

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

## INDEX

JANUARY 12, 2023 SESSION

JOURNAL 71

<u>PAGE</u>	<u>ITEM</u>	<u>SUBJECT MATTER</u>
21	1	JANUARY 12, 2023 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL
21	2	PUBLIC PARTICIPATION - NO COMMENTS
21	3	APPROVAL OF AGENDA AS PRESENTED
21-22	4	COURTHOUSE/COUNTY SERVICES BUILDING DESIGN DEVELOPMENT PARAMETERS
22	5	BOARDS & COMMISSIONS PER DIEM/MILEAGE
22	6	BREAK
22	7	REVIEW BOARD MEETING VIDEO POLICY
22	8	2023/27 BOARD PLANNING UPDATE
22	9	PUBLIC PARTICIPATION - NO COMMENTS
22	10	ADJOURNMENT UNTIL JANUARY 26, 2023
23	11	JANUARY 12, 2023 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL
23	12	COMMUNICATIONS
23	13	APPROVAL OF MINUTES FOR 12/8/22 AND 1/5/23
23	14	PUBLIC PARTICIPATION - NO COMMENTS
23	15	APPROVAL OF AGENDA AS PRESENTED
23	16	ADMINISTRATIVE REPORTS
24	17	DOCUMENT SIGNING CEREMONY - 123 NETWORK
24-27	18	CLAIMS - 12/16/22; 12/23/22; 12/30/22; 1/6/23; AND 1/13/23
27	19	FINANCE - ADOPT BUDGET POLICY #211

20

28	20	PALISADES RESTART
28	21	NON-GAMING PROPERTY
28	22	ELECTIONS - ECONOMIC DEVELOPMENT/COMMISSION ON AGING
28-29	23	APPOINTMENTS - BOUNDARY COMMISSION / SOLDIER AND SAILOR RELIEF / LAKE BOARDS / COMMUNITY MENTAL HEALTH
30	24	PUBLIC PARTICIPATION - NO COMMENTS
30	25	ADJOURNMENT UNTIL JANUARY 26, 2023

## MORNING SESSION

**JANUARY 12, 2023 SESSION – PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on January 12, 2023 at 9:00 A.M. in accordance with the motion for adjournment of , 2023, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY  
 DIST #2 MARK DEYOUNG - Absent  
 DIST #3 DEAN KAPENGA  
 DIST #4 SCOTT BELTMAN  
 DIST #5 GALE DUGAN

**PUBLIC PARTICIPATION – NO COMMENTS**

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA – ADOPTED AS PRESENTED**

3/ Moved by Commissioner Kapenga, seconded by Commissioner Beltman to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**DISCUSSION ITEMS:****COURTHOUSE/COUNTY SERVICES BUILDING DESIGN DEVELOPMENT PARAMETERS**

4/ **WHEREAS**, the architectural firm of Wightman and Associates, along with county staff, has collected a significant amount of input from building occupants regarding space requests; and

**WHEREAS**, Wightman has proposed three design concepts to the occupants for additional input; and

**WHEREAS**, input indicates additional consideration may be necessary before allocating all anticipated available space and also indicates areas of commonality within the input gathered; and

**WHEREAS**, authorization to proceed with certain parameters based on the recommendation of Wightman will assist in moving the project forward.

**THEREFORE BE IT RESOLVED** the Board of Commissioners authorizes continued design development based on the following additional parameters:  
Courthouse

1. Design development to repurpose existing space and reasonable expansion of space in the southeast corner of the building (monument side) is authorized.
2. Repurposing hallways to usable office space where necessary and the addition of stairways, if required, for emergency exits.
3. With the exception of items one and two above, further design development is not authorized that would result in any additional

footprint or outward expansion of the building in whole or on any floor/level.

County Services Building

1. The space previously occupied by OnPoint shall continue to be designed with efforts toward repurposing the existing space (for services related to offices of the Treasurer, Register of Deeds, Drain Commissioner, and Vital Records) with a minimized need for construction and a focus on direct public access to services without the need to enter workspaces, particularly for high public access areas.

Moved by Commissioner Kapenga, seconded by Commissioner Beltman to approve the resolution as presented. Motion carried by roll call vote. Yeas: Storey, Kapenga and Beltman. Nays: Dugan. Absent: 1 vote.

**BREAK - 10:11 A.M.**

5/ Upon reconvening at 10:20 A.M., the following Commissioners were present: Commissioner Storey, Kapenga, Beltman and Dugan. Absent: DeYoung.

**BOARDS & COMMISSIONS PER DIEM/MILEAGE**

6/ Administrator Sarro reviewed the list of Allegan County Boards & Commissions that would qualify for per diem/mileage. Commissioners asked for further discussion on the item during the January 26, 2023 meeting.

**REVIEW BOARD MEETING VIDEO POLICY**

7/ Administrator Sarro reviewed the Allegan County's Live Stream & Publishing Recordings of Meetings that was approved on February 11, 2021. Discussion followed on the 90 day retention policy. Commissioner Beltman requested to have further discussion during the January 26, 2022 session on the video policy.

**2023/27 BOARD PLANNING UPDATE**

8/ Administrator Sarro reviewed the Strategic Planning Process and the citizen survey. Commissioners will complete the survey to scope out the needs for planning purposes and bring back before the board on January 26, 2023.

**PUBLIC PARTICIPATION - NO COMMENTS**

9/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL JANUARY 26, 2023 AT 9:00 A.M.**

10/ Moved by Commissioner Kapenga, seconded by Commissioner Beltman to adjourn until January 26, 2023 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 11:43 A.M. Yeas: 5 votes. Nays: 0 votes. Absent: 1 vote.

**AFTERNOON SESSION****JANUARY 12, 2023 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

11/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on January 12, 2023 at 1:00 P.M. in accordance with the motion for adjournment of January 5, 2023, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #2 Commissioner Storey.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY  
 DIST #2 MARK DEYOUNG - Absent  
 DIST #3 DEAN KAPENGA  
 DIST #4 SCOTT BELTMAN  
 DIST #5 GALE DUGAN

**COMMUNICATIONS**

12/ Deputy Clerk Tien noted to the board that they received the following communications:

1. Alcona County resolution in support for economic impact study of Consumers Energy dams
2. Barry County resolution urging State Legislature to amend the Michigan Auto Insurance Reform Act to amend the reimbursement cap for auto accident victims and home health care

**DECEMBER 8, 2022 AND JANUARY 5, 2023 SESSION MINUTES - ADOPTED**

13/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to approve the minutes for the December 8, 2022 and January 5, 2023 session as distributed. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**PUBLIC PARTICIPATION - NO COMMENTS**

14/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADOPTED AS PRESENTED**

15/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**ADMINISTRATIVE REPORTS**

16/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included: planning calendar for commissioners; Solid Waste Planning Commission by-laws; and the opioid settlement.

**DOCUMENT SIGNING CEREMONY – 123 NETWORK**

17/ CEO Dan Irvin of 123 Network and Administrator Sarro signed the broadband contract between 123 Network and Allegan County to bring broadband service to the residents of Allegan County.

Chairman Storey also presented a commemoration certificate to Dan Irvin.

**FINANCE COMMITTEE – CLAIMS & INTERFUND TRANSFERS**

18/ **WHEREAS**, Administration has compiled the following claims for 12/16/22; 12/23/22/ 12/30/22; 1/6/23 and 1/13/23; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2023 Claims folder of the Commissioners’ Record of Claims.

**December 16, 2022**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	87,840.43	87,840.43	
Pooled Investment Fund – 103	13,072.64	13,072.64	
Parks/Recreation Fund – 208	498.14	498.14	
Friend of the Court – Cooperative Reimb. – 215	1,300.04	1,300.04	
Health Department Fund – 221	2,994.17	2,994.17	
Solid Waste/Recycling – 226	58,135.10	58,135.10	
Register of Deeds Automation Fund - 256	484.99	484.99	
Central Dispatch Fund – 261	6,831.73	6,831.73	
Justice Training Fund – 266	1,390.48	1,390.48	
Grants – 279	3,586.80	3,586.80	
Crime Victims Rights Grant – 280	38.36	38.36	
Sheriffs Contract – All Other – 287	89,221.28	89,221.28	
Transportation Fund – 288	7,063.36	7,063.36	
Child Care Fund – 292	29,384.57	29,384.57	
Veterans Relief Fund - 293	766.63	766.63	
Senior Services Fund – 298	235,161.61	235,161.61	
Capital Improvement Fund – 401	37,678.51	37,678.51	
CIP – Youth Home Building Fund - 492	1,478.52	1,478.52	
Central Dispatch CIP – 496	435.00	435.00	
Property Tax Adjustments – 516	4,361.46	4,361.46	
Tax Reversion 2019 – 619	1,432.90	1,432.90	
Revolving Drain Maintenance Fund - 639	60.31	60.31	
Fleet Management/Motor Pool – 661	1,282.32	1,282.32	
Self-Insurance Fund – 677	2,475.58	2,475.58	
Drain Fund – 801	115,805.02	115,805.02	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$702,779.95</b>	<b>\$702,779.95</b>	

## December 23, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	181,773.23	181,773.23	
Parks/Recreation Fund – 208	587.69	587.69	
Friend of the Court – Cooperative Reimb. – 215	5,032.67	5,032.67	
Health Department Fund – 221	39,201.94	39,201.94	
Solid Waste/Recycling – 226	1,609.50	1,609.50	
Brownfield Redevelopment Auth. – 243	7,638.71	7,638.71	
Indigent Defense Fund – 260	38,797.69	38,797.69	
Central Dispatch Fund – 261	4,963.70	4,963.70	
Grants – 279	4,511.80	4,511.80	
Sheriffs Contract – Wayland Township – 286	898.36	898.36	
Transportation Fund – 288	4,736.32	4,736.32	
Child Care Fund – 292	66507.84	66507.84	
Veterans Relief Fund - 293	152.20	152.20	
Senior Services Fund – 298	9,946.90	9,946.90	
American Rescue Plan Act – ARPA – 299	10,923.20	10,923.20	
Road Commission Debt Service Fund – 362	500.00	500.00	
Pension Defined Benefit Debt Fund – 368	500.00	500.00	
Capital Improvement Fund – 401	37,356.45	37,356.45	
CIP – Youth Home Building Fund - 492	6,511.20	6,511.20	
Central Dispatch CIP – 496	1,176.50	1,176.50	
Property Tax Adjustments – 516	17,495.66	17,495.66	
Tax Reversion 2019 – 619	15,463.00	15,463.00	
Tax Reversion – 620	40.63	40.63	
Tax Reversion 2020 – 621	7,920.00	7,920.00	
Revolving Drain Maintenance Fund - 639	36.01	36.01	
Fleet Management/Motor Pool – 661	32.97	32.97	
Self-Insurance Fund – 677	1,521.89	1,521.89	
Drain Fund – 801	8,874.20	8,874.20	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$474,710.26</b>	<b>\$474,710.26</b>	

## December 30, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	35,591.83	35,591.83	
Parks/Recreation Fund – 208	1,338.41	1,338.41	
Friend of the Court – Cooperative Reimb. – 215	-9.66	-9.66	
Health Department Fund – 221	794.81	794.81	
Solid Waste/Recycling – 226	80.00	80.00	

Multi-Agency Collab Committee – 245	523.83	523.83	
Liability Sinking Fund – 259	7,039,855.86	7,039,855.86	
Indigent Defense Fund – 260	22,043.50	22,043.50	
Central Dispatch Fund – 261	6,413.63	6,413.63	
Crime Victims Rights Grant – 280	102.46	102.46	
Transportation Fund – 288	60.22	60.22	
Child Care Fund – 292	6,985.78	6,985.78	
Senior Services Fund – 298	1,024.63	1,024.63	
Property Tax Adjustments – 516	21,317.53	21,317.53	
Fleet Management/Motor Pool – 661	33.58	33.58	
Self-Insurance Fund – 677	31,116.70	31,116.70	
Drain Fund – 801	47,127.78	47,127.78	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$7,214,400.89</b>	<b>\$7,214,400.89</b>	

## January 6, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	231,267.35	231,267.35	
Friend of the Court – Cooperative Reimb. – 215	670.53	670.53	
Health Department Fund – 221	20,413.69	20,413.69	
Solid Waste/Recycling – 226	7,015.29	7,015.29	
Animal Shelter - 254	927.72	927.72	
Indigent Defense Fund – 260	290.45	290.45	
Central Dispatch Fund – 261	578.81	578.81	
Local Corrections Officers Training Fund – 264	1,416.16	1,416.16	
Law Library Fund – 269	2,624.58	2,624.58	
Grants – 279	5,696.52	5,696.52	
Sheriffs Contract – All Other – 287	81.66	81.66	
Transportation Fund – 288	28,142.04	28,142.04	
Child Care Fund – 292	10,707.20	10,707.20	
Veterans Relief Fund – 293	924.63	924.63	
Senior Services Fund – 298	7,144.00	7,144.00	
Capital Improvement Fund - 401	131,188.72	131,188.72	
Central Dispatch CIP – 496	143,022.00	143,022.00	
Property Tax Adjustments – 516	5,843.00	5,843.00	
Tax Reversion – 620	8,973.75	8,973.75	
Revolving Drain Maintenance Fund – 639	310.00	310.00	
Fleet Management/Motor Pool – 661	520.00	520.00	
Self-Insurance Fund – 677	356,306.26	356,306.26	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$964,064.36</b>	<b>\$964,064.36</b>	

January 13, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	414,657.04	414,657.04	
Parks/Recreation Fund – 208	1,264.30	1,264.30	
Friend of the Court – Cooperative Reimb. – 215	676.84	676.84	
Health Department Fund – 221	19,671.61	19,671.61	
Register of Deeds Automation Fund – 256	2,153.42	2,153.42	
Palisades Fund - 257	150.72	150.72	
Indigent Defense Fund – 260	18,677.99	18,677.99	
Central Dispatch Fund – 261	56,186.26	56,186.26	
Grants – 279	5,213.46	5,213.46	
Sheriffs Contract – All Other – 287	150.76	150.76	
Transportation Fund – 288	101,559.69	101,559.69	
Child Care Fund – 292	23,054.25	23,054.25	
Veterans Relief Fund – 293	3,823.44	3,823.44	
Senior Services Fund – 298	93,518.09	93,518.09	
American Rescue Plan Act – ARPA – 299	13,654.00	13,654.00	
Capital Improvement Fund - 401	20,081.01	20,081.01	
Tax Reversion – 620	2,991.25	2,991.25	
Revolving Drain Maintenance Fund – 639	508.17	508.17	
Self-Insurance Fund – 677	72,036.07	72,036.07	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$850,028.37</b>	<b>\$850,028.37</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 12/16/22; 12/23/22/ 12/30/22; 1/6/23 and 1/13/23.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adopt the report of claims for 12/16/22; 12/23/22/ 12/30/22; 1/6/23 and 1/13/23. Motion carried by roll call vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**DISCUSSION ITEMS:**

**FINANCE – ADOPT BUDGET POLICY #211**

**19/** Administrator Sarro reviewed the Budget Policy #211.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to move this to the January 26, 2023 session as an action item. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**PALISADES RESTART**

20/ Chairman Storey distributed a copy of a resolution to the board for review on the Palisades restart.

Moved by Commissioner Dugan, seconded by Commissioner Beltman to move this item to the January 26, 2023 session as a discussion item. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**NON-GAMING PROPERTY**

21/ Commissioners reviewed the Notice of Non-Gaming Land Acquisition Application that was received on December 15, 2022 from the United States Department of Interior Bureau of Indian Affairs.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to take further action at the January 26, 2023 session. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**ELECTIONS**

22/

**ECONOMIC DEVELOPMENT COMMISSION**

Chairman Storey opened nominations to fill the remainder of a 3-year term on the Commission on Aging; term to expire 12/31/2024.

Commissioner Storey nominated Michael Kiella, 600 Delano, Allegan (Mfg/Industry Rep)

Moved by Commissioner Storey, seconded by Kapenga to close the nominations and cast a unanimous ballot for Michael Kiella as nominated. Motion carried by roll call vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**COMMISSION ON AGING**

Chairman Storey opened nominations to fill the remainder of a 3-year term on the Commission on Aging; term to expire 12/31/2023.

Commissioner Storey nominated Mary Campbell, PO Box 240, Glenn (senior rep.)

Moved by Storey, seconded by Kapenga to approve the nominations. Moved by Commissioner Dugan, seconded by Commissioner Kapenga to close the nominations and cast a unanimous ballot for Mary Campbell as nominated. Motion carried by roll call vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**APPOINTMENTS**

23/

**BOUNDARY COMMISSION**

Chairman Storey announced the appointment of the following individual to the Boundary Commission to fill the remainder of a 3-year term; term to expire 12/31/2025. Appointment order received from Probate Judge Buck on January 5, 2023.

Gale Dugan, 318 21<sup>st</sup> St, Otsego

**SOLDIERS/SAILORS RELIEF COMMISSION**

Chairman Storey announced the appointment of the following individual to the Soldiers/Sailors Relief Commission to fill the remainder of a 3-year term; term to expire 12/31/2025. Appointment order received from Probate Judge Buck on December 22, 2022.

Morgan Maul, 3101 53<sup>rd</sup> St, Hamilton

**LAKE BOARDS - MINOR LAKE**

Chairman Storey announced the appointment of the following individual to the Minor Lake Boards. Terms are coterminous.

Minor Lake - Scott Beltman, 3110 130<sup>th</sup> Ave, Hopkins

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the appointment as made. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**LAKE BOARDS - SELKIRK LAKE**

Chairman Storey announced the appointment of the following individual to the Selkirk Lake Boards. Terms are coterminous.

Selkirk Lake - Mark DeYoung, 4169 Hickory Dr, Dorr

Moved by Commissioner Dugan, seconded by Commissioner Beltman to approve the appointment as made. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**LAKE BOARDS - GUN LAKE**

Chairman Storey announced the appointment of the following individual to the Gun Lake Boards. Terms are coterminous.

Gun Lake - Gale Dugan, 318 21<sup>st</sup> St, Otsego

Moved by Commissioner Beltman, seconded by Commissioner Kapenga to approve the appointment as made. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**COMMUNITY MENTAL HEALTH BOARD**

Chairman Storey announced the appointment of the following individual to the Community Mental Health Board to fill the remainder of a 3-year term; term to expire 03/31/2023.

Robin Klay, 292 Chatham, Holland

Moved by Commissioner Dugan, seconded by Commissioner Beltman to approve the appointment as made. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**PUBLIC PARTICIPATION - NO COMMENTS**

24/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL JANUARY 26, 2023 AT 1:00 P.M.**

25/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adjourn until January 26, 2023 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:23 P.M. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

*Jennifer Dien*

---

Deputy Clerk

*James M. Storey*

---

Board Chairperson

Minutes approved during the 01/26/2023 Session