

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

APRIL 13, 2023 SESSION

JOURNAL 71

<u>PAGE</u>	<u>ITEM</u>	<u>SUBJECT MATTER</u>
150	1	APRIL 13 2023 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL
150	2	PUBLIC PARTICIPATION - NO COMMENTS
150	3	APPROVAL OF AGENDA AS PRESENTED
150	4	2023/27 BOARD PLANNING
150	5	BREAK
150	6	2023/27 BOARD PLANNING CONTINUED
151	7	PUBLIC PARTICIPATION - NO COMMENTS
151	8	ADJOURNMENT UNTIL APRIL 27, 2023 AT 3:00 P.M.
151	9	APRIL 13, 2023 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL
151-152	10	PUBLIC HEARING - SOIL EROSION SEDIMENTATION CONTROL ORDINANCE & FEE SCHEDULE
152	11	COMMUNICATIONS
152	12	APPROVAL OF MINUTES FOR MARCH 23, 2023
152	13	PUBLIC PARTICIPATION - COMMENTS
152	14	ADDITIONAL AGENDA ITEMS
152	15	APPROVAL OF AGENDA AS PRESENTED
153	16	INFORMATIONAL SESSION - 57 TH DISTRICT COURT
153	17	ADMINISTRATIVE REPORTS
153-155	18	CLAIMS - 3/31/23; 4/7/23; 4/14/23
155	19	FACILITIES MGMT - AWARD RESURFACING COUNTY SERVICES COMPLEX MAIN DRIVE BID

155	20	SHERIFF DEPT - APPLY/ACCEPT FY2024 MDOC COMPREHENSIVE COMMUNITY CORRECTIONS GRANT
156	21	PARKS & RECREATION - PURCHASE THREE TRAILERS
156	22	HUMAN RESOURCES - EQUALIZATION DIRECTOR POSITION WAGE STEP
156-157	23	APPOINTMENTS - WATER STUDY WORKGROUP AND LOCAL EMERGENCY PLANNING COMMITTEE
157	24	PUBLIC PARTICIPATION - NO COMMENTS
157	25	ADJOURNMENT UNTIL APRIL 27, 2023 AT 7:00 P.M.

MORNING SESSION

APRIL 13, 2023 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on April, 2023 at 9:01 A.M. in accordance with the motion for adjournment of March 23, 2023, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY
DIST #2 MARK DEYOUNG
DIST #3 DEAN KAPENGA
DIST #4 SCOTT BELTMAN
DIST #5 GALE DUGAN

PUBLIC PARTICIPATION - NO COMMENTS

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA - ADOPTED AS PRESENTED

3/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

DISCUSSION ITEMS:**2023/27 BOARD PLANNING UPDATE**

4/ Discussions continued on the 2023/27 board planning. Commissioners reviewed the Allegan County Strategic Plan with the incorporated changes from the March 9, 2023 session - DNR State Game area; sustainability park; and cell phone drop zones.

BREAK - 10:35 A.M.

5/ Upon reconvening at 10:45 A.M., the following Commissioners were present: Commissioner Storey, DeYoung, Kapenga, Beltman and Dugan. Absent: None.

2023/27 BOARD PLANNING UPDATE

6/ Discussions continued on the 2023/27 board planning - transportation; access to health services; corridor development; housing and childcare; PACE Program; domestic violence and school resource officers; energy plan; and Calkins Dam.

PUBLIC PARTICIPATION - NO COMMENTS

7/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL APRIL 27, 2023 AT 3:00 P.M.

8/ Moved by Commissioner Kapenga, seconded by Commissioner DeYoung to adjourn until April 27, 2023 at 3:00 P.M. The motion carried by roll call vote and the meeting was adjourned at 11:54 A.M. Yeas: 5 votes. Nays: 0 votes.

AFTERNOON SESSION

APRIL 13, 2023 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL

9/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on April 13, 2023 at 1:00 P.M. in accordance with the motion for adjournment of March 23, 2023, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #5 Commissioner Dugan.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

- DIST #1 JIM STOREY
- DIST #2 MARK DEYOUNG
- DIST #3 DEAN KAPENGA
- DIST #4 SCOTT BELTMAN
- DIST #5 GALE DUGAN

PUBLIC HEARING - SOIL EROSION SEDIMENTATION CONTROL ORDINANCE & FEE SCHEDULE

10/ Deputy Clerk Tien read the Notice of Public Hearing for the Soil Erosion Sedimentation Control Ordinance & Fee Schedule that was published in the Allegan County News on April 6, 2023.

PUBLIC NOTICE

SOIL EROSION AND SEDIMENTATION CONTROL ORDINANCE & FEE SCHEDULE

The Board of Commissioners of the County of Allegan will hold a public hearing on Thursday, April 13, 2023, for all interested citizens of Allegan County.

The hearing will take place at 1:00 PM in the Board Room, County Services Building, 3283 122nd Avenue, Allegan, Michigan, for the purpose of discussion on the proposed Soil Erosion and Sedimentation Control Ordinance & Fee Schedule. The public may also participate in the meeting/public hearing by calling 1-929-205-6099, Meeting ID: 891 6032 7098, and Meeting Password 41323. For other options connecting to the meeting, please visit the meeting calendar website at www.allegancounty.org or contact the County Administrator's Office.

The ordinance may be examined online at www.allegancounty.org under News Media Room or on weekdays at the Office of the Allegan County Administrator (address below) between 8:00 AM and 5:00 PM. All interested citizens will have the opportunity to give written and/or oral comments.

The County will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the public hearing upon one (1) week notice. Individuals requiring auxiliary aids or services should contact the following in writing or by telephone:

Robert J. Sarro
 County Administrator
 3283 – 122nd Avenue
 Allegan, Michigan, 49010
 269-673-0239

BOB GENETSKI
 COUNTY CLERK/REGISTER OF DEEDS

Chairman Storey opened the meeting for the public hearing at 1:05 P.M.

Chairman Storey opened the meeting for public input and as there were no comments Chairman Storey closed the public hearing at 1:07 P.M.

COMMUNICATIONS

11/ Deputy Clerk Tien noted to the board that they received the following communications:

1. Tuscola County resolution to oppose the Camp Grayling expansion
2. Kalkaska County resolution to instruct our representatives to oppose all firearms control legislation
3. Eaton County resolution honoring the Michigan Association of Counties on its 125th anniversary

MARCH 23, 2023 SESSION MINUTES – ADOPTED

12/ Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to approve the minutes for the March 23, 2023 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION – COMMENTS

13/ Chairman Storey opened the meeting to public participation and the following individual offered comment:

1. Tim Culver from Representative Matt Hall's office addressed the board on their continued outreach to the area

AGENDA – ADDITIONS

14/ Chairman Storey asked if there were any additions or changes to the agenda. Commissioner Beltman asked to have a presentation from Rob Allen at the April 27, 2023 session at 7:00 P.M. who is looking to get community support for a bike trail from Hamilton to Allegan through the State Game Area.

AGENDA – ADOPTED AS PRESENTED

15/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

INFORMATIONAL SESSION – 57TH DISTRICT COURT

16/ District Court Administrator Jessica Winsemius presented the 2022 Annual Report for the 57th District Court.

ADMINISTRATIVE REPORTS

17/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included personnel reporting; master planning; State Rep Hall’s visit to Central Dispatch, National Public Safety Telecommunicator week, bus transfer from Kalkaska Area Transit; and commissioner inquiries.

FINANCE COMMITTEE – CLAIMS & INTERFUND TRANSFERS

18/ **WHEREAS**, Administration has compiled the following claims for March 31, 2023; April 7, 2023 and April 14, 2023; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2023 Claims folder of the Commissioners’ Record of Claims.

March 31, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	174,743.35	174,743.35	
County Road Fund – 201	39,742.81	39,742.81	
Parks/Recreation Fund – 208	9,178.73	9,178.73	
Friend of the Court – Cooperative Reimb. – 215	193.67	193.67	
Health Department Fund – 221	15,163.01	15,163.01	
Solid Waste/Recycling – 226	5,171.93	5,171.93	
Register of Deeds Automation Fund – 256	1,943.74	1,943.74	
Central Dispatch Fund – 261	8,556.34	8,556.34	
Drug Law Enforcement Fund-SD – 265	345.00	345.00	
Grants – 279	4,512.04	4,512.04	
Sheriffs Contracts – 287	251.19	251.19	
Transportation Fund – 288	2,948.71	2,948.71	
Child Care Fund – 292	44,033.24	44,033.24	
Veterans Relief Fund – 293	335.41	335.41	
Senior Services Fund – 298	29,691.69	29,691.69	
Capital Improvement Fund – 401	12,421.95	12,421.95	
CIP – Youth Home Building Fund – 492	1,627.80	1,627.80	
Central Dispatch CIP – 496	588.25	588.25	
Property Tax Adjustments – 516	3,569.65	3,569.65	
Delq. Tax Revolving Fund 2022 Taxes – 522	21,917.95	21,917.95	
Self-Insurance Fund – 677	352,087.41	352,087.41	
Drain Fund – 801	21,625.40	21,625.40	
TOTAL AMOUNT OF CLAIMS	\$750,649.27	\$750,649.27	

April 7, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	199,880.37	199,880.37	
Parks/Recreation Fund – 208	473.82	473.82	
Friend of the Court – Cooperative Reimb. – 215	996.62	996.62	
Health Department Fund – 221	22,749.31	22,749.31	
Solid Waste/Recycling – 226	6,981.65	6,981.65	
Indigent Defense Fund – 260	10,644.37	10,644.37	
Central Dispatch Fund – 261	4,144.64	4,144.64	
Local Corrections Officers Training Fund – 264	2,859.70	2,859.70	
Law Library Fund – 269	2,534.73	2,534.73	
Grants – 279	2,336.72	2,336.72	
Crime Victims Rights Grant – 280	467.46	467.46	
Sheriffs Contracts – 287	40,242.89	40,242.89	
Transportation Fund – 288	3,504.37	3,504.37	
Child Care Fund – 292	17,054.80	17,054.80	
Veterans Relief Fund – 293	32.25	32.25	
Senior Services Fund – 298	26,404.58	26,404.58	
Radio Debt Fund – 367	271,463.00	271,463.00	
Capital Improvement Fund – 401	280,491.03	280,491.03	
Medical Care Facility Fund – 512	10,076.40	10,076.40	
Property Tax Adjustments – 516	4,750.27	4,750.27	
Delq. Tax Revolving Fund 2022 Taxes – 522	5,620,840.43	5,620,840.43	
Delq. Tax Revolving Fund 2018 Taxes – 528	795.00	795.00	
Revolving Drain Maintenance Fund – 639	36.01	36.01	
Fleet Management/Motor Pool – 661	450.00	450.00	
Self-Insurance Fund – 677	60,772.37	60,772.37	
Drain Fund – 801	13,423.01	13,423.01	
TOTAL AMOUNT OF CLAIMS	\$6,604,405.80	\$6,604,405.80	

April 14, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	75,647.85	75,647.85	
Parks/Recreation Fund – 208	10,458.02	10,458.02	
Friend of the Court – Cooperative Reimb. – 215	858.73	858.73	
Health Department Fund – 221	18,125.61	18,125.61	
Indigent Defense Fund – 260	173,086.19	173,086.19	
Central Dispatch Fund – 261	7,497.60	7,497.60	
Grants – 279	7,578.10	7,578.10	
Transportation Fund – 288	778.00	778.00	

April 13, 2023 Session

Child Care Fund – 292	26,609.96	26,609.96	
Senior Services Fund – 298	585.11	585.11	
American Rescue Plan Act – ARPA – 299	13,654.00	13,654.00	
Public Works Project Debt Fund – 365	125.00	125.00	
Jail Building Debt Fund – 366	125.00	125.00	
Fillmore: Re-funding 2013 Bond Debt – 379	125.00	125.00	
Property Tax Adjustments – 516	30,989.82	30,989.82	
Revolving Drain Maintenance Fund – 639	515.41	515.41	
Self-Insurance Fund – 677	1,017.50	1,017.50	
Drain Fund – 801	52,611.28	52,611.28	
TOTAL AMOUNT OF CLAIMS	\$420,388.18	\$420,388.18	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for March 31, 2023; April 7, 2023 and April 14, 2023. Moved by Commissioner Dugan, seconded by Commissioner Beltman to adopt the report of claims for March 31, 2023; April 7, 2023 and April 14, 2023. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

ACTION ITEMS:

FACILITIES MANAGEMENT – AWARD RESURFACING COUNTY SERVICES COMPLEX MAIN DRIVE BID

19/ WHEREAS, the Board of Commissioners (Board) appropriated \$250,000 in 2023 within the #401 - Capital Improvement Fund to fund the resurfacing of the main drive at the County Services Complex; and

WHEREAS, consistent with the County's Purchasing Policy, a request for proposal process was used to solicit competitive bids, of which the lowest bid with a satisfactory proposal received was for \$70,730.

THEREFORE BE IT RESOLVED that the Board awards the bid to resurface the main drive at the County Services Complex (Project #1404-23A) to Lite Load LLC. of 3866 40th St., Hamilton, MI 49419, at \$70,730; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

DISCUSSION ITEMS:

SHERIFF'S DEPARTMENT-APPLY/ACCEPT FY2024 MDOC COMPREHENSIVE COMMUNITY CORRECTIONS GRANT

20/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to have the resolution on apply/accept FY2024 MDOC Comprehensive Community Corrections Grant as a consent item on the April 27, 2023 agenda with concurrence from the Community Corrections Advisory Board. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PARKS & RECREATION—PURCHASE THREE TRAILERS

21/ **WHEREAS**, the Board of Commissioners (Board) appropriated \$20,000 for a 2023 capital project to replace three Parks trailers; and

WHEREAS, consistent with the County's Purchasing Policy, three quotes were solicited for trailers meeting the minimum desired specifications; and

WHEREAS, the recommended bid award exceeds the \$20,000 budgeted amount.

THEREFORE BE IT RESOLVED that the Board authorizes a reallocation of appropriated funds within the Parks Pavement Maintenance Project Activity 401.751.751 in the amount of \$3,215 to increase the budget for this trailer replacement project to \$23,215; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

Moved by Commissioner DeYoung, seconded by Commissioner Dugan to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

HUMAN RESOURCES—EQUALIZATION DIRECTOR POSITION WAGE STEP

22/ **WHEREAS**, through policy, the County Administrator's authority to offer an initial wage step is limited to the midpoint of an established wage range; and

WHEREAS, the Equalization Director position has mandated, specialized requirements and authorities that heavily influence what a fair and reasonable wage offering is at any point in time; and

WHEREAS, the County has been meeting the requirements of the position through a multiagency contract and may now fill the position in-house.

THEREFORE BE IT RESOLVED, that the Board of Commissioners does hereby authorize the County Administrator to approve any wage step necessary within the D63 range for the Equalization Director position (reclassified from D61 in consideration of the additional authority and responsibility added primarily through legislation since the previous classification), upon receipt of an analysis and recommendation from Human Resources, and demonstration of a candidate's experience and qualifications commensurate with the wage step being recommended; and

BE IT FINALLY RESOLVED, that the County Administrator is authorized to make any necessary budget adjustments to complete this action.

Moved by Commissioner Kapenga, seconded by Commissioner Dugan to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

APPOINTMENTS

23/

WATER STUDY WORKGROUP

Chairman Storey announced the appointment of the following individual to the Water Study Workgroup to fill the agricultural representative position.

Brad Lubbers, 5683 133rd Ave, Hamilton MI

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

LOCAL EMERGENCY PLANNING COMMITTEE

Chairman Storey announced the appointment of the following individual to the Local Emergency Planning Committee to fill the remainder of a 3-year term; term to expire 12/31/2025.

Sarah Clark, 3271 122nd Ave, Allegan (Local Emergency Mgmt Official)

Moved by Commissioner Kapenga, seconded by Commissioner DeYoung to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

24/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL APRIL 27, 2023 AT 7:00 P.M.

25/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to adjourn until April 27, 2023 at 7:00 P.M. The motion carried by voice vote and the meeting was adjourned at 3:04 P.M. Yeas: 5 votes. Nays: 0 votes.



Deputy Clerk



Board Chairperson

Minutes approved during the 04/27/2023 Session