

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Jim Storey, Chair
Dean Kapenga, Vice Chair

BOARD PLANNING SESSION-AGENDA

Thursday, April 25, 2024, @ 3:00 PM
County Services Building, Board Room
Virtual Meeting Options Attached

DISTRICT 1
Jim Storey
616-848-9767
jstorey@
allegancounty.org

3:00 PM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Dean Kapenga

PLEDGE OF ALLEGIANCE:

PUBLIC PARTICIPATION:

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

DISTRICT 2
Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

DISTRICT 3
Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

DISCUSSION ITEMS:

1. Administration—confirm Health Officer Appointment
2. 911 Surcharge—Jeremy Ludwig, Central Dispatch Director
3. 2023-27 Board Planning - Closeout
4. 2023-27 Board Planning - Carry Over To 2024-2028 Plan
5. 2024-28 Board Planning - New Project Additions
6. Board of Commissioners - Reaffirm 2024-28 Strategic Plan Components
7. Administrative Update
 - a. Quarterly Capital Report—Valdis Kalnins, Project Manager

DISTRICT 4
Scott Beltman
616-292-1414
sbeltman@
allegancounty.org

OTHER ITEMS:

PUBLIC PARTICIPATION:

FUTURE AGENDA TOPICS:

1. Administrative Update
 - a. 2023 Annual Wellness Report and 1st Quarter 2024

DISTRICT 5
Gale Dugan
269-694-5276
gdugan@
allegancounty.org

ADJOURNMENT: Next Meeting—Thursday, May 9, 2024, 9:00 AM @ COUNTY SERVICES BUILDING, BOARD ROOM.

Please note that Regular and Special Meetings of the Board of Commissioners held in the Board Room are streamed live and recorded in accordance with the County's Live Stream & Publishing Recordings of Meetings Policy, which can be viewed on the County's website.

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

Your attendance constitutes your consent to audio/visual streaming and/or recording and to permit the County to broadcast your name/voice/image/content to a broader audience.



Allegan County Board of Commissioners

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: **471420**, then #

- To raise your hand to speak, press *9

- To Mute and Unmute, press 6*

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQliZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: **Board**

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

Below the form is a reCAPTCHA challenge with the text "I'm not a robot" and a "Join Webinar in Progress" button.

Four blue arrows with white text provide instructions:

1. Enter name and email (points to the name fields)
2. Click this box (points to the reCAPTCHA "I'm not a robot" checkbox)
3. Answer challenge question (points to the reCAPTCHA image grid)
4. Click when done. (points to the "Join Webinar in Progress" button)

The footer contains navigation links:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The image shows a Zoom meeting interface with the 'Settings' window open to the 'Audio' tab. A vertical black bar on the left side of the meeting window has a blue arrow labeled '1' pointing to it. A blue arrow labeled '2' points from the 'Audio' tab in the settings window to the meeting content. The meeting content includes a title 'Economic Development — Greg King, Director ADMINISTRATIVE REPORTS:', a section 'CONSENT ITEMS:', and a list item '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. The Zoom audio settings window shows 'Speaker' set to 'Remote Audio' and 'Microphone' set to 'Test Mic'. Other settings include volume sliders, 'Automatically adjust volume' checked, and several other options like 'Use separate audio device...' and 'Automatically join audio by computer...' which are unchecked. An 'Advanced' button is visible at the bottom right of the settings window.

Audio Settings

- Select a Speaker
 - ✓ Remote Audio
 - Same as System
 - Test Speaker & Microphone...
 - Leave Computer Audio
 - Audio Settings...

Settings

Speaker

Test Speaker Remote Audio

Output Level: _____

Volume:

Microphone

Test Mic _____

Input Level: _____

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

269-673-4514
mthiele@allegancounty.org

DISTRICT 4
Mark DeYoung
616-318-9612
mdeyoung@allegancounty.org

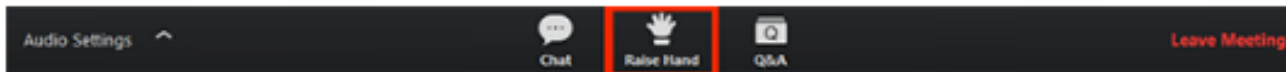
Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

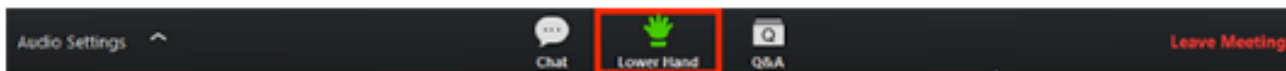
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document title is "BOARD OF COMMISSIONERS MEETING – AGENDA". The agenda items are listed by district: DISTRICT 1 (Virtual Meeting – Connectivity Instructions Attached), DISTRICT 2 (1PM CALL TO ORDER, ROLL CALL, OPENING PRAYER, PLEDGE OF ALLEGIANCE, COMMUNICATIONS: Attached, APPROVAL OF MINUTES: Attached), DISTRICT 3 (PUBLIC PARTICIPATION, ADDITIONAL AGENDA ITEMS, APPROVAL OF AGENDA, PRESENTATIONS, PROCLAMATIONS, INFORMATIONAL SESSION: Attached, ADMINISTRATIVE REPORTS), and DISTRICT 4 (CONSENT ITEMS:). The document footer shows "PAGE 1 OF 2" and "251 WORDS". At the bottom of the Zoom window, the meeting control bar is visible, featuring icons for "Audio Settings", "Chat", "Raise Hand", and "Q&A". A red "Leave Meeting" button is located in the bottom right corner of the control bar, with a large blue arrow pointing towards it.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

ADMINISTRATION—CONFIRM HEALTH OFFICER APPOINTMENT

WHEREAS, the Allegan County Health Officer position became vacant on February 1, 2024; and

WHEREAS, the County Administrator advertised the position to be filled on a full-time basis and worked with an interview team of Vice Chair Kapenga, Commissioner Beltman and Vickie Herzberg, Executive Director of Human Resources to select the best qualified candidate.

THEREFORE BE IT RESOLVED that Allegan County Board of Commissioners confirms the County Administrator's appointment of Jacqueline Billette to the position of Health Officer pending final review by the Michigan Department of Health and Human Services.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

CENTRAL DISPATCH - RENEW 911 OPERATING SURCHARGE

BE IT RESOLVED that the Allegan County Board of Commissioners (Board) hereby authorizes ballot language for the 911 Operating Surcharge to be placed on the August 6, 2024, primary election:

9-1-1 OPERATING SURCHARGE PROPOSAL

For the period beginning on January 1, 2026, and continuing until the Emergency 9-1-1 Service Enabling Act (Act 32 of 1986) is repealed or through December 31, 2035, whichever occurs first, shall Allegan County be authorized to continue to assess a monthly surcharge of up to and not to exceed \$3.00 on the monthly billings of communication service suppliers to service users within the geographic boundaries of Allegan County to be used exclusively for the funding of 9-1-1 emergency telephone call answering and dispatch services within Allegan County, including facilities, equipment and operations?

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

2023-27 BOARD PLANNING - CLOSEOUT

WHEREAS, through its 2022-2023 planning sessions, the Board of Commissioners identified these projects.

THEREFORE BE IT RESOLVED that the Board recognizes that these projects have been satisfactorily completed and may be closed:

- 2024 Annual Budget,
- 2022 Audit,
- Organizational Energy Plan,
- Former Rock Tenn,
- Marketing of Parks, Recreation and Tourism (New Z-card & Social Media Strategies),
- Public Health - Service levels, fees/funding analysis,
- Access to health services,
- Transportation,
- Mobile Wireless Coverage Drop Zones,
- Housing (BOC presentation to inform on all existing efforts and gaps) - New Goal Established,
- Sustainable Business Park,
- Accessibility of Recycling to West Side (part of Material Management Plan),
- Corridor Development - New Goal Established,
- Child Care - New Goal Established,
- Domestic Violence and School Resource Officers.

2023-27 BOARD PLANNING - CARRY OVER TO 2024-2028 PLAN

WHEREAS, through its 2022-2023 planning sessions, the Board of Commissioners identified these projects.

THEREFORE BE IT RESOLVED that the Board recognizes that these projects may be multi-year in nature; and

BE IT FINALLY RESOLVED that these projects will carry over with priority of completion into the 2024-2028 Board Strategic Plan:

- Proactively maintain employee labor relations,
- Comprehensively analyze and evaluate the significance of turnover rates among new employees within the organization, distinguishing between those with 0 to 12 months of tenure and those with 1 year and above,
- Maintain a market-driven classification and compensation structure that aligns comparable county standards, ensuring competitiveness,
- Gauge and enhance overall employee engagement within the organization through a targeted survey, identifying key drivers and areas for improvement,
- Facilities Master Plan (all facilities),
- Courthouse and County Services Building Renovations,
- 2025-32 Annual Budgets,
- 2023-28 Annual Audits,
- Debt Elimination,
- Parks & Recreation Plan,
- Modernization of Parks,
- Broadband Wired Infrastructure Expansion Project implementation,
- DNR State Game Area,
- Water Quality and Availability Plan,
- Calkins Dam (Monitor Only),
- PACE Program.

2024-28 BOARD PLANNING – NEW PROJECT ADDITIONS

WHEREAS, the Board of Commissioners identified new projects through its 2023-24 planning year.

THEREFORE BE IT RESOLVED that the Board recognizes that these projects shall be included in the 2024-28 Board Strategic Plan:

- Eden Replacement Solution,
- Housing (Partnerships with community efforts, such as HōM Flats at River Street and the Housing Stock Workgroup, to encourage housing expansion),
- Material Management Plan,
- Increase the involvement of the Regional Planning Commission and, to the extent applicable, Lakeshore Advantage of the expansion of the 131 Corridor,
- Childcare (participate in the Regional Childcare Coalition and explore a partnership with Community Action of Allegan County for expanded opportunity),
- National Community Survey,
- Community Update.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

BOARD OF COMMISSIONERS - REAFFIRM 2024-28 STRATEGIC PLAN COMPONENTS

WHEREAS, the Allegan County Board of Commissioners has reviewed its 2024-28 Strategic Plan; and

WHEREAS, the Strategy Plan contains values, goals and goal statements, strategic priorities, objectives, tasks, measurements (trends), and projects.

THEREFORE BE IT RESOLVED that the Board reaffirms the 2024-28 Board Strategic Plan, as presented.

DRAFT



Allegan County Board of Commissioners

2024-28 Strategic Plan

Approved: May 11, 2023

Updated: April 25, 2024

County of Allegan Strategic Plan

Components of strategic plans are defined in many different ways and are framed within many different models. There is no definitive “right” or “wrong” approach. The success of a strategic plan should be considered as what works for a specific organization and keeps it moving forward towards its vision and mission. The following definitions are not meant to define components from an industry standard perspective but rather how each is applied within the County’s plan.

The County of Allegan Strategic Plan consists of the following components, beginning with the broadest and most long-term elements to the most specific, short-range, and tactical activities:

Mission Statement: An overarching, timeless expression of the County’s purpose and aspiration, addressing both what the County seeks to accomplish and the manner in which the County seeks to accomplish it.

Allegan County shall plan, develop and evaluate the necessary policies and resources to ensure our county continues to progress and prosper.

Vision Statement: An aspiring description of what the County would like to achieve or accomplish in the mid-term or long-term future. It is intended to serve as a clear guide for choosing current and future courses of action.

Allegan County is committed to providing our citizens superior and innovative services, being judicious and efficient in the expenditure of resources, and promoting a safe, clean, and healthy environment in which to live, work, and play.

Values: Shared attributes and behaviors that inform and guide our actions in delivering services.

Respect, Integrity, Commitment, and Honesty will serve as the foundation for all of our words, deeds, and actions in providing services to the citizens of Allegan County.

Respect

- We are committed to maintaining the dignity of everyone at all times. We value the differences in every individual and embrace these differences to build a stronger organization and community.

Integrity

- We are committed to being trustworthy and ethically self-governing. We will perform utilizing our individual and collective knowledge, skills and competencies in a manner which elicits trust from the individuals whom we serve.
- We are committed to being responsible and making responsible decisions. We will make impartial recommendations based on facts, knowledge and collective input.

Commitment

- We are committed to professionalism. We will advocate, pursue and support professional development. We will perform at the highest level of professional standards and at the highest degree of our capabilities collectively and individually.
- We are committed to our governmental mission and will implement governmental

services, ordinances and policies essential to the general welfare of Allegan County residents.

- We are committed to serving the greater good as an effective, efficient and unified county government. We are dedicated to improving the status and conditions of the County by serving those it represents.

Honesty

- We are committed to conducting all business in a truthful, transparent manner. We will learn from the truth and grow individually and collectively as an organization.

Goals (and Goal Statement): Goals identify the primary service or programmatic areas where the County will focus its strategic efforts. Goal Statements are broad, long-range “visions” for a significant area of the County's operations. It defines what the County must accomplish to achieve its mission. Implementation requires collaboration within and across programmatic clusters for achievement.

Strategic Priorities: Strategic priorities outline at a high level how the Goal will be accomplished. Strategic priorities should represent the significant direction that the County will undertake to achieve the Goal. Strategic priorities are seen as having, at least, a five-year horizon.

*The preceding components **require approval by the Board of Commissioners**, including any updates or revisions. As the components below are more business/implementation/action plans and may need to be revised on a more frequent, tactical basis based on experience or changed circumstances, they are provided for information purposes. Specific enabling actions may require Board action and will be brought forward at the appropriate time of implementation*

Objectives: Objectives transition the plan into action by providing general direction that will be taken and is able to be measured.

Tasks: Tasks outline the specific steps that will be taken to complete an objective. They are the most tactical component of the plan and provide the most significant level of detail (specific measurements, deadlines, responsible parties, etc.)

Measurements (trends): Measurements describe the specific results/outcomes expected by each action taken to carry out the plan. They enable evaluation to take place and are often the most overlooked and feared component of strategic plans. However, the County views every outcome as valuable, whether the expected result is achieved or not, in that it provides an opportunity to evaluate for continuous improvement. Therefore, measurements are critical to the County's success.

Allegan County Board of Commissioners

The Board of Commissioners (Board) provides leadership, policy direction, and funding for all County activities. The Board is currently comprised of 5 members, pictured below. The Board meets on the 2nd and 4th Thursdays of each month in the Board Room at 3283 122nd Avenue in Allegan.

Citizens can view the meeting schedule and details online at: www.allegancounty.org/connect/calendar/board-calendar. Instructions are also posted for citizens who wish to watch meetings live or participate virtually. Questions regarding the meetings can be answered at (269) 673-0239.

In lieu of speaking at a meeting, the public may contact a County Commissioner at any time via phone, email, or letter. Letters may be addressed to Allegan County Administration, 3283 122nd Avenue, Allegan, MI 49010.

District: Area of Representation: Commissioner:

District 1

- Fillmore Township
- Laketown Township
- Overisel Township
- Salem Township
- City of Holland

Jim Storey

344 W 35th Street
Holland, Michigan 49423
Ph: (616) 848-9767
Email: jstorey@allegancounty.org



County Commissioner since 2013

*Board Chair since 2019
Board Vice-Chair 2014*

District 2

- Dorr Township
- Leighton Township
- Wayland Township
- City of Wayland

Mark DeYoung

4169 Hickory Street
Dorr, Michigan 49323
Phone: (616) 318-9612
Email: mdeyoung@allegancounty.org



County Commissioner since 2000

*Board Chair 2011-2016
Board Vice-Chair 2009*

District 3

- Casco Township
- Cheshire Township
- Clyde Township
- Ganges Township
- Lee Township
- Manlius Township
- Saugatuck Township
- City of Douglas
- City of Saugatuck
- City of South Haven
- City of Fennville

Dean Kapenga

5634 136th Avenue
Hamilton, Michigan 49419
Ph: (616) 218-2599
Email: dkapenga@allegancounty.org



County Commissioner since 2007

*Board Vice-Chair 2010; 2015-2016;
2022-2024
Board Chair 2017-2018*

District 4

- Allegan Township
- Heath Township
- Hopkins Township
- Trowbridge Township
- Valley Township
- Village of Hopkins
- City of Allegan

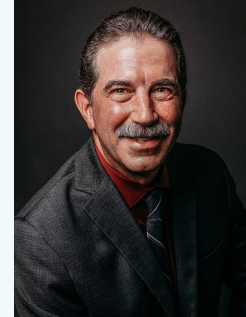
Scott Beltman

3110 130th Avenue
Hopkins, Michigan 49328

Phone: (616) 292-1414

Email: sbeltman@allegancounty.org

County Commissioner since 2023



District 5

- Gun Plain Township
- Martin Township
- Otsego Township
- Watson Township
- City of Otsego
- City of Plainwell
- Village of Martin

Gale Dugan

318 21st Street
Otsego, Michigan 49078

Phone: (269) 694-5276

Email: gdugan@allegancounty.org

County Commissioner since October 27, 2016

Board Vice-Chair 2019-2021



County Administrator

- Administration
- Central Dispatch
- Equalization
- Facilities Management
- Finance
- Health Department
- Human Resources
- Information Services
- Parks and Recreation
- Public Defender's Office
- Senior and Veterans Services
- Transportation

Robert J. Sarro

3283 122nd Avenue
Allegan, Michigan 49010

Phone: (269) 673-0239

Email: rsarro@allegancounty.org

Administrator since 2006





Allegan County Strategy Map

To achieve our vision and ensure Allegan County continues to progress and prosper, we MUST...

Provide valuable and necessary quality services to our
CUSTOMERS

- Deliver affordable and accessible services
- Engage and educate our citizenry
- Collaborate locally and regionally

Vision:
Provide our citizens superior and innovative services, be judicious and efficient in the expenditure of resources and promote a safe, clean and healthy environment in which to live, work and play.

Maintain our
FINANCIAL STABILITY

- Develop and maintain a balanced operational budget
- Maintain reserve funds
- Execute long-term financial planning



Support a united and
ENGAGED WORKFORCE

- Foster a positive, team-based work environment
- Employ and retain high-performing, quality employees
- Promote safety and wellness

Continuously improve our
PROCESSES

- Be efficient and cost effective
- Measure and learn from outcomes
- Seek and implement innovative solutions

Mission:
Allegan County shall plan, develop and evaluate the necessary policies and resources to ensure our county continues to progress and prosper.



2024 Capital Project Report - 1st Quarter

Status of Approved 2024 Capital Projects and Projects Remaining to be Completed from Previous Years								
	Projects	Unscheduled	Queued	Development	Contracting	Execution	Closure	Completed
Status at end of 1st Quarter	64	3	11	13	8	21	3	5
Status at start of 2024	62	8	18	11	6	15	4	0
Status at end of 2023	68	2	2	8	2	14	3	37
Status at end of 2022	69	3	1	6	2	13	5	39
Status at end of 2021	60	0	0	1	5	19	5	30
Status at end of 2020	69	0	1	2	2	14	0	50
Status at end of 2019	59	0	0	1	6	10	2	40
Status at end of 2018	79	3	5	13	9	10	4	35
Status at end of 2017	65	8	2	6	5	9	0	35
Status at end of 2016	81	11	6	13	9	5	5	32
Status at end of 2015	65	12	0	5	4	16	4	24

Multi-Year CIP Project Data	Capital Project Funding Approved In:							TOTAL
	2013-2018	2019	2020	2021	2022	2023	2024	
Capital Projects:	187	32	48	41	39	39	33	419
Completed in 2013	10							10
Completed in 2014	23							23
Completed in 2015	24							24
Completed in 2016	32							32
Completed in 2017	35							35
Completed in 2018	35							35
Completed in 2019	17	23						40
Completed in 2020	8	7	35					50
Completed in 2021	1	1	6	22				30
Completed in 2022	2	1	3	13	20			39
Completed in 2023	0	0	3	4	12	18		37
Completed in 2024	0	0	0	0	0	2	3	5
Total Completed	187	32	47	39	32	20	3	360
Remaining to be Completed	0	0	1	2	7	19	30	59

Cumulative Project Metrics	Actual	# On Schedule	# On Budget	# In Scope	% On Schedule	% On Budget	% In Scope
1st Quarter Completed	5	4	5	5	80%	100%	100%
2nd Quarter Completed							
3rd Quarter Completed							
4th Quarter Completed							

Carryover Projects	Projected	Actual
Planned Projects	10	
Unplanned Projects	0	

Unplanned Projects (YTD)	2
Total Contracts Managed (YTD)	33
Unplanned Contracts (YTD)	9

Procurement Methods	
RFP	13
Coop Agreement	4
Extension	2
Other	2
Quotes	4
Sole Source	1

On Schedule - Project execution was completed in the month that was projected when the project schedule was established.

On Budget - Project was completed within the approved project budget appropriations.

In Scope - Major project outcomes were clearly defined and met upon project completion.

Status of Projects with Budgets over 100K

Projects Sorted by Status, then Total Approved Funding

#	Project Site ID	S	D	C	E	M	F	Project Name	Funding Year	Total Approved Funding	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024
1	1062-22							Broadband Internet Expansion	2022	\$ 17,729,372	E	E	E									
	Scope: Expand broadband internet access to unserved and underserved addresses within Allegan County																					
	Update: All necessary funding has been secured and build-out is underway. 123Net has leased space in the former CMH clinic to support local operations.																					
2	1025-23							CH and CSB Construction and Renovation Project	2023	\$ 10,200,000	E	E	E									
	Scope: Project to design and build an addition to the Courthouse (Phase I), renovate the County Services Building (Phase II) and renovate the existing portion of the Courthouse (Phase III).																					
	Update: Phase I, the Courthouse Addition and Phase II, the County Services Building renovation are well underway and on schedule.																					
3	1021-23							Groundwater Strategic Plan Development	2023	\$ 194,750	E	E	E									
	Scope: Contract with professional services to facilitate and promote the development of a strategic plan for groundwater monitoring and management within the County in collaboration with Local Units.																					
	Update: Contractor is completing a groundwater assessment report and developing educational/presentation materials for a workshop to be convened with Local Units in in April.																					
4	1509-22							Generator Replacement - Human Services Building	2023	\$ 154,000	E	E	E									
	Scope: Replace Generator which has passed the end of its expected service life (20 years).																					
	Update: Generator is expected to be delivered from the manufacturer in late June with installation to follow.																					
5	1071-23							Groundwater Monitoring Wells	2023	\$ 166,000	E	E	E									
	Scope: Collaborate with the Michigan Geological Survey to Install approximately 20 long-term groundwater monitoring wells across the County using funding provided through ARPA.																					
	Update: Agreement with the Michigan Geological Survey / Western Michigan University has been finalized. Planning underway for adding monitoring equipment and drilling additional wells this summer,																					
6	1509-22							Generator Replacement - Dispatch	2022	\$ 150,000	E	E	E									
	Scope: Replace Generator which is at the end of its expected service life (20 years).																					
	Update: Generator is expected to be delivered from the manufacturer in mid-May with installation to follow.																					
7	1133-22A							Old Animal Shelter Demolition	2022	\$ 100,000	C	E	E									
	Scope: Demolish old Animal Shelter which is no longer a functional building and can't be easily re-furbished or re-purposed.																					
	Update: Contractor secured, demolition scheduled for May and should take about a week.																					
8	1004-24A							Dispatch Tower Shelter Roof Replacement	2024	\$ 120,000	X	D	C									
	Scope: Project to replace the waterproof roof membranes on the six dispatch radio tower shelters that are part of the 800 Mhz system. Roofs coatings are original to the shelters and over 20 years old.																					
	Update: RFP released on 4/2/2024, bids due 04/23/2024																					
9	1080-24							Remove HSB Deck - Design + Construction	2024	\$ 120,000	D	D	C									
	Scope: The deck off the 1st Floor Human Services Building break room has structurally failed, poses a safety risk in its current state and has caused localized damage to the building façade.																					
	Update: RFP released on 03/27/2024, bids due on 4/19/2024																					
10	1042-23							Storage Area Construction - Transportation	2023	\$ 498,205	X	D	D									
	Scope: Project make an addition to the Transportation building to increase storage space available for bus parts and repair/maintenance equipment.																					
	Update: RFP drafted and being reviewed before expected release in May.																					
11	1124-24							Roof Replacement - County Services Building	2024	\$ 460,000												
	Scope: Project to replace the entire roof of the County Services Building following completion of the interior renovation.																					
	Update: RFP to be developed in April for release in May.																					
12	1175-20							Emergency Siren Activation Solution	2020	\$ 100,000			D									
	Scope: Research and implement an alternate method to for siren activation that does not rely on maintaining any VHF infrastructure.																					
	Update: RFP being drafted to solicit bids for a mass notification system with release expected in May.																					
13	1379-24							Upgrade CISCO Phone System and Servers	2024	\$ 100,000			D									
	Scope: Certain hardware and licensing components of the County Phone System are due for replacement / upgrade.																					
	Update: Preliminary quotes from current support provider being evaluated.																					

Project Budget Status

#	Project ID	Project Name	Project Year	Appropriation: Initial	Additional	Approved	Expenditures	Committed	Remaining	Unused	Project Completed?
	#401	PUBLIC IMPROVEMENT FUND									
1	1124-24	Roof Replacement - CSB	2024	\$ 460,000	\$ -	\$ 460,000	\$ -	\$ -	\$ 460,000	\$ -	No
2	1440-24A	2024 Vehicles - Part I - Health Dept	2024	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000	\$ -	No
3	1509-23	Generator Replacement - Human Services Bldg	2023	\$ 160,000	\$ (6,000)	\$ 154,000	\$ 13,339	\$ 120,047	\$ 20,614	\$ -	No
4	1080-24	Remove HSB Deck - Design + Construction	2024	\$ 120,000	\$ -	\$ 120,000	\$ -	\$ -	\$ 120,000	\$ -	No
5	1440-24B	Vehicle Equipment and Upfitting - 2024	2024	\$ 115,000	\$ -	\$ 115,000	\$ -	\$ -	\$ 115,000	\$ -	No
6	1440-23B	2023 Vehicles - Equip 10 Sheriff's Vehicles	2023	\$ 108,000	\$ -	\$ 108,000	\$ 7,260	\$ -	\$ 100,740	\$ -	No
7	1379-24	Upgrade CISCO Phone System and Servers	2024	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	No
8	1126-23	Scan Marriage, Death and Discharge Records	2023	\$ 85,000	\$ -	\$ 85,000	\$ -	\$ -	\$ 85,000	\$ -	No
9	1133-22A	Old Animal Shelter Demolition	2022	\$ 100,000	\$ (20,000)	\$ 80,000	\$ -	\$ 20,400	\$ 59,600	\$ -	No
10	1130-24	HSB Replace Chiller	2024	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ 80,000	\$ -	No
11	1125-22	Facilities Master Plan	2022	\$ -	\$ 80,000	\$ 80,000	\$ 39,527	\$ 3,435	\$ 37,038	\$ -	No
12	1509-23	Generator Replacement - County Services Bldg	2023	\$ 70,000	\$ 6,000	\$ 76,000	\$ 7,541	\$ 67,865	\$ 594	\$ -	No
13	1440-22I	2022 Vehicles - Court Vans - Replace 2	2022	\$ 62,775	\$ -	\$ 62,775	\$ -	\$ -	\$ 62,775	\$ -	No
14	1112-23	Records Scanning - Environmental Health	2023	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	No
15	1144-24	Citizens Survey & Community Update	2024	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	No
16	1440-23C	2023 Vehicles - Sheriff - Replace 2 Vehicles - Detectives	2023	\$ 51,000	\$ -	\$ 51,000	\$ 1,769	\$ -	\$ 49,232	\$ -	No
17	1396-21	Water and Sewer Asset Mgmt Plan	2021	\$ 50,000	\$ -	\$ 50,000	\$ 37,005	\$ 12,995	\$ -	\$ -	No
18	1133-23	Animal Shelter Washer and Dryer	2023	\$ 50,000	\$ -	\$ 50,000	\$ 31,170	\$ -	\$ -	\$ 18,830	Yes
19	1130-24A	AC System 8 Replacement - ACSO	2024	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	No
20	1440-22G	2022 Vehicles - Sheriff Transport - Replace 1	2022	\$ 47,875	\$ -	\$ 47,875	\$ -	\$ -	\$ 47,875	\$ -	No
21	1019-24	Zero Turn Mower Replacement - Facilities (2)	2024	\$ 44,000	\$ -	\$ 44,000	\$ -	\$ 37,767	\$ 6,233	\$ -	No
22	1040-23	SWAT Vest Replacement - Sheriff	2023	\$ 40,000	\$ 800	\$ 40,800	\$ 40,800	\$ -	\$ -	\$ -	Yes
23	Various	Small Value Equipment Replacement - ACSO	2024	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 1,578	\$ 33,422	\$ -	No
24	1130-23B	CSB Server Room AC System Replacement	2023	\$ -	\$ 35,000	\$ 35,000	\$ 30,647	\$ 4,000	\$ 353	\$ -	No
25	1119-24	Furniture Replacement - County Buildings	2024	\$ 30,000	\$ -	\$ 30,000	\$ 29,988	\$ -	\$ -	\$ 12	Yes
26	1404-24	Parking Lot/Drive Repairs (County)	2024	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	No
27	1317-24	Copier Replacements	2024	\$ 27,000	\$ -	\$ 27,000	\$ 14,722	\$ 12,268	\$ 10	\$ -	No
28	1314-24	Livescan Unit Replacement - ACSO (2 Units)	2024	\$ 26,000	\$ -	\$ 26,000	\$ -	\$ -	\$ 26,000	\$ -	No
29	1126-21A	District Court Microfilm	2021	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	No
30	1044-23	Enterprise FOIA Management Solution	2023	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	No
31	1081-24	Scheduling Solution for ACSO	2024	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 20,700	\$ 4,300	\$ -	No
32	1357-23	Cost Allocation Plan for Vehicles	2023	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	No
33	1118-23	Inmate Corridor Renovation - Courthouse	2023	\$ 20,000	\$ -	\$ 20,000	\$ 7,347	\$ 7,967	\$ 4,686	\$ -	No
34	1102-24A	HSB Boiler Repair/Replacement	2024	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	No
35	1130-24B	AC System 1 Replacement - HSB	2024	\$ 16,000	\$ -	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ -	No
36	1396-23	Well #3 - Clean and Overhaul	2023	\$ 13,000	\$ -	\$ 13,000	\$ -	\$ -	\$ 13,000	\$ -	No
37	1020-24	Drone Mapping Solution	2024	\$ 6,000	\$ -	\$ 6,000	\$ 5,390	\$ -	\$ -	\$ 610	Yes
		TOTALS FOR #401 - PUBLIC IMPROVEMENT FUND		\$ 2,555,650	\$ 115,800	\$ 2,671,450	\$ 261,114	\$ 309,022	\$ 1,810,593	\$ 18,842	

Project Budget Status

#	Project ID	Project Name	Project Year	Appropriation: Initial	Additional	Approved	Expenditures	Committed	Remaining	Unused	Project Completed?
	#104	LOCAL GOVERNMENT REVENUE SHARING									
38	1041-23	Heritage Trail Sign Replacement	2023	\$ 26,000	\$ -	\$ 26,000	\$ -	\$ -	\$ 26,000	\$ -	No
		TOTALS FOR #104 - LOCAL GOV REVENUE SHARING		\$ 26,000	\$ -	\$ 26,000	\$ -	\$ -	\$ 26,000	\$ -	
	#497	PARKS FUND									
39	1019-24	Zero-turn Mower Replacement - Parks (3)	2024	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 29,479	\$ 5,521	\$ -	No
40	1013-24	Roof Replacements - Littlejohn Park	2024	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	No
41	1404-24	Parking Lot/Drive Repairs (Parks)	2024	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	No
		TOTALS FOR #497 - PARKS FUND BALANCE		\$ 80,000	\$ -	\$ 80,000	\$ -	\$ 29,479	\$ 50,521	\$ -	
	#287	VEHICLES FOR LAW ENFORCEMENT CONTRACTS									
42	1440-24A	2024 Vehicles - Part II - ACSO (only doing 4 of 5)	2024	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000	\$ -	No
43	1440-24C	2024 Vehicles - Sheriff - 3 Local Contract Patrol	2024	\$ 210,000	\$ -	\$ 210,000	\$ -	\$ -	\$ 210,000	\$ -	No
		TOTALS FOR #287 - VEHICLES FOR LAW ENFORCEMENT CONTRACTS	2024	\$ 560,000	\$ -	\$ 560,000	\$ -	\$ -	\$ 560,000	\$ -	
	#288	TRANSPORTATION GRANT									
44	1042-23	Storage Area Construction - Transportation	2023	\$ 498,205	\$ -	\$ 498,205	\$ -	\$ -	\$ 498,205	\$ -	No
45	1404-24	Parking Lot/Drive Repairs (Parks)	2024	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ -	No
		TOTALS FOR #288 - TRANSPORTATION GRANT		\$ 500,205	\$ -	\$ 500,205	\$ -	\$ -	\$ 500,205	\$ -	
	#492	CHILD CARE CAPITAL									
46	1124-24A	Roof Replacement - YH Section 5	2024	\$ 98,000	\$ -	\$ 98,000	\$ -	\$ -	\$ 98,000	\$ -	No
47	1102-24	Boiler Replacment - YH North	2024	\$ 95,000	\$ -	\$ 95,000	\$ -	\$ -	\$ 95,000	\$ -	No
48	1117-24	Carpet Replacement - YH Cheever	2024	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	No
49	1119-24A	Furniture Replacement - YH Cheever	2024	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ -	\$ 36,000	\$ -	No
50	1404-24	Pavement Maintenance - Youth Home	2024	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	No
		TOTALS FOR #492 - CHILD CARE CAPITAL		\$ 294,000	\$ -	\$ 294,000	\$ -	\$ -	\$ 294,000	\$ -	
	#496	CENRTAL DISPATCH CIP									
51	1509-22	Generator Replacement - Dispatch	2022	\$ 150,000	\$ -	\$ 150,000	\$ 10,144	\$ 91,292	\$ 48,565	\$ -	No
52	1004-24A	Dispatch Tower Shelter Roof Replacement	2024	\$ 120,000	\$ -	\$ 120,000	\$ -	\$ -	\$ 120,000	\$ -	No
53	1175-20	Emergency Siren Activation Solution	2022	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	No
54	1004-24	Dispatch Tower Shelter Disposition - Wayland	2024	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	No
55	1374-24	Portable Radio Battery Replacement - Dispatch	2024	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	No
56	1004-24	Dispatch Tower Dispositions - Manlius	2024	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	No
57	1130-24C	Dispatch HVAC System Replacement	2024	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	No
58	1613-24	Dispatch Fire Mobile Solution	2024	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ -	\$ 35,000	\$ -	No
59	1337-24	Dispatch Workstation PC Replacement	2024	\$ 12,000	\$ -	\$ 12,000	\$ 8,062	\$ -	\$ -	\$ 3,938	Yes
60	1404-24	Parking Lot/Drive Repair and Maintenance	2024	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ -	No
		TOTALS FOR #496 - CENTRAL DISPATCH CIP		\$ 619,000	\$ -	\$ 619,000	\$ 18,205	\$ 91,292	\$ 505,565	\$ 3,938	

Project Budget Status

#	Project ID	Project Name	Project Year	Appropriation: Initial	Additional	Approved	Expenditures	Committed	Remaining	Unused	Project Completed?
	#VARIOUS	OTHER CAPITAL PROJECTS									
61	1062-22	Broadband Internet Expansion	2022	\$ 17,715,215	\$ 14,157	\$ 17,729,372	\$ 2,856,091	\$ 14,873,280	\$ 0	\$ -	No
62	1025-23	CH and CSB Construction and Renovation Project	2023	\$ 10,200,000	\$ -	\$ 10,200,000	\$ 1,042,077	\$ 7,211,424	\$ 1,946,499	\$ -	No
63	1021-23	Groundwater Strategic Plan Development	2023	\$ 194,750	\$ 5,250	\$ 200,000	\$ 70,950	\$ 123,809	\$ 5,241	\$ -	No
64	1071-22	Groundwater Monitoring Wells	2023	\$ 166,000	\$ -	\$ 166,000	\$ 6,930	\$ 24,500	\$ 134,570	\$ -	No
65	1440-23D	2023 Vehicles - Sheriff - 3 Local Contract Patrol	2023	\$ 165,750	\$ -	\$ 165,750	\$ 46,022	\$ -	\$ 119,728	\$ -	No
66	1133-22	Shelter Outdoor Dog Kennels	2022	\$ 45,000	\$ -	\$ 45,000	\$ 928	\$ -	\$ 44,072	\$ -	No
67	1608-24	Plainwell EOC Upgrade	2024	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	No
Notes: Total number of projects may not match the summary as some projects are counted once in the summary but may be represented here by several rows to account for multiple funding sources.											

Project Schedule and Status

#	Project Site	S	D	C	E	M	F	Project Name	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024
PROJECTS COMPLETED																				
1	1040-23							SWAT Vest Replacement - Sheriff	M	Done										
2	1133-23							Animal Shelter Washer and Dryer	E	Done										
3	1337-24							Dispatch Workstation PC Replacement	C	Done										
4	1020-24	X						Drone Mapping Solution		C	Done									
5	1119-24							Furniture Replacement - County Buildings	E	E	Done									
PROJECTS IN MONITORING / CLOSURE																				
6	1118-23							Inmate Corridor Renovation - Courthouse	M	M										
7	1130-23B							CSB Server Room AC System Replacement	M	M										
8	1317-24							Copier Replacements	C	E										
PROJECTS IN EXECUTION																				
9	1233-23A							CH Statue Relocation	E	E	E									
10	1133-22A							Old Animal Shelter Demolition	C	E	E									
11	1440-23B							2023 Vehicles - Equip 10 Sheriff's Vehicles	E	E	E									
12	1509-22A							Generator Replacement - Dispatch	E	E	E									
13	1509-23A							Generator Replacement - Human Services Bldg	E	E	E									
14	1509-23							Generator Replacement - County Services Bldg	E	E	E									
15	1396-21							Water and Sewer Asset Mgmt Plan	E	E	E									
16	1076-24							School Public Safety Radio Testing	E	E	E									
17	1613-24							Dispatch Fire Mobile Solution	E	E	E									
18	1019-24							Zero Turn Mower Replacement - Facilities (2)	D	C	E									
19	1019-24							Zero-turn Mower Replacement - Parks (3)	D	C	E									
20	1102-24A	X						HSB Boiler Repair/Replacement		C	E									
21	1021-23							Groundwater Strategic Plan Phase I and II	E	E	E									
22	1081-24							Scheduling Solution for ACSO	D	C	E									
23	1125-22							Facilities Master Plan	E	E	E									
24	1112-23							Records Scanning - Environmental Health	E	E	E									
25	1071-23							Groundwater Monitoring Wells	E	E	E									
26	1062-22							Broadband Internet Expansion	E	E	E									Dec. 2026
27	1025-23							CH and CSB Construction and Renovation Project	E	E	E									Sep. 2025
28	Various							Small Value Equipment Replacement - ACSO	E	E	E									Mar. 2025
29	1440-24B							Vehicle Equipment and Upfitting - 2024	E	E	E									Jun. 2025
PROJECTS IN CONTRACTING																				
30	1044-23							Enterprise FOIA Management Solution	C	C	C									
31	1004-24							Dispatch Tower Shelter Disposition - Wayland	D	C	C									
32	1374-24							Portable Radio Battery Replacement - County		D	C									
33	1374-24							Portable Radio Battery Replacement - Dispatch		D	C									
34	1440-24A							2024 Vehicles - Part I - Health Dept	C	C	C									
35	1440-22G							2022 Vehicles - Sheriff Transport - Replace 1	C	C	C									
36	1440-22I							2022 Vehicles - Court Vans - Replace 2	X	D	D									

X = Unplanned Project

Project Schedule and Status

37	1004-24						Dispatch Tower Dispositions - Manlius	C	C	C											
38	1004-24A						Dispatch Tower Shelter Roof Replacement	X	D	C											
39	1130-24C						Dispatch HVAC System Replacement			C											
40	1080-24						Remove HSB Deck - Design + Construction	D	D	C										Jun. 2025	
PROJECTS IN DEVELOPMENT																					
41	1041-23						Heritage Trail Sign Replacement	X	X	X											
42	1608-24						Plainwell EOC Upgrade	D	D	D											
43	1357-23						Cost Allocation Plan for Vehicles	X	D	D											
44	1440-23D						2023 Vehicles - Sheriff - 3 Local Contract Patrol	D	D	D											
45	1440-24C						2024 Vehicles - Sheriff - 3 Local Contract Patrol	D	D	D											
46	1440-24A						2024 Vehicles - Part II - ACSO (only doing 4 of 5)	D	D	D											
47	1126-23						Scan Marriage, Death and Discharge Records	X	X	X											
48	1042-23						Storage Area Construction - Transportation	X	D	D										Mar. 2025	
49	1013-24						Roof Replacements - Littlejohn Park		D	D											
50	1175-20						Emergency Siren Activation Solution			D											
51	1379-24						Upgrade CISCO Phone System and Servers			D										Jun. 2025	
52	1124-24						Roof Replacement - CSB														
53	1124-24A						Roof Replacement - YH Section 5														
PROJECTS SCOPED AND QUEUED																					
54	1130-24B						AC System 1 Replacement - HSB		X	X											
55	1126-21A						District Court Microfilm		X	X											
56	1130-24A						AC System 8 Replacement - ACSO			X											
57	1130-24						HSB Replace Chiller			X											
58	1133-22						Shelter Outdoor Dog Kennels														
59	1119-24A						Furniture Replacement - YH Cheever														
60	1396-23						Well #3 - Clean and Overhaul														
61	1404-24						Pavement Maintenance - County														
62	1404-24						Pavement Maintenance - Dispatch														
63	1404-24						Pavement Maintenance - Youth Home														
64	1404-24						Pavement Maintenance - Transportation														
65	1404-24						Pavement Maintenance - Parks														
66	1314-24						Livescan Unit Replacement - ACSO (2 Units)														
67	1117-24						Carpet Replacement - YH Cheever													Mar. 2025	
68	1102-24						Boiler Replacment - YH North													Mar 2025	
UNSCHEDULED, UNFUNDED AND/OR UNSCOPED MID-YEAR PROJECTS																					
70	1440-23C						2023 Vehicles - Sheriff - Replace 2 Vehicles - Detectives	TBD	Ford isn't taking orders at this time, evaluating alternatives												
71	1144-24						Community Update	TBD	Schedule based on Board strategic planning discussion in January												
72	1144-24						Citizens Survey	TBD	Schedule based on Board strategic planning discussion in January												
73	TBD						MCC Building Renovation / Expansion Project	TBD	Funding approved, kick-off expected in 2024												