

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

JUNE 8, 2023 SESSION

JOURNAL 71

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JUNE 8, 2023 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on June 8, 2023 at 9:00 A.M. in accordance with the motion for adjournment of May 25, 2023, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY
DIST #2 MARK DEYOUNG
DIST #3 DEAN KAPENGA
DIST #4 SCOTT BELTMAN
DIST #5 GALE DUGAN

PUBLIC PARTICIPATION - NO COMMENTS

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA ADDITIONS

3/ Chairman Storey asked if there were any additions or changes to the agenda. Administrator Sarro asked to have discussion on awarding the Water Study bid as discussion item #3.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adopt the changes to the meeting agenda as requested. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

AGENDA - ADOPTED AS AMENDED

4/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adopt the meeting agenda as amended. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

COURTHOUSE & COUNTY SERVICES BUILDING RENOVATION PROJECTS

5/ Scott Faulk from Wightman presented to the board with the final draft copies of the space reconfiguration for the courthouse and county services building.

BREAK - 10:30 A.M.

6/ Upon reconvening at 10:40 A.M., the following Commissioners were present: Commissioner Storey, DeYoung, Kapenga, Beltman and Dugan. Absent: None.

COURTHOUSE & COUNTY SERVICES BUILDING RENOVATION PROJECTS CONTINUED

7/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to take action on June 22, 2023 to approve the Courthouse & County Services Building renovation plan designs with the ability of Administration to work with the Drain Office to make some changes in their space. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

ADMINISTRATIVE UPDATE

8/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included: DHHS lease; ASCET lease; courthouse landscaping; environmental health update and Boomer Bash.

DISCUSSION - AWARD GROUNDWATER STRATEGIC PLAN DEVELOPMENT BID

9/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to take action during the afternoon session on awarding the groundwater strategic plan development bid. Motion carried by voice vote. Yeas: votes. Nays: votes.

PUBLIC PARTICIPATION - NO COMMENTS

10/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL JUNE 22, 2023 AT 9:00 A.M.

11/ Moved by Commissioner Kapenga, seconded by Commissioner Beltman to adjourn until June 22, 2023 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 11:35 A.M. Yeas: 5 votes. Nays: 0 votes.

AFTERNOON SESSION**JUNE 8, 2023 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

12/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on June 8, 2023 at 1:00 P.M. in accordance with the motion for adjournment of May 25, 2023, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #5 Commissioner Dugan.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	JIM STOREY
DIST #2	MARK DEYOUNG
DIST #3	DEAN KAPENGA
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

COMMUNICATIONS

13/ Deputy Clerk Tien noted to the board that they received the following communications:

1. Resolution from Ingham County designating the month of June, 2023 as LGBTQ Pride Month in Ingham County
2. Livingston County resolution sharing veteran services department enhancements with other Michigan counties

MAY 25, 2023 SESSION MINUTES - ADOPTED

14/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to approve the minutes for the May 25, 2023 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

15/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA - ADDITIONS

16/ Chairman Storey asked if there were any additions or changes to the agenda. Commissioner Storey noted that at the morning session the board added action item #2 to award the Groundwater Strategic Plan Development Bid.

AGENDA - ADOPTED AS AMENDED

17/ Moved by Commissioner Beltman, seconded by Commissioner DeYoung to adopt the meeting agenda as amended. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PRESENTATIONS - RETIREMENT RECOGNITION

18/ Chairman Storey, Judge Bakker and Administrator Sarro presented the retirement recognition certificate to Judge Kengis and thanked him for his 30 years of service to Allegan County.

INFORMATIONAL SESSION - 48TH CIRCUIT COURT

19/ Circuit Court Administrator Jennifer Brink presented the 2022 annual report of the Circuit Court to the board and also introduced members of her staff who were in attendance of the meeting.

FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

20/ **WHEREAS**, Administration has compiled the following claims for June 2, 2023 and June 9, 2023; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2023 Claims folder of the Commissioners' Record of Claims.

June 2, 2023

June 8, 2023 Session

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	67,854.25	67,854.25	
Parks/Recreation Fund – 208	1,191.33	1,191.33	
Friend of the Court – Cooperative Reimb. – 215	109.64	109.64	
Health Department Fund – 221	59,791.84	59,791.84	
Brownfield Redevelopment Auth. – 243	909.00	909.00	
Indigent Defense Fund – 260	389.64	389.64	
Concealed Pistol Licensing Fund – 263	220.29	220.29	
Local Corrections Officers Training Fund – 264	189.00	189.00	
Law Library Fund – 269	2,512.43	2,512.43	
Grants – 279	15,120.90	15,120.90	
Crime Victims Rights Grant – 280	176.24	176.24	
Sheriffs Contracts – 287	432.00	432.00	
Transportation Fund – 288	3,710.42	3,710.42	
Child Care Fund – 292	8,533.37	8,533.37	
Veterans Relief Fund - 293	514.24	514.24	
Capital Improvement Fund – 401	30,222.00	30,222.00	
Revolving Drain Maintenance Fund – 639	565.54	565.54	
Fleet Management/Motor Pool – 661	88.67	88.67	
Self-Insurance Fund – 677	406,104.03	406,104.03	
Drain Fund – 801	162,966.20	162,966.20	
TOTAL AMOUNT OF CLAIMS	\$761,601.03	\$761,601.03	

June 9, 2023

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	212,115.44	212,115.44	
Friend of the Court – Cooperative Reimb. – 215	555.00	555.00	
Health Department Fund – 221	31,317.93	31,317.93	
Solid Waste/Recycling – 226	3,893.70	3,893.70	
Indigent Defense Fund – 260	29,089.01	29,089.01	
Central Dispatch Fund - 261	980.57	980.57	
Local Corrections Officers Training Fund – 264	19.27	19.27	
Grants – 279	5,382.95	5,382.95	
Sheriffs Contracts – 287	4,720.12	4,720.12	
Transportation Fund – 288	22,598.64	22,598.64	
Child Care Fund – 292	8,382.32	8,382.32	
Veterans Relief Fund - 293	2,540.36	2,540.36	
Senior Services Fund – 298	3,237.02	3,237.02	
American Rescue Plan Act – ARPA – 299	11,249.60	11,249.60	

June 8, 2023 Session

Capital Improvement Fund – 401	34,841.00	34,841.00	
Property Tax Adjustments – 516	730.96	730.96	
Tax Reversion – 620	16,305.00	16,305.00	
Revolving Drain Maintenance Fund – 639	236.16	236.16	
Fleet Management/Motor Pool – 661	430.00	430.00	
Self-Insurance Fund – 677	311,786.16	311,786.16	
Drain Fund – 801	1,140,103.28	1,140,103.28	
TOTAL AMOUNT OF CLAIMS	\$1,840,514.49	\$1,840,514.49	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for June 2, 2023 and June 9, 2023.

Moved by Commissioner Dugan, seconded by Commissioner Beltman to adopt the report of claims for June 2, 2023 and June 9, 2023. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

ACTION ITEMS:

EQUALIZATION – 2023 MILLAGE LEVY – SET COUNTY MILLAGE RATES

21/ WHEREAS, pursuant to State Law (MCL 141.412 and 141.413), a notice of a public hearing concerning the 2023 County Budget was published in the Allegan County News, a newspaper of general circulation, on September 29, 2022 and a public hearing concerning the budget was held on October 13, 2022; and

WHEREAS, the Board of Commissioners (Board) adopted a Fiscal Year 2023 Appropriation on October 13, 2022; and

WHEREAS, having held said hearing, the Board has determined the levy of said proposed millage to be in the best interests of the County.

THEREFORE BE IT RESOLVED that the Board hereby approves the following millages to be levied throughout the County of Allegan in the year of 2023:

County Operating Tax	5.1419
Allocated - Veterans Relief Fund	<u>0.0200</u>
TOTAL COUNTY OPERATING	5.1619
COUNTY ROAD TAX	0.9654
SENIOR SERVICES	0.4930
MEDICAL CARE FACILITY	0.2448
ALLEGAN COUNTY CONSERVATION DISTRICT	<u>0.0979</u>
TOTAL COUNTY MILLAGE	6.9630

FINALLY BE IT RESOLVED that the Board Chairperson and County Clerk are authorized to sign the necessary documents on behalf of the Board.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

BOARD OF COMMISSIONERS – AWARD GROUNDWATER STRATEGIC PLAN DEVELOPMENT BID 22/ WHEREAS, the Board of Commissioners (Board) established a Groundwater Workgroup to develop a strategy for managing Allegan County's groundwater resources, and in the course of its work, the Groundwater Workgroup determined that outside professional services were needed to develop educational materials and engage local units of government to help develop the strategy further; and

WHEREAS, consistent with the County's Purchasing Policy, a request for proposal process was used to solicit competitive bids from firms able to provide this service; and

WHEREAS, on June 7, 2023, the Water Study Workgroup recommended the award to the sole bid received.

THEREFORE BE IT RESOLVED that the Board awards the Groundwater Strategic Plan Development bid to Williams & Works, of 549 Ottawa Ave NW Suite 130, Grand Rapids, MI 49503, for the not to exceed the amount of \$194,750 plus incidental expenses to complete an initial fixed scope of work; and

BE IT FURTHER RESOLVED that the Board authorizes the County Administrator to approve Williams & Work to perform additional work related to the County's Groundwater Initiative within the limits of available American Rescue Plan Act (ARPA) funds designated for the Groundwater initiative; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be negotiated and signed.

Moved by Commissioner DeYoung, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

DISCUSSION ITEMS:

PARKS & RECREATION—AUTHORIZATION TO APPLY FOR MICHIGAN NATURAL RESOURCES SPARK GRANTS

23/ WHEREAS, on November 8, 2018, the Board of Commissioners (Board) supported the Silver Creek Improvement Project; and

WHEREAS, on May 13, 2021, the Board supported the Gun Lake Park Improvement Project; and

WHEREAS, on January 27, 2022, the Board awarded Phase I Conceptual Design of the West Side Park beach access to Abonmarche Consultants, Inc; and

WHEREAS, the proposed Michigan Natural Resources Spark Grant Applications for said projects are supported by the County's 5-Year approved Parks and Recreation Plan.

THEREFORE BE IT RESOLVED that the Board authorizes the County Administrator to apply for and accept upon award the following Spark grants

- Silver Creek Improvement Project - \$596,100
- Gun Lake Park Improvement Project - \$522,500, which includes a County financial obligation in the amount of \$14,000 (2.5%), for a total project cost of \$536,500
- West Side Park Beach Access Project - \$985,000; and

BE IT FINALLY RESOLVED, the County Administrator is authorized to sign on behalf of the County the grants and complete the necessary budget adjustments to complete this action.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to take immediate action and approve the resolution as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PARKS & RECREATION - LETTER OF SUPPORT FOR CITY OF ALLEGAN SPARK GRANT APPLICATION TO REPLACE THE CLOSED TRESTLE TRAIL BRIDGE

24/ BE IT RESOLVED, that the Board of Commissioners authorizes the release of the letter of support, as attached.

Moved by Commissioner Beltman, seconded by Commissioner Dugan to take immediate action and approve the resolution as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

DRAFT

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Jim Storey, Chairperson
Dean Kapenga, Vice Chairperson

June 9, 2023

DISTRICT 1

Jim Storey
616-848-9767
jstorey@
allegancounty.org

State of Michigan
Michigan Department of Natural Resources
P.O. Box 30028
Lansing, MI 48909

DISTRICT 2

Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

RE: City of Allegan, Michigan SPARK Grant Application to replace the closed Trestle Trail Bridge

Dear Funding Agency,

The Allegan County Board of Commissioners submit this letter of support for the City of Allegan as they endeavor to secure funding to replace the closed Trestle Trail Bridge. The Trestle Trail Bridge is a wooden structure that is failing in many places and has been officially closed to the public by the City of Allegan. The bridge is approximately 10 feet wide and has a span of 70 feet as it crosses the Kalamazoo River. This is a critical piece of the city's recreation infrastructure as well as for the county's interconnected off-road vehicle trails.

DISTRICT 3

Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

Located at the northern end of the city-owned Jaycee Park, this bridge connects an underserved neighborhood to recreation opportunities which include a skate park, a disc golf course, a dog park, a basketball court, a playground and a .3-mile walking loop. This bridge also serves as the primary connector for Off-Road Vehicles into Downtown Allegan and with the impending MDOT-funded roundabout construction at the M89/M40/Hubbard Street junction, this bridge will be the only connection for Off-Road Vehicles into Downtown Allegan. Unless this bridge is replaced, Downtown Allegan will not be connected to the existing Off-Road Vehicles trail system throughout Allegan County.

DISTRICT 4

Scott Beltman
616-292-1414
sbeltman@
allegancounty.org

DISTRICT 5

Gale Dugan
269-694-5276
gdugan@
allegancounty.org

This effort is consistent with the goals and objectives below from within the Allegan County Board of Commissioners approved Parks 5-Year Recreation Plan:

Goal 2: Provide safe, broad community-based recreation opportunities, facilities and programs that improve the overall quality-of-life year round for all Allegan County residents and tourists.

Objectives:

Mission Statement

"The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper"

- a. Add recreational opportunities/amenities, which fall in line with the purpose of the park and are based upon recreation needs, trends, and input from the community.
- b. Increase recreational opportunities for people with disabilities.
- c. Continue efforts to find and enhance recreation opportunities throughout Allegan County
- d. Continue to add structural amenities, such as pavilions and restroom buildings, to the park facilities based upon community input and need to ensure that there are sufficient park and recreation opportunities for all current and potential users.

Goal 3: Provide leisure time activities with special consideration given to improving health, wellness and fitness.

Objectives:

- a. Provide both passive and active activities for a variety of ages and abilities of the community.

Goal 4: Provide non-motorized and/or multi-use pathways/waterways for recreational and transportation use.

Objectives:

- a. Expand non-motorized and/or multi- use pathways/waterways through Allegan County with a focus upon linking parks, schools, neighborhoods cities, business areas, regional trails and local destination points.
- b. Support the efforts of trail groups (Friends of the Blue Star Trail, River to River trail committee, etc.) to connect Allegan County to parks, schools, neighborhoods cities, business areas, regional trails and local destination points.

Based on alignment with these goals and objectives, to include increasing community-based recreation opportunities, increased tourism, economic growth, and public health improvements, the Allegan County Board of Commissioners supports your effort to move this project forward.

Sincerely,

Jim Storey, Board Chairperson

BOARD OF COMMISSIONERS—WATER STUDY WORKGROUP STRUCTURE

23/ WHEREAS, on June 10, 2021, the Board established the positions and representative description/roles to serve on the County Water Study Workgroup.

THEREFORE, BE IT RESOLVED, the Board authorizes the following changes to positions and representative descriptions/roles; and

County Water Study Workgroup		
<u>Position:</u>	<u>Description/Role</u>	<u># of Seats (11 Total)</u>
County Commissioners	Represent the citizenry of Allegan County and have direct links to the Boards of the Local Units of Government (LUG)	1
Consultant	Independent water-related industry consultant	1
Municipal Water Supply Supervisor or Technician	Represent technical expertise relative to Municipal Water Supplies.	1
Academia (Not directly related to the development of the groundwater study)	Provide perspective not only scholastically, but also the latest in technology and how the study can be best utilized.	1
Agricultural Businesses: Growers & Livestock	Agricultural businesses are some of the biggest users of the ground water in the county, not only for irrigation purposes but for watering of animals. Their businesses are directly affected by the availability and quality of ground water. Some farmers, in the dry times of the year, can use several thousands of gallons of water/day.	1
Allegan County Conservation District (ACCD)	ACCD work with many Allegan County agricultural businesses and are committed, as evidenced by their vision, to help sustain the natural resources for future generations. ACCD is familiar with the mechanisms of the Allegan County agricultural businesses as well as the hydro-lithology of Allegan County.	1
Well Driller	Provide insight, experience, and knowledge. Any policy or water management planning can directly or indirectly impact this sector.	1
Community Member	Represent the perspective of private water supplies in Allegan County which is very large.	3
Tribal Member	The tribe uses groundwater and represents a portion of the constituency of Allegan County. They have a direct interest in the success and protection of the groundwater of Allegan County.	1

BE IT FINALLY RESOLVED that this Board resolution shall supersede any previous actions taken.

Moved by Commissioner Beltman, seconded by Commissioner Kapenga to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

APPOINTMENTS - WATER STUDY WORKGROUP

26/ Chairman Storey announced the appointment of the following individuals to the Water Study Workgroup:

Ruth Kline-Robach, 480 Wilson Rd, 141 National Resources Bldg, East Lansing, MI 48824 (Academia Rep.)

Jaclyn Hulst, 4659 36th St, Zeeland MI (Community Rep.)

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the appointments as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

27/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL JUNE 22, 2023 AT 1:00 P.M.

28/ Moved by Commissioner Kapenga, seconded by Commissioner Beltman to adjourn until June 22, 2023 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:17 P.M. Yeas: 5 votes. Nays: 0 votes.



Deputy Clerk

Board Chairperson

Minutes approved during the 00/00/2023 Session