	1,497	3.63%	3,632	0	3,632	12	3,644
42 101-257 Coop Ext	1,541	3.73%	3,739	0	3,739	12	3,751
71 208.0-XXX Parks	346	0.84%	839	0	839	3	842
77 221.0-XXX Health Space	9,870	23.92%	23,947	0	23,947	77	24,024
89 260 Indigent Defense	633	1.53%	1,536	0	1,536	5	1,541
141 292.2 DHS Space	16,666	40.39%	40,436	0	40,436	129	40,565
143 294.0-684 Veterans Trust Board	391	0.95%	949	0	949	3	952
144 295.0-672 COA	335	0.81%	813	0	813	3	815
152 Michigan Works	4,090	9.91%	9,923	0	9,923	32	9,955
153 Other	633	1.53%	1,536	0	1,536	5	1,541
Subtotal	41,265	100.00%	100,119	0	100,119	320	100,439
Direct Bills					0		0
Total					\$100,119		\$100,439

Basis Units: Usable Square Footage
 Source: Building Floorplans

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County Services Building Allocations

Dept:1 Building Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 101-172 Administration	1,285	5.47%	\$672	\$0	\$672	\$17	\$690
5 101-201 Finance	960	4.08%	502	0	502	13	515
7 101-226 Human Resources	1,033	4.39%	540	0	540	14	554
9 101-258/259 Network/Phone	2,583	10.99%	1,351	0	1,351	35	1,386
14 101-265 Facility Management	1,620	6.89%	847	0	847	22	869
27 101-101 Bd of Commissioners	946	4.02%	495	0	495	13	508
39 101-225 Equalization	1,318	5.61%	689	0	689	18	707
56 101-403 Land Information Services	444	1.89%	232	0	232	6	238
71 208.0-XXX Parks	648	2.76%	339	0	339	9	348
80 222.X-649 CMH Space	11,971	50.93%	6,261	0	6,261	163	6,423
153 Other	698	2.97%	365	0	365	10	375
Subtotal	23,506	100.00%	12,293	0	12,293	320	12,613
Direct Bills					0		0
Total					\$12,293		\$12,613

Basis Units: Usable Square Footage
 Source: Building Floorplans

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Facilities Management Allocations

Dept:1 Building Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
14 101-265 Facility Management	100	100.00%	\$5,983	\$0	\$5,983	\$0	\$5,983
Subtotal	100	100.00%	5,983	0	5,983	0	5,983
Direct Bills				0			0
Total					\$5,983		\$5,983

Basis Units: Direct to 101-265 Facilities Management

Source:

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Allocation Summary

Dept:1 Building Depreciation

Department	Courthouse Building	Human Services Building	County Services Building	Facilities Management	Total
4 101-172 Administration	\$0	\$0	\$690	\$0	\$690
5 101-201 Finance	0	0	515	0	515
7 101-226 Human Resources	0	0	554	0	554
8 101-253 Treasurer	8,298	0	0	0	8,298
9 101-258/259 Network/Phone	5,896	677	1,386	0	7,959
14 101-265 Facility Management	8,328	12,133	869	5,983	27,313
21 101-316 Security	574	0	0	0	574
24 296.1 County Fitness Center	0	3,644	0	0	3,644
27 101-101 Bd of Commissioners	711	0	508	0	1,219
28 101-131 Circuit Court	28,778	0	0	0	28,778
29 101-136 District Court	13,756	0	0	0	13,756
31 101-148 Probate Court	6,613	0	0	0	6,613
32 101-149 Family Court	15,693	0	0	0	15,693
35 101-152 Probate - District Court	9,457	0	0	0	9,457
38 101-215 Clerk	13,905	0	0	0	13,905
39 101-225 Equalization	0	0	707	0	707
40 101-229 Pros Attorney	14,525	0	0	0	14,525
41 101-236 Register of Deeds	1,876	0	0	0	1,876
42 101-257 Coop Ext	0	3,751	0	0	3,751
46 101-275 Drain	5,220	0	0	0	5,220
56 101-403 Land Information Services	0	0	238	0	238
71 208.0-XXX Parks	0	842	348	0	1,190
74 215.1-XXX Friend of the Court	10,224	0	0	0	10,224
77 221.0-XXX Health Space	0	24,024	0	0	24,024
80 222.X-649 CMH Space	0	0	6,423	0	6,423
89 260 Indigent Defense	772	1,541	0	0	2,313
141 292.2 DHS Space	0	40,565	0	0	40,565
143 294.0-684 Veterans Trust Board	0	952	0	0	952
144 295.0-672 COA	0	815	0	0	815
152 Michigan Works	0	9,955	0	0	9,955
153 Other	772	1,541	375	0	2,688
Total	\$145,398	\$100,439	\$12,613	\$5,983	\$264,433

Equipment Depreciation
Nature and Extent of Services

Allegan County purchases equipment to carry on the day-to-day operations of the various central service departments and grant programs.

- **Equipment Depreciation** - Based on the County's Fixed Asset Listing equipment depreciation has been calculated at \$3,503 and has been allocated to benefitting departments based on the purchase price of the equipment.
- **Copiers** – The County purchases central copies for all departments to use. The depreciation on these central copiers has been calculated at \$9,378 from the County's Fixed Asset List. This depreciation has been allocated to all departments based on their full-time equivalents (FTEs) for the fiscal year.
- **Computers** – Computers are purchased for each department through the Information Services Department. Depreciation for these computers and computer equipment has been identified from the County's Fixed Asset List and has been calculated at \$31,764. This depreciation has been allocated to all departments based on their FTE count for the fiscal year.
- **Information Services** – The depreciation for equipment that has been purchased for the Information Services department has been identified from the County's Fixed Asset List and has been calculated at \$51,992 and has been allocated directly to the Information Services Central Service department for further allocation.
- **Courthouse** – The depreciation for equipment purchased specifically for the County Courthouse has been identified from the County's Fixed Asset List and calculated at \$12,053. This depreciation has been allocated to all occupant departments within the Courthouse based on their usable square footage.
- **Facilities** - Equipment has been purchased for the Facilities Management for the maintenance of all County buildings. The current year depreciation for this equipment has been calculated at \$27,920 from the County's Fixed Asset List. This depreciation has been allocated directly to the Facilities Management Central Service department for further allocation.

Equipment Depreciation
Nature and Extent of Services

- Vehicles** – The current depreciation for vehicles has been calculated at \$35,737 from the County's Fixed Asset List. The depreciation has been allocated to benefitting departments based on the depreciation value of each vehicle.

This department receives allocations from other service departments. The allocations received are, in turn, reallocated to recipient departments according to the initial distribution established for the service department. This procedure provides for an appropriate allocation of all service department charges.

All applicable credits for direct charges are accounted for in the initial allocation.

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A. Department Costs

Dept:2 Equipment Depreciation

Description		Amount	General Admin	Equipment Depreciation	Copiers	Computers	Information Services	Courthouse	Facilities	Vehicles
Personnel Costs										
Salaries	S	0	0	0	0	0	0	0	0	0
<i>Salary % Split</i>			.00%	.00%	.00%	.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0	0	0	0
Services & Supplies Cost										
Equipment Depreciation	P	172,347	0	3,503	9,378	31,764	51,992	12,053	27,920	35,737
Subtotal - Services & Supplies		172,347	0	3,503	9,378	31,764	51,992	12,053	27,920	35,737
Department Cost Total		172,347	0	3,503	9,378	31,764	51,992	12,053	27,920	35,737
Adjustments to Cost										
Subtotal - Adjustments		0	0	0	0	0	0	0	0	0
Total Costs After Adjustments		172,347	0	3,503	9,378	31,764	51,992	12,053	27,920	35,737
General Admin Distribution			0	0	0	0	0	0	0	0
Grand Total		\$172,347		\$3,503	\$9,378	\$31,764	\$51,992	\$12,053	\$27,920	\$35,737

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B. Incoming Costs - (Default Spread Custom%)

Dept:2 Equipment Depreciation

Department	First Incoming	Second Incoming	Equipment Depreciation	Copiers	Computers	Information Services	Courthouse	Facilities	Vehicles
5 Cost Plan	\$0	\$1,680	\$1,680	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal - 101-201 Finance	0	1,680	1,680	0	0	0	0	0	0
Total Incoming	0	1,680	1,680	0	0	0	0	0	0
C. Total Allocated		\$174,027	\$5,183	\$9,378	\$31,764	\$51,992	\$12,053	\$27,920	\$35,737
		2.98%	5.39%	18.25%	29.88%	6.93%	16.04%	20.54%	

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Equipment Depreciation Allocations

Dept:2 Equipment Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
28 101-131 Circuit Court	6,186.10	23.39%	\$819	\$0	\$819	\$393	\$1,212
40 101-229 Pros Attorney	5,500.69	20.80%	729	0	729	349	1,078
74 215.1-XXX Friend of the Court	14,763.09	55.82%	1,955	0	1,955	938	2,893
Subtotal	26,449.88	100.00%	3,503	0	3,503	1,680	5,183
Direct Bills					0		0
Total					\$3,503		\$5,183

Basis Units: Dollar amount of equipment purchased by department

Source:

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Copiers Allocations

Dept:2 Equipment Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	0.69	0.17%	\$16	\$0	\$16	\$0	\$16
4 101-172 Administration	2.50	0.63%	59	0	59	0	59
5 101-201 Finance	4.95	1.25%	117	0	117	0	117
7 101-226 Human Resources	3.80	0.96%	90	0	90	0	90
8 101-253 Treasurer	6.98	1.76%	165	0	165	0	165
9 101-258/259 Network/Phone	9.40	2.37%	222	0	222	0	222
10 101-261 FM Courthouse	1.75	0.44%	41	0	41	0	41
11 101-262 FM 911 EOC	0.07	0.02%	2	0	2	0	2
12 101-263 FM Human Services	1.09	0.27%	26	0	26	0	26
14 101-265 Facility Management	8.40	2.12%	198	0	198	0	198
15 101-266 Mail/Copy	1.00	0.25%	24	0	24	0	24
17 101-269 Jail Building	1.45	0.37%	34	0	34	0	34
18 101-270 Co Services Building	1.00	0.25%	24	0	24	0	24
21 101-316 Security	5.07	1.28%	120	0	120	0	120
26 677-087 Insurance	0.63	0.16%	15	0	15	0	15
27 101-101 Bd of Commissioners	7.00	1.76%	165	0	165	0	165
28 101-131 Circuit Court	8.00	2.02%	189	0	189	0	189
29 101-136 District Court	19.26	4.85%	455	0	455	0	455
31 101-148 Probate Court	3.90	0.98%	92	0	92	0	92
32 101-149 Family Court	5.50	1.39%	130	0	130	0	130
35 101-152 Probate - District Court	5.17	1.30%	122	0	122	0	122
37 101-191 Elections	1.00	0.25%	24	0	24	0	24
38 101-215 Clerk	8.04	2.03%	190	0	190	0	190
39 101-225 Equalization	4.46	1.12%	105	0	105	0	105
40 101-229 Pros Attorney	15.55	3.92%	367	0	367	0	367
41 101-236 Register of Deeds	3.80	0.96%	90	0	90	0	90
43 101-260 FM Animal	0.07	0.02%	2	0	2	0	2
46 101-275 Drain	3.64	0.92%	86	0	86	0	86
47 101-291 Record Management	1.45	0.37%	34	0	34	0	34
48 101-301 Sheriff	46.88	11.81%	1,108	0	1,108	0	1,108
49 101-303 WEMET	1.00	0.25%	24	0	24	0	24
50 101-304/305 SCAT	3.01	0.76%	71	0	71	0	71
51 101-314 Reserves	1.27	0.32%	30	0	30	0	30
52 101-315 Detective	5.00	1.26%	118	0	118	0	118
53 101-331 Marine	1.64	0.41%	39	0	39	0	39
54 101-351 Jail	34.67	8.74%	819	0	819	0	819
55 101-352 Inmate Program	4.56	1.15%	108	0	108	0	108
56 101-403 Land Information Services	1.92	0.48%	45	0	45	0	45
57 101-426 Emerg Management	1.73	0.44%	41	0	41	0	41
58 101-427 LEPC	0.62	0.16%	15	0	15	0	15
59 101-430 Animal	1.02	0.26%	24	0	24	0	24
61 101-441 DPW	0.20	0.05%	5	0	5	0	5

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Copiers Allocations

Dept:2 Equipment Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66 101-681 Vets Burial	1.60	0.40%	\$38	\$0	\$38	\$0	\$38
71 208.0-XXX Parks	5.23	1.32%	124	0	124	0	124
72 211.0-326 Central Dispatch	23.31	5.87%	551	0	551	0	551
74 215.1-XXX Friend of the Court	17.44	4.39%	412	0	412	0	412
76 221.0-XXX Health	30.19	7.61%	713	0	713	0	713
81 230.0-676 Transportation	2.68	0.68%	63	0	63	0	63
82 230.0-677 Transportation	1.00	0.25%	24	0	24	0	24
89 260 Indigent Defense	8.25	2.08%	195	0	195	0	195
91 263.5-200 Concealed Weapons	0.73	0.18%	17	0	17	0	17
104 279.0-151 SSSPP Grant	1.00	0.25%	24	0	24	0	24
107 279.0-301 Snowmobile Grant	0.11	0.03%	3	0	3	0	3
110 279.0-331	0.61	0.15%	14	0	14	0	14
124 279.1-228 Victims Rights Grant	2.36	0.59%	56	0	56	0	56
125 280.7 Sheriff Contracts	10.05	2.53%	237	0	237	0	237
126 280.6 Wayland Township	1.94	0.49%	46	0	46	0	46
129 289.5-259 Technology Contracts	0.61	0.15%	14	0	14	0	14
131 292.1-614 Comm Resc	3.35	0.84%	79	0	79	0	79
132 292.1-653 Diversion	1.00	0.25%	24	0	24	0	24
134 292.1-656 CC Admin	4.10	1.03%	97	0	97	0	97
135 292.1-661 Food Prep	2.57	0.65%	61	0	61	0	61
137 292.1-664 Juv Detention	14.76	3.72%	349	0	349	0	349
138 292.1-665 Comm Probation	5.00	1.26%	118	0	118	0	118
139 292.1-666 Cheever	14.56	3.67%	344	0	344	0	344
142 293.0-681 Soldiers	0.75	0.19%	18	0	18	0	18
144 295.0-672 COA	2.55	0.64%	60	0	60	0	60
149 620.0-253 Tax Reversn	1.32	0.33%	31	0	31	0	31
150 639.0-275 Drain Equipment Revolving	0.60	0.15%	14	0	14	0	14
151 661.2 Fleet Management	0.09	0.02%	2	0	2	0	2
Subtotal	396.90	100.00%	9,378	0	9,378	0	9,378
Direct Bills					0		0
Total					\$9,378		\$9,378

Basis Units: FTE Count
 Source: Payroll Data

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Computers Allocations

Dept:2 Equipment Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	0.69	0.17%	\$55	\$0	\$55	\$0	\$55
4 101-172 Administration	2.50	0.63%	200	0	200	0	200
5 101-201 Finance	4.95	1.25%	396	0	396	0	396
7 101-226 Human Resources	3.80	0.96%	304	0	304	0	304
8 101-253 Treasurer	6.98	1.76%	559	0	559	0	559
9 101-258/259 Network/Phone	9.40	2.37%	752	0	752	0	752
10 101-261 FM Courthouse	1.75	0.44%	140	0	140	0	140
11 101-262 FM 911 EOC	0.07	0.02%	6	0	6	0	6
12 101-263 FM Human Services	1.09	0.27%	87	0	87	0	87
14 101-265 Facility Management	8.40	2.12%	672	0	672	0	672
15 101-266 Mail/Copy	1.00	0.25%	80	0	80	0	80
17 101-269 Jail Building	1.45	0.37%	116	0	116	0	116
18 101-270 Co Services Building	1.00	0.25%	80	0	80	0	80
21 101-316 Security	5.07	1.28%	406	0	406	0	406
26 677-087 Insurance	0.63	0.16%	50	0	50	0	50
27 101-101 Bd of Commissioners	7.00	1.76%	560	0	560	0	560
28 101-131 Circuit Court	8.00	2.02%	640	0	640	0	640
29 101-136 District Court	19.26	4.85%	1,541	0	1,541	0	1,541
31 101-148 Probate Court	3.90	0.98%	312	0	312	0	312
32 101-149 Family Court	5.50	1.39%	440	0	440	0	440
35 101-152 Probate - District Court	5.17	1.30%	414	0	414	0	414
37 101-191 Elections	1.00	0.25%	80	0	80	0	80
38 101-215 Clerk	8.04	2.03%	643	0	643	0	643
39 101-225 Equalization	4.46	1.12%	357	0	357	0	357
40 101-229 Pros Attorney	15.55	3.92%	1,244	0	1,244	0	1,244
41 101-236 Register of Deeds	3.80	0.96%	304	0	304	0	304
43 101-260 FM Animal	0.07	0.02%	6	0	6	0	6
46 101-275 Drain	3.64	0.92%	291	0	291	0	291
47 101-291 Record Management	1.45	0.37%	116	0	116	0	116
48 101-301 Sheriff	46.88	11.81%	3,752	0	3,752	0	3,752
49 101-303 WEMET	1.00	0.25%	80	0	80	0	80
50 101-304/305 SCAT	3.01	0.76%	241	0	241	0	241
51 101-314 Reserves	1.27	0.32%	102	0	102	0	102
52 101-315 Detective	5.00	1.26%	400	0	400	0	400
53 101-331 Marine	1.64	0.41%	131	0	131	0	131
54 101-351 Jail	34.67	8.74%	2,775	0	2,775	0	2,775
55 101-352 Inmate Program	4.56	1.15%	365	0	365	0	365
56 101-403 Land Information Services	1.92	0.48%	154	0	154	0	154
57 101-426 Emerg Management	1.73	0.44%	138	0	138	0	138
58 101-427 LEPC	0.62	0.16%	50	0	50	0	50
59 101-430 Animal	1.02	0.26%	82	0	82	0	82
61 101-441 DPW	0.20	0.05%	16	0	16	0	16

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Computers Allocations

Dept:2 Equipment Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66 101-681 Vets Burial	1.60	0.40%	\$128	\$0	\$128	\$0	\$128
71 208.0-XXX Parks	5.23	1.32%	419	0	419	0	419
72 211.0-326 Central Dispatch	23.31	5.87%	1,866	0	1,866	0	1,866
74 215.1-XXX Friend of the Court	17.44	4.39%	1,396	0	1,396	0	1,396
76 221.0-XXX Health	30.19	7.61%	2,416	0	2,416	0	2,416
81 230.0-676 Transportation	2.68	0.68%	214	0	214	0	214
82 230.0-677 Transportation	1.00	0.25%	80	0	80	0	80
89 260 Indigent Defense	8.25	2.08%	660	0	660	0	660
91 263.5-200 Concealed Weapons	0.73	0.18%	58	0	58	0	58
104 279.0-151 SSSPP Grant	1.00	0.25%	80	0	80	0	80
107 279.0-301 Snowmobile Grant	0.11	0.03%	9	0	9	0	9
110 279.0-331	0.61	0.15%	49	0	49	0	49
124 279.1-228 Victims Rights Grant	2.36	0.59%	189	0	189	0	189
125 280.7 Sheriff Contracts	10.05	2.53%	804	0	804	0	804
126 280.6 Wayland Township	1.94	0.49%	155	0	155	0	155
129 289.5-259 Technology Contracts	0.61	0.15%	49	0	49	0	49
131 292.1-614 Comm Resc	3.35	0.84%	268	0	268	0	268
132 292.1-653 Diversion	1.00	0.25%	80	0	80	0	80
134 292.1-656 CC Admin	4.10	1.03%	328	0	328	0	328
135 292.1-661 Food Prep	2.57	0.65%	206	0	206	0	206
137 292.1-664 Juv Detention	14.76	3.72%	1,181	0	1,181	0	1,181
138 292.1-665 Comm Probation	5.00	1.26%	400	0	400	0	400
139 292.1-666 Cheever	14.56	3.67%	1,165	0	1,165	0	1,165
142 293.0-681 Soldiers	0.75	0.19%	60	0	60	0	60
144 295.0-672 COA	2.55	0.64%	204	0	204	0	204
149 620.0-253 Tax Reversn	1.32	0.33%	106	0	106	0	106
150 639.0-275 Drain Equipment Revolving	0.60	0.15%	48	0	48	0	48
151 661.2 Fleet Management	0.09	0.02%	7	0	7	0	7
Subtotal	396.90	100.00%	31,764	0	31,764	0	31,764
Direct Bills					0		0
Total					\$31,764		\$31,764

Basis Units: FTE Count
 Source: Payroll Data

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Information Services Allocations

Dept:2 Equipment Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 101-258/259 Network/Phone	100	100.00%	\$51,992	\$0	\$51,992	\$0	\$51,992
Subtotal	100	100.00%	51,992	0	51,992	0	51,992
Direct Bills				0			0
Total				\$51,992		\$51,992	

Basis Units: Direct to Information Services

Source:

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Courthouse Allocations

Dept:2 Equipment Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
8 101-253 Treasurer	2,836	5.71%	\$688	\$0	\$688	\$0	\$688
9 101-258/259 Network/Phone	2,015	4.06%	489	0	489	0	489
14 101-265 Facility Management	2,846	5.73%	690	0	690	0	690
21 101-316 Security	196	0.39%	48	0	48	0	48
27 101-101 Bd of Commissioners	243	0.49%	59	0	59	0	59
28 101-131 Circuit Court	9,835	19.79%	2,386	0	2,386	0	2,386
29 101-136 District Court	4,701	9.46%	1,140	0	1,140	0	1,140
31 101-148 Probate Court	2,260	4.55%	548	0	548	0	548
32 101-149 Family Court	5,363	10.79%	1,301	0	1,301	0	1,301
35 101-152 Probate - District Court	3,232	6.50%	784	0	784	0	784
38 101-215 Clerk	4,752	9.56%	1,153	0	1,153	0	1,153
40 101-229 Pros Attorney	4,964	9.99%	1,204	0	1,204	0	1,204
41 101-236 Register of Deeds	641	1.29%	155	0	155	0	155
46 101-275 Drain	1,784	3.59%	433	0	433	0	433
74 215.1-XXX Friend of the Court	3,494	7.03%	848	0	848	0	848
89 260 Indigent Defense	264	0.53%	64	0	64	0	64
153 Other	264	0.53%	64	0	64	0	64
Subtotal	49,690	100.00%	12,053	0	12,053	0	12,053
Direct Bills					0		0
Total					\$12,053		\$12,053

Basis Units: Usable Square Footage
 Source: Building Floorplans

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Facilities Allocations

Dept:2 Equipment Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
14 101-265 Facility Management	100	100.00%	\$27,920	\$0	\$27,920	\$0	\$27,920
Subtotal	100	100.00%	27,920	0	27,920	0	27,920
Direct Bills				0			0
Total				\$27,920		\$27,920	

Basis Units: Direct to Facilities Management

Source:

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Vehicles Allocations

Dept:2 Equipment Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 101-258/259 Network/Phone	13,698.58	42.83%	\$15,305	\$0	\$15,305	\$0	\$15,305
14 101-265 Facility Management	14,223.60	44.47%	15,892	0	15,892	0	15,892
74 215.1-XXX Friend of the Court	4,063.80	12.70%	4,540	0	4,540	0	4,540
Subtotal	31,985.98	100.00%	35,737	0	35,737	0	35,737
Direct Bills				0		0	
Total					\$35,737		\$35,737

Basis Units: Dollar amount of depreciation by department

Source: Fixed Asset List

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Allocation Summary

Dept:2 Equipment Depreciation

Department	Equipment Depreciation	Copiers	Computers	Information Services	Courthouse	Facilities	Vehicles	Total
3 101-256 Administration Legal Counsel	\$0	\$16	\$55	\$0	\$0	\$0	\$0	\$72
4 101-172 Administration	0	59	200	0	0	0	0	259
5 101-201 Finance	0	117	396	0	0	0	0	513
7 101-226 Human Resources	0	90	304	0	0	0	0	394
8 101-253 Treasurer	0	165	559	0	688	0	0	1,411
9 101-258/259 Network/Phone	0	222	752	51,992	489	0	15,305	68,760
10 101-261 FM Courthouse	0	41	140	0	0	0	0	181
11 101-262 FM 911 EOC	0	2	6	0	0	0	0	7
12 101-263 FM Human Services	0	26	87	0	0	0	0	113
14 101-265 Facility Management	0	198	672	0	690	27,920	15,892	45,373
15 101-266 Mail/Copy	0	24	80	0	0	0	0	104
17 101-269 Jail Building	0	34	116	0	0	0	0	150
18 101-270 Co Services Building	0	24	80	0	0	0	0	104
21 101-316 Security	0	120	406	0	48	0	0	573
26 677-087 Insurance	0	15	50	0	0	0	0	65
27 101-101 Bd of Commissioners	0	165	560	0	59	0	0	785
28 101-131 Circuit Court	1,212	189	640	0	2,386	0	0	4,427
29 101-136 District Court	0	455	1,541	0	1,140	0	0	3,137
31 101-148 Probate Court	0	92	312	0	548	0	0	952
32 101-149 Family Court	0	130	440	0	1,301	0	0	1,871
35 101-152 Probate - District Court	0	122	414	0	784	0	0	1,320
37 101-191 Elections	0	24	80	0	0	0	0	104
38 101-215 Clerk	0	190	643	0	1,153	0	0	1,986
39 101-225 Equalization	0	105	357	0	0	0	0	462
40 101-229 Pros Attorney	1,078	367	1,244	0	1,204	0	0	3,894
41 101-236 Register of Deeds	0	90	304	0	155	0	0	549
43 101-260 FM Animal	0	2	6	0	0	0	0	7
46 101-275 Drain	0	86	291	0	433	0	0	810
47 101-291 Record Management	0	34	116	0	0	0	0	150
48 101-301 Sheriff	0	1,108	3,752	0	0	0	0	4,860
49 101-303 WEMET	0	24	80	0	0	0	0	104
50 101-304/305 SCAT	0	71	241	0	0	0	0	312
51 101-314 Reserves	0	30	102	0	0	0	0	132
52 101-315 Detective	0	118	400	0	0	0	0	518
53 101-331 Marine	0	39	131	0	0	0	0	170
54 101-351 Jail	0	819	2,775	0	0	0	0	3,594
55 101-352 Inmate Program	0	108	365	0	0	0	0	473
56 101-403 Land Information Services	0	45	154	0	0	0	0	199
57 101-426 Emerg Management	0	41	138	0	0	0	0	179
58 101-427 LEPC	0	15	50	0	0	0	0	64
59 101-430 Animal	0	24	82	0	0	0	0	106

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Allocation Summary

Dept:2 Equipment Depreciation

Department	Equipment Depreciation	Copiers	Computers	Information Services	Courthouse	Facilities	Vehicles	Total
61 101-441 DPW	\$0	\$5	\$16	\$0	\$0	\$0	\$0	\$21
66 101-681 Vets Burial	0	38	128	0	0	0	0	166
71 208.0-XXX Parks	0	124	419	0	0	0	0	542
72 211.0-326 Central Dispatch	0	551	1,866	0	0	0	0	2,416
74 215.1-XXX Friend of the Court	2,893	412	1,396	0	848	0	4,540	10,089
76 221.0-XXX Health	0	713	2,416	0	0	0	0	3,129
81 230.0-676 Transportation	0	63	214	0	0	0	0	278
82 230.0-677 Transportation	0	24	80	0	0	0	0	104
89 260 Indigent Defense	0	195	660	0	64	0	0	919
91 263.5-200 Concealed Weapons	0	17	58	0	0	0	0	76
104 279.0-151 SSSPP Grant	0	24	80	0	0	0	0	104
107 279.0-301 Snowmobile Grant	0	3	9	0	0	0	0	11
110 279.0-331	0	14	49	0	0	0	0	63
124 279.1-228 Victims Rights Grant	0	56	189	0	0	0	0	245
125 280.7 Sheriff Contracts	0	237	804	0	0	0	0	1,042
126 280.6 Wayland Township	0	46	155	0	0	0	0	201
129 289.5-259 Technology Contracts	0	14	49	0	0	0	0	63
131 292.1-614 Comm Resc	0	79	268	0	0	0	0	347
132 292.1-653 Diversion	0	24	80	0	0	0	0	104
134 292.1-656 CC Admin	0	97	328	0	0	0	0	425
135 292.1-661 Food Prep	0	61	206	0	0	0	0	266
137 292.1-664 Juv Detention	0	349	1,181	0	0	0	0	1,530
138 292.1-665 Comm Probation	0	118	400	0	0	0	0	518
139 292.1-666 Cheever	0	344	1,165	0	0	0	0	1,509
142 293.0-681 Soldiers	0	18	60	0	0	0	0	78
144 295.0-672 COA	0	60	204	0	0	0	0	264
149 620.0-253 Tax Reversn	0	31	106	0	0	0	0	137
150 639.0-275 Drain Equipment Revolving	0	14	48	0	0	0	0	62
151 661.2 Fleet Management	0	2	7	0	0	0	0	9
153 Other	0	0	0	0	64	0	0	64
Total	\$5,183	\$9,378	\$31,764	\$51,992	\$12,053	\$27,920	\$35,737	\$174,027

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**101-256 Administration Legal Services
Nature and Extent of Service**

Allegan County has an inside counsel to handle legal matters for the County. Legal services include corporation counsel services necessary to promote the efficient and effective operation of activities within the various County departments and programs. Corporation counsel services include rendering legal opinions, making regulatory filings and assisting departments in considering decisions which may have a potential adverse effect or may result in future litigation.

Legal Services – Legal counsel services benefit all County departments and grant programs because activities undertaken or the consideration of a particular activity that may have legal ramifications may be objectively considered. The costs for Legal Services have been allocated to benefitting departments based on their audited expenditures for the fiscal year.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:3 101-256 Administration Legal Counsel

Description		Amount	General Admin	Legal Services
Personnel Costs				
Salaries	S1	94,579	0	94,579
<i>Salary % Split</i>			.00%	100.00%
Benefits	S	34,946	0	34,946
Subtotal - Personnel Costs		129,525	0	129,525
Services & Supplies Cost				
Legal - Court Appt/Other Legal	S	123,971	0	123,971
Subtotal - Services & Supplies		123,971	0	123,971
Department Cost Total		253,496	0	253,496
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		253,496	0	253,496
General Admin Distribution			0	0
Grand Total		\$253,496		\$253,496

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B. Incoming Costs - (Default Spread Expense%)

Dept:3 101-256 Administration Legal Counsel

Department	First Incoming	Second Incoming	Legal Services
2 Copiers	\$16	\$0	\$16
2 Computers	55	0	55
Subtotal - Equipment Depreciation	72	0	72
3 Legal Services	0	1,317	1,317
Subtotal - 101-256 Administration Lega	0	1,317	1,317
4 County Admin	0	1,685	1,685
Subtotal - 101-172 Administration	0	1,685	1,685
5 Accounting/Finance	0	1,833	1,833
Subtotal - 101-201 Finance	0	1,833	1,833
6 Audit	0	277	277
Subtotal - 101-202 Audit	0	277	277
7 Personnel	0	759	759
Subtotal - 101-226 Human Resources	0	759	759
8 General Fund	0	1,519	1,519
Subtotal - 101-253 Treasurer	0	1,519	1,519
9 Network Services	0	2,765	2,765
9 Telephone	0	179	179
Subtotal - 101-258/259 Network/Phone	0	2,944	2,944
15 Copy Central	0	51	51
Subtotal - 101-266 Mail/Copy	0	51	51
24 Health Fitness	0	23	23
Subtotal - 296.1 County Fitness Center	0	23	23
25 Fringe Processing	0	11	11
25 GF Other Fringe	0	6	6
Subtotal - 677 Fringe Processing	0	17	17
26 Public Officials Liability	0	218	218
Subtotal - 677-087 Insurance	0	218	218
Total Incoming	72	10,644	10,716
C. Total Allocated		\$264,212	\$264,212
			100.00%

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Legal Services Allocations

Dept:3 101-256 Administration Legal Counsel

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	253,497	0.52%	\$1,317	\$0	\$1,317	\$0	\$1,317
4 101-172 Administration	321,921	0.66%	1,672	0	1,672	71	1,743
5 101-201 Finance	450,839	0.92%	2,342	0	2,342	99	2,441
6 101-202 Audit	52,500	0.11%	273	0	273	12	284
7 101-226 Human Resources	426,122	0.87%	2,214	0	2,214	93	2,307
8 101-253 Treasurer	606,912	1.24%	3,153	0	3,153	133	3,286
9 101-258/259 Network/Phone	1,561,738	3.20%	8,113	0	8,113	342	8,456
10 101-261 FM Courthouse	307,390	0.63%	1,597	0	1,597	67	1,664
11 101-262 FM 911 EOC	104,831	0.21%	545	0	545	23	568
12 101-263 FM Human Services	239,185	0.49%	1,243	0	1,243	52	1,295
13 101-264 MCF Building	256,765	0.53%	1,334	0	1,334	56	1,390
14 101-265 Facility Management	704,563	1.44%	3,660	0	3,660	154	3,815
15 101-266 Mail/Copy	227,076	0.47%	1,180	0	1,180	50	1,229
16 101-268 MH CMH Admin	10,772	0.02%	56	0	56	2	58
17 101-269 Jail Building	631,447	1.29%	3,280	0	3,280	138	3,419
18 101-270 Co Services Building	128,633	0.26%	668	0	668	28	696
19 101-272 Dumont LK	56,657	0.12%	294	0	294	12	307
20 101-273 Youth Home	49,430	0.10%	257	0	257	11	268
21 101-316 Security	234,611	0.48%	1,219	0	1,219	51	1,270
23 292.1 Child Care	4,910,155	10.06%	25,509	0	25,509	1,076	26,585
24 296.1 County Fitness Center	95	0.00%	0	0	0	0	1
27 101-101 Bd of Commissioners	269,200	0.55%	1,399	0	1,399	59	1,458
28 101-131 Circuit Court	649,335	1.33%	3,373	0	3,373	142	3,516
29 101-136 District Court	1,519,900	3.11%	7,896	0	7,896	333	8,229
30 101-147 Jury Board	2,679	0.01%	14	0	14	1	15
31 101-148 Probate Court	476,339	0.98%	2,475	0	2,475	104	2,579
32 101-149 Family Court	724,412	1.48%	3,763	0	3,763	159	3,922
33 101-150 Guardian	6,499	0.01%	34	0	34	1	35
34 101-151 Probate - Circuit Court	4,267	0.01%	22	0	22	1	23
35 101-152 Probate - District Court	449,057	0.92%	2,333	0	2,333	98	2,431
36 101-166 Family Counseling Services	16,500	0.03%	86	0	86	4	89
37 101-191 Elections	164,414	0.34%	854	0	854	36	890
38 101-215 Clerk	621,542	1.27%	3,229	0	3,229	136	3,365
39 101-225 Equalization	457,556	0.94%	2,377	0	2,377	100	2,477
40 101-229 Pros Attorney	1,500,277	3.07%	7,794	0	7,794	329	8,123
41 101-236 Register of Deeds	321,365	0.66%	1,670	0	1,670	70	1,740
42 101-257 Coop Ext	98,939	0.20%	514	0	514	22	536
43 101-260 FM Animal	21,898	0.04%	114	0	114	5	119
46 101-275 Drain	336,489	0.69%	1,748	0	1,748	74	1,822
47 101-291 Record Management	95,478	0.20%	496	0	496	21	517
48 101-301 Sheriff	5,227,035	10.71%	27,155	0	27,155	1,146	28,301
49 101-303 WEMET	88,773	0.18%	461	0	461	19	481

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Legal Services Allocations

Dept:3 101-256 Administration Legal Counsel

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
50 101-304/305 SCAT	349,479	0.72%	\$1,816	\$0	\$1,816	\$77	\$1,892
51 101-314 Reserves	42,663	0.09%	222	0	222	9	231
52 101-315 Detective	713,547	1.46%	3,707	0	3,707	156	3,863
53 101-331 Marine	107,273	0.22%	557	0	557	24	581
54 101-351 Jail	4,236,657	8.68%	22,010	0	22,010	929	22,939
55 101-352 Inmate Program	340,379	0.70%	1,768	0	1,768	75	1,843
56 101-403 Land Information Services	181,526	0.37%	943	0	943	40	983
57 101-426 Emerg Management	123,205	0.25%	640	0	640	27	667
58 101-427 LEPC	33,087	0.07%	172	0	172	7	179
59 101-430 Animal	103,395	0.21%	537	0	537	23	560
61 101-441 DPW	11,838	0.02%	62	0	62	3	64
62 101-445 Drains Public	31,057	0.06%	161	0	161	7	168
63 101-448 Remonumentation	71,659	0.15%	372	0	372	16	388
64 101-636 Com Disease	360	0.00%	2	0	2	0	2
65 101-648 Med Examiner	225,657	0.46%	1,172	0	1,172	49	1,222
66 101-681 Vets Burial	114,057	0.23%	593	0	593	25	618
67 101-728 Econ Development	53,332	0.11%	277	0	277	12	289
68 101-851 Employee Other Fringe Benef	172,144	0.35%	894	0	894	38	932
69 101-865 Insurance & Bonds	385,000	0.79%	2,000	0	2,000	84	2,085
71 208.0-XXX Parks	405,098	0.83%	2,105	0	2,105	89	2,193
74 215.1-XXX Friend of the Court	1,494,077	3.06%	7,762	0	7,762	328	8,089
76 221.0-XXX Health	4,039,804	8.28%	20,987	0	20,987	886	21,873
78 221.1 Solid Waste	960,821	1.97%	4,992	0	4,992	211	5,202
81 230.0-676 Transportation	1,406,946	2.88%	7,309	0	7,309	308	7,618
82 230.0-677 Transportation	63,499	0.13%	330	0	330	14	344
83 240.0-XXX Multi Agency	4,324	0.01%	22	0	22	1	23
85 2450/2455/2456 Public Improvement F	2,940,250	6.02%	15,275	0	15,275	645	15,920
86 255.X Animal Shelter	92,966	0.19%	483	0	483	20	503
87 256.0-236 Automation	47,684	0.10%	248	0	248	10	258
89 260 Indigent Defense	2,840,132	5.82%	14,755	0	14,755	623	15,378
90 263.0-426 Palisades	20,252	0.04%	105	0	105	4	110
91 263.5-200 Concealed Weapons	46,038	0.09%	239	0	239	10	249
92 264.0-362 Local Corrections	59,038	0.12%	307	0	307	13	320
97 269.0-145 Law Library	28,857	0.06%	150	0	150	6	156
98 279.0-135 Veterans Treatment Court C	38,271	0.08%	199	0	199	8	207
100 279.0-138 Byrne Jag	49,715	0.10%	258	0	258	11	269
101 279.0-139 MH Treatment Court	22,062	0.05%	115	0	115	5	119
102 279.0-140 Sobriety Court	90,505	0.19%	470	0	470	20	490
104 279.0-151 SSSPP Grant	98,975	0.20%	514	0	514	22	536
106 279.0-275 Drain Commissioner	42,994	0.09%	223	0	223	9	233
107 279.0-301 Snowmobile Grant	5,714	0.01%	30	0	30	1	31
108 279.0-312 HIDTA	3,333	0.01%	17	0	17	1	18

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Legal Services Allocations

Dept:3 101-256 Administration Legal Counsel

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
109 279.0-317 FBI CETF	11,708	0.02%	\$61	\$0	\$61	\$3	\$63
110 279.0-331	29,132	0.06%	151	0	151	6	158
111 279.0-335 Traffic Grant	24,854	0.05%	129	0	129	5	135
112 279.0-336 Highway Safety - Seatbelt G	2,310	0.00%	12	0	12	1	13
115 279.0-340 Medical Marihuana	63,993	0.13%	332	0	332	14	346
116 279.0-351 Jail CCAB	43,434	0.09%	226	0	226	10	235
118 279.0-420 Hazard Mitigation Grant	2,891	0.01%	15	0	15	1	16
119 279.0-428 Homeland	37,963	0.08%	197	0	197	8	206
120 279.0-642 CESF - COVID19	253,473	0.52%	1,317	0	1,317	56	1,372
121 CBDG Cares - COVID19	(11,000)	-0.02%	(57)	0	(57)	(2)	(60)
122 279.0-753 DNR Waterways Grant	26,772	0.05%	139	0	139	6	145
124 279.1-228 Victims Rights Grant	170,834	0.35%	888	0	888	37	925
125 280.7 Sheriff Contracts	1,277,981	2.62%	6,639	0	6,639	280	6,919
129 289.5-259 Technology Contracts	34,998	0.07%	182	0	182	8	189
140 292.2 DHS	1,300	0.00%	7	0	7	0	7
142 293.0-681 Soldiers	123,094	0.25%	639	0	639	27	666
151 661.2 Fleet Management	29,978	0.06%	156	0	156	7	162
Subtotal	48,808,478	100.00%	253,568	0	253,568	10,644	264,212
Direct Bills					0		0
Total					\$253,568		\$264,212

Basis Units: Dollar Amount of Expenditures by benefitting dept

Source:

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Allocation Summary

Dept:3 101-256 Administration Legal Counsel

Department	Legal Services	Total
3 101-256 Administration Legal Counsel	\$1,317	\$1,317
4 101-172 Administration	1,743	1,743
5 101-201 Finance	2,441	2,441
6 101-202 Audit	284	284
7 101-226 Human Resources	2,307	2,307
8 101-253 Treasurer	3,286	3,286
9 101-258/259 Network/Phone	8,456	8,456
10 101-261 FM Courthouse	1,664	1,664
11 101-262 FM 911 EOC	568	568
12 101-263 FM Human Services	1,295	1,295
13 101-264 MCF Building	1,390	1,390
14 101-265 Facility Management	3,815	3,815
15 101-266 Mail/Copy	1,229	1,229
16 101-268 MH CMH Admin	58	58
17 101-269 Jail Building	3,419	3,419
18 101-270 Co Services Building	696	696
19 101-272 Dumont LK	307	307
20 101-273 Youth Home	268	268
21 101-316 Security	1,270	1,270
23 292.1 Child Care	26,585	26,585
24 296.1 County Fitness Center	1	1
27 101-101 Bd of Commissioners	1,458	1,458
28 101-131 Circuit Court	3,516	3,516
29 101-136 District Court	8,229	8,229
30 101-147 Jury Board	15	15
31 101-148 Probate Court	2,579	2,579
32 101-149 Family Court	3,922	3,922
33 101-150 Guardian	35	35
34 101-151 Probate - Circuit Court	23	23
35 101-152 Probate - District Court	2,431	2,431
36 101-166 Family Counseling Services	89	89
37 101-191 Elections	890	890
38 101-215 Clerk	3,365	3,365
39 101-225 Equalization	2,477	2,477
40 101-229 Pros Attorney	8,123	8,123
41 101-236 Register of Deeds	1,740	1,740
42 101-257 Coop Ext	536	536
43 101-260 FM Animal	119	119
46 101-275 Drain	1,822	1,822
47 101-291 Record Management	517	517
48 101-301 Sheriff	28,301	28,301

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Allocation Summary

Dept:3 101-256 Administration Legal Counsel

Department	Legal Services	Total
49 101-303 WEMET	\$481	\$481
50 101-304/305 SCAT	1,892	1,892
51 101-314 Reserves	231	231
52 101-315 Detective	3,863	3,863
53 101-331 Marine	581	581
54 101-351 Jail	22,939	22,939
55 101-352 Inmate Program	1,843	1,843
56 101-403 Land Information Services	983	983
57 101-426 Emerg Management	667	667
58 101-427 LEPC	179	179
59 101-430 Animal	560	560
61 101-441 DPW	64	64
62 101-445 Drains Public	168	168
63 101-448 Remonumentation	388	388
64 101-636 Com Disease	2	2
65 101-648 Med Examiner	1,222	1,222
66 101-681 Vets Burial	618	618
67 101-728 Econ Development	289	289
68 101-851 Employee Other Fringe Benef	932	932
69 101-865 Insurance & Bonds	2,085	2,085
71 208.0-XXX Parks	2,193	2,193
74 215.1-XXX Friend of the Court	8,089	8,089
76 221.0-XXX Health	21,873	21,873
78 221.1 Solid Waste	5,202	5,202
81 230.0-676 Transportation	7,618	7,618
82 230.0-677 Transportation	344	344
83 240.0-XXX Multi Agency	23	23
85 2450/2455/2456 Public Improvement F	15,920	15,920
86 255.X Animal Shelter	503	503
87 256.0-236 Automation	258	258
89 260 Indigent Defense	15,378	15,378
90 263.0-426 Palisades	110	110
91 263.5-200 Concealed Weapons	249	249
92 264.0-362 Local Corrections	320	320
97 269.0-145 Law Library	156	156
98 279.0-135 Veterans Treatment Court C	207	207
100 279.0-138 Byrne Jag	269	269
101 279.0-139 MH Treatment Court	119	119
102 279.0-140 Sobriety Court	490	490
104 279.0-151 SSSPP Grant	536	536
106 279.0-275 Drain Commissioner	233	233

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Allocation Summary

Dept:3 101-256 Administration Legal Counsel

Department	Legal Services	Total
107 279.0-301 Snowmobile Grant	\$31	\$31
108 279.0-312 HIDTA	18	18
109 279.0-317 FBI CETF	63	63
110 279.0-331	158	158
111 279.0-335 Traffic Grant	135	135
112 279.0-336 Highway Safety - Seatbelt G	13	13
115 279.0-340 Medical Marihuana	346	346
116 279.0-351 Jail CCAB	235	235
118 279.0-420 Hazard Mitigation Grant	16	16
119 279.0-428 Homeland	206	206
120 279.0-642 CESF - COVID19	1,372	1,372
121 CBDG Cares - COVID19	(60)	(60)
122 279.0-753 DNR Waterways Grant	145	145
124 279.1-228 Victims Rights Grant	925	925
125 280.7 Sheriff Contracts	6,919	6,919
129 289.5-259 Technology Contracts	189	189
140 292.2 DHS	7	7
142 293.0-681 Soldiers	666	666
151 661.2 Fleet Management	162	162
Total	<u>\$264,212</u>	<u>\$264,212</u>

Administration
Nature and Extent of Service

The Allegan County Administration office is responsible for providing overall administration to County departments and grant programs within those departments. The administration services include personnel policies, union and non-union contracts, fringe benefit agreements with various insurance carriers such as life insurance, unemployment insurance, retirement planning, monitoring and record keeping. The administration department is responsible for the overall preparation, review, and monitoring of the County budget. This includes the monitoring of fund deficits and operating deficiencies, appropriations, collection and disbursements of funds, and the maintenance of title to assets.

The Administrator's office is responsible for the overall coordination of the departments with respect to various problems which arise during the normal course of daily operations, such as issues with an employee, a space problem, storage conditions, a need for more equipment, or numerous other reasons. The Administrator's office is responsible for reviewing contracts and correspondence between the County's legal counsel attorneys and the department head.

The liability, health and workers compensation insurance contracts are administered through the Administrator's office. This includes the administration for the various insurance policies including the review of coverage, maintenance of files for financial reporting to the insurance carriers, cost comparisons to ensure the County receives the best value for the insurance coverage, and policy change due to increased assets (a new building, etc.) or employee contract agreements.

Administration Services – The cost of administration services provided to all County departments has been allocated to all benefitting departments based on their audited expenditures for the fiscal year.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:4 101-172 Administration

Description		Amount	General Admin	County Admin
Personnel Costs				
Salaries	S1	238,047	0	238,047
<i>Salary % Split</i>			.00%	100.00%
Benefits	S	83,284	0	83,284
Subtotal - Personnel Costs		321,331	0	321,331
Services & Supplies Cost				
Office Supplies	S	0	0	0
Gas, Oil, Grease & Anti-Freeze	S	0	0	0
Printing/Binding	S	0	0	0
Memberships/subscriptions	S	190	0	190
Other Contracts	S	0	0	0
Travel	S	166	0	166
Education/Training/Conferences - Root S		100	0	100
Education/Training/Conferences - Travel S		0	0	0
Education/Training/Conferences - Registration S		133	0	133
Subtotal - Services & Supplies		589	0	589
Department Cost Total		321,920	0	321,920
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		321,920	0	321,920
General Admin Distribution			0	0
Grand Total		\$321,920		\$321,920

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B. Incoming Costs - (Default Spread Expense%)

Dept:4 101-172 Administration

Department	First Incoming	Second Incoming	County Admin
1 County Services Building	\$672	\$17	\$690
Subtotal - Building Depreciation	672	17	690
2 Copiers	59	0	59
2 Computers	200	0	200
Subtotal - Equipment Depreciation	259	0	259
3 Legal Services	1,672	71	1,743
Subtotal - 101-256 Administration Lega	1,672	71	1,743
4 County Admin	0	2,140	2,140
Subtotal - 101-172 Administration	0	2,140	2,140
5 Accounting/Finance	0	2,356	2,356
5 Cost Plan	0	240	240
Subtotal - 101-201 Finance	0	2,596	2,596
6 Audit	0	352	352
Subtotal - 101-202 Audit	0	352	352
7 Personnel	0	2,750	2,750
Subtotal - 101-226 Human Resources	0	2,750	2,750
8 General Fund	0	1,953	1,953
Subtotal - 101-253 Treasurer	0	1,953	1,953
9 Network Services	0	10,019	10,019
9 Telephone	0	647	647
Subtotal - 101-258/259 Network/Phone	0	10,666	10,666
15 Mail Service	0	7	7
15 Postage	0	11	11
15 Copy Central	0	186	186
Subtotal - 101-266 Mail/Copy	0	204	204
18 County Svc Building	0	10,552	10,552

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B. Incoming Costs - (Default Spread Expense%)

Dept:4 101-172 Administration

Department	First Incoming	Second Incoming	County Admin
Subtotal - 101-270 Co Services Buildin	\$0	\$10,552	\$10,552
24 Health Fitness	0	84	84
Subtotal - 296.1 County Fitness Center	0	84	84
25 Fringe Processing	0	38	38
25 GF Other Fringe	0	22	22
Subtotal - 677 Fringe Processing	0	60	60
26 General Liability	0	356	356
26 Public Officials Liability	0	790	790
Subtotal - 677-087 Insurance	0	1,146	1,146
Total Incoming	2,604	32,594	35,198
C. Total Allocated		\$357,118	\$357,118
			100.00%

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County Admin Allocations

Dept:4 101-172 Administration

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	253,497	0.52%	\$1,685	\$0	\$1,685	\$0	\$1,685
4 101-172 Administration	321,921	0.66%	2,140	0	2,140	0	2,140
5 101-201 Finance	450,839	0.92%	2,998	0	2,998	305	3,302
6 101-202 Audit	52,500	0.11%	349	0	349	35	385
7 101-226 Human Resources	426,122	0.87%	2,833	0	2,833	288	3,121
8 101-253 Treasurer	606,912	1.24%	4,035	0	4,035	410	4,445
9 101-258/259 Network/Phone	1,561,738	3.20%	10,384	0	10,384	1,055	11,439
10 101-261 FM Courthouse	307,390	0.63%	2,044	0	2,044	208	2,252
11 101-262 FM 911 EOC	104,831	0.21%	697	0	697	71	768
12 101-263 FM Human Services	239,185	0.49%	1,590	0	1,590	162	1,752
13 101-264 MCF Building	256,765	0.53%	1,707	0	1,707	174	1,881
14 101-265 Facility Management	704,563	1.44%	4,685	0	4,685	476	5,161
15 101-266 Mail/Copy	227,076	0.47%	1,510	0	1,510	153	1,663
16 101-268 MH CMH Admin	10,772	0.02%	72	0	72	7	79
17 101-269 Jail Building	631,447	1.29%	4,198	0	4,198	427	4,625
18 101-270 Co Services Building	128,633	0.26%	855	0	855	87	942
19 101-272 Dumont LK	56,657	0.12%	377	0	377	38	415
20 101-273 Youth Home	49,430	0.10%	329	0	329	33	362
21 101-316 Security	234,611	0.48%	1,560	0	1,560	159	1,718
23 292.1 Child Care	4,910,155	10.06%	32,647	0	32,647	3,318	35,965
24 296.1 County Fitness Center	95	0.00%	1	0	1	0	1
27 101-101 Bd of Commissioners	269,200	0.55%	1,790	0	1,790	182	1,972
28 101-131 Circuit Court	649,335	1.33%	4,317	0	4,317	439	4,756
29 101-136 District Court	1,519,900	3.11%	10,106	0	10,106	1,027	11,133
30 101-147 Jury Board	2,679	0.01%	18	0	18	2	20
31 101-148 Probate Court	476,339	0.98%	3,167	0	3,167	322	3,489
32 101-149 Family Court	724,412	1.48%	4,817	0	4,817	490	5,306
33 101-150 Guardian	6,499	0.01%	43	0	43	4	48
34 101-151 Probate - Circuit Court	4,267	0.01%	28	0	28	3	31
35 101-152 Probate - District Court	449,057	0.92%	2,986	0	2,986	303	3,289
36 101-166 Family Counseling Services	16,500	0.03%	110	0	110	11	121
37 101-191 Elections	164,414	0.34%	1,093	0	1,093	111	1,204
38 101-215 Clerk	621,542	1.27%	4,133	0	4,133	420	4,553
39 101-225 Equalization	457,556	0.94%	3,042	0	3,042	309	3,351
40 101-229 Pros Attorney	1,500,277	3.07%	9,975	0	9,975	1,014	10,989
41 101-236 Register of Deeds	321,365	0.66%	2,137	0	2,137	217	2,354
42 101-257 Coop Ext	98,939	0.20%	658	0	658	67	725
43 101-260 FM Animal	21,898	0.04%	146	0	146	15	160
46 101-275 Drain	336,489	0.69%	2,237	0	2,237	227	2,465
47 101-291 Record Management	95,478	0.20%	635	0	635	65	699
48 101-301 Sheriff	5,227,035	10.71%	34,754	0	34,754	3,532	38,286
49 101-303 WEMET	88,773	0.18%	590	0	590	60	650

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County Admin Allocations

Dept:4 101-172 Administration

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
50 101-304/305 SCAT	349,479	0.72%	\$2,324	\$0	\$2,324	\$236	\$2,560
51 101-314 Reserves	42,663	0.09%	284	0	284	29	312
52 101-315 Detective	713,547	1.46%	4,744	0	4,744	482	5,227
53 101-331 Marine	107,273	0.22%	713	0	713	72	786
54 101-351 Jail	4,236,657	8.68%	28,169	0	28,169	2,863	31,032
55 101-352 Inmate Program	340,379	0.70%	2,263	0	2,263	230	2,493
56 101-403 Land Information Services	181,526	0.37%	1,207	0	1,207	123	1,330
57 101-426 Emerg Management	123,205	0.25%	819	0	819	83	902
58 101-427 LEPC	33,087	0.07%	220	0	220	22	242
59 101-430 Animal	103,395	0.21%	687	0	687	70	757
61 101-441 DPW	11,838	0.02%	79	0	79	8	87
62 101-445 Drains Public	31,057	0.06%	206	0	206	21	227
63 101-448 Remonumentation	71,659	0.15%	476	0	476	48	525
64 101-636 Com Disease	360	0.00%	2	0	2	0	3
65 101-648 Med Examiner	225,657	0.46%	1,500	0	1,500	152	1,653
66 101-681 Vets Burial	114,057	0.23%	758	0	758	77	835
67 101-728 Econ Development	53,332	0.11%	355	0	355	36	391
68 101-851 Employee Other Fringe Benef	172,144	0.35%	1,145	0	1,145	116	1,261
69 101-865 Insurance & Bonds	385,000	0.79%	2,560	0	2,560	260	2,820
71 208.0-XXX Parks	405,098	0.83%	2,693	0	2,693	274	2,967
74 215.1-XXX Friend of the Court	1,494,077	3.06%	9,934	0	9,934	1,010	10,944
76 221.0-XXX Health	4,039,804	8.28%	26,860	0	26,860	2,730	29,590
78 221.1 Solid Waste	960,821	1.97%	6,388	0	6,388	649	7,038
81 230.0-676 Transportation	1,406,946	2.88%	9,355	0	9,355	951	10,305
82 230.0-677 Transportation	63,499	0.13%	422	0	422	43	465
83 240.0-XXX Multi Agency	4,324	0.01%	29	0	29	3	32
85 2450/2455/2456 Public Improvement F	2,940,250	6.02%	19,549	0	19,549	1,987	21,536
86 255.X Animal Shelter	92,966	0.19%	618	0	618	63	681
87 256.0-236 Automation	47,684	0.10%	317	0	317	32	349
89 260 Indigent Defense	2,840,132	5.82%	18,884	0	18,884	1,919	20,803
90 263.0-426 Palisades	20,252	0.04%	135	0	135	14	148
91 263.5-200 Concealed Weapons	46,038	0.09%	306	0	306	31	337
92 264.0-362 Local Corrections	59,038	0.12%	393	0	393	40	432
97 269.0-145 Law Library	28,857	0.06%	192	0	192	20	211
98 279.0-135 Veterans Treatment Court C	38,271	0.08%	254	0	254	26	280
100 279.0-138 Byrne Jag	49,715	0.10%	331	0	331	34	364
101 279.0-139 MH Treatment Court	22,062	0.05%	147	0	147	15	162
102 279.0-140 Sobriety Court	90,505	0.19%	602	0	602	61	663
104 279.0-151 SSSPP Grant	98,975	0.20%	658	0	658	67	725
106 279.0-275 Drain Commissioner	42,994	0.09%	286	0	286	29	315
107 279.0-301 Snowmobile Grant	5,714	0.01%	38	0	38	4	42
108 279.0-312 HIDTA	3,333	0.01%	22	0	22	2	24

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County Admin Allocations

Dept:4 101-172 Administration

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
109 279.0-317 FBI CETF	11,708	0.02%	\$78	\$0	\$78	\$8	\$86
110 279.0-331	29,132	0.06%	194	0	194	20	213
111 279.0-335 Traffic Grant	24,854	0.05%	165	0	165	17	182
112 279.0-336 Highway Safety - Seatbelt G	2,310	0.00%	15	0	15	2	17
115 279.0-340 Medical Marihuana	63,993	0.13%	425	0	425	43	469
116 279.0-351 Jail CCAB	43,434	0.09%	289	0	289	29	318
118 279.0-420 Hazard Mitigation Grant	2,891	0.01%	19	0	19	2	21
119 279.0-428 Homeland	37,963	0.08%	252	0	252	26	278
120 279.0-642 CESF - COVID19	253,473	0.52%	1,685	0	1,685	171	1,857
121 CBDG Cares - COVID19	(11,000)	-0.02%	(73)	0	(73)	(7)	(81)
122 279.0-753 DNR Waterways Grant	26,772	0.05%	178	0	178	18	196
124 279.1-228 Victims Rights Grant	170,834	0.35%	1,136	0	1,136	115	1,251
125 280.7 Sheriff Contracts	1,277,981	2.62%	8,497	0	8,497	864	9,361
129 289.5-259 Technology Contracts	34,998	0.07%	233	0	233	24	256
140 292.2 DHS	1,300	0.00%	9	0	9	1	10
142 293.0-681 Soldiers	123,094	0.25%	818	0	818	83	902
151 661.2 Fleet Management	29,978	0.06%	199	0	199	20	220
Subtotal	48,808,478	100.00%	324,524	0	324,524	32,594	357,118
Direct Bills					0		0
Total					\$324,524	\$357,118	

Basis Units: Dollar Amount of Expenditures by benefitting dept

Source: Annual Audit

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Allocation Summary

Dept:4 101-172 Administration

Department	County Admin	Total
3 101-256 Administration Legal Counsel	\$1,685	\$1,685
4 101-172 Administration	2,140	2,140
5 101-201 Finance	3,302	3,302
6 101-202 Audit	385	385
7 101-226 Human Resources	3,121	3,121
8 101-253 Treasurer	4,445	4,445
9 101-258/259 Network/Phone	11,439	11,439
10 101-261 FM Courthouse	2,252	2,252
11 101-262 FM 911 EOC	768	768
12 101-263 FM Human Services	1,752	1,752
13 101-264 MCF Building	1,881	1,881
14 101-265 Facility Management	5,161	5,161
15 101-266 Mail/Copy	1,663	1,663
16 101-268 MH CMH Admin	79	79
17 101-269 Jail Building	4,625	4,625
18 101-270 Co Services Building	942	942
19 101-272 Dumont LK	415	415
20 101-273 Youth Home	362	362
21 101-316 Security	1,718	1,718
23 292.1 Child Care	35,965	35,965
24 296.1 County Fitness Center	1	1
27 101-101 Bd of Commissioners	1,972	1,972
28 101-131 Circuit Court	4,756	4,756
29 101-136 District Court	11,133	11,133
30 101-147 Jury Board	20	20
31 101-148 Probate Court	3,489	3,489
32 101-149 Family Court	5,306	5,306
33 101-150 Guardian	48	48
34 101-151 Probate - Circuit Court	31	31
35 101-152 Probate - District Court	3,289	3,289
36 101-166 Family Counseling Services	121	121
37 101-191 Elections	1,204	1,204
38 101-215 Clerk	4,553	4,553
39 101-225 Equalization	3,351	3,351
40 101-229 Pros Attorney	10,989	10,989
41 101-236 Register of Deeds	2,354	2,354
42 101-257 Coop Ext	725	725
43 101-260 FM Animal	160	160
46 101-275 Drain	2,465	2,465
47 101-291 Record Management	699	699
48 101-301 Sheriff	38,286	38,286

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Allocation Summary

Dept:4 101-172 Administration

Department	County Admin	Total
49 101-303 WEMET	\$650	\$650
50 101-304/305 SCAT	2,560	2,560
51 101-314 Reserves	312	312
52 101-315 Detective	5,227	5,227
53 101-331 Marine	786	786
54 101-351 Jail	31,032	31,032
55 101-352 Inmate Program	2,493	2,493
56 101-403 Land Information Services	1,330	1,330
57 101-426 Emerg Management	902	902
58 101-427 LEPC	242	242
59 101-430 Animal	757	757
61 101-441 DPW	87	87
62 101-445 Drains Public	227	227
63 101-448 Remonumentation	525	525
64 101-636 Com Disease	3	3
65 101-648 Med Examiner	1,653	1,653
66 101-681 Vets Burial	835	835
67 101-728 Econ Development	391	391
68 101-851 Employee Other Fringe Benef	1,261	1,261
69 101-865 Insurance & Bonds	2,820	2,820
71 208.0-XXX Parks	2,967	2,967
74 215.1-XXX Friend of the Court	10,944	10,944
76 221.0-XXX Health	29,590	29,590
78 221.1 Solid Waste	7,038	7,038
81 230.0-676 Transportation	10,305	10,305
82 230.0-677 Transportation	465	465
83 240.0-XXX Multi Agency	32	32
85 2450/2455/2456 Public Improvement F	21,536	21,536
86 255.X Animal Shelter	681	681
87 256.0-236 Automation	349	349
89 260 Indigent Defense	20,803	20,803
90 263.0-426 Palisades	148	148
91 263.5-200 Concealed Weapons	337	337
92 264.0-362 Local Corrections	432	432
97 269.0-145 Law Library	211	211
98 279.0-135 Veterans Treatment Court C	280	280
100 279.0-138 Byrne Jag	364	364
101 279.0-139 MH Treatment Court	162	162
102 279.0-140 Sobriety Court	663	663
104 279.0-151 SSSPP Grant	725	725
106 279.0-275 Drain Commissioner	315	315

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Allocation Summary

Dept:4 101-172 Administration

Department	County Admin	Total
107 279.0-301 Snowmobile Grant	\$42	\$42
108 279.0-312 HIDTA	24	24
109 279.0-317 FBI CETF	86	86
110 279.0-331	213	213
111 279.0-335 Traffic Grant	182	182
112 279.0-336 Highway Safety - Seatbelt G	17	17
115 279.0-340 Medical Marihuana	469	469
116 279.0-351 Jail CCAB	318	318
118 279.0-420 Hazard Mitigation Grant	21	21
119 279.0-428 Homeland	278	278
120 279.0-642 CESF - COVID19	1,857	1,857
121 CBDG Cares - COVID19	(81)	(81)
122 279.0-753 DNR Waterways Grant	196	196
124 279.1-228 Victims Rights Grant	1,251	1,251
125 280.7 Sheriff Contracts	9,361	9,361
129 289.5-259 Technology Contracts	256	256
140 292.2 DHS	10	10
142 293.0-681 Soldiers	902	902
151 661.2 Fleet Management	220	220
Total	<u>\$357,118</u>	<u>\$357,118</u>

Finance
Nature and Extent of Service

The Allegan County Finance department provides various accounting services to County departments and grant programs. The salaries and wages have been allocated to each function based on the actual employee(s) assigned.

- **Accounting/Finance** – The County Finance Director is responsible for the County's accounting and budget system. In developing and evaluating the County's accounting system, consideration is given to the adequacy of internal accounting and budgetary controls, which are designed to provide reasonable, but not absolute, assurance regarding safeguarding of assets from unauthorized use of disposition, the reliability and timeliness of financial records for preparing financial statements, maintaining accountability of assets, and providing information for managerial decision making. Costs for this service have been allocated to all benefitting departments based on the number of transactions posted to the general ledger.
- **Cost Plan** – The costs relating to the preparation of the Central Service Cost Allocation Plan have been allocated to all central service departments based on the number of functions within each.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:5 101-201 Finance

Description		Amount	General Admin	Accounting/Finance	Cost Plan
Personnel Costs					
Salaries	S1	316,269	0	316,269	0
<i>Salary % Split</i>			.00%	100.00%	.00%
Benefits	S	91,341	0	91,341	0
Subtotal - Personnel Costs		407,610	0	407,610	0
Services & Supplies Cost					
Office Supplies	S	1,704	0	1,704	0
Memberships/Subscriptions	S	1,629	0	1,629	0
Other Contracts	P	37,413	0	25,413	12,000
Travel	S	430	0	430	0
Education/Training - Room/Board/Misc	S	524	0	524	0
Education/Training - Travel	S	45	0	45	0
Education/Training - Registration	S	1,324	0	1,324	0
Misc	S	159	0	159	0
Subtotal - Services & Supplies		43,228	0	31,228	12,000
Department Cost Total		450,838	0	438,838	12,000
Adjustments to Cost					
Subtotal - Adjustments		0	0	0	0
Total Costs After Adjustments		450,838	0	438,838	12,000
General Admin Distribution			0	0	0
Grand Total		\$450,838		\$438,838	\$12,000

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B. Incoming Costs - (Default Spread Custom%)

Dept:5 101-201 Finance

Department	First Incoming	Second Incoming	Accounting/Finance	Cost Plan
1 County Services Building	\$502	\$13	\$515	\$0
Subtotal - Building Depreciation	502	13	515	0
2 Copiers	117	0	117	0
2 Computers	396	0	396	0
Subtotal - Equipment Depreciation	513	0	513	0
3 Legal Services	2,342	99	2,441	0
Subtotal - 101-256 Administration Legal	2,342	99	2,441	0
4 County Admin	2,998	305	3,302	0
Subtotal - 101-172 Administration	2,998	305	3,302	0
5 Accounting/Finance	0	4,179	4,179	0
5 Cost Plan	0	480	480	0
Subtotal - 101-201 Finance	0	4,659	4,659	0
6 Audit	0	493	493	0
Subtotal - 101-202 Audit	0	493	493	0
7 Personnel	0	5,446	5,446	0
Subtotal - 101-226 Human Resources	0	5,446	5,446	0
8 General Fund	0	3,464	3,464	0
Subtotal - 101-253 Treasurer	0	3,464	3,464	0
9 Network Services	0	19,837	19,837	0
9 Telephone	0	1,282	1,282	0
Subtotal - 101-258/259 Network/Phone	0	21,119	21,119	0
15 Mail Service	0	129	129	0
15 Postage	0	158	158	0
15 Copy Central	0	368	368	0
Subtotal - 101-266 Mail/Copy	0	655	655	0
18 County Svc Building	0	7,884	7,884	0

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B. Incoming Costs - (Default Spread Custom%)

Dept:5 101-201 Finance

Department	First Incoming	Second Incoming	Accounting/Finance	Cost Plan
Subtotal - 101-270 Co Services Building	\$0	\$7,884	\$7,884	\$0
24 Health Fitness	0	166	166	0
Subtotal - 296.1 County Fitness Center	0	166	166	0
25 Fringe Processing	0	75	75	0
25 GF Other Fringe	0	44	44	0
Subtotal - 677 Fringe Processing	0	120	120	0
26 General Liability	0	498	498	0
26 Public Officials Liability	0	1,565	1,565	0
Subtotal - 677-087 Insurance	0	2,063	2,063	0
Total Incoming	6,355	46,485	52,839	0
C. Total Allocated		\$503,677	\$491,677	\$12,000
		97.62%	2.38%	

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Accounting/Finance Allocations

Dept:5 101-201 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	182	0.41%	\$1,833	\$0	\$1,833	\$0	\$1,833
4 101-172 Administration	234	0.53%	2,356	0	2,356	0	2,356
5 101-201 Finance	415	0.94%	4,179	0	4,179	0	4,179
6 101-202 Audit	4	0.01%	40	0	40	4	45
7 101-226 Human Resources	382	0.86%	3,847	0	3,847	409	4,256
8 101-253 Treasurer	337	0.76%	3,393	0	3,393	361	3,755
9 101-258/259 Network/Phone	1,852	4.19%	18,649	0	18,649	1,985	20,634
10 101-261 FM Courthouse	698	1.58%	7,029	0	7,029	748	7,777
11 101-262 FM 911 EOC	387	0.88%	3,897	0	3,897	415	4,312
12 101-263 FM Human Services	555	1.26%	5,589	0	5,589	595	6,183
13 101-264 MCF Building	176	0.40%	1,772	0	1,772	189	1,961
14 101-265 Facility Management	710	1.61%	7,150	0	7,150	761	7,910
15 101-266 Mail/Copy	274	0.62%	2,759	0	2,759	294	3,053
16 101-268 MH CMH Admin	77	0.17%	775	0	775	83	858
17 101-269 Jail Building	982	2.22%	9,888	0	9,888	1,052	10,941
18 101-270 Co Services Building	429	0.97%	4,320	0	4,320	460	4,780
19 101-272 Dumont LK	154	0.35%	1,551	0	1,551	165	1,716
20 101-273 Youth Home	163	0.37%	1,641	0	1,641	175	1,816
21 101-316 Security	290	0.66%	2,920	0	2,920	311	3,231
25 677 Fringe Processing	325	0.74%	3,273	0	3,273	348	3,621
26 677-087 Insurance	10	0.02%	101	0	101	11	111
27 101-101 Bd of Commissioners	324	0.73%	3,263	0	3,263	347	3,610
28 101-131 Circuit Court	494	1.12%	4,974	0	4,974	529	5,504
29 101-136 District Court	530	1.20%	5,337	0	5,337	568	5,905
30 101-147 Jury Board	4	0.01%	40	0	40	4	45
31 101-148 Probate Court	471	1.07%	4,743	0	4,743	505	5,248
32 101-149 Family Court	420	0.95%	4,229	0	4,229	450	4,679
33 101-150 Guardian	60	0.14%	604	0	604	64	668
34 101-151 Probate - Circuit Court	52	0.12%	524	0	524	56	579
35 101-152 Probate - District Court	237	0.54%	2,387	0	2,387	254	2,640
36 101-166 Family Counseling Services	11	0.02%	111	0	111	12	123
37 101-191 Elections	281	0.64%	2,830	0	2,830	301	3,131
38 101-215 Clerk	366	0.83%	3,686	0	3,686	392	4,078
39 101-225 Equalization	277	0.63%	2,789	0	2,789	297	3,086
40 101-229 Pros Attorney	406	0.92%	4,088	0	4,088	435	4,523
41 101-236 Register of Deeds	227	0.51%	2,286	0	2,286	243	2,529
42 101-257 Coop Ext	4	0.01%	40	0	40	4	45
43 101-260 FM Animal	182	0.41%	1,833	0	1,833	195	2,028
46 101-275 Drain	344	0.78%	3,464	0	3,464	369	3,833
47 101-291 Record Management	215	0.49%	2,165	0	2,165	230	2,395
48 101-301 Sheriff	2,033	4.60%	20,472	0	20,472	2,178	22,650
49 101-303 WEMET	151	0.34%	1,521	0	1,521	162	1,682

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Accounting/Finance Allocations

Dept:5 101-201 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
50 101-304/305 SCAT	419	0.95%	\$4,219	\$0	\$4,219	\$449	\$4,668
51 101-314 Reserves	133	0.30%	1,339	0	1,339	143	1,482
52 101-315 Detective	507	1.15%	5,105	0	5,105	543	5,649
53 101-331 Marine	240	0.54%	2,417	0	2,417	257	2,674
54 101-351 Jail	1,222	2.76%	12,305	0	12,305	1,309	13,615
55 101-352 Inmate Program	350	0.79%	3,524	0	3,524	375	3,899
56 101-403 Land Information Services	207	0.47%	2,084	0	2,084	222	2,306
57 101-426 Emerg Management	368	0.83%	3,706	0	3,706	394	4,100
58 101-427 LEPC	169	0.38%	1,702	0	1,702	181	1,883
59 101-430 Animal	287	0.65%	2,890	0	2,890	308	3,198
61 101-441 DPW	203	0.46%	2,044	0	2,044	218	2,262
62 101-445 Drains Public	9	0.02%	91	0	91	10	100
63 101-448 Remonumentation	31	0.07%	312	0	312	33	345
64 101-636 Com Disease	7	0.02%	70	0	70	8	78
65 101-648 Med Examiner	91	0.21%	916	0	916	98	1,014
66 101-681 Vets Burial	231	0.52%	2,326	0	2,326	248	2,574
67 101-728 Econ Development	2	0.00%	20	0	20	2	22
68 101-851 Employee Other Fringe Benef	19	0.04%	191	0	191	20	212
69 101-865 Insurance & Bonds	12	0.03%	121	0	121	13	134
70 201.0-449 Road Comm	173	0.39%	1,742	0	1,742	185	1,927
71 208.0-XXX Parks	2,300	5.20%	23,160	0	23,160	2,465	25,625
72 211.0-326 Central Dispatch	585	1.32%	5,891	0	5,891	627	6,518
73 211.8 Central Dispatch CIP	54	0.12%	544	0	544	58	602
74 215.1-XXX Friend of the Court	457	1.03%	4,602	0	4,602	490	5,092
76 221.0-XXX Health	6,886	15.58%	69,340	0	69,340	7,379	76,719
78 221.1 Solid Waste	1,022	2.31%	10,291	0	10,291	1,095	11,386
81 230.0-676 Transportation	821	1.86%	8,267	0	8,267	880	9,147
82 230.0-677 Transportation	194	0.44%	1,954	0	1,954	208	2,161
83 240.0-XXX Multi Agency	18	0.04%	181	0	181	19	201
84 243 Brownfield Redevelopment Authori	14	0.03%	141	0	141	15	156
85 2450/2455/2456 Public Improvement F	234	0.53%	2,356	0	2,356	251	2,607
86 255.X Animal Shelter	18	0.04%	181	0	181	19	201
87 256.0-236 Automation	133	0.30%	1,339	0	1,339	143	1,482
88 258 Sick/Vacation Liability	8	0.02%	81	0	81	9	89
89 260 Indigent Defense	3,426	7.75%	34,499	0	34,499	3,671	38,170
90 263.0-426 Palisades	27	0.06%	272	0	272	29	301
91 263.5-200 Concealed Weapons	212	0.48%	2,135	0	2,135	227	2,362
92 264.0-362 Local Corrections	87	0.20%	876	0	876	93	969
94 265.1 Drug Law Enforcement	10	0.02%	101	0	101	11	111
95 266 Justice Training Fund	6	0.01%	60	0	60	6	67
97 269.0-145 Law Library	44	0.10%	443	0	443	47	490
98 279.0-135 Veterans Treatment Court C	61	0.14%	614	0	614	65	680

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Accounting/Finance Allocations

Dept:5 101-201 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
100 279.0-138 Byrne Jag	57	0.13%	\$574	\$0	\$574	\$61	\$635
101 279.0-139 MH Treatment Court	82	0.19%	826	0	826	88	914
102 279.0-140 Sobriety Court	78	0.18%	785	0	785	84	869
104 279.0-151 SSSPP Grant	274	0.62%	2,759	0	2,759	294	3,053
106 279.0-275 Drain Commissioner	19	0.04%	191	0	191	20	212
107 279.0-301 Snowmobile Grant	37	0.08%	373	0	373	40	412
108 279.0-312 HIDTA	52	0.12%	524	0	524	56	579
109 279.0-317 FBI CETF	92	0.21%	926	0	926	99	1,025
110 279.0-331	100	0.23%	1,007	0	1,007	107	1,114
111 279.0-335 Traffic Grant	77	0.17%	775	0	775	83	858
112 279.0-336 Highway Safety - Seatbelt G	14	0.03%	141	0	141	15	156
115 279.0-340 Medical Marihuana	26	0.06%	262	0	262	28	290
116 279.0-351 Jail CCAB	74	0.17%	745	0	745	79	824
118 279.0-420 Hazard Mitigation Grant	3	0.01%	30	0	30	3	33
119 279.0-428 Homeland	9	0.02%	91	0	91	10	100
120 279.0-642 CESF - COVID19	50	0.11%	503	0	503	54	557
121 CBDG Cares - COVID19	3	0.01%	30	0	30	3	33
122 279.0-753 DNR Waterways Grant	15	0.03%	151	0	151	16	167
124 279.1-228 Victims Rights Grant	294	0.66%	2,961	0	2,961	315	3,276
125 280.7 Sheriff Contracts	444	1.00%	4,471	0	4,471	476	4,947
126 280.6 Wayland Township	306	0.69%	3,081	0	3,081	328	3,409
127 281.1 Saugatuck City	1	0.00%	10	0	10	1	11
129 289.5-259 Technology Contracts	88	0.20%	886	0	886	94	980
130 292.1-292 CCF	1	0.00%	10	0	10	1	11
131 292.1-614 Comm Resc	395	0.89%	3,978	0	3,978	423	4,401
132 292.1-653 Diversion	151	0.34%	1,521	0	1,521	162	1,682
133 292.1-654 Casa	12	0.03%	121	0	121	13	134
134 292.1-656 CC Admin	341	0.77%	3,434	0	3,434	365	3,799
135 292.1-661 Food Prep	524	1.19%	5,277	0	5,277	562	5,838
136 292.1-662 Foster Care	54	0.12%	544	0	544	58	602
137 292.1-664 Juv Detention	749	1.69%	7,542	0	7,542	803	8,345
138 292.1-665 Comm Probation	336	0.76%	3,383	0	3,383	360	3,743
139 292.1-666 Cheever	867	1.96%	8,730	0	8,730	929	9,660
140 292.2 DHS	24	0.05%	242	0	242	26	267
142 293.0-681 Soldiers	302	0.68%	3,041	0	3,041	324	3,365
144 295.0-672 COA	677	1.53%	6,817	0	6,817	725	7,543
145 299 American Rescue Plan - ARPA	2	0.00%	20	0	20	2	22
148 595 Commissary	12	0.03%	121	0	121	13	134
150 639.0-275 Drain Equipment Revolving	273	0.62%	2,749	0	2,749	293	3,042
151 661.2 Fleet Management	274	0.62%	2,759	0	2,759	294	3,053

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Accounting/Finance Allocations

Dept:5 101-201 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	44,211	100.00%	445,193	0	445,193	46,485	491,677
Direct Bills					0		0
Total					\$445,193		\$491,677

Basis Units: Number of Expenditure Transactions by dept

Source: General Ledger Accounts - Detail Report

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Cost Plan Allocations

Dept:5 101-201 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
1 Building Depreciation	4	8.00%	\$960	\$0	\$960	\$0	\$960
2 Equipment Depreciation	7	14.00%	1,680	0	1,680	0	1,680
4 101-172 Administration	1	2.00%	240	0	240	0	240
5 101-201 Finance	2	4.00%	480	0	480	0	480
6 101-202 Audit	1	2.00%	240	0	240	0	240
7 101-226 Human Resources	1	2.00%	240	0	240	0	240
8 101-253 Treasurer	3	6.00%	720	0	720	0	720
9 101-258/259 Network/Phone	3	6.00%	720	0	720	0	720
10 101-261 FM Courthouse	1	2.00%	240	0	240	0	240
11 101-262 FM 911 EOC	1	2.00%	240	0	240	0	240
12 101-263 FM Human Services	1	2.00%	240	0	240	0	240
13 101-264 MCF Building	1	2.00%	240	0	240	0	240
14 101-265 Facility Management	1	2.00%	240	0	240	0	240
15 101-266 Mail/Copy	3	6.00%	720	0	720	0	720
16 101-268 MH CMH Admin	1	2.00%	240	0	240	0	240
17 101-269 Jail Building	1	2.00%	240	0	240	0	240
18 101-270 Co Services Building	1	2.00%	240	0	240	0	240
19 101-272 Dumont LK	2	4.00%	480	0	480	0	480
20 101-273 Youth Home	1	2.00%	240	0	240	0	240
21 101-316 Security	1	2.00%	240	0	240	0	240
22 279.0 Grants	1	2.00%	240	0	240	0	240
23 292.1 Child Care	1	2.00%	240	0	240	0	240
24 296.1 County Fitness Center	1	2.00%	240	0	240	0	240
25 677 Fringe Processing	2	4.00%	480	0	480	0	480
26 677-087 Insurance	5	10.00%	1,200	0	1,200	0	1,200
27 101-101 Bd of Commissioners	2	4.00%	480	0	480	0	480
44 101-267 MH ACC Connect	1	2.00%	240	0	240	0	240
Subtotal	50	100.00%	12,000	0	12,000	0	12,000
Direct Bills					0		0
Total					\$12,000		\$12,000

Basis Units: Number of functions within each Central Service Dept

Source:

Allegan County, Michigan
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Allocation Summary

Dept:5 101-201 Finance

Department	Accounting/Finance	Cost Plan	Total
1 Building Depreciation	\$0	\$960	\$960
2 Equipment Depreciation	0	1,680	1,680
3 101-256 Administration Legal Counsel	1,833	0	1,833
4 101-172 Administration	2,356	240	2,596
5 101-201 Finance	4,179	480	4,659
6 101-202 Audit	45	240	285
7 101-226 Human Resources	4,256	240	4,496
8 101-253 Treasurer	3,755	720	4,475
9 101-258/259 Network/Phone	20,634	720	21,354
10 101-261 FM Courthouse	7,777	240	8,017
11 101-262 FM 911 EOC	4,312	240	4,552
12 101-263 FM Human Services	6,183	240	6,423
13 101-264 MCF Building	1,961	240	2,201
14 101-265 Facility Management	7,910	240	8,150
15 101-266 Mail/Copy	3,053	720	3,773
16 101-268 MH CMH Admin	858	240	1,098
17 101-269 Jail Building	10,941	240	11,181
18 101-270 Co Services Building	4,780	240	5,020
19 101-272 Dumont LK	1,716	480	2,196
20 101-273 Youth Home	1,816	240	2,056
21 101-316 Security	3,231	240	3,471
22 279.0 Grants	0	240	240
23 292.1 Child Care	0	240	240
24 296.1 County Fitness Center	0	240	240
25 677 Fringe Processing	3,621	480	4,101
26 677-087 Insurance	111	1,200	1,311
27 101-101 Bd of Commissioners	3,610	480	4,090
28 101-131 Circuit Court	5,504	0	5,504
29 101-136 District Court	5,905	0	5,905
30 101-147 Jury Board	45	0	45
31 101-148 Probate Court	5,248	0	5,248
32 101-149 Family Court	4,679	0	4,679
33 101-150 Guardian	668	0	668
34 101-151 Probate - Circuit Court	579	0	579
35 101-152 Probate - District Court	2,640	0	2,640
36 101-166 Family Counseling Services	123	0	123
37 101-191 Elections	3,131	0	3,131
38 101-215 Clerk	4,078	0	4,078
39 101-225 Equalization	3,086	0	3,086
40 101-229 Pros Attorney	4,523	0	4,523
41 101-236 Register of Deeds	2,529	0	2,529

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Allocation Summary

Dept:5 101-201 Finance

Department	Accounting/Fi nance	Cost Plan	Total
42 101-257 Coop Ext	\$45	\$0	\$45
43 101-260 FM Animal	2,028	0	2,028
44 101-267 MH ACC Connect	0	240	240
46 101-275 Drain	3,833	0	3,833
47 101-291 Record Management	2,395	0	2,395
48 101-301 Sheriff	22,650	0	22,650
49 101-303 WEMET	1,682	0	1,682
50 101-304/305 SCAT	4,668	0	4,668
51 101-314 Reserves	1,482	0	1,482
52 101-315 Detective	5,649	0	5,649
53 101-331 Marine	2,674	0	2,674
54 101-351 Jail	13,615	0	13,615
55 101-352 Inmate Program	3,899	0	3,899
56 101-403 Land Information Services	2,306	0	2,306
57 101-426 Emerg Management	4,100	0	4,100
58 101-427 LEPC	1,883	0	1,883
59 101-430 Animal	3,198	0	3,198
61 101-441 DPW	2,262	0	2,262
62 101-445 Drains Public	100	0	100
63 101-448 Remonumentation	345	0	345
64 101-636 Com Disease	78	0	78
65 101-648 Med Examiner	1,014	0	1,014
66 101-681 Vets Burial	2,574	0	2,574
67 101-728 Econ Development	22	0	22
68 101-851 Employee Other Fringe Benef	212	0	212
69 101-865 Insurance & Bonds	134	0	134
70 201.0-449 Road Comm	1,927	0	1,927
71 208.0-XXX Parks	25,625	0	25,625
72 211.0-326 Central Dispatch	6,518	0	6,518
73 211.8 Central Dispatch CIP	602	0	602
74 215.1-XXX Friend of the Court	5,092	0	5,092
76 221.0-XXX Health	76,719	0	76,719
78 221.1 Solid Waste	11,386	0	11,386
81 230.0-676 Transportation	9,147	0	9,147
82 230.0-677 Transportation	2,161	0	2,161
83 240.0-XXX Multi Agency	201	0	201
84 243 Brownfield Redevelopment Authori	156	0	156
85 2450/2455/2456 Public Improvement F	2,607	0	2,607
86 255.X Animal Shelter	201	0	201
87 256.0-236 Automation	1,482	0	1,482
88 258 Sick/Vacation Liability	89	0	89

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Allocation Summary

Dept:5 101-201 Finance

Department	Accounting/Fi nance	Cost Plan	Total
89 260 Indigent Defense	\$38,170	\$0	\$38,170
90 263.0-426 Palisades	301	0	301
91 263.5-200 Concealed Weapons	2,362	0	2,362
92 264.0-362 Local Corrections	969	0	969
94 265.1 Drug Law Enforcement	111	0	111
95 266 Justice Training Fund	67	0	67
97 269.0-145 Law Library	490	0	490
98 279.0-135 Veterans Treatment Court C	680	0	680
100 279.0-138 Byrne Jag	635	0	635
101 279.0-139 MH Treatment Court	914	0	914
102 279.0-140 Sobriety Court	869	0	869
104 279.0-151 SSSPP Grant	3,053	0	3,053
106 279.0-275 Drain Commissioner	212	0	212
107 279.0-301 Snowmobile Grant	412	0	412
108 279.0-312 HIDTA	579	0	579
109 279.0-317 FBI CETF	1,025	0	1,025
110 279.0-331	1,114	0	1,114
111 279.0-335 Traffic Grant	858	0	858
112 279.0-336 Highway Safety - Seatbelt G	156	0	156
115 279.0-340 Medical Marijuana	290	0	290
116 279.0-351 Jail CCAB	824	0	824
118 279.0-420 Hazard Mitigation Grant	33	0	33
119 279.0-428 Homeland	100	0	100
120 279.0-642 CESF - COVID19	557	0	557
121 CBDG Cares - COVID19	33	0	33
122 279.0-753 DNR Waterways Grant	167	0	167
124 279.1-228 Victims Rights Grant	3,276	0	3,276
125 280.7 Sheriff Contracts	4,947	0	4,947
126 280.6 Wayland Township	3,409	0	3,409
127 281.1 Saugatuck City	11	0	11
129 289.5-259 Technology Contracts	980	0	980
130 292.1-292 CCF	11	0	11
131 292.1-614 Comm Resc	4,401	0	4,401
132 292.1-653 Diversion	1,682	0	1,682
133 292.1-654 Casa	134	0	134
134 292.1-656 CC Admin	3,799	0	3,799
135 292.1-661 Food Prep	5,838	0	5,838
136 292.1-662 Foster Care	602	0	602
137 292.1-664 Juv Detention	8,345	0	8,345
138 292.1-665 Comm Probation	3,743	0	3,743
139 292.1-666 Cheever	9,660	0	9,660

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Allocation Summary

Dept:5 101-201 Finance

Department	Accounting/Finance	Cost Plan	Total
140 292.2 DHS	\$267	\$0	\$267
142 293.0-681 Soldiers	3,365	0	3,365
144 295.0-672 COA	7,543	0	7,543
145 299 American Rescue Plan - ARPA	22	0	22
148 595 Commissary	134	0	134
150 639.0-275 Drain Equipment Revolving	3,042	0	3,042
151 661.2 Fleet Management	3,053	0	3,053
Total	\$491,677	\$12,000	\$503,677

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**Audit
Nature and Extent of Service**

The financial reporting is accomplished with an accounting system designed and maintained in accordance with generally accepted accounting principles and legal and contractual requirements. The financial statements are audited in accordance with the Governmental Auditing Standards in order to express an opinion as to whether the financial statements are fairly stated.

- **Annual Audit** – the cost of the County's annual financial audit has been allocated to all departments based on their audited expenditures for the fiscal year.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:6 101-202 Audit

Description		Amount	General Admin	Audit
Personnel Costs				
Salaries	S	0	0	0
<i>Salary % Split</i>			.00%	.00%
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost				
Audit Services	P	52,500	0	52,500
Subtotal - Services & Supplies		52,500	0	52,500
Department Cost Total		52,500	0	52,500
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		52,500	0	52,500
General Admin Distribution			0	0
Grand Total		\$52,500		\$52,500

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B. Incoming Costs - (Default Spread Expense%)

Dept:6 101-202 Audit

Department	First Incoming	Second Incoming	Audit
3 Legal Services	\$273	\$12	\$284
Subtotal - 101-256 Administration Legal	273	12	284
4 County Admin	349	35	385
Subtotal - 101-172 Administration	349	35	385
5 Accounting/Finance	40	4	45
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	280	4	285
6 Audit	0	57	57
Subtotal - 101-202 Audit	0	57	57
8 General Fund	0	33	33
Subtotal - 101-253 Treasurer	0	33	33
26 General Liability	0	58	58
Subtotal - 677-087 Insurance	0	58	58
Total Incoming	902	200	1,102
C. Total Allocated	\$53,602	\$53,602	
			100.00%

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Audit Allocations

Dept:6 101-202 Audit

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	253,497	0.52%	\$277	\$0	\$277	\$0	\$277
4 101-172 Administration	321,921	0.66%	352	0	352	0	352
5 101-201 Finance	450,839	0.92%	493	0	493	0	493
6 101-202 Audit	52,500	0.11%	57	0	57	0	57
7 101-226 Human Resources	426,122	0.87%	466	0	466	2	468
8 101-253 Treasurer	606,912	1.24%	664	0	664	3	667
9 101-258/259 Network/Phone	1,561,738	3.20%	1,709	0	1,709	7	1,715
10 101-261 FM Courthouse	307,390	0.63%	336	0	336	1	338
11 101-262 FM 911 EOC	104,831	0.21%	115	0	115	0	115
12 101-263 FM Human Services	239,185	0.49%	262	0	262	1	263
13 101-264 MCF Building	256,765	0.53%	281	0	281	1	282
14 101-265 Facility Management	704,563	1.44%	771	0	771	3	774
15 101-266 Mail/Copy	227,076	0.47%	248	0	248	1	249
16 101-268 MH CMH Admin	10,772	0.02%	12	0	12	0	12
17 101-269 Jail Building	631,447	1.29%	691	0	691	3	694
18 101-270 Co Services Building	128,633	0.26%	141	0	141	1	141
19 101-272 Dumont LK	56,657	0.12%	62	0	62	0	62
20 101-273 Youth Home	49,430	0.10%	54	0	54	0	54
21 101-316 Security	234,611	0.48%	257	0	257	1	258
23 292.1 Child Care	4,910,155	10.06%	5,372	0	5,372	21	5,393
24 296.1 County Fitness Center	95	0.00%	0	0	0	0	0
27 101-101 Bd of Commissioners	269,200	0.55%	295	0	295	1	296
28 101-131 Circuit Court	649,335	1.33%	710	0	710	3	713
29 101-136 District Court	1,519,900	3.11%	1,663	0	1,663	6	1,669
30 101-147 Jury Board	2,679	0.01%	3	0	3	0	3
31 101-148 Probate Court	476,339	0.98%	521	0	521	2	523
32 101-149 Family Court	724,412	1.48%	793	0	793	3	796
33 101-150 Guardian	6,499	0.01%	7	0	7	0	7
34 101-151 Probate - Circuit Court	4,267	0.01%	5	0	5	0	5
35 101-152 Probate - District Court	449,057	0.92%	491	0	491	2	493
36 101-166 Family Counseling Services	16,500	0.03%	18	0	18	0	18
37 101-191 Elections	164,414	0.34%	180	0	180	1	181
38 101-215 Clerk	621,542	1.27%	680	0	680	3	683
39 101-225 Equalization	457,556	0.94%	501	0	501	2	503
40 101-229 Pros Attorney	1,500,277	3.07%	1,641	0	1,641	6	1,648
41 101-236 Register of Deeds	321,365	0.66%	352	0	352	1	353
42 101-257 Coop Ext	98,939	0.20%	108	0	108	0	109
43 101-260 FM Animal	21,898	0.04%	24	0	24	0	24
46 101-275 Drain	336,489	0.69%	368	0	368	1	370
47 101-291 Record Management	95,478	0.20%	104	0	104	0	105
48 101-301 Sheriff	5,227,035	10.71%	5,719	0	5,719	22	5,741
49 101-303 WEMET	88,773	0.18%	97	0	97	0	98

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Audit Allocations

Dept:6 101-202 Audit

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
50 101-304/305 SCAT	349,479	0.72%	\$382	\$0	\$382	\$1	\$384
51 101-314 Reserves	42,663	0.09%	47	0	47	0	47
52 101-315 Detective	713,547	1.46%	781	0	781	3	784
53 101-331 Marine	107,273	0.22%	117	0	117	0	118
54 101-351 Jail	4,236,657	8.68%	4,635	0	4,635	18	4,653
55 101-352 Inmate Program	340,379	0.70%	372	0	372	1	374
56 101-403 Land Information Services	181,526	0.37%	199	0	199	1	199
57 101-426 Emerg Management	123,205	0.25%	135	0	135	1	135
58 101-427 LEPC	33,087	0.07%	36	0	36	0	36
59 101-430 Animal	103,395	0.21%	113	0	113	0	114
61 101-441 DPW	11,838	0.02%	13	0	13	0	13
62 101-445 Drains Public	31,057	0.06%	34	0	34	0	34
63 101-448 Remonumentation	71,659	0.15%	78	0	78	0	79
64 101-636 Com Disease	360	0.00%	0	0	0	0	0
65 101-648 Med Examiner	225,657	0.46%	247	0	247	1	248
66 101-681 Vets Burial	114,057	0.23%	125	0	125	0	125
67 101-728 Econ Development	53,332	0.11%	58	0	58	0	59
68 101-851 Employee Other Fringe Benef	172,144	0.35%	188	0	188	1	189
69 101-865 Insurance & Bonds	385,000	0.79%	421	0	421	2	423
71 208.0-XXX Parks	405,098	0.83%	443	0	443	2	445
74 215.1-XXX Friend of the Court	1,494,077	3.06%	1,635	0	1,635	6	1,641
76 221.0-XXX Health	4,039,804	8.28%	4,420	0	4,420	17	4,437
78 221.1 Solid Waste	960,821	1.97%	1,051	0	1,051	4	1,055
81 230.0-676 Transportation	1,406,946	2.88%	1,539	0	1,539	6	1,545
82 230.0-677 Transportation	63,499	0.13%	69	0	69	0	70
83 240.0-XXX Multi Agency	4,324	0.01%	5	0	5	0	5
85 2450/2455/2456 Public Improvement F	2,940,250	6.02%	3,217	0	3,217	12	3,229
86 255.X Animal Shelter	92,966	0.19%	102	0	102	0	102
87 256.0-236 Automation	47,684	0.10%	52	0	52	0	52
89 260 Indigent Defense	2,840,132	5.82%	3,107	0	3,107	12	3,119
90 263.0-426 Palisades	20,252	0.04%	22	0	22	0	22
91 263.5-200 Concealed Weapons	46,038	0.09%	50	0	50	0	51
92 264.0-362 Local Corrections	59,038	0.12%	65	0	65	0	65
97 269.0-145 Law Library	28,857	0.06%	32	0	32	0	32
98 279.0-135 Veterans Treatment Court C	38,271	0.08%	42	0	42	0	42
100 279.0-138 Byrne Jag	49,715	0.10%	54	0	54	0	55
101 279.0-139 MH Treatment Court	22,062	0.05%	24	0	24	0	24
102 279.0-140 Sobriety Court	90,505	0.19%	99	0	99	0	99
104 279.0-151 SSPP Grant	98,975	0.20%	108	0	108	0	109
106 279.0-275 Drain Commissioner	42,994	0.09%	47	0	47	0	47
107 279.0-301 Snowmobile Grant	5,714	0.01%	6	0	6	0	6
108 279.0-312 HIDTA	3,333	0.01%	4	0	4	0	4

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Audit Allocations

Dept:6 101-202 Audit

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
109 279.0-317 FBI CETF	11,708	0.02%	\$13	\$0	\$13	\$0	\$13
110 279.0-331	29,132	0.06%	32	0	32	0	32
111 279.0-335 Traffic Grant	24,854	0.05%	27	0	27	0	27
112 279.0-336 Highway Safety - Seatbelt G	2,310	0.00%	3	0	3	0	3
115 279.0-340 Medical Marihuana	63,993	0.13%	70	0	70	0	70
116 279.0-351 Jail CCAB	43,434	0.09%	48	0	48	0	48
118 279.0-420 Hazard Mitigation Grant	2,891	0.01%	3	0	3	0	3
119 279.0-428 Homeland	37,963	0.08%	42	0	42	0	42
120 279.0-642 CESF - COVID19	253,473	0.52%	277	0	277	1	278
121 CBDG Cares - COVID19	(11,000)	-0.02%	(12)	0	(12)	(0)	(12)
122 279.0-753 DNR Waterways Grant	26,772	0.05%	29	0	29	0	29
124 279.1-228 Victims Rights Grant	170,834	0.35%	187	0	187	1	188
125 280.7 Sheriff Contracts	1,277,981	2.62%	1,398	0	1,398	5	1,404
129 289.5-259 Technology Contracts	34,998	0.07%	38	0	38	0	38
140 292.2 DHS	1,300	0.00%	1	0	1	0	1
142 293.0-681 Soldiers	123,094	0.25%	135	0	135	1	135
151 661.2 Fleet Management	29,978	0.06%	33	0	33	0	33
Subtotal	48,808,478	100.00%	53,402	0	53,402	200	53,602
Direct Bills					0		0
Total					\$53,402		\$53,602

Basis Units: Dollar Amount of Expenditures by benefitting dept

Source: Annual Audit

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Allocation Summary

Dept:6 101-202 Audit

Department	Audit	Total
3 101-256 Administration Legal Counsel	\$277	\$277
4 101-172 Administration	352	352
5 101-201 Finance	493	493
6 101-202 Audit	57	57
7 101-226 Human Resources	468	468
8 101-253 Treasurer	667	667
9 101-258/259 Network/Phone	1,715	1,715
10 101-261 FM Courthouse	338	338
11 101-262 FM 911 EOC	115	115
12 101-263 FM Human Services	263	263
13 101-264 MCF Building	282	282
14 101-265 Facility Management	774	774
15 101-266 Mail/Copy	249	249
16 101-268 MH CMH Admin	12	12
17 101-269 Jail Building	694	694
18 101-270 Co Services Building	141	141
19 101-272 Dumont LK	62	62
20 101-273 Youth Home	54	54
21 101-316 Security	258	258
23 292.1 Child Care	5,393	5,393
24 296.1 County Fitness Center	0	0
27 101-101 Bd of Commissioners	296	296
28 101-131 Circuit Court	713	713
29 101-136 District Court	1,669	1,669
30 101-147 Jury Board	3	3
31 101-148 Probate Court	523	523
32 101-149 Family Court	796	796
33 101-150 Guardian	7	7
34 101-151 Probate - Circuit Court	5	5
35 101-152 Probate - District Court	493	493
36 101-166 Family Counseling Services	18	18
37 101-191 Elections	181	181
38 101-215 Clerk	683	683
39 101-225 Equalization	503	503
40 101-229 Pros Attorney	1,648	1,648
41 101-236 Register of Deeds	353	353
42 101-257 Coop Ext	109	109
43 101-260 FM Animal	24	24
46 101-275 Drain	370	370
47 101-291 Record Management	105	105
48 101-301 Sheriff	5,741	5,741

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Allocation Summary

Dept:6 101-202 Audit

Department	Audit	Total
49 101-303 WEMET	\$98	\$98
50 101-304/305 SCAT	384	384
51 101-314 Reserves	47	47
52 101-315 Detective	784	784
53 101-331 Marine	118	118
54 101-351 Jail	4,653	4,653
55 101-352 Inmate Program	374	374
56 101-403 Land Information Services	199	199
57 101-426 Emerg Management	135	135
58 101-427 LEPC	36	36
59 101-430 Animal	114	114
61 101-441 DPW	13	13
62 101-445 Drains Public	34	34
63 101-448 Remonumentation	79	79
64 101-636 Com Disease	0	0
65 101-648 Med Examiner	248	248
66 101-681 Vets Burial	125	125
67 101-728 Econ Development	59	59
68 101-851 Employee Other Fringe Benef	189	189
69 101-865 Insurance & Bonds	423	423
71 208.0-XXX Parks	445	445
74 215.1-XXX Friend of the Court	1,641	1,641
76 221.0-XXX Health	4,437	4,437
78 221.1 Solid Waste	1,055	1,055
81 230.0-676 Transportation	1,545	1,545
82 230.0-677 Transportation	70	70
83 240.0-XXX Multi Agency	5	5
85 2450/2455/2456 Public Improvement F	3,229	3,229
86 255.X Animal Shelter	102	102
87 256.0-236 Automation	52	52
89 260 Indigent Defense	3,119	3,119
90 263.0-426 Palisades	22	22
91 263.5-200 Concealed Weapons	51	51
92 264.0-362 Local Corrections	65	65
97 269.0-145 Law Library	32	32
98 279.0-135 Veterans Treatment Court C	42	42
100 279.0-138 Byrne Jag	55	55
101 279.0-139 MH Treatment Court	24	24
102 279.0-140 Sobriety Court	99	99
104 279.0-151 SSSPP Grant	109	109
106 279.0-275 Drain Commissioner	47	47

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Allocation Summary

Dept:6 101-202 Audit

Department	Audit	Total
107 279.0-301 Snowmobile Grant	\$6	\$6
108 279.0-312 HIDTA	4	4
109 279.0-317 FBI CETF	13	13
110 279.0-331	32	32
111 279.0-335 Traffic Grant	27	27
112 279.0-336 Highway Safety - Seatbelt G	3	3
115 279.0-340 Medical Marihuana	70	70
116 279.0-351 Jail CCAB	48	48
118 279.0-420 Hazard Mitigation Grant	3	3
119 279.0-428 Homeland	42	42
120 279.0-642 CESF - COVID19	278	278
121 CBDG Cares - COVID19	(12)	(12)
122 279.0-753 DNR Waterways Grant	29	29
124 279.1-228 Victims Rights Grant	188	188
125 280.7 Sheriff Contracts	1,404	1,404
129 289.5-259 Technology Contracts	38	38
140 292.2 DHS	1	1
142 293.0-681 Soldiers	135	135
151 661.2 Fleet Management	33	33
Total	<u>\$53,602</u>	<u>\$53,602</u>

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**Human Resources
Nature and Extent of Service**

The Allegan County Human Resources department provides payroll and fringe benefit administration services to County departments and grant programs. Human Resources is responsible for the bi-weekly payroll. The payroll services include preparation of the payroll, maintenance of supporting documentation, tax reporting and disbursement of the checks. This includes recruiting, interviewing, and referring potential candidates for County jobs. In addition, the Human Resources department maintains personnel history records and reviews wage alterations within the payroll system. The costs for these services have been allocated to all departments based on their FTE count for the fiscal year.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:7 101-226 Human Resources

Description		Amount	General Admin	Personnel
Personnel Costs				
Salaries	S1	266,428	0	266,428
<i>Salary % Split</i>			.00%	100.00%
Benefits	S	95,263	0	95,263
Subtotal - Personnel Costs		361,691	0	361,691
Services & Supplies Cost				
Other Contractual Services	S	1,762	0	1,762
Office Supplies	S	0	0	0
Legal - Court Appt/Other Legal	S	438	0	438
Memberships/subscriptions	S	14,439	0	14,439
Contractual Svcs - Employment	S	1,820	0	1,820
Contractual Svcs - Training & Developm	S	6,955	0	6,955
Contractual Svcs - Leadership	S	7,415	0	7,415
Health Services	S	20,599	0	20,599
Travel Expenses - Routine	S	0	0	0
Education/Training - Room/Board	S	0	0	0
Education/Training - Travel	S	0	0	0
Education/Training - Registration	S	7,582	0	7,582
Advertising	S	3,420	0	3,420
Office Equipment & Furniture	S	0	0	0
Subtotal - Services & Supplies		64,430	0	64,430
Department Cost Total		426,121	0	426,121
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		426,121	0	426,121
General Admin Distribution			0	0
Grand Total		\$426,121		\$426,121

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B. Incoming Costs - (Default Spread Expense%)

Dept:7 101-226 Human Resources

Department	First Incoming	Second Incoming	Personnel
1 County Services Building	\$540	\$14	\$554
Subtotal - Building Depreciation	540	14	554
2 Copiers	90	0	90
2 Computers	304	0	304
Subtotal - Equipment Depreciation	394	0	394
3 Legal Services	2,214	93	2,307
Subtotal - 101-256 Administration Lega	2,214	93	2,307
4 County Admin	2,833	288	3,121
Subtotal - 101-172 Administration	2,833	288	3,121
5 Accounting/Finance	3,847	409	4,256
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	4,087	409	4,496
6 Audit	466	2	468
Subtotal - 101-202 Audit	466	2	468
7 Personnel	0	4,181	4,181
Subtotal - 101-226 Human Resources	0	4,181	4,181
8 General Fund	0	3,189	3,189
Subtotal - 101-253 Treasurer	0	3,189	3,189
9 Network Services	0	15,228	15,228
9 Telephone	0	984	984
Subtotal - 101-258/259 Network/Phone	0	16,212	16,212
15 Mail Service	0	806	806
15 Postage	0	1,514	1,514
15 Copy Central	0	282	282
Subtotal - 101-266 Mail/Copy	0	2,602	2,602
18 County Svc Building	0	8,483	8,483

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B. Incoming Costs - (Default Spread Expense%)

Dept:7 101-226 Human Resources

Department	First Incoming	Second Incoming	Personnel
Subtotal - 101-270 Co Services Buildin	\$0	\$8,483	\$8,483
24 Health Fitness	0	127	127
Subtotal - 296.1 County Fitness Center	0	127	127
25 Fringe Processing	0	58	58
25 GF Other Fringe	0	34	34
Subtotal - 677 Fringe Processing	0	92	92
26 General Liability	0	471	471
26 Public Officials Liability	0	1,202	1,202
Subtotal - 677-087 Insurance	0	1,672	1,672
Total Incoming	10,534	37,365	47,899
C. Total Allocated		\$474,020	\$474,020
			100.00%

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Personnel Allocations

Dept:7 101-226 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	0.69	0.17%	\$759	\$0	\$759	\$0	\$759
4 101-172 Administration	2.50	0.63%	2,750	0	2,750	0	2,750
5 101-201 Finance	4.95	1.25%	5,446	0	5,446	0	5,446
7 101-226 Human Resources	3.80	0.96%	4,181	0	4,181	0	4,181
8 101-253 Treasurer	6.98	1.76%	7,679	0	7,679	677	8,357
9 101-258/259 Network/Phone	9.40	2.37%	10,342	0	10,342	912	11,254
10 101-261 FM Courthouse	1.75	0.44%	1,925	0	1,925	170	2,095
11 101-262 FM 911 EOC	0.07	0.02%	77	0	77	7	84
12 101-263 FM Human Services	1.09	0.27%	1,199	0	1,199	106	1,305
14 101-265 Facility Management	8.40	2.12%	9,241	0	9,241	815	10,057
15 101-266 Mail/Copy	1.00	0.25%	1,100	0	1,100	97	1,197
17 101-269 Jail Building	1.45	0.37%	1,595	0	1,595	141	1,736
18 101-270 Co Services Building	1.00	0.25%	1,100	0	1,100	97	1,197
21 101-316 Security	5.07	1.28%	5,578	0	5,578	492	6,070
26 677-087 Insurance	0.63	0.16%	693	0	693	61	754
27 101-101 Bd of Commissioners	7.00	1.76%	7,701	0	7,701	679	8,381
28 101-131 Circuit Court	8.00	2.02%	8,801	0	8,801	777	9,578
29 101-136 District Court	19.26	4.85%	21,189	0	21,189	1,869	23,059
31 101-148 Probate Court	3.90	0.98%	4,291	0	4,291	379	4,669
32 101-149 Family Court	5.50	1.39%	6,051	0	6,051	534	6,585
35 101-152 Probate - District Court	5.17	1.30%	5,688	0	5,688	502	6,190
37 101-191 Elections	1.00	0.25%	1,100	0	1,100	97	1,197
38 101-215 Clerk	8.04	2.03%	8,845	0	8,845	780	9,626
39 101-225 Equalization	4.46	1.12%	4,907	0	4,907	433	5,340
40 101-229 Pros Attorney	15.55	3.92%	17,108	0	17,108	1,509	18,617
41 101-236 Register of Deeds	3.80	0.96%	4,181	0	4,181	369	4,549
43 101-260 FM Animal	0.07	0.02%	77	0	77	7	84
46 101-275 Drain	3.64	0.92%	4,005	0	4,005	353	4,358
47 101-291 Record Management	1.45	0.37%	1,595	0	1,595	141	1,736
48 101-301 Sheriff	46.88	11.81%	51,576	0	51,576	4,550	56,126
49 101-303 WEMET	1.00	0.25%	1,100	0	1,100	97	1,197
50 101-304/305 SCAT	3.01	0.76%	3,311	0	3,311	292	3,604
51 101-314 Reserves	1.27	0.32%	1,397	0	1,397	123	1,520
52 101-315 Detective	5.00	1.26%	5,501	0	5,501	485	5,986
53 101-331 Marine	1.64	0.41%	1,804	0	1,804	159	1,963
54 101-351 Jail	34.67	8.74%	38,143	0	38,143	3,365	41,508
55 101-352 Inmate Program	4.56	1.15%	5,017	0	5,017	443	5,459
56 101-403 Land Information Services	1.92	0.48%	2,112	0	2,112	186	2,299
57 101-426 Emerg Management	1.73	0.44%	1,903	0	1,903	168	2,071
58 101-427 LEPC	0.62	0.16%	682	0	682	60	742
59 101-430 Animal	1.02	0.26%	1,122	0	1,122	99	1,221
61 101-441 DPW	0.20	0.05%	220	0	220	19	239

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Personnel Allocations

Dept:7 101-226 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66 101-681 Vets Burial	1.60	0.40%	\$1,760	\$0	\$1,760	\$155	\$1,916
71 208.0-XXX Parks	5.23	1.32%	5,754	0	5,754	508	6,261
72 211.0-326 Central Dispatch	23.31	5.87%	25,645	0	25,645	2,263	27,907
74 215.1-XXX Friend of the Court	17.44	4.39%	19,187	0	19,187	1,693	20,880
76 221.0-XXX Health	30.19	7.61%	33,214	0	33,214	2,930	36,144
81 230.0-676 Transportation	2.68	0.68%	2,948	0	2,948	260	3,209
82 230.0-677 Transportation	1.00	0.25%	1,100	0	1,100	97	1,197
89 260 Indigent Defense	8.25	2.08%	9,076	0	9,076	801	9,877
91 263.5-200 Concealed Weapons	0.73	0.18%	803	0	803	71	874
104 279.0-151 SSSPP Grant	1.00	0.25%	1,100	0	1,100	97	1,197
107 279.0-301 Snowmobile Grant	0.11	0.03%	121	0	121	11	132
110 279.0-331	0.61	0.15%	671	0	671	59	730
124 279.1-228 Victims Rights Grant	2.36	0.59%	2,596	0	2,596	229	2,825
125 280.7 Sheriff Contracts	10.05	2.53%	11,057	0	11,057	975	12,032
126 280.6 Wayland Township	1.94	0.49%	2,134	0	2,134	188	2,323
129 289.5-259 Technology Contracts	0.61	0.15%	671	0	671	59	730
131 292.1-614 Comm Resc	3.35	0.84%	3,686	0	3,686	325	4,011
132 292.1-653 Diversion	1.00	0.25%	1,100	0	1,100	97	1,197
134 292.1-656 CC Admin	4.10	1.03%	4,511	0	4,511	398	4,909
135 292.1-661 Food Prep	2.57	0.65%	2,827	0	2,827	249	3,077
137 292.1-664 Juv Detention	14.76	3.72%	16,238	0	16,238	1,433	17,671
138 292.1-665 Comm Probation	5.00	1.26%	5,501	0	5,501	485	5,986
139 292.1-666 Cheever	14.56	3.67%	16,018	0	16,018	1,413	17,432
142 293.0-681 Soldiers	0.75	0.19%	825	0	825	73	898
144 295.0-672 COA	2.55	0.64%	2,805	0	2,805	248	3,053
149 620.0-253 Tax Reversn	1.32	0.33%	1,452	0	1,452	128	1,580
150 639.0-275 Drain Equipment Revolving	0.60	0.15%	660	0	660	58	718
151 661.2 Fleet Management	0.09	0.02%	99	0	99	9	108
Subtotal	396.90	100.00%	436,655	0	436,655	37,365	474,020
Direct Bills					0		0
Total					\$436,655		\$474,020

Basis Units: FTE Count
Source: Payroll Data

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Allocation Summary

Dept:7 101-226 Human Resources

Department	Personnel	Total
3 101-256 Administration Legal Counsel	\$759	\$759
4 101-172 Administration	2,750	2,750
5 101-201 Finance	5,446	5,446
7 101-226 Human Resources	4,181	4,181
8 101-253 Treasurer	8,357	8,357
9 101-258/259 Network/Phone	11,254	11,254
10 101-261 FM Courthouse	2,095	2,095
11 101-262 FM 911 EOC	84	84
12 101-263 FM Human Services	1,305	1,305
14 101-265 Facility Management	10,057	10,057
15 101-266 Mail/Copy	1,197	1,197
17 101-269 Jail Building	1,736	1,736
18 101-270 Co Services Building	1,197	1,197
21 101-316 Security	6,070	6,070
26 677-087 Insurance	754	754
27 101-101 Bd of Commissioners	8,381	8,381
28 101-131 Circuit Court	9,578	9,578
29 101-136 District Court	23,059	23,059
31 101-148 Probate Court	4,669	4,669
32 101-149 Family Court	6,585	6,585
35 101-152 Probate - District Court	6,190	6,190
37 101-191 Elections	1,197	1,197
38 101-215 Clerk	9,626	9,626
39 101-225 Equalization	5,340	5,340
40 101-229 Pros Attorney	18,617	18,617
41 101-236 Register of Deeds	4,549	4,549
43 101-260 FM Animal	84	84
46 101-275 Drain	4,358	4,358
47 101-291 Record Management	1,736	1,736
48 101-301 Sheriff	56,126	56,126
49 101-303 WEMET	1,197	1,197
50 101-304/305 SCAT	3,604	3,604
51 101-314 Reserves	1,520	1,520
52 101-315 Detective	5,986	5,986
53 101-331 Marine	1,963	1,963
54 101-351 Jail	41,508	41,508
55 101-352 Inmate Program	5,459	5,459
56 101-403 Land Information Services	2,299	2,299
57 101-426 Emerg Management	2,071	2,071
58 101-427 LEPC	742	742
59 101-430 Animal	1,221	1,221

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Allocation Summary

Dept:7 101-226 Human Resources

Department	Personnel	Total
61 101-441 DPW	\$239	\$239
66 101-681 Vets Burial	1,916	1,916
71 208.0-XXX Parks	6,261	6,261
72 211.0-326 Central Dispatch	27,907	27,907
74 215.1-XXX Friend of the Court	20,880	20,880
76 221.0-XXX Health	36,144	36,144
81 230.0-676 Transportation	3,209	3,209
82 230.0-677 Transportation	1,197	1,197
89 260 Indigent Defense	9,877	9,877
91 263.5-200 Concealed Weapons	874	874
104 279.0-151 SSSPP Grant	1,197	1,197
107 279.0-301 Snowmobile Grant	132	132
110 279.0-331	730	730
124 279.1-228 Victims Rights Grant	2,825	2,825
125 280.7 Sheriff Contracts	12,032	12,032
126 280.6 Wayland Township	2,323	2,323
129 289.5-259 Technology Contracts	730	730
131 292.1-614 Comm Resc	4,011	4,011
132 292.1-653 Diversion	1,197	1,197
134 292.1-656 CC Admin	4,909	4,909
135 292.1-661 Food Prep	3,077	3,077
137 292.1-664 Juv Detention	17,671	17,671
138 292.1-665 Comm Probation	5,986	5,986
139 292.1-666 Cheever	17,432	17,432
142 293.0-681 Soldiers	898	898
144 295.0-672 COA	3,053	3,053
149 620.0-253 Tax Reversn	1,580	1,580
150 639.0-275 Drain Equipment Revolving	718	718
151 661.2 Fleet Management	108	108
Total	\$474,020	\$474,020

Treasurer
Nature and Extent of Service

The Allegan County Treasurer's department is responsible for the cash management and revenue management. The accounting services provided by the Treasurer's office include the maintaining and reconciling of bank accounts, and departmental receipting. Cash and revenue management of the general ledger include posting, monitoring, and reconciliation for revenue collected by other departments, current taxes collected by local governmental entities, the sale of dog licenses, and delinquent taxes, as well as the signing of disbursements. For plan purposes, the costs associated with the services provided by the Treasurer's department have been segregated into three categories including General Fund, Non-General Fund and General government. The salaries and wages of the Treasurer's office have been distributed between the three functions based on the number of cash and revenue transactions posted to the general ledger.

- **General Fund** – costs relating to the general fund for accounting services have been identified and allocated to all general fund departments based on the number of expenditures transactions posted to the general ledger.
- **Non-General Fund** – costs relating to the non-general fund for accounting services have been identified and allocated to all non-general fund departments based on the number of cash and revenue transactions posted to the general ledger.
- **General Government** – costs relating to general government for accounting services have been identified and have not been allocated any further.

Note: The Treasurer's office provides other services such as tax certifications and other miscellaneous services, in addition to the services described above. A fee is charged for these services. The Treasurer's departmental expenditures were reduced by the revenue received by these services.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:8 101-253 Treasurer

Description		Amount	General Admin	General Fund	Non-General Fund	General Government
Personnel Costs						
Salaries	S1	383,617	0	116,690	68,049	198,878
<i>Salary % Split</i>			.00%	30.42%	17.74%	51.84%
Benefits	S	165,426	0	50,320	29,344	85,762
Subtotal - Personnel Costs		549,043	0	167,009	97,393	284,640
Services & Supplies Cost						
Office Supplies	S	2,819	0	857	500	1,461
Printing & Binding	S	3,598	0	1,094	638	1,865
Legal - Court Appt/Other Legal	S	500	0	152	89	259
Memberships & Subscriptions	S	761	0	231	135	395
Travel Expenses - Routine	S	62	0	19	11	32
Education/Training - Room/Board	S	0	0	0	0	0
Education/Training - Travel	S	0	0	0	0	0
Education/Training - Registration	S	350	0	106	62	181
Advertising	S	0	0	0	0	0
Office Equipment Repair & Maint	S	1,916	0	583	340	993
Software Rental/Lease	S	13,041	0	3,967	2,313	6,761
Refunds & Rebates	S	34,821	0	10,592	6,177	18,052
612.01 Tax Certifications	S	(86,171)	0	(26,212)	(15,286)	(44,674)
612.02 Tax History	S	(4,031)	0	(1,226)	(715)	(2,090)
613.05 Misc Fees	S	0	0	0	0	0
614.03 Record Copy	S	0	0	0	0	0
Subtotal - Services & Supplies		(32,334)	0	(9,835)	(5,736)	(16,763)
Department Cost Total		516,709	0	157,174	91,658	267,877
Adjustments to Cost						
Subtotal - Adjustments		0	0	0	0	0
Total Costs After Adjustments		516,709	0	157,174	91,658	267,877
General Admin Distribution				0	0	0
Grand Total		\$516,709		\$157,174	\$91,658	\$267,877
						not allocated

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B. Incoming Costs - (Default Spread Expense%)

Dept:8 101-253 Treasurer

Department	First Incoming	Second Incoming	General Fund	Non-General Fund	General Government
1 Courthouse Building	\$8,280	\$18	\$2,524	\$1,472	\$4,302
Subtotal - Building Depreciation	8,280	18	2,524	1,472	4,302
2 Copiers	165	0	50	29	86
2 Computers	559	0	170	99	290
2 Courthouse	688	0	209	122	357
Subtotal - Equipment Depreciation	1,411	0	429	250	732
3 Legal Services	3,153	133	1,000	583	1,704
Subtotal - 101-256 Administration Lega	3,153	133	1,000	583	1,704
4 County Admin	4,035	410	1,352	789	2,305
Subtotal - 101-172 Administration	4,035	410	1,352	789	2,305
5 Accounting/Finance	3,393	361	1,142	666	1,947
5 Cost Plan	720	0	219	128	373
Subtotal - 101-201 Finance	4,113	361	1,361	794	2,320
6 Audit	664	3	203	118	346
Subtotal - 101-202 Audit	664	3	203	118	346
7 Personnel	7,679	677	2,542	1,482	4,332
Subtotal - 101-226 Human Resources	7,679	677	2,542	1,482	4,332
8 General Fund	0	2,813	856	499	1,458
Subtotal - 101-253 Treasurer	0	2,813	856	499	1,458
9 Network Services	0	27,972	8,509	4,962	14,501
9 Telephone	0	1,808	550	321	937
Subtotal - 101-258/259 Network/Phone	0	29,779	9,058	5,282	15,439
10 Courthouse	0	19,065	5,799	3,382	9,884
Subtotal - 101-261 FM Courthouse	0	19,065	5,799	3,382	9,884
15 Mail Service	0	6,571	1,999	1,166	3,407

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B. Incoming Costs - (Default Spread Expense%)

Dept:8 101-253 Treasurer

Department	First Incoming	Second Incoming	General Fund	Non-General Fund	General Government
15 Postage	\$0	\$8,587	\$2,612	\$1,523	\$4,452
15 Copy Central	0	519	158	92	269
Subtotal - 101-266 Mail/Copy	0	15,677	4,769	2,781	8,128
21 Courthouse Security	0	15,597	4,744	2,767	8,086
Subtotal - 101-316 Security	0	15,597	4,744	2,767	8,086
24 Health Fitness	0	234	71	42	121
Subtotal - 296.1 County Fitness Center	0	234	71	42	121
25 Fringe Processing	0	106	32	19	55
25 GF Other Fringe	0	62	19	11	32
Subtotal - 677 Fringe Processing	0	169	51	30	87
26 General Liability	0	670	204	119	348
26 Public Officials Liability	0	2,207	671	392	1,144
Subtotal - 677-087 Insurance	0	2,878	875	510	1,492
Total Incoming	29,337	87,814	35,635	20,781	60,734
C. Total Allocated		\$633,860	\$192,809	\$112,439	\$328,612
		30.42%	17.74%	51.84%	

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General Fund Allocations

Dept:8 101-253 Treasurer

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	182	0.91%	\$1,519	\$0	\$1,519	\$0	\$1,519
4 101-172 Administration	234	1.18%	1,953	0	1,953	0	1,953
5 101-201 Finance	415	2.09%	3,464	0	3,464	0	3,464
6 101-202 Audit	4	0.02%	33	0	33	0	33
7 101-226 Human Resources	382	1.92%	3,189	0	3,189	0	3,189
8 101-253 Treasurer	337	1.69%	2,813	0	2,813	0	2,813
9 101-258/259 Network/Phone	1,852	9.31%	15,460	0	15,460	2,697	18,157
10 101-261 FM Courthouse	698	3.51%	5,827	0	5,827	1,016	6,843
11 101-262 FM 911 EOC	387	1.95%	3,231	0	3,231	564	3,794
12 101-263 FM Human Services	555	2.79%	4,633	0	4,633	808	5,441
13 101-264 MCF Building	176	0.88%	1,469	0	1,469	256	1,726
14 101-265 Facility Management	710	3.57%	5,927	0	5,927	1,034	6,961
15 101-266 Mail/Copy	274	1.38%	2,287	0	2,287	399	2,686
16 101-268 MH CMH Admin	77	0.39%	643	0	643	112	755
17 101-269 Jail Building	982	4.94%	8,198	0	8,198	1,430	9,628
18 101-270 Co Services Building	429	2.16%	3,581	0	3,581	625	4,206
19 101-272 Dumont LK	154	0.77%	1,286	0	1,286	224	1,510
20 101-273 Youth Home	163	0.82%	1,361	0	1,361	237	1,598
21 101-316 Security	290	1.46%	2,421	0	2,421	422	2,843
27 101-101 Bd of Commissioners	324	1.63%	2,705	0	2,705	472	3,177
28 101-131 Circuit Court	494	2.48%	4,124	0	4,124	719	4,843
29 101-136 District Court	530	2.66%	4,424	0	4,424	772	5,196
30 101-147 Jury Board	4	0.02%	33	0	33	6	39
31 101-148 Probate Court	471	2.37%	3,932	0	3,932	686	4,618
32 101-149 Family Court	420	2.11%	3,506	0	3,506	612	4,118
33 101-150 Guardian	60	0.30%	501	0	501	87	588
34 101-151 Probate - Circuit Court	52	0.26%	434	0	434	76	510
35 101-152 Probate - District Court	237	1.19%	1,978	0	1,978	345	2,324
36 101-166 Family Counseling Services	11	0.06%	92	0	92	16	108
37 101-191 Elections	281	1.41%	2,346	0	2,346	409	2,755
38 101-215 Clerk	366	1.84%	3,055	0	3,055	533	3,588
39 101-225 Equalization	277	1.39%	2,312	0	2,312	403	2,716
40 101-229 Pros Attorney	406	2.04%	3,389	0	3,389	591	3,980
41 101-236 Register of Deeds	227	1.14%	1,895	0	1,895	331	2,226
42 101-257 Coop Ext	4	0.02%	33	0	33	6	39
43 101-260 FM Animal	182	0.91%	1,519	0	1,519	265	1,784
46 101-275 Drain	344	1.73%	2,872	0	2,872	501	3,373
47 101-291 Record Management	215	1.08%	1,795	0	1,795	313	2,108
48 101-301 Sheriff	2,033	10.22%	16,971	0	16,971	2,961	19,932
49 101-303 WEMET	151	0.76%	1,261	0	1,261	220	1,480
50 101-304/305 SCAT	419	2.11%	3,498	0	3,498	610	4,108
51 101-314 Reserves	133	0.67%	1,110	0	1,110	194	1,304

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General Fund Allocations

Dept:8 101-253 Treasurer

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
52 101-315 Detective	507	2.55%	\$4,232	\$0	\$4,232	\$738	\$4,971
53 101-331 Marine	240	1.21%	2,003	0	2,003	349	2,353
54 101-351 Jail	1,222	6.14%	10,201	0	10,201	1,780	11,981
55 101-352 Inmate Program	350	1.76%	2,922	0	2,922	510	3,431
56 101-403 Land Information Services	207	1.04%	1,728	0	1,728	301	2,029
57 101-426 Emerg Management	368	1.85%	3,072	0	3,072	536	3,608
58 101-427 LEPC	169	0.85%	1,411	0	1,411	246	1,657
59 101-430 Animal	287	1.44%	2,396	0	2,396	418	2,814
61 101-441 DPW	203	1.02%	1,695	0	1,695	296	1,990
62 101-445 Drains Public	9	0.05%	75	0	75	13	88
63 101-448 Remonumentation	31	0.16%	259	0	259	45	304
64 101-636 Com Disease	7	0.04%	58	0	58	10	69
65 101-648 Med Examiner	91	0.46%	760	0	760	133	892
66 101-681 Vets Burial	231	1.16%	1,928	0	1,928	336	2,265
67 101-728 Econ Development	2	0.01%	17	0	17	3	20
68 101-851 Employee Other Fringe Benef	19	0.10%	159	0	159	28	186
69 101-865 Insurance & Bonds	12	0.06%	100	0	100	17	118
Subtotal	19,897	100.00%	166,098	0	166,098	26,712	192,809
Direct Bills					0		0
Total					\$166,098	\$192,809	

Basis Units: Number of Expenditure Transactions by dept

Source: General Ledger Accounts - Detail Report

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Non-General Fund Allocations

Dept:8 101-253 Treasurer

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
24 296.1 County Fitness Center	5	0.06%	\$56	\$0	\$56	\$9	\$65
25 677 Fringe Processing	204	2.37%	2,291	0	2,291	368	2,660
70 201.0-449 Road Comm	326	3.78%	3,662	0	3,662	589	4,250
71 208.0-XXX Parks	580	6.73%	6,514	0	6,514	1,048	7,562
72 211.0-326 Central Dispatch	47	0.54%	528	0	528	85	613
73 211.8 Central Dispatch CIP	39	0.45%	438	0	438	70	508
74 215.1-XXX Friend of the Court	301	3.49%	3,381	0	3,381	544	3,924
76 221.0-XXX Health	4,087	47.39%	45,904	0	45,904	7,382	53,286
78 221.1 Solid Waste	210	2.44%	2,359	0	2,359	379	2,738
81 230.0-676 Transportation	165	1.91%	1,853	0	1,853	298	2,151
82 230.0-677 Transportation	7	0.08%	79	0	79	13	91
83 240.0-XXX Multi Agency	12	0.14%	135	0	135	22	156
85 2450/2455/2456 Public Improvement F	29	0.34%	326	0	326	52	378
86 255.X Animal Shelter	27	0.31%	303	0	303	49	352
87 256.0-236 Automation	583	6.76%	6,548	0	6,548	1,053	7,601
88 258 Sick/Vacation Liability	2	0.02%	22	0	22	4	26
89 260 Indigent Defense	18	0.21%	202	0	202	33	235
90 263.0-426 Palisades	1	0.01%	11	0	11	2	13
91 263.5-200 Concealed Weapons	404	4.68%	4,538	0	4,538	730	5,267
92 264.0-362 Local Corrections	18	0.21%	202	0	202	33	235
93 265.0-301 Drug Law	1	0.01%	11	0	11	2	13
94 265.1 Drug Law Enforcement	1	0.01%	11	0	11	2	13
95 266 Justice Training Fund	3	0.03%	34	0	34	5	39
97 269.0-145 Law Library	15	0.17%	168	0	168	27	196
98 279.0-135 Veterans Treatment Court G	13	0.15%	146	0	146	23	169
100 279.0-138 Byrne Jag	19	0.22%	213	0	213	34	248
101 279.0-139 MH Treatment Court	11	0.13%	124	0	124	20	143
102 279.0-140 Sobriety Court	23	0.27%	258	0	258	42	300
104 279.0-151 SSSPP Grant	13	0.15%	146	0	146	23	169
106 279.0-275 Drain Commissioner	33	0.38%	371	0	371	60	430
107 279.0-301 Snowmobile Grant	13	0.15%	146	0	146	23	169
108 279.0-312 HIDTA	3	0.03%	34	0	34	5	39
109 279.0-317 FBI CETF	10	0.12%	112	0	112	18	130
110 279.0-331	2	0.02%	22	0	22	4	26
111 279.0-335 Traffic Grant	5	0.06%	56	0	56	9	65
112 279.0-336 Highway Safety - Seatbelt G	2	0.02%	22	0	22	4	26
115 279.0-340 Medical Marijuana	3	0.03%	34	0	34	5	39
116 279.0-351 Jail CCAB	11	0.13%	124	0	124	20	143
118 279.0-420 Hazard Mitigation Grant	2	0.02%	22	0	22	4	26
119 279.0-428 Homeland	2	0.02%	22	0	22	4	26
120 279.0-642 CESF - COVID19	4	0.05%	45	0	45	7	52
121 CBDG Cares - COVID19	1	0.01%	11	0	11	2	13

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Non-General Fund Allocations

Dept:8 101-253 Treasurer

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
122 279.0-753 DNR Waterways Grant	3	0.03%	\$34	\$0	\$34	\$5	\$39
124 279.1-228 Victims Rights Grant	16	0.19%	180	0	180	29	209
125 280.7 Sheriff Contracts	111	1.29%	1,247	0	1,247	200	1,447
126 280.6 Wayland Township	14	0.16%	157	0	157	25	183
127 281.1 Saugatuck City	2	0.02%	22	0	22	4	26
129 289.5-259 Technology Contracts	9	0.10%	101	0	101	16	117
130 292.1-292 CCF	12	0.14%	135	0	135	22	156
131 292.1-614 Comm Resc	40	0.46%	449	0	449	72	522
132 292.1-653 Diversion	35	0.41%	393	0	393	63	456
133 292.1-654 Casa	23	0.27%	258	0	258	42	300
134 292.1-656 CC Admin	24	0.28%	270	0	270	43	313
135 292.1-661 Food Prep	42	0.49%	472	0	472	76	548
136 292.1-662 Foster Care	162	1.88%	1,820	0	1,820	293	2,112
137 292.1-664 Juv Detention	109	1.26%	1,224	0	1,224	197	1,421
138 292.1-665 Comm Probation	40	0.46%	449	0	449	72	522
139 292.1-666 Cheever	139	1.61%	1,561	0	1,561	251	1,812
142 293.0-681 Soldiers	9	0.10%	101	0	101	16	117
144 295.0-672 COA	282	3.27%	3,167	0	3,167	509	3,677
145 299 American Rescue Plan - ARPA	8	0.09%	90	0	90	14	104
146 512.0-671 MCF	218	2.53%	2,448	0	2,448	394	2,842
148 595 Commissary	28	0.32%	314	0	314	51	365
151 661.2 Fleet Management	43	0.50%	483	0	483	78	561
Subtotal	8,624	100.00%	96,862	0	96,862	15,577	112,439
Direct Bills					0		0
Total					\$96,862	\$112,439	

Basis Units: Number of Revenue Transactions by Fund
 Source: Revenue Ledger

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Allocation Summary

Dept:8 101-253 Treasurer

Department	General Fund	Non-General Fund	General Government	Total
3 101-256 Administration Legal Counsel	\$1,519	\$0	\$0	\$1,519
4 101-172 Administration	1,953	0	0	1,953
5 101-201 Finance	3,464	0	0	3,464
6 101-202 Audit	33	0	0	33
7 101-226 Human Resources	3,189	0	0	3,189
8 101-253 Treasurer	2,813	0	0	2,813
9 101-258/259 Network/Phone	18,157	0	0	18,157
10 101-261 FM Courthouse	6,843	0	0	6,843
11 101-262 FM 911 EOC	3,794	0	0	3,794
12 101-263 FM Human Services	5,441	0	0	5,441
13 101-264 MCF Building	1,726	0	0	1,726
14 101-265 Facility Management	6,961	0	0	6,961
15 101-266 Mail/Copy	2,686	0	0	2,686
16 101-268 MH CMH Admin	755	0	0	755
17 101-269 Jail Building	9,628	0	0	9,628
18 101-270 Co Services Building	4,206	0	0	4,206
19 101-272 Dumont LK	1,510	0	0	1,510
20 101-273 Youth Home	1,598	0	0	1,598
21 101-316 Security	2,843	0	0	2,843
24 296.1 County Fitness Center	0	65	0	65
25 677 Fringe Processing	0	2,660	0	2,660
27 101-101 Bd of Commissioners	3,177	0	0	3,177
28 101-131 Circuit Court	4,843	0	0	4,843
29 101-136 District Court	5,196	0	0	5,196
30 101-147 Jury Board	39	0	0	39
31 101-148 Probate Court	4,618	0	0	4,618
32 101-149 Family Court	4,118	0	0	4,118
33 101-150 Guardian	588	0	0	588
34 101-151 Probate - Circuit Court	510	0	0	510
35 101-152 Probate - District Court	2,324	0	0	2,324
36 101-166 Family Counseling Services	108	0	0	108
37 101-191 Elections	2,755	0	0	2,755
38 101-215 Clerk	3,588	0	0	3,588
39 101-225 Equalization	2,716	0	0	2,716
40 101-229 Pros Attorney	3,980	0	0	3,980
41 101-236 Register of Deeds	2,226	0	0	2,226
42 101-257 Coop Ext	39	0	0	39
43 101-260 FM Animal	1,784	0	0	1,784
46 101-275 Drain	3,373	0	0	3,373
47 101-291 Record Management	2,108	0	0	2,108
48 101-301 Sheriff	19,932	0	0	19,932

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Allocation Summary

Dept:8 101-253 Treasurer

Department	General Fund	Non-General Fund	General Government	Total
49 101-303 WEMET	\$1,480	\$0	\$0	\$1,480
50 101-304/305 SCAT	4,108	0	0	4,108
51 101-314 Reserves	1,304	0	0	1,304
52 101-315 Detective	4,971	0	0	4,971
53 101-331 Marine	2,353	0	0	2,353
54 101-351 Jail	11,981	0	0	11,981
55 101-352 Inmate Program	3,431	0	0	3,431
56 101-403 Land Information Services	2,029	0	0	2,029
57 101-426 Emerg Management	3,608	0	0	3,608
58 101-427 LEPC	1,657	0	0	1,657
59 101-430 Animal	2,814	0	0	2,814
61 101-441 DPW	1,990	0	0	1,990
62 101-445 Drains Public	88	0	0	88
63 101-448 Remonumentation	304	0	0	304
64 101-636 Com Disease	69	0	0	69
65 101-648 Med Examiner	892	0	0	892
66 101-681 Vets Burial	2,265	0	0	2,265
67 101-728 Econ Development	20	0	0	20
68 101-851 Employee Other Fringe Benef	186	0	0	186
69 101-865 Insurance & Bonds	118	0	0	118
70 201.0-449 Road Comm	0	4,250	0	4,250
71 208.0-XXX Parks	0	7,562	0	7,562
72 211.0-326 Central Dispatch	0	613	0	613
73 211.8 Central Dispatch CIP	0	508	0	508
74 215.1-XXX Friend of the Court	0	3,924	0	3,924
76 221.0-XXX Health	0	53,286	0	53,286
78 221.1 Solid Waste	0	2,738	0	2,738
81 230.0-676 Transportation	0	2,151	0	2,151
82 230.0-677 Transportation	0	91	0	91
83 240.0-XXX Multi Agency	0	156	0	156
85 2450/2455/2456 Public Improvement F	0	378	0	378
86 255.X Animal Shelter	0	352	0	352
87 256.0-236 Automation	0	7,601	0	7,601
88 258 Sick/Vacation Liability	0	26	0	26
89 260 Indigent Defense	0	235	0	235
90 263.0-426 Palisades	0	13	0	13
91 263.5-200 Concealed Weapons	0	5,267	0	5,267
92 264.0-362 Local Corrections	0	235	0	235
93 265.0-301 Drug Law	0	13	0	13
94 265.1 Drug Law Enforcement	0	13	0	13
95 266 Justice Training Fund	0	39	0	39

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Allocation Summary

Dept:8 101-253 Treasurer

Department	General Fund	Non-General Fund	General Government	Total
97 269.0-145 Law Library	\$0	\$196	\$0	\$196
98 279.0-135 Veterans Treatment Court C	0	169	0	169
100 279.0-138 Byrne Jag	0	248	0	248
101 279.0-139 MH Treatment Court	0	143	0	143
102 279.0-140 Sobriety Court	0	300	0	300
104 279.0-151 SSSPP Grant	0	169	0	169
106 279.0-275 Drain Commissioner	0	430	0	430
107 279.0-301 Snowmobile Grant	0	169	0	169
108 279.0-312 HIDTA	0	39	0	39
109 279.0-317 FBI CETF	0	130	0	130
110 279.0-331	0	26	0	26
111 279.0-335 Traffic Grant	0	65	0	65
112 279.0-336 Highway Safety - Seatbelt G	0	26	0	26
115 279.0-340 Medical Marihuana	0	39	0	39
116 279.0-351 Jail CCAB	0	143	0	143
118 279.0-420 Hazard Mitigation Grant	0	26	0	26
119 279.0-428 Homeland	0	26	0	26
120 279.0-642 CESF - COVID19	0	52	0	52
121 CBDG Cares - COVID19	0	13	0	13
122 279.0-753 DNR Waterways Grant	0	39	0	39
124 279.1-228 Victims Rights Grant	0	209	0	209
125 280.7 Sheriff Contracts	0	1,447	0	1,447
126 280.6 Wayland Township	0	183	0	183
127 281.1 Saugatuck City	0	26	0	26
129 289.5-259 Technology Contracts	0	117	0	117
130 292.1-292 CCF	0	156	0	156
131 292.1-614 Comm Resc	0	522	0	522
132 292.1-653 Diversion	0	456	0	456
133 292.1-654 Casa	0	300	0	300
134 292.1-656 CC Admin	0	313	0	313
135 292.1-661 Food Prep	0	548	0	548
136 292.1-662 Foster Care	0	2,112	0	2,112
137 292.1-664 Juv Detention	0	1,421	0	1,421
138 292.1-665 Comm Probation	0	522	0	522
139 292.1-666 Cheever	0	1,812	0	1,812
142 293.0-681 Soldiers	0	117	0	117
144 295.0-672 COA	0	3,677	0	3,677
145 299 American Rescue Plan - ARPA	0	104	0	104
146 512.0-671 MCF	0	2,842	0	2,842
148 595 Commissary	0	365	0	365
151 661.2 Fleet Management	0	561	0	561

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Allocation Summary

Dept:8 101-253 Treasurer

Department	General Fund	Non-General Fund	General Government	Total
Total	\$192,809	\$112,439	\$0	\$305,248

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Network/Phone
Nature and Extent of Service

The Allegan County Information Services department is responsible for providing support and services including responding to service calls, providing ongoing training for all users and the development and implementation of web-based technologies to provide a user friendly and efficient way to share information. Hardware and software for the County's network servers are maintained in order to provide network services. In addition, the County has a Fiber Optic network in order to provide connectivity throughout the County.

- **Network Services** – costs specifically associated with the County's data processing network, including wages, fringes and overhead of staff benefitting the whole network, have been identified and are allocated to all departments based on their FTE count for the fiscal year.
- **Telephone Services** – costs associated with the telephone service have been identified and allocated to all departments based on their FTE count for the fiscal year.
- **Cellphone services** – costs associated with the cellphone services paid through the general ledger activity have been identified and have not been allocated any further.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:9 101-258/259 Network/Phone

Description		Amount	General Admin	Network Services	Telephone	Cellular Phone
Personnel Costs						
Salaries	S1	646,295	0	646,295	0	0
<i>Salary % Split</i>			.00%	100.00%	.00%	.00%
Benefits	S	208,806	0	208,806	0	0
Subtotal - Personnel Costs		855,101	0	855,101	0	0
Services & Supplies Cost						
Office Supplies	S	2,324	0	2,324	0	0
Office Supplies - Printer Cart	S	34,590	0	34,590	0	0
Gas, Oil, Grease & Anti-freeze	S	389	0	389	0	0
Other Contractual Services	S	16,810	0	16,810	0	0
Telephone	P	101,300	0	0	101,300	0
Telephone Equipment & Repairs	P	1,488	0	0	1,488	0
Cellular Telephones	P	10,453	0	0	0	10,453
Education/Training - Room/Board	S	773	0	773	0	0
Education/Training - Travel	S	0	0	0	0	0
Education/Training - Registration	S	0	0	0	0	0
Vehicle Repairs & Maintenance	S	0	0	0	0	0
Office Equipment Repairs & Maint	S	45,406	0	45,406	0	0
Data/Internet	S	28,278	0	28,278	0	0
Software Rental/Lease	S	359,588	0	359,588	0	0
Equipment	S	105,237	0	105,237	0	0
Subtotal - Services & Supplies		706,636	0	593,395	102,788	10,453
Department Cost Total		1,561,737	0	1,448,496	102,788	10,453
Adjustments to Cost						
Subtotal - Adjustments		0	0	0	0	0
Total Costs After Adjustments		1,561,737	0	1,448,496	102,788	10,453
General Admin Distribution						
Grand Total		\$1,561,737		\$1,448,496	\$102,788	\$10,453
						not allocated

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B. Incoming Costs - (Default Spread Custom%)

Dept:9 101-258/259 Network/Phone

Department	First Incoming	Second Incoming	Network Services	Telephone	Cellular Phone
1 Courthouse Building	\$5,883	\$13	\$5,896	\$0	\$0
1 Human Services Building	674	2	677	0	0
1 County Services Building	1,351	35	1,386	0	0
Subtotal - Building Depreciation	7,908	50	7,959	0	0
2 Copiers	222	0	222	0	0
2 Computers	752	0	752	0	0
2 Information Services	51,992	0	51,992	0	0
2 Courthouse	489	0	489	0	0
2 Vehicles	15,305	0	15,305	0	0
Subtotal - Equipment Depreciation	68,760	0	68,760	0	0
3 Legal Services	8,113	342	8,456	0	0
Subtotal - 101-256 Administration Lega	8,113	342	8,456	0	0
4 County Admin	10,384	1,055	11,439	0	0
Subtotal - 101-172 Administration	10,384	1,055	11,439	0	0
5 Accounting/Finance	18,649	1,985	20,634	0	0
5 Cost Plan	720	0	720	0	0
Subtotal - 101-201 Finance	19,369	1,985	21,354	0	0
6 Audit	1,709	7	1,715	0	0
Subtotal - 101-202 Audit	1,709	7	1,715	0	0
7 Personnel	10,342	912	11,254	0	0
Subtotal - 101-226 Human Resources	10,342	912	11,254	0	0
8 General Fund	15,460	2,697	18,157	0	0
Subtotal - 101-253 Treasurer	15,460	2,697	18,157	0	0
9 Network Services	0	37,670	37,670	0	0
9 Telephone	0	2,434	2,434	0	0
Subtotal - 101-258/259 Network/Phone	0	40,104	40,104	0	0
10 Courthouse	0	13,546	13,546	0	0

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B. Incoming Costs - (Default Spread Custom%)

Dept:9 101-258/259 Network/Phone

Department	First Incoming	Second Incoming	Network Services	Telephone	Cellular Phone
Subtotal - 101-261 FM Courthouse	\$0	\$13,546	\$13,546	\$0	\$0
12 Human Services Building	0	1,743	1,743	0	0
Subtotal - 101-263 FM Human Service:	0	1,743	1,743	0	0
15 Mail Service	0	0	0	0	0
15 Postage	0	7	7	0	0
15 Copy Central	0	699	699	0	0
Subtotal - 101-266 Mail/Copy	0	706	706	0	0
17 Jail Building	0	8,572	8,572	0	0
Subtotal - 101-269 Jail Building	0	8,572	8,572	0	0
18 County Svc Building	0	21,212	21,212	0	0
Subtotal - 101-270 Co Services Buildin	0	21,212	21,212	0	0
21 Courthouse Security	0	11,082	11,082	0	0
Subtotal - 101-316 Security	0	11,082	11,082	0	0
24 Health Fitness	0	315	315	0	0
Subtotal - 296.1 County Fitness Center	0	315	315	0	0
25 Fringe Processing	0	143	143	0	0
25 GF Other Fringe	0	84	84	0	0
Subtotal - 677 Fringe Processing	0	227	227	0	0
26 General Liability	0	1,725	1,725	0	0
26 Public Officials Liability	0	2,972	2,972	0	0
26 Auto Liability	0	1,805	1,805	0	0
Subtotal - 677-087 Insurance	0	6,502	6,502	0	0
Total Incoming	142,046	111,057	253,102	0	0
C. Total Allocated	\$1,814,839	\$1,701,598	\$102,788	\$10,453	
		93.76%	5.66%	0.58%	

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Network Services Allocations

Dept:9 101-258/259 Network/Phone

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	0.69	0.17%	\$2,765	\$0	\$2,765	\$0	\$2,765
4 101-172 Administration	2.50	0.63%	10,019	0	10,019	0	10,019
5 101-201 Finance	4.95	1.25%	19,837	0	19,837	0	19,837
7 101-226 Human Resources	3.80	0.96%	15,228	0	15,228	0	15,228
8 101-253 Treasurer	6.98	1.76%	27,972	0	27,972	0	27,972
9 101-258/259 Network/Phone	9.40	2.37%	37,670	0	37,670	0	37,670
10 101-261 FM Courthouse	1.75	0.44%	7,013	0	7,013	527	7,540
11 101-262 FM 911 EOC	0.07	0.02%	281	0	281	21	302
12 101-263 FM Human Services	1.09	0.27%	4,368	0	4,368	328	4,697
14 101-265 Facility Management	8.40	2.12%	33,662	0	33,662	2,531	36,193
15 101-266 Mail/Copy	1.00	0.25%	4,007	0	4,007	301	4,309
17 101-269 Jail Building	1.45	0.37%	5,811	0	5,811	437	6,248
18 101-270 Co Services Building	1.00	0.25%	4,007	0	4,007	301	4,309
21 101-316 Security	5.07	1.28%	20,318	0	20,318	1,528	21,845
26 677-087 Insurance	0.63	0.16%	2,525	0	2,525	190	2,714
27 101-101 Bd of Commissioners	7.00	1.76%	28,052	0	28,052	2,109	30,161
28 101-131 Circuit Court	8.00	2.02%	32,059	0	32,059	2,410	34,470
29 101-136 District Court	19.26	4.85%	77,183	0	77,183	5,803	82,986
31 101-148 Probate Court	3.90	0.98%	15,629	0	15,629	1,175	16,804
32 101-149 Family Court	5.50	1.39%	22,041	0	22,041	1,657	23,698
35 101-152 Probate - District Court	5.17	1.30%	20,718	0	20,718	1,558	22,276
37 101-191 Elections	1.00	0.25%	4,007	0	4,007	301	4,309
38 101-215 Clerk	8.04	2.03%	32,220	0	32,220	2,423	34,642
39 101-225 Equalization	4.46	1.12%	17,873	0	17,873	1,344	19,217
40 101-229 Pros Attorney	15.55	3.92%	62,315	0	62,315	4,685	67,001
41 101-236 Register of Deeds	3.80	0.96%	15,228	0	15,228	1,145	16,373
43 101-260 FM Animal	0.07	0.02%	281	0	281	21	302
46 101-275 Drain	3.64	0.92%	14,587	0	14,587	1,097	15,684
47 101-291 Record Management	1.45	0.37%	5,811	0	5,811	437	6,248
48 101-301 Sheriff	46.88	11.81%	187,867	0	187,867	14,125	201,993
49 101-303 WEMET	1.00	0.25%	4,007	0	4,007	301	4,309
50 101-304/305 SCAT	3.01	0.76%	12,062	0	12,062	907	12,969
51 101-314 Reserves	1.27	0.32%	5,089	0	5,089	383	5,472
52 101-315 Detective	5.00	1.26%	20,037	0	20,037	1,507	21,544
53 101-331 Marine	1.64	0.41%	6,572	0	6,572	494	7,066
54 101-351 Jail	34.67	8.74%	138,937	0	138,937	10,446	149,383
55 101-352 Inmate Program	4.56	1.15%	18,274	0	18,274	1,374	19,648
56 101-403 Land Information Services	1.92	0.48%	7,694	0	7,694	579	8,273
57 101-426 Emerg Management	1.73	0.44%	6,933	0	6,933	521	7,454
58 101-427 LEPC	0.62	0.16%	2,485	0	2,485	187	2,671
59 101-430 Animal	1.02	0.26%	4,088	0	4,088	307	4,395
61 101-441 DPW	0.20	0.05%	801	0	801	60	862

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Network Services Allocations

Dept:9 101-258/259 Network/Phone

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66 101-681 Vets Burial	1.60	0.40%	\$6,412	\$0	\$6,412	\$482	\$6,894
71 208.0-XXX Parks	5.23	1.32%	20,959	0	20,959	1,576	22,535
72 211.0-326 Central Dispatch	23.31	5.87%	93,413	0	93,413	7,024	100,436
75 FOC DP	17.44	4.39%	69,889	0	69,889	5,255	75,144
76 221.0-XXX Health	30.19	7.61%	120,984	0	120,984	9,097	130,080
81 230.0-676 Transportation	2.68	0.68%	10,740	0	10,740	808	11,547
82 230.0-677 Transportation	1.00	0.25%	4,007	0	4,007	301	4,309
89 260 Indigent Defense	8.25	2.08%	33,061	0	33,061	2,486	35,547
91 263.5-200 Concealed Weapons	0.73	0.18%	2,925	0	2,925	220	3,145
104 279.0-151 SSSPP Grant	1.00	0.25%	4,007	0	4,007	301	4,309
107 279.0-301 Snowmobile Grant	0.11	0.03%	441	0	441	33	474
110 279.0-331	0.61	0.15%	2,445	0	2,445	184	2,628
124 279.1-228 Victims Rights Grant	2.36	0.59%	9,457	0	9,457	711	10,169
125 280.7 Sheriff Contracts	10.05	2.53%	40,274	0	40,274	3,028	43,303
126 280.6 Wayland Township	1.94	0.49%	7,774	0	7,774	585	8,359
129 289.5-259 Technology Contracts	0.61	0.15%	2,445	0	2,445	184	2,628
131 292.1-614 Comm Resc	3.35	0.84%	13,425	0	13,425	1,009	14,434
132 292.1-653 Diversion	1.00	0.25%	4,007	0	4,007	301	4,309
134 292.1-656 CC Admin	4.10	1.03%	16,430	0	16,430	1,235	17,666
135 292.1-661 Food Prep	2.57	0.65%	10,299	0	10,299	774	11,073
137 292.1-664 Juv Detention	14.76	3.72%	59,149	0	59,149	4,447	63,597
138 292.1-665 Comm Probation	5.00	1.26%	20,037	0	20,037	1,507	21,544
139 292.1-666 Cheever	14.56	3.67%	58,348	0	58,348	4,387	62,735
142 293.0-681 Soldiers	0.75	0.19%	3,006	0	3,006	226	3,232
144 295.0-672 COA	2.55	0.64%	10,219	0	10,219	768	10,987
149 620.0-253 Tax Reversn	1.32	0.33%	5,290	0	5,290	398	5,688
150 639.0-275 Drain Equipment Revolving	0.60	0.15%	2,404	0	2,404	181	2,585
151 661.2 Fleet Management	0.09	0.02%	361	0	361	27	388
Subtotal	396.90	100.00%	1,590,542	0	1,590,542	111,057	1,701,598
Direct Bills					0		0
Total					\$1,590,542		\$1,701,598

Basis Units: FTE Count
 Source: Payroll Data

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Telephone Allocations

Dept:9 101-258/259 Network/Phone

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	0.69	0.17%	\$179	\$0	\$179	\$0	\$179
4 101-172 Administration	2.50	0.63%	647	0	647	0	647
5 101-201 Finance	4.95	1.25%	1,282	0	1,282	0	1,282
7 101-226 Human Resources	3.80	0.96%	984	0	984	0	984
8 101-253 Treasurer	6.98	1.76%	1,808	0	1,808	0	1,808
9 101-258/259 Network/Phone	9.40	2.37%	2,434	0	2,434	0	2,434
10 101-261 FM Courthouse	1.75	0.44%	453	0	453	0	453
11 101-262 FM 911 EOC	0.07	0.02%	18	0	18	0	18
12 101-263 FM Human Services	1.09	0.27%	282	0	282	0	282
14 101-265 Facility Management	8.40	2.12%	2,175	0	2,175	0	2,175
15 101-266 Mail/Copy	1.00	0.25%	259	0	259	0	259
17 101-269 Jail Building	1.45	0.37%	376	0	376	0	376
18 101-270 Co Services Building	1.00	0.25%	259	0	259	0	259
21 101-316 Security	5.07	1.28%	1,313	0	1,313	0	1,313
26 677-087 Insurance	0.63	0.16%	163	0	163	0	163
27 101-101 Bd of Commissioners	7.00	1.76%	1,813	0	1,813	0	1,813
28 101-131 Circuit Court	8.00	2.02%	2,072	0	2,072	0	2,072
29 101-136 District Court	19.26	4.85%	4,988	0	4,988	0	4,988
31 101-148 Probate Court	3.90	0.98%	1,010	0	1,010	0	1,010
32 101-149 Family Court	5.50	1.39%	1,424	0	1,424	0	1,424
35 101-152 Probate - District Court	5.17	1.30%	1,339	0	1,339	0	1,339
37 101-191 Elections	1.00	0.25%	259	0	259	0	259
38 101-215 Clerk	8.04	2.03%	2,082	0	2,082	0	2,082
39 101-225 Equalization	4.46	1.12%	1,155	0	1,155	0	1,155
40 101-229 Pros Attorney	15.55	3.92%	4,027	0	4,027	0	4,027
41 101-236 Register of Deeds	3.80	0.96%	984	0	984	0	984
43 101-260 FM Animal	0.07	0.02%	18	0	18	0	18
46 101-275 Drain	3.64	0.92%	943	0	943	0	943
47 101-291 Record Management	1.45	0.37%	376	0	376	0	376
48 101-301 Sheriff	46.88	11.81%	12,141	0	12,141	0	12,141
49 101-303 WEMET	1.00	0.25%	259	0	259	0	259
50 101-304/305 SCAT	3.01	0.76%	780	0	780	0	780
51 101-314 Reserves	1.27	0.32%	329	0	329	0	329
52 101-315 Detective	5.00	1.26%	1,295	0	1,295	0	1,295
53 101-331 Marine	1.64	0.41%	425	0	425	0	425
54 101-351 Jail	34.67	8.74%	8,979	0	8,979	0	8,979
55 101-352 Inmate Program	4.56	1.15%	1,181	0	1,181	0	1,181
56 101-403 Land Information Services	1.92	0.48%	497	0	497	0	497
57 101-426 Emerg Management	1.73	0.44%	448	0	448	0	448
58 101-427 LEPC	0.62	0.16%	161	0	161	0	161
59 101-430 Animal	1.02	0.26%	264	0	264	0	264
61 101-441 DPW	0.20	0.05%	52	0	52	0	52

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Telephone Allocations

Dept:9 101-258/259 Network/Phone

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66 101-681 Vets Burial	1.60	0.40%	\$414	\$0	\$414	\$0	\$414
71 208.0-XXX Parks	5.23	1.32%	1,354	0	1,354	0	1,354
72 211.0-326 Central Dispatch	23.31	5.87%	6,037	0	6,037	0	6,037
74 215.1-XXX Friend of the Court	17.44	4.39%	4,517	0	4,517	0	4,517
76 221.0-XXX Health	30.19	7.61%	7,819	0	7,819	0	7,819
81 230.0-676 Transportation	2.68	0.68%	694	0	694	0	694
82 230.0-677 Transportation	1.00	0.25%	259	0	259	0	259
89 260 Indigent Defense	8.25	2.08%	2,137	0	2,137	0	2,137
91 263.5-200 Concealed Weapons	0.73	0.18%	189	0	189	0	189
104 279.0-151 SSSPP Grant	1.00	0.25%	259	0	259	0	259
107 279.0-301 Snowmobile Grant	0.11	0.03%	28	0	28	0	28
110 279.0-331	0.61	0.15%	158	0	158	0	158
124 279.1-228 Victims Rights Grant	2.36	0.59%	611	0	611	0	611
125 280.7 Sheriff Contracts	10.05	2.53%	2,603	0	2,603	0	2,603
126 280.6 Wayland Township	1.94	0.49%	502	0	502	0	502
129 289.5-259 Technology Contracts	0.61	0.15%	158	0	158	0	158
131 292.1-614 Comm Resc	3.35	0.84%	868	0	868	0	868
132 292.1-653 Diversion	1.00	0.25%	259	0	259	0	259
134 292.1-656 CC Admin	4.10	1.03%	1,062	0	1,062	0	1,062
135 292.1-661 Food Prep	2.57	0.65%	666	0	666	0	666
137 292.1-664 Juv Detention	14.76	3.72%	3,823	0	3,823	0	3,823
138 292.1-665 Comm Probation	5.00	1.26%	1,295	0	1,295	0	1,295
139 292.1-666 Cheever	14.56	3.67%	3,771	0	3,771	0	3,771
142 293.0-681 Soldiers	0.75	0.19%	194	0	194	0	194
144 295.0-672 COA	2.55	0.64%	660	0	660	0	660
149 620.0-253 Tax Reversn	1.32	0.33%	342	0	342	0	342
150 639.0-275 Drain Equipment Revolving	0.60	0.15%	155	0	155	0	155
151 661.2 Fleet Management	0.09	0.02%	23	0	23	0	23
Subtotal	396.90	100.00%	102,788	0	102,788	0	102,788
Direct Bills					0		0
Total					\$102,788		\$102,788

Basis Units: FTE Count
 Source: Payroll Data

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Allocation Summary

Dept:9 101-258/259 Network/Phone

Department	Network Services	Telephone	Cellular Phone	Total
3 101-256 Administration Legal Counsel	\$2,765	\$179	\$0	\$2,944
4 101-172 Administration	10,019	647	0	10,666
5 101-201 Finance	19,837	1,282	0	21,119
7 101-226 Human Resources	15,228	984	0	16,212
8 101-253 Treasurer	27,972	1,808	0	29,779
9 101-258/259 Network/Phone	37,670	2,434	0	40,104
10 101-261 FM Courthouse	7,540	453	0	7,993
11 101-262 FM 911 EOC	302	18	0	320
12 101-263 FM Human Services	4,697	282	0	4,979
14 101-265 Facility Management	36,193	2,175	0	38,369
15 101-266 Mail/Copy	4,309	259	0	4,568
17 101-269 Jail Building	6,248	376	0	6,623
18 101-270 Co Services Building	4,309	259	0	4,568
21 101-316 Security	21,845	1,313	0	23,158
26 677-087 Insurance	2,714	163	0	2,878
27 101-101 Bd of Commissioners	30,161	1,813	0	31,974
28 101-131 Circuit Court	34,470	2,072	0	36,542
29 101-136 District Court	82,986	4,988	0	87,974
31 101-148 Probate Court	16,804	1,010	0	17,814
32 101-149 Family Court	23,698	1,424	0	25,122
35 101-152 Probate - District Court	22,276	1,339	0	23,615
37 101-191 Elections	4,309	259	0	4,568
38 101-215 Clerk	34,642	2,082	0	36,724
39 101-225 Equalization	19,217	1,155	0	20,372
40 101-229 Pros Attorney	67,001	4,027	0	71,028
41 101-236 Register of Deeds	16,373	984	0	17,357
43 101-260 FM Animal	302	18	0	320
46 101-275 Drain	15,684	943	0	16,626
47 101-291 Record Management	6,248	376	0	6,623
48 101-301 Sheriff	201,993	12,141	0	214,134
49 101-303 WEMET	4,309	259	0	4,568
50 101-304/305 SCAT	12,969	780	0	13,749
51 101-314 Reserves	5,472	329	0	5,801
52 101-315 Detective	21,544	1,295	0	22,838
53 101-331 Marine	7,066	425	0	7,491
54 101-351 Jail	149,383	8,979	0	158,362
55 101-352 Inmate Program	19,648	1,181	0	20,829
56 101-403 Land Information Services	8,273	497	0	8,770
57 101-426 Emerg Management	7,454	448	0	7,902
58 101-427 LEPC	2,671	161	0	2,832
59 101-430 Animal	4,395	264	0	4,659

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Allocation Summary

Dept:9 101-258/259 Network/Phone

Department	Network Services	Telephone	Cellular Phone	Total
61 101-441 DPW	\$862	\$52	\$0	\$914
66 101-681 Vets Burial	6,894	414	0	7,308
71 208.0-XXX Parks	22,535	1,354	0	23,889
72 211.0-326 Central Dispatch	100,436	6,037	0	106,473
74 215.1-XXX Friend of the Court	0	4,517	0	4,517
75 FOC DP	75,144	0	0	75,144
76 221.0-XXX Health	130,080	7,819	0	137,899
81 230.0-676 Transportation	11,547	694	0	12,241
82 230.0-677 Transportation	4,309	259	0	4,568
89 260 Indigent Defense	35,547	2,137	0	37,684
91 263.5-200 Concealed Weapons	3,145	189	0	3,334
104 279.0-151 SSSPP Grant	4,309	259	0	4,568
107 279.0-301 Snowmobile Grant	474	28	0	502
110 279.0-331	2,628	158	0	2,786
124 279.1-228 Victims Rights Grant	10,169	611	0	10,780
125 280.7 Sheriff Contracts	43,303	2,603	0	45,905
126 280.6 Wayland Township	8,359	502	0	8,861
129 289.5-259 Technology Contracts	2,628	158	0	2,786
131 292.1-614 Comm Resc	14,434	868	0	15,302
132 292.1-653 Diversion	4,309	259	0	4,568
134 292.1-656 CC Admin	17,666	1,062	0	18,728
135 292.1-661 Food Prep	11,073	666	0	11,739
137 292.1-664 Juv Detention	63,597	3,823	0	67,419
138 292.1-665 Comm Probation	21,544	1,295	0	22,838
139 292.1-666 Cheever	62,735	3,771	0	66,506
142 293.0-681 Soldiers	3,232	194	0	3,426
144 295.0-672 COA	10,987	660	0	11,648
149 620.0-253 Tax Reversn	5,688	342	0	6,029
150 639.0-275 Drain Equipment Revolving	2,585	155	0	2,741
151 661.2 Fleet Management	388	23	0	411
Total	\$1,701,598	\$102,788	\$0	\$1,804,386

**Allegan County, Michigan
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**Facilities Management - Courthouse
Nature and Extent of Service**

The Facility Management Department is responsible for the operation and maintenance of the County's real estate and buildings. Costs of the department relate to providing office space for County departments and grant programs, including performing the necessary maintenance, repair and upkeep programs to facilities as well as custodial services.

The Facility Management department provides intensive maintenance services to the County Courthouse Building. Costs for this service, including custodial services, maintenance services, utilities, grounds maintenance and other related costs have been allocated to all departments within the Courthouse based on their usable square footage.

Note: Expenses specifically relating to the Human Services Building, 911/EOC Building, MCF, Dumont Lake, and Youth Home have been identified under separate schedules within this cost allocation plan.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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FY 2021
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A. Department Costs

Dept:10 101-261 FM Courthouse

Description	Amount	General Admin	Courthouse
Personnel Costs			
Salaries	S1	56,110	0
<i>Salary % Split</i>		.00%	100.00%
Benefits	S	9,534	0
Subtotal - Personnel Costs		65,644	0
Services & Supplies Cost			
Janitor Supplies	S	14,548	0
Maintenance Supplies	S	15,043	0
Equip Maintenance Supplies	S	1,099	0
Janitor Services	S	2,792	0
Contractual	S	24,128	0
Utilities	S	141,530	0
Snow Removal	S	4,693	0
Building R&M	S	7,003	0
Equip R&M	S	29,791	0
Grounds Care & Maintenance	S	0	0
Equipment	S	1,119	0
Subtotal - Services & Supplies		241,746	0
Department Cost Total		307,390	0
Adjustments to Cost			
Subtotal - Adjustments		0	0
Total Costs After Adjustments		307,390	0
General Admin Distribution		0	0
Grand Total		\$307,390	\$307,390

Allegan County, Michigan
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B. Incoming Costs - (Default Spread Expense%)

Dept:10 101-261 FM Courthouse

Department	First Incoming	Second Incoming	Courthouse
2 Copiers	\$41	\$0	\$41
2 Computers	140	0	140
Subtotal - Equipment Depreciation	181	0	181
3 Legal Services	1,597	67	1,664
Subtotal - 101-256 Administration Lega	1,597	67	1,664
4 County Admin	2,044	208	2,252
Subtotal - 101-172 Administration	2,044	208	2,252
5 Accounting/Finance	7,029	748	7,777
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	7,269	748	8,017
6 Audit	336	1	338
Subtotal - 101-202 Audit	336	1	338
7 Personnel	1,925	170	2,095
Subtotal - 101-226 Human Resources	1,925	170	2,095
8 General Fund	5,827	1,016	6,843
Subtotal - 101-253 Treasurer	5,827	1,016	6,843
9 Network Services	7,013	527	7,540
9 Telephone	453	0	453
Subtotal - 101-258/259 Network/Phone	7,466	527	7,993
14 FM Svcs	0	144,832	144,832
Subtotal - 101-265 Facility Managemer	0	144,832	144,832
15 Copy Central	0	130	130
Subtotal - 101-266 Mail/Copy	0	130	130
24 Health Fitness	0	59	59
Subtotal - 296.1 County Fitness Center	0	59	59
25 Fringe Processing	0	27	27

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B. Incoming Costs - (Default Spread Expense%)

Dept:10 101-261 FM Courthouse

Department	First Incoming	Second Incoming	Courthouse
25 GF Other Fringe	\$0	\$16	\$16
Subtotal - 677 Fringe Processing	0	42	42
26 Property Insurance	0	37,447	37,447
26 General Liability	0	340	340
26 Public Officials Liability	0	553	553
Subtotal - 677-087 Insurance	0	38,340	38,340
Total Incoming	26,645	186,141	212,786
C. Total Allocated		\$520,176	\$520,176
			100.00%

Allegan County, Michigan
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FY 2021
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Courthouse Allocations

Dept:10 101-261 FM Courthouse

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
8 101-253 Treasurer	2,836	5.71%	\$19,065	\$0	\$19,065	\$0	\$19,065
9 101-258/259 Network/Phone	2,015	4.06%	13,546	0	13,546	0	13,546
14 101-265 Facility Management	2,846	5.73%	19,132	0	19,132	11,815	30,947
21 101-316 Security	196	0.39%	1,318	0	1,318	814	2,131
27 101-101 Bd of Commissioners	243	0.49%	1,634	0	1,634	1,009	2,642
28 101-131 Circuit Court	9,835	19.79%	66,115	0	66,115	40,828	106,943
29 101-136 District Court	4,701	9.46%	31,602	0	31,602	19,515	51,117
31 101-148 Probate Court	2,260	4.55%	15,193	0	15,193	9,382	24,575
32 101-149 Family Court	5,363	10.79%	36,052	0	36,052	22,264	58,316
35 101-152 Probate - District Court	3,232	6.50%	21,727	0	21,727	13,417	35,144
38 101-215 Clerk	4,752	9.56%	31,945	0	31,945	19,727	51,672
40 101-229 Pros Attorney	4,964	9.99%	33,370	0	33,370	20,607	53,977
41 101-236 Register of Deeds	641	1.29%	4,309	0	4,309	2,661	6,970
46 101-275 Drain	1,784	3.59%	11,993	0	11,993	7,406	19,399
74 215.1-XXX Friend of the Court	3,494	7.03%	23,488	0	23,488	14,505	37,993
89 260 Indigent Defense	264	0.53%	1,775	0	1,775	1,096	2,871
153 Other	264	0.53%	1,775	0	1,775	1,096	2,871
Subtotal	49,690	100.00%	334,035	0	334,035	186,141	520,176
Direct Bills					0		0
Total					\$334,035	\$520,176	

Basis Units: Usable Square Footage
 Source: Building Floorplans

Allegan County, Michigan
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Allocation Summary

Dept:10 101-261 FM Courthouse

Department	Courthouse	Total
8 101-253 Treasurer	\$19,065	\$19,065
9 101-258/259 Network/Phone	13,546	13,546
14 101-265 Facility Management	30,947	30,947
21 101-316 Security	2,131	2,131
27 101-101 Bd of Commissioners	2,642	2,642
28 101-131 Circuit Court	106,943	106,943
29 101-136 District Court	51,117	51,117
31 101-148 Probate Court	24,575	24,575
32 101-149 Family Court	58,316	58,316
35 101-152 Probate - District Court	35,144	35,144
38 101-215 Clerk	51,672	51,672
40 101-229 Pros Attorney	53,977	53,977
41 101-236 Register of Deeds	6,970	6,970
46 101-275 Drain	19,399	19,399
74 215.1-XXX Friend of the Court	37,993	37,993
89 260 Indigent Defense	2,871	2,871
153 Other	2,871	2,871
Total	\$520,176	\$520,176

**Allegan County, Michigan
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**Facilities Management – 911/EOC
Nature and Extent of Service**

The Facility Management Department is responsible for the operation and maintenance of the County's real estate and buildings. Costs of the department relate to providing office space for County departments and grant programs, including performing the necessary maintenance, repair and upkeep programs to facilities as well as custodial services.

The Facility Management department provides intensive maintenance services to the 911/EOC Building. Costs for this service, including custodial services, maintenance services, utilities, grounds maintenance and other related costs have been allocated to all departments within the building based on their usable square footage.

Note: Expenses specifically relating to the Courthouse, Human Services Building, MCF, Dumont Lake, and Youth Home have been identified under separate schedules within this cost allocation plan.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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FY 2021
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A. Department Costs

Dept:11 101-262 FM 911 EOC

Description	Amount	General Admin	Co. Services - 911/EOC
Personnel Costs			
Salaries	S1	2,123	0
<i>Salary % Split</i>		.00%	100.00%
Benefits	S	212	0
Subtotal - Personnel Costs		2,335	0
Services & Supplies Cost			
Gas Grease Oil	S	2,346	0
Janitorial Supplies	S	2,041	0
Building Maintenance Supplies	S	2,115	0
Equipment Maintenance Supplies	S	1,309	0
Janitor Supplies	S	1,905	0
Other Contractual Services	S	4,868	0
Public Utilities	S	71,656	0
Snow Removal	S	9,033	0
Building R&M	S	2,345	0
Equipment R&M	S	4,879	0
Grounds Care & Maintenance	S	0	0
Equipment	S	0	0
Subtotal - Services & Supplies		102,497	0
Department Cost Total		104,832	0
Adjustments to Cost			
Subtotal - Adjustments		0	0
Total Costs After Adjustments		104,832	0
General Admin Distribution		0	0
Grand Total		<u>\$104,832</u>	<u>\$104,832</u>

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B. Incoming Costs - (Default Spread Expense%)

Dept:11 101-262 FM 911 EOC

Department	First Incoming	Second Incoming	Co. Services - 911/EOC
2 Copiers	\$2	\$0	\$2
2 Computers	6	0	6
Subtotal - Equipment Depreciation	7	0	7
3 Legal Services	545	23	568
Subtotal - 101-256 Administration Lega	545	23	568
4 County Admin	697	71	768
Subtotal - 101-172 Administration	697	71	768
5 Accounting/Finance	3,897	415	4,312
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	4,137	415	4,552
6 Audit	115	0	115
Subtotal - 101-202 Audit	115	0	115
7 Personnel	77	7	84
Subtotal - 101-226 Human Resources	77	7	84
8 General Fund	3,231	564	3,794
Subtotal - 101-253 Treasurer	3,231	564	3,794
9 Network Services	281	21	302
9 Telephone	18	0	18
Subtotal - 101-258/259 Network/Phone	299	21	320
14 FM Svcs	0	14,890	14,890
Subtotal - 101-265 Facility Managemer	0	14,890	14,890
15 Copy Central	0	5	5
Subtotal - 101-266 Mail/Copy	0	5	5
19 Water Treatment	0	357	357
19 Svc Ctr Grounds	0	1,874	1,874

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B. Incoming Costs - (Default Spread Expense%)

Dept:11 101-262 FM 911 EOC

Department	First Incoming	Second Incoming	Co. Services - 911/EOC
Subtotal - 101-272 Dumont LK	\$0	\$2,232	\$2,232
24 Health Fitness	0	2	2
Subtotal - 296.1 County Fitness Center	0	2	2
25 Fringe Processing	0	1	1
25 GF Other Fringe	0	1	1
Subtotal - 677 Fringe Processing	0	2	2
26 Property Insurance	0	9,552	9,552
26 General Liability	0	116	116
26 Public Officials Liability	0	22	22
Subtotal - 677-087 Insurance	0	9,690	9,690
Total Incoming	9,107	27,921	37,028
C. Total Allocated		\$141,860	\$141,860
			100.00%

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Co. Services - 911/EOC Allocations

Dept:11 101-262 FM 911 EOC

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
57 101-426 Emerg Management	365	8.75%	\$9,966	\$0	\$9,966	\$2,442	\$12,408
72 211.0-326 Central Dispatch	3,808	91.25%	103,973	0	103,973	25,479	129,452
Subtotal	4,173	100.00%	113,939	0	113,939	27,921	141,860
Direct Bills				0			0
Total				\$113,939			\$141,860

Basis Units: Usable Square Footage by Occupant Dept

Source: Building Floorplans

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Dept:11 101-262 FM 911 EOC

Department	Co. Services - 911/EOC	Total
57 101-426 Emerg Management	\$12,408	\$12,408
72 211.0-326 Central Dispatch	129,452	129,452
Total	<u>\$141,860</u>	<u>\$141,860</u>

Facilities Management – Human Services Building
Nature and Extent of Service

The Facility Management Department is responsible for the operation and maintenance of the County's real estate and buildings. Costs of the department relate to providing office space for County departments and grant programs, including performing the necessary maintenance, repair and upkeep programs to facilities as well as custodial services.

The Facility Management department provides intensive maintenance services to the Human Services Building. Costs for this service, including custodial services, maintenance services, utilities, grounds maintenance and other related costs have been allocated to all departments within the Human Services Building based on their usable square footage.

Note: Expenses specifically relating to the Courthouse, 911/EOC Building, MCF, Dumont Lake, and Youth Home have been identified under separate schedules within this cost allocation plan.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:12 101-263 FM Human Services

Description		Amount	General Admin	Human Services Building
Personnel Costs				
Salaries	S1	31,441	0	31,441
<i>Salary % Split</i>			.00%	100.00%
Benefits	S	19,488	0	19,488
Subtotal - Personnel Costs		50,929	0	50,929
Services & Supplies Cost				
Gas, Oil, Grease, & Anti-freeze	S	0	0	0
Janitor Supplies	S	10,760	0	10,760
Bldg Maintenance Supplies	S	7,173	0	7,173
Equip Maintenance Supplies	S	2,326	0	2,326
Memberships & Subscriptions	S	1,281	0	1,281
Janitor Supplies	S	3,907	0	3,907
Other Contractual Services	S	10,815	0	10,815
Utilities	S	118,333	0	118,333
Snow Removal	S	5,025	0	5,025
Bldg R&M	S	235	0	235
Equip R&M	S	28,400	0	28,400
Grounds Care R&M	S	0	0	0
Subtotal - Services & Supplies		188,255	0	188,255
Department Cost Total		239,184	0	239,184
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		239,184	0	239,184
General Admin Distribution			0	0
Grand Total		\$239,184		\$239,184

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B. Incoming Costs - (Default Spread Expense%)

Dept:12 101-263 FM Human Services

Department	First Incoming	Second Incoming	Human Services Building
2 Copiers	\$26	\$0	\$26
2 Computers	87	0	87
Subtotal - Equipment Depreciation	113	0	113
3 Legal Services	1,243	52	1,295
Subtotal - 101-256 Administration Lega	1,243	52	1,295
4 County Admin	1,590	162	1,752
Subtotal - 101-172 Administration	1,590	162	1,752
5 Accounting/Finance	5,589	595	6,183
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	5,829	595	6,423
6 Audit	262	1	263
Subtotal - 101-202 Audit	262	1	263
7 Personnel	1,199	106	1,305
Subtotal - 101-226 Human Resources	1,199	106	1,305
8 General Fund	4,633	808	5,441
Subtotal - 101-253 Treasurer	4,633	808	5,441
9 Network Services	4,368	328	4,697
9 Telephone	282	0	282
Subtotal - 101-258/259 Network/Phone	4,650	328	4,979
14 FM Svcs	0	105,103	105,103
Subtotal - 101-265 Facility Managemer	0	105,103	105,103
15 Copy Central	0	81	81
Subtotal - 101-266 Mail/Copy	0	81	81
19 Water Treatment	0	1,047	1,047
19 Svc Ctr Grounds	0	13,231	13,231

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B. Incoming Costs - (Default Spread Expense%)

Dept:12 101-263 FM Human Services

Department	First Incoming	Second Incoming	Human Services Building
Subtotal - 101-272 Dumont LK	\$0	\$14,278	\$14,278
24 Health Fitness	0	37	37
Subtotal - 296.1 County Fitness Center	0	37	37
25 Fringe Processing	0	17	17
25 GF Other Fringe	0	10	10
Subtotal - 677 Fringe Processing	0	26	26
26 Property Insurance	0	20,794	20,794
26 General Liability	0	264	264
26 Public Officials Liability	0	345	345
Subtotal - 677-087 Insurance	0	21,403	21,403
Total Incoming	19,519	142,981	162,500
C. Total Allocated		\$401,684	\$401,684
			100.00%

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Human Services Building Allocations

Dept:12 101-263 FM Human Services

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 101-258/259 Network/Phone	278	0.67%	\$1,743	\$0	\$1,743	\$0	\$1,743
14 101-265 Facility Management	4,985	12.08%	31,252	0	31,252	17,390	48,642
24 296.1 County Fitness Center	1,497	3.63%	9,385	0	9,385	5,222	14,607
42 101-257 Coop Ext	1,541	3.73%	9,661	0	9,661	5,376	15,037
71 208.0-XXX Parks	346	0.84%	2,169	0	2,169	1,207	3,376
77 221.0-XXX Health Space	9,870	23.92%	61,878	0	61,878	34,431	96,309
89 260 Indigent Defense	633	1.53%	3,968	0	3,968	2,208	6,177
141 292.2 DHS Space	16,666	40.39%	104,484	0	104,484	58,138	162,623
143 294.0-684 Veterans Trust Board	391	0.95%	2,451	0	2,451	1,364	3,815
144 295.0-672 COA	335	0.81%	2,100	0	2,100	1,169	3,269
152 Michigan Works	4,090	9.91%	25,641	0	25,641	14,268	39,909
153 Other	633	1.53%	3,968	0	3,968	2,208	6,177
Subtotal	41,265	100.00%	258,703	0	258,703	142,981	401,684
Direct Bills					0		0
Total					\$258,703	\$401,684	

Basis Units: Usable Square Footage
 Source: Building Floorplans

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Allocation Summary

Dept:12 101-263 FM Human Services

Department	Human Services Building	Total
9 101-258/259 Network/Phone	\$1,743	\$1,743
14 101-265 Facility Management	48,642	48,642
24 296.1 County Fitness Center	14,607	14,607
42 101-257 Coop Ext	15,037	15,037
71 208.0-XXX Parks	3,376	3,376
77 221.0-XXX Health Space	96,309	96,309
89 260 Indigent Defense	6,177	6,177
141 292.2 DHS Space	162,623	162,623
143 294.0-684 Veterans Trust Board	3,815	3,815
144 295.0-672 COA	3,269	3,269
152 Michigan Works	39,909	39,909
153 Other	6,177	6,177
Total	\$401,684	\$401,684

Facilities Management – Medical Care Facility
Nature and Extent of Service

The Facility Management Department is responsible for the operation and maintenance of the County's real estate and buildings. Costs of the department relate to providing office space for County departments and grant programs, including performing the necessary maintenance, repair and upkeep programs to facilities as well as custodial services.

The Facility Management department provides intensive maintenance services to the Medical Care Facility. Costs for this service, including custodial services, maintenance services, utilities, grounds maintenance and other related costs have been allocated directly to the Medical Care Facility.

Note: Expenses specifically relating to the Courthouse, Human Services Building, 911/EOC Building, Dumont Lake, and Youth Home have been identified under separate schedules within this cost allocation plan.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:13 101-264 MCF Building

Description	Amount	General Admin	MCF Building
Personnel Costs			
Salaries	S	0	0
<i>Salary % Split</i>		.00%	.00%
Benefits	S	0	0
Subtotal - Personnel Costs		0	0
Services & Supplies Cost			
Gas Grease Oil	P	1,377	1,377
Janitorial Supplies	P	0	0
Building Maintenance Supplies	P	4,575	4,575
Equipment Maintenance Supplies	P	458	458
Janitorial Services	P	10,853	10,853
Other Contractual Services	P	12,808	12,808
Public Utilities	P	170,546	170,546
Snow Removal	P	5,920	5,920
Building R&M	P	1,170	1,170
Equipment R&M	P	45,736	45,736
Equipment	P	3,322	3,322
Subtotal - Services & Supplies		256,765	256,765
Department Cost Total		256,765	256,765
Adjustments to Cost			
Subtotal - Adjustments		0	0
Total Costs After Adjustments		256,765	256,765
General Admin Distribution		0	0
Grand Total		\$256,765	\$256,765

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B. Incoming Costs - (Default Spread Expense%)

Dept:13 101-264 MCF Building

Department	First Incoming	Second Incoming	MCF Building
3 Legal Services	\$1,334	\$56	\$1,390
Subtotal - 101-256 Administration Lega	1,334	56	1,390
4 County Admin	1,707	174	1,881
Subtotal - 101-172 Administration	1,707	174	1,881
5 Accounting/Finance	1,772	189	1,961
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	2,012	189	2,201
6 Audit	281	1	282
Subtotal - 101-202 Audit	281	1	282
8 General Fund	1,469	256	1,726
Subtotal - 101-253 Treasurer	1,469	256	1,726
14 FM Svcs	0	99,007	99,007
Subtotal - 101-265 Facility Managemer	0	99,007	99,007
15 Mail Service	0	634	634
15 Postage	0	895	895
Subtotal - 101-266 Mail/Copy	0	1,528	1,528
19 Water Treatment	0	13,205	13,205
Subtotal - 101-272 Dumont LK	0	13,205	13,205
26 Property Insurance	0	16,320	16,320
26 General Liability	0	284	284
Subtotal - 677-087 Insurance	0	16,604	16,604
Total Incoming	6,804	131,020	137,824
C. Total Allocated	\$394,589	\$394,589	
			100.00%

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MCF Building Allocations

Dept:13 101-264 MCF Building

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
147 512.0-671 MCF Space	100	100.00%	\$263,569	\$0	\$263,569	\$131,020	\$394,589
Subtotal	100	100.00%	263,569	0	263,569	131,020	394,589
Direct Bills				0			0
Total				\$263,569			\$394,589

Basis Units: Direct to Medical Care Facility

Source:

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Allocation Summary

Dept:13 101-264 MCF Building

Department	MCF Building	Total
147 512.0-671 MCF Space	\$394,589	\$394,589
Total	\$394,589	\$394,589

Facilities Management – Administration
Nature and Extent of Service

The Facility Management Department is responsible for the operation and maintenance of the County's real estate and buildings. Costs of the department relate to providing office space for County departments and grant programs, including performing the necessary maintenance, repair and upkeep programs to facilities as well as custodial services.

- **Facility Management Services** – The Facility Management department provides intensive maintenance services to all County Buildings. Maintenance costs have been allocated to all maintained facilities based on the gross square footage of each building.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:14 101-265 Facility Management

Description		Amount	General Admin	FM Svcs
Personnel Costs				
Salaries	S1	440,563	0	440,563
<i>Salary % Split</i>			.00%	100.00%
Benefits	S	217,368	0	217,368
Subtotal - Personnel Costs		657,931	0	657,931
Services & Supplies Cost				
Office Supplies	S	570	0	570
Gas Grease Oil	S	10,404	0	10,404
Janitorial Supplies	S	0	0	0
Bldg Maint Supplies	S	14,262	0	14,262
Equip Maint Supplies	S	130	0	130
Memberships/subscriptions	S	1,824	0	1,824
Janitorial Services	S	0	0	0
Other Contractual Services	S	164	0	164
Travel Expenses - Routine	S	227	0	227
Education/Training - Room/Board	S	0	0	0
Education/Training - Travel	S	0	0	0
Education/Training - Registration	S	1,629	0	1,629
Public Utilities	S	0	0	0
Snow Removal	S	0	0	0
Building Repairs & Maintenance	S	0	0	0
Equipment Repair & Maintenance	S	760	0	760
Vehicle Repair & Maintenance	S	4,440	0	4,440
Office Equip Repair & Maintenance	S	0	0	0
Grounds Care & Maintenance	S	0	0	0
Equipment Rental	S	637	0	637
Equipment	S	11,585	0	11,585
Audit Adjustment	S	0	0	0
Subtotal - Services & Supplies		46,632	0	46,632
Department Cost Total		704,563	0	704,563
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		704,563	0	704,563
General Admin Distribution			0	0
Grand Total		\$704,563		\$704,563

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B. Incoming Costs - (Default Spread Expense%)

Dept:14 101-265 Facility Management

Department	First Incoming	Second Incoming	FM Svcs
1 Courthouse Building	\$8,309	\$18	\$8,328
1 Human Services Building	12,095	39	12,133
1 County Services Building	847	22	869
1 Facilities Management	5,983	0	5,983
Subtotal - Building Depreciation	27,234	79	27,313
2 Copiers	198	0	198
2 Computers	672	0	672
2 Courthouse	690	0	690
2 Facilities	27,920	0	27,920
2 Vehicles	15,892	0	15,892
Subtotal - Equipment Depreciation	45,373	0	45,373
3 Legal Services	3,660	154	3,815
Subtotal - 101-256 Administration Lega	3,660	154	3,815
4 County Admin	4,685	476	5,161
Subtotal - 101-172 Administration	4,685	476	5,161
5 Accounting/Finance	7,150	761	7,910
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	7,390	761	8,150
6 Audit	771	3	774
Subtotal - 101-202 Audit	771	3	774
7 Personnel	9,241	815	10,057
Subtotal - 101-226 Human Resources	9,241	815	10,057
8 General Fund	5,927	1,034	6,961
Subtotal - 101-253 Treasurer	5,927	1,034	6,961
9 Network Services	33,662	2,531	36,193
9 Telephone	2,175	0	2,175
Subtotal - 101-258/259 Network/Phone	35,838	2,531	38,369
10 Courthouse	19,132	11,815	30,947

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B. Incoming Costs - (Default Spread Expense%)

Dept:14 101-265 Facility Management

Department	First Incoming	Second Incoming	FM Svcs
Subtotal - 101-261 FM Courthouse	\$19,132	\$11,815	\$30,947
12 Human Services Building	31,252	17,390	48,642
Subtotal - 101-263 FM Human Services	31,252	17,390	48,642
15 Mail Service	0	4	4
15 Postage	0	159	159
15 Copy Central	0	624	624
Subtotal - 101-266 Mail/Copy	0	787	787
18 County Svc Building	0	13,303	13,303
Subtotal - 101-270 Co Services Building	0	13,303	13,303
19 Water Treatment	0	212	212
Subtotal - 101-272 Dumont LK	0	212	212
21 Courthouse Security	0	15,652	15,652
Subtotal - 101-316 Security	0	15,652	15,652
24 Health Fitness	0	282	282
Subtotal - 296.1 County Fitness Center	0	282	282
25 Fringe Processing	0	128	128
25 GF Other Fringe	0	75	75
Subtotal - 677 Fringe Processing	0	203	203
26 Property Insurance	0	181	181
26 General Liability	0	778	778
26 Public Officials Liability	0	2,656	2,656
26 Auto Liability	0	8,122	8,122
Subtotal - 677-087 Insurance	0	11,737	11,737
Total Incoming	190,503	77,235	267,737
C. Total Allocated		\$972,300	\$972,300
			100.00%

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FM Svcs Allocations

Dept:14 101-265 Facility Management

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
10 101-261 FM Courthouse	82,680	16.18%	\$144,832	\$0	\$144,832	\$0	\$144,832
11 101-262 FM 911 EOC	8,500	1.66%	14,890	0	14,890	0	14,890
12 101-263 FM Human Services	60,000	11.74%	105,103	0	105,103	0	105,103
13 101-264 MCF Building	56,520	11.06%	99,007	0	99,007	0	99,007
16 101-268 MH CMH Admin	11,310	2.21%	19,812	0	19,812	2,880	22,692
17 101-269 Jail Building	200,890	39.32%	351,904	0	351,904	51,162	403,066
18 101-270 Co Services Building	28,000	5.48%	49,048	0	49,048	7,131	56,179
19 101-272 Dumont LK	1,035	0.20%	1,813	0	1,813	264	2,077
20 101-273 Youth Home	22,000	4.31%	38,538	0	38,538	5,603	44,141
43 101-260 FM Animal	5,670	1.11%	9,932	0	9,932	1,444	11,376
44 101-267 MH ACC Connect	11,570	2.26%	20,267	0	20,267	2,947	23,214
81 230.0-676 Transportation	22,788	4.46%	39,918	0	39,918	5,804	45,722
Subtotal	510,963	100.00%	895,066	0	895,066	77,235	972,300
Direct Bills					0		0
Total					\$895,066	\$972,300	

Basis Units: Gross square footage of building maintained

Source: Facility Management Dept

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Allocation Summary

Dept:14 101-265 Facility Management

Department	FM Svcs	Total
10 101-261 FM Courthouse	\$144,832	\$144,832
11 101-262 FM 911 EOC	14,890	14,890
12 101-263 FM Human Services	105,103	105,103
13 101-264 MCF Building	99,007	99,007
16 101-268 MH CMH Admin	22,692	22,692
17 101-269 Jail Building	403,066	403,066
18 101-270 Co Services Building	56,179	56,179
19 101-272 Dumont LK	2,077	2,077
20 101-273 Youth Home	44,141	44,141
43 101-260 FM Animal	11,376	11,376
44 101-267 MH ACC Connect	23,214	23,214
81 230.0-676 Transportation	45,722	45,722
Total	\$972,300	\$972,300

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**Facilities Management – Mail/ Copy Service
Nature and Extent of Service**

The Facility Management Department is responsible for the operation of the mail and central copy machine services for the County. The cost for postage services, including wages, fringes, office supplies, postage supplies, equipment maintenance, and travel are paid out of a central general ledger account.

- **Mail Service** - The wages, fringes and costs other than postage relating to the mail service have been identified and allocated to each department based on the number of pieces of mail processed for the year.
- **Postage** – The cost of the metered postage has been allocated to each department based on the amount of actual postage used for the year.
- **Copy Center** – costs relating to the purchase of copy paper for the central copy machines have been allocated to all departments based on their FTE count for the year.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:15 101-266 Mail/Copy

Description		Amount	General Admin	Mail Service	Postage	Copy Central
Personnel Costs						
Salaries	S1	38,897	0	38,897	0	0
<i>Salary % Split</i>			.00%	100.00%	.00%	.00%
Benefits	S	6,051	0	6,051	0	0
Subtotal - Personnel Costs		44,948	0	44,948	0	0
Services & Supplies Cost						
Office Supplies	P	32,082	0	676	0	31,406
Postage	P	142,541	0	0	142,541	0
Gas Grease Oil	S	620	0	620	0	0
Equipment Maintenance Supplies	S	1,542	0	1,542	0	0
Other Contractual Services	S	0	0	0	0	0
Equipment Rental	S	5,343	0	5,343	0	0
644.00 Sales - Other	P	(5,568)	0	(5,568)	0	0
644.01 Sales - Other Paper	P	(1,908)	0	0	0	(1,908)
644.02 Sales - Other Postage	P	(33,159)	0	0	(33,159)	0
Subtotal - Services & Supplies		141,493	0	2,613	109,382	29,498
Department Cost Total		186,441	0	47,561	109,382	29,498
Adjustments to Cost						
Subtotal - Adjustments		0	0	0	0	0
Total Costs After Adjustments		186,441	0	47,561	109,382	29,498
General Admin Distribution				0	0	0
Grand Total		\$186,441		\$47,561	\$109,382	\$29,498

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B. Incoming Costs - (Default Spread Custom%)

Dept:15 101-266 Mail/Copy

Department	First Incoming	Second Incoming	Mail Service	Postage	Copy Central
2 Copiers	\$24	\$0	\$24	\$0	\$0
2 Computers	80	0	80	0	0
Subtotal - Equipment Depreciation	104	0	104	0	0
3 Legal Services	1,180	50	1,229	0	0
Subtotal - 101-256 Administration Lega	1,180	50	1,229	0	0
4 County Admin	1,510	153	1,663	0	0
Subtotal - 101-172 Administration	1,510	153	1,663	0	0
5 Accounting/Finance	2,759	294	3,053	0	0
5 Cost Plan	720	0	720	0	0
Subtotal - 101-201 Finance	3,479	294	3,773	0	0
6 Audit	248	1	249	0	0
Subtotal - 101-202 Audit	248	1	249	0	0
7 Personnel	1,100	97	1,197	0	0
Subtotal - 101-226 Human Resources	1,100	97	1,197	0	0
8 General Fund	2,287	399	2,686	0	0
Subtotal - 101-253 Treasurer	2,287	399	2,686	0	0
9 Network Services	4,007	301	4,309	0	0
9 Telephone	259	0	259	0	0
Subtotal - 101-258/259 Network/Phone	4,266	301	4,568	0	0
15 Copy Central	0	74	74	0	0
Subtotal - 101-266 Mail/Copy	0	74	74	0	0
24 Health Fitness	0	34	34	0	0
Subtotal - 296.1 County Fitness Center	0	34	34	0	0
25 Fringe Processing	0	15	15	0	0
25 GF Other Fringe	0	9	9	0	0

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B. Incoming Costs - (Default Spread Custom%)

Department	First Incoming	Second Incoming	Mail Service	Postage	Copy Central
Subtotal - 677 Fringe Processing	\$0	\$24	\$24	\$0	\$0
26 General Liability	0	251	251	0	0
26 Public Officials Liability	0	316	316	0	0
Subtotal - 677-087 Insurance	0	567	567	0	0
Total Incoming	14,175	1,994	16,169	0	0
C. Total Allocated		\$202,610	\$63,730	\$109,382	\$29,498
		31.45%	53.99%	14.56%	

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Mail Service Allocations

Dept:15 101-266 Mail/Copy

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 101-172 Administration	25	0.01%	\$7	\$0	\$7	\$0	\$7
5 101-201 Finance	432	0.21%	129	0	129	0	129
7 101-226 Human Resources	2,698	1.31%	806	0	806	0	806
8 101-253 Treasurer	21,996	10.64%	6,571	0	6,571	0	6,571
9 101-258/259 Network/Phone	1	0.00%	0	0	0	0	0
13 101-264 MCF Building	2,121	1.03%	634	0	634	0	634
14 101-265 Facility Management	13	0.01%	4	0	4	0	4
20 101-273 Youth Home	476	0.23%	142	0	142	5	147
27 101-101 Bd of Commissioners	4	0.00%	1	0	1	0	1
28 101-131 Circuit Court	20,722	10.03%	6,191	0	6,191	230	6,421
29 101-136 District Court	52,660	25.48%	15,732	0	15,732	585	16,317
30 101-147 Jury Board	9,095	4.40%	2,717	0	2,717	101	2,818
31 101-148 Probate Court	4,476	2.17%	1,337	0	1,337	50	1,387
32 101-149 Family Court	114	0.06%	34	0	34	1	35
34 101-151 Probate - Circuit Court	629	0.30%	188	0	188	7	195
38 101-215 Clerk	12,903	6.24%	3,855	0	3,855	143	3,998
39 101-225 Equalization	1,278	0.62%	382	0	382	14	396
40 101-229 Pros Attorney	7,732	3.74%	2,310	0	2,310	86	2,396
41 101-236 Register of Deeds	3,182	1.54%	951	0	951	35	986
42 101-257 Coop Ext	2,208	1.07%	660	0	660	25	684
46 101-275 Drain	12,759	6.17%	3,812	0	3,812	142	3,954
48 101-301 Sheriff	9,271	4.49%	2,770	0	2,770	103	2,873
56 101-403 Land Information Services	1	0.00%	0	0	0	0	0
57 101-426 Emerg Management	10	0.00%	3	0	3	0	3
59 101-430 Animal	28	0.01%	8	0	8	0	9
71 208.0-XXX Parks	807	0.39%	241	0	241	9	250
72 211.0-326 Central Dispatch	85	0.04%	25	0	25	1	26
74 215.1-XXX Friend of the Court	23,269	11.26%	6,951	0	6,951	259	7,210
76 221.0-XXX Health	3,887	1.88%	1,161	0	1,161	43	1,204
78 221.1 Solid Waste	83	0.04%	25	0	25	1	26
81 230.0-676 Transportation	39	0.02%	12	0	12	0	12
89 260 Indigent Defense	1,491	0.72%	445	0	445	17	462
120 279.0-642 CESF - COVID19	11,790	5.71%	3,522	0	3,522	131	3,653
143 294.0-684 Veterans Trust Board	366	0.18%	109	0	109	4	113

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Mail Service Allocations

Dept:15 101-266 Mail/Copy

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	206,651	100.00%	61,736	0	61,736	1,994	63,730
Direct Bills					0		0
Total					\$61,736		\$63,730

Basis Units: Number of mail pieces processed

Source: Facilities Management Dept

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Postage Allocations

Dept:15 101-266 Mail/Copy

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 101-172 Administration	13.80	0.01%	\$11	\$0	\$11	\$0	\$11
5 101-201 Finance	194.72	0.14%	158	0	158	0	158
7 101-226 Human Resources	1,869.49	1.38%	1,514	0	1,514	0	1,514
8 101-253 Treasurer	10,604.15	7.85%	8,587	0	8,587	0	8,587
9 101-258/259 Network/Phone	8.55	0.01%	7	0	7	0	7
13 101-264 MCF Building	1,104.80	0.82%	895	0	895	0	895
14 101-265 Facility Management	196.28	0.15%	159	0	159	0	159
20 101-273 Youth Home	309.52	0.23%	251	0	251	0	251
27 101-101 Bd of Commissioners	1.87	0.00%	2	0	2	0	2
28 101-131 Circuit Court	10,188.16	7.54%	8,250	0	8,250	0	8,250
29 101-136 District Court	25,352.29	18.77%	20,530	0	20,530	0	20,530
30 101-147 Jury Board	4,437.87	3.29%	3,594	0	3,594	0	3,594
31 101-148 Probate Court	2,674.72	1.98%	2,166	0	2,166	0	2,166
32 101-149 Family Court	131.63	0.10%	107	0	107	0	107
34 101-151 Probate - Circuit Court	474.74	0.35%	384	0	384	0	384
38 101-215 Clerk	8,356.30	6.19%	6,767	0	6,767	0	6,767
39 101-225 Equalization	1,673.72	1.24%	1,355	0	1,355	0	1,355
40 101-229 Pros Attorney	4,027.20	2.98%	3,261	0	3,261	0	3,261
41 101-236 Register of Deeds	3,833.07	2.84%	3,104	0	3,104	0	3,104
42 101-257 Coop Ext	1,015.93	0.75%	823	0	823	0	823
46 101-275 Drain	6,470.06	4.79%	5,239	0	5,239	0	5,239
48 101-301 Sheriff	5,285.23	3.91%	4,280	0	4,280	0	4,280
56 101-403 Land Information Services	1.40	0.00%	1	0	1	0	1
57 101-426 Emerg Management	22.89	0.02%	19	0	19	0	19
59 101-430 Animal	17.07	0.01%	14	0	14	0	14
71 208.0-XXX Parks	635.75	0.47%	515	0	515	0	515
72 211.0-326 Central Dispatch	50.60	0.04%	41	0	41	0	41
74 215.1-XXX Friend of the Court	13,387.75	9.91%	10,841	0	10,841	0	10,841
76 221.0-XXX Health	2,952.41	2.19%	2,391	0	2,391	0	2,391
78 221.1 Solid Waste	71.17	0.05%	58	0	58	0	58
81 230.0-676 Transportation	22.42	0.02%	18	0	18	0	18
89 260 Indigent Defense	804.72	0.60%	652	0	652	0	652
120 279.0-642 CESF - COVID19	28,548.63	21.14%	23,119	0	23,119	0	23,119
143 294.0-684 Veterans Trust Board	333.23	0.25%	270	0	270	0	270

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Postage Allocations

Dept:15 101-266 Mail/Copy

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	135,072.14	100.00%	109,382	0	109,382	0	109,382
Direct Bills				0		0	
Total				\$109,382		\$109,382	

Basis Units: Amount of Postage used
 Source: Facilities Management Dept

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Copy Central Allocations

Dept:15 101-266 Mail/Copy

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	0.69	0.17%	\$51	\$0	\$51	\$0	\$51
4 101-172 Administration	2.50	0.63%	186	0	186	0	186
5 101-201 Finance	4.95	1.25%	368	0	368	0	368
7 101-226 Human Resources	3.80	0.96%	282	0	282	0	282
8 101-253 Treasurer	6.98	1.76%	519	0	519	0	519
9 101-258/259 Network/Phone	9.40	2.37%	699	0	699	0	699
10 101-261 FM Courthouse	1.75	0.44%	130	0	130	0	130
11 101-262 FM 911 EOC	0.07	0.02%	5	0	5	0	5
12 101-263 FM Human Services	1.09	0.27%	81	0	81	0	81
14 101-265 Facility Management	8.40	2.12%	624	0	624	0	624
15 101-266 Mail/Copy	1.00	0.25%	74	0	74	0	74
17 101-269 Jail Building	1.45	0.37%	108	0	108	0	108
18 101-270 Co Services Building	1.00	0.25%	74	0	74	0	74
21 101-316 Security	5.07	1.28%	377	0	377	0	377
26 677-087 Insurance	0.63	0.16%	47	0	47	0	47
27 101-101 Bd of Commissioners	7.00	1.76%	520	0	520	0	520
28 101-131 Circuit Court	8.00	2.02%	595	0	595	0	595
29 101-136 District Court	19.26	4.85%	1,431	0	1,431	0	1,431
31 101-148 Probate Court	3.90	0.98%	290	0	290	0	290
32 101-149 Family Court	5.50	1.39%	409	0	409	0	409
35 101-152 Probate - District Court	5.17	1.30%	384	0	384	0	384
37 101-191 Elections	1.00	0.25%	74	0	74	0	74
38 101-215 Clerk	8.04	2.03%	598	0	598	0	598
39 101-225 Equalization	4.46	1.12%	331	0	331	0	331
40 101-229 Pros Attorney	15.55	3.92%	1,156	0	1,156	0	1,156
41 101-236 Register of Deeds	3.80	0.96%	282	0	282	0	282
43 101-260 FM Animal	0.07	0.02%	5	0	5	0	5
46 101-275 Drain	3.64	0.92%	271	0	271	0	271
47 101-291 Record Management	1.45	0.37%	108	0	108	0	108
48 101-301 Sheriff	46.88	11.81%	3,484	0	3,484	0	3,484
49 101-303 WEMET	1.00	0.25%	74	0	74	0	74
50 101-304/305 SCAT	3.01	0.76%	224	0	224	0	224
51 101-314 Reserves	1.27	0.32%	94	0	94	0	94
52 101-315 Detective	5.00	1.26%	372	0	372	0	372
53 101-331 Marine	1.64	0.41%	122	0	122	0	122
54 101-351 Jail	34.67	8.74%	2,577	0	2,577	0	2,577
55 101-352 Inmate Program	4.56	1.15%	339	0	339	0	339
56 101-403 Land Information Services	1.92	0.48%	143	0	143	0	143
57 101-426 Emerg Management	1.73	0.44%	129	0	129	0	129
58 101-427 LEPC	0.62	0.16%	46	0	46	0	46
59 101-430 Animal	1.02	0.26%	76	0	76	0	76
61 101-441 DPW	0.20	0.05%	15	0	15	0	15

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Copy Central Allocations

Dept:15 101-266 Mail/Copy

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66 101-681 Vets Burial	1.60	0.40%	\$119	\$0	\$119	\$0	\$119
71 208.0-XXX Parks	5.23	1.32%	389	0	389	0	389
72 211.0-326 Central Dispatch	23.31	5.87%	1,732	0	1,732	0	1,732
74 215.1-XXX Friend of the Court	17.44	4.39%	1,296	0	1,296	0	1,296
76 221.0-XXX Health	30.19	7.61%	2,244	0	2,244	0	2,244
81 230.0-676 Transportation	2.68	0.68%	199	0	199	0	199
82 230.0-677 Transportation	1.00	0.25%	74	0	74	0	74
89 260 Indigent Defense	8.25	2.08%	613	0	613	0	613
91 263.5-200 Concealed Weapons	0.73	0.18%	54	0	54	0	54
104 279.0-151 SSSPP Grant	1.00	0.25%	74	0	74	0	74
107 279.0-301 Snowmobile Grant	0.11	0.03%	8	0	8	0	8
110 279.0-331	0.61	0.15%	45	0	45	0	45
124 279.1-228 Victims Rights Grant	2.36	0.59%	175	0	175	0	175
125 280.7 Sheriff Contracts	10.05	2.53%	747	0	747	0	747
126 280.6 Wayland Township	1.94	0.49%	144	0	144	0	144
129 289.5-259 Technology Contracts	0.61	0.15%	45	0	45	0	45
131 292.1-614 Comm Resc	3.35	0.84%	249	0	249	0	249
132 292.1-653 Diversion	1.00	0.25%	74	0	74	0	74
134 292.1-656 CC Admin	4.10	1.03%	305	0	305	0	305
135 292.1-661 Food Prep	2.57	0.65%	191	0	191	0	191
137 292.1-664 Juv Detention	14.76	3.72%	1,097	0	1,097	0	1,097
138 292.1-665 Comm Probation	5.00	1.26%	372	0	372	0	372
139 292.1-666 Cheever	14.56	3.67%	1,082	0	1,082	0	1,082
142 293.0-681 Soldiers	0.75	0.19%	56	0	56	0	56
144 295.0-672 COA	2.55	0.64%	190	0	190	0	190
149 620.0-253 Tax Reversn	1.32	0.33%	98	0	98	0	98
150 639.0-275 Drain Equipment Revolving	0.60	0.15%	45	0	45	0	45
151 661.2 Fleet Management	0.09	0.02%	7	0	7	0	7
Subtotal	396.90	100.00%	29,498	0	29,498	0	29,498
Direct Bills					0		0
Total					\$29,498		\$29,498

Basis Units: FTE Count
 Source: Payroll Data

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Allocation Summary

Dept:15 101-266 Mail/Copy

Department	Mail Service	Postage	Copy Central	Total
3 101-256 Administration Legal Counsel	\$0	\$0	\$51	\$51
4 101-172 Administration	7	11	186	204
5 101-201 Finance	129	158	368	655
7 101-226 Human Resources	806	1,514	282	2,602
8 101-253 Treasurer	6,571	8,587	519	15,677
9 101-258/259 Network/Phone	0	7	699	706
10 101-261 FM Courthouse	0	0	130	130
11 101-262 FM 911 EOC	0	0	5	5
12 101-263 FM Human Services	0	0	81	81
13 101-264 MCF Building	634	895	0	1,528
14 101-265 Facility Management	4	159	624	787
15 101-266 Mail/Copy	0	0	74	74
17 101-269 Jail Building	0	0	108	108
18 101-270 Co Services Building	0	0	74	74
20 101-273 Youth Home	147	251	0	398
21 101-316 Security	0	0	377	377
26 677-087 Insurance	0	0	47	47
27 101-101 Bd of Commissioners	1	2	520	523
28 101-131 Circuit Court	6,421	8,250	595	15,266
29 101-136 District Court	16,317	20,530	1,431	38,279
30 101-147 Jury Board	2,818	3,594	0	6,412
31 101-148 Probate Court	1,387	2,166	290	3,843
32 101-149 Family Court	35	107	409	551
34 101-151 Probate - Circuit Court	195	384	0	579
35 101-152 Probate - District Court	0	0	384	384
37 101-191 Elections	0	0	74	74
38 101-215 Clerk	3,998	6,767	598	11,363
39 101-225 Equalization	396	1,355	331	2,083
40 101-229 Pros Attorney	2,396	3,261	1,156	6,813
41 101-236 Register of Deeds	986	3,104	282	4,372
42 101-257 Coop Ext	684	823	0	1,507
43 101-260 FM Animal	0	0	5	5
46 101-275 Drain	3,954	5,239	271	9,464
47 101-291 Record Management	0	0	108	108
48 101-301 Sheriff	2,873	4,280	3,484	10,637
49 101-303 WEMET	0	0	74	74
50 101-304/305 SCAT	0	0	224	224
51 101-314 Reserves	0	0	94	94
52 101-315 Detective	0	0	372	372
53 101-331 Marine	0	0	122	122
54 101-351 Jail	0	0	2,577	2,577

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Allocation Summary

Dept:15 101-266 Mail/Copy

Department	Mail Service	Postage	Copy Central	Total
55 101-352 Inmate Program	\$0	\$0	\$339	\$339
56 101-403 Land Information Services	0	1	143	144
57 101-426 Emerg Management	3	19	129	150
58 101-427 LEPC	0	0	46	46
59 101-430 Animal	9	14	76	98
61 101-441 DPW	0	0	15	15
66 101-681 Vets Burial	0	0	119	119
71 208.0-XXX Parks	250	515	389	1,154
72 211.0-326 Central Dispatch	26	41	1,732	1,800
74 215.1-XXX Friend of the Court	7,210	10,841	1,296	19,348
76 221.0-XXX Health	1,204	2,391	2,244	5,839
78 221.1 Solid Waste	26	58	0	83
81 230.0-676 Transportation	12	18	199	229
82 230.0-677 Transportation	0	0	74	74
89 260 Indigent Defense	462	652	613	1,727
91 263.5-200 Concealed Weapons	0	0	54	54
104 279.0-151 SSSPP Grant	0	0	74	74
107 279.0-301 Snowmobile Grant	0	0	8	8
110 279.0-331	0	0	45	45
120 279.0-642 CESF - COVID19	3,653	23,119	0	26,772
124 279.1-228 Victims Rights Grant	0	0	175	175
125 280.7 Sheriff Contracts	0	0	747	747
126 280.6 Wayland Township	0	0	144	144
129 289.5-259 Technology Contracts	0	0	45	45
131 292.1-614 Comm Resc	0	0	249	249
132 292.1-653 Diversion	0	0	74	74
134 292.1-656 CC Admin	0	0	305	305
135 292.1-661 Food Prep	0	0	191	191
137 292.1-664 Juv Detention	0	0	1,097	1,097
138 292.1-665 Comm Probation	0	0	372	372
139 292.1-666 Cheever	0	0	1,082	1,082
142 293.0-681 Soldiers	0	0	56	56
143 294.0-684 Veterans Trust Board	113	270	0	383
144 295.0-672 COA	0	0	190	190
149 620.0-253 Tax Reversn	0	0	98	98
150 639.0-275 Drain Equipment Revolving	0	0	45	45
151 661.2 Fleet Management	0	0	7	7
Total	\$63,730	\$109,382	\$29,498	\$202,610

**Facilities Management – CMH Admin Building
Nature and Extent of Service**

The Facility Management Department is responsible for the operation and maintenance of the County's real estate and buildings. Costs of the department relate to providing office space for County departments and grant programs, including performing the necessary maintenance, repair and upkeep programs to facilities as well as custodial services.

The Facility Management department provides intensive maintenance services to the CMH Admin Building. Costs for this service, including custodial services, maintenance services, utilities, grounds maintenance and other related costs have been allocated directly to the Community Mental Health.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:16 101-268 MH CMH Admin

Description	Amount	General Admin	CMH Admin Building
Personnel Costs			
Salaries	S	0	0
<i>Salary % Split</i>		.00%	.00%
Benefits	S	0	0
Subtotal - Personnel Costs		0	0
Services & Supplies Cost			
Janitorial Supplies	P	1,932	1,932
Building Maintenance Supplies	P	252	252
Equipment Maintenance Supplies	P	0	0
Janitorial Services	P	1,611	1,611
Other Contractual Services	P	2,829	2,829
Public Utilities	P	0	0
Snow Removal	P	3,066	3,066
Building Repairs & Maintenance	P	160	160
Equipment Repair & Maintenance	P	922	922
Grounds Care & Maintenance	P	0	0
Subtotal - Services & Supplies		10,772	10,772
Department Cost Total		10,772	10,772
Adjustments to Cost			
Subtotal - Adjustments		0	0
Total Costs After Adjustments		10,772	10,772
General Admin Distribution		0	0
Grand Total		\$10,772	\$10,772

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B. Incoming Costs - (Default Spread Expense%)

Dept:16 101-268 MH CMH Admin

Department	First Incoming	Second Incoming	CMH Admin Building
3 Legal Services	\$56	\$2	\$58
Subtotal - 101-256 Administration Lega	56	2	58
4 County Admin	72	7	79
Subtotal - 101-172 Administration	72	7	79
5 Accounting/Finance	775	83	858
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	1,015	83	1,098
6 Audit	12	0	12
Subtotal - 101-202 Audit	12	0	12
8 General Fund	643	112	755
Subtotal - 101-253 Treasurer	643	112	755
14 FM Svcs	19,812	2,880	22,692
Subtotal - 101-265 Facility Managemer	19,812	2,880	22,692
19 Svc Ctr Grounds	0	2,494	2,494
Subtotal - 101-272 Dumont LK	0	2,494	2,494
26 Property Insurance	0	2,259	2,259
26 General Liability	0	12	12
Subtotal - 677-087 Insurance	0	2,270	2,270
Total Incoming	21,610	7,849	29,459
C. Total Allocated	\$40,231	\$40,231	100.00%

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CMH Admin Building Allocations

Dept:16 101-268 MH CMH Admin

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
80 222.X-649 CMH Space	100	100.00%	\$32,382	\$0	\$32,382	\$7,849	\$40,231
Subtotal	100	100.00%	32,382	0	32,382	7,849	40,231
Direct Bills				0			0
Total				\$32,382			\$40,231

Basis Units: Direct to Community Mental Health

Source:

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Allocation Summary

Dept:16 101-268 MH CMH Admin

Department	CMH Admin Building	Total
80 222.X-649 CMH Space	\$40,231	\$40,231
Total	\$40,231	\$40,231

Facilities Management – Jail Building
Nature and Extent of Service

The Facility Management Department is responsible for the operation and maintenance of the County's real estate and buildings. Costs of the department relate to providing office space for County departments and grant programs, including performing the necessary maintenance, repair and upkeep programs to facilities as well as custodial services.

The Facility Management department provides intensive maintenance services to the Jail Building. Costs for this service, including custodial services, maintenance services, utilities, grounds maintenance and other related costs have been allocated directly to the Jail Operations.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:17 101-269 Jail Building

Description	Amount	General Admin	Jail Building
Personnel Costs			
Salaries	S1	55,042	0
<i>Salary % Split</i>		.00%	100.00%
Benefits	S	24,173	0
Subtotal - Personnel Costs		79,215	0
Services & Supplies Cost			
Gas Grease Oil	S	1,039	0
Janitor Supplies	S	24,933	0
Building Maintenance Supplies	S	21,534	0
Equip Maint Supplies	S	3,870	0
Janitor Services	S	7,217	0
Other Contractual Services	S	28,220	0
Utilities	S	371,826	0
Snow Removal	S	12,352	0
Bldg R&M	S	16,292	0
Equip R&M	S	61,999	0
Grounds Care & Maintenance	S	2,950	0
Equipment	S	0	0
Subtotal - Services & Supplies		552,232	0
Department Cost Total		631,447	0
Adjustments to Cost			
Subtotal - Adjustments		0	0
Total Costs After Adjustments		631,447	0
General Admin Distribution		0	0
Grand Total		\$631,447	\$631,447

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B. Incoming Costs - (Default Spread Custom%)

Dept:17 101-269 Jail Building

Department	First Incoming	Second Incoming	Jail Building
2 Copiers	\$34	\$0	\$34
2 Computers	116	0	116
Subtotal - Equipment Depreciation	150	0	150
3 Legal Services	3,280	138	3,419
Subtotal - 101-256 Administration Lega	3,280	138	3,419
4 County Admin	4,198	427	4,625
Subtotal - 101-172 Administration	4,198	427	4,625
5 Accounting/Finance	9,888	1,052	10,941
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	10,128	1,052	11,181
6 Audit	691	3	694
Subtotal - 101-202 Audit	691	3	694
7 Personnel	1,595	141	1,736
Subtotal - 101-226 Human Resources	1,595	141	1,736
8 General Fund	8,198	1,430	9,628
Subtotal - 101-253 Treasurer	8,198	1,430	9,628
9 Network Services	5,811	437	6,248
9 Telephone	376	0	376
Subtotal - 101-258/259 Network/Phone	6,186	437	6,623
14 FM Svcs	351,904	51,162	403,066
Subtotal - 101-265 Facility Managemer	351,904	51,162	403,066
15 Copy Central	108	0	108
Subtotal - 101-266 Mail/Copy	108	0	108
17 Jail Building	0	110,059	110,059
Subtotal - 101-269 Jail Building	0	110,059	110,059
24 Health Fitness	0	49	49

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B. Incoming Costs - (Default Spread Custom%)

Dept:17 101-269 Jail Building

Department	First Incoming	Second Incoming	Jail Building
Subtotal - 296.1 County Fitness Center	\$0	\$49	\$49
25 Fringe Processing	0	22	22
25 GF Other Fringe	0	13	13
Subtotal - 677 Fringe Processing	0	35	35
26 Property Insurance	0	57,336	57,336
26 General Liability	0	698	698
26 Public Officials Liability	0	458	458
Subtotal - 677-087 Insurance	0	58,492	58,492
Total Incoming	386,439	223,425	609,864
C. Total Allocated		\$1,241,311	\$1,241,311
			100.00%

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Jail Building Allocations

Dept:17 101-269 Jail Building

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 101-258/259 Network/Phone	1,293	0.84%	\$8,572	\$0	\$8,572	\$0	\$8,572
17 101-269 Jail Building	16,602	10.81%	110,059	0	110,059	0	110,059
34 101-151 Probate - Circuit Court	4,077	2.66%	27,028	0	27,028	6,715	33,743
48 101-301 Sheriff	11,424	7.44%	75,733	0	75,733	18,816	94,549
50 101-304/305 SCAT	12,389	8.07%	82,130	0	82,130	20,406	102,536
52 101-315 Detective	10,592	6.90%	70,217	0	70,217	17,446	87,663
53 101-331 Marine	6,760	4.40%	44,814	0	44,814	11,134	55,948
54 101-351 Jail	85,217	55.50%	564,927	0	564,927	140,360	705,287
57 101-426 Emerg Management	5,190	3.38%	34,406	0	34,406	8,548	42,954
Subtotal	153,544	100.00%	1,017,886	0	1,017,886	223,425	1,241,311
Direct Bills					0		0
Total					\$1,017,886		\$1,241,311

Basis Units: Direct to Jail

Source:

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Allocation Summary

Dept:17 101-269 Jail Building

Department	Jail Building	Total
9 101-258/259 Network/Phone	\$8,572	\$8,572
17 101-269 Jail Building	110,059	110,059
34 101-151 Probate - Circuit Court	33,743	33,743
48 101-301 Sheriff	94,549	94,549
50 101-304/305 SCAT	102,536	102,536
52 101-315 Detective	87,663	87,663
53 101-331 Marine	55,948	55,948
54 101-351 Jail	705,287	705,287
57 101-426 Emerg Management	42,954	42,954
Total	\$1,241,311	\$1,241,311

Facilities Management – County Services Building
Nature and Extent of Service

The Facility Management Department is responsible for the operation and maintenance of the County's real estate and buildings. Costs of the department relate to providing office space for County departments and grant programs, including performing the necessary maintenance, repair and upkeep programs to facilities as well as custodial services.

The Facility Management department provides intensive maintenance services to the County Service Building. Costs for this service, including custodial services, maintenance services, utilities, grounds maintenance and other related costs have been allocated to all departments within the County Services Building based on their usable square footage.

Note: Expenses specifically relating to the Courthouse, Human Services Building, 911/EOC Building, MCF, Dumont Lake, and Youth Home have been identified under separate schedules within this cost allocation plan.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:18 101-270 Co Services Building

Description	Amount	General Admin	County Svc Building
Personnel Costs			
Salaries	S1	29,454	0 .00% 29,454 100.00%
<i>Salary % Split</i>			
Benefits	S	12,543	0 12,543
Subtotal - Personnel Costs		41,997	0 41,997
Services & Supplies Cost			
Janitorial Supplies	S	5,115	0 5,115
Building Maintenance Supplies	S	10,511	0 10,511
Equipment Maintenance Supplies	S	1,080	0 1,080
Janitorial Services	S	2,886	0 2,886
Other Contractual Services	S	6,433	0 6,433
Utilities	S	40,271	0 40,271
Snow Removal	S	3,651	0 3,651
Building R&M	S	1,175	0 1,175
Equipment R&M	S	15,514	0 15,514
Grounds Care & Maintenance	S	0	0
Equipment	S	0	0
Subtotal - Services & Supplies		86,636	0 86,636
Department Cost Total		128,633	0 128,633
Adjustments to Cost			
Subtotal - Adjustments		0	0 0
Total Costs After Adjustments		128,633	0 128,633
General Admin Distribution			0 0
Grand Total		\$128,633	\$128,633

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B. Incoming Costs - (Default Spread Expense%)

Dept:18 101-270 Co Services Building

Department	First Incoming	Second Incoming	County Svc Building
2 Copiers	\$24	\$0	\$24
2 Computers	80	0	80
Subtotal - Equipment Depreciation	104	0	104
3 Legal Services	668	28	696
Subtotal - 101-256 Administration Lega	668	28	696
4 County Admin	855	87	942
Subtotal - 101-172 Administration	855	87	942
5 Accounting/Finance	4,320	460	4,780
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	4,560	460	5,020
6 Audit	141	1	141
Subtotal - 101-202 Audit	141	1	141
7 Personnel	1,100	97	1,197
Subtotal - 101-226 Human Resources	1,100	97	1,197
8 General Fund	3,581	625	4,206
Subtotal - 101-253 Treasurer	3,581	625	4,206
9 Network Services	4,007	301	4,309
9 Telephone	259	0	259
Subtotal - 101-258/259 Network/Phone	4,266	301	4,568
14 FM Svcs	49,048	7,131	56,179
Subtotal - 101-265 Facility Managemer	49,048	7,131	56,179
15 Copy Central	74	0	74
Subtotal - 101-266 Mail/Copy	74	0	74
19 Water Treatment	0	401	401
19 Svc Ctr Grounds	0	6,175	6,175

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B. Incoming Costs - (Default Spread Expense%)

Dept:18 101-270 Co Services Building

Department	First Incoming	Second Incoming	County Svc Building
Subtotal - 101-272 Dumont LK	\$0	\$6,576	\$6,576
24 Health Fitness	0	34	34
Subtotal - 296.1 County Fitness Center	0	34	34
25 Fringe Processing	0	15	15
25 GF Other Fringe	0	9	9
Subtotal - 677 Fringe Processing	0	24	24
26 Property Insurance	0	8,921	8,921
26 General Liability	0	142	142
26 Public Officials Liability	0	316	316
Subtotal - 677-087 Insurance	0	9,380	9,380
Total Incoming	64,398	24,743	89,141
C. Total Allocated		\$217,774	\$217,774
			100.00%

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County Svc Building Allocations

Dept:18 101-270 Co Services Building

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 101-172 Administration	1,285	5.47%	\$10,552	\$0	\$10,552	\$0	\$10,552
5 101-201 Finance	960	4.08%	7,884	0	7,884	0	7,884
7 101-226 Human Resources	1,033	4.39%	8,483	0	8,483	0	8,483
9 101-258/259 Network/Phone	2,583	10.99%	21,212	0	21,212	0	21,212
14 101-265 Facility Management	1,620	6.89%	13,303	0	13,303	0	13,303
27 101-101 Bd of Commissioners	946	4.02%	7,769	0	7,769	1,461	9,229
39 101-225 Equalization	1,318	5.61%	10,823	0	10,823	2,035	12,858
56 101-403 Land Information Services	444	1.89%	3,646	0	3,646	686	4,332
71 208.0-XXX Parks	648	2.76%	5,321	0	5,321	1,001	6,322
80 222.X-649 CMH Space	11,971	50.93%	98,306	0	98,306	18,483	116,789
153 Other	698	2.97%	5,732	0	5,732	1,078	6,810
Subtotal	23,506	100.00%	193,031	0	193,031	24,743	217,774
Direct Bills					0		0
Total					\$193,031	\$217,774	

Basis Units: Usable Square Footage
 Source: Building Floorplans

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Allocation Summary

Dept:18 101-270 Co Services Building

Department	County Svc Building	Total
4 101-172 Administration	\$10,552	\$10,552
5 101-201 Finance	7,884	7,884
7 101-226 Human Resources	8,483	8,483
9 101-258/259 Network/Phone	21,212	21,212
14 101-265 Facility Management	13,303	13,303
27 101-101 Bd of Commissioners	9,229	9,229
39 101-225 Equalization	12,858	12,858
56 101-403 Land Information Services	4,332	4,332
71 208.0-XXX Parks	6,322	6,322
80 222.X-649 CMH Space	116,789	116,789
153 Other	6,810	6,810
Total	<u>\$217,774</u>	<u>\$217,774</u>

Facilities Management – Dumont Lake Complex
Nature and Extent of Service

Allegan County operates a wastewater treatment plant to provide safe, clean water to various facilities located within the County Service Center. In addition to the water and sewer services provided, the Facility Management department is responsible for grounds keeping services for all the facilities located at the Center. The costs for the Dumont Lake Complex have been functionalized as follows:

- **Water Treatment Facility** – costs associated with the operation of the water treatment facility have been identified and allocated based on the number of gallons of water used by each department within the County Service Center.
- **Service Center Grounds** – the costs associated with the maintenance of the Service Center grounds have been identified and allocated to each facility within the County Service Center based on the gross square footage of each building.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:19 101-272 Dumont LK

Description	Amount	General Admin	Water Treatment	Svc Ctr Grounds
Personnel Costs				
Salaries	S1	0	0	0
<i>Salary % Split</i>		.00%	.00%	.00%
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost				
Gas Grease Oil	P	0	0	0
B&G Maint Supplies	P	5,278	0	2,111 3,167
Equip Maint Supplies	P	332	0	133 199
Memberships	P	361	0	144 217
Janitor Services	P	677	0	271 406
Contractual	P	19,408	0	7,763 11,645
Educ/Training	P	0	0	0
Utilities	P	9,581	0	3,832 5,749
Snow Removal	P	5,463	0	2,185 3,278
Building R&M	P	1,740	0	696 1,044
Equipment R&M	P	13,817	0	0 13,817
Subtotal - Services & Supplies		56,657	0	17,136 39,521
Department Cost Total		56,657	0	17,136 39,521
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		56,657	0	17,136 39,521
General Admin Distribution			0	0
Grand Total		\$56,657	\$17,136	\$39,521

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B. Incoming Costs - (Default Spread Custom%)

Dept:19 101-272 Dumont LK

Department	First Incoming	Second Incoming	Water Treatment	Svc Ctr Grounds
3 Legal Services	\$294	\$12	\$147	\$159
Subtotal - 101-256 Administration Lega	294	12	147	159
4 County Admin	377	38	199	216
Subtotal - 101-172 Administration	377	38	199	216
5 Accounting/Finance	1,551	165	824	892
5 Cost Plan	480	0	230	250
Subtotal - 101-201 Finance	2,031	165	1,054	1,142
6 Audit	62	0	30	32
Subtotal - 101-202 Audit	62	0	30	32
8 General Fund	1,286	224	725	785
Subtotal - 101-253 Treasurer	1,286	224	725	785
14 FM Svcs	1,813	264	997	1,080
Subtotal - 101-265 Facility Managemer	1,813	264	997	1,080
19 Water Treatment	0	140	67	73
19 Svc Ctr Grounds	0	228	110	119
Subtotal - 101-272 Dumont LK	0	368	177	191
26 General Liability	0	63	30	33
Subtotal - 677-087 Insurance	0	63	30	33
Total Incoming	5,862	1,134	3,359	3,638
C. Total Allocated	\$63,654	\$20,495	\$43,159	
		32.20%	67.80%	

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Water Treatment Allocations

Dept:19 101-272 Dumont LK

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 101-262 FM 911 EOC	59,045	1.79%	\$357	\$0	\$357	\$0	\$357
12 101-263 FM Human Services	172,991	5.25%	1,047	0	1,047	0	1,047
13 101-264 MCF Building	2,181,805	66.19%	13,205	0	13,205	0	13,205
14 101-265 Facility Management	35,061	1.06%	212	0	212	0	212
18 101-270 Co Services Building	66,278	2.01%	401	0	401	0	401
19 101-272 Dumont LK	23,080	0.70%	140	0	140	0	140
20 101-273 Youth Home	525,206	15.93%	3,179	0	3,179	377	3,556
43 101-260 FM Animal	232,925	7.07%	1,410	0	1,410	167	1,577
Subtotal	3,296,391	100.00%	19,951	0	19,951	545	20,495
Direct Bills					0		0
Total					\$19,951		\$20,495

Basis Units: Water Usage

Source: Water Meter Readings - Facilities Management

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Svc Ctr Grounds Allocations

Dept:19 101-272 Dumont LK

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
11 101-262 FM 911 EOC	8,500	4.40%	\$1,874	\$0	\$1,874	\$0	\$1,874
12 101-263 FM Human Services	60,000	31.08%	13,231	0	13,231	0	13,231
16 101-268 MH CMH Admin	11,310	5.86%	2,494	0	2,494	0	2,494
18 101-270 Co Services Building	28,000	14.51%	6,175	0	6,175	0	6,175
19 101-272 Dumont LK	1,035	0.54%	228	0	228	0	228
20 101-273 Youth Home	22,000	11.40%	4,852	0	4,852	154	5,006
43 101-260 FM Animal	5,670	2.94%	1,250	0	1,250	40	1,290
147 512.0-671 MCF Space	56,520	29.28%	12,464	0	12,464	396	12,860
Subtotal	193,035	100.00%	42,569	0	42,569	590	43,159
Direct Bills					0		0
Total					\$42,569		\$43,159

Basis Units: Gross square footage of building within Complex

Source: Facilities Management Department

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Allocation Summary

Dept:19 101-272 Dumont LK

Department	Water Treatment	Svc Ctr Grounds	Total
11 101-262 FM 911 EOC	\$357	\$1,874	\$2,232
12 101-263 FM Human Services	1,047	13,231	14,278
13 101-264 MCF Building	13,205	0	13,205
14 101-265 Facility Management	212	0	212
16 101-268 MH CMH Admin	0	2,494	2,494
18 101-270 Co Services Building	401	6,175	6,576
19 101-272 Dumont LK	140	228	368
20 101-273 Youth Home	3,556	5,006	8,562
43 101-260 FM Animal	1,577	1,290	2,867
147 512.0-671 MCF Space	0	12,860	12,860
Total	\$20,495	\$43,159	\$63,654

Facilities Management – Youth Home
Nature and Extent of Service

Allegan County operates a County Youth Home. The costs related to the facility include janitorial supplies and services, telephone, utilities, and building and equipment repair and maintenance. These costs have been allocated to the occupant departments within the Youth Home based on their usable square footage.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:20 101-273 Youth Home

Description	Amount	General Admin	Youth Home
Personnel Costs			
Salaries	S	0	0
<i>Salary % Split</i>		.00%	.00%
Benefits	S	0	0
Subtotal - Personnel Costs		0	0
Services & Supplies Cost			
Janitor Services	P	0	0
Bldg Maint Supplies	P	6,788	0
Equip Maint Supplies	P	521	0
Janitor Services	P	0	0
Contractual	P	9,714	0
Utilities	P	0	0
Snow Removal	P	0	0
Bldg R&M	P	11,019	0
Equip R&M	P	21,388	0
Grounds Care & Maint	P	0	0
Equipment	P	0	0
Subtotal - Services & Supplies		49,430	0
Department Cost Total		49,430	0
Adjustments to Cost			
Subtotal - Adjustments		0	0
Total Costs After Adjustments		49,430	0
General Admin Distribution		0	0
Grand Total		\$49,430	\$49,430

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B. Incoming Costs - (Default Spread Expense%)

Dept:20 101-273 Youth Home

Department	First Incoming	Second Incoming	Youth Home
3 Legal Services	\$257	\$11	\$268
Subtotal - 101-256 Administration Lega	257	11	268
4 County Admin	329	33	362
Subtotal - 101-172 Administration	329	33	362
5 Accounting/Finance	1,641	175	1,816
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	1,881	175	2,056
6 Audit	54	0	54
Subtotal - 101-202 Audit	54	0	54
8 General Fund	1,361	237	1,598
Subtotal - 101-253 Treasurer	1,361	237	1,598
14 FM Svcs	38,538	5,603	44,141
Subtotal - 101-265 Facility Managemer	38,538	5,603	44,141
15 Mail Service	142	5	147
15 Postage	251	0	251
Subtotal - 101-266 Mail/Copy	393	5	398
19 Water Treatment	3,179	377	3,556
19 Svc Ctr Grounds	4,852	154	5,006
Subtotal - 101-272 Dumont LK	8,030	531	8,562
26 Property Insurance	0	6,453	6,453
26 General Liability	0	55	55
Subtotal - 677-087 Insurance	0	6,508	6,508
Total Incoming	50,843	13,104	63,947
C. Total Allocated	\$113,377	\$113,377	
			100.00%

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Youth Home Allocations

Dept:20 101-273 Youth Home

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
32 101-149 Family Court	1,298	6.84%	\$6,861	\$0	\$6,861	\$897	\$7,758
131 292.1-614 Comm Resc	532	2.80%	2,812	0	2,812	367	3,180
134 292.1-656 CC Admin	642	3.38%	3,394	0	3,394	443	3,837
135 292.1-661 Food Prep	1,227	6.47%	6,486	0	6,486	848	7,333
137 292.1-664 Juv Detention	8,692	45.82%	45,945	0	45,945	6,004	51,949
139 292.1-666 Cheever	6,579	34.68%	34,776	0	34,776	4,545	39,320
Subtotal	18,970	100.00%	100,273	0	100,273	13,104	113,377
Direct Bills				0			0
Total					\$100,273	\$113,377	

Basis Units: Usable Square Footage
 Source: Building Floorplans

**Allegan County, Michigan
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Allocation Summary

Dept:20 101-273 Youth Home

Department	Youth Home	Total
32 101-149 Family Court	\$7,758	\$7,758
131 292.1-614 Comm Resc	3,180	3,180
134 292.1-656 CC Admin	3,837	3,837
135 292.1-661 Food Prep	7,333	7,333
137 292.1-664 Juv Detention	51,949	51,949
139 292.1-666 Cheever	39,320	39,320
Total	<u>\$113,377</u>	<u>\$113,377</u>

**Allegan County, Michigan
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**Courthouse Security
Nature and Extent of Service**

Allegan County pays for Courthouse Security out of general fund activity 101-316. Costs for these services have been allocated to all departments within the Courthouse based on their usable square footage.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:21 101-316 Security

Description		Amount	General Admin	Courthouse Security
Personnel Costs				
Salaries	S1	200,500	0	200,500
<i>Salary % Split</i>			.00%	100.00%
Benefits	S	28,726	0	28,726
Subtotal - Personnel Costs		229,226	0	229,226
Services & Supplies Cost				
Other Supplies	S	500	0	500
Uniform & Accessories	S	4,865	0	4,865
Equipment	S	19	0	19
Subtotal - Services & Supplies		5,384	0	5,384
Department Cost Total		234,610	0	234,610
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		234,610	0	234,610
General Admin Distribution			0	0
Grand Total		\$234,610		\$234,610

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B. Incoming Costs - (Default Spread Expense%)

Dept:21 101-316 Security

Department	First Incoming	Second Incoming	Courthouse Security
1 Courthouse Building	\$572	\$1	\$574
Subtotal - Building Depreciation	572	1	574
2 Copiers	120	0	120
2 Computers	406	0	406
2 Courthouse	48	0	48
Subtotal - Equipment Depreciation	573	0	573
3 Legal Services	1,219	51	1,270
Subtotal - 101-256 Administration Lega	1,219	51	1,270
4 County Admin	1,560	159	1,718
Subtotal - 101-172 Administration	1,560	159	1,718
5 Accounting/Finance	2,920	311	3,231
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	3,160	311	3,471
6 Audit	257	1	258
Subtotal - 101-202 Audit	257	1	258
7 Personnel	5,578	492	6,070
Subtotal - 101-226 Human Resources	5,578	492	6,070
8 General Fund	2,421	422	2,843
Subtotal - 101-253 Treasurer	2,421	422	2,843
9 Network Services	20,318	1,528	21,845
9 Telephone	1,313	0	1,313
Subtotal - 101-258/259 Network/Phone	21,631	1,528	23,158
10 Courthouse	1,318	814	2,131
Subtotal - 101-261 FM Courthouse	1,318	814	2,131
15 Copy Central	377	0	377

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B. Incoming Costs - (Default Spread Expense%)

Dept:21 101-316 Security

Department	First Incoming	Second Incoming	Courthouse Security
Subtotal - 101-266 Mail/Copy	\$377	\$0	\$377
21 Courthouse Security	0	1,078	1,078
Subtotal - 101-316 Security	0	1,078	1,078
24 Health Fitness	0	170	170
Subtotal - 296.1 County Fitness Center	0	170	170
25 Fringe Processing	0	77	77
25 GF Other Fringe	0	45	45
Subtotal - 677 Fringe Processing	0	122	122
26 General Liability	0	259	259
26 Public Officials Liability	0	1,603	1,603
Subtotal - 677-087 Insurance	0	1,862	1,862
Total Incoming	38,665	7,011	45,676
C. Total Allocated		\$280,286	\$280,286
			100.00%

Allegan County, Michigan
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Courthouse Security Allocations

Dept:21 101-316 Security

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
8 101-253 Treasurer	2,836	5.71%	\$15,597	\$0	\$15,597	\$0	\$15,597
9 101-258/259 Network/Phone	2,015	4.06%	11,082	0	11,082	0	11,082
14 101-265 Facility Management	2,846	5.73%	15,652	0	15,652	0	15,652
21 101-316 Security	196	0.39%	1,078	0	1,078	0	1,078
27 101-101 Bd of Commissioners	243	0.49%	1,336	0	1,336	41	1,377
28 101-131 Circuit Court	9,835	19.79%	54,088	0	54,088	1,650	55,738
29 101-136 District Court	4,701	9.46%	25,854	0	25,854	789	26,642
31 101-148 Probate Court	2,260	4.55%	12,429	0	12,429	379	12,808
32 101-149 Family Court	5,363	10.79%	29,494	0	29,494	900	30,394
35 101-152 Probate - District Court	3,232	6.50%	17,775	0	17,775	542	18,317
38 101-215 Clerk	4,752	9.56%	26,134	0	26,134	797	26,931
40 101-229 Pros Attorney	4,964	9.99%	27,300	0	27,300	833	28,133
41 101-236 Register of Deeds	641	1.29%	3,525	0	3,525	108	3,633
46 101-275 Drain	1,784	3.59%	9,811	0	9,811	299	10,111
74 215.1-XXX Friend of the Court	3,494	7.03%	19,216	0	19,216	586	19,802
89 260 Indigent Defense	264	0.53%	1,452	0	1,452	44	1,496
153 Other	264	0.53%	1,452	0	1,452	44	1,496
Subtotal	49,690	100.00%	273,275	0	273,275	7,011	280,286
Direct Bills					0		0
Total					\$273,275	\$280,286	

Basis Units: Usable Square Footage
 Source: Building Floorplans

Allegan County, Michigan
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Allocation Summary

Dept:21 101-316 Security

Department	Courthouse Security	Total
8 101-253 Treasurer	\$15,597	\$15,597
9 101-258/259 Network/Phone	11,082	11,082
14 101-265 Facility Management	15,652	15,652
21 101-316 Security	1,078	1,078
27 101-101 Bd of Commissioners	1,377	1,377
28 101-131 Circuit Court	55,738	55,738
29 101-136 District Court	26,642	26,642
31 101-148 Probate Court	12,808	12,808
32 101-149 Family Court	30,394	30,394
35 101-152 Probate - District Court	18,317	18,317
38 101-215 Clerk	26,931	26,931
40 101-229 Pros Attorney	28,133	28,133
41 101-236 Register of Deeds	3,633	3,633
46 101-275 Drain	10,111	10,111
74 215.1-XXX Friend of the Court	19,802	19,802
89 260 Indigent Defense	1,496	1,496
153 Other	1,496	1,496
Total	\$280,286	\$280,286

**Allegan County, Michigan
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**279 Grants
Nature and Extent of Service**

Allegan County accounts for a range of grants in general ledger fund 279. Incoming costs from central service departments for services such as accounting has been allocated to the specific grant activities based on the number of expenditures transactions for each activity.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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FY 2021
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A. Department Costs

Dept:22 279.0 Grants

Description	Amount	General Admin	Grants Indirect
Personnel Costs			
Salaries	S	0	0
<i>Salary % Split</i>		.00%	.00%
Benefits	S	0	0
Subtotal - Services & Supplies		0	0
Department Cost Total		0	0
Adjustments to Cost			
Subtotal - Adjustments		0	0
Total Costs After Adjustments		0	0
General Admin Distribution		0	0
Grand Total	\$0	\$0	

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B. Incoming Costs - (Default Spread Custom%)

Dept:22 279.0 Grants

Department	First Incoming	Second Incoming	Grants Indirect
5 Cost Plan	\$240	\$0	\$240
Subtotal - 101-201 Finance	240	0	240
Total Incoming	240	0	240
C. Total Allocated	\$240	\$240	100.00%

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Grants Indirect Allocations

Dept:22 279.0 Grants

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
98 279.0-135 Veterans Treatment Court C	61	4.30%	\$10	\$0	\$10	\$0	\$10
100 279.0-138 Byrne Jag	57	4.02%	10	0	10	0	10
101 279.0-139 MH Treatment Court	82	5.79%	14	0	14	0	14
102 279.0-140 Sobriety Court	78	5.50%	13	0	13	0	13
104 279.0-151 SSSPP Grant	274	19.34%	46	0	46	0	46
106 279.0-275 Drain Commissioner	19	1.34%	3	0	3	0	3
107 279.0-301 Snowmobile Grant	37	2.61%	6	0	6	0	6
108 279.0-312 HIDTA	52	3.67%	9	0	9	0	9
109 279.0-317 FBI CETF	92	6.49%	16	0	16	0	16
110 279.0-331	100	7.06%	17	0	17	0	17
111 279.0-335 Traffic Grant	77	5.43%	13	0	13	0	13
112 279.0-336 Highway Safety - Seatbelt G	14	0.99%	2	0	2	0	2
115 279.0-340 Medical Marijuana	26	1.83%	4	0	4	0	4
116 279.0-351 Jail CCAB	74	5.22%	13	0	13	0	13
118 279.0-420 Hazard Mitigation Grant	3	0.21%	1	0	1	0	1
119 279.0-428 Homeland	9	0.64%	2	0	2	0	2
120 279.0-642 CESF - COVID19	50	3.53%	8	0	8	0	8
121 CBDG Cares - COVID19	3	0.21%	1	0	1	0	1
122 279.0-753 DNR Waterways Grant	15	1.06%	3	0	3	0	3
124 279.1-228 Victims Rights Grant	294	20.75%	50	0	50	0	50
Subtotal	1,417	100.00%	240	0	240	0	240
Direct Bills					0		0
Total					\$240	\$240	

Basis Units: Number of Expenditure Transactions by Grant

Source: Financial Statements

Allegan County, Michigan
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FY 2021
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Allocation Summary

Dept:22 279.0 Grants

Department	Grants Indirect	Total
98 279.0-135 Veterans Treatment Court C	\$10	\$10
100 279.0-138 Byrne Jag	10	10
101 279.0-139 MH Treatment Court	14	14
102 279.0-140 Sobriety Court	13	13
104 279.0-151 SSSPP Grant	46	46
106 279.0-275 Drain Commissioner	3	3
107 279.0-301 Snowmobile Grant	6	6
108 279.0-312 HIDTA	9	9
109 279.0-317 FBI CETF	16	16
110 279.0-331	17	17
111 279.0-335 Traffic Grant	13	13
112 279.0-336 Highway Safety - Seatbelt G	2	2
115 279.0-340 Medical Marihuana	4	4
116 279.0-351 Jail CCAB	13	13
118 279.0-420 Hazard Mitigation Grant	1	1
119 279.0-428 Homeland	2	2
120 279.0-642 CESF - COVID19	8	8
121 CBDG Cares - COVID19	1	1
122 279.0-753 DNR Waterways Grant	3	3
124 279.1-228 Victims Rights Grant	50	50
Total	\$240	\$240

292.1 Child Care Programs
Nature and Extent of Service

Allegan County accounts for a range of child care activities in general ledger fund 292.1. Incoming costs from central service departments for services such as accounting have been allocated to the specific child care activities based on the dollar amount of expenditures for each program.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

Allegan County, Michigan
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FY 2021
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Dept:23 292.1 Child Care

A. Department Costs

Description	Amount	General Admin	Indirect
Personnel Costs			
Salaries	S	0	0
<i>Salary % Split</i>		.00%	.00%
Benefits	S	0	0
Subtotal - Services & Supplies		0	0
Department Cost Total		0	0
Adjustments to Cost			
Subtotal - Adjustments		0	0
Total Costs After Adjustments		0	0
General Admin Distribution		0	0
Grand Total	\$0	\$0	

Allegan County, Michigan
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B. Incoming Costs - (Default Spread Custom%)

Dept:23 292.1 Child Care

Department	First Incoming	Second Incoming	Indirect
3 Legal Services	\$25,509	\$1,076	\$26,585
Subtotal - 101-256 Administration Legal	25,509	1,076	26,585
4 County Admin	32,647	3,318	35,965
Subtotal - 101-172 Administration	32,647	3,318	35,965
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	240	0	240
6 Audit	5,372	21	5,393
Subtotal - 101-202 Audit	5,372	21	5,393
26 General Liability	0	5,424	5,424
Subtotal - 677-087 Insurance	0	5,424	5,424
Total Incoming	63,769	9,839	73,608
C. Total Allocated		\$73,608	\$73,608
			100.00%

Allegan County, Michigan
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Indirect Allocations

Dept:23 292.1 Child Care

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
131 292.1-614 Comm Resc	367,431.21	7.39%	\$4,713	\$0	\$4,713	\$727	\$5,440
132 292.1-653 Diversion	82,860.52	1.67%	1,063	0	1,063	164	1,227
133 292.1-654 Casa	79,996.98	1.61%	1,026	0	1,026	158	1,184
134 292.1-656 CC Admin	893,293.64	17.97%	11,458	0	11,458	1,768	13,226
135 292.1-661 Food Prep	239,764.01	4.82%	3,075	0	3,075	475	3,550
136 292.1-662 Foster Care	437,234.07	8.79%	5,608	0	5,608	865	6,473
137 292.1-664 Juv Detention	1,139,541.23	22.92%	14,616	0	14,616	2,255	16,871
138 292.1-665 Comm Probation	446,612.73	8.98%	5,728	0	5,728	884	6,612
139 292.1-666 Cheever	1,284,963.52	25.85%	16,481	0	16,481	2,543	19,024
Subtotal	4,971,697.91	100.00%	63,769	0	63,769	9,839	73,608
Direct Bills				0			0
Total				\$63,769		\$73,608	

Basis Units: Dollar Amount of Expenditures Administered by Program

Source: Financial Statements

Allegan County, Michigan
2 CFR, Part 200 Cost Allocation Plan

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Allocation Summary

Dept:23 292.1 Child Care

Department	Indirect	Total
131 292.1-614 Comm Resc	\$5,440	\$5,440
132 292.1-653 Diversion	1,227	1,227
133 292.1-654 Casa	1,184	1,184
134 292.1-656 CC Admin	13,226	13,226
135 292.1-661 Food Prep	3,550	3,550
136 292.1-662 Foster Care	6,473	6,473
137 292.1-664 Juv Detention	16,871	16,871
138 292.1-665 Comm Probation	6,612	6,612
139 292.1-666 Cheever	19,024	19,024
Total	\$73,608	\$73,608

**Allegan County, Michigan
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**County Fitness Center
Nature and Extent of Service**

Allegan County provides a range of benefits for County personnel, including a fitness center for the use of County employees. The costs associated with the fitness center have allocated to all County departments based on their number of FTEs for the fiscal year.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

Allegan County, Michigan
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A. Department Costs

Dept:24 296.1 County Fitness Center

Description	Amount	General Admin	Health Fitness
Personnel Costs			
Salaries	S	0	0
<i>Salary % Split</i>		.00%	.00%
Benefits	S	0	0
Subtotal - Services & Supplies		0	0
Department Cost Total		0	0
Adjustments to Cost			
Subtotal - Adjustments		0	0
Total Costs After Adjustments		0	0
General Admin Distribution		0	0
Grand Total	\$0	\$0	

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B. Incoming Costs - (Default Spread Custom%)

Dept:24 296.1 County Fitness Center

Department	First Incoming	Second Incoming	Health Fitness
1 Human Services Building	\$3,632	\$12	\$3,644
Subtotal - Building Depreciation	3,632	12	3,644
3 Legal Services	0	0	1
Subtotal - 101-256 Administration Lega	0	0	1
4 County Admin	1	0	1
Subtotal - 101-172 Administration	1	0	1
5 Cost Plan	240	0	240
Subtotal - 101-201 Finance	240	0	240
6 Audit	0	0	0
Subtotal - 101-202 Audit	0	0	0
8 Non-General Fund	56	9	65
Subtotal - 101-253 Treasurer	56	9	65
12 Human Services Building	9,385	5,222	14,607
Subtotal - 101-263 FM Human Service:	9,385	5,222	14,607
26 General Liability	0	0	0
Subtotal - 677-087 Insurance	0	0	0
Total Incoming	13,315	5,243	18,558
C. Total Allocated		\$18,558	\$18,558
			100.00%

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Health Fitness Allocations

Dept:24 296.1 County Fitness Center

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	0.69	0.17%	\$23	\$0	\$23	\$0	\$23
4 101-172 Administration	2.50	0.63%	84	0	84	0	84
5 101-201 Finance	4.95	1.25%	166	0	166	0	166
7 101-226 Human Resources	3.80	0.96%	127	0	127	0	127
8 101-253 Treasurer	6.98	1.76%	234	0	234	0	234
9 101-258/259 Network/Phone	9.40	2.37%	315	0	315	0	315
10 101-261 FM Courthouse	1.75	0.44%	59	0	59	0	59
11 101-262 FM 911 EOC	0.07	0.02%	2	0	2	0	2
12 101-263 FM Human Services	1.09	0.27%	37	0	37	0	37
14 101-265 Facility Management	8.40	2.12%	282	0	282	0	282
15 101-266 Mail/Copy	1.00	0.25%	34	0	34	0	34
17 101-269 Jail Building	1.45	0.37%	49	0	49	0	49
18 101-270 Co Services Building	1.00	0.25%	34	0	34	0	34
21 101-316 Security	5.07	1.28%	170	0	170	0	170
26 677-087 Insurance	0.63	0.16%	21	0	21	9	31
27 101-101 Bd of Commissioners	7.00	1.76%	235	0	235	105	340
28 101-131 Circuit Court	8.00	2.02%	268	0	268	120	389
29 101-136 District Court	19.26	4.85%	646	0	646	290	936
31 101-148 Probate Court	3.90	0.98%	131	0	131	59	189
32 101-149 Family Court	5.50	1.39%	185	0	185	83	267
35 101-152 Probate - District Court	5.17	1.30%	173	0	173	78	251
37 101-191 Elections	1.00	0.25%	34	0	34	15	49
38 101-215 Clerk	8.04	2.03%	270	0	270	121	391
39 101-225 Equalization	4.46	1.12%	150	0	150	67	217
40 101-229 Pros Attorney	15.55	3.92%	522	0	522	234	755
41 101-236 Register of Deeds	3.80	0.96%	127	0	127	57	185
43 101-260 FM Animal	0.07	0.02%	2	0	2	1	3
46 101-275 Drain	3.64	0.92%	122	0	122	55	177
47 101-291 Record Management	1.45	0.37%	49	0	49	22	70
48 101-301 Sheriff	46.88	11.81%	1,573	0	1,573	705	2,277
49 101-303 WEMET	1.00	0.25%	34	0	34	15	49
50 101-304/305 SCAT	3.01	0.76%	101	0	101	45	146
51 101-314 Reserves	1.27	0.32%	43	0	43	19	62
52 101-315 Detective	5.00	1.26%	168	0	168	75	243
53 101-331 Marine	1.64	0.41%	55	0	55	25	80
54 101-351 Jail	34.67	8.74%	1,163	0	1,163	521	1,684
55 101-352 Inmate Program	4.56	1.15%	153	0	153	69	222
56 101-403 Land Information Services	1.92	0.48%	64	0	64	29	93
57 101-426 Emerg Management	1.73	0.44%	58	0	58	26	84
58 101-427 LEPC	0.62	0.16%	21	0	21	9	30
59 101-430 Animal	1.02	0.26%	34	0	34	15	50
61 101-441 DPW	0.20	0.05%	7	0	7	3	10

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Health Fitness Allocations

Dept:24 296.1 County Fitness Center

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66 101-681 Vets Burial	1.60	0.40%	\$54	\$0	\$54	\$24	\$78
71 208.0-XXX Parks	5.23	1.32%	175	0	175	79	254
72 211.0-326 Central Dispatch	23.31	5.87%	782	0	782	350	1,132
74 215.1-XXX Friend of the Court	17.44	4.39%	585	0	585	262	847
76 221.0-XXX Health	30.19	7.61%	1,013	0	1,013	454	1,467
81 230.0-676 Transportation	2.68	0.68%	90	0	90	40	130
82 230.0-677 Transportation	1.00	0.25%	34	0	34	15	49
89 260 Indigent Defense	8.25	2.08%	277	0	277	124	401
91 263.5-200 Concealed Weapons	0.73	0.18%	24	0	24	11	35
104 279.0-151 SSSPP Grant	1.00	0.25%	34	0	34	15	49
107 279.0-301 Snowmobile Grant	0.11	0.03%	4	0	4	2	5
110 279.0-331	0.61	0.15%	20	0	20	9	30
124 279.1-228 Victims Rights Grant	2.36	0.59%	79	0	79	35	115
125 280.7 Sheriff Contracts	10.05	2.53%	337	0	337	151	488
126 280.6 Wayland Township	1.94	0.49%	65	0	65	29	94
129 289.5-259 Technology Contracts	0.61	0.15%	20	0	20	9	30
131 292.1-614 Comm Resc	3.35	0.84%	112	0	112	50	163
132 292.1-653 Diversion	1.00	0.25%	34	0	34	15	49
134 292.1-656 CC Admin	4.10	1.03%	138	0	138	62	199
135 292.1-661 Food Prep	2.57	0.65%	86	0	86	39	125
137 292.1-664 Juv Detention	14.76	3.72%	495	0	495	222	717
138 292.1-665 Comm Probation	5.00	1.26%	168	0	168	75	243
139 292.1-666 Cheever	14.56	3.67%	488	0	488	219	707
142 293.0-681 Soldiers	0.75	0.19%	25	0	25	11	36
144 295.0-672 COA	2.55	0.64%	86	0	86	38	124
149 620.0-253 Tax Reversn	1.32	0.33%	44	0	44	20	64
150 639.0-275 Drain Equipment Revolving	0.60	0.15%	20	0	20	9	29
151 661.2 Fleet Management	0.09	0.02%	3	0	3	1	4
Subtotal	396.90	100.00%	13,315	0	13,315	5,243	18,558
Direct Bills					0		0
Total					\$13,315	\$18,558	

Basis Units: FTE Count
 Source: Payroll Data

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Allocation Summary

Dept:24 296.1 County Fitness Center

Department	Health Fitness	Total
3 101-256 Administration Legal Counsel	\$23	\$23
4 101-172 Administration	84	84
5 101-201 Finance	166	166
7 101-226 Human Resources	127	127
8 101-253 Treasurer	234	234
9 101-258/259 Network/Phone	315	315
10 101-261 FM Courthouse	59	59
11 101-262 FM 911 EOC	2	2
12 101-263 FM Human Services	37	37
14 101-265 Facility Management	282	282
15 101-266 Mail/Copy	34	34
17 101-269 Jail Building	49	49
18 101-270 Co Services Building	34	34
21 101-316 Security	170	170
26 677-087 Insurance	31	31
27 101-101 Bd of Commissioners	340	340
28 101-131 Circuit Court	389	389
29 101-136 District Court	936	936
31 101-148 Probate Court	189	189
32 101-149 Family Court	267	267
35 101-152 Probate - District Court	251	251
37 101-191 Elections	49	49
38 101-215 Clerk	391	391
39 101-225 Equalization	217	217
40 101-229 Pros Attorney	755	755
41 101-236 Register of Deeds	185	185
43 101-260 FM Animal	3	3
46 101-275 Drain	177	177
47 101-291 Record Management	70	70
48 101-301 Sheriff	2,277	2,277
49 101-303 WEMET	49	49
50 101-304/305 SCAT	146	146
51 101-314 Reserves	62	62
52 101-315 Detective	243	243
53 101-331 Marine	80	80
54 101-351 Jail	1,684	1,684
55 101-352 Inmate Program	222	222
56 101-403 Land Information Services	93	93
57 101-426 Emerg Management	84	84
58 101-427 LEPC	30	30
59 101-430 Animal	50	50

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Allocation Summary

Dept:24 296.1 County Fitness Center

Department	Health Fitness	Total
61 101-441 DPW	\$10	\$10
66 101-681 Vets Burial	78	78
71 208.0-XXX Parks	254	254
72 211.0-326 Central Dispatch	1,132	1,132
74 215.1-XXX Friend of the Court	847	847
76 221.0-XXX Health	1,467	1,467
81 230.0-676 Transportation	130	130
82 230.0-677 Transportation	49	49
89 260 Indigent Defense	401	401
91 263.5-200 Concealed Weapons	35	35
104 279.0-151 SSSPP Grant	49	49
107 279.0-301 Snowmobile Grant	5	5
110 279.0-331	30	30
124 279.1-228 Victims Rights Grant	115	115
125 280.7 Sheriff Contracts	488	488
126 280.6 Wayland Township	94	94
129 289.5-259 Technology Contracts	30	30
131 292.1-614 Comm Resc	163	163
132 292.1-653 Diversion	49	49
134 292.1-656 CC Admin	199	199
135 292.1-661 Food Prep	125	125
137 292.1-664 Juv Detention	717	717
138 292.1-665 Comm Probation	243	243
139 292.1-666 Cheever	707	707
142 293.0-681 Soldiers	36	36
144 295.0-672 COA	124	124
149 620.0-253 Tax Reversn	64	64
150 639.0-275 Drain Equipment Revolving	29	29
151 661.2 Fleet Management	4	4
Total	\$18,558	\$18,558

Fringe Processing
Nature and Extent of Service

Allegan County provides a range of benefits for County personnel, including group health care coverage, social security, workman's compensation, unemployment compensation insurance, life insurance and other mandatory benefits.

- **Fringe Processing** – Health care coverage, social security, workman's compensation and life insurance have been charged directly to each department. Incoming costs from central service departments for services such as accounting for the processing of fringe benefits have been allocated to all departments based on their FTE count for the fiscal year.
- **General Fund Fringes** – The cost of unemployment coverage for general fund employees has been identified and allocated to all general fund departments based on their FTE count for the year.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:25 677 Fringe Processing

Description	Amount	General Admin	Fringe Processing	GF Other Fringe
Personnel Costs				
Salaries	S	0	0	0
<i>Salary % Split</i>		.00%	.00%	.00%
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost				
Unemployment Compensation (1010-8 P		2,144	0	2,144
Subtotal - Services & Supplies		2,144	0	2,144
Department Cost Total		2,144	0	2,144
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		2,144	0	2,144
General Admin Distribution			0	0
Grand Total		\$2,144	\$0	\$2,144

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B. Incoming Costs - (Default Spread Custom%)

Dept:25 677 Fringe Processing

Department	First Incoming	Second Incoming	Fringe Processing	GF Other Fringe
5 Accounting/Finance	\$3,273	\$348	\$3,621	\$0
5 Cost Plan	480	0	480	0
Subtotal - 101-201 Finance	3,753	348	4,101	0
8 Non-General Fund	2,291	368	2,660	0
Subtotal - 101-253 Treasurer	2,291	368	2,660	0
Total Incoming	6,044	717	6,761	0
C. Total Allocated	\$8,905		\$6,761	\$2,144
			75.92%	24.08%

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Fringe Processing Allocations

Dept:25 677 Fringe Processing

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	0.69	0.17%	\$11	\$0	\$11	\$0	\$11
4 101-172 Administration	2.50	0.63%	38	0	38	0	38
5 101-201 Finance	4.95	1.25%	75	0	75	0	75
7 101-226 Human Resources	3.80	0.96%	58	0	58	0	58
8 101-253 Treasurer	6.98	1.76%	106	0	106	0	106
9 101-258/259 Network/Phone	9.40	2.37%	143	0	143	0	143
10 101-261 FM Courthouse	1.75	0.44%	27	0	27	0	27
11 101-262 FM 911 EOC	0.07	0.02%	1	0	1	0	1
12 101-263 FM Human Services	1.09	0.27%	17	0	17	0	17
14 101-265 Facility Management	8.40	2.12%	128	0	128	0	128
15 101-266 Mail/Copy	1.00	0.25%	15	0	15	0	15
17 101-269 Jail Building	1.45	0.37%	22	0	22	0	22
18 101-270 Co Services Building	1.00	0.25%	15	0	15	0	15
21 101-316 Security	5.07	1.28%	77	0	77	0	77
26 677-087 Insurance	0.63	0.16%	10	0	10	1	11
27 101-101 Bd of Commissioners	7.00	1.76%	107	0	107	14	121
28 101-131 Circuit Court	8.00	2.02%	122	0	122	16	138
29 101-136 District Court	19.26	4.85%	293	0	293	40	333
31 101-148 Probate Court	3.90	0.98%	59	0	59	8	67
32 101-149 Family Court	5.50	1.39%	84	0	84	11	95
35 101-152 Probate - District Court	5.17	1.30%	79	0	79	11	89
37 101-191 Elections	1.00	0.25%	15	0	15	2	17
38 101-215 Clerk	8.04	2.03%	122	0	122	17	139
39 101-225 Equalization	4.46	1.12%	68	0	68	9	77
40 101-229 Pros Attorney	15.55	3.92%	237	0	237	32	269
41 101-236 Register of Deeds	3.80	0.96%	58	0	58	8	66
43 101-260 FM Animal	0.07	0.02%	1	0	1	0	1
46 101-275 Drain	3.64	0.92%	55	0	55	7	63
47 101-291 Record Management	1.45	0.37%	22	0	22	3	25
48 101-301 Sheriff	46.88	11.81%	714	0	714	96	810
49 101-303 WEMET	1.00	0.25%	15	0	15	2	17
50 101-304/305 SCAT	3.01	0.76%	46	0	46	6	52
51 101-314 Reserves	1.27	0.32%	19	0	19	3	22
52 101-315 Detective	5.00	1.26%	76	0	76	10	86
53 101-331 Marine	1.64	0.41%	25	0	25	3	28
54 101-351 Jail	34.67	8.74%	528	0	528	71	599
55 101-352 Inmate Program	4.56	1.15%	69	0	69	9	79
56 101-403 Land Information Services	1.92	0.48%	29	0	29	4	33
57 101-426 Emerg Management	1.73	0.44%	26	0	26	4	30
58 101-427 LEPC	0.62	0.16%	9	0	9	1	11
59 101-430 Animal	1.02	0.26%	16	0	16	2	18
61 101-441 DPW	0.20	0.05%	3	0	3	0	3

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Fringe Processing Allocations

Dept:25 677 Fringe Processing

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66 101-681 Vets Burial	1.60	0.40%	\$24	\$0	\$24	\$3	\$28
71 208.0-XXX Parks	5.23	1.32%	80	0	80	11	90
72 211.0-326 Central Dispatch	23.31	5.87%	355	0	355	48	403
74 215.1-XXX Friend of the Court	17.44	4.39%	266	0	266	36	301
76 221.0-XXX Health	30.19	7.61%	460	0	460	62	522
81 230.0-676 Transportation	2.68	0.68%	41	0	41	6	46
82 230.0-677 Transportation	1.00	0.25%	15	0	15	2	17
89 260 Indigent Defense	8.25	2.08%	126	0	126	17	143
91 263.5-200 Concealed Weapons	0.73	0.18%	11	0	11	2	13
104 279.0-151 SSSPP Grant	1.00	0.25%	15	0	15	2	17
107 279.0-301 Snowmobile Grant	0.11	0.03%	2	0	2	0	2
110 279.0-331	0.61	0.15%	9	0	9	1	11
124 279.1-228 Victims Rights Grant	2.36	0.59%	36	0	36	5	41
125 280.7 Sheriff Contracts	10.05	2.53%	153	0	153	21	174
126 280.6 Wayland Township	1.94	0.49%	30	0	30	4	34
129 289.5-259 Technology Contracts	0.61	0.15%	9	0	9	1	11
131 292.1-614 Comm Resc	3.35	0.84%	51	0	51	7	58
132 292.1-653 Diversion	1.00	0.25%	15	0	15	2	17
134 292.1-656 CC Admin	4.10	1.03%	62	0	62	8	71
135 292.1-661 Food Prep	2.57	0.65%	39	0	39	5	44
137 292.1-664 Juv Detention	14.76	3.72%	225	0	225	30	255
138 292.1-665 Comm Probation	5.00	1.26%	76	0	76	10	86
139 292.1-666 Cheever	14.56	3.67%	222	0	222	30	252
142 293.0-681 Soldiers	0.75	0.19%	11	0	11	2	13
144 295.0-672 COA	2.55	0.64%	39	0	39	5	44
149 620.0-253 Tax Reversn	1.32	0.33%	20	0	20	3	23
150 639.0-275 Drain Equipment Revolving	0.60	0.15%	9	0	9	1	10
151 661.2 Fleet Management	0.09	0.02%	1	0	1	0	2
Subtotal	396.90	100.00%	6,044	0	6,044	717	6,761
Direct Bills					0		0
Total					\$6,044		\$6,761

Basis Units: FTE Count
 Source: Payroll Data

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GF Other Fringe Allocations

Dept:25 677 Fringe Processing

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	0.69	0.29%	\$6	\$0	\$6	\$0	\$6
4 101-172 Administration	2.50	1.04%	22	0	22	0	22
5 101-201 Finance	4.95	2.06%	44	0	44	0	44
7 101-226 Human Resources	3.80	1.58%	34	0	34	0	34
8 101-253 Treasurer	6.98	2.91%	62	0	62	0	62
9 101-258/259 Network/Phone	9.40	3.91%	84	0	84	0	84
10 101-261 FM Courthouse	1.75	0.73%	16	0	16	0	16
11 101-262 FM 911 EOC	0.07	0.03%	1	0	1	0	1
12 101-263 FM Human Services	1.09	0.45%	10	0	10	0	10
14 101-265 Facility Management	8.40	3.50%	75	0	75	0	75
15 101-266 Mail/Copy	1.00	0.42%	9	0	9	0	9
17 101-269 Jail Building	1.45	0.60%	13	0	13	0	13
18 101-270 Co Services Building	1.00	0.42%	9	0	9	0	9
21 101-316 Security	5.07	2.11%	45	0	45	0	45
27 101-101 Bd of Commissioners	7.00	2.92%	63	0	63	0	63
28 101-131 Circuit Court	8.00	3.33%	71	0	71	0	71
29 101-136 District Court	19.26	8.02%	172	0	172	0	172
31 101-148 Probate Court	3.90	1.62%	35	0	35	0	35
32 101-149 Family Court	5.50	2.29%	49	0	49	0	49
35 101-152 Probate - District Court	5.17	2.15%	46	0	46	0	46
37 101-191 Elections	1.00	0.42%	9	0	9	0	9
38 101-215 Clerk	8.04	3.35%	72	0	72	0	72
39 101-225 Equalization	4.46	1.86%	40	0	40	0	40
40 101-229 Pros Attorney	15.55	6.48%	139	0	139	0	139
41 101-236 Register of Deeds	3.80	1.58%	34	0	34	0	34
43 101-260 FM Animal	0.07	0.03%	1	0	1	0	1
46 101-275 Drain	3.64	1.52%	33	0	33	0	33
47 101-291 Record Management	1.45	0.60%	13	0	13	0	13
48 101-301 Sheriff	46.88	19.52%	419	0	419	0	419
49 101-303 WEMET	1.00	0.42%	9	0	9	0	9
50 101-304/305 SCAT	3.01	1.25%	27	0	27	0	27
51 101-314 Reserves	1.27	0.53%	11	0	11	0	11
52 101-315 Detective	5.00	2.08%	45	0	45	0	45
53 101-331 Marine	1.64	0.68%	15	0	15	0	15
54 101-351 Jail	34.67	14.44%	310	0	310	0	310
55 101-352 Inmate Program	4.56	1.90%	41	0	41	0	41
56 101-403 Land Information Services	1.92	0.80%	17	0	17	0	17
57 101-426 Emerg Management	1.73	0.72%	15	0	15	0	15
58 101-427 LEPC	0.62	0.26%	6	0	6	0	6
59 101-430 Animal	1.02	0.42%	9	0	9	0	9
61 101-441 DPW	0.20	0.08%	2	0	2	0	2
66 101-681 Vets Burial	1.60	0.67%	14	0	14	0	14

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GF Other Fringe Allocations

Dept:25 677 Fringe Processing

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	240.11	100.00%	2,144	0	2,144	0	2,144
Direct Bills				0		0	
Total				\$2,144		\$2,144	

Basis Units: FTE Count
 Source: Payroll Data

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Allocation Summary

Dept:25 677 Fringe Processing

Department	Fringe Processing	GF Other Fringe	Total
3 101-256 Administration Legal Counsel	\$11	\$6	\$17
4 101-172 Administration	38	22	60
5 101-201 Finance	75	44	120
7 101-226 Human Resources	58	34	92
8 101-253 Treasurer	106	62	169
9 101-258/259 Network/Phone	143	84	227
10 101-261 FM Courthouse	27	16	42
11 101-262 FM 911 EOC	1	1	2
12 101-263 FM Human Services	17	10	26
14 101-265 Facility Management	128	75	203
15 101-266 Mail/Copy	15	9	24
17 101-269 Jail Building	22	13	35
18 101-270 Co Services Building	15	9	24
21 101-316 Security	77	45	122
26 677-087 Insurance	11	0	11
27 101-101 Bd of Commissioners	121	63	183
28 101-131 Circuit Court	138	71	210
29 101-136 District Court	333	172	505
31 101-148 Probate Court	67	35	102
32 101-149 Family Court	95	49	144
35 101-152 Probate - District Court	89	46	136
37 101-191 Elections	17	9	26
38 101-215 Clerk	139	72	211
39 101-225 Equalization	77	40	117
40 101-229 Pros Attorney	269	139	408
41 101-236 Register of Deeds	66	34	100
43 101-260 FM Animal	1	1	2
46 101-275 Drain	63	33	95
47 101-291 Record Management	25	13	38
48 101-301 Sheriff	810	419	1,229
49 101-303 WEMET	17	9	26
50 101-304/305 SCAT	52	27	79
51 101-314 Reserves	22	11	33
52 101-315 Detective	86	45	131
53 101-331 Marine	28	15	43
54 101-351 Jail	599	310	909
55 101-352 Inmate Program	79	41	120
56 101-403 Land Information Services	33	17	50
57 101-426 Emerg Management	30	15	45
58 101-427 LEPC	11	6	16
59 101-430 Animal	18	9	27

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Allocation Summary

Dept:25 677 Fringe Processing

Department	Fringe Processing	GF Other Fringe	Total
61 101-441 DPW	\$3	\$2	\$5
66 101-681 Vets Burial	28	14	42
71 208.0-XXX Parks	90	0	90
72 211.0-326 Central Dispatch	403	0	403
74 215.1-XXX Friend of the Court	301	0	301
76 221.0-XXX Health	522	0	522
81 230.0-676 Transportation	46	0	46
82 230.0-677 Transportation	17	0	17
89 260 Indigent Defense	143	0	143
91 263.5-200 Concealed Weapons	13	0	13
104 279.0-151 SSSPP Grant	17	0	17
107 279.0-301 Snowmobile Grant	2	0	2
110 279.0-331	11	0	11
124 279.1-228 Victims Rights Grant	41	0	41
125 280.7 Sheriff Contracts	174	0	174
126 280.6 Wayland Township	34	0	34
129 289.5-259 Technology Contracts	11	0	11
131 292.1-614 Comm Resc	58	0	58
132 292.1-653 Diversion	17	0	17
134 292.1-656 CC Admin	71	0	71
135 292.1-661 Food Prep	44	0	44
137 292.1-664 Juv Detention	255	0	255
138 292.1-665 Comm Probation	86	0	86
139 292.1-666 Cheever	252	0	252
142 293.0-681 Soldiers	13	0	13
144 295.0-672 COA	44	0	44
149 620.0-253 Tax Reversn	23	0	23
150 639.0-275 Drain Equipment Revolving	10	0	10
151 661.2 Fleet Management	2	0	2
Total	\$6,761	\$2,144	\$8,905

Insurance
Nature and Extent of Service

Allegan County acquires a broad range of insurance coverage to protect itself from financial losses as a result of claims against the County's resources. Allegan County is insured with the Michigan Municipal Risk Management Authority, which is a self-insured association organized under the laws of the State of Michigan. Coverage includes property, liability and vehicle insurance. For plan purposes, the cost of the coverage has been functionalized as follows:

- **Property Insurance** – The costs for property insurance has been allocated to each building based on their insured value.
- **General Liability** – The costs for general liability insurance has been allocated to all departments based on their audited expenditures for the fiscal year.
- **Law Enforcement Liability** – The costs for law enforcement liability insurance has been allocated directly to the Sheriff's department.
- **Public Officials Liability** – The costs for public official's liability insurance has been allocated to all departments based on their FTE count for the year.
- **Auto Insurance** – The costs for auto insurance has been allocated to all benefitting departments based on the number of vehicles assigned to each.

The plan is designed to allocate other central service departments' costs to the various departments including this department. These costs are designated as first and second allocations and are added to the expenses of the department for further allocation to benefiting departments.

Any direct charges made within the County's accounting system are adjusted through direct billing credits.

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A. Department Costs

Dept:26 677-087 Insurance

Description		Amount	General Admin	Property Insurance	General Liability	Law Enforcement Liability	Public Officials Liability	Auto Liability
Personnel Costs								
Salaries	S	0	0	0	0	0	0	0
<i>Salary % Split</i>			.00%	.00%	.00%	.00%	.00%	.00%
Benefits	S	0	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0	0
Services & Supplies Cost								
Liability Ins	P	750,826	0	166,189	53,296	264,967	124,697	141,676
Subtotal - Services & Supplies		750,826	0	166,189	53,296	264,967	124,697	141,676
Department Cost Total		750,826	0	166,189	53,296	264,967	124,697	141,676
Adjustments to Cost								
Subtotal - Adjustments		0	0	0	0	0	0	0
Total Costs After Adjustments		750,826	0	166,189	53,296	264,967	124,697	141,676
General Admin Distribution			0	0	0	0	0	0
Grand Total		\$750,826		\$166,189	\$53,296	\$264,967	\$124,697	\$141,676

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B. Incoming Costs - (Default Spread Expense%)

Dept:26 677-087 Insurance

Department	First Incoming	Second Incoming	Property Insurance	General Liability	Law Enforcement Liability	Public Officials Liability	Auto Liability
2 Copiers	\$15	\$0	\$3	\$1	\$5	\$2	\$3
2 Computers	50	0	11	4	18	8	10
Subtotal - Equipment Depreciation	65	0	14	5	23	11	12
5 Accounting/Finance	101	11	25	8	39	19	21
5 Cost Plan	1,200	0	266	85	423	199	226
Subtotal - 101-201 Finance	1,301	11	290	93	463	218	247
7 Personnel	693	61	167	54	266	125	142
Subtotal - 101-226 Human Resources	693	61	167	54	266	125	142
9 Network Services	2,525	190	601	193	958	451	512
9 Telephone	163	0	36	12	58	27	31
Subtotal - 101-258/259 Network/Phone	2,688	190	637	204	1,016	478	543
15 Copy Central	47	0	10	3	17	8	9
Subtotal - 101-266 Mail/Copy	47	0	10	3	17	8	9
24 Health Fitness	21	9	7	2	11	5	6
Subtotal - 296.1 County Fitness Center	21	9	7	2	11	5	6
25 Fringe Processing	10	1	2	1	4	2	2
Subtotal - 677 Fringe Processing	10	1	2	1	4	2	2
26 Public Officials Liability	0	199	44	14	70	33	38
Subtotal - 677-087 Insurance	0	199	44	14	70	33	38
Total Incoming	4,824	472	1,172	376	1,869	880	999
C. Total Allocated	\$756,122	\$167,361	\$53,672	\$266,836	\$125,577	\$142,676	
	22.13%	7.10%	35.29%	16.61%	18.87%		

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Property Insurance Allocations

Dept:26 677-087 Insurance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
10 101-261 FM Courthouse	28,990,002	22.39%	\$37,447	\$0	\$37,447	\$0	\$37,447
11 101-262 FM 911 EOC	7,394,882	5.71%	9,552	0	9,552	0	9,552
12 101-263 FM Human Services	16,098,000	12.43%	20,794	0	20,794	0	20,794
13 101-264 MCF Building	12,634,500	9.76%	16,320	0	16,320	0	16,320
14 101-265 Facility Management	140,000	0.11%	181	0	181	0	181
16 101-268 MH CMH Admin	1,748,500	1.35%	2,259	0	2,259	0	2,259
17 101-269 Jail Building	44,387,852	34.28%	57,336	0	57,336	0	57,336
18 101-270 Co Services Building	6,906,538	5.33%	8,921	0	8,921	0	8,921
20 101-273 Youth Home	4,995,969	3.86%	6,453	0	6,453	0	6,453
43 101-260 FM Animal	1,102,000	0.85%	1,423	0	1,423	19	1,442
45 101-271 FAC	2,956,000	2.28%	3,818	0	3,818	50	3,868
71 208.0-XXX Parks	1,130,931	0.87%	1,461	0	1,461	19	1,480
153 Other	1,000,000	0.77%	1,292	0	1,292	17	1,309
Subtotal	129,485,174	100.00%	167,257	0	167,257	104	167,361
Direct Bills					0		0
Total					\$167,257		\$167,361

Basis Units: Insured Values by Facility
 Source: MMRMA Renewal Application

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General Liability Allocations

Dept:26 677-087 Insurance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 101-172 Administration	321,921	0.66%	\$356	\$0	\$356	\$0	\$356
5 101-201 Finance	450,839	0.93%	498	0	498	0	498
6 101-202 Audit	52,500	0.11%	58	0	58	0	58
7 101-226 Human Resources	426,122	0.88%	471	0	471	0	471
8 101-253 Treasurer	606,912	1.25%	670	0	670	0	670
9 101-258/259 Network/Phone	1,561,738	3.22%	1,725	0	1,725	0	1,725
10 101-261 FM Courthouse	307,390	0.63%	340	0	340	0	340
11 101-262 FM 911 EOC	104,831	0.22%	116	0	116	0	116
12 101-263 FM Human Services	239,185	0.49%	264	0	264	0	264
13 101-264 MCF Building	256,765	0.53%	284	0	284	0	284
14 101-265 Facility Management	704,563	1.45%	778	0	778	0	778
15 101-266 Mail/Copy	227,076	0.47%	251	0	251	0	251
16 101-268 MH CMH Admin	10,772	0.02%	12	0	12	0	12
17 101-269 Jail Building	631,447	1.30%	698	0	698	0	698
18 101-270 Co Services Building	128,633	0.26%	142	0	142	0	142
19 101-272 Dumont LK	56,657	0.12%	63	0	63	0	63
20 101-273 Youth Home	49,430	0.10%	55	0	55	0	55
21 101-316 Security	234,611	0.48%	259	0	259	0	259
23 292.1 Child Care	4,910,155	10.11%	5,424	0	5,424	0	5,424
24 296.1 County Fitness Center	95	0.00%	0	0	0	0	0
27 101-101 Bd of Commissioners	269,200	0.55%	297	0	297	0	298
28 101-131 Circuit Court	649,335	1.34%	717	0	717	1	718
29 101-136 District Court	1,519,900	3.13%	1,679	0	1,679	1	1,680
30 101-147 Jury Board	2,679	0.01%	3	0	3	0	3
31 101-148 Probate Court	476,339	0.98%	526	0	526	0	527
32 101-149 Family Court	724,412	1.49%	800	0	800	1	801
33 101-150 Guardian	6,499	0.01%	7	0	7	0	7
34 101-151 Probate - Circuit Court	4,267	0.01%	5	0	5	0	5
35 101-152 Probate - District Court	449,057	0.92%	496	0	496	0	496
36 101-166 Family Counseling Services	16,500	0.03%	18	0	18	0	18
37 101-191 Elections	164,414	0.34%	182	0	182	0	182
38 101-215 Clerk	621,542	1.28%	687	0	687	1	687
39 101-225 Equalization	457,556	0.94%	505	0	505	0	506
40 101-229 Pros Attorney	1,500,277	3.09%	1,657	0	1,657	1	1,659
41 101-236 Register of Deeds	321,365	0.66%	355	0	355	0	355
42 101-257 Coop Ext	98,939	0.20%	109	0	109	0	109
43 101-260 FM Animal	21,898	0.05%	24	0	24	0	24
46 101-275 Drain	336,489	0.69%	372	0	372	0	372
47 101-291 Record Management	95,478	0.20%	105	0	105	0	106
48 101-301 Sheriff	5,227,035	10.77%	5,774	0	5,774	5	5,779
49 101-303 WEMET	88,773	0.18%	98	0	98	0	98
50 101-304/305 SCAT	349,479	0.72%	386	0	386	0	386

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General Liability Allocations

Dept:26 677-087 Insurance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
51 101-314 Reserves	42,663	0.09%	\$47	\$0	\$47	\$0	\$47
52 101-315 Detective	713,547	1.47%	788	0	788	1	789
53 101-331 Marine	107,273	0.22%	119	0	119	0	119
54 101-351 Jail	4,236,657	8.73%	4,680	0	4,680	4	4,684
55 101-352 Inmate Program	340,379	0.70%	376	0	376	0	376
56 101-403 Land Information Services	181,526	0.37%	201	0	201	0	201
57 101-426 Emerg Management	123,205	0.25%	136	0	136	0	136
58 101-427 LEPC	33,087	0.07%	37	0	37	0	37
59 101-430 Animal	103,395	0.21%	114	0	114	0	114
61 101-441 DPW	11,838	0.02%	13	0	13	0	13
62 101-445 Drains Public	31,057	0.06%	34	0	34	0	34
63 101-448 Remonumentation	71,659	0.15%	79	0	79	0	79
64 101-636 Com Disease	360	0.00%	0	0	0	0	0
65 101-648 Med Examiner	225,657	0.46%	249	0	249	0	249
66 101-681 Vets Burial	114,057	0.23%	126	0	126	0	126
67 101-728 Econ Development	53,332	0.11%	59	0	59	0	59
68 101-851 Employee Other Fringe Benef	172,144	0.35%	190	0	190	0	190
69 101-865 Insurance & Bonds	385,000	0.79%	425	0	425	0	426
71 208.0-XXX Parks	405,098	0.83%	448	0	448	0	448
74 215.1-XXX Friend of the Court	1,494,077	3.08%	1,651	0	1,651	1	1,652
76 221.0-XXX Health	4,039,804	8.32%	4,463	0	4,463	4	4,466
78 221.1 Solid Waste	960,821	1.98%	1,061	0	1,061	1	1,062
81 230.0-676 Transportation	1,406,946	2.90%	1,554	0	1,554	1	1,556
82 230.0-677 Transportation	63,499	0.13%	70	0	70	0	70
83 240.0-XXX Multi Agency	4,324	0.01%	5	0	5	0	5
85 2450/2455/2456 Public Improvement F	2,940,250	6.06%	3,248	0	3,248	3	3,251
86 255.X Animal Shelter	92,966	0.19%	103	0	103	0	103
87 256.0-236 Automation	47,684	0.10%	53	0	53	0	53
89 260 Indigent Defense	2,840,132	5.85%	3,137	0	3,137	3	3,140
90 263.0-426 Palisades	20,252	0.04%	22	0	22	0	22
91 263.5-200 Concealed Weapons	46,038	0.09%	51	0	51	0	51
92 264.0-362 Local Corrections	59,038	0.12%	65	0	65	0	65
97 269.0-145 Law Library	28,857	0.06%	32	0	32	0	32
98 279.0-135 Veterans Treatment Court C	38,271	0.08%	42	0	42	0	42
100 279.0-138 Byrne Jag	49,715	0.10%	55	0	55	0	55
101 279.0-139 MH Treatment Court	22,062	0.05%	24	0	24	0	24
102 279.0-140 Sobriety Court	90,505	0.19%	100	0	100	0	100
104 279.0-151 SSSPP Grant	98,975	0.20%	109	0	109	0	109
106 279.0-275 Drain Commissioner	42,994	0.09%	47	0	47	0	48
107 279.0-301 Snowmobile Grant	5,714	0.01%	6	0	6	0	6
108 279.0-312 HIDTA	3,333	0.01%	4	0	4	0	4
109 279.0-317 FBI CETF	11,708	0.02%	13	0	13	0	13

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General Liability Allocations

Dept:26 677-087 Insurance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
110 279.0-331	29,132	0.06%	\$32	\$0	\$32	\$0	\$32
111 279.0-335 Traffic Grant	24,854	0.05%	27	0	27	0	27
112 279.0-336 Highway Safety - Seatbelt G	2,310	0.00%	3	0	3	0	3
114 279.0-338 Underage Drinking	63,993	0.13%	71	0	71	0	71
115 279.0-340 Medical Marihuana	43,434	0.09%	48	0	48	0	48
117 279.0-352 State Criminal Alien Assista	2,891	0.01%	3	0	3	0	3
118 279.0-420 Hazard Mitigation Grant	37,963	0.08%	42	0	42	0	42
119 279.0-428 Homeland	253,473	0.52%	280	0	280	0	280
120 279.0-642 CESF - COVID19	(11,000)	-0.02%	(12)	0	(12)	(0)	(12)
121 CBDG Cares - COVID19	26,772	0.06%	30	0	30	0	30
123 279.0-999 Grant-Other	170,834	0.35%	189	0	189	0	189
124 279.1-228 Victims Rights Grant	1,277,981	2.63%	1,412	0	1,412	1	1,413
129 289.5-259 Technology Contracts	34,998	0.07%	39	0	39	0	39
140 292.2 DHS	1,300	0.00%	1	0	1	0	1
142 293.0-681 Soldiers	123,094	0.25%	136	0	136	0	136
151 661.2 Fleet Management	29,978	0.06%	33	0	33	0	33
Subtotal	48,554,981	100.00%	53,639	0	53,639	33	53,672
Direct Bills					0		0
Total					\$53,639		\$53,672

Basis Units: Dollar Amount of Expenditures by benefitting dept

Source: Annual Audit

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Law Enforcement Liability Allocations

Dept:26 677-087 Insurance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
48 101-301 Sheriff	100	100.00%	\$266,670	\$0	\$266,670	\$166	\$266,836
Subtotal	100	100.00%	266,670	0	266,670	166	266,836
Direct Bills				0			0
Total				\$266,670			\$266,836

Basis Units: Direct to Sheriff

Source:

Allegan County, Michigan
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Public Officials Liability Allocations

Dept:26 677-087 Insurance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 101-256 Administration Legal Counsel	0.69	0.17%	\$218	\$0	\$218	\$0	\$218
4 101-172 Administration	2.50	0.63%	790	0	790	0	790
5 101-201 Finance	4.95	1.25%	1,565	0	1,565	0	1,565
7 101-226 Human Resources	3.80	0.96%	1,202	0	1,202	0	1,202
8 101-253 Treasurer	6.98	1.76%	2,207	0	2,207	0	2,207
9 101-258/259 Network/Phone	9.40	2.37%	2,972	0	2,972	0	2,972
10 101-261 FM Courthouse	1.75	0.44%	553	0	553	0	553
11 101-262 FM 911 EOC	0.07	0.02%	22	0	22	0	22
12 101-263 FM Human Services	1.09	0.27%	345	0	345	0	345
14 101-265 Facility Management	8.40	2.12%	2,656	0	2,656	0	2,656
15 101-266 Mail/Copy	1.00	0.25%	316	0	316	0	316
17 101-269 Jail Building	1.45	0.37%	458	0	458	0	458
18 101-270 Co Services Building	1.00	0.25%	316	0	316	0	316
21 101-316 Security	5.07	1.28%	1,603	0	1,603	0	1,603
26 677-087 Insurance	0.63	0.16%	199	0	199	0	199
27 101-101 Bd of Commissioners	7.00	1.76%	2,213	0	2,213	2	2,215
28 101-131 Circuit Court	8.00	2.02%	2,530	0	2,530	2	2,531
29 101-136 District Court	19.26	4.85%	6,090	0	6,090	4	6,094
31 101-148 Probate Court	3.90	0.98%	1,233	0	1,233	1	1,234
32 101-149 Family Court	5.50	1.39%	1,739	0	1,739	1	1,740
35 101-152 Probate - District Court	5.17	1.30%	1,635	0	1,635	1	1,636
37 101-191 Elections	1.00	0.25%	316	0	316	0	316
38 101-215 Clerk	8.04	2.03%	2,542	0	2,542	2	2,544
39 101-225 Equalization	4.46	1.12%	1,410	0	1,410	1	1,411
40 101-229 Pros Attorney	15.55	3.92%	4,917	0	4,917	3	4,920
41 101-236 Register of Deeds	3.80	0.96%	1,202	0	1,202	1	1,202
43 101-260 FM Animal	0.07	0.02%	22	0	22	0	22
46 101-275 Drain	3.64	0.92%	1,151	0	1,151	1	1,152
47 101-291 Record Management	1.45	0.37%	458	0	458	0	459
48 101-301 Sheriff	46.88	11.81%	14,823	0	14,823	11	14,834
49 101-303 WEMET	1.00	0.25%	316	0	316	0	316
50 101-304/305 SCAT	3.01	0.76%	952	0	952	1	952
51 101-314 Reserves	1.27	0.32%	402	0	402	0	402
52 101-315 Detective	5.00	1.26%	1,581	0	1,581	1	1,582
53 101-331 Marine	1.64	0.41%	519	0	519	0	519
54 101-351 Jail	34.67	8.74%	10,963	0	10,963	8	10,970
55 101-352 Inmate Program	4.56	1.15%	1,442	0	1,442	1	1,443
56 101-403 Land Information Services	1.92	0.48%	607	0	607	0	608
57 101-426 Emerg Management	1.73	0.44%	547	0	547	0	547
58 101-427 LEPC	0.62	0.16%	196	0	196	0	196
59 101-430 Animal	1.02	0.26%	323	0	323	0	323
61 101-441 DPW	0.20	0.05%	63	0	63	0	63

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Public Officials Liability Allocations

Dept:26 677-087 Insurance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
66 101-681 Vets Burial	1.60	0.40%	\$506	\$0	\$506	\$0	\$506
71 208.0-XXX Parks	5.23	1.32%	1,654	0	1,654	1	1,655
72 211.0-326 Central Dispatch	23.31	5.87%	7,371	0	7,371	5	7,376
74 215.1-XXX Friend of the Court	17.44	4.39%	5,514	0	5,514	4	5,518
76 221.0-XXX Health	30.19	7.61%	9,546	0	9,546	7	9,553
81 230.0-676 Transportation	2.68	0.68%	847	0	847	1	848
82 230.0-677 Transportation	1.00	0.25%	316	0	316	0	316
89 260 Indigent Defense	8.25	2.08%	2,609	0	2,609	2	2,610
91 263.5-200 Concealed Weapons	0.73	0.18%	231	0	231	0	231
104 279.0-151 SSSPP Grant	1.00	0.25%	316	0	316	0	316
107 279.0-301 Snowmobile Grant	0.11	0.03%	35	0	35	0	35
110 279.0-331	0.61	0.15%	193	0	193	0	193
124 279.1-228 Victims Rights Grant	2.36	0.59%	746	0	746	1	747
125 280.7 Sheriff Contracts	10.05	2.53%	3,178	0	3,178	2	3,180
126 280.6 Wayland Township	1.94	0.49%	613	0	613	0	614
129 289.5-259 Technology Contracts	0.61	0.15%	193	0	193	0	193
131 292.1-614 Comm Resc	3.35	0.84%	1,059	0	1,059	1	1,060
132 292.1-653 Diversion	1.00	0.25%	316	0	316	0	316
134 292.1-656 CC Admin	4.10	1.03%	1,296	0	1,296	1	1,297
135 292.1-661 Food Prep	2.57	0.65%	813	0	813	1	813
137 292.1-664 Juv Detention	14.76	3.72%	4,667	0	4,667	3	4,670
138 292.1-665 Comm Probation	5.00	1.26%	1,581	0	1,581	1	1,582
139 292.1-666 Cheever	14.56	3.67%	4,604	0	4,604	3	4,607
142 293.0-681 Soldiers	0.75	0.19%	237	0	237	0	237
144 295.0-672 COA	2.55	0.64%	806	0	806	1	807
149 620.0-253 Tax Reversn	1.32	0.33%	417	0	417	0	418
150 639.0-275 Drain Equipment Revolving	0.60	0.15%	190	0	190	0	190
151 661.2 Fleet Management	0.09	0.02%	28	0	28	0	28
Subtotal	396.90	100.00%	125,498	0	125,498	78	125,577
Direct Bills					0		0
Total					\$125,498		\$125,577

Basis Units: FTE Count
 Source: Payroll Data

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Auto Liability Allocations

Dept:26 677-087 Insurance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 101-258/259 Network/Phone	2.00	1.27%	\$1,805	\$0	\$1,805	\$0	\$1,805
14 101-265 Facility Management	9.00	5.70%	8,122	0	8,122	0	8,122
39 101-225 Equalization	1.50	0.95%	1,354	0	1,354	1	1,355
46 101-275 Drain	3.00	1.90%	2,707	0	2,707	2	2,709
48 101-301 Sheriff	75.00	47.47%	67,683	0	67,683	45	67,729
57 101-426 Emerg Management	3.00	1.90%	2,707	0	2,707	2	2,709
71 208.0-XXX Parks	7.00	4.43%	6,317	0	6,317	4	6,321
74 215.1-XXX Friend of the Court	1.00	0.63%	902	0	902	1	903
76 221.0-XXX Health	9.00	5.70%	8,122	0	8,122	5	8,127
81 230.0-676 Transportation	29.00	18.35%	26,171	0	26,171	18	26,189
89 260 Indigent Defense	2.00	1.27%	1,805	0	1,805	1	1,806
131 292.1-614 Comm Resc	3.00	1.90%	2,707	0	2,707	2	2,709
138 292.1-665 Comm Probation	4.00	2.53%	3,610	0	3,610	2	3,612
139 292.1-666 Cheever	3.00	1.90%	2,707	0	2,707	2	2,709
146 512.0-671 MCF	1.00	0.63%	902	0	902	1	903
151 661.2 Fleet Management	5.50	3.48%	4,963	0	4,963	3	4,967
Subtotal	158.00	100.00%	142,587	0	142,587	89	142,676
Direct Bills				0		0	
Total					\$142,587		\$142,676

Basis Units: Number of Insured Vehicles assigned by dept

Source: Vehicle Listing - MMRMA Report - Treasurer

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Allocation Summary

Dept:26 677-087 Insurance

Department	Property Insurance	General Liability	Law Enforcement Liability	Public Officials Liability	Auto Liability	Total
3 101-256 Administration Legal Counsel	\$0	\$0	\$0	\$218	\$0	\$218
4 101-172 Administration	0	356	0	790	0	1,146
5 101-201 Finance	0	498	0	1,565	0	2,063
6 101-202 Audit	0	58	0	0	0	58
7 101-226 Human Resources	0	471	0	1,202	0	1,672
8 101-253 Treasurer	0	670	0	2,207	0	2,878
9 101-258/259 Network/Phone	0	1,725	0	2,972	1,805	6,502
10 101-261 FM Courthouse	37,447	340	0	553	0	38,340
11 101-262 FM 911 EOC	9,552	116	0	22	0	9,690
12 101-263 FM Human Services	20,794	264	0	345	0	21,403
13 101-264 MCF Building	16,320	284	0	0	0	16,604
14 101-265 Facility Management	181	778	0	2,656	8,122	11,737
15 101-266 Mail/Copy	0	251	0	316	0	567
16 101-268 MH CMH Admin	2,259	12	0	0	0	2,270
17 101-269 Jail Building	57,336	698	0	458	0	58,492
18 101-270 Co Services Building	8,921	142	0	316	0	9,380
19 101-272 Dumont LK	0	63	0	0	0	63
20 101-273 Youth Home	6,453	55	0	0	0	6,508
21 101-316 Security	0	259	0	1,603	0	1,862
23 292.1 Child Care	0	5,424	0	0	0	5,424
24 296.1 County Fitness Center	0	0	0	0	0	0
26 677-087 Insurance	0	0	0	199	0	199
27 101-101 Bd of Commissioners	0	298	0	2,215	0	2,513
28 101-131 Circuit Court	0	718	0	2,531	0	3,249
29 101-136 District Court	0	1,680	0	6,094	0	7,775
30 101-147 Jury Board	0	3	0	0	0	3
31 101-148 Probate Court	0	527	0	1,234	0	1,761
32 101-149 Family Court	0	801	0	1,740	0	2,541
33 101-150 Guardian	0	7	0	0	0	7
34 101-151 Probate - Circuit Court	0	5	0	0	0	5
35 101-152 Probate - District Court	0	496	0	1,636	0	2,132
36 101-166 Family Counseling Services	0	18	0	0	0	18
37 101-191 Elections	0	182	0	316	0	498
38 101-215 Clerk	0	687	0	2,544	0	3,231
39 101-225 Equalization	0	506	0	1,411	1,355	3,272
40 101-229 Pros Attorney	0	1,659	0	4,920	0	6,579
41 101-236 Register of Deeds	0	355	0	1,202	0	1,558
42 101-257 Coop Ext	0	109	0	0	0	109
43 101-260 FM Animal	1,442	24	0	22	0	1,488
45 101-271 FAC	3,868	0	0	0	0	3,868
46 101-275 Drain	0	372	0	1,152	2,709	4,233

Allegan County, Michigan
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Allocation Summary

Dept:26 677-087 Insurance

Department	Property Insurance	General Liability	Law Enforcement Liability	Public Officials Liability	Auto Liability	Total
47 101-291 Record Management	\$0	\$106	\$0	\$459	\$0	\$564
48 101-301 Sheriff	0	5,779	266,836	14,834	67,729	355,178
49 101-303 WEMET	0	98	0	316	0	415
50 101-304/305 SCAT	0	386	0	952	0	1,339
51 101-314 Reserves	0	47	0	402	0	449
52 101-315 Detective	0	789	0	1,582	0	2,371
53 101-331 Marine	0	119	0	519	0	638
54 101-351 Jail	0	4,684	0	10,970	0	15,654
55 101-352 Inmate Program	0	376	0	1,443	0	1,819
56 101-403 Land Information Services	0	201	0	608	0	808
57 101-426 Emerg Management	0	136	0	547	2,709	3,393
58 101-427 LEPC	0	37	0	196	0	233
59 101-430 Animal	0	114	0	323	0	437
61 101-441 DPW	0	13	0	63	0	76
62 101-445 Drains Public	0	34	0	0	0	34
63 101-448 Remonumentation	0	79	0	0	0	79
64 101-636 Com Disease	0	0	0	0	0	0
65 101-648 Med Examiner	0	249	0	0	0	249
66 101-681 Vets Burial	0	126	0	506	0	632
67 101-728 Econ Development	0	59	0	0	0	59
68 101-851 Employee Other Fringe Benef	0	190	0	0	0	190
69 101-865 Insurance & Bonds	0	426	0	0	0	426
71 208.0-XXX Parks	1,480	448	0	1,655	6,321	9,904
72 211.0-326 Central Dispatch	0	0	0	7,376	0	7,376
74 215.1-XXX Friend of the Court	0	1,652	0	5,518	903	8,073
76 221.0-XXX Health	0	4,466	0	9,553	8,127	22,147
78 221.1 Solid Waste	0	1,062	0	0	0	1,062
81 230.0-676 Transportation	0	1,556	0	848	26,189	28,592
82 230.0-677 Transportation	0	70	0	316	0	387
83 240.0-XXX Multi Agency	0	5	0	0	0	5
85 2450/2455/2456 Public Improvement F	0	3,251	0	0	0	3,251
86 255.X Animal Shelter	0	103	0	0	0	103
87 256.0-236 Automation	0	53	0	0	0	53
89 260 Indigent Defense	0	3,140	0	2,610	1,806	7,557
90 263.0-426 Palisades	0	22	0	0	0	22
91 263.5-200 Concealed Weapons	0	51	0	231	0	282
92 264.0-362 Local Corrections	0	65	0	0	0	65
97 269.0-145 Law Library	0	32	0	0	0	32
98 279.0-135 Veterans Treatment Court C	0	42	0	0	0	42
100 279.0-138 Byrne Jag	0	55	0	0	0	55
101 279.0-139 MH Treatment Court	0	24	0	0	0	24

Allegan County, Michigan
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Allocation Summary

Dept:26 677-087 Insurance

Department	Property Insurance	General Liability	Law Enforcement Liability	Public Officials Liability	Auto Liability	Total
102 279.0-140 Sobriety Court	\$0	\$100	\$0	\$0	\$0	\$100
104 279.0-151 SSSPP Grant	0	109	0	316	0	426
106 279.0-275 Drain Commissioner	0	48	0	0	0	48
107 279.0-301 Snowmobile Grant	0	6	0	35	0	41
108 279.0-312 HIDTA	0	4	0	0	0	4
109 279.0-317 FBI CETF	0	13	0	0	0	13
110 279.0-331	0	32	0	193	0	225
111 279.0-335 Traffic Grant	0	27	0	0	0	27
112 279.0-336 Highway Safety - Seatbelt G	0	3	0	0	0	3
114 279.0-338 Underage Drinking	0	71	0	0	0	71
115 279.0-340 Medical Marihuana	0	48	0	0	0	48
117 279.0-352 State Criminal Alien Assistai	0	3	0	0	0	3
118 279.0-420 Hazard Mitigation Grant	0	42	0	0	0	42
119 279.0-428 Homeland	0	280	0	0	0	280
120 279.0-642 CESF - COVID19	0	(12)	0	0	0	(12)
121 CBDG Cares - COVID19	0	30	0	0	0	30
123 279.0-999 Grant-Other	0	189	0	0	0	189
124 279.1-228 Victims Rights Grant	0	1,413	0	747	0	2,160
125 280.7 Sheriff Contracts	0	0	0	3,180	0	3,180
126 280.6 Wayland Township	0	0	0	614	0	614
129 289.5-259 Technology Contracts	0	39	0	193	0	232
131 292.1-614 Comm Resc	0	0	0	1,060	2,709	3,769
132 292.1-653 Diversion	0	0	0	316	0	316
134 292.1-656 CC Admin	0	0	0	1,297	0	1,297
135 292.1-661 Food Prep	0	0	0	813	0	813
137 292.1-664 Juv Detention	0	0	0	4,670	0	4,670
138 292.1-665 Comm Probation	0	0	0	1,582	3,612	5,194
139 292.1-666 Cheever	0	0	0	4,607	2,709	7,316
140 292.2 DHS	0	1	0	0	0	1
142 293.0-681 Soldiers	0	136	0	237	0	373
144 295.0-672 COA	0	0	0	807	0	807
146 512.0-671 MCF	0	0	0	0	903	903
149 620.0-253 Tax Reversn	0	0	0	418	0	418
150 639.0-275 Drain Equipment Revolving	0	0	0	190	0	190
151 661.2 Fleet Management	0	33	0	28	4,967	5,028
153 Other	1,309	0	0	0	0	1,309
Total	\$167,361	\$53,672	\$266,836	\$125,577	\$142,676	\$756,122



Section 6: Internal Service Funds Reconciliation

Allegan County, Michigan
Internal Service Funds
Year Ending December 31, 2021

	6770 Self- Insurance	6612 Fleet Management	Total Internal Service Funds
Operating Revenue			
Charges for Services	\$ 4,708,901	\$ -	\$ 4,708,901
Other revenue	336,272	30,352	366,624
Total Operating Revenue	5,045,173	30,352	5,075,525
Operating Expenses			
Expenses	5,776,340	29,978	5,806,318
Depreciation	-	-	-
Total Operating Expenses	5,776,340	29,978	5,806,318
Operating Income (Loss)	(731,167)	374	(730,793)
Non-operating revenues (expenses)			
Investment earnings	-	-	-
Interest expenses	-	-	-
Income (Loss) before transfers	(731,167)	374	(730,793)
Transfers			
Transfers In (Out)	-	-	-
Change in net position	(731,167)	374	(730,793)
Net assets, beginning of the year	6,042,385	16	6,042,401
Net assets end of the year	5,311,218	390	5,311,608
A-87 Adjustments			
Current Year Adjustments	-	-	-
Adjusted Net Assets	5,311,218	390	5,311,608
Sixty days reserve	949,535	4,928	954,463
Available months reserve	0.92	0.01	0.91
monthly expense	481,362	2,498	483,860
monthly available assets	442,602	33	442,634

Allegan County
Combining Statement of Net Position
Internal Service Funds
December 31, 2021

	Internal Service		
	6770 Self- Insurance	6612 Fleet Management	Total Internal Service Funds
ASSETS			
<i>Current Assets</i>			
Cash and pooled investments	\$ 5,014,336	\$ 6,692	\$ 5,021,028
Accounts receivable	3,072	--	3,072
Prepays	696,410	--	696,410
Total Assets	5,713,818	6,692	5,720,510
LIABILITIES			
<i>Current Liabilities</i>			
Accounts payable	11,094	6,247	17,341
Accrued liabilities	391,506	55	391,561
Total Liabilities	402,600	6,302	408,902
NET POSITION			
<i>Unrestricted</i>			
	5,311,218	390	5,311,608
Total Net Position	\$ 5,311,218	\$ 390	\$ 5,311,608

Allegan County
Combining Statement of Revenues, Expenses, and Changes in Net Position
Internal Service Funds
For the Year Ended December 31, 2021

	Internal Service		
	6770 Self- Insurance	6612 Fleet Management	Total Internal Service Funds
Operating Revenues			
Charges for services	\$ 4,708,901	\$ --	\$ 4,708,901
Other revenues	336,272	30,352	366,624
Total Operating Revenues	5,045,173	30,352	5,075,525
Operating Expenses			
Administrative expense	--	29,978	29,978
Insurance and employee benefits expense	5,776,340	--	5,776,340
Total Operating Expenses	5,776,340	29,978	5,806,318
Operating Income (Loss)	(731,167)	374	(730,793)
Change In Net Position	(731,167)	374	(730,793)
<i>Net Position at Beginning of Period</i>	<i>6,042,385</i>	<i>16</i>	<i>6,042,401</i>
Net Position at End of Period	\$ 5,311,218	\$ 390	\$ 5,311,608

Allegan County
Combining Statement of Cash Flows
Internal Service Funds
For the Year Ended December 31, 2021

		Internal Service		
		6770 Self- Insurance	6612 Fleet Management	Total Internal Service Funds
Cash Flows from Operating Activities				
Cash received from interfund charges	\$ 5,045,145	\$ 30,352	\$ 5,075,497	
Cash payments for fleet management	-	(23,832)	(23,832)	
Cash payments for insurance and employee benefits	(5,754,018)	55	(5,753,963)	
Net Cash Provided by (Used in) Operating Activities	(708,873)	6,575	(702,298)	
 Net Increase (Decrease) in Cash and Pooled Investments	 (708,873)	 6,575	 (702,298)	
<i>Cash and Pooled Investments - Beginning of Year</i>	<i>5,723,209</i>	<i>117</i>	<i>5,723,326</i>	
Cash and Pooled Investments - End of Year	\$ 5,014,336	\$ 6,692	\$ 5,021,028	
 Reconciliation of Operating Income (Loss) to				
Net Cash Provided by (Used in) Operating Activities				
Operating Income (Loss)	\$ (731,167)	\$ 374	\$ (730,793)	
 Adjustments to Reconcile Operating Income (Loss) to				
Net Cash Provided by (Used in) Operating Activities				
Changes in Assets and Liabilities				
Accounts receivable	(28)	-	(28)	
Prepays	(46,834)	-	(46,834)	
Accounts payable	3,009	6,146	9,155	
Accrued liabilities	66,147	55	66,202	
Net Cash Provided by (Used in) Operating Activities	\$ (708,873)	\$ 6,575	\$ (702,298)	