

Allegan County

911 Policy & Procedural Board



911 Central Dispatch Center
3271 – 122nd Avenue
Allegan, MI 49010
269-673- 0316 Main Office
269- 686-5211 Main Fax

Dean Kapenga, Chairman
Brandon Weber, Vice Chairman

911 POLICY & PROCEDURE BOARD MEETING - Minutes

Mike Larsen
Undersheriff
Co. Sheriff's Representative

Dean Kapenga
County Commissioner

Robert J. Sarro
County Administrator

Pam Crandle
Private Citizen at Large

Henry Reinart
Representative of Township
Government
Monterey Township

F/LT Keith Disselkoe
MSP Representative
Wayland State Police Post

Markie McGowan
Allegan County
EMS Representative

Chris Mantels
Allegan County Medical
Control Representative

Dennis Wilkins
Public Safety Director
Gun Lake Tribe
Representative

Jay Gibson
City or Village Police Chief
Representative
Allegan City Police

Chief Dave Haverdink
West Side Fire Officer
Representative
Hamilton Fire Dept.

Chief Brandon Weber
East Side Fire Officer
Representative
Otsego Fire Dept.

Jane Verplank
Representative of City or
Village Government

July 18, 2023 – 10AM

Human Services Building, Zimmerman Room
3255 122nd Avenue

CALL TO ORDER: 10:01 am by D. Kapenga.

PRESENT: Dean Kapenga, Chris Mantels, Mike Larsen, Brandon Weber, Henry Reinart, Rob Sarro, Mike Larsen, Pam Crandle, Keith Disselkoe, Jay Gibson, Dave Haverdink, Dennis Wilkins, Jane Verplank, Jeremy Ludwig, Whitney Wisner, Shannen Chamberlain.

APPROVAL OF MINUTES: Motion to approve the minutes made by D. Wilkins. Support by B. Weber. All in favor, motion carried.

ADDITIONAL AGENDA ITEMS: N/A

APPROVAL OF THE AGENDA: Motion to approve the agenda made by B. Weber. Support by J. Verplank. All in favor, motion carried.

COMMUNICATIONS: Notice of appointments & Elections

1. 911 Policy & Procedure Board (A)
 - a. Private Citizen–term expires 7/31/23
 - b. City/Village Government Representative–term expires 7/31/23
 - c. Emergency Medical Services Representative–term expires 7/31/23
 - d. City/Village Police Chief–term expires–7/31/23
2. Letter from Sgt. Blair Kacos

- Reviewed letter from Sgt. Blair Kacos.

-Motion to enable the Create Call feature for road patrol made by B. Weber.

Support by D. Haverdink. Motion carried by roll call vote.

Yeas: 11

Nays: 0

3. Per Diem paperwork due

PRESENTATIONS: N/A

DIRECTOR REPORT: J. Ludwig shared with the board.

ACTION ITEMS:

1. Letter of Appreciation to Telecommunicators:

SUMMARY: Last meeting a request was made by Chairman Kapenga that a letter of appreciation be drafted from the Policy & Procedure Board to recognize the work of Allegan County's Telecommunicators. A final draft of that letter is attached.

RECOMMENDATION: Approve letter as presented and have all members of the Board sign the letter.

-Motion to approve the letter of appreciation as presented and have all members of the Board sign by C. Mantels, support by H. Reinart. All in favor, motion carried.

2. Dispatch 2024 Budget:

SUMMARY: Attached is a copy of the worksheet used to guide calculation of the 2024 requested Dispatch Budget.

RECOMMENDATION: Approve recommendation of the budget as presented to the Allegan County Board of Commissioners.

-Motion to approve the budget as presented by C. Mantels. Support by J. Verplank. Motion carried by roll call vote.

*Yeas: 12 **R. Sarro—based on submission for Allegan County review.*

Nays: 0

DISCUSSION ITEMS:

1. Quarterly Report:

-Presented for questions by J. Ludwig.

2. Self-Dispatch Function – Mobile CAD:

-Discussion of ACCD's Police Policy #1, Section 2 Non-Emergency Complaints, sub-section 2.1, All road patrol officers will be able to assign themselves directly via MCT to non-emergency complaints within their jurisdiction.

-B. Weber rescinded his motion to enable the Create Call feature for road patrol. Support by M. Larsen. All in favor, motion carried.

PUBLIC PARTICIPATION: NA

FUTURE AGENDA ITEMS:

ROUND TABLE: J. Gibson stated the In-House Search feature is slow. W. Wisner will report to Tyler Tech.

ADJOURNMENT: Motion to adjourn made by C. Mantels. Support by J. Verplank. All in favor, motion carried. Adjourned at 11:43 am.

***Next meeting October 17, 2023. 10am in the Zimmerman Room