

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FACILITIES MANAGEMENT – AWARD YOUTH HOME BUILDING ROOF  
REPLACEMENT BID**

**WHEREAS**, the Allegan County Board of Commissioners (Board) approved a \$98,000 appropriation within the 2024 Budget (#401 Public Improvements Fund) to fund the roof replacement of Section 5 on the Youth Home Building; and

**WHEREAS**, consistent with the County's Purchasing Policy, a request for proposal process was used to solicit competitive bids and those bids have been evaluated by the Project Team to identify the lowest bidder with a satisfactory proposal and references.

**THEREFORE, BE IT RESOLVED** that the Board awards the bid to replace the roofing on the Youth Home Building - Section 5 (Project #1124-24A) to Division 7 Building Contractors, Inc. of 8179 Neptune Drive, Kalamazoo, MI 49009 for the base bid amount of \$167,370; and

**BE IT FURTHER RESOLVED** that the Board authorizes the County Administrator to approve additional expenditures deemed necessary to complete this project of up to a total project cost of \$188,000; and

**BE IT FINALLY RESOLVED** that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.



## REQUEST FOR ACTION PROCUREMENT OF GOODS AND/OR SERVICES

RFA #: 240757 RFA Date: 6/20/2024 RFA Submitted By: Kristin VanAtter

**PROJECT/SERVICE:** County Youth Home Building Roof Replacement  
Project/Service: Roof replacement on the Youth Home Building as part of CIP #1124-24A  
Description:  
Project/Contract #: 1124-24A Contact Name: Carl Chapman  
Department: Facilities Management Contact Info: [cchapman@allegancounty.org](mailto:cchapman@allegancounty.org)

**PROCUREMENT METHOD:** Public Solicitation / RFP  
10 Firms invited to bid and bidding opportunity posted to County Website. 2 Bids Received

**CONTRACT AWARD:** \$167,370 Base Bid + Unforeseen Expenses  
Parties - County and: Division 7 Building Contractors  
Evaluation Team: Carl Chapman, Valdis Kalnins  
References Checked: Yes Debarred: No

**BUDGETARY ACTION NEEDED:** Budget Adjustment or Additional Appropriation Needed  
Amount: \$90,000 Source: #492 CIP Youth Home From Account: Fund Balance  
Amount: \$90,000 Source: #492 CIP Youth Home To Account: 492-265.273-976.000

**FUNDING SOURCE:** #492 - CIP Youth Home Building Fund  
\$ 98,000.00 Approved Appropriation  
\$ 90,000.00 Additional Appropriation Requested through this RFA  
\$ 188,000.00 Total Funding available if this RFA is approved  
\$ - Expenditures to Date  
\$ - Committed Funds  
\$ 167,370.00 Award Amount  
\$ 20,630.00 Funds Remaining

**NEW CONTRACT SUMMARY:** Standard County Agreement - No modifications or additional terms

**BID PRESENTATION FOR PROJECT #:** 1124-24A  
**Project Name:** Youth Home Building Roof Replacement  
**Service Area:** Facilities Management  
**Date:** 6/20/2024  
**Advertised:** County website and invitations to bid  
**Award Recommendation:** Division 7 Building Contractors  
**Award Criteria:** Lowest bidder with a satisfactory proposal and references

<b>VENDOR TABLE</b>	<b>Vendor 1</b>	<b>Vendor 2</b>
Company Name	Division 7 Building Contractors	Sheriff Goslin Roofing Company
Company Address	8179 Neptune Drive	10 Ave. C
City, State, Zip	Kalamazoo, MI 49009	Battle Creek, MI 49037

**SUMMARY COST TABLE**

Total Labor	Included	\$	115,833.00
Added insulation	Included	\$	69,910.00
EPDM Membrane	Included	\$	8,320.00
All other Material	Included	\$	65,937.00
All other Costs	Included	\$	-
<b>TOTAL BASE BID</b>		<b>\$</b>	<b>165,870.00</b>
Added P&P Bond		\$	1,500.00
<b>TOTAL COST</b>		<b>\$</b>	<b>167,370.00</b>
			<b>260,000.00</b>
			<b>262,080.00</b>