

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

*Jim Storey, Chairperson
Dean Kapenga, Vice Chairperson*

BOARD PLANNING SESSION-AGENDA

Thursday, September 28, 2023, @ 9:00 AM

County Services Building, Board Room

Virtual Meeting Options Attached

DISTRICT 1

Jim Storey
616-848-9767
jstorey@
allegancounty.org

9:00 AM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Mark DeYoung

PLEDGE OF ALLEGIANCE:

PUBLIC PARTICIPATION:

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

DISTRICT 2

Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

DISTRICT 3

Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

DISCUSSION ITEMS:

1. Michigan Local Public Health Accreditation Cycle 7 Certificate—Laura de La Rambilje, MDHHS Local Health Services
2. 2023/27 Board Strategic Plan Updates
 - I. Housing
 - a. Stephanie Calhoun, Allegan County Community Foundation Executive Director
 - b. Jeff Schilling, Schilling Consulting Services
 - c. Mark Witte, OnPoint Executive Director
 - II. Development of Organizational Energy Plan
3. 2024 Budget
 - a. Boards & Commissions Compensation (Commissioner Storey)
4. Administrative Update

DISTRICT 4

Scott Beltman
616-292-1414
sbeltman@
allegancounty.org

DISTRICT 5

Gale Dugan
269-694-5276
gdugan@
allegancounty.org

OTHER ITEMS:

PUBLIC PARTICIPATION:

FUTURE AGENDA TOPICS:

1. Administrative Update

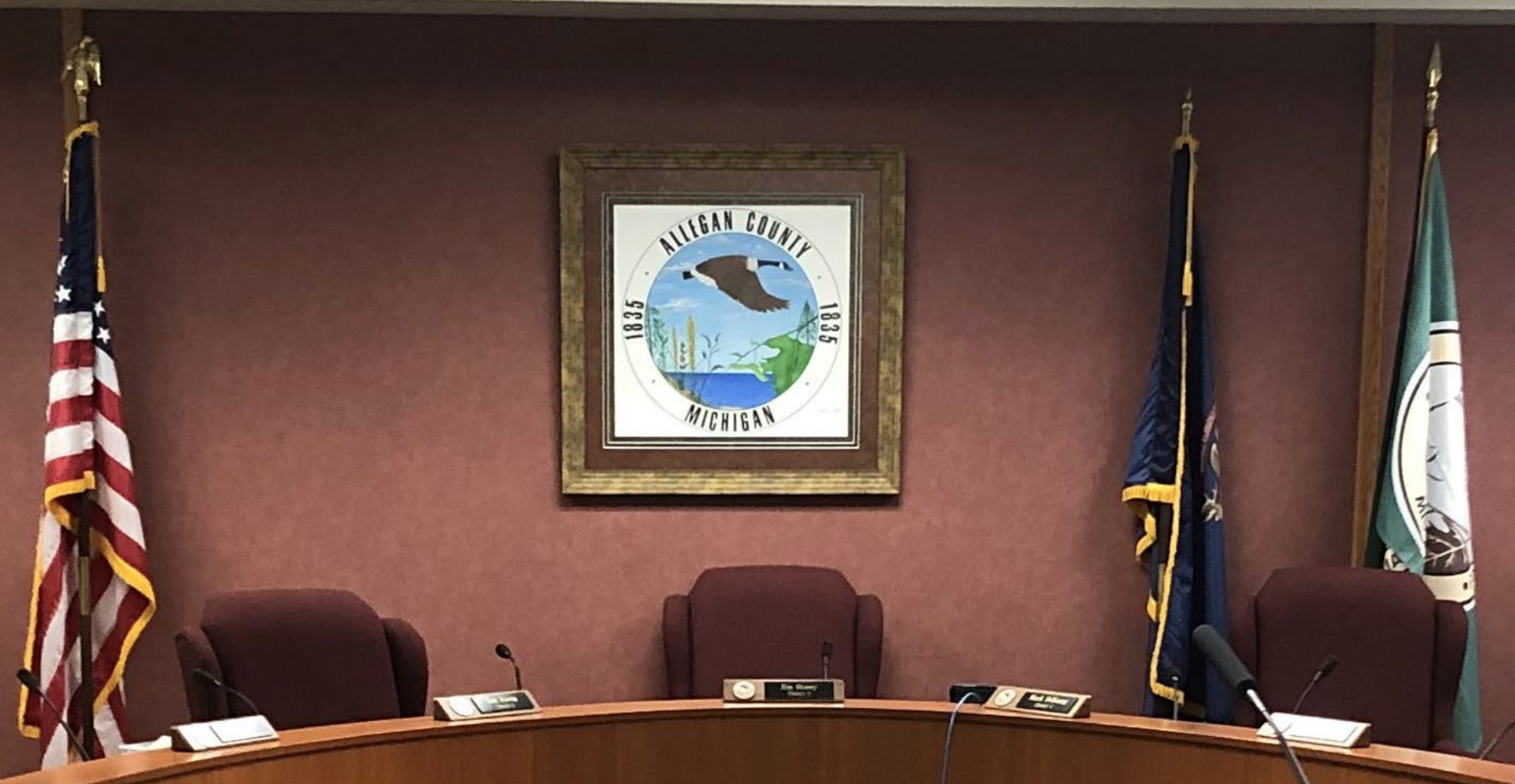
ADJOURNMENT: Next Meeting—Thursday, October 12, 2023, 3:00 PM @ COUNTY SERVICES BUILDING, BOARD ROOM.

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

Please note that Regular and Special Meetings of the Board of Commissioners held in the Board Room are streamed live and recorded in accordance with the County's Live Stream & Publishing Recordings of Meetings Policy, which can be viewed on the County's website.

Your attendance constitutes your consent to audio/visual streaming and/or recording and to permit the County to broadcast your name/voice/image/content to a broader audience.



Allegan County Board of Commissioners

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: 92823, then #

- To raise your hand to speak, press *9
- To Mute and Unmute, press *6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: 92823

<Continue with the rest of the instructions>

STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg

Webinar Registration

Topic: BOC Meeting - 4/9/2020

Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)


* Required information

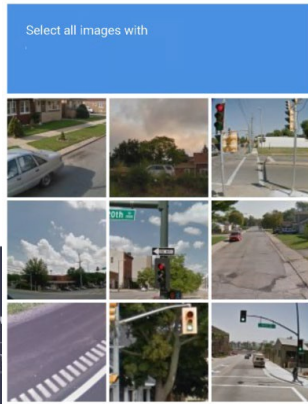
First Name *

Last Name *

Email Address *

Confirm Email Address *

I'm not a robot  reCAPTCHA Privacy - Terms

Select all images with 

reCAPTCHA VERIFY

US Dollars

Lang:

Er:

Curre:

Support

- Test Zoom
- Account
- Support Center
- Live Training
- Feedback
- Contact Us
- Accessibility

Sales

- 1.888.799.9666
- Contact Sales
- Plans & Pricing
- Request a Demo
- Webinars and Events

Download

- Meetings Client
- Zoom Rooms Client
- Browser Extension
- Outlook Plug-in
- Lync Plug-in
- iPhone/iPad App
- Android App

About

- Zoom Blog
- Customers
- Our Team
- Why Zoom
- Features
- Careers
- Integrations
- Partners
- Investors

1. Enter name and email

2. Click this box

3. Answer challenge question

4. Click when done.

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The screenshot shows the Zoom application interface. A large black vertical bar on the left side of the screen is highlighted with a blue arrow labeled '1'. A blue arrow labeled '2' points to the 'Audio' settings panel on the right. The 'Audio' settings panel includes a list of options on the left: General, Video, Audio (highlighted), Share Screen, Virtual Background, Recording, Statistics, Feedback, Keyboard Shortcuts, and Accessibility. The main settings area on the right is titled 'Settings' and contains the following options:

- Speaker:** Test Speaker, Remote Audio (dropdown)
- Output Level:** (slider)
- Volume:** (slider)
- Microphone:** Test Mic (dropdown)
- Input Level:** (slider)
- Volume:** (slider)
- Automatically adjust volume
- Use separate audio device to play ringtone simultaneously
- Automatically join audio by computer when joining a meeting
- Mute my microphone when joining a meeting
- Press and hold SPACE key to temporarily unmute yourself
- Sync buttons on headset

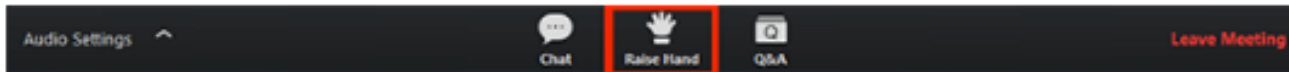
An 'Advanced' button is located at the bottom right of the settings panel. Below the settings panel, the meeting content is visible, including the name 'Economic Development - Greg King, Director', the title 'ADMINISTRATIVE REPORTS:', and a list of 'CONSENT ITEMS:' with one item: '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. At the bottom of the screen, there is a meeting toolbar with icons for Chat, Raise Hand, and Q&A.

STEP 5: Raise hand to be recognized to speak.

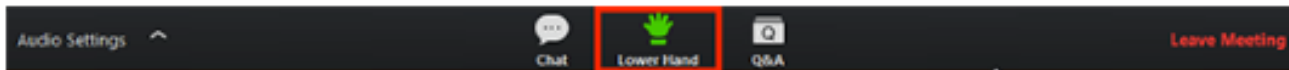
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



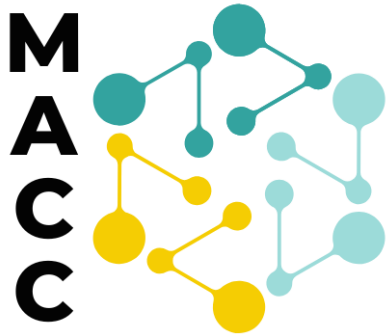
STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document title is "BOARD OF COMMISSIONERS MEETING – AGENDA". The agenda items are listed by district: DISTRICT 1 (Dean Kasperge), DISTRICT 2 (Jim Storey), DISTRICT 3 (Max R. Thiele), and DISTRICT 4 (Mick DeYoung). The agenda items include "Virtual Meeting – Connectivity Instructions Attached", "1PM CALL TO ORDER: ROLL CALL: OPENING PRAYER: PLEDGE OF ALLEGIANCE: COMMUNICATIONS: Attached APPROVAL OF MINUTES: Attached", "PUBLIC PARTICIPATION: ADDITIONAL AGENDA ITEMS: APPROVAL OF AGENDA: PRESENTATIONS: PROCLAMATIONS: INFORMATIONAL SESSION: Attached ADMINISTRATIVE REPORTS:", and "CONSENT ITEMS:". The document footer shows "PAGE 1 OF 2 251 WORDS" and a zoom level of "100%". At the bottom of the Zoom window, there is a control bar with "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.

Allegan County *Community* Foundation

Impacting Community. For Good. For Ever.

The mission of the Allegan County Community Foundation is to positively impact Allegan County through financial stewardship, education and community partnerships.



Multi-Agency Collaborative Council
A Program of the Allegan County Community Foundation



Allegan County Housing Project



FUN FACTS

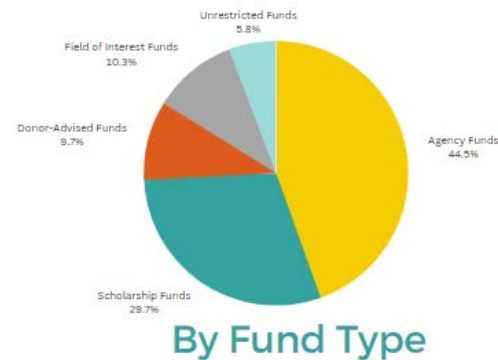
- Declaration of Trust signed March 19, 1965
- 4 full time staff members, 2 part time
- \$365,000 given out to local non-profits in 2023.
- \$344,000 in scholarships given out to local students.



FUNDS AND FINANCIALS

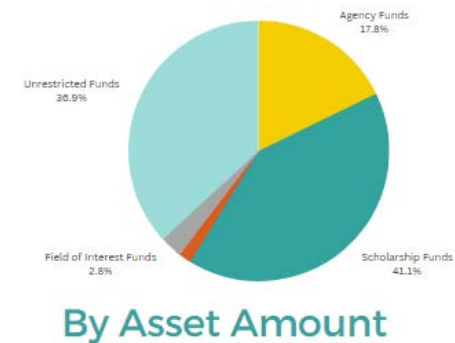
FUNDS

- Agency Funds
- Scholarship Funds
- Donor Advised Funds
- Field of Interest Funds
- Unrestricted Funds
- Community Project Funds



FINANCIALS

- First endowed gift of \$1.2 million in 1969
- 165 Funds - \$22 million under management
- Operating budget around \$450,000





ALLEGAN COUNTY HOUSING ASSESSMENT



United Way of Ottawa
and Alleghen Counties

BACKGROUND

- In the fall of 2022, several agencies (non-profit and government) met to discuss what could be done about housing in Allegan County.
- It was recommended and agreed that step one is to complete a Housing Needs Assessment for Allegan County
 - Follows the path that Ottawa, Kent and now Muskegon have followed,
 - It is important to get the “Facts” about the situation and opportunities first.



HOUSING NEEDS ASSESSMENT

- What is a Housing Needs Assessment
 - Demographic analysis
 - Economic analysis
 - Housing supply analysis
 - Housing market conditions assessment
 - Multifamily rental
 - Non-conventional rentals
 - For sale housing
 - Development pipeline
- Basic Price = \$35,000

HOUSING NEEDS ASSESSMENT

- Additional Elements Requested by the Team
 - Senior Housing Assessment \$3,500
 - Special Needs Assessment \$3,000
 - Employer Survey \$4,000
 - Vacation/Short-Term Rentals \$2,500
 - Residential Blight \$3,000
 - Development costs/Government regulations \$3,000
 - And more . . .
- Total Assessment Cost = \$59,000
- Provider = Bowen National Research
 - Same provider for Ottawa, Kent, Muskegon
- Time frame = Draft Housing Report late August 2023.



WHAT HAPPENED DURING THE ASSESSMENT

- During the Assessment, Bowen met with various stakeholders.
- During the Assessment, organizations such as Lakeshore Advantage provided data to Bowen.
- During the Assessment, representatives from Allegan were kept abreast of activities and findings.



MAKE YOUR VOICE HEARD
Allegan County Housing Survey 2023





WHAT HAPPENS AFTER THE ASSESSMENT

- The assessment will be published for communities, agencies and developers to access freely.
 - Once the Assessment has been published it is important that:
 - Organizations, agencies and developers become educated,
 - Zoning boards - to understand opportunities and challenges for their communities,
 - Developers to identify opportunities based on current and future needs,
 - Local and Government officials to understand how they can make a positive impact.
 - It is helpful to have a knowledgeable “voice” speaking to the groups helping to put land, needs, zoning challenges and financing together to make an impact.
 - We have hired a part-time staff member to be the "housing champion" for Allegan County. She will work with Housing Next, Bowen, and other subject matter experts to establish relationships and address housing in Allegan County.
-

SUPPORTING BUSINESSES

Several organizations have committed to financially supporting the full effort:

- Gun Lake Tribe MATCH-E-BE-NASH-SHE-WISH Band of Pottawatomini Indians
- Perrigo
- Haworth
- Parker-Hannafin
- The Rotary Clubs of Allegan County
- Grant from Office of Rural Development – in progress
- United Way of Allegan and Ottawa County
- Community Action of Allegan County
- We continue to seek funding partners for long-term impact.

HOUSING EFFORTS IN ALLEGAN COUNTY



- 10 Homes for 10 Families
- Life Skills Classes
 - Homes of Hope



- On Allegan County side of Holland, completed 5 homes in 2022 and began 18 additional in 2023.
- Expanding critical home repair program into Allegan County.



- Resource Workshops
- Credit Repair Workshops
- Landlord Coalition



SAUGATUCK
CENTER FOR THE ARTS

- Exploring models for building housing for summer theater cast and crew members and how that could be used the other 7 months of the year.



- Housing Workgroup
 - 26 Individuals from 15 Organizations
 - Implementing actions items from Community Health Improvement Plan (CHIP)



- Received funding for the Statewide MSHDA Investing in Community Housing (MICH) Program to advance a New Infill Construction Encouragement (NICE) Program, building accessible and attainable housing.
- Expanding the Department of Energy's Weatherization Assistance Program to assist 78 homes each year.
- Emergency Rental, Mortgage, and Utility Assistance.
- Developed a training program and training site to provide hands-on training to Building Trade workforce students and link them to employers.



MORE HOUSING EFFORTS

- Participation in MSHDA Statewide Housing Plan Regional Groups – Region F
- Many organizations dealing with emergency shelter.

CONCERNS

- Clean Water
 - Access to
 - Affordability of
 - Third-party billers



Housing Highlights

from the

2023 Community Needs Assessments



Allegheny County Board of Commissioners Meeting
September 28, 2023

Background

- CAAC completed two Community Needs Assessments in the summer of 2023
 1. Early Education Services: Head Start / Early Head Start
 2. Community Services Block Grant: Overall Service Portfolio
- Included both *Primary Research* (CAAC-initiated surveys, interviews, focus groups) and *Secondary Research* (Census Bureau, CDC, Kids Count, American Community Survey, etc.)
- Included a wide range of social determinants, needs, and perceptions of those in, or at risk of, poverty
- This presentation focuses on select findings from both Assessments related to housing.

2023 Community Needs Assessments CSBG CNA – Key Findings

*Statewide efforts to
address housing needs
for those in poverty.*

Select Recommendations from:

2022 Michigan Poverty Task Force Report

HOUSING, BASIC AMENITIES AND THE ENVIRONMENT

18. Create Statewide Rental Housing Partnership Trust [SRHPT].
19. Incorporate the Home Heating Credit application into the MI Bridges process.
20. Establish a Rental Registry to track lead abatement efforts in rental dwellings.
21. Eviction diversion programming.
22. Expand housing assistance to foster youth.
23. Alternative eligibility for foreign-born and nonresident Michigan homebuyers and/or renters.

2023 Community Needs Assessments CSBG CNA – Key Findings

Housing affordability varies by area.

Key Data	Allegan City	Fennville	Holland-SW	Wayland
<i>To afford Median Home</i>	\$52.1K	\$58.5K	\$85.6K	\$73.1K
<i>To Afford Median Rent</i>	\$36.3K	\$30.4K	\$38.4K	\$34.7K
<i>% Cost Burdened HH - Mortgaged</i>	23%	28%	18%	20%
<i>% Cost Burdened HH – Not Mortg</i>	11%	15%	10%	10%
<i>% Cost Burdened HH - Renter</i>	40%	29%	35%	38%
<i>Homeownership %: White, Hispanic</i>	83.4, 58.7	85.4, 74.3	87.2, 66.0	88.6, 67.4
<i>Housing Policy Matchmaker Type</i>	<i>Low Cost, Growing</i>	<i>Moderate Cost, Stable</i>	<i>Moderately High Cost, Growing</i>	<i>Moderate Cost, Growing</i>
<i>Strength & Need Type</i>	<i>Low Strength, Low need</i>	<i>High Strength, Low need</i>	<i>High Strength, Low need</i>	<i>High Strength, Low need</i>
<i>5 Yr Owner / Renter Production Gls</i>	121 / 90	78 / 37	120 / 69	185 / 63
<i>Conv / Assist Mort Approv Rates</i>	83% / 76%	77% / 66%	83% / 73%	84% / 79%

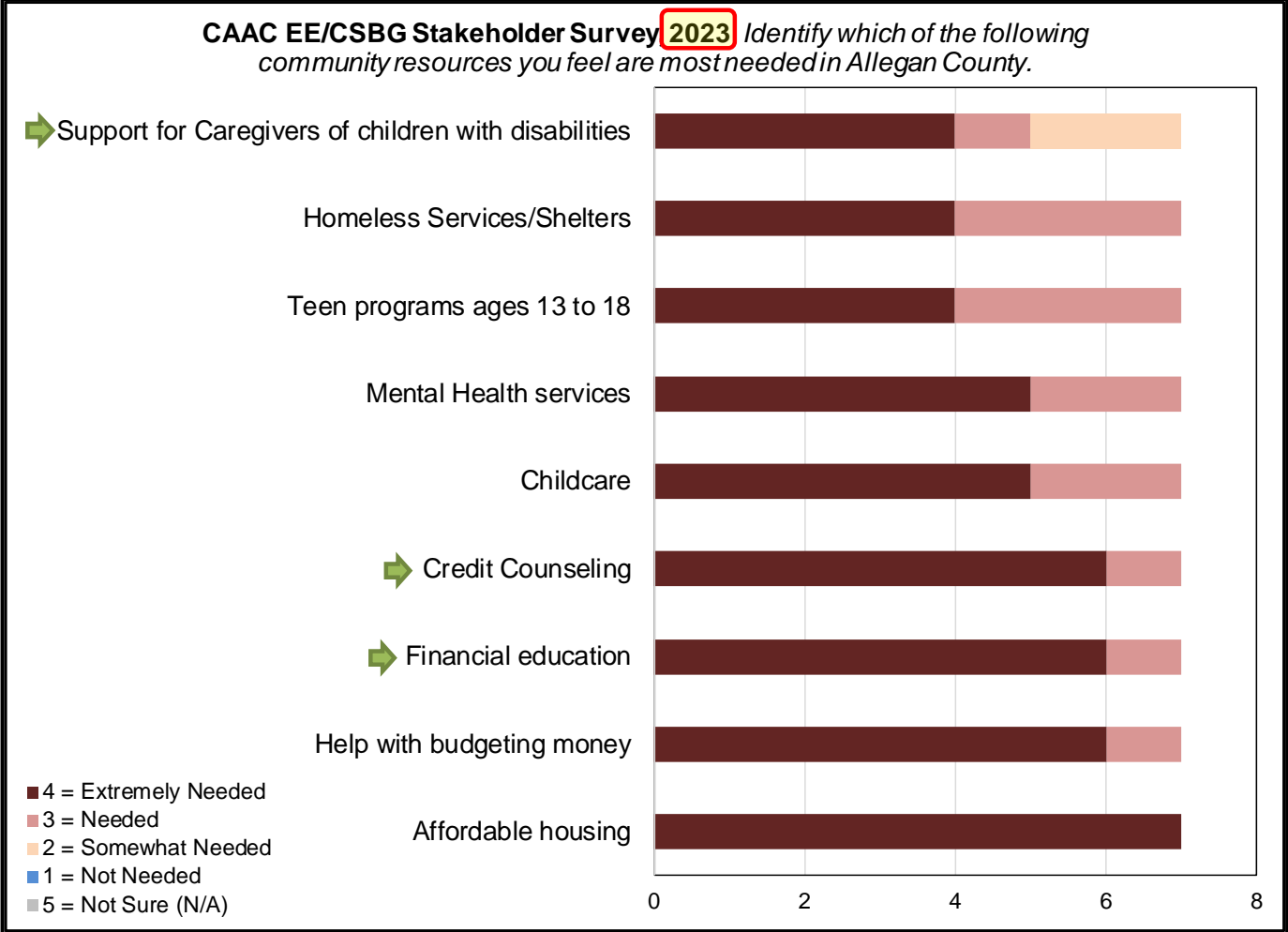
2023 Community Needs Assessments CSBG CNA – Key Findings

*4 Key Social
Determinants*

2022 Community Health Needs Assessment	2022 Community Health Improvement Plan	
Priority Needs	Goal	Objectives
<p>1. Mental and Behavioral Health, including substance use disorder, addiction</p>	<p>Increase recognition and treatment of behavioral health conditions.</p>	<ol style="list-style-type: none"> 1. Increase utilization of behavioral health services for those in need. 2. Decrease the percentage of youth & adults experiencing “poor” behavioral health. 3. Decrease the percentage of youth using substances. (Allegan Substance Abuse Prevention Coalition (ASAP))
<p>2. Housing</p>	<p>Strengthen the Housing sector within Allegan County and increase collaborative solutions.</p>	<ol style="list-style-type: none"> 1. Increase the percentage of residents with access to attainable & safe housing options. 2. Increase awareness and use of housing resources available in Allegan County. 3. Strengthen the Allegan County homeless response system.
<p>3. Food Security, including access and availability of fresh foods</p>	<p>Increase availability of healthy food options for residents, while also expanding supplemental food resources in Allegan County.</p>	<ol style="list-style-type: none"> 1. Increase the percentage of affordable & attainable healthy food resources for residents in Allegan County. 2. Increase awareness of health food resources available for residents in Allegan County.
<p>4. Lack of Healthcare Providers & Services, including access to prenatal / perinatal care, broadband internet, availability of appointments, etc.</p>	<p>Increase capacity and use of a patient - centered, community - integrated, and quality system of care for Allegan County residents.</p>	<ol style="list-style-type: none"> 1. Decrease the percentage of adults & youth who are experiencing “poor” physical health. 2. Increase the use of non-traditional services to meet health care needs for Allegan County adults & youth.

2023 Community Needs Assessments

CSBG CNA – Key Findings



*LP4 - CAAC
Early
Education /
CSBG
Stakeholder
Survey*

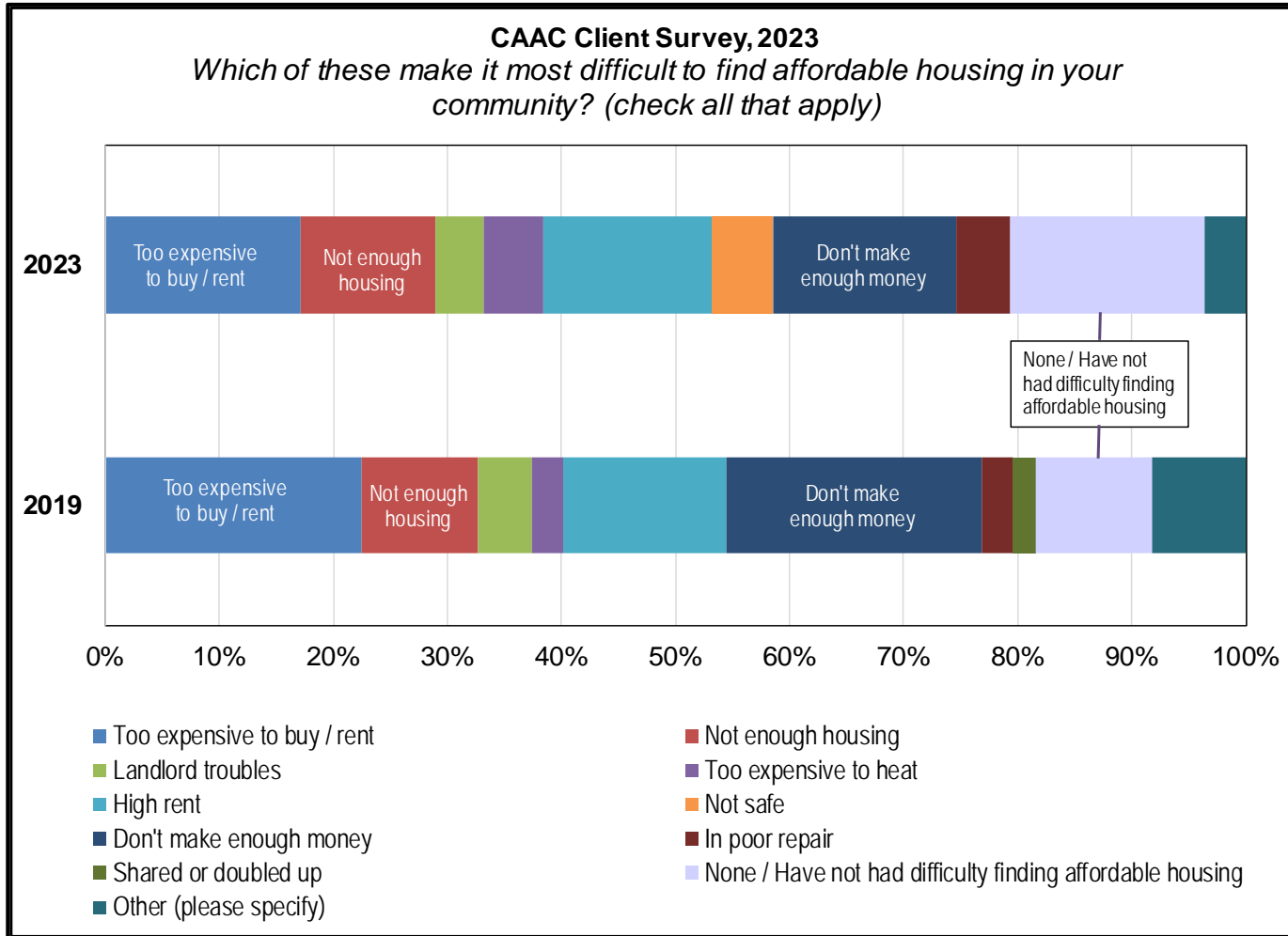
*3 New
Resource
Needs with 6
Repeats from
2020 Survey.*

*Affordable
housing had
the highest
need rating.*

2023 Community Needs Assessments CSBG CNA – Key Findings

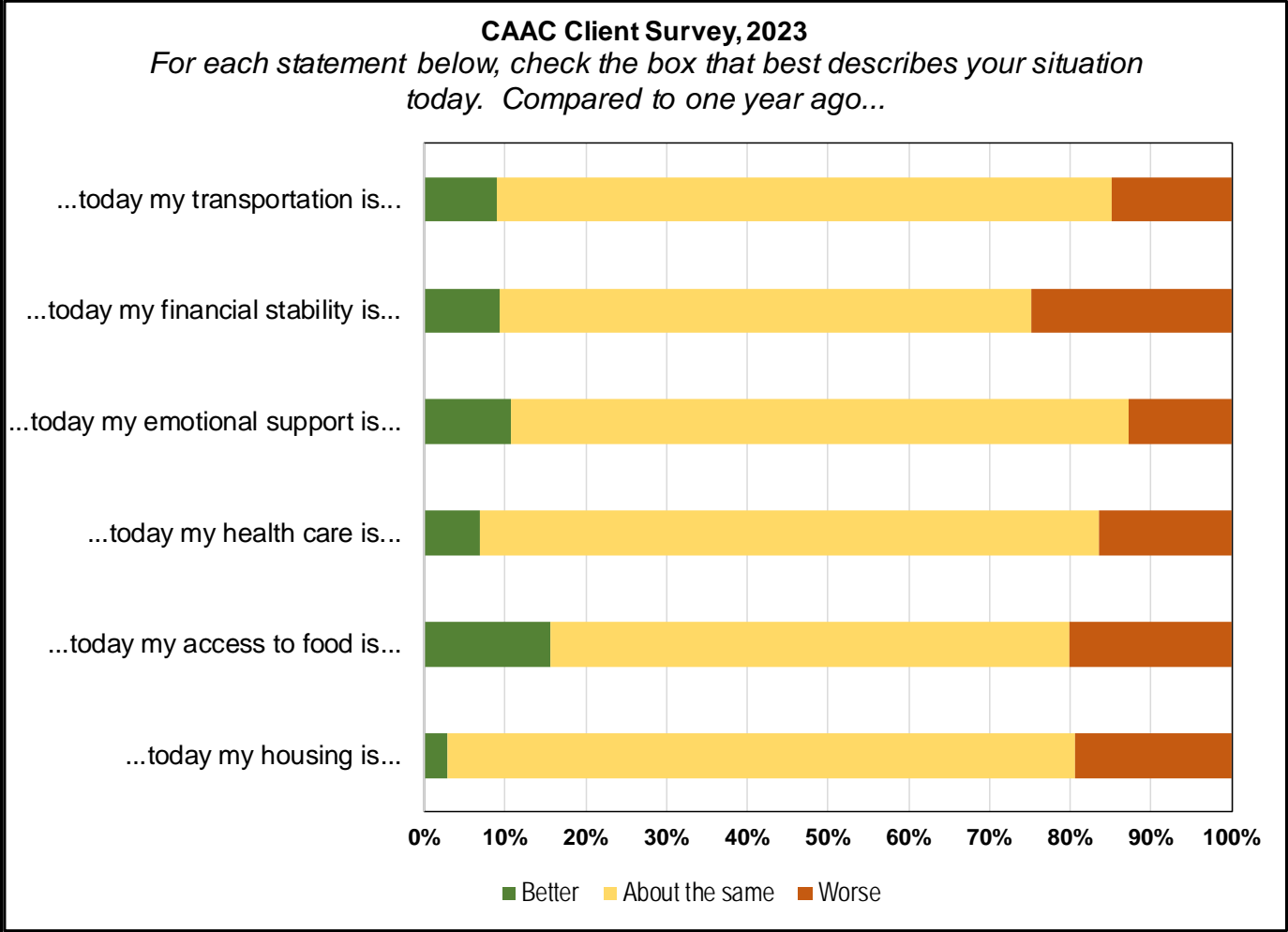
LP9 - CAAC
Client Survey

Three of the four most selected conditions were Too expensive to buy/rent, Not enough housing, and Don't make enough money. Of these, only Not enough housing was proportionately a more common selection in 2023.



2023 Community Needs Assessments

CSBG CNA – Key Findings



LP9 - CAAC Client Survey

≈20% feel their housing is worse than one year ago...

2023 Community Needs Assessments CSBG CNA – Key Findings

Good partnership potential for some key social determinants.

LP6 - Local Stakeholder Interviews

- ☑ Stephanie Calhoun, CEO/Executive Director, Allegan Co. Community Foundation
- ☑ Bill Brown, Superintendent, AAESA
- ☑ Don Wilkinson, Executive Director, Lakeshore Habitat for Humanity

Area	Possible Partnership Opportunity
Adult Education	? We do a lot at the Tech Center. Is CAAC aware? Scholarships? ? Financial planning for homeowners? Home maintenance? ✓ We may provide funding for a program.
Housing	? Possibly through Tech Center ? Volunteers for construction opportunities ✓ Leadership role (we are convener)
Transportation	? Open to discussion. ✓ Strong interest – state grants are available
Early Education	✓ We may provide funding for a program.
Senior Services	✓ Home repairs. ✓ We may provide funding for a program.
Food Insecurities	✓ Yes. Build on Food Pantry Collaborative.

2023 Community Needs Assessments

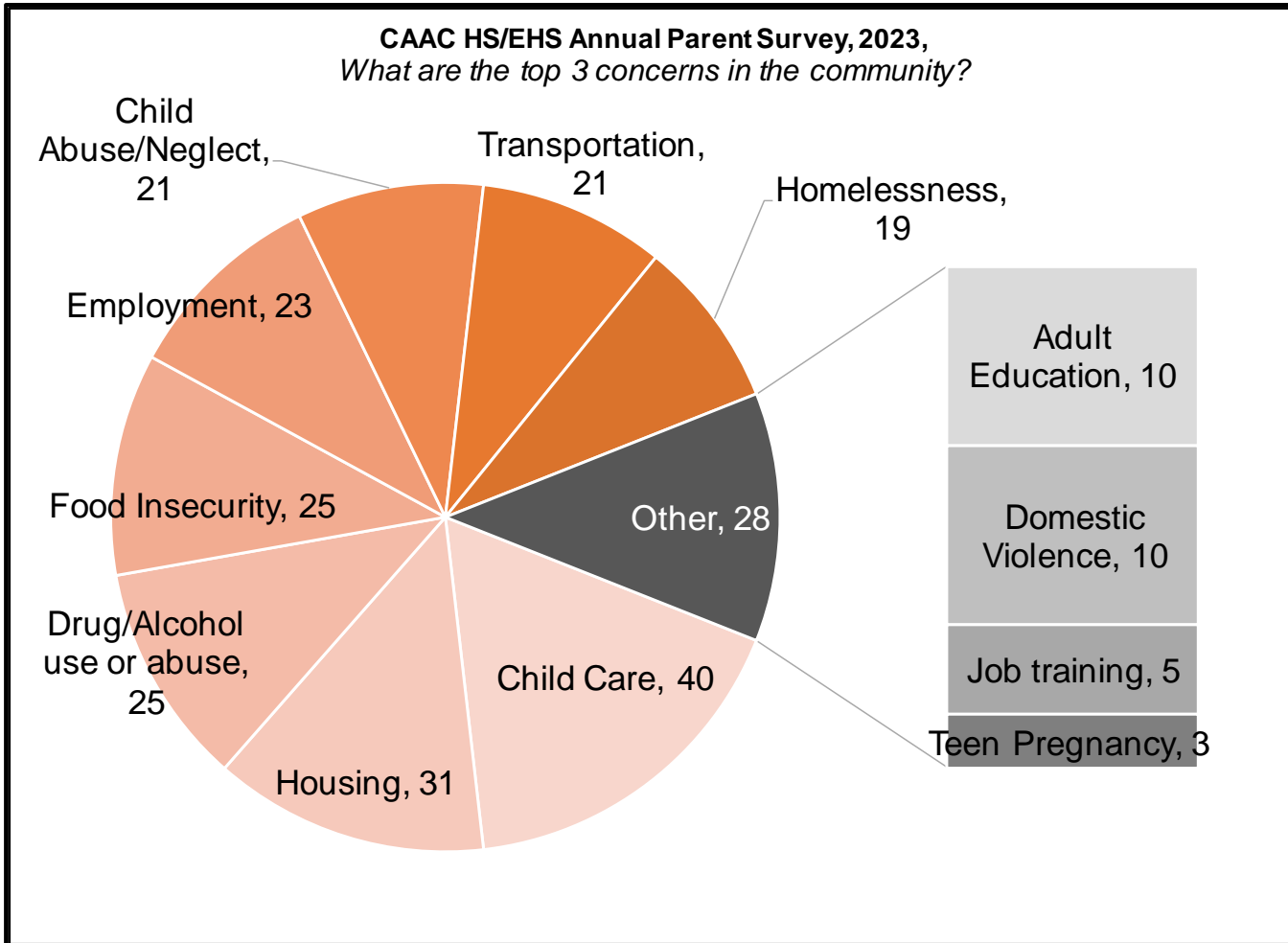
Early Education CNA – Key Findings

Students Experiencing Homelessness, K-12					
	2017	2018	2019	2020	2021
#	521	478	416	363	409
%	3.6%	3.3%	2.9%	2.6%	3.0%

The homeless rate for children has remained relatively constant.

2023 Community Needs Assessments

Early Education CNA – Key Findings



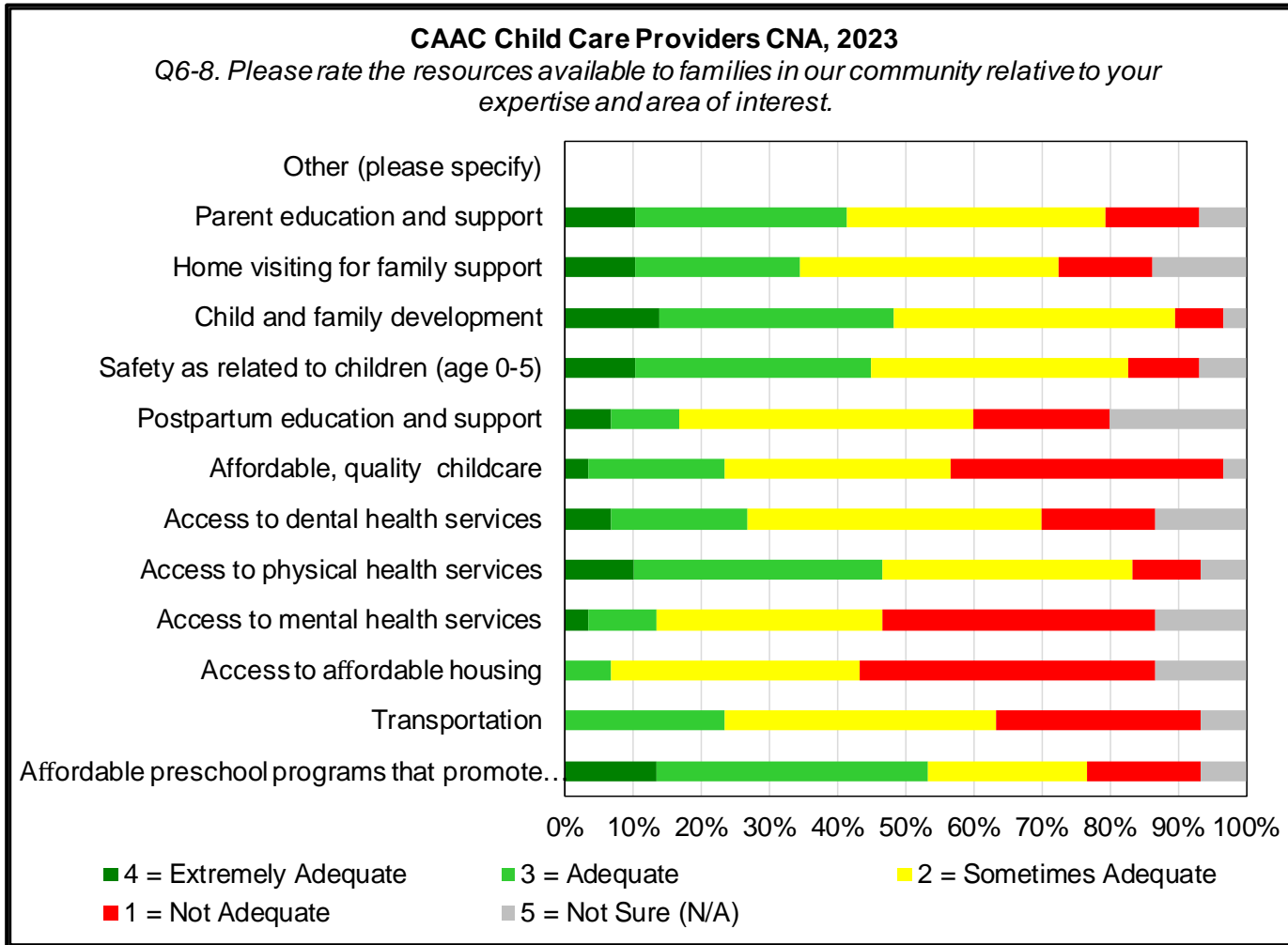
*LP1 - CAAC
Early Education
Services Parent
Survey*

*Respondents
have concerns
related to many
different social
determinants.*

*Child Care and
Housing were
the most
frequently
listed.*

2023 Community Needs Assessments

Early Education CNA – Key Findings



LP3 – Area Child Care Providers Survey

Items with the relatively poorest ratings were the same in 2023 and 2020:

- **Access to Affordable housing**
- **Access to mental health services**
- **Affordable, quality childcare**
- **Transportation**

2023 Community Needs Assessments

Early Education CNA – Key Findings

LP5 – Early Education Stakeholder Interviews

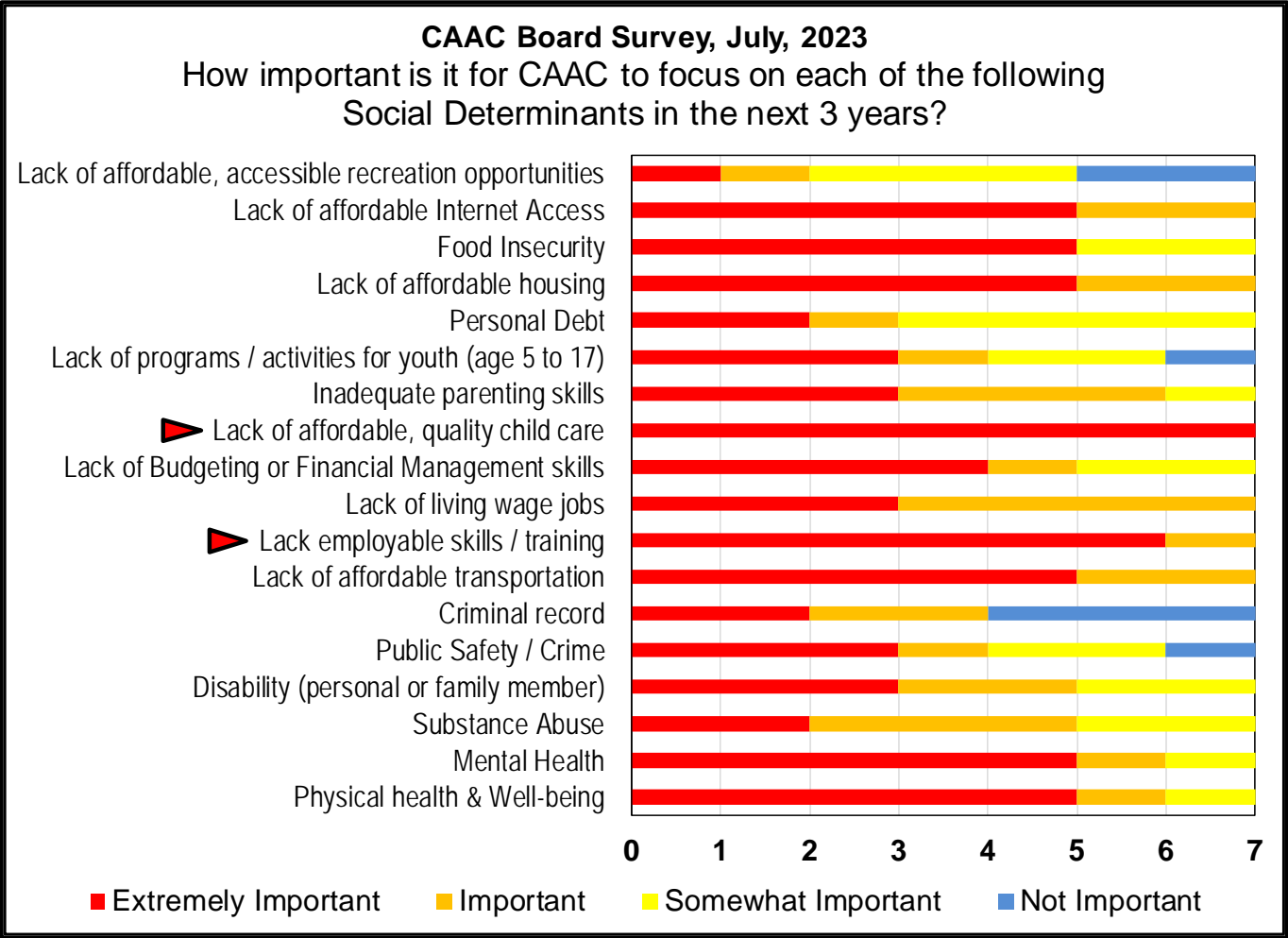
- ☑ Dr. Sara Franzen, Pediatrician, Ascension Health
- ☑ Becky Huberty, Coordinator, Allegan County Great Start Collaborative
- ☑ Lisa Letts, Personal Health Manager, and Lindsey Maunz, Planning & Preparedness Manager, Allegan County Health Department
- ☑ Lindsey Sichta, Director of Early Childhood Services, AAESA

Barrier	# Mentioning	Notes
Transportation	4	Not leveraging recent expansion of public transit system
Child Care	2	And “pre-school” options.
Parental Education	1	Includes unrealistic expectations, too much tablet time, lack of nutritious food
Affordable Housing	2	Leeds to frequent moves.
Awareness of Services	1	Kids 0-5 don’t know what they need; parents may be distracted or need help themselves
Stigma (accepting help)	1	
Language	1	Lack of interpreters
Inflation	1	

Familiar items are among the list of most frequently mentioned barriers.

Other Market Assessment Highlights

2023 CAAC Board Survey Results



LP13 - 2023 CAAC Board Survey

Child Care and Employable Skills have the highest importance ranking among social determinants, followed by a 6 others... including Lack of Affordable Housing.

2023 Community Needs Assessments

CSBG CNA – Other Helpful Data

National Community Survey 2022

Conclusions

1. Residents appreciate Allegan County's natural environment and recreational opportunities.
2. While there have been small gains in the local economy, it remains an area of opportunity.
3. Allegan County's engagement is on the rise, and residents feel a strong sense of community.
4. The majority of residents continue to perceive Allegan County as a safe place to live.

Next Steps

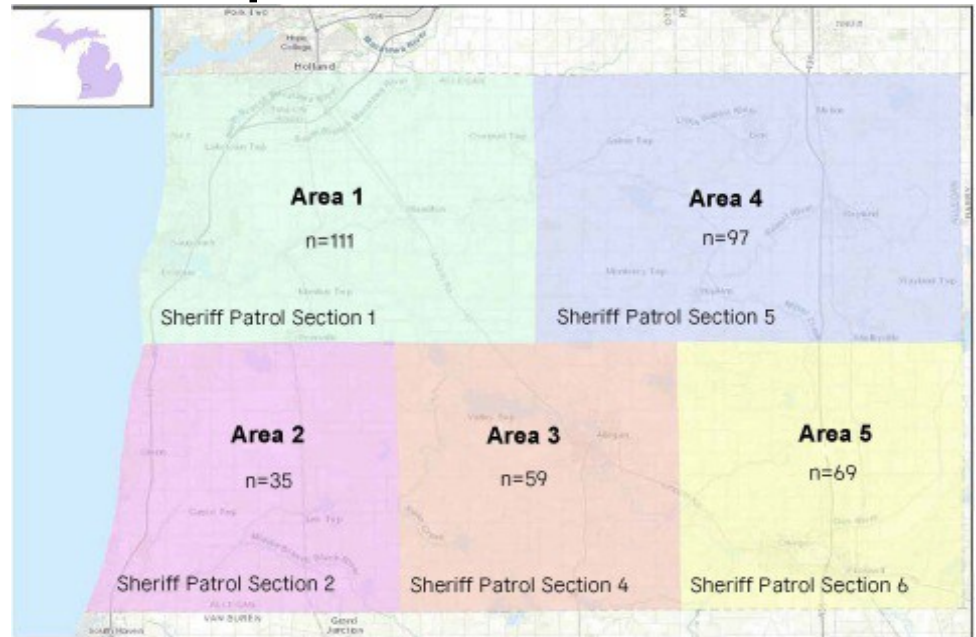
“After analyzing the results, we recommend using Polco to dig deeper into the following topics, with smaller more focused surveys:”

- Public transportation use
- Child Care & early childhood education
- Broadband internet access
- Older Adult needs and services
- Community design and housing
- Health services and concerns
- Recycling services

2023 Community Needs Assessments CSBG CNA – Other Helpful Data

The importance of regional variation

2022 National Community Survey



Items <u>with significant decline</u> ¹ ↓ over 2019 Ratings & Unfavorable ² Peer Group Comparisons	Area 1 NW	Area 2 SW	Area 3 SC	Area 4 NE	Area 5 SE
Ease of travel by public transportation	22%	5%	4%	17%	14%
Bus or transit services	35%	14%	3%	15%	33%
Recycling	65%	19%	45%	56%	68%
What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be: Very positive, Somewhat positive, Neutral, or Somewhat negative?	19%	12%	26%	6%	25%

¹ More than 8 percentage points to be statistically significant

² Compared to similar communities

2023 Community Needs Assessments

CSBG CNA – Other Helpful Data

2022 National Community Survey

Detailed Item of focus related to last CAAC Strategic Planning...

Item (Please rate...)	2019*	2022*	Trend**
Employment opportunities.	35%	43%	Similar
Cost of living.	49%	52%	Similar
Ease of travel by car.	83%	88%	Similar
→ Ease of travel by public transportation.	28%	15%	Much lower
→ Variety of housing options.	42%	31%	Similar
→ Availability of affordable quality housing.	35%	32%	Similar
Availability of affordable quality health care.	41%	44%	Similar
Availability of preventative health services.	36%	37%	Similar
→ Availability of affordable quality mental health care.	29%	27%	Similar
→ Adult education opportunities.	41%	44%	Similar
Opportunities to participate in social events and activities.	40%	55%	Similar
Opportunities to volunteer.	56%	63%	Similar
Openness and acceptance of the community toward people of diverse backgrounds.	51%	47%	Similar

Items with arrows → were flagged in 2018 Results as having among the lowest ratings.

* 2019 and 2022 %s are the % rating as excellent or good.

** As compared to the National Benchmark.

2023 Community Needs Assessments CSBG CNA – Meta Analysis

*Recommended
areas of focus...*

LP – CSBG CNA	Discrimination	Substance Abuse	Child Care / Develop	Debt / Finances	Teen Pregnancy	Recreation, Activities	Transportation	Parenting Skills	Affordable Housing	Mental Health, Access	Transient, Immigrant	Wages, Living Wage	Food Insecurity	Adult Education	Medical Care, Access	Eldercare Needs	Child Poverty	Geog Areas of Need	Racial Disparity	Employment	Disability	Obesity / Diabetes	NOTES
LP4: EE/CSBG SH Survey		✓	✓			✓	✓	✓	✓	✓		✓											Youth/Teen Programs
LP6: CAAC SH (Local) Interv			✓				✓		✓				✓										
LP7: CAAC SH (MI/US) Interv			✓				✓		✓					✓									
LP9: CAAC Client Survey				✓			✓		✓			✓			✓	✓					✓		Housing Cost/Supply
LP10: MACC Focus Group			✓	✓			✓																
LP11: CAAC Employee Surv	✓																						
National Community Survey			✓			✓	✓		✓						✓	✓		✓					
US Census Bureau / ACS							✓							✓		✓	✓				✓		Cognitive Disability
United Way																		✓	✓				ALICE/ Poverty Rates
Michigan Poverty Task Force			✓	✓					✓						✓					✓			
MDTMB (Unemployment)																							
NAEH (Homelessness)									✓														High Housing Costs
Statewide Housing Plan									✓					✓					✓				
Kids Count Data Center			✓																				
MDHHS		✓														✓					✓	✓	
Center for Disease Control																						✓	
SAMHSA		✓																					
County Health Rankings										✓					✓								
Social Vulnerability Index																							
Allegan County CHNA / CHIP									✓	✓		✓		✓									



Caring for Allegan County

Our Work with the Homeless

Names, Terms, Acronyms

- **HUD** – US Dept of Housing and Urban Development
- **MSHDA** – MI State Housing Development Authority
- **COC** – Continuum of Care
- **BOSCOC** – Balance of State Continuum of Care
- **LPB** – Local Planning Body
- **HARA** – Housing Assessment and Resource Agency

Structures/Functions

- **HUD** – Funds homelessness programs
- **MSHDA** – Coordinates state level homelessness planning
- **COC** – 24 counties that access HUD funds directly.
- **BOSCOG** – A collective “COC” for the 59 counties in the “balance” of the state. It interacts with the Local Planning Bodies



Structures/Functions

BOSCOC

- **Develops a long-term strategic plan**
- **Prepares HUD applications**
- **Gathers data on homelessness**

Structures/Functions

LPB – 33 local planning bodies that:

- **Bring key partners in the community together**
- **Appoint liaisons to attend BOSCOC**
- **Hold monthly meetings**
- **Plan and coordinate a housing and service system**

Structures/Functions

LPB – 33 local planning bodies that:

- **Ensure use of the CoCs Homeless Management Information System**
- **Conduct the local “Point in Time” (or PIT) count**
- **Submit data** to Michigan Coalition Against Homelessness (MCAH) and participate with MCHA on the **Housing Inventory Count (HIC)**.

Structures/Functions

LPB Agencies

- **OnPoint**
- **Community Action Allegan County**
- **United Way**
- **Allegan Homeless Solutions**
- **Project Hope** (discount store, housing supplies, financial assistance for utility, deposit, arrearages)
- **Christian Neighbors** – (case management for housing crises - private \$ for security deposits, utilities, rent arrearages, etc.)
- **Love, Inc** (Transitional housing program, life skills training, furniture needs)
- **People Helping People**
- **Volunteers of America** (multiple counties; focused on military veterans)
- **Veteran Administration** (Battle Creek)
- **Sylvias Place/ Resilience** – Domestic violence shelter
- **Allegan Area Educational Service Agency** (liaisons for homelessness in schools)

Structures/Functions

HARA

- Every county has a **MSHDA-designated HARA** (Housing Assessment and Resource Agency). In Allegan County, OnPoint has been the HARA for over a decade.

Structures/Functions

HARA oversees a Coordinated Entry System (CES) to

- Perform centralized intake and housing assessments (HARA and other agencies).
- Divert people from shelters
- Rapidly re-house the homeless.
- Maintain MSHDA Housing Choice Voucher (formerly, Section 8) with Homeless Preference waiting list.

Structures/Functions

HARA constraints –

- **Can only do what funding allows**
- **Depends on an adequate supply of safe, accessible and affordable housing in the county**

MSHDA Campaign to End Homelessness

Action Plan 2023-2025 Goal 1:

“Increase amount of safe, accessible, and affordable housing targeted to households experiencing homelessness”

- Produce Low Income Housing Tax Credit (LIHTC) units (non-SH) ...
- Produce 150 new Supportive Housing units
- Increase landlords accepting households experiencing homelessness
- Reduce the use of unnecessarily restrictive tenant screening practices
- Secure an additional \$20M for Supportive Housing services
- Expand Moving On initiatives to 3 Public Housing Authorities
- Identify & fund emerging housing models ...

Categories of Homelessness

Category 1 – Literally Homeless

HUD's Definition: *"Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:*

Has a primary nighttime residence that is a public or private place not meant for human habitation; or Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution."

Categories of Homelessness

Category 2 – At Imminent Risk of Homelessness:

HUD's Definition: *“Residence will be lost within 14 days of the date of application for homeless assistance, no subsequent residence has been identified; and the individual or family lacks the resources or support networks needed to obtain other permanent housing.”*

- **Allegan's Cat 2 is much smaller than other communities; can support 5 people/year.**
- **The prioritization of Category 1 is a public policy stance that emerged in the 2010 Campaign to End Homelessness.**

Ethics of Intervention

A dilemma we face when faced with limited housing options:

What's the best option?

Living on the street,
housed in a marginally satisfactory home,
or under a marginally acceptable landlord?

Evaluating Success in Housing Development

OnPoint's Request:

As you develop housing plans in Allegan County,
please pay attention to the need for
safe, accessible and affordable housing
for those who at the beginning of their housing careers
and for those who face challenges along life's way.

Allegran County

Energy Management Planning

Initiatives & Efforts

- County energy mgmt. plan
- Energy star appliances
- Heating and cooling
- Lighting
- Technologies
- Hybrid work environments
- Solar panels
- Wind turbine
- Geothermal

County Energy Management Plan

Allegan County

Facilities Management

3283 – 122nd Avenue

Allegan, Michigan 49010

(269) 673-0220 Fax (269) 673-0303



2005-2006 Energy Management Plan

To meet budget objectives initiated in the 2003 County budget and carried forward through each of the 2006 Facilities Management budget activities, the following energy management regulations have been set. Due to the needs of their special population, these regulations may apply to the Medical Care Facility only where the Medical Care Facility Administrator deems appropriate.

REGULATIONS

Air conditioning activates when the temperature exceeds 74 degrees

Heating activates when the temperature drops below 68 degrees

HVAC fans will remain in continuous operation while facilities are occupied

Use of space heaters or fans not placed by Facilities Management is prohibited in all County-owned facilities. Facilities will work with Department Heads when the above temperature parameters cannot be met for an extended period of time to utilize portable equipment to attempt to maintain parameters

Use of coffee mug warmers is prohibited in all County-owned facilities

Coffee brewing, heating, etc. appliances are permitted one-per-department only

Employee-owned refrigerators are prohibited in all County-owned facilities

County-Owned Refrigerators are permitted only in central break/lounge/cafeteria areas except in the case of medical supply storage and departmental commercial kitchens

Allegan County

Facilities Management

3283 – 122nd Avenue

Allegan, Michigan 49010

(269) 673-0220 Fax (269) 673-0303



2005-2006 Energy Management Plan

To meet budget objectives initiated in the 2003 County budget and carried forward through each of the 2006 Facilities Management budget activities, the following energy management regulations have been set. Due to the needs of their special population, these regulations may apply to the Medical Care Facility only where the Medical Care Facility Administrator deems appropriate.

REGULATIONS

Air conditioning activates when the temperature exceeds 74 degrees

Heating activates when the temperature drops below 68 degrees

HVAC fans will remain in continuous operation while facilities are occupied

Use of space heaters or fans not placed by Facilities Management is prohibited in all County-owned facilities. Facilities will work with Department Heads when the above temperature parameters cannot be met for an extended period of time to utilize portable equipment to attempt to maintain parameters

Use of coffee mug warmers is prohibited in all County-owned facilities

Coffee brewing, heating, etc. appliances are permitted one-per-department only

Employee-owned refrigerators are prohibited in all County-owned facilities

County-Owned Refrigerators are permitted only in central break/lounge/cafeteria areas except in the case of medical supply storage and departmental commercial kitchens

Microwave ovens, toaster ovens, toasters, beverage machines and all other powered food preparation appliances are permitted only in central break/lounge/cafeteria areas except in the case of departmental commercial kitchens

Personal electronics that are plugged into a buildings' electrical system are prohibited in all County-owned facilities. County-owned televisions used for program purposes are permitted; and Department Heads may permit a limited number of personal radios within their Departments at the Department Heads discretion

Potpourri cookers, air freshener plug-ins, air cleaners, dehumidifiers, and humidifiers are prohibited in all County-owned facilities

Overhead fluorescent interior lighting shall be used in County-owned facilities; employees will not be permitted to use incandescent table lamps, desk lamps, floor

lamps, spot lamps, torch lamps, etc. Fluorescent task lighting supplied as a part of the County's modular furniture may be utilized within the workspace.

Exterior lighting at the Jail/Sheriff Complex, Juvenile Detention Center, and Medical Care Facility will operate 24/7. Exterior lighting in all other facilities will activate one hour before business commences at the facility until light and end one hour after business ends at the facility once dark. Lighting will be activated for Custodial operations based upon the Team Cleaning Schedule for each facility. In general terms exterior lighting will operate 7:00 a.m. until 8:00 a.m. and 5:00 p.m. until 6:00 p.m. Flag lights will operate 24/7 as we do not have adequate staff to raise and lower the flag each day. Department Heads may request on a limited basis for exterior lighting to be activated for special program events that may be scheduled to take place outside of the normal schedule. These special requests should be kept to a minimum and grouped together whenever possible.

Timed electronic shower control valves are installed at the Jail and will continue to be installed at the Jail and Juvenile Detention Center as the maintenance budget allows to reduce water consumption

Lavatory faucets have been replaced and will continue to be replaced in all facilities with low-flow models as the maintenance budget allows to reduce water consumption

The Finance Director and I will be monitoring this regularly throughout the year and will raise any concerns we have with the COW.

SPECIAL CIRCUMSTANCES

Individuals requesting special consideration for an exception to the policy must bring such request(s) to their respective Department Head. A Department Head making a request for special consideration to the policy for either an individual, group of individuals, or a program purpose, must submit the request in writing via email to the Facilities Management Director. Adequate advance notice shall be provided for consideration of any action that may be taken. The request must provide specific detail of the special consideration, including the impact of the regulation upon the department if the request is not granted, and the relief that the department head intends to achieve if the request is granted.

Requests will be evaluated by the Facilities Management Director and County Administrator to assess impact on health/safety, the integrity of the energy management plan, department operations, and impact on budget as the major contributing factors to granting/denying the request.

Energy Usage

All Buildings	2023 (forecast)*	2022	2021	2020	2019	2018	2017
TOTAL COST - ELECTRIC	\$ 721,000.00	\$ 678,425.61	\$ 692,176.92	\$ 653,250.28	\$ 721,887.29	\$ 775,026.46	\$ 713,990.45
TOTAL USAGE -ELEC(kwh)	5,012,300	5,136,852	5,206,163	5,133,877	5,713,486	6,029,591	5,660,020
Electric usage YoY	-2%	-8%	18%	-27%	8%	0%	
TOTAL COST - GAS	\$ 170,000.00	\$ 218,144.00	\$ 180,503.13	\$ 99,971.08	\$ 145,973.98	\$ 174,078.98	\$ 160,254.52
TOTAL USAGE - GAS(ccf)	\$ 165,000	214,510	233,542	198,738	270,865	251,549	251,549
Gas usage YoY	-23%	-1%	1%	-10%	-5%	7%	

* As of expenses incurred January-August

Lighting

- ▶ LED bulbs - 5,800 interior lights replaced, 100 exterior replaced (as of Sept 2023)
 - ▶ Replacement and Reduction Plan began in 2019

	Energy Reduction	Wattage reduction	Estimated Annual Saving (based on avg 60 hr/week run time)
Exterior	75%	18,577	\$4,600
Interior	52%	86,065	\$32,000

- ▶ Automatic light switches
- ▶ Photo-cell parking lot lights w/ auto shut off
 - ▶ (prioritize security over efficiency, generally on dusk till dawn)

Energy Efficient Appliances

- ▶ HVAC
 - ▶ Air handlers operate between 5:00a-5:00p (adjusted down from 10:00p)
 - ▶ Temperature set points at 68-72 (adjusted to 58-82 outside business hours) Economizers for shutting down or opening up dampers to bring in cooler air when available
 - ▶ System balancing. Fluctuate exhaust fans to vent smarter
 - ▶ Actively managing control system
- ▶ Printers / copiers
 - ▶ energy star compliant
 - ▶ Automatic fuser shutdown / sleep

Technology

- ▶ Virtual servers: 8-1 ratio (164 servers in operation)
 - ▶ 127 are virtual hosts X 450watt power supplies = ~\$70,000/year saved in energy costs
 - ▶ Addn'l savings of a physical device @ \$2,500-3,000 = \$380,000 saved every 3 years
- ▶ Energy savings desktops - 17% reduction in power needs (from 240 to 200 watts)
- ▶ Deploying more laptops over desktops - 67% reduction in power needs
 - ▶ (100) desktops replaced by laptops over last 4 years
- ▶ Cloud apps and long term storage backups
 - ▶ (11) Cloud application solutions - no need for local server(s)
 - ▶ (3) more cloud systems in next 12 months
- ▶ Phone system shuts down phone displays outside of business hour
- ▶ Monitors set to power save mode

Hybrid Work Environments

- ▶ Reduced equipment electricity
- ▶ Reduced lighting
- ▶ Reduced heating/cooling needs
- ▶ Reduced waste/trash
- ▶ Reduced water and sewer

Next Steps

- ▶ Reinforce the energy management plan
- ▶ Continue to seek energy saving equipment during replacement cycles
- ▶ Incorporate energy savings solutions into new building constructions

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

2023-24 BOARDS & COMMISSIONS PER DIEM

BE IT RESOLVED that the Allegan County Board of Commissioners (Board) does hereby revise the following Boards and Commissions per diem compensation effective January 26, 2023; and

Boards & Commissions	Per Diem Rate
911 Operational Policy & Procedure Committee	\$50
Area Agency on Aging of W. Michigan Board of Directors	\$50
Board of Canvassers	\$50 half day/\$100 full day
Board of Public Works	\$50
Boundary Commission	\$50 half day/\$100 full day
Broadband Action Workgroup	\$50
Brownfield Redevelopment Authority	\$50
Building Authority	\$50 (Non-County Employees)
Commission on Aging	\$50
Community Corrections Advisory Board	\$50
Economic Development Commission	\$50
Human Services Board	\$50
Jury Board	\$50 half day/\$100 full day
Local Emergency Planning Committee	\$50
Parks Advisory Board	\$50
Soldiers & Sailors	\$50
Solid Waste Planning Committee	\$50
Tourist Council	\$50
Water Study Workgroup	\$50
West Michigan Regional Planning Committee	\$50
<p>The total meeting(s) time in one (1) day more than four (4) hours shall be considered one (1) full day. The total meeting(s) time in one (1) day of four (4) hours or less shall be considered one half (1/2) day. In the event an individual is a member of more than one board or commission and they may attend multiple meetings in a single day, the total per diem for that day shall not exceed \$100. Travel time is included.</p>	

BE IT FURTHER RESOLVED that members shall also be eligible to receive mileage reimbursement at the 60% of the current IRS rate; and

BE IT FURTHER RESOLVED that only members not already receiving compensation as part of their regular work duties or paid for by another source when attending meetings shall receive per diem and mileage; and

BE IT FURTHER RESOLVED the Board shall review per diem in accordance with term or compensation review; and

BE IT FINALLY RESOLVED that this action shall become an attachment to the Board Rules of Organization.

Moved by Commissioner Beltman, seconded by Commissioner Kapenga to approve the per diem rates in the attached schedule and award mileage at 60% of the Federal rate. Motion carried by roll call vote. Yeas: Storey, DeYoung, Kapenga and Beltman. Nays: Dugan.

ATTEST, A TRUE COPY



_____, Clerk-Register

APPROVED: January 26, 2023

cc: Admin. - Finance - Human Resources