#### STATE OF MICHIGAN

#### BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

## TRANSPORTATION—APPROVE FY2025 MICHIGAN DEPARTMENT OF TRANSPORTATION OPERATING AND CAPITAL ASSISTANCE APPLICATIONS

**BE IT RESOLVED** that the Allegan County Board of Commissioners hereby approves the request from Allegan County Transportation Services to approve the attached FY2025 Michigan Department of Transportation (MDOT) applications for operating and capital assistance

- Regular Service- State operating of \$854,794 and Federal Operating Section 5311 \$381,800
- Job Access Reverse Commute of \$102,300
- Capital Section New Freedom-Mobility Management for \$62,500
- Capital Section Transit Vehicles/equipment for \$1,915,550; and **BE IT FURTHER RESOLVED** that the County Administrator is authorized to purchase transit vehicles as requested in the application; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents, and MDOT project authorizations to complete this action are authorized to be signed.



Completed RFA form must be attached to a work order request through the Track-It System. If you have any questions regarding this process, please contact Finance @ ext. 2658.

Date:		
Date:		

Request Type Grant  Department Requesting Submitted By Contact Information
Name of Grant:
Summary of Grant:
Grant Submission Deadline Date
<ul><li>○ APPLICATION</li><li>○ ACCEPTANCE</li></ul>
Amount (Not including local match)
Source of Grant Funds (% of allocation)
Type of Match  Cash
Amount / Description / Source of Match:
Term of Grant
Does it involve personnel?
○ No
○ Yes
Does it involve ongoing Operational Activities (recoverable?)  No Yes

	2024	2025
Regular Service - State	\$ 774,614.00	\$ 854,794.00
Regular Service - Federal	\$ 398,539.00	\$ 381,800.00
<b>Job Access Reverse Commute</b>	\$ 102,300.00	\$ 102,300.00
New Freedom Mobility Manag	\$ 62,500.00	\$ 62,500.00
Capital requests	\$ 250,000.00	\$ 282,000.00
Capital requests	\$ 250,050.00	\$ 1,632,550.00
Total grant amounts	\$ 1,838,003.00	\$ 3,315,944.00
Capital total	\$ 562,550.00	\$ 1,977,050.00

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
2025		STBG(STP)						
Requested:0	Facility	Desc:Parking lot resurfacing and replacement of asphalt in spots. Includes the relocation of entrance sign and widening the paved entrance (driveway). Justn:STBG (STP) Funded project approved by RTF 11/2022. Driveway and parking lot resurfacing.	\$200,000	\$50,000	\$0	\$250,000	REPLACE	PRE- REQUESTED
Requested:1	Equipment	Desc:Requesting funds to replace maintenance truck once it has reached its useable life benchmark.  Justn:Replace existing ACT maintenance truck. RTF approval 11/2022.	\$25,600	\$6,400	\$0	\$32,000	REPLACE	PRE- REQUESTED
		Sub Total By Program Type	\$225,600	\$56,400	\$0	\$282,000		
2025		SEC 5310-NF						
Requested:0	Mobility Mgt	Desc:Funds enable a full-time Mobility Management Assistant that coordinates trips for individuals with disabilities and older adults to ensure they are able to maintain their independence by getting to medical appointments, getting groceries, and other essential services.  Justn:Continuation of Funding for Mobility Management activities.	\$50,000	\$12,500	\$0	\$62,500	REPLACE	PRE- REQUESTED
		Sub Total By Program Type	\$50,000	\$12,500	\$0	\$62,500		
2025	SEC 5	339 - Bus and Bus Facilities		•	•			
Eligible/Pending:2 Requested:2	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl decals/lettering) Justn:Unit #43 (local unit identifier) eligible for replacement FY 2024. Local unit #56 (transfer from Kalkaska March 2023) eligible for replacement FY 2025.	\$290,240	\$72,560	\$0	\$362,800	REPLACE	PRE- REQUESTED

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
Eligible/Pending:1 Requested:1	Vehicle	Desc:12-Passenger Van w/ lift (Vinyl decals/lettering) Justn:Local number 50 eligible for replacement by age (4yr)	\$65,080	\$16,270	\$0	\$81,350	REPLACE	PRE- REQUESTED
Eligible/Pending:3 Requested:3	Vehicle	Desc:Small Bus, 176 in. wheelbase, w/ lift, propane (Vinyl lettering/decals (tablet normally included but already part of MDOT-funded project)) Justn:Local units 34, 35, 36 VRR 2022; still awaiting funding. Eligible for Replacement FY 2022.	\$435,360	\$108,840	\$0	\$544,200	REPLACE	PRE- REQUESTED
Eligible/Pending:1 Requested:1	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl lettering/decals) Justn:Local unit #41; eligible 2023 (VRR), still awaiting confirmation of funding.	\$145,120	\$36,280	\$0	\$181,400	REPLACE	PRE- REQUESTED
Eligible/Pending:2 Requested:2	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl decals) Justn:Local ID 41 eligible for replacement and requested in 2023. Awaiting funding. Local ID 42 eligible for replacement 2024 based on mileage.	\$290,240	\$72,560	\$0	\$362,800	REPLACE	PRE- REQUESTED
Requested:0	Equipment	Desc:Power generator has met it useful life (10yr) and needs replacement before failure. This vital for back-up power.  Justn:New Generator for Transportation Facility. Previously approved and funded with RTF funds, but initially no vendors bid on project. Projects of similar scope indicate the need to request additional funding.	\$80,000	\$20,000	\$0	\$100,000	REPLACE	PRE- REQUESTED
		Sub Total By Program Type	\$1,306,040	\$326,510	\$0	\$1,632,550		
		Sub Total By Request Year	\$1,581,640	\$395,410	\$0	\$1,977,050		

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
2026		STBG(STP)						
Requested:0	Facility	Desc:The Allegan County Transportation has a shingled roof with steel located above the office area; it has met its useable life.  Justn:RTF approval 11/2022; replacement of shingled roof above office-area at Transportation facility.	\$28,800	\$7,200	\$0	\$36,000	REPLACE	PRE- REQUESTED
		Sub Total By Program Type	\$28,800	\$7,200	\$0	\$36,000		
2026		SEC 5310-NF						
Requested:0	Mobility Mgt	Desc:Funds enable a full-time Mobility Management Assistant that coordinates trips for individuals with disabilities and older adults to ensure they are able to maintain their independence by getting to medical appointments, getting groceries, and other essential services.  Justn:Continuation of funding for Mobility Management activities.	\$50,000	\$12,500	\$0	\$62,500	REPLACE	PRE- REQUESTED
	•	Sub Total By Program Type	\$50,000	\$12,500	\$0	\$62,500		
2026	SEC 5	339 - Bus and Bus Facilities		•				
Eligible/Pending:2 Requested:2	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl lettering/decals and tablet) Justn:Units 46 & 47 (local identifier numbers) eligible for replacement FY 2026 based on year (7 yrs)	\$290,480	\$72,620	\$0	\$363,100	REPLACE	PRE- REQUESTED
Eligible/Pending:2 Requested:2	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl decals, tablets) Justn:Revised eligibility year: Units #48 & #49 now eligible for replacement based on mileage FY 2026	\$290,480	\$72,620	\$0	\$363,100	REPLACE	PRE- REQUESTED

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
Eligible/Pending:2 Requested:2	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl decals and tablet) Justn:Local ID units 44 & 45 eligible for replacement in 2026.	\$290,480	\$72,620	\$0	\$363,100	REPLACE	PRE- REQUESTED
		Sub Total By Program Type	\$871,440	\$217,860	\$0	\$1,089,300		
		Sub Total By Request Year	\$950,240	\$237,560	\$0	\$1,187,800		

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
2027		SEC 5310-NF						
Requested:0	Mobility Mgt	Desc:Funds enable a full-time Mobility Management Assistant that coordinates trips for individuals with disabilities and older adults to ensure they are able to maintain their independence by getting to medical appointments, getting groceries, and other essential services.  Justn:Continuation of funding for Mobility Management activities.	\$50,000	\$12,500	\$0	\$62,500	REPLACE	PRE- REQUESTED
		Sub Total By Program Type	\$50,000	\$12,500	\$0	\$62,500		
2027	SEC 5	339 - Bus and Bus Facilities						
Eligible/Pending:5 Requested:5	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, propane (Vinyl decals/lettering and tablets) Justn:Units 54, 52, 55, 51, 53 eligible for replacement FY 2027 based on useable life (7 yrs)	\$726,400	\$181,600	\$0	\$908,000	REPLACE	PRE- REQUESTED
		Sub Total By Program Type	\$726,400	\$181,600	\$0	\$908,000		
		Sub Total By Request Year	\$776,400	\$194,100	\$0	\$970,500		

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
2028		SEC 5310-NF						
Requested:0	Mobility Mgt	Desc:Funds enable a full-time Mobility Management Assistant that coordinates trips for individuals with disabilities and older adults to ensure they are able to maintain their independence by getting to medical appointments, getting groceries, and other essential services.  Justn:Continuation of Funding for Mobility Management activities.	\$50,000	\$12,500	\$0	\$62,500	REPLACE	PRE- REQUESTED
		Sub Total By Program Type	\$50,000	\$12,500	\$0	\$62,500		
		Sub Total By Request Year	\$50,000	\$12,500	\$0	\$62,500		
		Grand Total	\$3,358,280	\$839,570	\$0	\$4,197,850		

## Allegan County Transportation

750 Airway Drive Allegan, Michigan 49010

(269) 686-4529

**Nonurban County** 

**Regular Service** 

Annual Budgeted

2025

Total Eligible Expenses: \$2,089,365

Comments: -

### Revenue Schedule Report

Code	Description	Amount
401 :	Farebox Revenue	
40100	Passenger Fares	\$140,670
	(-)	
407 :	NonTrans Revenues	
40720	Rental of Bldgs or Other Property	\$22,500
	(CAP/rental)	
40760	Gains from the Sale of Capital Assets <b>(Explain in comment field) </b>	\$5,000
	(- Vehicle/equipment sales - amount that can be retained)	
409 :	Local Revenue	
40910	Local Operating Assistance	\$615,850
	(- General Fund Transfer)	
40950	Local Service Contract/Local Source	\$95,010
	(- Gradual reduction in contracted service to focus more on individual passenger needs)	
411 :	State Formula and Contracts	
41101	State Operating Assistance	\$854,794
	(- 40.2993 state LBO)	
413 :	Federal Contracts	
41301	Section 5311 Operating	\$381,800
	(- 18 percent Federal )	
41398	RTAP	\$5,500
	(-)	

Total Revenues: \$2,121,124

### **Expense Schedule Report**

Code	Description	Amount
501 :	Labor	
50101	Operators Salaries & Wages (-)	\$644,975
50102	Other Salaries & Wages (-)	\$315,925
50103	Dispatchers' Salaries & Wages (-)	\$193,495
502 :	Fringe Benefits	
50200	Fringe Benefits (-)	\$195,100
503 :	Services	
50302	Advertising Fees (-)	\$8,960
50399	Other Services (- Contracted snow removal, janitorial, MTM admin services)	\$63,855
504 :	Materials and Supplies	
50401	Fuel & Lubricants (- Based on usage estimates (non-financial tab); price per gallon for 2025 pulled from the US Energy Information Administration)	\$295,810
50402	Tires & Tubes (-)	\$5,245
50499	Other Materials & Supplies (- Building maint and supplies)	\$32,025
505 :	Utilities	
50500	Utilities (-)	\$47,380
506 :	Insurance	
50603	Liability Insurance (- Based on county CAP & breakdown of contractor expenses)	\$100,250
50699	Other Insurance (- )	\$105,225
509 :	Misc Expenses	

### **Expense Schedule Report**

Code	Description	Amount
50902	Travel, Meetings & Training	\$6,930
	(- 5500 RTAP eligible; remaining routine expense and contractor expense (non-RTAP).	
	Budgeted less than FY 2023 due to lower RTAP grant amount,)	
50903	Association Dues & Subscriptions	\$3,050
	(- MPTA, CTAA and Chamber Memberships)	
512 :	Operating Leases & Rentals	
51200	Operating Leases & Rentals	\$102,890
	(- Sheriff's Department Rental - CAP)	
550 :	Ineligible Expenses	
55008	Other Ineligible Expenses (Explain in comment field)	\$3,500
	(- equipment/vehicle sales proceeds)	
55009	Ineligible Percent of Association Dues	\$250
	(- Estimated MPTA ineligible percent of dues based on FY 2023)	
560 :	Ineligible Expenses	
56004	Ineligible Expenses Associated w/Rentals	\$22,500
	(- CAP/Rental)	
574 :	Ineligible Expenses	
57402	Ineligible RTAP	\$5,500
	(-)	

Total Expenses: \$2,121,115

Total Ineligible Expenses: \$31,750

Total Eligible Expenses: \$2,089,365

Non Financial Schedule Report Public Service		
Code	Description	Quantity DR
610	Vehicle Hours	31,836
611	Vehicle Miles	702,780
615	Unlinked Passenger Trips - Regular	14,270
616	Unlinked Passenger Trips - Elderly	9,660
617	Unlinked Passenger Trips - Persons w/Disabilities	10,444
618	Unlinked Passenger Trips - Elderly Persons w/Disabilities	7,546
622	Total Demand-Response Unlinked Passenger	41,920
	Trips	
525	Days Operated	312

Total Passengers: 41,920

#### Vehicle Information

Code	Description	Quantity
655	Total Demand-Response Vehicles	22
656	Demand-Response Vehicle w/ Lifts	22
658	Total Transit Vehicles	22

Total Vehicles: 22

#### Miscellaneous Information

Code	Description	Quantity DR	
659	LPG (propane) or CNG (compressed natural gas) Gallons Equivalent Consumed	21,383	
660	Diesel/Gasoline Gallons Consumed	64,150	
661	Total Transit Agency Employees (Full-Time Equivalents)	27	
662	Total Revenue Vehicle Operators (Full-Time Equivalents)	16	
665	Number of Volunteer Drivers	8	
801	Property Damage Only (PDO) Accidents w/damage equal to or greater than \$1,000 but less than \$25,000	8	

### **Allegan County Transportation**

750 Airway Drive Allegan, Michigan 49010

(269) 686-4529

**Nonurban County** 

**Job Access** 

**Annual Budgeted** 

2025

Total Eligible Expenses: \$102,300

Comments: - Estimating a modest increase based on ridership increase from FY 2022-23 based on

service expansion and employment growth in the area.

## Revenue Schedule Report

Code	Description	Amount
401 :	Farebox Revenue	
40100	Passenger Fares	\$2,800
	(- Projecting a 6.2 percent increase based on ridership trends)	
411 :	State Formula and Contracts	
41199	Other MDOT/OPT Contracts and Reimbursements (Explain in comment field) (- State JARC 50%)	\$51,150
413 :	Federal Contracts	
41399	Other Federal Transit Contracts & Reimbursements (Explain in comment field) (- Federal JARC 50%)	\$51,150

Total Revenues: \$105,100

## Expense Schedule Report

Code	Description	Amount
501 :	Labor	
50101	Operators Salaries & Wages (-)	\$32,729
50102	Other Salaries & Wages (-)	\$15,560
50103	Dispatchers' Salaries & Wages (-)	\$9,530
502 :	Fringe Benefits	
50200	Fringe Benefits (-)	\$9,610
503 :	Services	
50302	Advertising Fees (-)	\$440
50399	Other Services (- Contracted snow removal, janitorial, MTM admin services)	\$3,145
504 :	Materials and Supplies	
50401	Fuel & Lubricants	\$14,568
50402	Tires & Tubes (-)	\$258
50499	Other Materials & Supplies (- Bld maintenance, bus parts, supplies)	\$1,575
505 :	Utilities	
50500	Utilities (- )	\$1,785
506 :	Insurance	
50603	Liability Insurance (- )	\$4,940
50699	Other Insurance (-)	\$5,400
509 :	Misc Expenses	
50902	Travel, Meetings & Training (-)	\$340
50903	Association Dues & Subscriptions (-)	\$150

### **Expense Schedule Report**

Code	Description	Amount
512 :	Operating Leases & Rentals	
51200	Operating Leases & Rentals (- County CAP)	\$5,070
550 :	Ineligible Expenses	
55000	Ineligible JARC and NF Fares (-)	\$2,800

Total Expenses: \$105,100

Total Ineligible Expenses: \$2,800

Total Eligible Expenses: \$102,300

Non Financial Schedule Report Public Service		
Code	Description	Quantity DR
610	Vehicle Hours	1,592
611	Vehicle Miles	33,805
315	Unlinked Passenger Trips - Regular	1,250
617	Unlinked Passenger Trips - Persons w/Disabilities	482
618	Unlinked Passenger Trips - Elderly Persons w/Disabilities	60
622	Total Demand-Response Unlinked Passenger Trips	1,792
625	Days Operated	258

Total Passengers: 1,792

#### Vehicle Information

Code	Description	Quantity
655	Total Demand-Response Vehicles	2
656	Demand-Response Vehicle w/ Lifts	2
658	Total Transit Vehicles	2

Total Vehicles: 2

#### Miscellaneous Information

Code	Description	Quantity DR	
659	LPG (propane) or CNG (compressed natural gas) Gallons Equivalent Consumed	815	
660	Diesel/Gasoline Gallons Consumed	4,200	
661	Total Transit Agency Employees (Full-Time Equivalents)	1	
662	Total Revenue Vehicle Operators (Full-Time Equivalents)	2	

Michigan Department Of Transportation 3076

#### **FY 2025 CONTRACT CLAUSES CERTIFICATION**

Certification 1

I acknowledge that I have reviewed a copy of the Contract Clauses. I understand that the nature of the project will determine which requirements of the contract clauses apply and I will comply with all applicable clauses for all FTA-funded contracts for the application year.

Name Of The Person Authorized To Sign A C	Contract Or Project Authorization	
Robert J. Sarro		
Legal Organization Name		
Allegan County Board of Commissioners		
Title Of Authorized Signer	Signature Of Authorized Signer ** (See Below)	Date
County Administrator	]	
Governing Board Chair Information ***:		
Name*		
Commissioner James Storey		
Phone* (###)###-####	Email*	
6168489767	jstorey@allegancounty.org	

<sup>\*</sup> If the organization has a master agreement with MDOT, the organization name must match the name as it appears on the master agreement. Organizations with multiple contracts must submit multiple contract clauses certifications.

<sup>\*\*</sup> If the organization has a master agreement with MDOT, the signature must be the same as the authorized signer of the master agreement or an individual with legal authority to sign a project authorization for the organization. Your agency can change, add or remove an authorized signer at any time by completing a signature resolution.

<sup>\*\*\*</sup> Chair of the governing board having supervisory powers over your agency.

#### FY 2025 FTA CERTIFICATIONS AND ASSURANCES

### Name Of Applicant (legal organization name)

Allegan County Board of Commissioners

The Applicant agrees to comply with the applicable requirements of categories below. \*

Those requirements that do not apply to you or your project will not be enforced.

Categories	<u>Descriptions</u>
01.	Certifications and Assurances Required of Every Applicant.
02.	Public Transportation Agency Safety Plans.
03.	Tax Liability and Felony Convictions.
04.	Lobbying.
05.	Pivate Sector Protections.
06.	Transit Asset Management Plan.
07.	Rolling Stock Buy America Reviews and Bus Testing.
08.	Formula Grants for Rural Areas.
09.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.
10.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs.
11.	Alcohol and Controlled Substances Testing.
12.	Demand Responsive Service.
13.	Interest and Financing Costs.
14.	Emergency Relief Program.

FTA and MDOT intend that the certifications and assurances the Applicant has selected on this form should apply, as required, to each project for which the Applicant seeks FTA assistance during application year.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document, and acknowledges that the provisions of the program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. 3801 et.seq., and implemented by DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance, or submission made to FTA. The criminal fraud provisions of 18 U.S. C. 1001 may apply to any certification, assurance, or submission made in connection with any program administered by FTA.

Michigan Department Of Transportation 3084

#### **FY 2025 STATE CERTIFICATIONS AND ASSURANCES**

Form 1

This form is required for all agencies applying for Regular Services, Section 5311 JARC, Section 5310, and/or New Freedom projects.

### Name of Applicant (legal organization name)

Allegan County Board of Commissioners

THE APPLICANT AGREES TO COMPLY WITH THE APPLICABLE REQUIREMENTS SELECTED BELOW:

- This organization has the necessary operational lifts on its vehicles as required by Act 51, [Section 10e A. (17) and 10e(18)] of the Public Acts of 1951, as amended, and the Americans with Disabilities Act of 1990.

  The organization also certifies that the lifts are maintained and cycled on a regularly scheduled basis.
- B. This organization has proof of insurance on file that meets the insurance requirements in exhibit a of your master agreement with the Michigan Department of Transportation.

The applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in statements submitted herein with this document. The truthfulness and accuracy of this document will enable the applicant to receive state funding.