

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

*Jim Storey, Chair*  
*Dean Kapenga, Vice Chair*

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## **BOARD OF COMMISSIONERS MEETING – AGENDA** \*REVISION #1 – 7/11/24

Thursday, July 11, 2024 – 1 PM

County Services Building – Board Room  
Virtual Connectivity Options Attached

### **DISTRICT 1**

Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

1 PM

### **CALL TO ORDER:**

### **ROLL CALL:**

**OPENING PRAYER:** Commissioner Gale Dugan

### **PLEDGE OF ALLEGIANCE:**

### **PUBLIC HEARING:**

**COMMUNICATIONS:** Attached

**APPROVAL OF MINUTES:** June 27, 2024

### **PUBLIC PARTICIPATION:**

**EMPLOYEE RECOGNITION:** Matt Baird, Public Health

### **ADDITIONAL AGENDA ITEMS:**

### **APPROVAL OF AGENDA:**

### **PRESENTATIONS:**

### **PROCLAMATIONS:**

**INFORMATIONAL SESSION:** None

### **ADMINISTRATIVE REPORTS:**

### **DISTRICT 2**

Mark DeYoung  
616-318-9612  
mdeyoung@  
allegancounty.org

### **DISTRICT 3**

Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

### **DISTRICT 4**

Scott Beltman  
616-292-1414  
sbeltman@  
allegancounty.org

### **CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (7/5/24 & 7/12/24)
2. \*Board of Commissioners—authorize creation of fund 217 and adopt 2024 Budget (241-322)

### **DISTRICT 5**

Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

### **ACTION ITEMS:**

1. None

### **DISCUSSION ITEMS:**

1. None

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### **NOTICE OF APPOINTMENTS & ELECTIONS:**

### **ELECTIONS:**

1. Economic Development Commission

#### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

- a. Healthcare Representative—term expired 12/31/23

**APPOINTMENTS:**

1. Brownfield Redevelopment Authority (1) —term expires 12/31/24
2. 911 Policy & Procedure Board
  - a. West Side Fire Chief Representative—term expires 7/31/24 [Application REC 7/3](#)
  - b. East Side Fire Chief Representative—term expires 7/31/24 [Application REC 7/3](#)
  - c. Medical Control Representative—term expires 7/31/24 [Application REC 7/3](#)
  - d. Township Representative—term expires 7/31/24 [Application REC 7/3](#)
3. Community Corrections Advisory Board
  - a. Business Community Representative—term expired 12/31/23
4. Local Emergency Planning Committee
  - a. Media Representative—term expired 12/31/22
  - b. Facilities Representative—term expires 12/31/25
  - c. Firefighter Representative—term expires 12/31/25
5. Tourist Council (1) —term expired 12/31/23
6. Jury Board (Circuit Judge recommends/Board appoints)
  - a. One Representative—term expired 8/31/23
  - b. One Representative—term expires 3/31/25

**PUBLIC PARTICIPATION:**

**FUTURE AGENDA ITEMS:**

1. OPENING PRAYER: Commissioner Mark DeYoung
2. INFORMATIONAL SESSION: Public Defender’s Office—Chad Catalino, Director
3. CONSENT: Motion to approve of claims paid and to incorporate into proceedings of the Board (7/19/24 & 7/26/24)
4. PRESENTATION: 2023 Audit

**REQUEST FOR MILEAGE:**

**BOARDS AND COMMISSIONS REPORTS:**

**ROUND TABLE:**

**CLOSED SESSION:**

**ADJOURNMENT:** Next Meeting – Thursday, July 25, 2024, 1 PM @ **BOARD ROOM**  
– **COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

*Please note that Regular and Special Meetings of the Board of Commissioners held in the Board Room are streamed live and recorded in accordance with the County’s Live Stream & Publishing Recordings of Meetings Policy, which can be viewed on the County’s website.*

*Your attendance constitutes your consent to audio/visual streaming and/or recording and to permit the County to broadcast your name/voice/image/content to a broader audience.*



# Allegan County Board of Commissioners

# STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: **471420**, then #

- To raise your hand to speak, press \*9

- To Mute and Unmute, press 6\*

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQliZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: **Board**

<Continue with the rest of the instructions>

# STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN\_YneHxuk\_SjqfnMwchbtUEg

## Webinar Registration

Topic: BOC Meeting - 4/9/2020

Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)


\* Required information

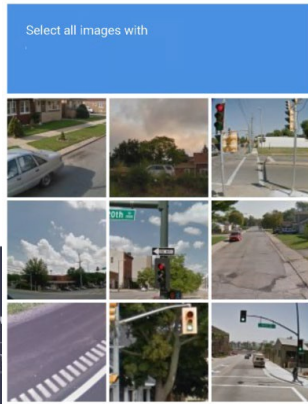
First Name \*

Last Name \*

Email Address \*

Confirm Email Address \*

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- About
  - Zoom Blog
  - Customers
  - Our Team
  - Why Zoom
  - Features
  - Careers
  - Integrations
  - Partners
  - Investors
- Download
  - Meetings Client
  - Zoom Rooms Client
  - Browser Extension
  - Outlook Plug-in
  - Lync Plug-in
  - iPhone/iPad App
  - Android App
- Sales
  - 1.888.799.9666
  - Contact Sales
  - Plans & Pricing
  - Request a Demo
  - Webinars and Events
- Support
  - Test Zoom
  - Account
  - Support Center
  - Live Training
  - Feedback
  - Contact Us
  - Accessibility

1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



# STEP 4: Adjust audio settings (if needed)

The image shows a Zoom meeting interface with the 'Settings' window open to the 'Audio' tab. A vertical black bar on the left side of the meeting window has a blue arrow labeled '1' pointing to it. A blue arrow labeled '2' points from the 'Audio' tab in the settings window to the meeting content area. The meeting content area displays the name 'Economic Development - Greg King, Director' and 'ADMINISTRATIVE REPORTS:'. Below this, it says 'CONSENT ITEMS:' followed by a list item: '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. The 'Settings' window shows the 'Speaker' section with 'Test Speaker' selected and 'Remote Audio' in a dropdown menu. The 'Volume' slider is set to approximately 80%. The 'Microphone' section has 'Test Mic' selected. The 'Volume' slider is also set to approximately 80%. There are several checkboxes: 'Automatically adjust volume' (checked), 'Use separate audio device to play ringtone simultaneously' (unchecked), 'Automatically join audio by computer when joining a meeting' (unchecked), 'Mute my microphone when joining a meeting' (unchecked), 'Press and hold SPACE key to temporarily unmute yourself' (checked), and 'Sync buttons on headset' (checked). An 'Advanced' button is visible at the bottom right of the settings window. At the bottom of the meeting window, there are icons for 'Chat', 'Raise Hand', and 'Q&A'. The 'Audio Settings' label is visible at the bottom left of the meeting window.

Settings

General

Video

**Audio**

Share Screen

Virtual Background

Recording

Statistics

Feedback

Keyboard Shortcuts

Accessibility

Speaker

Test Speaker Remote Audio

Output Level:

Volume:

Microphone

Test Mic

Input Level:

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

Economic Development — Greg King, Director

ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings

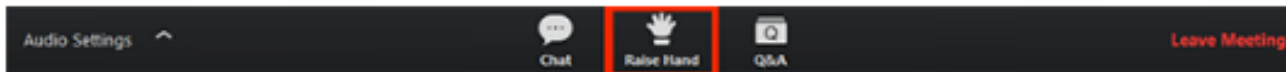
Chat Raise Hand Q&A

# STEP 5: Raise hand to be recognized to speak.

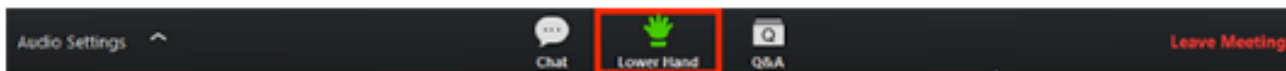
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.





# STEP 6: To leave the meeting

You are viewing Allegan County Administration's screen View Options

Enter Full Screen

BOC20200409\_agenda [Compatibility Mode] - Word Steve Sedore

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*Jim Storey, Chairperson  
Gale Dugan, Vice Chairperson*

**BOARD OF COMMISSIONERS MEETING – AGENDA**

**DISTRICT 1**  
Dean Kasperge  
616-216-2599  
dkasperge@allegancounty.org

**DISTRICT 2**  
Jim Storey  
616-848-9767  
jstorey@allegancounty.org

**DISTRICT 3**  
Max R. Thiele  
269-673-4514  
mthiele@allegancounty.org

**DISTRICT 4**  
Mark DeYoung

Virtual Meeting – Connectivity Instructions **Attached**

1PM **CALL TO ORDER:**  
**ROLL CALL:**  
**OPENING PRAYER:**  
**PLEDGE OF ALLEGIANCE:**  
**COMMUNICATIONS:** Attached  
**APPROVAL OF MINUTES:** Attached

**PUBLIC PARTICIPATION:**  
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**APPROVAL OF AGENDA:**  
**PRESENTATIONS:**  
**PROCLAMATIONS:**  
**INFORMATIONAL SESSION:** Attached  
**ADMINISTRATIVE REPORTS:**

**CONSENT ITEMS:**

PAGE 1 OF 2 251 WORDS 100%

Audio Settings Chat Raise Hand Q&A **Leave Meeting**

