

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

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MARCH 9, 2023 SESSION

JOURNAL 71

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**MARCH 9, 2023 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on March 9, 2023 at 9:10 A.M. in accordance with the motion for adjournment of February 23, 2023, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	JIM STOREY
DIST #2	MARK DEYOUNG
DIST #3	DEAN KAPENGA
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

**PUBLIC PARTICIPATION - NO COMMENTS**

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADOPTED AS PRESENTED**

3/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**2023/27 BOARD PLANNING - REAFFIRM 2023-27 STRATEGIC PLAN COMPONENTS**

4/ Administrator Sarro reviewed the Allegan County Strategic Plan. The Strategy Map contains values, goals and goal statements, strategic priorities, objectives, tasks, and measurements (trends).

Moved by Commissioner Kapenga, seconded by Commissioner Dugan to reaffirm the adoption of the 2023-27 Strategic Plan components as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**2023/27 BOARD PLANNING - ROCK TENN**

5/ Executive Director of Services Dan Wedge and City of Otsego Manager Aaron Mitchell addressed the board with the final demolition works that have been completed at the Rock Tenn property. The city has been working on extending water/sewer service to the property; and housing studies are underway with developers.

**2023/27 BOARD PLANNING - CLOSE OUT**

6/ **WHEREAS**, the Board of Commissioners through its 2021-2022 planning sessions identified these projects.

**THEREFORE BE IT RESOLVED** that the Board recognizes that these projects have been satisfactorily completed:

- 2022 and 2023 annual budgets

- ARPA Project and Spending Plan
- 2020 and 2021 audits
- Courthouse Sallyport/Holding Cells
- Courthouse Secured Central Entrance
- Rock Tenn - Demolition
- 2021 Organizational Wage Review including new step system, holidays, PTO accrual, pilot training officer program and pilot retention payment; updated single organizational wage scale; and maintained DBM structure
- 12 Collective Bargaining Agreements renewed through 2026
- Transportation Services (prevent closure of transportation services, restore to 2017 service hours, expand services by adding evening and weekend service hours, maintain dialysis and medical transportation, meet additional service needs)
- Public Safety and Criminal Justice projects (Body Worn Cameras; increased patrol, detective bureau, corrections, district court, friend of the court, and prosecutor staffing, to increase shift relief, case investigations and ability to maintain caseloads)

Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**2023/27 BOARD PLANNING - CARRY OVER TO 2023-2027 PLAN**

7/ **WHEREAS**, the Board of Commissioners through its 2021-2022 planning sessions identified these projects.

**THEREFORE BE IT RESOLVED** that the Board recognizes that these projects are multi-year in nature and are carrying over these projects with priority of completion into the 2023-2027 Board Strategic Plan:

- 2024-28 annual budgets
- 2022-26 annual audits
- Rock Tenn - Brownfield Plan
- 12 Collective Bargaining Agreements renewed by December 31, 2026
- Broadband Wired Infrastructure Expansion Project implementation (all contracts by December 2024 expenditures complete by December 2026)
- Water Quality and Availability Plan (all contracts by December 2024 expenditures complete by December 2026)
- Public Health - Service Levels and fees/funding analysis
- Courthouse and County Services Building renovations (by December 2024)
- Debt Elimination
- Facility Master Plan (all facilities)
- Parks Master Plan (by December 2024)

Moved by Commissioner DeYoung, seconded by Commissioner Dugan to approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**BREAK - 10:24 A.M.**

8/ Upon reconvening at 10:35 A.M., the following Commissioners were present: Commissioner Storey, DeYoung, Kapenga, Beltman and Dugan. Absent: None.

**2023/27 BOARD PLANNING - OPEN DISCUSSION EXERCISE**

9/ Commissioners participated in a group exercise in categories of Quality of Life and Economy; Parks, Recreation and Tourism; Internal Processes; and Public Safety to determine the following:

**WHAT**

What does the outcome or result look like?

**WHY**

Why is this an issue? What is the root cause?

**WHO**

County resource, directed and executed by staff  
Contract with outside firm, lead by not executed by staff  
Outside agency, participate and stay informed

**WHEN**

Complete by end of 2024  
Complete by end of 2026  
Complete by end of 2027 or later

**PUBLIC PARTICIPATION - NO COMMENTS**

10/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL MARCH 23, 2023 AT 9:00 A.M.**

11/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to adjourn until March 23, 2023 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 12:17 P.M. Yeas: 5 votes. Nays: 0 votes.

**AFTERNOON SESSION**

**MARCH 9, 2023 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

12/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on March 9, 2023 at 1:00 P.M. in accordance with the motion for adjournment of February 23, 2023, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #3 Commissioner Kapenga.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY  
 DIST #2 MARK DEYOUNG  
 DIST #3 DEAN KAPENGA  
 DIST #4 SCOTT BELTMAN  
 DIST #5 GALE DUGAN

#### **COMMUNICATIONS**

**13/** Deputy Clerk Tien noted to the board that they received the following communications:

1. Resolution honoring the Michigan Association of Counties from Calhoun, Marquette, Lapeer, Ontonagon, Cheboygan, Clinton
2. Marquette County resolution supporting Dark Store Legislation and another supporting county board of revisions legislation
3. Lapeer County resolution to instruct our Representatives to oppose all firearms control legislation
4. Ingham County resolution commending those involved in the response to the active shooter incident at Michigan State University
5. Livingston County resolution regarding the Michigan Auto Insurance Reform Act
6. Cheboygan County resolution urging repair of the Cornwall Creek flooding dam

#### **FEBRUARY 23, 2023 SESSION MINUTES - ADOPTED**

**14/** Moved by Commissioner Kapenga, seconded by Commissioner Dugan to approve the minutes for the February 23, 2023 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

#### **PUBLIC PARTICIPATION - NO COMMENTS**

**15/** Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

#### **AGENDA - ADDITIONS**

**16/** Chairman Storey asked if there were any additions or changes to the agenda. Commissioner Dugan requested at a future meeting to have a report on the safety of railways in Allegan County.

#### **AGENDA - ADOPTED AS PRESENTED**

**17/** Moved by Commissioner Dugan, seconded by Commissioner Beltman to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

#### **INFORMATIONAL SESSION - COUNTY CLERK/REGISTER OF DEEDS**

**18/** County Clerk/Register of Deeds Bob Genetski presented his 2022 annual report to the board.

**ADMINISTRATIVE REPORTS**

19/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included: LinkedIn recruiter; facility master planning; pictometry aerial imagery acquisition project; courthouse sally port renovation; adult use marijuana excise tax distribution; environmental health delivery update; broadband action workgroup; DNR grants; and housing plans.

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

20/ **WHEREAS**, Administration has compiled the following claims for March 3, 2023 and March 10, 2023; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2023 Claims folder of the Commissioners' Record of Claims.

**March 3, 2023**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	194,730.87	194,730.87	
Parks/Recreation Fund – 208	215.32	215.32	
Friend of the Court – Cooperative Reimb. – 215	53.44	53.44	
Health Department Fund – 221	16,847.00	16,847.00	
Solid Waste/Recycling – 226	7,835.04	7,835.04	
Indigent Defense Fund – 260	8,322.60	8,322.60	
Central Dispatch Fund – 261	6,429.25	6,429.25	
Law Library Fund – 269	128.50	128.50	
Grants – 279	66,531.51	66,531.51	
Transportation Fund – 288	5,866.31	5,866.31	
Child Care Fund – 292	29,066.34	29,066.34	
Senior Services Fund – 298	3,101.59	3,101.59	
American Rescue Plan Act – ARPA -299	4,699.50	4,699.50	
Capital Improvement Fund – 401	20,159.00	20,159.00	
CIP – Youth Home Building Fund – 492	813.90	813.90	
Central Dispatch CIP – 496	1,176.50	1,176.50	
Property Tax Adjustments – 516	572.06	572.06	
Tax Reversion – 620	-36.31	-36.31	
Revolving Drain Maintenance Fund – 639	36.01	36.01	
Self-Insurance Fund – 677	26,632.74	26,632.74	
Drain Fund – 801	13,487.16	13,487.16	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$406,668.33</b>	<b>\$406,668.33</b>	

March 10, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	159,287.77	159,287.77	
Parks/Recreation Fund – 208	1,393.69	1,393.69	
Friend of the Court – Cooperative Reimb. – 215	3,454.93	3,454.93	
Health Department Fund – 221	21,019.82	21,019.82	
Indigent Defense Fund – 260	17,195.80	17,195.80	
Central Dispatch Fund – 261	4,490.48	4,490.48	
Local Corrections Officers Training Fund – 264	735.00	735.00	
Law Library Fund – 269	2,952.66	2,952.66	
Grants – 279	7,773.30	7,773.30	
Sheriffs Contracts – 287	3,415.90	3,415.90	
Transportation Fund – 288	104,826.34	104,826.34	
Child Care Fund – 292	4,069.63	4,069.63	
Veterans Relief Fund – 293	3,620.76	3,620.76	
Senior Services Fund – 298	5,328.06	5,328.06	
American Rescue Plan Act – ARPA -299	85,923.20	85,923.20	
Capital Improvement Fund – 401	1,923.25	1,923.25	
Property Tax Adjustments – 516	8,301.37	8,301.37	
Revolving Drain Maintenance Fund – 639	674.36	674.36	
Fleet Management/Motor Pool – 661	390.49	390.49	
Self-Insurance Fund – 677	360,088.07	360,088.07	
Drain Fund – 801	8,591.63	8,591.63	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$805,456.51</b>	<b>\$805,456.51</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for March 3, 2023 and March 10, 2023.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adopt the report of claims for March 3, 2023 and March 10, 2023. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**DISCUSSION ITEMS:**

**CENTRAL DISPATCH – AWARD GENERATOR REPLACEMENT BID**

**21/ WHEREAS**, the Board of Commissioners (Board) appropriated \$150,000 in 2022 within the #496 – Central Dispatch Capital Improvement Plan to fund the replacement of the aging generator at Central Dispatch, and these funds have been re-appropriated in the 2023 budget to complete the project; and

**WHEREAS**, consistent with the County's Purchasing Policy, a request for proposal process was used to solicit competitive bids, of which the lowest bid with a satisfactory proposal received was for \$101,435; and

**THEREFORE BE IT RESOLVED** that the Board awards the Central Dispatch generator (Project #1509-22A) bid to Esper Electric, Ltd. of 7775 N. 6th



St., Kalamazoo, MI 49009, for \$101,435 and any additional costs subject to the terms and conditions of the contract; and

**BE IT FINALLY RESOLVED** that the Board Chairperson and/or the County Administrator are authorized to sign any necessary documentation on behalf of the County.

Moved by Commissioner Beltman, seconded by Commissioner DeYoung to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**LEGISLATIVE ADVOCACY SERVICE CONTRACT EXTENSION**

**22/ BE IT RESOLVED** that the County Administrator is authorized to negotiate and execute an amendment to the existing legislative advocacy services contract with Midwest Strategies for two more years.

Moved by Commissioner Dugan, seconded by Commissioner Beltman to approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**APPOINTMENTS - COMMUNITY CORRECTIONS ADVISORY BOARD**

**23/** Chairman Storey announced the appointment of the following individual to the Community Corrections Advisory Board to fill the remainder of a 2-year term; term to expire 12/31/2023.

Gale Dugan, 318 21<sup>st</sup> St., Otsego

Moved by Commissioner Kapenga, seconded by Commissioner DeYoung to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - COMMENTS**

**24/** Chairman Storey opened the meeting to public participation and the following individuals offered comments:

1. Pat Petersen of Monterey Township addressed the board regarding the Midwest Strategies contract and requested clarification on immediate action
2. Bennett Jamieson of Gun Plain Township requested clarification on earlier discussion items

**ADJOURNMENT UNTIL MARCH 23, 2023 AT 1:00 P.M.**

**25/** Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adjourn until March 23, 2023 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:54 P.M. Yeas: 5 votes. Nays: 0 votes.



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Deputy Clerk