

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

MARCH 23, 2023 SESSION

JOURNAL 71

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MORNING SESSION

MARCH 23, 2023 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on March 23, 2023 at 9:03 A.M. in accordance with the motion for adjournment of March 9, 2023, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY
DIST #2 MARK DEYOUNG
DIST #3 DEAN KAPENGA
DIST #4 SCOTT BELTMAN
DIST #5 GALE DUGAN

PUBLIC PARTICIPATION - NO COMMENTS

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA ADDITIONS

3/ Chairman Storey asked if there were any additions or changes to the agenda. Commissioner Dugan asked to have discussion on the acquisition of a laminator for county use for FEMA maps/pictometry maps/etc.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adopt the changes to the meeting agenda as requested. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

AGENDA - ADOPTED AS AMENDED

4/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

2023/27 BOARD PLANNING

5/ Administrator Sarro continued discussions on the 2023/27 board planning. Commissioners reviewed the Allegan County Strategic Plan with the incorporated changes from the March 9, 2023 session; S.M.A.R.T. goals (specific, measurable, achievable, relevant and time-bound); employee labor relations; annual audit; parks and recreation master plan.

BREAK - 10:17 A.M.

6/ Upon reconvening at 10:27 A.M., the following Commissioners were present: Commissioner Storey, DeYoung, Kapenga, Beltman and Dugan. Absent: None.

2023/27 BOARD PLANNING CONTINUED

7/ Discussion continued on the 2023/27 planning.

PROCURING SERVICES OR ACQUISITION OF LAMINATOR DISCUSSION

8/ Commissioner Dugan discussed the possibility of the county having a laminator for FEMA maps/pictometry maps or contracting through a business as a solution for this service.

PUBLIC PARTICIPATION - NO COMMENTS

9/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL APRIL 13, 2023 AT 9:00 A.M.

10/ Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to adjourn until April 13, 2023 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 11:54 P.M. Yeas: 5 votes. Nays: 0 votes.

AFTERNOON SESSION**MARCH 23, 2023 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

11/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on March 23, 2023 at 1:03 P.M. in accordance with the motion for adjournment of March 9, 2023, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #5 Commissioner DeYoung.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	JIM STOREY
DIST #2	MARK DEYOUNG
DIST #3	DEAN KAPENGA
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

COMMUNICATIONS

12/ Deputy Clerk Tien noted to the board that they received the following communications:

1. Resolution from Schoolcraft, Tuscola, Leelanau and Osceola Counties honoring the Michigan Association of Counties
2. Iron County resolution affirming support of all constitutional rights and to adequately fund mental health services
3. Lake County resolution dedicating courtroom A to the Honorable Mark S. Wickens

MARCH 9, 2023 SESSION MINUTES - ADOPTED

13/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to approve the minutes for the March 9, 2023 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - COMMENTS

14/ Chairman Storey opened the meeting to public participation and the following individuals offered comments:

1. Undersheriff Mike Larsen introduced the new Allegan County Emergency Management Director Sarah Clark to the board
2. Maureen Lewandowski from South Haven Charter Township and South Haven Area Recreation Authority addressed the board on the dark sky park

AGENDA - ADOPTED AS PRESENTED

15/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

EMPLOYEE RECOGNITION

16/ Sheriff Baker, Chairman Storey and Administrator Sarro thanked Sergeant Kenneth DeVries for his 27 years of service to Allegan County.

INFORMATIONAL SESSION - LAKESHORE ADVANTAGE

17/ Jennifer Owens from Lakeshore Advantage gave an update to the board on economic development.

ADMINISTRATIVE REPORTS

18/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included employee turnover/retention and Opioid settlement update.

FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

19/ **WHEREAS**, Administration has compiled the following claims for March 17, 2023 and March 24, 2023; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2023 Claims folder of the Commissioners' Record of Claims.

March 17, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	135,979.03	135,979.03	
Parks/Recreation Fund – 208	546.19	546.19	
Friend of the Court – Cooperative Reimb. – 215	698.79	698.79	
Health Department Fund – 221	31,259.83	31,259.83	
Solid Waste/Recycling – 226	7,721.61	7,721.61	
Indigent Defense Fund – 260	15,086.05	15,086.05	
Central Dispatch Fund – 261	4,149.19	4,149.19	
Grants – 279	5,567.21	5,567.21	
Transportation Fund – 288	2,999.84	2,999.84	
Child Care Fund – 292	28,547.65	28,547.65	

Veterans Relief Fund – 293	1,917.80	1,917.80	
Senior Services Fund – 298	161,750.68	161,750.68	
Capital Improvement Fund – 401	750.22	750.22	
Revolving Drain Maintenance Fund – 639	55.30	55.30	
Fleet Management/Motor Pool – 661	489.72	489.72	
Self-Insurance Fund – 677	3,251.69	3,251.69	
Drain Fund – 801	118,241.38	118,241.38	
TOTAL AMOUNT OF CLAIMS	\$519,012.18	\$519,012.18	

March 24, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	103,085.80	103,085.80	
Parks/Recreation Fund – 208	253.42	253.42	
Friend of the Court – Cooperative Reimb. – 215	3,471.81	3,471.81	
Health Department Fund – 221	15,278.65	15,278.65	
Solid Waste/Recycling – 226	49,580.50	49,580.50	
Multi-Agency Collab Committee – 245	523.83	523.83	
Animal Shelter – 254	6,830.00	6,830.00	
Indigent Defense Fund – 260	27,159.77	27,159.77	
Central Dispatch Fund – 261	60,853.68	60,853.68	
Drug Law Enforcement Fund-SD – 265	715.00	715.00	
Grants – 279	5,500.00	5,500.00	
Crime Victims Rights Grant – 280	834.15	834.15	
Transportation Fund – 288	8,031.35	8,031.35	
Child Care Fund – 292	16,373.27	16,373.27	
Senior Services Fund – 298	770.95	770.95	
American Rescue Plan Act – ARPA – 299	32,000.00	32,000.00	
Property Tax Adjustments – 516	3,729.53	3,729.53	
Tax Reversion 2018 – 629	240.00	240.00	
Fleet Management/Motor Pool – 661	14.39	14.39	
Self-Insurance Fund – 677	14,423.83	14,423.83	
Drain Fund – 801	10,085.48	10,085.48	
TOTAL AMOUNT OF CLAIMS	\$359,755.41	\$359,755.41	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for March 17, 2023 and March 24, 2023.

Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adopt the report of claims for March 17, 2023 and March 24, 2023. Motion carried by roll call vote. Yeas: 5 votes. Nays: 5 votes.

DISCUSSION ITEMS:**SOIL EROSION SEDIMENTATION CONTROL ORDINANCE & FEES – SET PUBLIC HEARING**

20/ WHEREAS, the Board of Commissioners has accepted the recommended revisions to the Soil Erosion and Sedimentation Control (SESC) Ordinance No. 1013.2 and the SESC Infraction Fees.

THEREFORE BE IT RESOLVED that the Board of Commissioners set a public hearing at 1:00 P.M. at the Board meeting on April 13, 2023, for public comment; and

BE IT FURTHER RESOLVED that County Administration will publish the necessary notices.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to approve the resolution as presented. Motion carried by voice/roll call vote. Yeas: 5 votes. Nays: 0 votes.

RAILWAY SAFETY

21/ Commissioner Dugan briefed the board on railway safety so it can be relayed to local municipalities on how to address issues.

FACILITIES MANAGEMENT – AWARD COURTHOUSE ROOF SECTION #3 BID

22/ WHEREAS, the Allegan County Board of Commissioners (Board) appropriated \$80,000 for a 2023 capital project to replace the roof over Section #3 of the Courthouse (the east side above District Court); and

WHEREAS, consistent with the County's Purchasing Policy, a request for proposal process was used to solicit competitive bids for this project; and

WHEREAS, the recommended low bid exceeds the \$80,000 budgeted amount.

THEREFORE, BE IT RESOLVED that the Board authorizes and additional appropriation within the #401 Capital Improvement Fund in the amount of \$16,000 towards this project for a total capital budget of \$96,000; and

BE IT FURTHER RESOLVED that the Board awards the bid to replace the roofing on Section 3 of the Courthouse (Project #1124-23) to C&I Building Maintenance Inc., of 1895 15 Mile Road NE, Sparta, MI 49345, for the not-to-exceed base bid amount of \$87,442.07 plus any unforeseen expenses based on quoted unit rates; and

BE IT FINALLY RESOLVED that the County Administrator and/or the Board Chairperson are authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

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ELECTIONS - COMMUNITY MENTAL HEALTH BOARD

23/ Chairman Storey opened nominations to fill the 3-year terms on the Community Mental Health Board; terms to expire 3/31/2026. Commissioner Storey nominated the following individuals:

Gale Dugan, 318 21st St, Otsego (County Commissioner)
John Weerstra, 1260 Lincoln Rd Lot 19, Allegan (Primary Consumer
Glen Brookhouse, 515 Selby St, Hopkins (Agency Involved with M.H.)
Robin Klay, 292 Chatham, Holland (General Public)

Moved by Commissioner Storey, seconded by Commissioner DeYoung to close nominations and vote for the above named individuals. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

24/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL APRIL 13, 2023 AT 1:00 P.M.

25/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adjourn until April 13, 2023 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:48 P.M. Yeas: 5 votes. Nays: 0 votes.



Deputy Clerk



Board Chairperson

Minutes approved during the 04/13/2023 Session