



**BUSINESS REGISTRATION CERTIFICATE
PERSON CONDUCTING BUSINESS UNDER
ASSUMED NAME OR PARTNERSHIP**

County of Allegan, Office of County Clerk
113 Chestnut Street, Allegan, MI 49010

The Undersigned hereby certifies, under provisions of P.A. 111 of 1990, as amended, that I/We now own, conduct or transact business in the County of Allegan, State of Michigan, under the name designation set forth below:

Please Select One: **ASSUMED NAME** **CO-PARTNERSHIP** **CHANGE OF LOCATION** **DISSOLUTION**

NAME OF BUSINESS: _____

ADDRESS OF BUSINESS (NO Post Office Box) _____
(Street)
(City, State, Zip)

MAILING ADDRESS (IF DIFFERENT THAN ABOVE): _____

DAYTIME PHONE NUMBER: _____

NAME OF PERSON OR PERSONS, OWNING, CONDUCTING, TRANSACTING, OR COMPOSING THE ABOVE BUSINESS, AND THE HOME POST OFFICE ADDRESS OF EACH.

| NAME OF PERSON | RESIDENCE ADDRESS (Street, City, State, Zip) |
|----------------|--|
| (Print) _____ | _____ |

STOP ---- MUST BE SIGNED IN PRESENCE OF A NOTARY PUBLIC
SIGNATURES OF ALL PERSONS LISTED BELOW MUST BE NOTARIZED:

(Signature) _____ (Signature) _____

(Signature) _____ (Signature) _____

-----NOTARY SECTION ONLY-----

STATE OF MICHIGAN Subscribed and sworn to before me this _____ day of _____, 20____ by all persons listed above.
COUNTY OF ALLEGAN

(Signature) _____

(Print) _____

Notary Public, Allegan County, Michigan.

My Commission Expires: _____

THIS CERTIFICATE EXPIRES FIVE (5) YEARS FROM THE DATE OF FILING WITH COUNTY CLERK

ATTENTION

It is your responsibility to check at the state level, local telephone books, and news media to make certain there is no existing business using the name you have chosen.

Corporations, LLCs and LLPs **do not** file Assumed Name or Doing Business As certificates with this office.

- Contact the Corporation Bureau in Lansing (517) 241-6470.

Non-Profit organizations, owned by corporations, **do not** file with this office.

- Contact the Corporation Bureau in Lansing (517) 241-6470.

It is your responsibility to notify this office and file the required forms if:

- The principal address of the business changes
- Persons are added or deleted from the business name certificate
- The business is dissolved

Additional information can also be found at the [Department of Licensing & Regulatory Affairs website](http://www.michigan.gov/lara/)

<http://www.michigan.gov/lara/>.

FILING INSTRUCTIONS:

- **Please type or print legibly.**
- Information given on these forms should be as complete and accurate as possible.
- Notarization of all signatures on this document is necessary. This office can provide notarization if the owner/s appear in person.
- The fee for filing this form is **\$10.00**.
- The certificate is valid for five (5) years (*less one day*) from the date of filing.
- If not filing the document in person, be sure to have your signature witnessed by a Notary and return the completed document to our office along with a check or money order for **\$10.00** filing fee payable to the “**Allegan County Clerk.**” Please include a Self-addressed Stamped Envelope. The form will then be processed and your two (2) certified copies will be sent to you via regular mail.

Thank you.

Contact us:

Allegan County Clerk's Office
Vital Records
113 Chestnut Street
Allegan, MI 49010
269-673-0450