

Allegan County Solid Waste Planning Committee (SWPC)



Human Services Building
3255 – 122nd Avenue Suite 200
Allegan, MI 49010
269-673-5411 Main Office
269-673-4172 Main Fax
<http://www.allegancounty.org>

Garth Llewellyn, Chairman
**Heather Bausick, Resource Recovery
Coordinator**

SOLID WASTE PLANNING COMMITTEE (SWPC) – AGENDA

Vacant
Solid Waste Industry
Representative

Tuesday, November 21, 2023 – 6:00 PM

Zimmerman Room, Human Services Building, 3255 122nd Avenue, Allegan

William Walker
General Public
Representative

CALL TO ORDER:

ROLL CALL:

COMMUNICATIONS: Resource Coordinator Report (attachment a)

APPROVAL OF MINUTES:

PUBLIC PARTICIPATION:

APPROVAL OF AGENDA:

PRESENTATIONS: Dan Schoonmaker, WMSBF

Vacant
Township
Representative

Vacant
Industrial Waste
Generator
Representative

ACTION ITEMS:

David Redding
City Government
Representative

- a. SWPC Applicants- Jack Brown (renewal), Matt Rosser (renewal), Garth Llewellyn(renewal) and Russell Lewis (new) (*See attachment b*)
Resource Recovery Coordinator emailed current members whose terms were expiring this year. Requesting a formal motion for each applicant.
**Special Note: as the SWPC transitions to the Material Management Planning Committee there will have to be new appointments.*

Denise Webster
General Public
Representative

- b. SWPC Sub-Workgroup- This workgroup is recommending that the full committee moved a motion forward to the Board of Commissioners. The motion is to move forward with updating the materials management plan individually (as a single County) using a consultant/contract employee.

Garth Llewellyn
General Public
Representative

Gale Dugan
County
Commissioner

Jack Brown
Solid Waste Industry
Representative

- c. Set Dates for 2024 SWPC Meetings-
February 20, 2024
May 21, 2024
August 20, 2024
November 19, 2024

Daniel DeFranco
Environmental
Representative

Randy Rapp
Environmental
Representative

Matt Rosser
Solid Waste Industry
Representative

- d. Elect Chair and Vice Chair from appointed members (see by laws below)
5.6 The Committee shall annually elect, at its regular meeting in November, a Chairperson and a Vice Chairperson from its appointed members. The committee shall create and fill such other offices from membership as it may determine desirable. 5.7 The term of each officer shall be one calendar year. In the event of an early resignation, the Committee shall elect from its membership one who will complete the term. 5.8 The Chairperson shall preside at all meetings, appoint such sub-committees as shall from time to time be deemed necessary and perform such duties as may be directed by the Committee. 5.9 The Vice Chairperson, in the absence of the Chairperson, shall preside and perform in all aspects the duties and obligations of the Chairperson.

Vacant
Regional Solid Waste
Planning
Representative

Daniel Fritsch
Solid Waste Industry
Representative

Mission Statement

“Allegan County shall plan, develop and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

DISCUSSION ITEMS:

- e. Material Management Plan Update (*See attachment c*)
- f. Review SWOT analysis from each surrounding County (*See attachment d*)
 - i. Resource Recovery Coordinator met with each surrounding County's and did a SWOT on their planning process.
- g. Letters of consistency for Kent County and Anaergia. EGLE determined based on the new legislation that the SWPC does not have the authority to issue letters of consistency. The County will wait until there is a formal request from Kent County/ Anaergia requesting a letter of consistency. There is no further action needed from SWPC at this time.

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

ROUND TABLE:

ADJOURNMENT:

NEXT MEETING: February 20, 2024 @ 6:00 PM.

Allegan County Solid Waste Planning Committee (SWPC)



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Garth Llewellyn, Chairman
Vacant, Resource Recovery Coordinator

SOLID WASTE PLANNING COMMITTEE (SWPC) – MINUTES

Vacant
Solid Waste Industry
Representative

Tuesday, August 29, 2023 – 6:00 PM

William Walker
General Public
Representative

Zimmerman Room, Human Services Building, 3255 122nd Avenue, Allegan
<https://us02web.zoom.us/j/81174310860?pwd=S2RRL284bm8rUmNpUE8valZ3S0RuUT09>
Passcode: 2023

Vacant
Township
Representative

CALL TO ORDER:

ROLL CALL:

COMMUNICATIONS: EGLE Letter to Allegan County (*see attachment a*)

APPROVAL OF MINUTES: *Dugan moved and Redding supported and all in favor*

PUBLIC PARTICIPATION: *Dan Schumacher provided an update on the EGLE/ West Michigan Sustainable Business Forum Grant Survey project and a summary of the data for our County. Will bring a presentation at the next meeting in November.*

APPROVAL OF AGENDA: *Redding moved and Walker supported and all in favor*

PRESENTATIONS: None

Vacant
Industrial Waste
Generator
Representative

David Redding
City Government
Representative

ACTION ITEMS:

Denise Webster
General Public
Representative

a. SWPC Applicant- Dan Fritsch (*See attachment b*)

b. SWPC Motion:

Motion to request the Board of Commissioners appoint Dan Fritsch on the Solid Waste Planning Committee as a Solid Waste Industry Representative.

Motion made by: Commissioner Dugan Seconded by: Dave Redding

Yas: all present in support

Nas: no opposition noted

Garth Llewellyn
General Public
Representative

Gale Dugan
County
Commissioner

DISCUSSION ITEMS:

Jack Brown
Solid Waste Industry
Representative

c. Material Management Plan Update (*See attachment c*)

d. Review SWOT analysis on 3 options on planning (*See attachment d*)

i. Regional planning using a consultant

ii. SWPC sub-workgroup

iii. SWPC using a consultant

Determine Next Steps and timeline for recommendations- *Sub-workgroup created of Redding, Walker, Rapp, and Heather Bausick. Heather Bausick. Heather Bausick will meet with surrounding Counties to inquire on their plans to update Material Management Plans. Heather will bring that back to the sub-workgroup by early October. Sub-workgroup will meet thru October to research options and bring a recommendation to the SWPC at their November meeting.*

e. Resource Recovery Coordinator's Position Update- *introduced Heather Bausick who will formally start on September 11, 2023.*

f. Any questions on travel reimbursement forms- *no questions*

g. The transferring station owned by Kent County and the Anegeria owns the digester and will need two letters of consistency. EGLE determined based on the new legislation that the SWPC does not have authority to issue a

Daniel DeFranco
Environmental
Representative

Randy Rapp
Environmental
Representative

Matt Rosser
Solid Waste Industry
Representative

Vacant
Regional Solid Waste
Planning
Representative

Vacant
Solid Waste Industry
Representative

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letter of consistency. Discussed with County Administration and a work order is submitted to legal to review and determine how Board of Commissioners will proceed with this item. Resource Recovery Program has not received any formal requests from either entity regarding this item.- *no questions*

PUBLIC PARTICIPATION: *no public participation*

FUTURE AGENDA ITEMS: *West Michigan Sustainable Business Forum/EGLE Survey Presentation and SWPC MMP Recommendation*

ROUND TABLE:

ADJOURNMENT:

NEXT MEETING: November 21, 2023 @ 6:00 PM.

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Garth Llewellyn, Chairman
**Heather Bausick, Resource Recovery
Coordinator**

Vacant
Solid Waste Industry
Representative

SOLID WASTE PLANNING COMMITTEE – Coordinator’s Report

Tuesday, November 21, 2023

Will Walker
General Public
Representative

RECYCLING COORDINATOR REPORT:

Vacant
Township
Representative

1. Part 115 planning

- a. Met with SWPC sub workgroup three times over the last couple months regarding updates
- b. Met with all surrounding counties and did a SWOT analysis with each regarding partnerships
- c. Coordinator is attending planning meetings monthly.
 1. Discussions have focused on how process will look and deadlines and steps with updating plan.
- d. Reached out to Christina Miller, EGLE MMP Specialist regarding what we are able to do NOW. We cannot have BOC approve anything in regards to the NOI or new MMPC since the process has not been initiated. Hold tight until director initiates process.

Vacant
Industrial Waste
Generator
Representative

David Redding
City Government
Representative

Denise Webster
General Public
Representative

Garth Llewellyn
General Public
Representative

Gale Dugan
County
Commissioner

2. Legislative Update

- a. Have not received letter form EGLE. Unsure when the letter will be sent out to begin revision of Solid Waste Packet (Part 115)

Jack Brown
Solid Waste Industry
Representative

Daniel DeFranco
Environmental
Representative

3. Resource Recovery Program

a. Events-Recycling

1. 2024 Recycle Events dates
2. May 4th – Wayland Hardings
3. June 1st – Allegan County HSB
4. October 5th – Otsego DPW

Randy Rapp
Environmental
Representative

b. Tire Events- 2024

1. Salem Township-August 3rd
2. Trowbridge Township August 10th
3. City of Otsego August 27th

Matt Rosser
Solid Waste Industry
Representative

c. Customers:

1. 2024 RR cards complete and delivered

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Regional Solid Waste
Planning
Representative

Vacant
Solid Waste Industry
Representative

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2. Newsletters complete including updated curbside calendars
3. Onboarding Watson and Valley as new townships in the program

d. **Finance:** Budgets in process of being completed for participating units for 2024. Will be final by end of year.

e. **Processes:**

1. Semi -Annual Reports being completed and sent to each PGU

Candidate Profile/Job

| | |
|---|--|
| <p>Jack Brown</p> <p>📍 Jenison, MI</p> <p>✉️ jack.brown@republicservices.com</p> <p>☎️ 6166626842</p> <p>📅 Applied on October 17, 2023</p> | <p>Allegan County Solid Waste Planning Committee Member</p> <p>📍 Allegan, MI</p> <p>🏛️ Boards and Commissions</p> <p>★ Traci Prelwitz</p> |
|---|--|

Job Application

| | |
|--|--|
| Email Address | jack.brown@republicservices.com |
| Address | 2471 Wilshere |
| City | Jenison |
| State | MI |
| Postal | 49428 |
| Phone | 6166626842 |
| If applicable, which groups or interests would you represent if appointed or elected. | Solid Waste Planning Committee |
| Are you a resident of Allegan County? | No |
| Briefly state why you desire to be appointed: | I wish to continue my support on the Solid Waste Committee while representing Republic Services. |

Please state any specific qualifications you possess which would be beneficial to the appointment you desire, such as special skills, interests, education, experience, or membership in specific groups.

20 plus years of Solid Waste and Recycling experience.

Candidate Profile/Job




| | |
|---|---|
| <p>Matt Rosser</p> <p>📍 Allendale, MI</p> <p>✉ mrosser@wm.com</p> <p>☎ 616-836-9065</p> <p>📅 Applied on October 30, 2023</p> | <p>Allegan County Solid Waste Planning Committee Member</p> <p>📍 Allegan, MI</p> <p>🏛 Boards and Commissions</p> <p>★ Traci Prelwitz</p> |
|---|---|

Job Application

| | |
|--|---|
| Email Address | mrosser@wm.com |
| Address | 11103 waterway drive |
| City | Allendale |
| State | MI |
| Postal | 49464 |
| Phone | 616-836-9065 |
| If applicable, which groups or interests would you represent if appointed or elected. | Waste industry Rep for Solid Waste Committee. |
| Are you a resident of Allegan County? | No |

| | |
|---|--|
| <p>Briefly state why you desire to be appointed:</p> | <p>I am the District Manager for WM managing Autumn Hills RDF and Hastings Landfill which both receive waste from Allegan County. Would like to continue serving on committee to support Allegan county form the Waste Industry background.</p> |
| <p>Please state any specific qualifications you possess which would be beneficial to the appointment you desire, such as special skills, interests, education, experience, or membership in specific groups.</p> | <p>I am the District Manager for WM managing Autumn Hills RDF and Hastings Landfill which both receive waste from Allegan County. Would like to continue serving on committee to support Allegan County form the Waste Industry background.</p> <p>Have been in the waste industry over 27 years. I also serve on Ottawa County and Barry County Solid waste committees which will allow me to provide on items these two counties are working. Been involved in the part 115 planning discussions/</p> <p>Thanks for the Consideration.</p> |

Candidate Profile/Job

| | |
|---|---|
| <p>Garth Llewellyn</p> <p> Caledonia, MI</p> <p> garthrllewellyn@gmail.com</p> <p> 16163503640</p> <p> Applied on November 6, 2023</p> | <p>Allegan County Solid Waste Planning Committee Member</p> <p> Allegan, MI</p> <p> Boards and Commissions</p> <p> Traci Prelwitz</p> |
|---|---|

Job Application

| | |
|--|--|
| Email Address | garthrllewellyn@gmail.com |
| Address | 435 GREENMEADOW CT SE, CALEDONIA, MI 49316-8050 |
| City | Caledonia |
| State | MI |
| Postal | 49316 |
| Phone | 16163503640 |
| If applicable, which groups or interests would you represent if appointed or elected. | general public |
| Are you a resident of Allegan County? | Yes |
| Briefly state why you desire to be appointed: | Enjoyed serving on the committee for the last 2 years. |



Please state any specific qualifications you possess which would be beneficial to the appointment you desire, such as special skills, interests, education, experience, or membership in specific groups.

Current Chair for the committee.

Candidate Profile/Job

| | |
|---|--|
| <p>Russell Lewis</p> <p>📍 OTSEGO, MI</p> <p>✉️ lewdad67@hotmail.com</p> <p>☎️ 2698069295</p> <p>📅 Applied on October 2, 2023</p> | <p>Allegan County Solid Waste Planning Committee Member</p> <p>📍 Allegan, MI</p> <p>🏛️ Boards and Commissions</p> <p>★ Traci Prelwitz</p> |
|---|--|

Job Application

| | |
|--|---|
| Email Address | lewdad67@hotmail.com |
| Address | 732 RUBY ST |
| City | OTSEGO |
| State | MI |
| Postal | 49078-1567 |
| Phone | 2698069295 |
| Board seeking appointment or election to: | General Public Representative |
| If applicable, which groups or interests would you represent if appointed or elected. | The health and safety of the public as well as the public entities that rely on landfills to dispose of their solid wastes. |
| Are you a resident of Allegan County? | Yes |

| | |
|---|---|
| <p>Briefly state why you desire to be appointed:</p> | <p>Being a wastewater professional I am seeing rising prices in landfilling as well as less and less space available for landfilling, as we continue to grow our areas there is need for more recycling leaving the landfill spaces open for waste that cannot be recycled yet, as well as looking at opportunities for new ways to treat wastes without landfilling.</p> |
| <p>Please state any specific qualifications you possess which would be beneficial to the appointment you desire, such as special skills, interests, education, experience, or membership in specific groups.</p> | <p>Class B Wastewater Operator License State of Michigan, Operations and Maintenance Supervisor, City of Grand Rapids Enviromental Services Dept. WRRF</p> |

ALLEGAN COUNTY HEALTH DEPARTMENT

3255 – 122nd Ave., Suite 200, Allegan, MI 49010

Office Administration

(269) 673-5411 | Fax (269) 673-4172

Planning and Preparedness

(269) 673-5411

Personal Health

(269) 673-5411



Communicable Disease

(269) 673-5411

Environmental Health

(269) 673-5415

Resource Recovery

(269) 673-5415

Allegan County Resource Recovery - Materials Management Plan Update (MMP)

Updates from EGLE 10/18/2023:

Objectives to convert the current Solid Waste Plan to a newly implemented Materials Management Plan (MMP). This process was scheduled to begin in September 2023, but has been delayed, start date TBD by EGLE Director, as required by Part 115. Once this is initiated, Allegan County will have 180 days to submit a Notice of Intent (NOI) to prepare an MMP. EGLE has recently released a [Quick Guide](#) with key objectives and a timeline in which steps will need to be completed. The steps listed below summarize some of the initial objectives within the guide which will be important after initiation.

The Quick Guide gives specific details regarding the County BOC duties to include:

- 1.) Receives the request from EGLE to prepare an MMP.
- 2.) Files NOI to prepare, or declines to prepare the MMP
- 3.) Consults with adjacent counties regarding interest in preparing a multi-county MMP
- 4.) Appoints the Designated Planning Agency(DPA)
- 5.) Appoints the Materials Management Planning Committee(MMPC)
- 6.) Oversees the creation and implementation of DPAs Work Program
- 7.) Receives MMP grant money from EGLE and distributes appropriately
- 8.) Approves MMP

EGLE Initiates Process

The BOC will receive the letter from EGLE which will initiate the process to update the MMP. Once the BOC receives that letter, they will have 180 days to respond. Within that initial 180 days, the BOC is responsible to determine if they accept authority as the County Approval Agency(CAA), correspond with adjacent counties regarding a multi-county plan, develop interlocal agreements if partnering with adjacent counties, and ultimately file a NOI.

After Filing NOI

After the NOI is filed, the BOC will have an additional 180 days to identify the DPA, appoint the MMPC, develop and approve a work program and submit to EGLE for approval. It is only once EGLE approves the work program that the county will be eligible for the grant funding for updating the MMP. A work program template is available on the EGLE website and the program is to include the activities for developing and implementing the MMP and associated costs. Grant awards include the following benefits:

- 1.) \$60,000/year per county
- 2.) An additional \$10,000/year for each additional county in the MMP
- 3.) \$0.50/resident for up to 600,000 residents

MMP Drafted

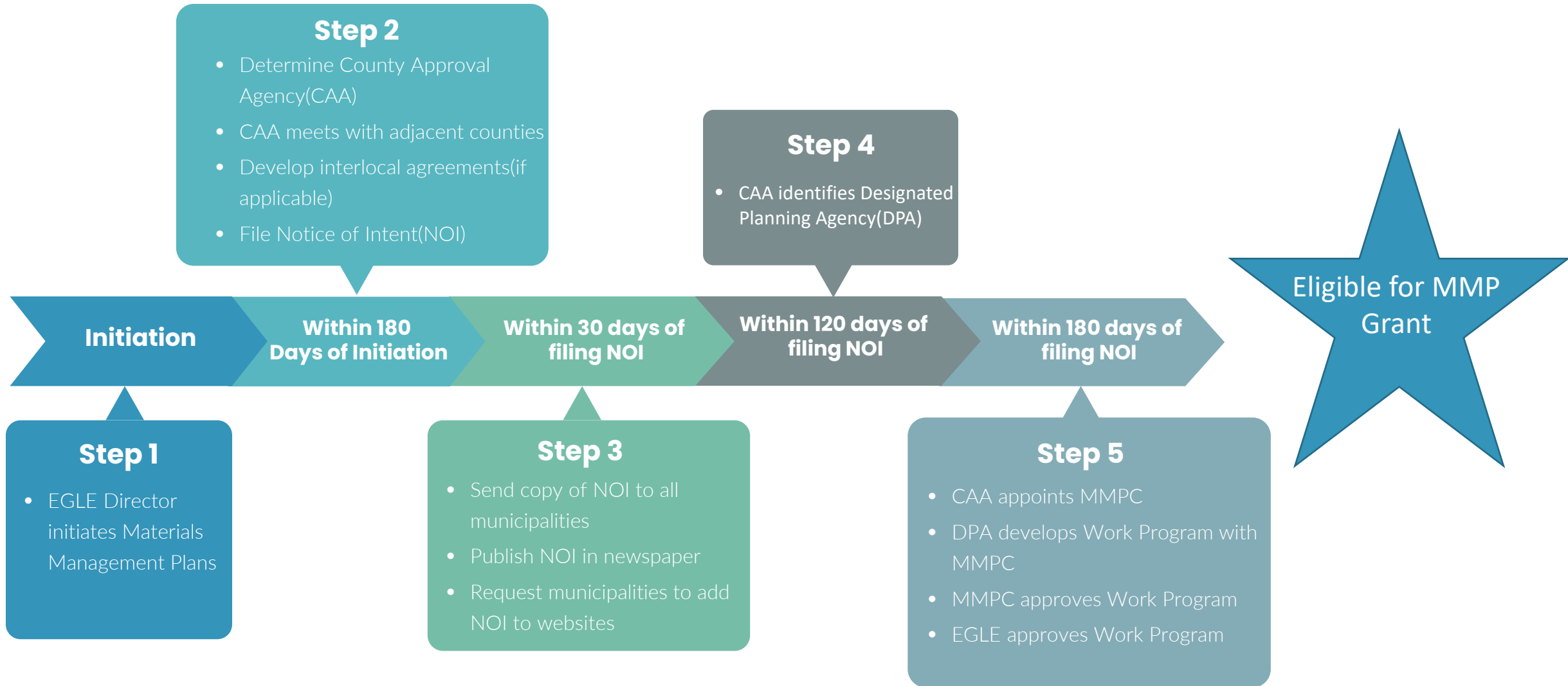
Once the MMP has been drafted, there will need to be an opportunity for the plan to be released for public comment by means of a public hearing. The MMPC may revise the plan based on public comments and ultimately send the final plan

to the BOC for approval. Once the BOC approves the finalized MMP, municipalities must also approve the plan. Municipalities are given 120 days to respond. Once it has been approved by the municipalities, the MMP is sent to EGLE for final approval.

This update may not be inclusive of all changes. Further updates and modifications may be needed as this process evolves to convert the County's Solid Waste Plan to the newly implemented Materials Management Plan. We will need to work closely with EGLE staff and stakeholders to discuss planning needs and use any resources available to aid in program development.

MMP Timeline Slide

First Steps



Barry County's Material Plans Revision Process

STRENGTHS



1. Prepared due to Material Management Community Engagement grant – allowed talks w/twp and cities so they are aware of changes to solid waste plan
2. Have a recycling guide
3. Currently have a host agreement with landfill that funds Recycling program and staff

WEAKNESS



1. Working with haulers
2. Outreach and education could be a concern

OPPORTUNITIES



1. Shared services with municipalities
2. Creation of mobile recycling unit
3. Open to idea of multi-county agreement
4. Planning to write plan themselves. Coordinator willing to take on the role and feels there will be more success internally

THREATS



1. Losing landfill fees – how do they supplement the income loss?
2. Illegal dumping
3. Governmental entity priorities

Kalamazoo County's Material Plans Revision Process

STRENGTHS



1. Bylaws have been rewritten to seat new management committee included options for new committee requirements
2. Have a SWPC member that is knowledgeable and would like a hand in writing plan

WEAKNESS



1. No good numbers on diversion due to waste going to three different landfills
2. Not sure about how a multi-county plan would work – prefer a multi-county process

OPPORTUNITIES



1. Working with neighboring counties with development and needs
2. Swapping recycling services with neighbors for mutual benefit
3. Community interest in organics recycling

THREATS



1. Governmental entity priorities
2. Funding to do what they want/need to do
3. Funding for 3 years but afterwards how will plan be implemented after funding gone?

Kent County's Material Plans Revision Process

STRENGTHS



1. Set vision early and have been working towards plan since 2015
2. Presenting to their board next week
3. Not solely relying on private sector

WEAKNESS



1. Ability to get everyone up to speed with planning process
2. Determine how multi county agreement would work
3. Complexities of multiple local government units re: amendments, approvals, etc

OPPORTUNITIES



- 1 Use Current practices that have been put in place
2. Community supports and pushing for organic recycling
3. Already know where additional recycling needs are – tools to increase access

THREATS



1. Governmental entity priorities
2. Waste hauling industry push back – haulers will lose profit if waste is diverted to a more sustainable concept
3. Diverting away from landfill cuts funding – how will this be supplemented?

Ottawa County's Material Plans Revision Process

STRENGTHS



1. Permanent Solid Waste Structures – 6 drop-off centers
2. Currently have an active Committee with planning commission
3. Currently offer curbside recycling

WEAKNESS



1. Privately owned curbside services.
2. Private haulers - are they willing to share numbers – need more reporting guidelines
3. Current governmental entity priorities

OPPORTUNITIES



1. Education
2. Interlocal Agreement – partnerships
3. Outer county recycling – potential to charge a small fee for drop-offs
4. Current SWPC willing to develop MMP with guidance from consultant but would like to do most on their own to make it “theirs”

THREATS



1. Private Industry
2. Funding weakness – if losing from landfill, how do they supplement?

Van Buren County's Material Plans Revision Process

STRENGTHS



1. Working with SW Planning Commission as DPA – planning on having them write MMP – each county would only pay a portion
2. County trusts them to do work the work – good support from county commissioners

WEAKNESS



1. No landfills, only transfer stations operated by private haulers.

OPPORTUNITIES



1. Planning on working with Cass and Berrien – no oppositions to other counties joining
2. Want to partner because trash goes to Berrien
3. Rep for Republic has been very helpful with recycling opportunities

THREATS



1. Does not foresee any threats at this time. They feel confident that this process can be handled with their current leadership and they already have a strong plan in place.