STATE OF MICHIGAN

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

SHERIFF'S DEPARTMENT-APPLY/ACCEPT REVISED FY2025 MDOC COMPREHENSIVE COMMUNITY CORRECTIONS GRANT

WHEREAS, on April 11, 2024, the Allegan County Board of Commissioners (Board) approved to apply and accept when awarded the Michigan Department of Corrections, Office of Community Correction Grant for FY2025; and

WHEREAS, on April 18, 2024, the Community Corrections Advisory Board modified the application.

THEREFORE BE IT RESOLVED that the Allegan County Board of Commissioners hereby approves to apply and accept when awarded the revised Michigan Department of Corrections, Office of Community Correction Grant for FY2025 (October 1, 2024 through September 30, 2025) to continue programs: Creates (formerly Career Readiness Program), Moral Reconation Therapy, Seeking Safety, and Administration, as well as the addition of the Allegan Achieve Program and the Opiates/Methamphetamine Specific Program; and

BE IT FURTHER RESOLVED any personnel and/or program services are coterminous with receipt of adequate funds through this grant; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

Allegan County Grants

Request for Action (RFA) Form - Application

Sectio	n I - General Information		
Name of Grant		Grant Period / '	Term
Community Corrections Advisor	ry Board (CCAB) Grant	10/01/2024	1-09/30/2025
Source of Grant Funding - Agency Name		Federal, State,	Local
Michigan Dept of C	Corrections	S	tate
Submitted by and/or Program Manager		Service Area R	equesting
Lt. Charity Cui	mmins	She	eriffs
Brief summary of Grant program Se	utilization of community-based sanctions and servi programs that are run through the CCAB Grant, in D.E.B.T.S. (Detail Enabling Better Transition to Sc Program (General Education Development) and the match is required.	the past we have participate ociety), the Community Serv	ed in inmate work crews: vice Work Crew, The GED
Request Type	Renewal Grant	Work Order No.	238585
Specific Action Requested	BOC Approval	Request Date	4/22/2024
Request Submission Deadline (Date)	5/1/2024	Approval Date	
Grant request approved by BOC with Budget	Yes		
Signatures Needed	NA, Resolution needed		
Funding Sources	Estimated amounts approved with Grant Renewal list	Applicati	on Amount
Grant Funding	\$ 114,769.00	\$	122,586.00
Required Local Match	\$ -	\$	-
County Funding	\$ -	\$	-

114,769.00 \$

122,586.00

TOTAL \$

MICHIGAN DEPARTMENT OF CORRECTIONS

"Committed to Protect, Dedicated to Success"



Office of Community Corrections

Community Corrections Plan and Application Fiscal Year 2025

CCAB Name: Allegan County

Email the application to:

1. MDOC-OCC@michigan.gov

2. Your assigned Community Corrections Specialist

DUE DATE: May 1, 2024

	ON I: COMMUNITY CO		Federal I.D. Number				
	me of CCAB: Allegan Cou		rederal I.D. Nulliber: 30-1914307				
A: GE	NERAL CONTACT INFO	ORMATION:					
	CCAB Manager	CCAB Manager's Direct Supervisor	CCAB Chairperson	Agency Serving as Fiduciary of Award & Contact Person			
Name:	Charity Cummins	Brett Ensfield	Jonathon Blair	Rob Sarro			
Title:	Administrative Lt.	Operations Captain	Probate Court Administrator	County Administrator			
Addres s:	2293 33 rd Street	640 River Street	113 Chestnut Street	3282 122 nd Avenue			
City:	Allegan	Allegan	Allegan	Allegan			
State:	MI	MI	MI	MI			
Zip:	49010	49010	49010	49010			
Phone:	269-686-5392	269-686-0500 x 4355	269-686-4633	269-673-0239			
Fax:	NA	269-673-0406	269-686-5157	269-673-0367			
Email:	ccummins@allegancounty .org	bensfield@allegancounty.	jblair@allegancounty .org	rsarro@allegancounty org			

Type of Community Corrections Board: County Advisory Board	
Counties/Cities Participating in the CCAB: Allegan	
Date application was approved by the local CCAB: April 18, 2024	
Date application was approved by county board(s) of commissioners and/or city council:	April 11, 2024
Date application was submitted to OCC: April 26, 2024	

Representing:	Name	Email
County Sheriff:	Frank Baker	fbaker@allegancounty.org
Chief of Police:	Jay Gibson	jgibson@cityofallegan.org
Circuit Court Judge:	Margaret Bakker	mbakker@allegancounty.org
District Court Judge:	William Bailargeon	wbailargeon@allegancounty.org
Probate Court Judge:	Jonathan Blair	jblair@allegancounty.org
County Commissioner(s) (One required for each member county):	Gale Dugan	gdugan@allegancounty.org
Service Area (Up to 3):	Vacant	Vacant
County Prosecutor:	Myrene Koch	mkoch@allegancounty.org
Criminal Defense Attorney:	Chad Catalino	ccatalino@allegancounty.org
Business Community:	Vacant	Vacant
Communications Media:	Gari Voss	gari749@gmail.com
Circuit/District Probation:	Lindsey Meyer	meyerL@michigan.gov
City Councilperson (Applies to City or City/County Regional CCABs only – one from each member City/County required):	NA	NA
Workforce Development:	Emily Gary	egary@westmiworks.org

- 1. Does your CCAB have Bylaws? Yes
- 2. What steps does your CCAB take to orientate new CCAB members ensuring the understanding of their roles and responsibilities? The OCC Manager meets with the new members and provides informational material

to them in regards to what the Community Corrections Advisory Board is and their role on the board. Also, the manager speaks to them frequently, asking if there are any questions about their role. The manager continues to keep the line of communication open with them and makes available time, if any questions may arise.

3. What steps are your CCAB taking to fill vacant membership positions (enter N/A if you have no vacant positions)? The manager reaches out to current board members for ideas of potential candidates that may fill our open seats. The manager, then reaches out to that individual, explains what the CCAB is, invites them to a board meeting and encourages them to apply for the vacant seat with our Board of Commissioners.

SECTION II: DATA ANALYSES & COMPREHENSIVE CORRECTIONS PLAN

Introduction and Instructions for your Comprehensive Corrections Plan:

Michigan Public Act 511, also known as the Community Corrections Act, was established in 1988 in an effort to improve the State's prison commitment rates (PCR) through the development and utilization of evidence-based, community corrections programming that targets moderate to high risk/needs offenders. Counties and regions establishing a Community Corrections Advisory Board (CCAB) appoint member stakeholders as required by PA-511 to identify and target local criminogenic needs that impact prison commitments and recidivism. CCABs are obligated to abide by PA-511 and Michigan Office of Community Corrections (MOCC) requirements when receiving MOCC funding, including but not limited to data tracking and analysis, key performance measures, as well as minimum program eligibility and utilization requirements.

This Application serves as your CCAB's Comprehensive Corrections Plan. To be considered for funding, it must include specific and detailed explanation as to how your plan will impact State Board Priorities, local prison commitment rates, recidivism, and local priorities/initiatives through identified key objectives. Strategies to obtain key objectives as well as performance measures must also be identified. For the purpose of this application, the following terms and definitions apply:

- <u>State Board Priority Populations</u> CCABs requesting funding must target at least one of the following State Board Priority Populations:
 - Sentenced Felons assessed as having moderate to high risk/needs when using a State approved actuarial, objective validated risk and need assessment
 - Pretrial Population
- <u>Key Objectives</u> CCABs requesting funding must identify local Key Objective(s) for each of the following applicable categories:
 - Reduction of Statewide Overall PCR This is required for all CCABs requesting funding for any services/programming that targets sentenced felons. This may include local objectives that impact Overall PCR, Group 2 Straddle PCR, OUIL 3rd PCR, PVT or PVNS Recidivism, or other categories that impact the State's Overall PCR. You must identify at least one local Key Objective if your Comprehensive Corrections Plan targets sentenced felons.
 - Increase of Statewide Appearance and Public Safety Rates for Pretrial Defendants These are required for all CCABs requesting funding for any pretrial services and/or programming that targets pretrial defendants. –You must identify both local Appearance and Public Safety Rate Key Objectives if your Comprehensive Corrections Plan targets pretrial defendants.

Your CCAB may identify other objectives in addition to these required objectives.

 <u>Supportive Strategies</u> – Proposed OCC funded programming and/or services, identified by CCIS Code and Local Program Name, that are intended to support the objectives identified. Key Performance Measures — Identified in each proposed program description, these are the specific methods
your CCAB will utilize to measure outcomes of programming and their impact on State Board Priorities.

Felony Data Analyses:

OCC will provide CCABs with relevant felony dispositional and recidivism data to complete the application. CCABs must analyze this data along with local CCIS data (reports run locally from COMPAS Case Manager) and develop key objectives and supportive strategies that will help attain local goals and support State Board Priorities.

A thorough analysis of the data should include:

- Overall PCRs, rates within sentencing guideline ranges, PCRs within Group 1 and Group 2 offense categories, status at time of offense and recidivism of probation violators, both new sentence and technical.
- Reference to changes in PCRs compared to prior year
- · Review your past OCC funding proposals for ideas
- CCAB stakeholder changes
- New judicial, probation, or CCAB staff or other personnel issues that impact referrals, screenings, or programming
- Service provider changes or issues
- Trends in local criminality (example: increase in drug related offenses, decrease in probation violations, etc.)
- Development or changes in local court services or programming (example: new Specialty Court programming, changes to court programming eligibility, etc.)

Your data analyses form the basis of your objectives and strategies. A weak link between them may result in denial of, or conditional revisions to, your Comprehensive Corrections Plan. Therefore, it is important to demonstrate a solid connection between your data, objectives, and supportive strategies.

Your CCAB must then determine its proposed PCR category/categories based on this analysis, with consideration given to the average of the last 3 years. Your CCAB must then identify the strategies that will impact its PCR category/categories. All strategies that you are requesting funding for must also be listed on the Budget Cost Description and have a completed Program Description. If you request funding for a program or service that is not identified as a strategy impacting any objective, it will not be considered for funding.

Example #1: State Board Priority Target Population: Sentenced Felons.

Objective: To reduce the County's Overall Prison Commitment Rate (PCR) to 16% or less.

Supportive Strategy: C01 Thinking Matters, G18 Intensive Outpatient Group, & B15 Employment Skills.

Example #2: State Board Priority Target Population: Pretrial Population

Objective: To increase the County's current Appearance Rate from 87% to 90%.

Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

Example #3: State Board Priority Target Population: Pretrial Population

Objective: To increase the County's current Public Safety Rate from 80% to 89%.

Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

A: FELONY DATA ANALYSES

1. Using felony dispositional data supplied by MOCC*, please fill in the rates (%) and number of dispositions for the *previous two years* in the two charts below.

Therefore, y 2023 provid reflect parti	ou are dire ed by MOC al year dat	ected to use the p C (date ranges o a (date ranges o	partial year (f October 1 - f October 1 -	- July 31).	sitional Data Rates identifi	Reports for both ied for both FY 2	n FY 2022 and FY 022 and FY 2023						
**FY 2022 State PCR:	18.6%	Straddle Cell Rate: 21.3% Group 2 Straddle Rate: 21.0% Group 2 Straddle Rate: 21.0% Group 2 Straddle Rate: 21.0% Straddle Rate: 21.0% Straddle Rate:											
Overall PCR: Group 1: Group 2: Straddle PCR:	26.3% - 9.0% - 3 13.7% -	81 prison disp 33 prison dispo 26 prison disp	ositions ou sitions out ositions ou	t of 308 felony dis of 367 felony disp t of 190 felony dis	spositions positions spositions		h						
Group 1: Group 2:	20.8% - 8.8% -												
**FY 2023 State PCR:	23 19.4% Group 2		13.2%	Straddle Cell	7	Straddle	20.5%						
Overall PCR:	14.2% -	81 prison disp	ositions ou	t of 569 felony dis	spositions								
Group 1:		25.0% - 57 prison dispositions out of 228 felony dispositions											
Group 2:													
Straddle PCR:													
Group 1:	The second second												
Group 2:	12.0% -	11 prison disp	ositions ou	t of 92 felony disp	ositions								
Dio	r all application Please put the previous targeted happen of changes. We have are not occurred for a per case compared to the previous entences.	rovide informations two fiscal years: PCR of 11.0%. Pither. It is belied included the included the included the included the included the included for time due included from the field of time due included inclu	on/local dat ears: Althou In FY2023 eved that the rease violen micide cases for Allegan hat have sin to retireme cude senten ramming for FY 2023 Pub FY 2023 App nding for s ion, etc.)?	a analysis to explain gh the our PCR has, we projected our is is because of a fet cases that have out, which all resulted County. In additional ce been completed int, so we had visitionings. the Pretrial Populations of Safety Rate? N/pecific populations	n any change decreased for PCR to be we changes we courred over in conviction on, we exped. Lastly, we ng Judges sittion?	es in PCRs and or rom FY2022, it or reduced to 11.5 within the county the past few years and prison so rienced a backlewere short a Circting on the ben Yes No	did not meet our 5%, which didn't y. Some of those ars in our county. Entences. These log of cases that rouit Court Judge ach assisting with lf yes: delayed/deferred portive data and						

B: FELONY RECIDIVISM ANALYSIS

Using felony recidivism data supplied by MOCC* (Report #3), please fill in the following table to report the number of Probation Violators <u>that resulted in a prison disposition</u> for each listed category. Regional CCABs should list the Probation Violation data for each County separately and provide a total, regional rate at the end of each row.

*Please note: Due to MDOC's transition from OMNI to COMS, full Fiscal Year 2023 data could not be obtained. Therefore, you are directed to use the partial year OMNI Felony Dispositional Data Report #3 provided by MOCC (date ranges of October 1 – July 31).

		*FY 2023 Rec	idivism Rates			
Allegan	N/A	N/A	N/A	N/A	N/A	Totals for Region:
*FY	2023 Probatio	n Violation - N	ew Sentence to	Prison		
13	N/A	N/A	N/A	N/A	N/A	13
	FY 2023 Proba	tion Violation -	- Technical to P	rison		
8	N/A	N/A	N/A	N/A	N/A	8
	13 **	*FY 2023 Probation 13 N/A *FY 2023 Proba	Allegan N/A N/A *FY 2023 Probation Violation - N 13 N/A N/A *FY 2023 Probation Violation -	*FY 2023 Probation Violation - New Sentence to 13 N/A N/A N/A *FY 2023 Probation Violation – Technical to P	Allegan N/A N/A N/A N/A *FY 2023 Probation Violation - New Sentence to Prison 13 N/A N/A N/A N/A N/A *FY 2023 Probation Violation - Technical to Prison	Allegan N/A N/A N/A N/A N/A *FY 2023 Probation Violation - New Sentence to Prison 13 N/A N/A N/A N/A N/A N/A *FY 2023 Probation Violation - Technical to Prison

ANALYSIS

a. <u>For all applicants:</u> Please provide information/local data analysis to explain any changes in Probation Violator data, <u>including prison and non-prison dispositions</u>: In FY 2022, PVNS were 6 out of 114 prison dispositions, however in FY 2023, there were 13 out of 81 prison dispositions at mid-year, which resulted in a 10.7 percentage point increase. In FY 2022, the PVT's were 18 out of 114 prison dispositions, however in FY 2023, there were 8 out of 81 prison dispositions. This is a 5.9 percentage point decrease. In FY 2022, the PVNS Straddle Offense Group 1 had 6 prison disposition, however in FY 2023, there was 0. In FY 2022, the PVNS Straddle Offense Group 2 had 3 prison dispositions, however in FY2023 there 4. In FY2022, the PVT SGL Offense Group 2 had 2 prison disposition and in FY2023, there were 2, also. In FY 2022, PVNS were 48 out of 561 non prison dispositions, however in FY 2023, there were 39 out of 488 non-prison dispositions, which resulted in a 0.6 percentage point decrease. In FY 2022, the PVT's were 109 out of 561 non prison dispositions, and in FY 2023, there were 109 out of 488, which is a 2.9 percentage point increase. The decrease of PVT's from FY2022 to FY2023 is believed to be associated with the change in legistation regarding when and how a PVNS and PVT results in an incarceration in our local jail or being sentenced to prison.

C: IMPACTING STATE BOARD PRIORITIES

TARGET POPULATIONS, KEY OBJECTIVES, AND STRATEGIES

NOTE:

- Target Populations include Sentenced Felons and Pretrial Population.
- CCABs applying for funding targeting Sentenced Felons must have at least one Sentenced Felons Key
 Objective.
- CCABs applying for funding targeting Pretrial Population <u>must have both</u> Pretrial Population Key Objectives (Appearance Rate and Public Safety Rate).
- CCABs may identify additional Key Objectives that support proposed programming.
- Key Objectives should be measurable and provide sufficient detail so progress can be monitored.
- Strategies are the local programs that will be used to impact your Key Objectives.
- Only proposed programs that impact at least one Key Objective will be considered for funding.

Key Objective #1 is intended to impact Sentenced Felons
 Please state the Objective: To reduce the Overall Prison Commitment Rate (PCR) to 13.8%.

<u>List</u> OCC Programs in support of Objective #1 (include CCIS Code and Local Name of Program as they appear on the program descriptions):

B15-CREATES (formerly known as Career Readiness); C01 MRT; C01 Seeking Safety; G18-Opiates/Methamphetamine Specific Program, B00- Allegan Achieves.

<u>List Non-OCC</u> funded Programs in support of Objective #1:

Mental Health Court, Sobriety Court, Veteran's Court, GED, Inmate Worker, DEBT's Crew, AA/NA, Community Reentry Units, Anger Management, Bible Study, Families Victorious, Parenting Class, and Swift and Sure Sanctions Probation Program.

2. Key Objective #2 is intended to impact Choose an item.

Please state the Objective: N/A

List OCC Programs in support of Objective #2 (include CCIS Code and Local Name of Program as they appear on the program descriptions):

N/A

List Non-OCC funded Programs in support of Objective #2:

N/A

Key Objective #3 is intended to impact Choose an item.

Please state the Objective: N/A

<u>List</u> OCC Programs in support of Objective #3 (include CCIS Code and Local Name of Program as they appear on the program descriptions):

N/A

List Non-OCC funded Programs in support of Objective #3:

N/A

Key Objective #4 is intended to impact Choose an item.
 Please state the Objective: N/A

<u>List</u> OCC Programs in support of Objective #4 (include CCIS Code and Local Name of Program as they appear on the program descriptions):

N/A

List Non-OCC funded Programs in support of Objective #4:

N/A

D: COMPAS CRIMINOGENIC NEEDS PROFILE

Please list the Top 3 needs scales (medium/probable and high/highly probable combined) as identified within
the COMPAS Criminogenic Needs and Risk Profile for all probationers provided by OCC. Additionally, identify
both the local and proposed OCC strategies that will impact the identified needs scales. OCC funded strategies
must be identified by CCIS Code and Local Name of Program as it appears on the program descriptions: 1).
Substance Abuse- 81%, 2). Criminal Personality-68%, 3). Family Criminality-54%. The local and proposed
OCC strategies that we believe will impact this is: C01 Seeking Safety, B15 CREATES (formerly known as Career
Readiness), C01-MRT, B00-Allegan Achieve, and G18-Outpatient Treatment Services-OMSP.

E: LOCAL PRACTICES TO ADDRESS PERSONS WITH SUBSTANCE USE DISORDER(S)

- How do defendants and offenders get screened for substance use services in your area (regardless of funding source)? Offenders and defendants will get screened for substance use by our local Community Mental Health Department. For those individuals who are incarcerated, a PRAXIS will be completed for potential eligible participants for the OMSP program. They will be screened by the OCC Manager, and if they qualify, the OCC Manager will send a referral TRICAP.
- How do defendants and offenders get referred for a substance use assessment and subsequent appropriate
 ASAM Level of Care in your area (regardless of funding source)? They can be referred by the Allegan County

- CCAB Manager, their Probation Officer, or self reporting to the Allegan County Community Mental Health Department to receive an appropriate Substance Abuse Assessment.
- 3. Are there any barriers or gaps in service to obtaining an assessment and treatment that your CCAB is requesting OCC funding to fill? yes If so, please describe in detail: Allegan County is a rural community that struggles to provide enough public transportation needed for group participants to attend their programming. We, also, struggle with affordable housing and available child care for participants in programming. Lastly, because we are a rural community, we have limited resources for treatment providers.
- 4. What non-PA 511 funded services are available in your area? Be sure to include treatment court services. Allegan County offers some inpatient treatment programs through CMH, Vet's Court, Sobriety Courts, Swift and Sure, Mental Health Court, and IOP local providers.

F: COMPREHENSIVE CORRECTIONS PLAN SUMMARY

- Please explain how the Comprehensive Corrections Plan, in coordination with the local practices, will impact the State Board Priorities, and ultimately offender success: This Comprehensive Corrections Plan along with local practices will impact the State Board Priorites by continuing to provide services needed to the targeted populations of Sentenced Felons and Pretrial participants. Without funding to continue with programming, the residents of Allegan County will be underserved for the necessary tools needed to be successful. The programs offered in Allegan County, along with those proposed in our Comprehensive Correction Plan will focus on those individuals who are eligible for Pretrial releases, or are sentenced and on Probation. Programming has proven to be a benefit to our community inside and outside of the our Corrections Center. To date, our programming has allowed us to share success stories that include several inmates who have been able to obtain employment as a sentenced offender. This secured employment opportunity has boosted their confidence and many of them have not returned to the Corrections Center for new criminal charges or Probation Violations. It is the mission of the Allegan County's CCAB to continue providing such programs, as we strive to continue to reduce the number of Prison Commitment Rates and positively impact lives, which will reduce the recividism rate. Allegan County has proven that programming works and has been successful in keeping our PCR lower than the State's average for many years, consistently. It is the belief of our County's CCAB that programming encourages individual change. Positive change results in creating productive members of society, and not just warehousing inmates within our Corrections Center until their day of release. Our Comprehensive Plan provides us the services and resources needed to obtain our goal, while giving our community the benefits of an increased productive population within the community.
- 2. What steps will you take if you find that you are not meeting your objectives, or your strategies are not being implemented as planned? The Allegan County CCAB Manager will take several steps if we are not meeting the objectives or strategies set out in this plan. These steps include the monitoring of the data for the progress of the programming offered, and compare that data with the objectives and strategies set in place by the Allegan County Community Corrections Advisory Board along with the Strategic Planning Committee. If a deficiency is noted, then the OCC Manager will reach out to the stakeholders and request a meeting to discuss the short comings and request guidance on how they would like to proceed to get it back on track. The OCC Manager will be in continual contact with the Community Corrections Grant Specialist with updates and seeking guidance to get those objectives back on track. In addition, the OCC Manager will provide extra training to the CCAB members, if needed, to gain support to correct any issues that are causing the Objectives to not be met.
- 3. Program eligibility overrides may be requested in writing to the assigned OCC Specialist. Please document any additional override procedures your CCAB has approved. The Allegan County CCAB has not established any additional documents for an override procedure. If there is an override needed, the OCC Manager will contact the State Community Corrections Grant Specialist for approval.

Summary of Program Services FY2025

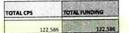
	Allegan County				
Program & Service Type	Name of Program (Fill in)		Projected Enrollments	Carry overs	Total in Program
Additional and	Administration	Administration	n/a	n/a	n/a
		CO1 - MRT			
				5	45
				0	
Education	Airegail Achieve				(
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					Language and the second
	Administration Employment Services Cognitive Cognitive Outpatient Services Education	Program & Service Type Name of Program (Fill in) Administration Administration Employment Services CREATES (previously called Career Readiness Cognitive MRT Cognitive Seeking Safety Outpatient Services OMSP	Program & Service Type Administration Administration Employment Services Cognitive MRT Cognitive Seeking Safety Col - Seeking Safety Outpatient Services OMSP Gills - OMSP Education Allegan Achieve	Program & Service Type Name of Program (Fill in) Administration Administration Employment Services CREATES (previously called Career Readiness 515 - GREATES (previously called Career 50 Cognitive MRT 40 Cognitive Seeking Safety C01 - Seeking Safety 40 Outpatient Services OMSP G18 - OMSP 55 Education Allegan Achieve 50	Projected Enrollments Administration Administration Administration In/A In/A In/A In/A In/A In/A In/A In/

IMPORTANT NOTE: AFTE DESCRIPTIONS SHEET FOR A PROG CHARACTER IN THE "NAME OF PRC SUMMARY SHEET, YOU WILL NEED YOUR COST DESCRIPTIONS SHEET, WILL NOT CARRY FORWARD TO YC FUNDING.

Program Cost Descriptions FY2025

Allegan County

Position 1						
Title	OCC Manager		Name	of Individual:	Charity Cummir	ns
Number of Hours Worked Per Year. (Full Time is 2,080)		2080.00		TE Equivalent	1.00	
				Funding Source	s & Cost Allocatio	
Program Code/Name	CPS	Local/Other	Fee Revenue	Totals		Duties and Terms of Reimbursement
Administration	25,103	54		25,103	terms of reim	60.06 with an additional \$17.41 for fringe benefits, totaling \$57.47 for 21% of the time at bursement. Duties include entering data into COMPAS, screening appropriate clients for cicipation, training, monthly expenditure reports, quarterly utilization reports, completing
Totals	25,103	-	-	25,103	100000000000000000000000000000000000000	English and the second
Position 2	Deputy/Progra	am Facilitator	Nam	e of Individual	MaryTheresa C	Carlson
Number of Hours Worked Per Year. (Full Time is 2,080)		2080.00	FTE Equivalent		1.00	
					es & Cost Allocati	Outles and Terms of Reimbursement
Program Code	CPS	Local/Other	Fee Revenue	Totals	Heady see off	Outses and Terms of Reimbursement 33.42 with an additional \$13.81 for fringe benefits, totalling \$47.23 for 13% of the time a
CO1 - MRT	6,000	500		6,500	for eligibility pu	rrsement. Duties include assessing potential participants who are referred into the progr urposes. Provide release of information forms to the participants, and complete case not \$38.32 with an additional \$13.81 for fringe benefits, totalling \$47.23 for 4% of the time at
CO1 - Seeking Safety	2,000	500		2,500	terms of reimb	ursement. Duties include include assessing potential participants who are referred into t ligibility purposes. Provide release of information forms to the participants, and complet



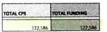
Program Code	Program Type	Program Name		
Administr	Administration	Administration		Administration
••			0	0
B15	Employment Services	CREATES (previously	called Career Readiness	B15 - CREATES (previously called Career Readiness
C01	Cognitive	MRT		C01 - MRT
C01	Cognitive	Seeking Safety		CO1 - Seeking Safety
G18	Outpatient Services	OMSP		G18 - OMSP
В00	Education	Allegan Achieve		B00 - Allegan Achieve
			0	0
			0	0
**			0	0
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			0	0
2.			0	0
			0	0
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-			0	0
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12			0	0
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			0	0
			0	0
**			0	0
			0	0

Program Cost Descriptions FY2025

Allegan County

Salary & Wage Cost	3	NOTE THE			
Position 1					
	Title: OCC Manage	,	Name	of Individual	Charty Curmins
A CONTRACTOR	Take South War algo	Olic Heaville			
Number of Hours Worked For Year, (Full Time is 2,080)		2080.00	25% N3525FE	TE Equivalent	1.00
			-		es & Cost Allocation Outles and Terms of Reimbursement
Program Coda/Name	CPS	LocalOther	Fee Revesce	Totals	Duties and Terms of Reimburstment Hourly rate of \$40.06 with an additional \$17.41 for fringe benefits, totaling \$57.47 for 21% of the time a
Administration	25,103			25,103	terms of reimbursement. Duties include antering data into COMPAS, screening appropriate clients for program participation, training, monthly expenditure reports, quarterly utilization reports, completing
		-			
	-	-			
	-				
				2.50	
	_		-		
				5	
		-	-	-	
				- 81	
		1			
				+6	
		1			
	Totals 25,103	1		25,103	
Position 2			D. Contraction	Control of the	I
	Title: Deputy:Prog	ram Facilitator	Nam	e of Individual:	MaryTheresa Carlson
Number of Hours Worked For Year			FTE	1	
Number of Hours Worked Per Year. (Full Time is 2,080)		2080.00	FTE Equivalent		100
	CPS	LocalOther	Fac Revenue	Funding Source Totals	urs & Cert Allocation Duties and Terms of Reimbursement
Program Code		Cacanoona	744		Hourly rate of \$33.42 with an additional \$13.83 for fringe benefits, totalling \$47.23 for 13% of the time
C01 - MRT	6,000	500		6,500	between of reimbursement. Duties include assessing potential participants who are referred into the geometric religibility purposes. Provide release of information forms to the participants, and compile Housing rate of \$33.42 with an additional \$33.81 for Irings benefits, initialing 64.723 for 4% of the time a
CO1 - Seeking Safety	2,000	500		2,500	requiry rate of \$33.42 with an additional \$13.8; for fringe benefits, totalling \$47.23 for 4% of the time a terms of reimbursement. Duties include include assessing potential participants who are referred into
COL SECUE SOLLY			-		program for eligibility purposes. Provide release of information forms to the participants, and comple
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	Totals 8,00	1,00	0 -	9,000	0
Position 3					
	Title: Deputy Pro	gram Facilitator	Na	me of Individua	at Wike Hotland
Number of Hours Worked Per Yea (Full Time is 2,000)		2080.1	Equivalent		1.00
				-	arces & Cost Allocation
Program Code	CPS	LocalOtte	Pet Revenue	Totals	Duties and Terms of Reimbursement Hourly rate of \$27.71 with an additional \$6.33 for fringe benefits, totaling \$34.04 for % of the time.

- 0



Program- Code	Program Type	Program Name		
	Administration	Administration		Administration
44			0	0
815	Employment Services	CREATES (previous)	y called Career Readiness	B15 - CREATES (previously called Career Readiness
cos	Cognitive	MRT		CO1 - MRT
C01	Cognitive	Seeking Safety		COI - Seeking Safety
GIR	Outpatient Services	OMSP.		G18 - OMSP
900	Education	Allegan Achieve		800 - Allegan Achieve
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tueber of Hours Worked Per Year. (ull Time is 2,089)	GSAL AS		FTE Equivalent		0.00						
Program Code	CPS	LocalOtter	Fee Revenue	Totals	e Cost Anocatic		Duties and T	erms of Rain	bursement		
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Position 5			- and		-						
n			Nan	ne of Individual							
	tle:										
Number of Hours Worked Per Year.	tie	T	FTE		0.00						
Number of Hours Worked Fee Year. (Full Time in 2,000)	tie		PTE Equivalent	Funding Source	0.00						
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ACCESSED ON		LocalOtter	AL SHIELD	1da	ces & Cost Allocat	on.	Duties and	Turns of Rai	esbursamen		
ACCESSED ON		LocalOther	AL SHIELD	1 dan	ces & Cost Allocati	ort.	Deliver and	Turnes of Rei	erburanee	•	
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ACCESSED ON		LegalOtter	AL SHOES		es & Cort Allocat		Dollar and	Terms of Rea	The second secon	1	

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Number of Hours Worked Per Year. (Full Years in 2,000)			FTE Equivalent	Shows.	0.00
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Position 8				-	
Title			Nam	euthyten! to e	
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Number of Noist Worked For Year, (Full Time is 2,080)		ă	FTE. Equivalent		6.00
Program Code	CPS	LocalOther	For Revenue	Funding Sour	es & Cont Allocation Duties and Terms of Reimburgament
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Total					
Position 9				Charles of	
Title			Nan	ne of Individua	t
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Number of Hours Worked Per Year (Full Yere is 2,080)			Equivalent.		0.00 Cost & Cost Allocation
Program Code	CPS	LocalOther	Fee Revenue	Funding Sour Totals	Cost Allocation Duties and Terms of Relimbersement
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Position 10 Title: Name of Individual: Number of Hours Worked for Year. Fitte: Sprinkler: Frequent Code CPS LocalOther Fee Revenue Totals Delies and Terms of Rel	
Position 10 Title: Name of Individual: Author of Heart Monted For Year. FIE gondulate: 0.00 Funding Sources & Cost Absorbion Program Code: CFS LocalOther Fee Reviews Todals Delies and Terms of Rel	
Position 10 Title: Name of Individual: Limber of Hours worked for Year. FTE Exprinters: Funding Sources & Cost Absorbtion Program Code: CPS LocalOtter Fee Reviews: Tetals Duties and Terms of Rel	
Position 10 Title: Name of Individual: PTE	
Position 10 Title: Name of Individual: Name of Individual: PTE O.00 Fruit to FAME Program Code CPS LecalOther Fee Reviews Totals Duties and Torms of Rel	nhary-most
Position 10 Title: Name of Individual: Name of Individual: Name of Individual: If E	mbay-ment
Position 10 Title: Name of Individual: FTE 0.00 Full Time is 2.886 0.00 Funding Sources & Cost Aboution Program Code: CPS LecalOtter Fee Review Totals Delies and Terms of Rel	mbary-smeet
Title: Name of Individual: FTE	mbays ment
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Fooding Sources & Cost Albocation Program Code CFS LocalOtter Fee Krissons Totals Delies and Terms of Rel	nabirjamani
Fooding Sources & Cert Albocation Program Code CPS LocalOtter Fee Reviews Totals Delies and Terms of Rel	industrianes
Program Code CPS LocadOtter Fax Revenue Totals Defensed Tomas of Rel	abordene
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Totals	
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Title: Name of Individual:	
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Funding Sources & Cost Allocation	
	in-pursement.
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Title: Name of individual:	
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Program Code CPS LocalOther Fee Revenue Totals Dulles and Terms of Re	
Program Code CPS Local/Other Per Revenue Totals Dolles and Terms of Re	

Number of Hours Worked Per Year. (Full Time in 2,000)			FTE Equivalent		0.00			
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Program Code	CPS	LocalOther	Fee Revenue	Totals	3 5 5		Duties and Terms of Reimbursement	
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Position 14			T					
Title	Alexandria S	or no units on the	Name	of Individual		Television III		
Number of Hours Worked Per Year, (Full Time is 2,080)			FTE Expiratent		0.00			
(Full Time is 2,080)		L	Equivalent	Lucifica Course	es & Cost Allocatio			
Program Code	ces	LocalOther	Fee Revenue	Totals	S & COST AMOUNTS	(A)	Duties and Terms of Reimbursement	
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Totals		-	-		TAZINDEN NA			STORY OF THE STORY
Position 15	-							
Title	1		Nam	e of Individual				
	NO PORTO	No. of Lots				diam'r.		
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7-3-14 Card		Capable II	100	Funding Source	es & Cost Affocuti	on		
Program Code	CPS	LocalOther	Fee Revenue	Totals			Duties and Tarms of Raimbursament	
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Position 18	1		_		1			
Tex	K]		Nan	ne of Individua	1	-		NO. OF COLUMN
Number of Hours Worked Per Year		6	FTE	THE REAL PROPERTY.				
(Full Time is 2,090)		1	Equivalent.	1000	0.00			
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Totals						
Salary & Wage Totals	34,103	1,500	Belletil.	35,603		
Contractual Services						
Contract 1		Service of				
Nan	ne of Provider	Outlook Acade				
Serv	icea Provided	Career Readine	ss Material Car	eer Coaching 10'	Net Program), college applications	financial aid applications
	-					in the case of approximations,
Terms of Re	imbursement	invoiced month	Ny for services, a			
Program Code	CPS	LocalOther	Fee Revenue	Funding Source Yotals	E Cost Allocation	
815 - CREATES (previously called Career	23,330	Colf and Studens Live	electer teams	23,330		
Readiness						
				-		
				-		
				-		
Sub - Total	21,330			21,310		25/12/2014
Contract 2	4000000					
Nan	ne of Provider.	Tri-Cap				
	ices Provided	Residential tre-	atment for Oping	/Methampheta	ine substance use, Cognitive treat	ment, anger management
	AUS SAN	-				
Terms of Re	imturnement	include months			issessments , \$35 for each group a	id \$35 for each individual s
	CP1	LocalOtter	Per Revenue	Fonding Source Totals	& Cost Allocation	ASSET FEBRUARY
Progress Code G1R - DMSP	20,000		- an interest	20,000		
	-		-			
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Sub - Total Contract 3	20,000			20,000		
Nar	ne of Provider:	Dutlook Acade	my			
Sen	rices Provided	GED material,	provide educatio	n to complete G	j.	
Yerms of Re	nimbursoment	Invok ed mont	hly for services, a	at a group rate of	i&3 per group.	
		CHARLES IN			& Cost Allocation	
Program Code	CPS	LecalOtter	Fee Revenue	Totals	The state of the s	
DOM: 47 4 D	-		-			
800 - Allegan Achieve	37,353			37,353		
800 - Allegan Achieve	37,353			37,353		
BOO - Allegan Achieve	37,353			37,353		
800 - Allegan Achieve	37,353			37,353		
100 - Allegan Achieve				37,353		
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Sub-Total Contract 4	17,351			-		
Sub-Total Contract 4	17,353			-		
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Program Code	CPS	LucalOther	Fee Revenue	Totals	
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Contract 7					
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Program Code	CPS	LocalOther	For Revenue	Totals	
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	me of Provider	T	-		
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Terms of R		L		5-5-1	es & Cost Allocation
Program Code	CPS	LocalOther	Fee Revenue	Funding Source Totals	
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Program Code	CPS	Local/Other	Fee Revenue	Totals	
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Program Code	CPS	LocalOther	Fee Revenue	Totals	
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Total	THE PERSON NAMED IN			80,683	
Equipment	PRADIE	200012000	STATE OF THE PARTY OF	RESIDENCE.	
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Program Code 900 - Allegan Achieve	CPS 2,800	Local/Other	Pre Assesse	2,800	
815 - CREATES (previously called Career					A cheema backs
Readiness				500	
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	-	-	-	-	
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			1		
Total	1,10	0	4	1,10	
Supplies					
Program Code	CPS	LocalOther	Fee Revenue	Totals	Description
CO1 - MRT CD1 - MRT	3,00	0		3,000	MRT Books Certificates and Completion coins
800 - Allegan Achieve	40	0		50	Graduation caps, gowns, tassels, certificate cover
CD1 - MRT CD1 - Seeking Safety	22	5		225	100 bus passes to travel to and from group.
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Tet	1,300	ol		1,900	
Travel					
Program Code	CPS	LocalOtter	Fee Rovenue	Totals	Description
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Tet	al .	discussion.		0.500	
Training			and a second		
Program Code	CPS	LocalOther	Fee Revenue	Totals	Description
Administration	10	100		272	Attend annual manager's meeting and additional training throughout the year
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Total Control	al 10	0 100		200	
Board Expenses			Legis estab	and and a second	
CONTRACTOR OF THE PARTY OF THE	T	Territoria.	Processor of		
Program Code Administration	CPS 500	LocalOther	Fee Revenue	Totals 500	Description Food for quarterly meeting's
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Tot	al so	oj.	I CONTRACTOR OF THE PARTY OF TH	500	
Other					
Program Code	CPS	LocalOtter	Fee Revenue	Totals	Description
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MDOC - OCA Use Only.

TOTAL FUNDING REQUEST

MICHIGAN DEPARTMENT OF CORRECTIONS OFFICE OF COMMUNITY CORRECTIONS FY 2025 FUNDING PROPOSAL

Allegan County

Comprehensive Plans & Services									
Program	Program Code	Funding Request	Approved Funding	Reserved Funding	Total Funding Recommendation				
Group-Based Programs		Company and a factor	Parameter State and Dec		Les right house that				
Education	800	40,203							
Employment	B15	23,830							
Cognitive	C01	12,850							
Domestic Violence	C05								
Sex Offender	C06	1.0							
Outpatient Services	G18	20,000							
Other Group Services	G00								
Sub-Total		96,883							
Supervision Programs									
Intensive Supervision	D23								
Electronic Monitoring	008								
Pretrial Supervision	F23								
Sub-Total									
Assessment Services									
Actuarial Assessment	122								
Pretrial Assessment	F22								
Sub-Total									
Case Management	124								
Substance Abuse Testing	G17								
Other	200								
5 Day Housing	202								
Program Total		96,883		-					
Administration Salary & Wages Contractual Services Equipment Supplies Travel Training Board Expenses Other		25,103.00 - - 100.00 500.00			:				
		25,703			Water Translation				
Administration Total		25,703							
Total Comprehensive Plans	& Services	122,586	0						

\$ 122,586.00

IMPORTANT NOTE: IF THE TOTALS FOR THE COST DESCRIPTIONS AND PROPOSAL SHEETS BELOW DO NOT MATCH, YOU HAVE INPUT ERRORS.

	COST
PROPOSAL	DESCRIPTIONS
TOTAL	TOTAL
\$ 122,586.00	\$ 122,586.00

APPLIED	APPROVED
ADMIN %	ADMIN %
	eth maken



Group Programming

CCAB: Allegan County	FY: 2025					
Local Program Name: CREATES (formerly ki	nowi	n as Ca	reer Readiness)			
Service Provider: Outlook Academy						
CCIS Service Type: B15- Employment Skills						
Total projected number of new enrollments	: 50					
For Regional CCABs, projected number of ne	ew ei	nrollm	ents per membe	er cou	nty: N/A	
Program Location (select all that apply):	Jail:	\boxtimes	Residential:		Community:	
Program status: Continuation						
If modification, describe here: N/A						

GROUP/CLASS DELIVERED PROGRAMMING -

- This form is for program activities delivered through a group or class-type structure.
- Groups that are cognitive in nature must be separate for both male and female populations.
- When developing eligibility criteria, think about what behavior or characteristics in addition to addressing PCRs or jail utilization that the program is intended to address.
- Cognitive, Employability Skills, Education and Domestic Violence programs are all programs that would use this form.
- If this form is utilized for an Employability Skills group, the County must clearly identify how it
 is not a duplication of services provided through the Michigan Works Agency or other local
 workforce development agencies in (3.h.).
- G00 is an option for "other" group-type programming not specifically identified here (discuss with your assigned Community Corrections Specialist first).
- Pretrial defendants who are not convicted are not an eligible Target Population on this form.
 For exceptions, please discuss with assigned Community Corrections Specialist first.

ANSWER ALL QUESTIONS USING "N/A" IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. What	is your target population?	
	Sentenced Felons □Other (include eligibility criteria): N/A	
2. Descr	ribe the program:	
а	. What is your referral process to this program? The CCAB Manager will screen potential participants, then reach out to the MDOC Probation Department to obtain their COMPAS results to confirm eligibility.	
b	. What assessment is used, identify the tool: The assessment tool that is used is COMPAS Bar chart.	s the
c	Who completes the assessment? The MDOC Probation Agents will complete t COMPAS.	he
d	 P.A. 511 states eligibility for programming must include moderate to high risk. Please select which needs the program will impact for your target population(s) 	
	Sentenced Felons:	



Group Programming

	You must identify the number of s	cales required for eligibility l	here: 1
	⊠Vocational/Education	☐Social Environment	⊠Criminal Association
	⊠Substance Abuse	⊠ Residential Instability	
	☐ Cognitive Behavioral	⊠Family Criminality	
	☐ Criminal Personality	☐ Social Isolation	
	Leisure & Recreation	⊠Criminal Opportunity	
	Elisare & Necreation	⊠criminal Opportunity	
	Gender Responsive Scales:		
	☐ Experiences of Abuse as an Adu	ult	
	☐ Experiences of Abuse as a Child	Í	
	☐ Relationship Dysfunction		
	☐ Parental Stress		
	⊠ Felony Probation Violator, reg	ardless of COMPAS Assessm	nent Score
e.	Describe the program design (pro	grams using this description	form should be
	delivered through a group or clas	s structure):	
	i. Name of curriculum: Ca	reer Readiness	
	ii. Identify what skills are ta	ught in this program: The s	kills taught in this
	program include the con	npletion of Work Keys, com	pleting a career interest
	inventory, developing a	resume and cover letter, key	yboarding skills, career
	coaching (O*NET Program	n), Computer Literacy, Job i	nterviews, and TRIO
	(college applications, col	lege exploration, academic	advising, financial aid,
	FASFA application).		
	iii. Is the group open or close	ed? Open	
		aximum number of participa	
	identified in the curriculu	m? The minimum number	of group participants
	are 3 and the maximum	number of participants is 10).
		up sessions attended for suc	
	9 .	ious locations, (jail/residenti	ial/community) identify
	how participants transition		
f.	Identify the training or credential		
	provide this service: There is a f	전 : 125 · 122 · 122 · 123 · 1	
	facilitators that have their teach	fine — matter and the continue of the first	
	Bachelor's Degree in Social Work	c and Criminal Justice. In ad	ldition, 1 facilitator has
	a Career Coaching Certification.		
g.	How are delivered services and ir		
	the service provider and provided	요즘 아이지가 있다면 모든 아이는 이번 아이는 보이면 이번 아이는 아이를 하는데 하는데 하는데 아이를 하는데 이렇게 되었다.	
	(i.e., progress notes, case notes a		
	attendance reports and progres	·	s, put they can provide
1	them sooner if requested by the		At finet alamas this
h.	Provide any other pertinent infor	사람들 (B. P.	
	program may appear to be a rep		
	Readiness provides a participant	the knowleage on now to (complete college



Group Programming

applications, complete mock interviews, complete zoom interviews, complete financial documents for college, and complete Work Keys, while in custody. It, also, teaches the participants computer literacy skills and interviewing skills all while incarcerated, while preparing them for a positive transition into the community. Statistics show that those who leave our facility with a job prior to release, are less likely to return to jail on a new charge.

- 3. Evaluation is part of evidence-based principles which you <u>must</u> identify in section (a.). You are also <u>required</u> to develop <u>at least one key performance measure</u> for this program in section (b.). Be sure to include the data source, how its tracked and measured. <u>NOTE</u>: Successful completion of programming, if listed as the only key performance measure, is not sufficient.
- a. Describe how this program meets each of the following Evidence Based Principles:
 - Assess Actuarial Risk/Needs The potential partipants are screened based on their COMPAS
 results.
 - **2. Enhance Intrinsic Motivation** The facilitator uses contructive ways to ehance intrinsic motivations for the participants.
 - 3. Target Interventions (indicate all that apply)
 - a. Risk Principle: Prioritize supervision and treatment resources for higher risk offenders -N/A
 - b. Need Principle: Target interventions to criminogenic needs -N/A
 - c. Responsivity Principle: Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -This program addresses cultural differences/needs, gender needs, developmental stages and learning styles. Although this group is conducted in a group environment, one on one time is offered to each participant during each step of completion.
 - d. Dosage: Structure 40-70% of high-risk offenders' time for 3-9 months -N/A
 - e. Treatment Principle: Integrate treatment into the full sentence/sanction requirements -N/A
 - 4. Skill Train with Directed Practice N/A
 - 5. Increase Positive Reinforcement Positive reinforcements are used by the facilitator and the peers of this group to encourage the participant to continue moving forward in the curriculum.
 - 6. Engage Ongoing Support in Natural Communities N/A
 - 7. Measure Relevant Processes/Practices This program is monitored by the CCAB Manager. Documentation is created and shared with the Stakeholders when a participant successfully completes the program and/or take additional steps that allow continual change and growth, personally and within the community. For example, this program enables the participants to interview for jobs prior to being released from custody and we currently have had participants who obtained employment while in custody and are still working at that same place of employment after being released from custody.



Group Programming

- 8. Provide Measurement Feedback Once a participant completes each step, measurement feedback is given when appropriate. Postive feedback is given to promote long lasting change, along with encouragement to the other participants.
- b. <u>Program Key Performance Measure</u> 85% of enrolled offenders who successfully completed the program obtains employment within the first 6 months upon release from jail.

Data Element - Case notes and follow up interviews.

Tracking Source -

- 1. Who is tracking the Data Element? The CCAB Manager is tracking this data.
- 2. How is it being tracked? This data will be tracked by the Case Notes and follow up interview results that are provided by the provider.
- 3. At what frequency is it being tracked? This data will be tracked quarterly.

Additional Program Key Performance Measure - N/A

Data Element - N/A

Tracking Source -

- 1. Who is tracking the Data Element? N/A
- 2. How is it being tracked? N/A
- 3. At what frequency is it being tracked? N/A

Additional Program Key Performance Measure - N/A

Data Element - N/A

Tracking Source -

- Who is tracking the Data Element? N/A
- 2. How is it being tracked? N/A
- 3. At what frequency is it being tracked? N/A

Additional Program Key Performance Measure - N/A

Data Element - N/A

Tracking Source -

- 1. Who is tracking the Data Element? N/A
- 2. How is it being tracked? N/A
- 3. At what frequency is it being tracked? N/A



Group Programming

CCAB: Allegan County		FY: 2025					
Local Program Name: Allegan Achieve							
Service Provider: Outlook Academy							
CCIS Service Type: B00 - Education							
Total projected number of new enrollment	ts: 50						
For Regional CCABs, projected number of new enrollments per member county: NA							
Program Location (select all that apply):	Jail:	\boxtimes	Residential:		Community:		
Program status: New Initiative							
If modification, describe here: N/A							

GROUP/CLASS DELIVERED PROGRAMMING -

- This form is for program activities delivered through a group or class-type structure.
- Groups that are cognitive in nature must be separate for both male and female populations.
- When developing eligibility criteria, think about what behavior or characteristics in addition to addressing PCRs or jail utilization that the program is intended to address.
- Cognitive, Employability Skills, Education and Domestic Violence programs are all programs that would use this form.
- If this form is utilized for an Employability Skills group, the County must clearly identify how it
 is not a duplication of services provided through the Michigan Works Agency or other local
 workforce development agencies in (3.h.).
- G00 is an option for "other" group-type programming not specifically identified here (discuss with your assigned Community Corrections Specialist first).
- Pretrial defendants who are not convicted are not an eligible Target Population on this form.
 For exceptions, please discuss with assigned Community Corrections Specialist first.

ANSWER ALL QUESTIONS USING "N/A" IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. What i	s your target population?				
	⊠Sentenced Felons	☐ Other (include eligibility criteria): N/A			
2. Descri	oe the program:				
a.	potential participants, the	cess to this program? The CCAB Manager will screen all hen reach out to the MDOC Probation Department to sults to confirm eligibility.			
b.	What assessment is used, identify the tool: The assessment tool that is used is the COMPAS Bar chart.				
c.	Who completes the assessment? The MDOC Probation Agents will complete the COMPAS.				
d.	P.A. 511 states eligibility for programming must include moderate to high risk. Please select which needs the program will impact for your target population(s).				
	Sentenced Felons:				



Group Programming

	You must identify the number of scales required for eligibility here: 1						
	✓ Vocational/Education✓ Substance Abuse✓ Cognitive Behavioral	☐ Social Environment ☑ Residential Instability ☑ Family Criminality	⊠Criminal Association				
	☐ Criminal Personality	☐ Social Isolation					
	☐ Leisure & Recreation	⊠Criminal Opportunity					
	Elisare & Necreation	Zerminal Opportunity					
	Gender Responsive Scales:						
	☐ Experiences of Abuse as an Adult ☐ Experiences of Abuse as a Child ☐ Relationship Dysfunction						
	☐ Parental Stress						
	⊠ Felony Probation Violator, r	egardless of COMPAS Assess	ment Score				
e.	Describe the program design (programs using this description form should be						
	delivered through a group or c	The curriculums being used a	ro AZTEC Caplin GED				
	Test Prep, Steck-Vaugi		ile AZTEC, Capilli, GED				
		taught in this program: The	skills that are taught in				
		nematical reasoning, reasoning					
	social studies, and scie						
	iii. Is the group open or cl						
		maximum number of particip					
		ulum? The minimum of 3 pa	rticipants and the				
	maximum of 15 partic						
		roup sessions attended for su					
		roup sessions for a successfurations locations, (jail/residen					
		ition between them: N/A	tial/community/ identity				
f.	Identify the training or credent		ider qualifying him/her to				
	provide this service: There is	교육하다 유민들은 사람이 많아 많은 그리지가 하면 하면 하다가 되었다. 그리지 않는 그리고 그리고 있다면 그렇다 그 그리고 있다.	15				
	facilitators that have their teaching certificates, and 1 facilitator that has a						
	Bachelor's Degree in Social Work and Criminal Justice. In addition, 1 facilitator has						
	a Career Coaching Certification	n.					
g.	How are delivered services and	low are delivered services and individual progress and participation documented by					
	the service provider and provided to the probation agents and/or referral source?						
(i.e., progress notes, case notes and/or group notes) The facilitator pro-							
	attendance reports and progress reports on a monthly basis, but they can provide						
ļ	them more frequently if reque						
h.	Provide any other pertinent in		7 3 3 3				
foundational program needed for all eligible participants. A GED incre chances for a participant to obtain employment post incarceration. S							
	employment increases the off						
L	employment increases the on	enders chance to be successi	ui iii society, willie				



Group Programming

positively effecting the recidivism rate and reducing the chance that they will return back into the Criminal Justice System. In addition, once a participant successfully completes the program, they will be issued a certificate of completion, along with a graduation ceremony which will include their picture taken with the Sheriff while wearing a cap and gown and sharing the special moment with some of their loved ones who are in attendance.

- Evaluation is part of evidence-based principles which you <u>must</u> identify in section (a.). You are
 also <u>required</u> to develop <u>at least one key performance measure</u> for this program in section
 (b.). Be sure to include the data source, how its tracked and measured. <u>NOTE</u>: Successful
 completion of programming, if listed as the only key performance measure, is not sufficient.
- a. Describe how this program meets each of the following Evidence Based Principles:
 - Assess Actuarial Risk/Needs The potential partipants are screened based on their COMPAS results.
 - **2. Enhance Intrinsic Motivation** The facilitator uses constructive ways to enhance intrinsic motivations for the participants.
 - 3. Target Interventions (indicate all that apply)
 - a. Risk Principle: Prioritize supervision and treatment resources for higher risk offenders -N/A
 - b. Need Principle: Target interventions to criminogenic needs -N/A
 - c. Responsivity Principle: Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -This program addresses cultural differences/needs, gender needs, developmental stages and learning styles. Although this group is conducted in a group environment, one on one time is offered to each participant during each step of completion.
 - d. Dosage: Structure 40-70% of high-risk offenders' time for 3-9 months -N/A
 - e. Treatment Principle: Integrate treatment into the full sentence/sanction requirements -N/A
 - Skill Train with Directed Practice N/A
 - **5. Increase Positive Reinforcement** Positive reinforcements are used by the facilitator and the peers of this group to encourage the participant to continue moving forward in the curriculum.
 - 6. Engage Ongoing Support in Natural Communities N/A
 - 7. Measure Relevant Processes/Practices This program is monitored by the CCAB Manager. Documentation is created and shared with the Stakeholders when a participant successfully completes the program and/or take additional steps that allow continual change and growth, personally and within the community.
 - 8. Provide Measurement Feedback Once a participant completes each step, measurement feedback is given when appropriate. Postive feedback is given to promote long lasting change, along with encouragement to the other participants.



Group Programming

b. <u>Program Key Performance Measure</u> – 85% of successfully completors will obtain employment or attend college within the first 6 months post release from custody.

Data Element - Case notes and follow up interviews.

Tracking Source -

- 1. Who is tracking the Data Element? The CCAB Manager is tracking this data.
- 2. How is it being tracked? This data will be tracked by the case notes and follow up interview results that are provided by the provider.
- 3. At what frequency is it being tracked? This data will be tracked quarterly.

Additional Program Key Performance Measure - N/A

Data Element - N/A

Tracking Source -

- 1. Who is tracking the Data Element? N/A
- 2. How is it being tracked? N/A
- 3. At what frequency is it being tracked? N/A

Additional Program Key Performance Measure - N/A

Data Element - N/A

Tracking Source -

- 1. Who is tracking the Data Element? N/A
- 2. How is it being tracked? N/A
- 3. At what frequency is it being tracked? N/A

Additional Program Key Performance Measure - N/A

Data Element - N/A

Tracking Source -

- 1. Who is tracking the Data Element? N/A
- 2. How is it being tracked? N/A
- 3. At what frequency is it being tracked? N/A