

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**SHERIFF'S DEPARTMENT-APPLY/ACCEPT REVISED FY2025 MDOC  
COMPREHENSIVE COMMUNITY CORRECTIONS GRANT**

**WHEREAS**, on April 11, 2024, the Allegan County Board of Commissioners (Board) approved to apply and accept when awarded the Michigan Department of Corrections, Office of Community Correction Grant for FY2025; and

**WHEREAS**, on April 18, 2024, the Community Corrections Advisory Board modified the application.

**THEREFORE BE IT RESOLVED** that the Allegan County Board of Commissioners hereby approves to apply and accept when awarded the revised Michigan Department of Corrections, Office of Community Correction Grant for FY2025 (October 1, 2024 through September 30, 2025) to continue programs: Creates (formerly Career Readiness Program), Moral Reconciliation Therapy, Seeking Safety, and Administration, as well as the addition of the Allegan Achieve Program and the Opiates/Methamphetamine Specific Program; and

**BE IT FURTHER RESOLVED** any personnel and/or program services are coterminous with receipt of adequate funds through this grant; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

# Allegan County Grants

## Request for Action (RFA) Form - Application

### Section I - General Information

|                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Name of Grant</b>                                     | <b>Grant Period / Term</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Community Corrections Advisory Board (CCAB) Grant</b> | 10/01/2024-09/30/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Source of Grant Funding - Agency Name</b>             | <b>Federal, State, Local</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Michigan Dept of Corrections                             | State                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Submitted by and/or Program Manager</b>               | <b>Service Area Requesting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Lt. Charity Cummins                                      | Sheriffs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Brief summary of Grant program</b>                    | This grant provides funding to communities to assist in goals to decrease prison admissions and increase utilization of community-based sanctions and services for non-violent offenders. There are a variety of programs that are run through the CCAB Grant, in the past we have participated in inmate work crews: D.E.B.T.S. (Detail Enabling Better Transition to Society), the Community Service Work Crew, The GED Program (General Education Development) and the Meth Diversion Program counseling services. No local match is required. |

### Section II - Application

|                                                  |                                                           |                           |                   |
|--------------------------------------------------|-----------------------------------------------------------|---------------------------|-------------------|
| <b>Request Type</b>                              | Renewal Grant                                             | <b>Work Order No.</b>     | 238585            |
| <b>Specific Action Requested</b>                 | BOC Approval                                              | <b>Request Date</b>       | 4/22/2024         |
| <b>Request Submission Deadline (Date)</b>        | 5/1/2024                                                  | <b>Approval Date</b>      |                   |
| <b>Grant request approved by BOC with Budget</b> | Yes                                                       |                           |                   |
| <b>Signatures Needed</b>                         | NA, Resolution needed                                     |                           |                   |
| <b>Funding Sources</b>                           | <b>Estimated amounts approved with Grant Renewal list</b> | <b>Application Amount</b> |                   |
| Grant Funding                                    | \$ 114,769.00                                             | \$                        | 122,586.00        |
| Required Local Match                             | \$ -                                                      | \$                        | -                 |
| County Funding                                   | \$ -                                                      | \$                        | -                 |
| <b>TOTAL</b>                                     | <b>\$ 114,769.00</b>                                      | <b>\$</b>                 | <b>122,586.00</b> |

# MICHIGAN DEPARTMENT OF CORRECTIONS

*“Committed to Protect, Dedicated to Success”*



## Office of Community Corrections

Community Corrections Plan and Application  
Fiscal Year 2025

**CCAB Name:** Allegan County

Email the application to:

1. [MDOC-OCC@michigan.gov](mailto:MDOC-OCC@michigan.gov)
2. Your assigned Community Corrections Specialist

**DUE DATE:** May 1, 2024

**SECTION I: COMMUNITY CORRECTIONS ADVISORY BOARD INFORMATION**

Name of CCAB: **Allegan County** Federal I.D. Number: **38-1914307**

**A: GENERAL CONTACT INFORMATION:**

|            | CCAB Manager                 | CCAB Manager's Direct Supervisor | CCAB Chairperson            | Agency Serving as Fiduciary of Award & Contact Person |
|------------|------------------------------|----------------------------------|-----------------------------|-------------------------------------------------------|
| Name:      | Charity Cummins              | Brett Ensfield                   | Jonathon Blair              | Rob Sarro                                             |
| Title:     | Administrative Lt.           | Operations Captain               | Probate Court Administrator | County Administrator                                  |
| Addresses: | 2293 33 <sup>rd</sup> Street | 640 River Street                 | 113 Chestnut Street         | 3282 122 <sup>nd</sup> Avenue                         |
| City:      | Allegan                      | Allegan                          | Allegan                     | Allegan                                               |
| State:     | MI                           | MI                               | MI                          | MI                                                    |
| Zip:       | 49010                        | 49010                            | 49010                       | 49010                                                 |
| Phone:     | 269-686-5392                 | 269-686-0500 x 4355              | 269-686-4633                | 269-673-0239                                          |
| Fax:       | NA                           | 269-673-0406                     | 269-686-5157                | 269-673-0367                                          |
| Email:     | ccummins@allegancounty.org   | bensfield@allegancounty.org      | jblair@allegancounty.org    | rsarro@allegancounty.org                              |

|                                                                                        |                       |
|----------------------------------------------------------------------------------------|-----------------------|
| Type of Community Corrections Board:                                                   | County Advisory Board |
| Counties/Cities Participating in the CCAB:                                             | Allegan               |
| Date application was approved by the local CCAB:                                       | April 18, 2024        |
| Date application was approved by county board(s) of commissioners and/or city council: | April 11, 2024        |
| Date application was submitted to OCC:                                                 | April 26, 2024        |

**B: CCAB MEMBERSHIP** (please enter "vacant" for any vacant membership position)

| Representing:                                                                                                        | Name               | Email                         |
|----------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------|
| County Sheriff:                                                                                                      | Frank Baker        | fbaker@allegancounty.org      |
| Chief of Police:                                                                                                     | Jay Gibson         | jgibson@cityofallegan.org     |
| Circuit Court Judge:                                                                                                 | Margaret Bakker    | mbakker@allegancounty.org     |
| District Court Judge:                                                                                                | William Bailargeon | wbailargeon@allegancounty.org |
| Probate Court Judge:                                                                                                 | Jonathan Blair     | jblair@allegancounty.org      |
| County Commissioner(s)<br>(One required for each member county):                                                     | Gale Dugan         | gdugan@allegancounty.org      |
| Service Area (Up to 3):                                                                                              | Vacant             | Vacant                        |
| County Prosecutor:                                                                                                   | Myrene Koch        | mkoch@allegancounty.org       |
| Criminal Defense Attorney:                                                                                           | Chad Catalino      | ccatalino@allegancounty.org   |
| Business Community:                                                                                                  | Vacant             | Vacant                        |
| Communications Media:                                                                                                | Gari Voss          | gari749@gmail.com             |
| Circuit/District Probation:                                                                                          | Lindsey Meyer      | meyerL@michigan.gov           |
| City Councilperson (Applies to City or City/County Regional CCABs only – one from each member City/County required): | NA                 | NA                            |
| Workforce Development:                                                                                               | Emily Gary         | egary@westmiworks.org         |

1. Does your CCAB have Bylaws? Yes
2. What steps does your CCAB take to orientate new CCAB members ensuring the understanding of their roles and responsibilities? **The OCC Manager meets with the new members and provides informational material**

to them in regards to what the Community Corrections Advisory Board is and their role on the board. Also, the manager speaks to them frequently, asking if there are any questions about their role. The manager continues to keep the line of communication open with them and makes available time, if any questions may arise.

3. What steps are your CCAB taking to fill vacant membership positions (enter N/A if you have no vacant positions)? The manager reaches out to current board members for ideas of potential candidates that may fill our open seats. The manager, then reaches out to that individual, explains what the CCAB is, invites them to a board meeting and encourages them to apply for the vacant seat with our Board of Commissioners.

## SECTION II: DATA ANALYSES & COMPREHENSIVE CORRECTIONS PLAN

### Introduction and Instructions for your Comprehensive Corrections Plan:

Michigan Public Act 511, also known as the Community Corrections Act, was established in 1988 in an effort to improve the State's prison commitment rates (PCR) through the development and utilization of evidence-based, community corrections programming that targets moderate to high risk/needs offenders. Counties and regions establishing a Community Corrections Advisory Board (CCAB) appoint member stakeholders as required by PA-511 to identify and target local criminogenic needs that impact prison commitments and recidivism. CCABs are obligated to abide by PA-511 and Michigan Office of Community Corrections (MOCC) requirements when receiving MOCC funding, including but not limited to data tracking and analysis, key performance measures, as well as minimum program eligibility and utilization requirements.

This Application serves as your CCAB's Comprehensive Corrections Plan. To be considered for funding, it must include specific and detailed explanation as to how your plan will impact State Board Priorities, local prison commitment rates, recidivism, and local priorities/initiatives through identified key objectives. Strategies to obtain key objectives as well as performance measures must also be identified. For the purpose of this application, the following terms and definitions apply:

- **State Board Priority Populations** – CCABs requesting funding must target at least one of the following State Board Priority Populations:
  - Sentenced Felons assessed as having moderate to high risk/needs when using a State approved actuarial, objective validated risk and need assessment
  - Pretrial Population
- **Key Objectives** – CCABs requesting funding must identify local Key Objective(s) for each of the following applicable categories:
  - **Reduction of Statewide Overall PCR** – *This is required for all CCABs requesting funding for any services/programming that targets sentenced felons.* This may include local objectives that impact Overall PCR, Group 2 Straddle PCR, OUIL 3<sup>rd</sup> PCR, PVT or PVNS Recidivism, or other categories that impact the State's Overall PCR. *You must identify at least one local Key Objective if your Comprehensive Corrections Plan targets sentenced felons.*
  - **Increase of Statewide Appearance and Public Safety Rates for Pretrial Defendants** – *These are required for all CCABs requesting funding for any pretrial services and/or programming that targets pretrial defendants. –You must identify both local Appearance and Public Safety Rate Key Objectives if your Comprehensive Corrections Plan targets pretrial defendants.*

Your CCAB may identify other objectives in addition to these required objectives.

- **Supportive Strategies** – Proposed OCC funded programming and/or services, identified by CCIS Code and Local Program Name, that are intended to support the objectives identified.

- **Key Performance Measures** – Identified in each proposed program description, these are the specific methods your CCAB will utilize to measure outcomes of programming and their impact on State Board Priorities.

**Felony Data Analyses:**

OCC will provide CCABs with relevant felony dispositional and recidivism data to complete the application. CCABs must analyze this data along with local CCIS data (reports run locally from COMPAS Case Manager) and develop key objectives and supportive strategies that will help attain local goals and support State Board Priorities.

A thorough analysis of the data should include:

- Overall PCRs, rates within sentencing guideline ranges, PCRs within Group 1 and Group 2 offense categories, status at time of offense and recidivism of probation violators, both new sentence and technical.
- Reference to changes in PCRs compared to prior year
- Review your past OCC funding proposals for ideas
- CCAB stakeholder changes
- New judicial, probation, or CCAB staff or other personnel issues that impact referrals, screenings, or programming
- Service provider changes or issues
- Trends in local criminality (example: increase in drug related offenses, decrease in probation violations, etc.)
- Development or changes in local court services or programming (example: new Specialty Court programming, changes to court programming eligibility, etc.)

**Your data analyses form the basis of your objectives and strategies. A weak link between them may result in denial of, or conditional revisions to, your Comprehensive Corrections Plan. Therefore, it is important to demonstrate a solid connection between your data, objectives, and supportive strategies.**

Your CCAB must then determine its proposed PCR category/categories based on this analysis, with consideration given to the average of the last 3 years. Your CCAB must then identify the strategies that will impact its PCR category/categories. **All strategies that you are requesting funding for must also be listed on the Budget Cost Description and have a completed Program Description.** If you request funding for a program or service that is not identified as a strategy impacting any objective, it will not be considered for funding.

**Example #1:** State Board Priority Target Population: Sentenced Felons.  
Objective: To reduce the County’s Overall Prison Commitment Rate (PCR) to 16% or less.  
Supportive Strategy: C01 Thinking Matters, G18 Intensive Outpatient Group, & B15 Employment Skills.

**Example #2:** State Board Priority Target Population: Pretrial Population  
Objective: To increase the County’s current Appearance Rate from 87% to 90%.  
Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

**Example #3:** State Board Priority Target Population: Pretrial Population  
Objective: To increase the County’s current Public Safety Rate from 80% to 89%.  
Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

**A: FELONY DATA ANALYSES**

1. Using felony dispositional data supplied by MOCC\*, please fill in the rates (%) and number of dispositions for the **previous two years** in the two charts below.

*\*Please note: Due to MDOC's transition from OMNI to COMS, full Fiscal Year 2023 data could not be obtained. Therefore, you are directed to use the partial year OMNI Felony Dispositional Data Reports for both FY 2022 and FY 2023 provided by MOCC (date ranges of October 1 – July 31). \*\*State Rates identified for both FY 2022 and FY 2023 reflect partial year data (date ranges of October 1 – July 31).*

2. Does the following data exclude felony dispositions with prisoner status at time of the offense?  Yes  No

|                                 |                                                                              |                          |              |                                |              |                                       |              |
|---------------------------------|------------------------------------------------------------------------------|--------------------------|--------------|--------------------------------|--------------|---------------------------------------|--------------|
| <b>**FY 2022<br/>State PCR:</b> | <b>18.6%</b>                                                                 | <b>Group 2<br/>Rate:</b> | <b>12.7%</b> | <b>Straddle Cell<br/>Rate:</b> | <b>21.3%</b> | <b>Group 2<br/>Straddle<br/>Rate:</b> | <b>20.5%</b> |
| Overall PCR:                    | <b>16.9% - 114</b> prison dispositions out of <b>675</b> felony dispositions |                          |              |                                |              |                                       |              |
| Group 1:                        | <b>26.3% - 81</b> prison dispositions out of <b>308</b> felony dispositions  |                          |              |                                |              |                                       |              |
| Group 2:                        | <b>9.0% - 33</b> prison dispositions out of <b>367</b> felony dispositions   |                          |              |                                |              |                                       |              |
| Straddle PCR:                   | <b>13.7% - 26</b> prison dispositions out of <b>190</b> felony dispositions  |                          |              |                                |              |                                       |              |
| Group 1:                        | <b>20.8% - 16</b> prison dispositions out of <b>77</b> felony dispositions   |                          |              |                                |              |                                       |              |
| Group 2:                        | <b>8.8% - 10</b> prison dispositions out of <b>113</b> felony dispositions   |                          |              |                                |              |                                       |              |
| <b>**FY 2023<br/>State PCR:</b> | <b>19.4%</b>                                                                 | <b>Group 2<br/>Rate:</b> | <b>13.2%</b> | <b>Straddle Cell<br/>Rate:</b> | <b>21.0%</b> | <b>Group 2<br/>Straddle<br/>Rate:</b> | <b>20.5%</b> |
| Overall PCR:                    | <b>14.2% - 81</b> prison dispositions out of <b>569</b> felony dispositions  |                          |              |                                |              |                                       |              |
| Group 1:                        | <b>25.0% - 57</b> prison dispositions out of <b>228</b> felony dispositions  |                          |              |                                |              |                                       |              |
| Group 2:                        | <b>7.0% - 24</b> prison dispositions out of <b>341</b> felony dispositions   |                          |              |                                |              |                                       |              |
| Straddle PCR:                   | <b>12.9% - 17</b> prison dispositions out of <b>132</b> felony dispositions  |                          |              |                                |              |                                       |              |
| Group 1:                        | <b>15.0% - 6</b> prison dispositions out of <b>40</b> felony dispositions    |                          |              |                                |              |                                       |              |
| Group 2:                        | <b>12.0% - 11</b> prison dispositions out of <b>92</b> felony dispositions   |                          |              |                                |              |                                       |              |

**3. ANALYSIS**

a. For returning applicants:

Did you meet all your Key Objectives for the previous two fiscal years?  Yes  No

b. For all applicants:

i. Please provide information/local data analysis to explain any changes in PCRs and dispositions from the previous two fiscal years: **Although the our PCR has decreased from FY2022, it did not meet our targeted PCR of 11.0%. In FY2023, we projected our PCR to be reduced to 11.5%, which didn't happen either. It is believed that this is because of a few changes within the county. Some of those changes included the increase violent cases that have occurred over the past few years in our county. We have had several homicide cases, which all resulted in convictions and prison sentences. These are not common cases for Allegan County. In addition, we experienced a backlog of cases that occurred during COVID that have since been completed. Lastly, we were short a Circuit Court Judge for a period of time due to retirement, so we had visiting Judges sitting on the bench assisting with case completions, to include sentencings.**

ii. Are you requesting programming for the Pretrial Population?  Yes  No If yes:

- What was your FY 2023 Public Safety Rate? N/A
- What was your FY 2023 Appearance Rate? N/A

iii. Are you requesting funding for specific populations (examples: OUIL-3rds, delayed/deferred sentences, prison diversion, etc.)?  Yes  No If yes, please provide supportive data and analyses for these populations, including any additional pertinent information necessary to establish trends: N/A

## B: FELONY RECIDIVISM ANALYSIS

Using felony recidivism data supplied by MOCC\* (Report #3), please fill in the following table to report the number of Probation Violators that resulted in a prison disposition for each listed category. Regional CCABs should list the Probation Violation data for each County separately and provide a total, regional rate at the end of each row.

*\*Please note: Due to MDOC's transition from OMNI to COMS, full Fiscal Year 2023 data could not be obtained. Therefore, you are directed to use the partial year OMNI Felony Dispositional Data Report #3 provided by MOCC (date ranges of October 1 – July 31).*

| *FY 2023 Recidivism Rates                                    |         |     |     |     |     |     |                    |
|--------------------------------------------------------------|---------|-----|-----|-----|-----|-----|--------------------|
| County Name                                                  | Allegan | N/A | N/A | N/A | N/A | N/A | Totals for Region: |
| <b>*FY 2023 Probation Violation - New Sentence to Prison</b> |         |     |     |     |     |     |                    |
| Total                                                        | 13      | N/A | N/A | N/A | N/A | N/A | 13                 |
| <b>*FY 2023 Probation Violation – Technical to Prison</b>    |         |     |     |     |     |     |                    |
| Total                                                        | 8       | N/A | N/A | N/A | N/A | N/A | 8                  |

### 1. ANALYSIS

- a. *For all applicants:* Please provide information/local data analysis to explain any changes in Probation Violator data, including prison and non-prison dispositions: In FY 2022, PVNS were 6 out of 114 prison dispositions, however in FY 2023, there were 13 out of 81 prison dispositions at mid-year, which resulted in a 10.7 percentage point increase. In FY 2022, the PVT's were 18 out of 114 prison dispositions, however in FY 2023, there were 8 out of 81 prison dispositions. This is a 5.9 percentage point decrease. In FY 2022, the PVNS Straddle Offense Group 1 had 6 prison disposition, however in FY 2023, there was 0. In FY 2022, the PVNS Straddle Offense Group 2 had 3 prison dispositions, however in FY2023 there 4. In FY2022, the PVT SGL Offense Group 2 had 2 prison disposition and in FY2023, there were 2, also. In FY 2022, PVNS were 48 out of 561 non prison dispositions, however in FY 2023, there were 39 out of 488 non-prison dispositions, which resulted in a 0.6 percentage point decrease. In FY 2022, the PVT's were 109 out of 561 non prison dispositions, and in FY 2023, there were 109 out of 488, which is a 2.9 percentage point increase. The decrease of PVT's from FY2022 to FY2023 is believed to be associated with the change in legislation regarding when and how a PVNS and PVT results in an incarceration in our local jail or being sentenced to prison.

## C: IMPACTING STATE BOARD PRIORITIES

### ❖ TARGET POPULATIONS, KEY OBJECTIVES, AND STRATEGIES

#### NOTE:

- Target Populations include Sentenced Felons and Pretrial Population.
- CCABs applying for funding targeting Sentenced Felons must have at least one Sentenced Felons Key Objective.
- CCABs applying for funding targeting Pretrial Population must have both Pretrial Population Key Objectives (Appearance Rate and Public Safety Rate).
- CCABs may identify additional Key Objectives that support proposed programming.
- Key Objectives should be measurable and provide sufficient detail so progress can be monitored.
- Strategies are the local programs that will be used to impact your Key Objectives.
- Only proposed programs that impact at least one Key Objective will be considered for funding.



|                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>1. Key Objective #1 is intended to impact Sentenced Felons</b><br/> <b>Please state the Objective: To reduce the Overall Prison Commitment Rate (PCR) to 13.8%.</b></p>                                                                              |
| <p><u>List</u> OCC Programs in support of Objective #1 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):</p>                                                                                                |
| <p><b>B15-CREATES (formerly known as Career Readiness); C01 MRT; C01 Seeking Safety; G18-Opiates/Methamphetamine Specific Program, B00- Allegan Achieves.</b></p>                                                                                          |
| <p><u>List</u> Non-OCC funded Programs in support of Objective #1:</p>                                                                                                                                                                                     |
| <p><b>Mental Health Court, Sobriety Court, Veteran's Court, GED, Inmate Worker, DEBT's Crew, AA/NA, Community Re-entry Units, Anger Management, Bible Study, Families Victorious, Parenting Class, and Swift and Sure Sanctions Probation Program.</b></p> |
| <p><b>2. Key Objective #2 is intended to impact</b> Choose an item.<br/> <b>Please state the Objective: N/A</b></p>                                                                                                                                        |
| <p>List OCC Programs in support of Objective #2 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):</p>                                                                                                       |
| <p><b>N/A</b></p>                                                                                                                                                                                                                                          |
| <p>List Non-OCC funded Programs in support of Objective #2:</p>                                                                                                                                                                                            |
| <p><b>N/A</b></p>                                                                                                                                                                                                                                          |
| <p><b>3. Key Objective #3 is intended to impact</b> Choose an item.<br/> <b>Please state the Objective: N/A</b></p>                                                                                                                                        |
| <p><u>List</u> OCC Programs in support of Objective #3 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):</p>                                                                                                |
| <p><b>N/A</b></p>                                                                                                                                                                                                                                          |
| <p>List Non-OCC funded Programs in support of Objective #3:</p>                                                                                                                                                                                            |
| <p><b>N/A</b></p>                                                                                                                                                                                                                                          |
| <p><b>4. Key Objective #4 is intended to impact</b> Choose an item.<br/> <b>Please state the Objective: N/A</b></p>                                                                                                                                        |
| <p><u>List</u> OCC Programs in support of Objective #4 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):</p>                                                                                                |
| <p><b>N/A</b></p>                                                                                                                                                                                                                                          |
| <p>List Non-OCC funded Programs in support of Objective #4:</p>                                                                                                                                                                                            |
| <p><b>N/A</b></p>                                                                                                                                                                                                                                          |

**D: COMPAS CRIMINOGENIC NEEDS PROFILE**

1. Please list the Top 3 needs scales (medium/probable and high/highly probable combined) as identified within the COMPAS Criminogenic Needs and Risk Profile for **all probationers** provided by OCC. Additionally, identify both the local and proposed OCC strategies that will impact the identified needs scales. **OCC funded strategies must be identified by CCIS Code and Local Name of Program as it appears on the program descriptions: 1). Substance Abuse- 81%, 2). Criminal Personality-68%, 3). Family Criminality-54%. The local and proposed OCC strategies that we believe will impact this is: C01 Seeking Safety, B15 CREATES (formerly known as Career Readiness), C01-MRT, B00-Allegan Achieve, and G18-Outpatient Treatment Services-OMSP.**

**E: LOCAL PRACTICES TO ADDRESS PERSONS WITH SUBSTANCE USE DISORDER(S)**

1. How do defendants and offenders get screened for substance use services in your area (regardless of funding source)? **Offenders and defendants will get screened for substance use by our local Community Mental Health Department. For those individuals who are incarcerated, a PRAXIS will be completed for potential eligible participants for the OMSP program. They will be screened by the OCC Manager, and if they qualify, the OCC Manager will send a referral TRICAP.**
2. How do defendants and offenders get referred for a substance use assessment and subsequent appropriate ASAM Level of Care in your area (regardless of funding source)? **They can be referred by the Allegan County**

CCAB Manager, their Probation Officer, or self reporting to the Allegan County Community Mental Health Department to receive an appropriate Substance Abuse Assessment.

3. Are there any barriers or gaps in service to obtaining an assessment and treatment that your CCAB is requesting OCC funding to fill? **yes** If so, please describe in detail: **Allegan County is a rural community that struggles to provide enough public transportation needed for group participants to attend their programming. We, also, struggle with affordable housing and available child care for participants in programming. Lastly, because we are a rural community, we have limited resources for treatment providers.**
4. What non-PA 511 funded services are available in your area? Be sure to include treatment court services. **Allegan County offers some inpatient treatment programs through CMH, Vet's Court, Sobriety Courts, Swift and Sure, Mental Health Court, and IOP local providers.**

## **F: COMPREHENSIVE CORRECTIONS PLAN SUMMARY**

1. Please explain how the Comprehensive Corrections Plan, in coordination with the local practices, will impact the State Board Priorities, and ultimately offender success: This Comprehensive Corrections Plan along with local practices will impact the State Board Priorities by continuing to provide services needed to the targeted populations of Sentenced Felons and Pretrial participants. Without funding to continue with programming, the residents of Allegan County will be underserved for the necessary tools needed to be successful. The programs offered in Allegan County, along with those proposed in our Comprehensive Correction Plan will focus on those individuals who are eligible for Pretrial releases, or are sentenced and on Probation. Programming has proven to be a benefit to our community inside and outside of the our Corrections Center. To date, our programming has allowed us to share success stories that include several inmates who have been able to obtain employment as a sentenced offender. This secured employment opportunity has boosted their confidence and many of them have not returned to the Corrections Center for new criminal charges or Probation Violations. It is the mission of the Allegan County's CCAB to continue providing such programs, as we strive to continue to reduce the number of Prison Commitment Rates and positively impact lives, which will reduce the recidivism rate. Allegan County has proven that programming works and has been successful in keeping our PCR lower than the State's average for many years, consistently. It is the belief of our County's CCAB that programming encourages individual change. Positive change results in creating productive members of society, and not just warehousing inmates within our Corrections Center until their day of release. Our Comprehensive Plan provides us the services and resources needed to obtain our goal, while giving our community the benefits of an increased productive population within the community.
2. What steps will you take if you find that you are not meeting your objectives, or your strategies are not being implemented as planned? **The Allegan County CCAB Manager will take several steps if we are not meeting the objectives or strategies set out in this plan. These steps include the monitoring of the data for the progress of the programming offered, and compare that data with the objectives and strategies set in place by the Allegan County Community Corrections Advisory Board along with the Strategic Planning Committee. If a deficiency is noted, then the OCC Manager will reach out to the stakeholders and request a meeting to discuss the short comings and request guidance on how they would like to proceed to get it back on track. The OCC Manager will be in continual contact with the Community Corrections Grant Specialist with updates and seeking guidance to get those objectives back on track. In addition, the OCC Manager will provide extra training to the CCAB members, if needed, to gain support to correct any issues that are causing the Objectives to not be met.**
3. Program eligibility overrides may be requested in writing to the assigned OCC Specialist. Please document any additional override procedures your CCAB has approved. **The Allegan County CCAB has not established any additional documents for an override procedure. If there is an override needed, the OCC Manager will contact the State Community Corrections Grant Specialist for approval.**























**MICHIGAN DEPARTMENT OF CORRECTIONS  
OFFICE OF COMMUNITY CORRECTIONS  
FY 2025 FUNDING PROPOSAL**

Allegan County

**Comprehensive Plans & Services**

| Program                                         | Program Code | Funding Request | Approved Funding | Reserved Funding | Total Funding Recommendation |
|-------------------------------------------------|--------------|-----------------|------------------|------------------|------------------------------|
| <b>Group-Based Programs</b>                     |              |                 |                  |                  |                              |
| Education                                       | B00          | 40,203          |                  |                  |                              |
| Employment                                      | B15          | 23,830          |                  |                  |                              |
| Cognitive                                       | C01          | 12,850          |                  |                  |                              |
| Domestic Violence                               | C05          | -               |                  |                  |                              |
| Sex Offender                                    | C06          | -               |                  |                  |                              |
| Outpatient Services                             | G18          | 20,000          |                  |                  |                              |
| Other Group Services                            | G00          | -               |                  |                  |                              |
| <b>Sub-Total</b>                                |              | 96,883          |                  |                  |                              |
| <b>Supervision Programs</b>                     |              |                 |                  |                  |                              |
| Intensive Supervision                           | D23          | -               |                  |                  |                              |
| Electronic Monitoring                           | D08          | -               |                  |                  |                              |
| Pretrial Supervision                            | F23          | -               |                  |                  |                              |
| <b>Sub-Total</b>                                |              | -               |                  |                  |                              |
| <b>Assessment Services</b>                      |              |                 |                  |                  |                              |
| Actuarial Assessment                            | I22          | -               |                  |                  |                              |
| Pretrial Assessment                             | F22          | -               |                  |                  |                              |
| <b>Sub-Total</b>                                |              | -               |                  |                  |                              |
| <b>Case Management</b>                          | I24          | -               |                  |                  |                              |
| <b>Substance Abuse Testing</b>                  | G17          | -               |                  |                  |                              |
| <b>Other</b>                                    | Z00          | -               |                  |                  |                              |
| <b>5 Day Housing</b>                            | Z02          | -               |                  |                  |                              |
| <b>Program Total</b>                            |              | 96,883          |                  |                  |                              |
| <b>Administration</b>                           |              |                 |                  |                  |                              |
| Salary & Wages                                  |              | 25,103.00       |                  |                  |                              |
| Contractual Services                            |              | -               |                  |                  |                              |
| Equipment                                       |              | -               |                  |                  |                              |
| Supplies                                        |              | -               |                  |                  |                              |
| Travel                                          |              | -               |                  |                  |                              |
| Training                                        |              | 100.00          |                  |                  |                              |
| Board Expenses                                  |              | 500.00          |                  |                  |                              |
| Other                                           |              | -               |                  |                  |                              |
| <b>Administration Total</b>                     |              | 25,703          |                  |                  |                              |
| <b>Total Comprehensive Plans &amp; Services</b> |              | 122,586         | 0                | 0                | 0                            |

**IMPORTANT NOTE: IF THE TOTALS FOR THE COST DESCRIPTIONS AND PROPOSAL SHEETS BELOW DO NOT MATCH, YOU HAVE INPUT ERRORS.**

| PROPOSAL TOTAL | COST DESCRIPTIONS TOTAL |
|----------------|-------------------------|
| \$ 122,586.00  | \$ 122,586.00           |

| APPLIED ADMIN % | APPROVED ADMIN % |
|-----------------|------------------|
| 20.97%          |                  |

|                              |                      |
|------------------------------|----------------------|
| <b>TOTAL FUNDING REQUEST</b> | <b>\$ 122,586.00</b> |
|------------------------------|----------------------|



# Program Description

## Group Programming

|                                                                                                                                                               |          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| CCAB: Allegan County                                                                                                                                          | FY: 2025 |
| Local Program Name: <b>CREATES (formerly known as Career Readiness)</b>                                                                                       |          |
| Service Provider: <b>Outlook Academy</b>                                                                                                                      |          |
| CCIS Service Type: <b>B15- Employment Skills</b>                                                                                                              |          |
| Total projected number of new enrollments: <b>50</b>                                                                                                          |          |
| For Regional CCABs, projected number of new enrollments per member county: <b>N/A</b>                                                                         |          |
| Program Location (select all that apply): Jail: <input checked="" type="checkbox"/> Residential: <input type="checkbox"/> Community: <input type="checkbox"/> |          |
| Program status: <b>Continuation</b>                                                                                                                           |          |
| If modification, describe here: <b>N/A</b>                                                                                                                    |          |

**GROUP/CLASS DELIVERED PROGRAMMING –**

- This form is for program activities delivered through a group or class-type structure.
- Groups that are cognitive in nature must be separate for both male and female populations.
- When developing eligibility criteria, think about what behavior or characteristics in addition to addressing PCRs or jail utilization that the program is intended to address.
- Cognitive, Employability Skills, Education and Domestic Violence programs are all programs that would use this form.
- If this form is utilized for an Employability Skills group, the County must clearly identify how it is not a duplication of services provided through the Michigan Works Agency or other local workforce development agencies in (3.h.).
- G00 is an option for “other” group-type programming not specifically identified here (discuss with your assigned Community Corrections Specialist first).
- Pretrial defendants who are not convicted are not an eligible Target Population on this form. For exceptions, please discuss with assigned Community Corrections Specialist first.

**ANSWER ALL QUESTIONS USING “N/A” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.**

|                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------|
| <b>1. What is your target population?</b>                                                                                      |
| <input checked="" type="checkbox"/> Sentenced Felons <input type="checkbox"/> Other (include eligibility criteria): <b>N/A</b> |

|                                                                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>2. Describe the program:</b>                                                                                                                                                                                          |
| a. What is your referral process to this program? <b>The CCAB Manager will screen all potential participants, then reach out to the MDOC Probation Department to obtain their COMPAS results to confirm eligibility.</b> |
| b. What assessment is used, identify the tool: <b>The assessment tool that is used is the COMPAS Bar chart.</b>                                                                                                          |
| c. Who completes the assessment? <b>The MDOC Probation Agents will complete the COMPAS.</b>                                                                                                                              |
| d. P.A. 511 states eligibility for programming <b>must include moderate to high risk.</b> Please select which needs the program will impact for your target population(s).                                               |
| <b>Sentenced Felons:</b>                                                                                                                                                                                                 |



# Program Description

## Group Programming

You must identify the number of scales required for eligibility here: 1

- |                                                          |                                                             |                                                          |
|----------------------------------------------------------|-------------------------------------------------------------|----------------------------------------------------------|
| <input checked="" type="checkbox"/> Vocational/Education | <input type="checkbox"/> Social Environment                 | <input checked="" type="checkbox"/> Criminal Association |
| <input checked="" type="checkbox"/> Substance Abuse      | <input checked="" type="checkbox"/> Residential Instability |                                                          |
| <input type="checkbox"/> Cognitive Behavioral            | <input checked="" type="checkbox"/> Family Criminality      |                                                          |
| <input type="checkbox"/> Criminal Personality            | <input type="checkbox"/> Social Isolation                   |                                                          |
| <input type="checkbox"/> Leisure & Recreation            | <input checked="" type="checkbox"/> Criminal Opportunity    |                                                          |

**Gender Responsive Scales:**

- Experiences of Abuse as an Adult
- Experiences of Abuse as a Child
- Relationship Dysfunction
- Parental Stress

**Felony Probation Violator, regardless of COMPAS Assessment Score**

e. Describe the program design (programs using this description form should be delivered through a group or class structure):

i. Name of curriculum: **Career Readiness**

ii. Identify what skills are taught in this program: **The skills taught in this program include the completion of Work Keys, completing a career interest inventory, developing a resume and cover letter, keyboarding skills, career coaching (O\*NET Program), Computer Literacy, Job interviews, and TRIO (college applications, college exploration, academic advising, financial aid, FASFA application).**

iii. Is the group open or closed? **Open**

iv. What is the minimum/maximum number of participants per group, as identified in the curriculum? **The minimum number of group participants are 3 and the maximum number of participants is 10.**

v. Minimum number of group sessions attended for successful completion: **15**

vi. If the group occurs in various locations, (jail/residential/community) identify how participants transition between them: **N/A**

f. Identify the training or credentials held by your service provider qualifying him/her to provide this service: **There is a facilitator with a Special Education Certification, 3 facilitators that have their teaching certificates, and 1 facilitator that has a Bachelor's Degree in Social Work and Criminal Justice. In addition, 1 facilitator has a Career Coaching Certification.**

g. How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source? (i.e., progress notes, case notes and/or group notes) **The facilitator provides attendance reports and progress reports on a monthly basis, but they can provide them sooner if requested by the CCAB Manager.**

h. Provide any other pertinent information you feel is necessary: **At first glance this program may appear to be a replica to Michigan Works, however it is not. Career Readiness provides a participant the knowledge on how to complete college**



# Program Description

## Group Programming

applications, complete mock interviews, complete zoom interviews, complete financial documents for college, and complete Work Keys, while in custody. It, also, teaches the participants computer literacy skills and interviewing skills all while incarcerated, while preparing them for a positive transition into the community. Statistics show that those who leave our facility with a job prior to release, are less likely to return to jail on a new charge.

3. Evaluation is part of evidence-based principles which you **must** identify in section (a.). You are also **required** to develop **at least one key performance measure** for this program in section (b.). Be sure to include the data source, how its tracked and measured. **NOTE:** Successful completion of programming, if listed as the only key performance measure, is not sufficient.

**a. Describe how this program meets each of the following Evidence Based Principles:**

1. **Assess Actuarial Risk/Needs** - The potential participants are screened based on their COMPAS results.
2. **Enhance Intrinsic Motivation** - The facilitator uses constructive ways to enhance intrinsic motivations for the participants.
3. **Target Interventions (indicate all that apply)**
  - a. **Risk Principle:** Prioritize supervision and treatment resources for higher risk offenders -N/A
  - b. **Need Principle:** Target interventions to criminogenic needs -N/A
  - c. **Responsivity Principle:** Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -This program addresses cultural differences/needs, gender needs, developmental stages and learning styles. Although this group is conducted in a group environment, one on one time is offered to each participant during each step of completion.
  - d. **Dosage:** Structure 40-70% of high-risk offenders' time for 3-9 months -N/A
  - e. **Treatment Principle:** Integrate treatment into the full sentence/sanction requirements -N/A
4. **Skill Train with Directed Practice** – N/A
5. **Increase Positive Reinforcement** - Positive reinforcements are used by the facilitator and the peers of this group to encourage the participant to continue moving forward in the curriculum.
6. **Engage Ongoing Support in Natural Communities** – N/A
7. **Measure Relevant Processes/Practices** - This program is monitored by the CCAB Manager. Documentation is created and shared with the Stakeholders when a participant successfully completes the program and/or take additional steps that allow continual change and growth, personally and within the community. For example, this program enables the participants to interview for jobs prior to being released from custody and we currently have had participants who obtained employment while in custody and are still working at that same place of employment after being released from custody.





# Program Description

## Group Programming

8. **Provide Measurement Feedback** - Once a participant completes each step, measurement feedback is given when appropriate. Postive feedback is given to promote long lasting change, along with encouragement to the other participants.

b. **Program Key Performance Measure** - 85% of enrolled offenders who successfully completed the program obtains employment within the first 6 months upon release from jail.

Data Element - Case notes and follow up interviews.

Tracking Source -

1. Who is tracking the Data Element? The CCAB Manager is tracking this data.
2. How is it being tracked? This data will be tracked by the Case Notes and follow up interview results that are provided by the provider.
3. At what frequency is it being tracked? This data will be tracked quarterly.

Additional Program Key Performance Measure – N/A

Data Element – N/A

Tracking Source –

1. Who is tracking the Data Element? N/A
2. How is it being tracked? N/A
3. At what frequency is it being tracked? N/A

Additional Program Key Performance Measure – N/A

Data Element – N/A

Tracking Source -

1. Who is tracking the Data Element? N/A
2. How is it being tracked? N/A
3. At what frequency is it being tracked? N/A

Additional Program Key Performance Measure – N/A

Data Element – N/A

Tracking Source -

1. Who is tracking the Data Element? N/A
2. How is it being tracked? N/A
3. At what frequency is it being tracked? N/A



# Program Description

## Group Programming

|                                                                                                                                                               |          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| CCAB: Allegan County                                                                                                                                          | FY: 2025 |
| Local Program Name: Allegan Achieve                                                                                                                           |          |
| Service Provider: Outlook Academy                                                                                                                             |          |
| CCIS Service Type: B00 - Education                                                                                                                            |          |
| Total projected number of new enrollments: 50                                                                                                                 |          |
| For Regional CCABs, projected number of new enrollments per member county: NA                                                                                 |          |
| Program Location (select all that apply): Jail: <input checked="" type="checkbox"/> Residential: <input type="checkbox"/> Community: <input type="checkbox"/> |          |
| Program status: New Initiative                                                                                                                                |          |
| If modification, describe here: N/A                                                                                                                           |          |

**GROUP/CLASS DELIVERED PROGRAMMING –**

- This form is for program activities delivered through a group or class-type structure.
- Groups that are cognitive in nature must be separate for both male and female populations.
- When developing eligibility criteria, think about what behavior or characteristics in addition to addressing PCRs or jail utilization that the program is intended to address.
- Cognitive, Employability Skills, Education and Domestic Violence programs are all programs that would use this form.
- If this form is utilized for an Employability Skills group, the County must clearly identify how it is not a duplication of services provided through the Michigan Works Agency or other local workforce development agencies in (3.h.).
- G00 is an option for “other” group-type programming not specifically identified here (discuss with your assigned Community Corrections Specialist first).
- Pretrial defendants who are not convicted are not an eligible Target Population on this form. For exceptions, please discuss with assigned Community Corrections Specialist first.

**ANSWER ALL QUESTIONS USING “N/A” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.**

|                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. What is your target population?</b>                                                                                                                        |
| <input checked="" type="checkbox"/> Sentenced Felons <span style="margin-left: 100px;"><input type="checkbox"/> Other (include eligibility criteria): N/A</span> |

|                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>2. Describe the program:</b>                                                                                                                                                                                                                 |
| <p>a. What is your referral process to this program? <b>The CCAB Manager will screen all potential participants, then reach out to the MDOC Probation Department to obtain their COMPAS results to confirm eligibility.</b></p>                 |
| <p>b. What assessment is used, identify the tool: <b>The assessment tool that is used is the COMPAS Bar chart.</b></p>                                                                                                                          |
| <p>c. Who completes the assessment? <b>The MDOC Probation Agents will complete the COMPAS.</b></p>                                                                                                                                              |
| <p>d. P.A. 511 states eligibility for programming <b>must include moderate to high risk.</b><br/>Please select which needs the program will impact for your target population(s).</p> <p style="margin-top: 20px;"><b>Sentenced Felons:</b></p> |



# Program Description

## Group Programming

You must identify the number of scales required for eligibility here: 1

- |                                                          |                                                             |                                                          |
|----------------------------------------------------------|-------------------------------------------------------------|----------------------------------------------------------|
| <input checked="" type="checkbox"/> Vocational/Education | <input type="checkbox"/> Social Environment                 | <input checked="" type="checkbox"/> Criminal Association |
| <input checked="" type="checkbox"/> Substance Abuse      | <input checked="" type="checkbox"/> Residential Instability |                                                          |
| <input type="checkbox"/> Cognitive Behavioral            | <input checked="" type="checkbox"/> Family Criminality      |                                                          |
| <input type="checkbox"/> Criminal Personality            | <input type="checkbox"/> Social Isolation                   |                                                          |
| <input type="checkbox"/> Leisure & Recreation            | <input checked="" type="checkbox"/> Criminal Opportunity    |                                                          |

**Gender Responsive Scales:**

- Experiences of Abuse as an Adult
- Experiences of Abuse as a Child
- Relationship Dysfunction
- Parental Stress

**Felony Probation Violator, regardless of COMPAS Assessment Score**

e. Describe the program design (programs using this description form should be delivered through a group or class structure):

i. Name of curriculum: **The curriculums being used are AZTEC, Caplin, GED Test Prep, Steck-Vaughn..**

ii. Identify what skills are taught in this program: **The skills that are taught in this program are mathematical reasoning, reasoning through language arts, social studies, and science.**

iii. Is the group open or closed? **Open**

iv. What is the minimum/maximum number of participants per group, as identified in the curriculum? **The minimum of 3 participants and the maximum of 15 participants per group.**

v. Minimum number of group sessions attended for successful completion: **The minimum number of group sessions for a successful completion will be 24.**

vi. If the group occurs in various locations, (jail/residential/community) identify how participants transition between them: **N/A**

f. Identify the training or credentials held by your service provider qualifying him/her to provide this service: **There is a facilitator with a Special Education Certification, 3 facilitators that have their teaching certificates, and 1 facilitator that has a Bachelor's Degree in Social Work and Criminal Justice. In addition, 1 facilitator has a Career Coaching Certification.**

g. How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source? (i.e., progress notes, case notes and/or group notes) **The facilitator provides attendance reports and progress reports on a monthly basis, but they can provide them more frequently if requested by the CCAB Manager.**

h. Provide any other pertinent information you feel is necessary: **The GED program is a foundational program needed for all eligible participants. A GED increases the chances for a participant to obtain employment post incarceration. Secured employment increases the offenders chance to be successful in society, while**



# Program Description

## Group Programming

positively effecting the recidivism rate and reducing the chance that they will return back into the Criminal Justice System. In addition, once a participant successfully completes the program, they will be issued a certificate of completion, along with a graduation ceremony which will include their picture taken with the Sheriff while wearing a cap and gown and sharing the special moment with some of their loved ones who are in attendance.

3. Evaluation is part of evidence-based principles which you **must** identify in section (a.). You are also **required** to develop **at least one key performance measure** for this program in section (b.). Be sure to include the data source, how its tracked and measured. **NOTE:** Successful completion of programming, if listed as the only key performance measure, is not sufficient.

**a. Describe how this program meets each of the following Evidence Based Principles:**

1. **Assess Actuarial Risk/Needs** - The potential participants are screened based on their COMPAS results.
2. **Enhance Intrinsic Motivation** - The facilitator uses constructive ways to enhance intrinsic motivations for the participants.
3. **Target Interventions (indicate all that apply)**
  - a. **Risk Principle: Prioritize supervision and treatment resources for higher risk offenders -N/A**
  - b. **Need Principle: Target interventions to criminogenic needs -N/A**
  - c. **Responsivity Principle: Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -This program addresses cultural differences/needs, gender needs, developmental stages and learning styles. Although this group is conducted in a group environment, one on one time is offered to each participant during each step of completion.**
  - d. **Dosage: Structure 40-70% of high-risk offenders' time for 3-9 months -N/A**
  - e. **Treatment Principle: Integrate treatment into the full sentence/sanction requirements -N/A**
4. **Skill Train with Directed Practice – N/A**
5. **Increase Positive Reinforcement** - Positive reinforcements are used by the facilitator and the peers of this group to encourage the participant to continue moving forward in the curriculum.
6. **Engage Ongoing Support in Natural Communities – N/A**
7. **Measure Relevant Processes/Practices** - This program is monitored by the CCAB Manager. Documentation is created and shared with the Stakeholders when a participant successfully completes the program and/or take additional steps that allow continual change and growth, personally and within the community.
8. **Provide Measurement Feedback** - Once a participant completes each step, measurement feedback is given when appropriate. Postive feedback is given to promote long lasting change, along with encouragement to the other participants.



# Program Description

## Group Programming

b. Program Key Performance Measure – 85% of successfully completors will obtain employment or attend college within the first 6 months post release from custody.

Data Element - Case notes and follow up interviews.

Tracking Source -

1. Who is tracking the Data Element? The CCAB Manager is tracking this data.
2. How is it being tracked? This data will be tracked by the case notes and follow up interview results that are provided by the provider.
3. At what frequency is it being tracked? This data will be tracked quarterly.

Additional Program Key Performance Measure – N/A

Data Element – N/A

Tracking Source –

1. Who is tracking the Data Element? N/A
2. How is it being tracked? N/A
3. At what frequency is it being tracked? N/A

Additional Program Key Performance Measure – N/A

Data Element – N/A

Tracking Source -

1. Who is tracking the Data Element? N/A
2. How is it being tracked? N/A
3. At what frequency is it being tracked? N/A

Additional Program Key Performance Measure – N/A

Data Element – N/A

Tracking Source -

1. Who is tracking the Data Element? N/A
2. How is it being tracked? N/A
3. At what frequency is it being tracked? N/A