

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

FACILITIES MANAGEMENT - AWARD COURTHOUSE ROOF SECTION #3 BID

WHEREAS, the Allegan County Board of Commissioners (Board) appropriated \$80,000 for a 2023 capital project to replace the roof over Section #3 of the Courthouse (the east side above District Court); and

WHEREAS, consistent with the County's Purchasing Policy, a request for proposal process was used to solicit competitive bids for this project; and

WHEREAS, the recommended low bid exceeds the \$80,000 budgeted amount.

THEREFORE, BE IT RESOLVED that the Board authorizes an additional appropriation within the #401 Capital Improvement Fund in the amount of \$16,000 towards this project for a total capital budget of \$96,000; and

BE IT FURTHER RESOLVED that the Board awards the bid to replace the roofing on Section 3 of the Courthouse (Project #1124-23) to C&I Building Maintenance Inc., of 1895 15 Mile Road NE, Sparta, MI 49345, for the not-to-exceed base bid amount of \$87,442.07 plus any unforeseen expenses based on quoted unit rates; and

BE IT FINALLY RESOLVED that the County Administrator and/or the Board Chairperson are authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

REQUEST FOR ACTION - PROCUREMENT OF GOODS AND/OR SERVICES

RFA #: 224-104 RFA Date: 3/15/2023 RFA Submitted By: Kristin VanAtter

PROJECT/SERVICE: Courthouse Roof Replacement - Section 3
Project/Service Description: Roof replacement of Section 3 at the Courthouse as part of capital project #1124-23
Project/Contract #: 1124-23 Contact Name: Carl Chapman
Department: Facilities Management Contact Info: cchapman@allegancounty.org

PROCUREMENT METHOD: Public Solicitation / RFP
10 Firms invited to bid and bidding opportunity posted to County Website. 5 Bids Received

CONTRACT AWARD: \$87,442.07
Parties - County and: C&I Building Maintenance, Inc.
Contract Duration: Scope of Work completion
Evaluation Team: Carl Chapman, Valdis Kalnins
References Checked: Yes Debarred: No

BUDGETARY ACTION NEEDED: BOC - Budget Adjustment or Additional Appropriation Needed
Amount: \$ 16,000 Source: 401 CIP Fund Balance To Account: 401-265.261-976.000

FUNDING SOURCE: 401 - Capital Improvement Fund
\$ 80,000.00 Approved Appropriation
\$ 16,000.00 Additional Appropriation Requested through this RFA
\$ 96,000.00 Total Funding available if this RFA is approved
\$ - Expenditures to Date
\$ - Committed Funds
\$ 87,442.07 Award Amount

\$ 8,557.93 Funds Remaining

NEW CONTRACT SUMMARY: Standard County Agreement - No modifications or additional terms

BID PRESENTATION FOR PROJECT #:

1124-23

Courthouse Roof - Section 3

Date: 3/15/2023

Project Name:

Facilities Management

of Firms Invited to Bid: 9

Service Area:

\$ 80,000.00

in West Michigan: 9

Budgeted Amount:

\$95,282.87

in Allegan County: 1

Bid Amount:

-\$15,282.87

of Bids Received: 5

Difference:

OVER

Over/Under Budget

Evaluation Team:

Carl Chapman and Valdis Kalnins

Award Recommendation:

C&I Building

Award Criteria:

Lowest bid with satisfactory proposal and references

References supplied and checked?

Yes

[Debarred party?](#)

No

VENDOR TABLE		Vendor 1	Vendor 2	Vendor 3	Vendor 4	Vendor 5
Company Name	C&I Building	Excel Roofing	Hoekstra Roofing	Lyster Exteriors	Sherriff Goslin Roofing	
Company Address1	1895 15 Mile Rd NE	966 Vally Ave NW	1963 Olmstead Rd	211 Miller Rd	10 Ave C	
City, State, Zip	Sparta, MI 49345	Grand Rapids, MI 49504	Kalamazoo, MI 49048		Battle Creek, MI 49037	

COST TABLED

Total Labor	\$ 33,300.00	\$ 32,192.00	did not complete cost table	\$ 40,360.00	\$ 77,288.00
Added Insulation for R-30 material cost	\$ 7,680.42	\$ -		\$ 20,995.00	\$ 8,100.00
Cover Board (material cost)	\$ 7,840.80	\$ 8,900.00		\$ -	\$ 8,230.00
EPDM Membrane (material cost)	\$ 11,286.00	\$ 12,000.00		\$ 17,890.00	\$ 12,100.00
All other materials, supplies and costs	\$ 35,175.65	\$ 71,678.00		\$ 70,500.00	\$ 42,060.00
Total Base Bid (Not to Exceed)	\$ 95,282.87	\$ 124,770.00	\$ 217,525.00	\$ 149,745.00	\$ 147,778.00