

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Jim Storey, Chair
Dean Kapenga, Vice Chair

BOARD OF COMMISSIONERS MEETING – AGENDA

***REVISION #2 – 7/23/24**

Thursday, July 25, 2024 – 1 PM

County Services Building – Board Room

Virtual Connectivity Options Attached

DISTRICT 1

Jim Storey
616-848-9767
jstorey@
allegancounty.org

1 PM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Mark DeYoung

PLEDGE OF ALLEGIANCE:

PUBLIC HEARING:

COMMUNICATIONS: Attached

APPROVAL OF MINUTES: July 11, 2024

PUBLIC PARTICIPATION:

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

PRESENTATIONS:

2023 Audit Presentation—Joe Verlin, Gabridge & Co

PROCLAMATIONS:

INFORMATIONAL SESSION:

Public Defender’s Office—Chad Catalino, Director

ADMINISTRATIVE REPORTS:

1. 2nd Quarter Capital Report
2. Quarterly Board Strategic Plan Update

DISTRICT 2

Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

DISTRICT 3

Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

DISTRICT 4

Scott Beltman
616-292-1414
sbeltman@
allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (7/19/24 & 7/26/24)

DISTRICT 5

Gale Dugan
269-694-5276
gdugan@
allegancounty.org

ACTION ITEMS:

1. None

DISCUSSION ITEMS:

1. *Administration—authorize Mass Notification System Purchase
2. *Administration—amend Household Hazardous Waste & Electronic Devices

NOTICE OF APPOINTMENTS & ELECTIONS:

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

1. Commission on Aging (E)
 - a. Senior Representative—term expires 12/31/26
2. Area Agency on Aging of W. Michigan Board of Directors (A)
 - a. Member At Large Representative—term expires 1/31/26

ELECTIONS:

1. Economic Development Commission
 - a. Healthcare Representative—term expired 12/31/23

APPOINTMENTS:

1. Brownfield Redevelopment Authority (1) —term expires 12/31/24
2. Community Corrections Advisory Board
 - a. a representative from at least one, **but not more than three** of the following service areas: mental health, public health, substance abuse, employment, and training or community alternative program Representative—term expired 12/31/23 [Application REC 7/17/24](#)
 - b. Business Community Representative—term expired 12/31/23
3. Local Emergency Planning Committee
 - a. Media Representative—term expired 12/31/22
 - b. Facilities Representative—term expires 12/31/25
 - c. Firefighter Representative—term expires 12/31/25
4. Tourist Council (1) —term expired 12/31/23
5. Jury Board (Circuit Judge recommends/Board appoints)
 - a. One Representative—term expired 8/31/23
 - b. One Representative—term expires 3/31/25

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

1. OPENING PRAYER: Commissioner Jim Storey
2. INFORMATIONAL SESSION: Kimberly Turcott, Director—Medical Care Community
3. CONSENT: Motion to approve of claims paid and to incorporate into proceedings of the Board (8/2/24 & 8/9/24)

REQUEST FOR MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

CLOSED SESSION:

ADJOURNMENT: Next Meeting – Thursday, August 8, 2024, 1 PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

Please note that Regular and Special Meetings of the Board of Commissioners held in the Board Room are streamed live and recorded in accordance with the County's Live Stream & Publishing Recordings of Meetings Policy, which can be viewed on the County's website.

Your attendance constitutes your consent to audio/visual streaming and/or recording and to permit the County to broadcast your name/voice/image/content to a broader audience.



Alleghan County Board of Commissioners

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 891 6032 7098, then #, then # again
- Type in Meeting Password: **471420**, then #

- To raise your hand to speak, press *9

- To Mute and Unmute, press 6*

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQliZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/89160327098>
- Meeting Password: **Board**

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

Below the form is a reCAPTCHA challenge:

- Checkbox: I'm not a robot
- reCAPTCHA logo and "Privacy - Terms" link

A blue button labeled "Join Webinar in Progress" is located below the reCAPTCHA.

At the bottom of the page is a navigation menu with the following links:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

Four blue arrows with white text provide instructions:

1. Enter name and email (points to the name and email fields)
2. Click this box (points to the reCAPTCHA checkbox)
3. Answer challenge question (points to the reCAPTCHA image grid)
4. Click when done. (points to the "Join Webinar in Progress" button)

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The image shows a Zoom meeting interface with the 'Settings' window open to the 'Audio' tab. A vertical black bar on the left side of the screen has a blue arrow labeled '1' pointing to it. A blue arrow labeled '2' points from the 'Audio' tab in the settings window to the meeting content area. The meeting content area displays the name 'Economic Development - Greg King, Director' and 'ADMINISTRATIVE REPORTS:'. Below this, it says 'CONSENT ITEMS:' followed by a list item: '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. The Zoom meeting controls at the bottom include 'Chat', 'Raise Hand', and 'Q&A' buttons.

Settings - Audio

Speaker

Test Speaker Remote Audio

Output Level: _____

Volume:

Microphone

Test Mic _____

Input Level: _____

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

Select a Speaker

- Remote Audio
- Same as System
- Test Speaker & Microphone...
- Leave Computer Audio
- Audio Settings...

Economic Development - Greg King, Director
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

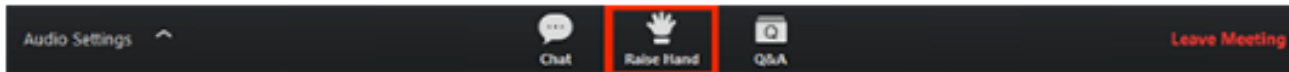
Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for Jim Storey and Gale Dugan. The agenda items are listed under "BOARD OF COMMISSIONERS MEETING - AGENDA", including District 1 through 4 details and a central list of items like "CALL TO ORDER", "ROLL CALL", "OPENING PRAYER", "PLEDGE OF ALLEGIANCE", "COMMUNICATIONS", "APPROVAL OF MINUTES", "PUBLIC PARTICIPATION", "ADDITIONAL AGENDA ITEMS", "PRESENTATIONS", "PROCLAMATIONS", "INFORMATIONAL SESSION", and "ADMINISTRATIVE REPORTS". At the bottom of the document viewer, it says "PAGE 1 OF 2 251 WORDS" and a zoom level of "100%". Below the document viewer is a dark Zoom meeting control bar with icons for "Audio Settings", "Chat", "Raise Hand", and "Q&A". A red "Leave Meeting" button is located in the bottom right corner of the control bar, with a large blue arrow pointing to it.

LENAWEE COUNTY BOARD OF COMMISSIONERS

301 N. Main St. Courthouse, Adrian, MI 49221

(517) 264-4508

www.lenawee.mi.us

CHAIR

James Van Doren

VICE-CHAIR

Dustin Krasny



Dawn Bales

Karol "KZ" Bolton

Terry Collins

Nancy Jenkins-Arno

Kevon Martis

Ralph Tillotson

David Stimpson

RES#2024-09

RESOLUTION OF THE LENAWE COUNTY BOARD OF COMMISSIONERS OPPOSING MDHHS APPROACH TO MEETING THE FEDERAL CONFLICT FREE ACCESS AND PLANNING IN MICHIGAN AND URGING COLLABORATIVE DEVELOPMENT OF AN ALTERNATIVE APPROACH

WHEREAS, the Centers for Medicare and Medicaid Services (CMS) has a requirement ensuring conflict free casemanagement/conflict free access and planning in relationship to Medicaid-funded Home and Community Based Services.

WHEREAS, a number of approaches to meeting this requirement have been proposed by stakeholders to the state's public mental health system, including the state's Community Mental Health Services Programs (CMHSPs) and Prepaid Inpatient Health Plans (PIHPs) that ensure ease of access to care in the state's public mental health system.

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) has, instead of working with these stakeholders around the pursuit and implementation of these approaches, announced its plans to implement an approach to meeting the CMS requirement that will fragment the state's public mental health system, hinder access to care for Michiganders, and make an already complex system more complex.

WHEREAS after careful review, the Lenawee County Board of Commissioners concludes that the conflict-free approach being pursued by MDHHS:

- Ignores the voice of persons with lived experience who have consistently stated that the MDHHS proposal hinders access and quality service delivery and makes a complex system more complex;
- Is diametrically opposed to state, national, and local efforts to integrate and coordinate mental health care, including Michigan's innovative Behavioral Health Home and Certified Community Behavioral Health Clinic (CCBHC) initiatives in place in communities across the state;
- Conflicts with the statutory responsibilities of Michigan's county-based Community Mental Health system;
- Moves service authorization farther from the point of service delivery and further from the oversight and partnership of Michigan counties, thus emulating a private for-profit system – in rather than in concert with the county-based public system;
- Erroneously implies profit-driven or undue enrichment motives on the part of governmental entities (CMHSPs) instead of recognizing what is statutorily a formal transfer of governmental responsibility from the State of Michigan to the counties for the delivery of public mental health services.

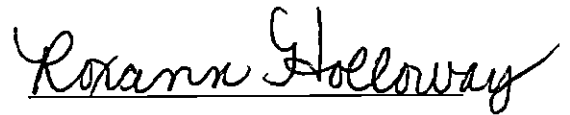
THEREFORE, BE IT RESOLVED THAT, for the reasons noted herein, the Lenawee County Board of Commissioners opposes the approach being proposed by MDHHS to meet the federal Conflict Free standards; and strongly urges MDDHS to halt its efforts in pursuit of this approach.

BE IT FURTHER RESOLVED THAT the Lenawee County Board of Commissioners requests MDHHS: work with the state's counties, CMHSPs, and PIHPs, and their associations, and other stakeholder groups in the design and implementation of an approach to meeting the CMS Conflict-Free standards; involve these parties in any communication with the federal Centers for Medicare and Medicaid Services (CMS) regarding CMS's understanding and approval of the Michigan plan; and seek approval, by CMS, for this jointly developed conflict-free plan.

PASSED BY ROLL CALL VOTE of the Lenawee County Board of Commissioners at a regular meeting held Wednesday, July 10, 2024, in Adrian, Michigan.



James Van Doren, Chair



Roxann Holloway, County Clerk

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

JULY 11, 2024 SESSION

JOURNAL 72PAGEITEMSUBJECT MATTER

1	JULY 11, 2024 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL
2	PUBLIC PARTICIPATION - COMMENTS/NO COMMENTS
3	INFORMATIONAL SESSION - ONPOINT
4	AGENDA ADDITIONS
5	AGENDA - ADOPTED AS
6	ALLEGAN STATE GAME AREA UTILIZATION
7	BREAK - 10:54 A.M.
8	2025-29 BUDGET PERSONNEL REQUESTS
9	ADMINISTRATIVE UPDATE
10	PUBLIC PARTICIPATION - NO COMMENTS
11	ADJOURNMENT UNTIL JULY 25, 2024 AT 9:00 A.M.
12	JULY 11, 2024 BOARD SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL
13	COMMUNICATIONS
14	JUNE 27, 2024 SESSION MINUTES - ADOPTED
15	PUBLIC PARTICIPATION - NO COMMENTS
16	EMPLOYEE RECOGNITION
17	AGENDA - ADOPTED AS
18	ADMINISTRATIVE REPORTS
19	CONSENT AGENDA - ADOPTED
20	FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS
21	BOARD OF COMMISSIONERS—AUTHORIZE CREATION OF FUND 217 AND ADOPT 2024 BUDGET (241-322)
22	APPOINTMENTS - 911 POLICY & PROCEDURE BOARD
23	PUBLIC PARTICIPATION - NO COMMENTS
24	BOARDS & COMMISSIONS
25	ADJOURNMENT UNTIL JULY 25, 2024 AT 1:00 P.M.

MORNING SESSION**JULY 11, 2024 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on July 11, 2024 at 9:05 A.M. in accordance with the motion for adjournment of June 27, 2024, and rules of this board; Chair Storey presiding.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY
 DIST #2 MARK DEYOUNG
 DIST #3 DEAN KAPENGA (EXCUSED)
 DIST #4 SCOTT BELTMAN
 DIST #5 GALE DUGAN

The Deputy Clerk Blaine led the Board in the Pledge of Allegiance to the flag.

PUBLIC PARTICIPATION - COMMENTS

2/ Chair Storey opened the meeting to public participation, and the following individuals offered comments:

1. George Lucas, Chikaming Township, Berrien County, running for Michigan State Representative 38th District.
2. Mike VanDenBerg, Gun Plain Charter Township - requests Plat Maps as the County website is difficult.

INFORMATIONAL SESSION - ONPOINT

3/ Executive Director Mark Witte presented OnPoint's (Community Mental Health Authority) 2023 Annual Report to the Board.

AGENDA ADDITIONS

4/ Chair Storey asked if there were any additions or changes to the agenda. County Administrator asked that a resolution be added to create a fund for MCOLES CPE to the Board of Commissioners 1 PM meeting agenda under consent. Commissioner Dugan amended the drafted resolution of \$37,500,000 to reflect \$37,500 in revenue.

Moved by Commissioner Beltman, seconded by Commissioner DeYoung to adopt the changes to the Board of Commissioners 1 PM meeting agenda as requested. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes.

AGENDA - ADOPTED AS AMENDED

5/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the Planning Session agenda as presented. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes.

ALLEGAN STATE GAME AREA UTILIZATION

6/ County Administrator Sarro shared that the Director of the Michigan Department of Natural Resources (DNR) has canceled the meeting for later today without reason. The DNR did express the ability to reschedule. Administrator Sarro reviewed a response letter to Representative Hall and Director Bowen before release.

Robert Allen, Valley Township, addressed the Board regarding his proposed bicycle trail.

Based on feedback, Administrator Sarro will finalize two letters and send them back to the Board with a timeline.

BREAK - 10:54 A.M.

7/ Upon reconvening at 11:11 A.M., the following Commissioners were present: Commissioner Storey, DeYoung, Beltman, and Dugan. Absent: Kapenga.

2025-29 BUDGET PERSONNEL REQUESTS

8/ Administrator Sarro reviewed the 2025-29 Personnel Requests.

ADMINISTRATIVE UPDATE

9/ Moved by Commissioner DeYoung, seconded by Commissioner Beltman to move the Administrative Update to this afternoon session. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

10/ Chair Storey opened the meeting for public participation, and as there were no comments from the public, he closed the meeting for public participation.

ADJOURNMENT UNTIL JULY 25, 2024 AT 9:00 A.M.

11/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adjourn until July 25, 2024, at 9:00 A.M. The motion was carried by voice vote, and the meeting was adjourned at 11:39 A.M. Yeas: 4 votes. Nays: 0 votes.

AFTERNOON SESSION**JULY 11, 2024 BOARD SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

12/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on July 11, 2024 at 1:03 P.M. in accordance with the motion for adjournment of June 27, 2024, and rules of this Board; Chair Storey presiding.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY

DIST #2 MARK DEYOUNG
 DIST #3 DEAN KAPENGA
 DIST #4 SCOTT BELTMAN
 DIST #5 GALE DUGAN

The invocation was offered by District #5 Commissioner Gale Dugan. The Deputy Clerk Blaine led the Board in the Pledge of Allegiance to the flag.

COMMUNICATIONS

13/ Deputy Clerk Blaine noted to the board that they received the following communications:

1. Grand Traverse County Resolution Support for adoption of SB662-2024.
2. Eaton County Resolution Opposing MDHHS Plans to implement new conflict-free access and planning strategies in Michigan.

JUNE 27, 2024 SESSION MINUTES - ADOPTED

14/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to approve the minutes for the June 27, 2024 session as distributed. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

15/ Chair Storey opened the meeting for public participation, and as there were no comments from the public, he closed the meeting for public participation.

EMPLOYEE RECOGNITION

16/ County Administrator recognized Matt Baird, Public Health, for his 10 years of service.

AGENDA - ADOPTED AS

17/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: votes. Nays: votes.

ADMINISTRATIVE REPORTS

18/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included transportation terminals, County Services Building Office transitions, and the Parks Recreation Plan.

Commissioner Dugan read a thank you letter to the Board for county transportation services.

CONSENT AGENDA - ADOPTED AS AMENDED

19/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the consent agenda as amended. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes. The following were adopted: FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS; BOARD OF COMMISSIONERS—AUTHORIZE CREATION OF FUND 217 AND ADOPT 2024 BUDGET (241-322).

FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

20/ **WHEREAS**, Administration has compiled the following claims for 7/5/24 & 7/12/24; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2024 Claims folder of the Commissioners' Record of Claims.

July 5, 2024

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	266,629.21	266,629.21	
Parks/Recreation Fund - 208	5,589.96	5,589.96	
Friend of the Court - Cooperative Reimb. - 215	360.00	360.00	
Friend of the Court - Other - 216	127.00	127.00	
Health Department Fund - 221	12,609.45	12,609.45	
Solid Waste/Recycling - 226	6,526.66	6,526.66	
Register of Deeds Automation Fund - 256	243.90	243.90	
Indigent Defense Fund - 260	1,572.08	1,572.08	
Central Dispatch Fund - 261	41.24	41.24	
Concealed Pistol Licensing Fund - 263	100.00	100.00	
Justice Training Fund - 266	1,194.25	1,194.25	
Law Library Fund - 269	2,861.44	2,861.44	
Grants - 279	54.75	54.75	
Crime Victim's Rights Grant - 280	63.00	63.00	
Sheriffs Contracts - 287	314,616.00	314,616.00	
Transportation Fund - 288	7,432.24	7,432.24	
Child Care Fund - 292	7,523.21	7,523.21	
Veterans Relief Fund - 293	19.77	19.77	
Senior Services Fund - 298	1,850.25	1,850.25	
Radio Debt Fund - 367	473,756.17	473,756.17	
Capital Improvement Fund - 401	211,149.00	211,149.00	
Property Tax Adjustments - 516	20,782.54	20,782.54	
Self-Insurance Fund - 677	420,180.26	420,180.26	
Drain Fund - 801	31,275.65	31,275.65	
TOTAL AMOUNT OF CLAIMS	\$1,786,558.03	\$1,786,558.03	

July 12, 2024

July 11, 2024 Session

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	172,892.00	172,892.00	
Parks/Recreation Fund - 208	3,595.57	3,595.57	
Friend of the Court - Cooperative Reimb. - 215	71.01	71.01	
Health Department Fund - 221	9,038.37	9,038.37	
Solid Waste/Recycling - 226	10,042.75	10,042.75	
Indigent Defense Fund - 260	143,685.22	143,685.22	
Central Dispatch Fund - 261	977.48	977.48	
Local Corrections Officers Training Fund - 264	245.91	245.91	
Sheriffs Contracts - 287	204.66	204.66	
Transportation Fund - 288	115,551.05	115,551.05	
Child Care Fund - 292	12,807.08	12,807.08	
Veterans Relief Fund - 293	1,549.32	1,549.32	
Senior Services Fund - 298	2,073.11	2,073.11	
American Rescue Plan Act - ARPA - 299	2,755,085.44	2,755,085.44	
Capital Improvement Fund - 401	6,424.90	6,424.90	
Central Dispatch CIP - 496	108,157.50	108,157.50	
Revolving Drain Maintenance Fund - 639	336.54	336.54	
Fleet Maintenance/Motor Pool - 661	4,384.43	4,384.43	
Self-Insurance Fund - 677	34,628.19	34,628.19	
Drain Fund - 801	7,409.54	7,409.54	
TOTAL AMOUNT OF CLAIMS	\$3,389,160.07	\$3,389,160.07	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 7/5/24, 7/12/24, and interfund transfers. Moved by Commissioner Dugan, seconded by Commissioner DeYoung, to adopt the report of claims for July 5, 2024, and July 12, 2024. Motion carried by roll call vote. Yeas: 4 votes. Nays: 0 votes.

BOARD OF COMMISSIONERS—AUTHORIZE CREATION OF FUND 217 AND ADOPT 2024 BUDGET (241-322)

21/ WHEREAS, on January 31, 2023, Public Act 1 of 2023 (PA1) appropriated funds to support the implementation of required annual in-service training standards for all licensed law enforcement officers in accordance with rules promulgated under section 11(2) of the MCOLES Act (1965 PA 203, MCL 28.611); and

WHEREAS, a new Special Revenue Fund 217 for MCOLES CPE would be kept separate from Law Enforcement Training Fund and other Special Revenue Funds that currently exist.

THEREFORE BE IT RESOLVED the Board of Commissioners authorizes the creation of Fund 217, for MCOLES CPE; and

BE IT FURTHER RESOLVED, the Board of Commissioners adopts the 2024 budget for Fund 217, as follows:

State Revenue Revenue \$37,500
Training Expense \$37,500; and

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes the creation of additional accounts and budgets in Fund 217, as necessary, to comply with Public Act 1 of 2023 (PA1); and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary adjustments to complete this action.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung, to adopt the resolution as amended. Motion carried by roll call vote. Yeas: 4 votes. Nays: 0 votes.

APPOINTMENTS

22/ 911 POLICY & PROCEDURE BOARD

Chair Storey announced the appointment of the following individual(s) to the 911 Policy & Procedure Board for a new 3-year term that will expire on 7/31/27.

David Haverdink, 5100 136th Ave, Hamilton, MI 49419 - West Side Fire Chief Representative

Gary Fordham, 4103 Whitepine Drive, Dorr, MI 49323 - East Side Fire Chief Representative

Chris Mantels, 3342 Blue Star Highway, Saugatuck, MI 49453 - Medical Control Representative

Henry Reinart, 3341 30th Street, Hopkins, MI 49328 - Township Representative

Moved by Commissioner Beltman, seconded by Commissioner Dugan to approve the appointment(s) as made. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

23/ Chair Storey opened the meeting for public participation, and as there were no comments from the public, he closed the meeting for public participation.


BOARDS & COMMISSIONS

24/ Commissioner Dugan reported on the Department of Human Services Board, including that they are reviewing the request for proposal for the pending construction of the Medical Care Community.

Commissioner DeYoung reported that Local Revenue Sharing checks will be dispersed next week.

ADJOURNMENT UNTIL JULY 25, 2024 AT 1:00 P.M.

25/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to adjourn until July 25, 2024, at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 1:54 P.M. Yeas: 4 votes. Nays: 0 votes.

A handwritten signature in black ink that reads "Berkeley Blaine". The signature is written in a cursive style and is contained within a light gray rectangular box.

Deputy Clerk

Board Chair

Minutes approved during the 0/00/2024 Session

DRAFT



Office of the Public Defender Allegan Van Buren Counties

2024 Annual Report

Presented by Chief Public Defender, Chad D. Catalino

Our Purpose and Mission

The Regional Office of the Public Defender engages in stewardship that ensures that it zealously delivers quality, holistic public defense services to all eligible adults charged with a criminal offense in Allegan and Van Buren Counties.

Our Vision To Carry Out This Purpose

Monitors compliance with MIDC standards and constitutional requirements

Develops, implements and reviews best practices

Develops relationships with community resources and stakeholders to support clients

Recognizes the values and potential of each client and connects them with community resources beyond the legal process

Exercises good stewardship of public funds

Collects and analyzes data to assess the impact of the Office's work and inform its decisions in relation to its standards and constitutionally effective assistance of counsel

Provide a safe environment for clients and staff

Our Commitment to Indigent Defendants

OPD Staff and Roster attorneys are committed to and take pride in serving indigent defendants in Allegan and van Buren Counties with zealously and sincerity. OPD is equally committed to continuous improvement through organizational and process review as well as the implementation of innovative Holistic Defense ideas. This purpose is accomplished through various avenues.

Regularly scheduled
MIDC meetings

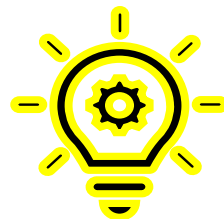
Regularly scheduled stakeholder
collaboration meetings

Regularly scheduled
staff meetings

Regularly scheduled
roster attorney meetings

Regular collaboration with
Allegan and Van Buren County
Administration

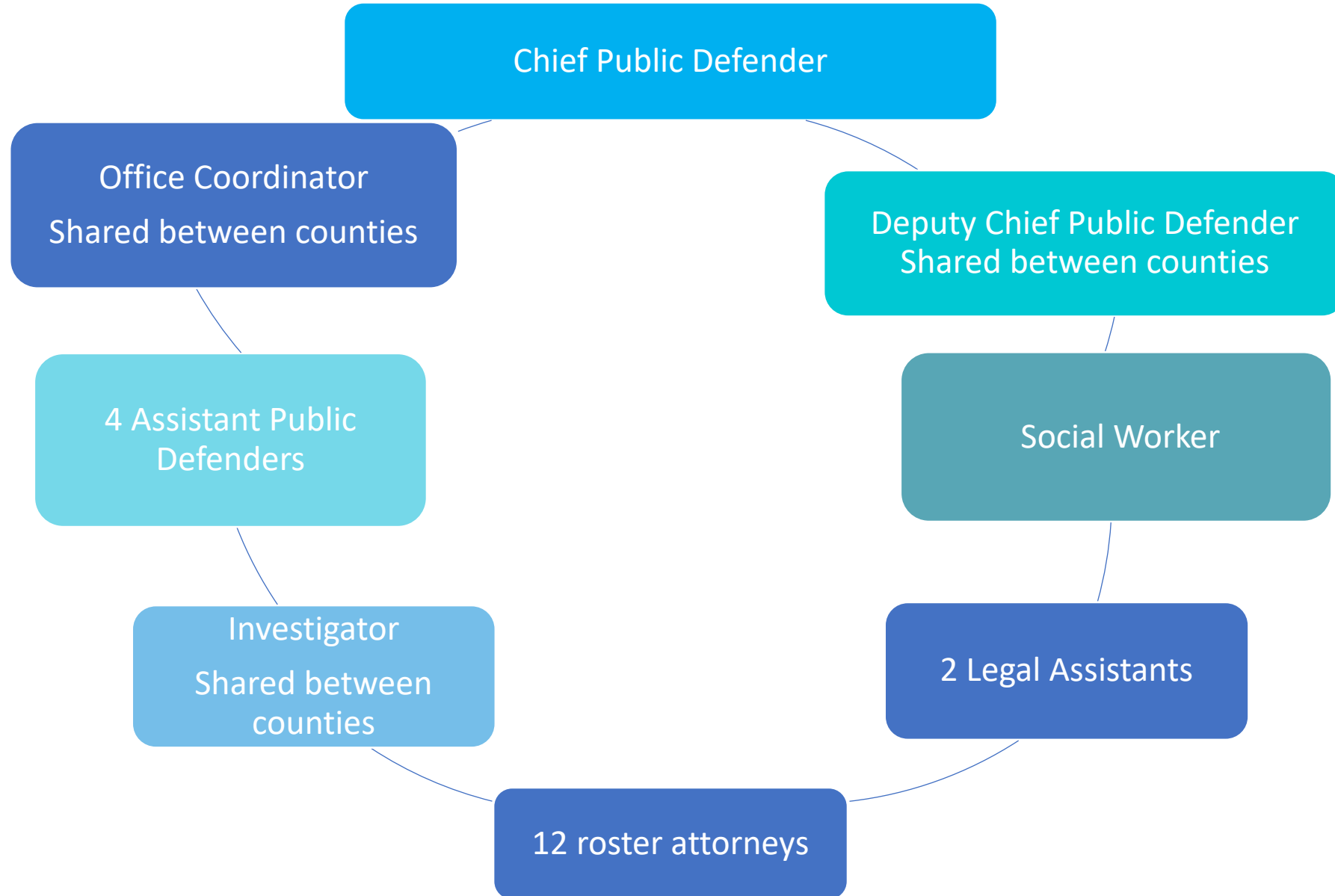
Participation in a variety on ongoing
training opportunities for all staff
and roster attorneys



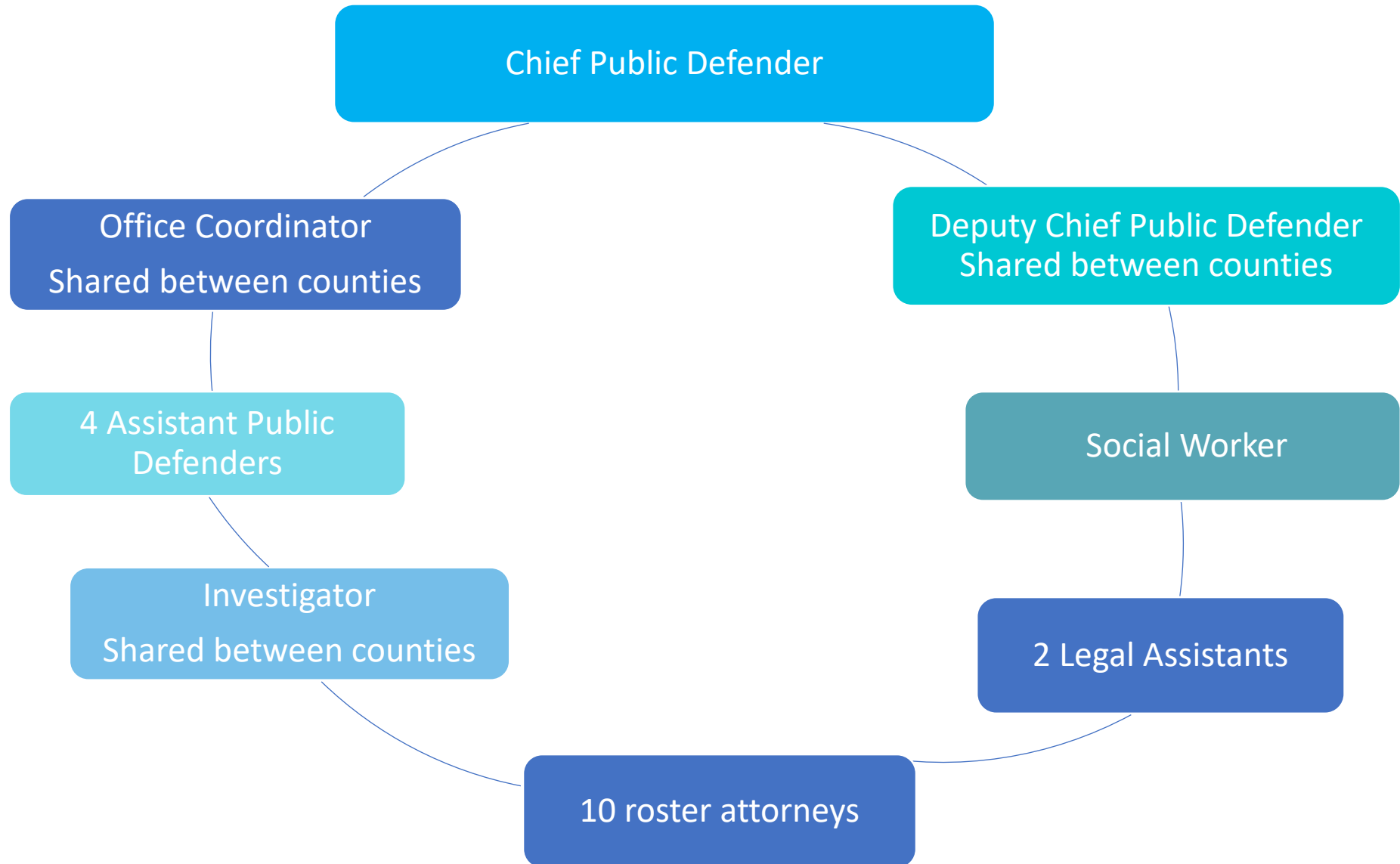
Participation in
leadership meetings



Allegan Office Staff



Van Buren Office Staff



Staff Attorneys Engage in All Manners of Representation With a Client Centered Approach

Hearing Preparation

Arraignments Hearings

Probable Cause Hearings

Preliminary Hearings

Pretrials

Motion Hearings

Trials

Sentencing Hearings

Interlocutory Appeals

Probation Violation Show Cause Hearings

Probation Violation Hearings

**OPD attorneys are
tasked with other
invaluable duties
outside the
courtroom**

Community service
projects

Instrumental
in collecting
data for MIDC
reporting and
MIDC
standard
compliance

Developed and
provided a 10-
week training
program for the
new Holistic
Defense
Fellowship
Program funded
by MIDC

Implementing and
refining OPD's Legal
Internship Program

Providing
internal and
external training
opportunities

Instrumental
in refining
OPD's internal
attorney
mentorship
program

The Staff of the Office of the Public Defender



Chad Catalino
Chief Public Defender



Manda Mitteer
Deputy Chief Public Defender

Staff Attorneys



Rena Nyx

Assistant Public Defender



McKaylyn Mitrzyk

Assistant Public Defender



Jordan Sayfie

Assistant Public Defender



Dario Sierra

Assistant Public Defender



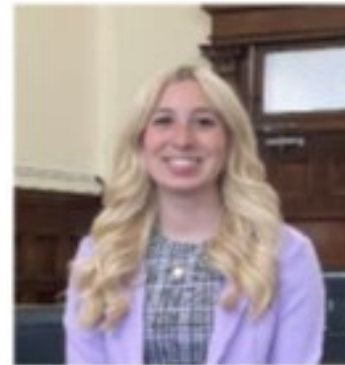
Mariah Silverstein

Assistant Public Defender



Scott Jessen

Assistant Public Defender



Tess Strasser

Assistant Public Defender



Brittany Macaddino

Law Clerk

Support Staff and Holistic Services Team



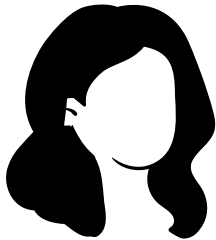
Whitney Gibson
Supervising Social Worker



Julie Robbins
Office Coordinator



Sarah Bevins
Legal Specialist



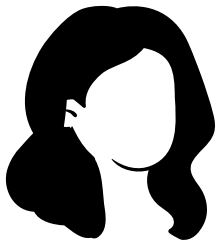
Emily Timmer
Legal Specialist



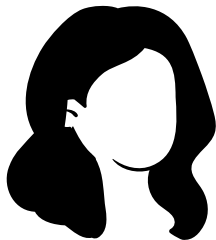
Emily Feaster
Social Worker



Mike Kalbfleisch
Investigator



Elena Vasquez
Legal Specialist



Alecia Penning
Administrative Assistant

OPD Roster Attorneys

OPD's Roster Attorneys are also engaged in all manners of representation related to the litigation of criminal cases for indigent defendants. The Roster Attorneys are responsible for the same litigation work as the Assistant Public Defender Staff Attorneys, however, they are not generally responsible for providing arraignment representation nor are they primarily responsible for significant date collection related to OPD's MIDC Standards. Roster Attorneys, like OPD Assistant Public Defender Staff Attorneys, are required to meet the MIDC Standards when handling criminal indigent defense cases.

Roster Attorneys of the Office of the Public Defender

Allegheny Roster Attorneys

- 1 roster attorney only handles misdemeanors
- 3 roster attorneys have caseload restrictions due to work in the Juvenile Court
- 4 roster attorneys have self-imposed assignment restrictions that limits frequency of case assignments
- 2 roster attorneys have no case assignment restrictions other than those mandated by MIDC

Van Buren Roster Attorneys

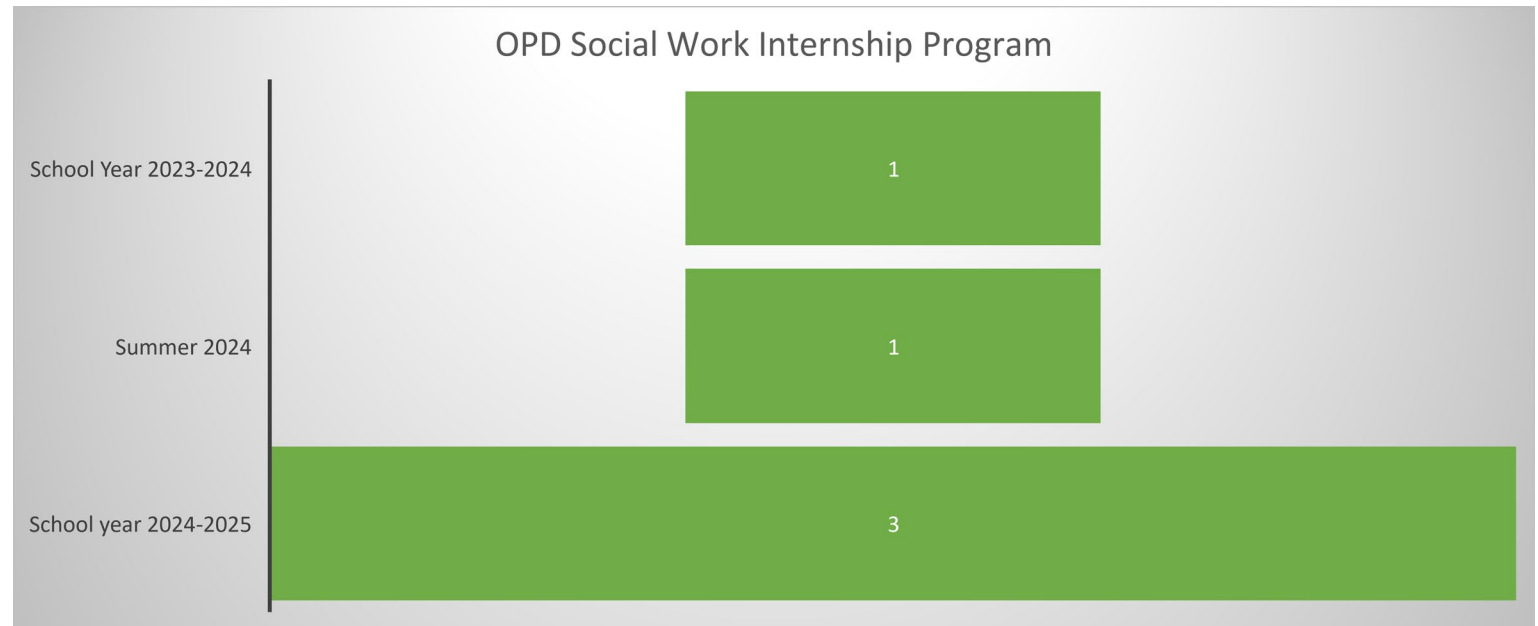
- 8 roster attorneys without any limitations on the types of cases they can take and frequency of assignments

OPD Social Worker Duties

OPD's Social Workers provide Holistic Defense support to indigent defendants as part of OPD's integrated, interdisciplinary defense team. OPD's Social Workers help OPD provide clients with, (a) Seamless access to services that meet legal and social support needs; (b) Dynamic, interdisciplinary communication; (c) Advocacy tied to an interdisciplinary skillset; and (d) a robust understanding of, and connection to, the Allegan and Van Buren communities. OPD's Social Workers are instrumental in client advocacy in partnership with OPD's Staff and Roster Attorneys; developing partnerships with various stakeholders related to Holistic Defense services; developing community outreach programs; as well as a myriad of other high level Holistic Defense services. OPD's Social Workers have also been instrumental in implementing and refining OPD's Social Worker Internship Program through Grand Valley State University, Hope College, Andrews University and Western Michigan University.

Social Work Internship Program

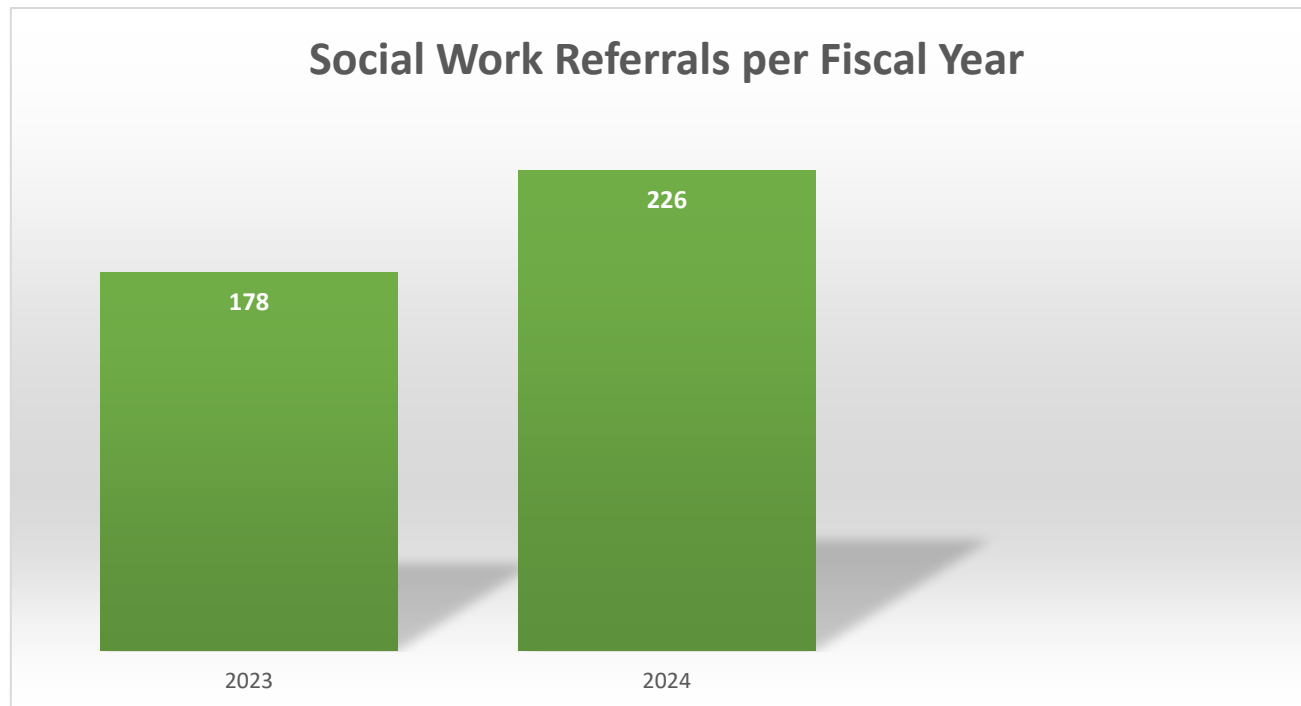
The social work internship program with the OPD has remained an important focal point over the past year. During the school year of 2023-2024, OPD hosted one intern from Grand Valley State University. The OPD hosted one fellow from Michigan State University through the Michigan Holistic Defense Fellowship program. Beginning in August 2024, the OPD will be hosting three interns from Cornerstone University, Hope College, and The University of Tennessee. OPD continues to grow relationships with universities and build new relationships through students and universities interested in learning Holistic Defense and the critical role it plays in the social work profession overall.



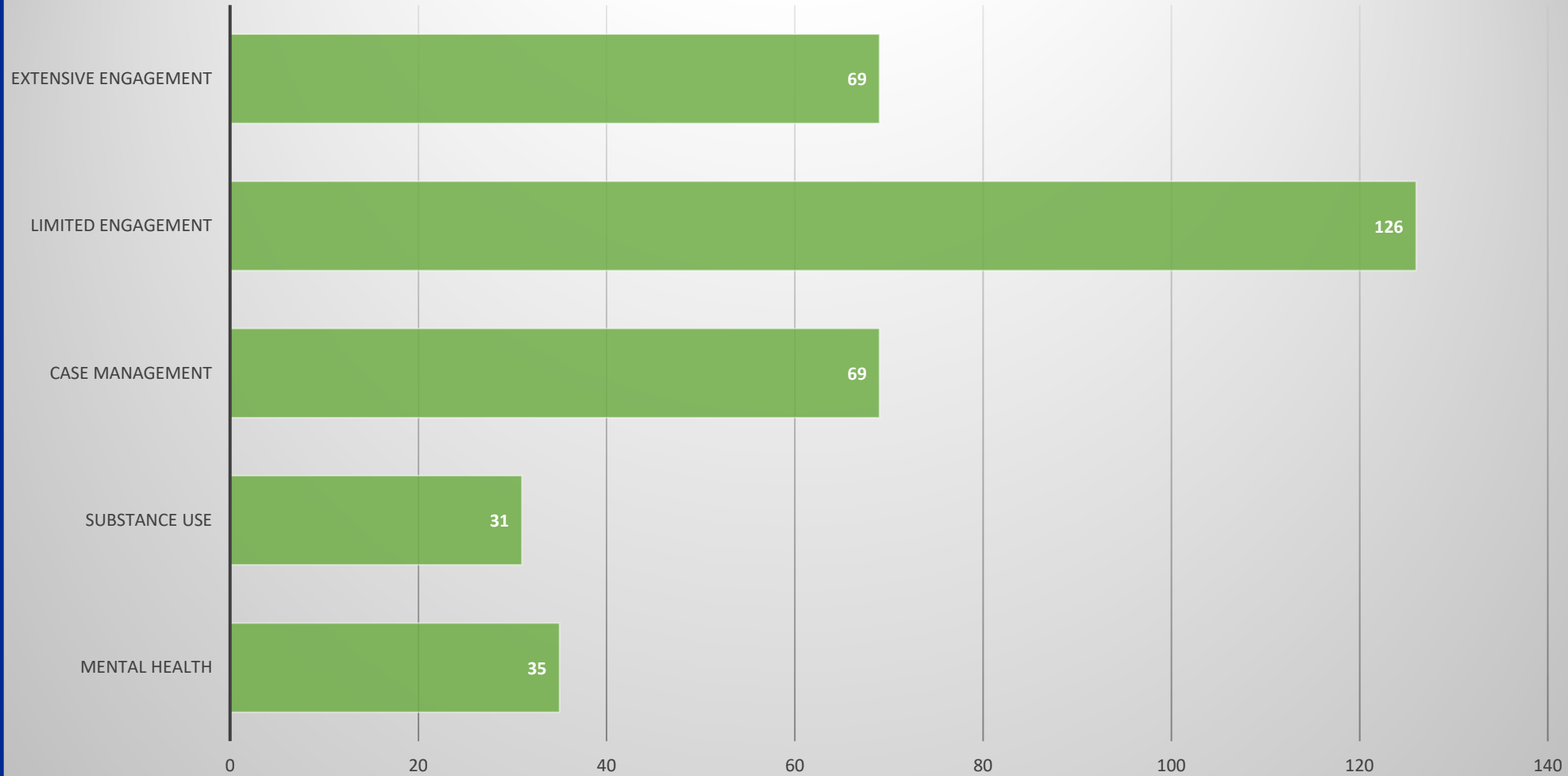
OPD Social Work Referrals

Referrals:

Between October 1, 2023, and July 17, 2024, 226 referrals were submitted to the social work department. This is an increase of 48 referrals from last year. Of these referrals, 27 were mitigation referrals.



Types of Referrals



Community Involvement

Book Drive for the Jails:

OPD social workers organized a holiday donation drive benefiting the Allegan and Van Buren County Jails. A total of \$550 was collected, enabling the donation of 20 new books to each facility. The selection of donated books encompassed self-help literature, and materials tailored for individuals with basic reading skills.

Housing Issues:

The OPD lead social worker continued participation in the Multi-Agency Collaborative Council (MACC) meetings and the housing focus group. The housing group is focused on addressing barriers to housing which were identified in the Allegan County Community Health Improvement Plan (CHIP).

MIDC Data Group:

OPD social workers have continued participation in the state-wide data group with the Michigan Indigent Defense Commission (MIDC). This group is focused on developing standard data collection processes for social work departments in Public Defense offices. The OPD has set the standard in implementing the processes for data collection.

Expungement Fair and Resource Clinic:

The OPD has partnered with Christian Neighbors, the Michigan Attorney General's Office, Safe & Just Michigan, and the Office of the Public Defender of Ottawa County in hosting an Expungement Fair and Resource Clinic on August 23, 2024. The Expungement Fair offers an opportunity to clear a person's criminal history which allows for further opportunities in education, housing, and employment.

Leading Statewide Public Defense Social Work Group:

The OPD continues to be a leader in holistic defense across Michigan by providing support to other Public Defender offices. The OPD lead social worker leads monthly meetings with public defender social workers. There are currently approximately 50 social workers in these positions. The meetings provide training, support, and collaboration on innovative holistic defense practices. Additionally, Ms. Gibson manages a Google Drive to house resources, templates, training material, and redacted mitigation reports for other Public Defender offices to access.

Reaching Rural Initiative

OPD's lead social worker was selected as a fellow for the Reaching Rural: Advancing Collaborative Solutions Initiative. The Reaching Rural Initiative supports rural practitioners in growing as leaders and implementing solutions to address the persistent challenges of substance use in rural communities. The lead social worker will attend skill-building workshops and peer-to-peer learning experiences, receive coaching, and learn directly from other rural practitioners. OPD's lead social workers will bring together a local team to identify a project to address substance use in Allegan County and apply for funding available through the Reaching Rural Initiative and other federal grants. Reaching Rural is co-sponsored by the Bureau of Justice Assistance, the Centers for Disease Control and Prevention, and the State Justice Institute. The 2024 cohort is comprised of 67 fellows from across the criminal justice system and public health, behavioral health, and nonprofit organizations. This is a great opportunity not only for OPD, but for Allegan County, as this connects us with leaders across the nation to learn from and collaborate with.

MIDC Holistic Defense Fellowship Program

OPD is participating in the first MIDC Holistic Defense Fellowship Program. OPD is one of five counties in the State of Michigan participating in the “first of its kind” Michigan Holistic Defense Fellowship. The Fellowship offers law students and social work students the opportunity to learn Holistic Defense during a 10-week paid internship with the OPD. The fellowship has brought two fantastic candidates to OPD for 10-weeks this summer: Taylor Mikkelson (Law Student) and Savannah Maat (Masters of Social Work Candidate).

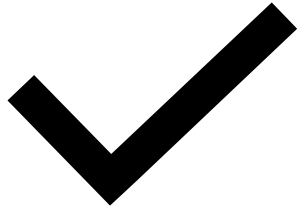
Since joining OPD, the law fellow has met all of Allegan County’s Honorable Judges in both District and Circuit Court. She has been able to observe our attorneys engage in arraignments, pretrials, and sentencings. Within her first few days, she was able to watch a felony jury trial which concluded in a not guilty verdict. Pursuant to court rule, she was recently sworn in by Chief District Court Judge William Baillargeon, to practice law in the 57th District Court. Since being sworn in, the OPD law fellow has begun conducting jail and bonded arraignments. She is also participating OPD’s Trial Skills Program. This program was designed by OPD staff and leaders to train future defenders in the everyday practice of criminal defense. Participants in this program are given a mock case file that they will prepare for trial. They are trained by our attorneys in each phase of the trial process, including: voir dire, opening statements, cross and direct examination of witnesses, and closing statements. Our participants are given assignments and feedback to help them hone their trial skills, which are put to the test at the end of the program during a full mock trial.

Since starting the fellowship the end of May, the social work fellow has shadowed the various tasks of a social worker including but not limited to case management, court support, and mitigation. She has observed the different court hearings within the District and Circuit Court and she has shadowed the Assistant Public Defenders. She has a caseload with her own clients to work with and has begun meeting with those clients with the support of the Lead Social worker. Within these case assignments, she has connected clients to employment assistance, food pantries, and assisted a client in getting approved for Intensive Outpatient Treatment for substance use. Additionally, the social work fellow has been exposed to the process of mitigation for trial preparation and sentencing hearings. She has interviewed clients to begin gathering mitigating information to develop a sentencing argument that caters to the social and legal needs of the client. As part of the Holistic Defense Team, the social work fellow will also be participating in the mock trial along with the law fellow.

OPD Chief, Chad Catalino, and OPD Deputy Chief, Manda Mitteer, were invited over a year ago to be part of the planning process for the first year of the Holistic Defense Fellowship Program. As the first year of the fellowship comes to an end soon, future plans are being made including the creation of a Board of Directors for the Holistic Defense Fellowship Program. OPD Chief Chad Catalino was recently nominated and approved to be the Chairperson for this newly created Board. Deputy Chief Manda Mitteer was also recently nominated and approved to become a Board Member. OPD hopes our leadership in the Holistic Defense Fellowship Program will continue to grow the Program and will provide recruitment and retention opportunities for Holistic Defense Offices, including Allegan County OPD, for years to come.

OPD Investigator Duties

OPD'S Investigator provides professional investigative services to the Staff and Roster Attorneys accepting indigent defense cases in Allegan and Van Buren Counties. OPD's investigator provides Staff and Roster Attorneys with best practice investigative implementation; integrated defense training to allow OPD's Staff and Roster Attorneys the best opportunity to better identify those cases in need of investigative and expert assistance; engages in community outreach as part of the investigator's work in our communities; and is paramount in OPD developing effective working relationships with law enforcement organizations within our community. Additionally, OPD's investigator is an integral member of the West Michigan Regional Investigator's Association, which is a formalized group of investigators made up of investigators, Chief Public Defenders, and Deputy Chief Public Defenders from Public Defender's Offices throughout West Michigan and has tasked itself with, (1) strategic planning relating to investigative best practice initiatives throughout Michigan; (2) increasing funding and the availability of training opportunities for professional public defense investigators in West Michigan and across the State of Michigan; (3) increasing the understanding that public defense investigators are professional assets within an overall public defense team; and (4) working to increase relationships with public defense offices and public defense investigators across the State of Michigan to facilitate client centered and zealous representation of indigent defendants.



MIDC Compliance Standards

In September 2019 OPD became fully operational. Over the course of the following four (4) years OPD, in conjunction with MIDC and County Administration, determined that OPD's most relevant operational measures related to OPD's compliance with MIDC standards. MIDC Standards 1 through 5 have been approved by LARA and OPD is in compliance with those standards. MIDC Standard "Indigency" has also been approved by LARA and OPD is in compliance with that Standard. MIDC Standard 8 passed in 2022 and Standards 6 and 7 passed in 2023 and all are now requirements of the MIDC grant. OPD has been in substantial compliance with Standards 6-8 for the majority of its operational history since 2019 so while these Standards are now being imposed, OPD had the foresight to anticipate these Standards and put policies and processes in place to make a smooth transition for compliance reporting. The remaining portion of this annual report is intended to provide insight into OPD's compliance and provide the Board of Commissioners, Stakeholders and our Community an opportunity to better understand OPD's compliance measurements.

MIDC Standards 1, 2, 3, and 4 (Effective 2019)

MIDC Standard 1 – Education and Training of Defense Counsel

MIDC Relevant Measurements:

1. Knowledge of the law.
2. Knowledge of scientific evidence and applicable defenses.
3. Knowledge of technology.
4. Continuing education (12 hours of Continuing Legal Education)

2019 – All Staff and Roster Attorneys, except for 1 attorney met Standard 1. The attorney corrected the failure by January 21, 2020.

2020 – 100% compliance

2021 – 100% compliance

2022 – 100% compliance

2023 – 100% compliance

2024 – All Staff and Roster Attorneys are on track to meet Standard 1 compliance by December 31, 2024.

MIDC Standard 2 – Initial Interview

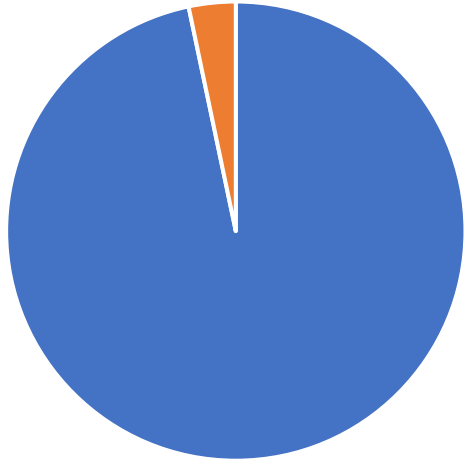
MIDC Relevant Measurements:

1. Initial Interview is conducted as soon as practicable after appointment, but minimally;
2. Defendant in local custody, initial interview shall be conducted within three (3) business days of appointment;
3. Defendant not in custody, counsel shall promptly deliver an introductory communication so that the client may follow-up and schedule a meeting;
4. Defendant in MDOC custody or detained in a different county, counsel should arrange for a confidential client visit in advance of the first pretrial hearing.

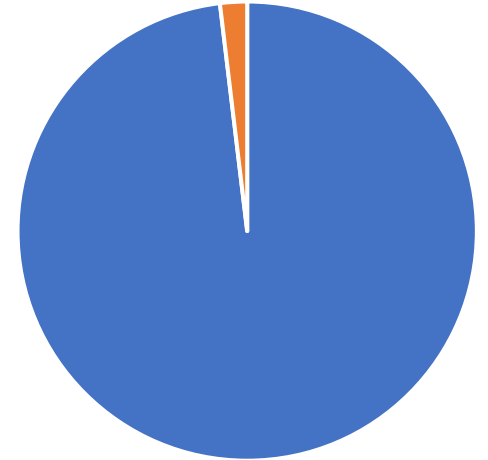
Standard 2 Compliance 2024

In-Custody – 96.7%
Bonded – 96.8%
MDOC – 98.1%

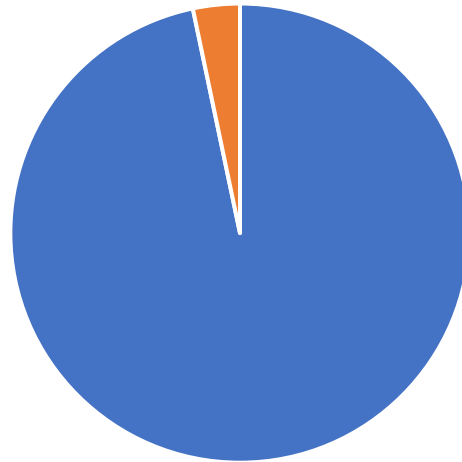
In-custody



MDOC



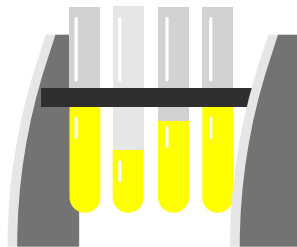
Bonded



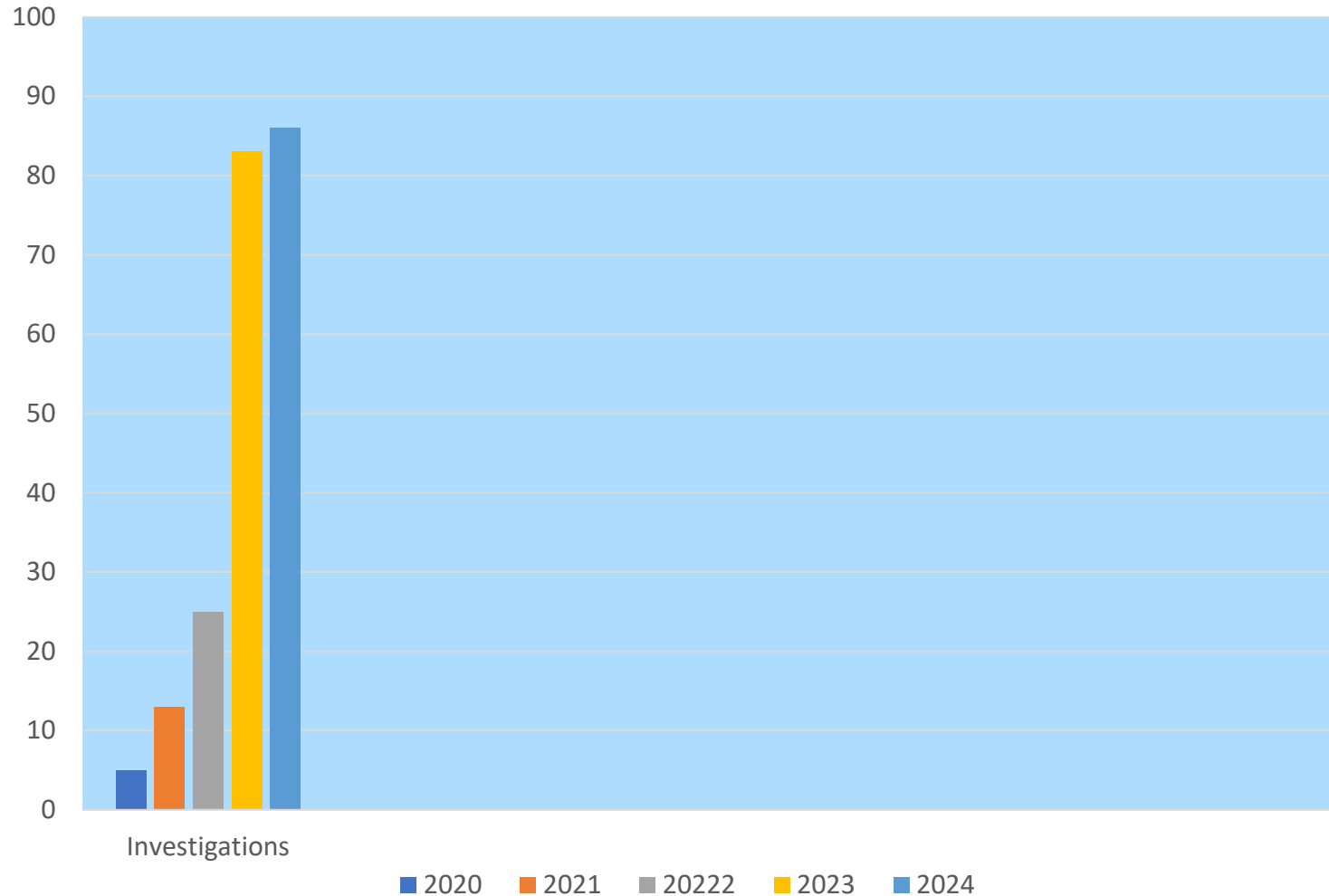
MIDC Standard 3 – Investigation and Experts

MIDC Relevant Measurements:

1. Investigation of charges and offense.
2. When appropriate, counsel to request funds to retain an investigator.
3. When appropriate, counsel shall request assistance of experts.
4. All reasonable requests shall be honored.
5. Counsel has continuing duty to evaluate for appropriate investigator or expert witness assistance.

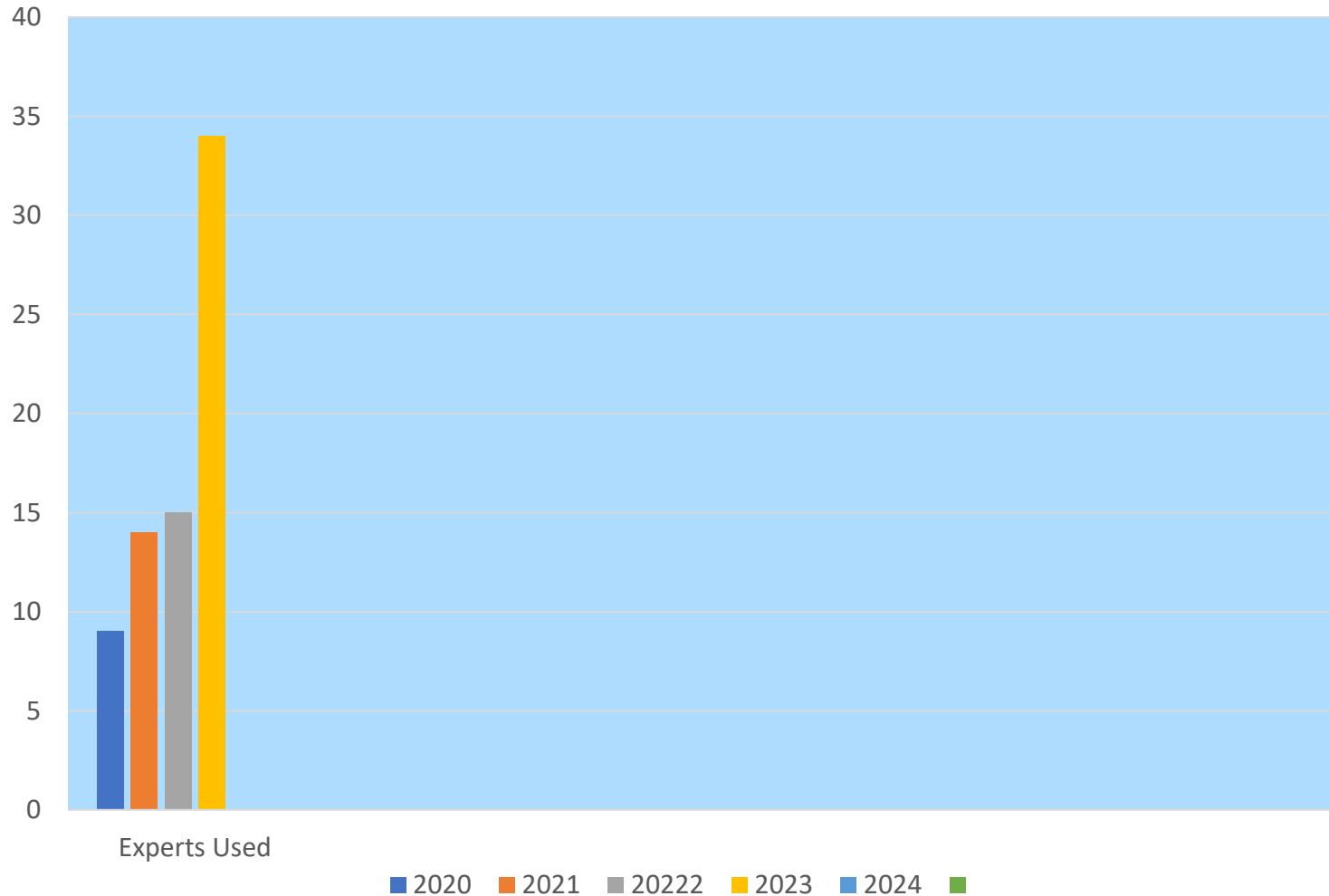


Number of Investigation Referrals by Year



2020 – 5
2021 – 13
2022 – 25
2023 - 83
2024 as of June - 86

Number of Experts Used by Year



2020 – 9
2021 – 14
2022 – 15
2023 - 34
2024 as of June - 25

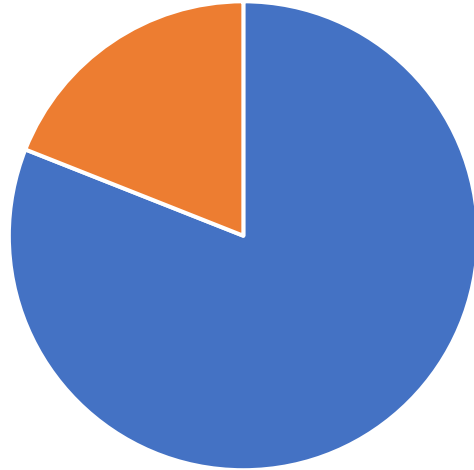
MIDC Standard 4 – Counsel at First Appearance and Other Critical Stages

MIDC Relevant Measurements:

1. Counsel appointed as soon as defendant determined to be eligible for indigent defense services.
2. Counsel appointed as soon as the defendant's liberty is subject to restriction by a judge or magistrate.
3. Counsel appears at arraignment.
4. Informed waiver of counsel.
5. Counsel appears at pre-trial proceedings, during plea negotiations, and other critical stages.

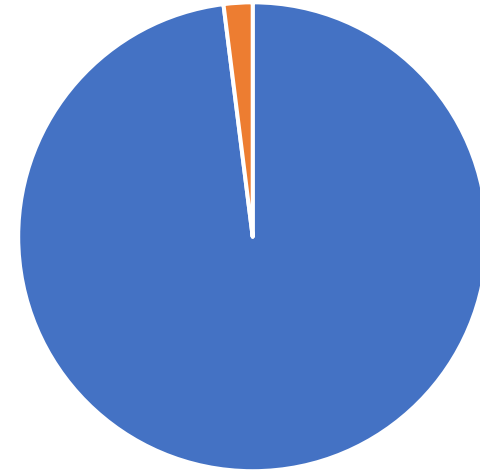
Allegan County Standard 4 Compliance

2020



- 2020 Allegan Covered Arraignments
- 2020 Allegan Covered Arraignments
- 81% Covered
- 19% Not Covered

2023

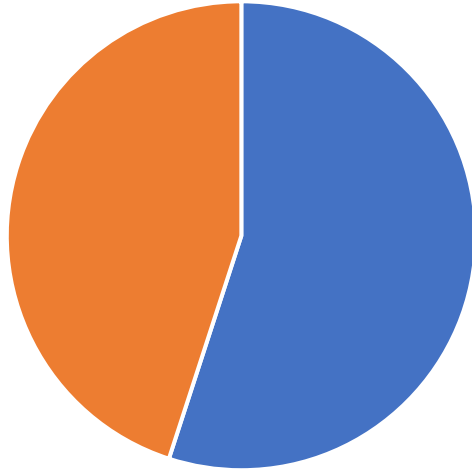


- 2023 Allegan Covered Arraignments
- 2023 Allegan Not Covered Arraignments
- 98% Covered Arraignments
- 2% Not Covered

FY2024 data collected through Quarter 2 indicate comparable compliance rates with the previous year (2023).

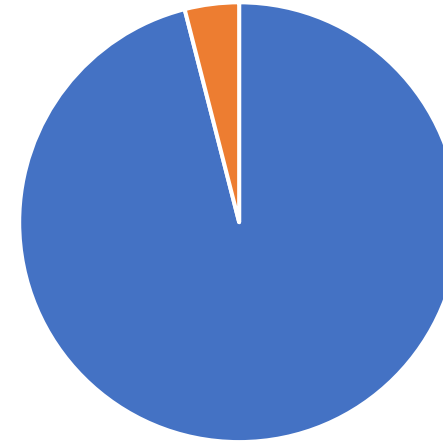
Van Buren County Standard 4 Compliance

2020



- 2020 Van Buren Covered Arraignments
- 2020 Van Buren Not Covered Arraignments
- 55% Covered
- 45% Not Covered

2023



- 2023 Van Buren Covered Arraignments
- 2023 Van Buren Not Covered Arraignments
- 96% Covered
- 4% Not Covered
-

FY2024 data collected through Quarter 2 indicate comparable compliance rates with the previous year (2023).

MIDC Standard 5 – Independence from the Judiciary

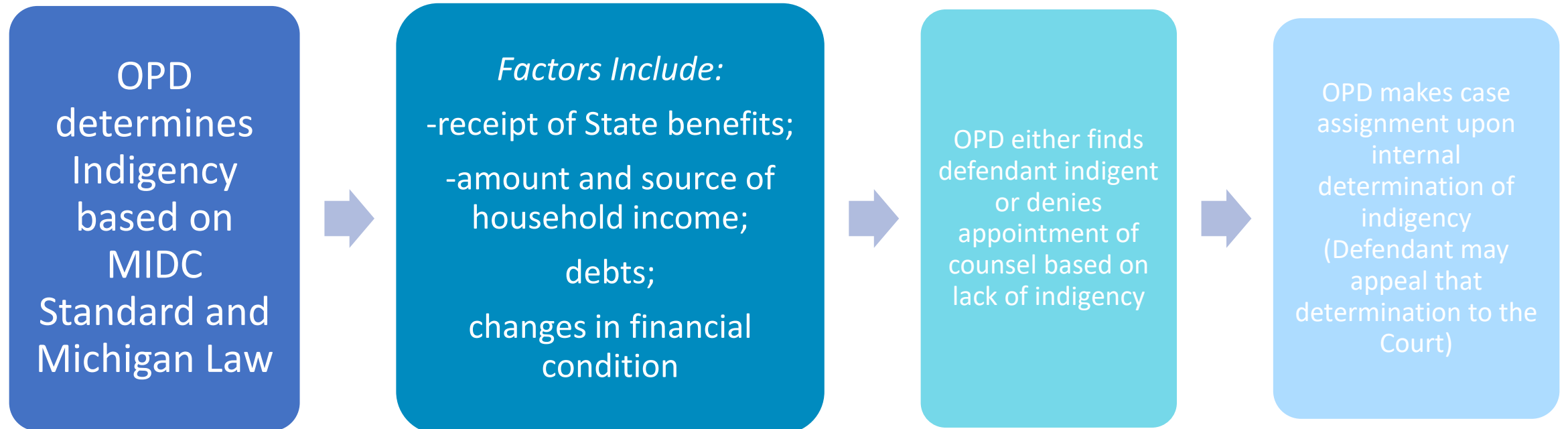
MIDC Relevant Measurements:

1. Guarantee the integrity of the relationship between lawyer and client.
2. Lawyers are free from political and undue budgetary influence.
3. Selection of lawyers and the payment for their services shall not be made by the judiciary or employees reporting to the judiciary.
4. Selection and approval of expenses necessary for providing effective assistance of defense counsel shall not be made by the judiciary or employees reporting to the judiciary.
5. The court's role shall be limited to its role as the third branch of government.
6. The courts are permitted and encouraged to contribute information and advice concerning the delivery of indigent criminal defense services.



Following significant work with the Allegan and Van Buren County Courts, Jail Administrations, MIDC and other stakeholders, in October 2022 OPD launched an updated process that has removed the indigency screening responsibilities from the Courts and placed that responsibility within OPD's internal processes.

Process as of January 2023



MIDC Standard 6 – Indigent Defense Workloads

MIDC Relevant Measurements:

1. Caseloads shall allow each attorney the ability to give each client the time and effort necessary to ensure effective representation.
2. Workloads shall be determined over time through special “Michigan specific weighted caseload studies.”
3. Until the completion of said studies, caseload assignments are recommended as follows:
 - a. Not exceed 150 new felony assignments per year.
 - b. Not exceed 400 new non-traffic misdemeanors per year.
 - c. Mixed caseloads, proportional to allow effective representation.

Standard 6 was just passed for FY2024. MIDC processes and procedures for compliance monitoring and reporting continue to be developed and refined as this is a new standard and there are complexities to managing and reporting compliance.

To ensure compliance with Standard 6:

1. OPD has utilized its flexibility in its case assignment processes to assign more work intensive cases to Staff and Roster Attorneys who are in a better workload position to take on those more work intensive cases.
2. OPD has increased assignment communications thereby allowing Staff and Roster Attorneys to inform OPD when they are experiencing an overwhelming assignment period.
 - a. This in turn has allowed OPD to make modifications to its assignment schedule to help alleviate these concerns; and
3. OPD has developed a Homicide Team to help alleviate the intensity of accepting homicide cases while also accepting regular rotational assignments.
4. OPD utilizes its case management software to routinely monitor caseloads and adjust the assignment process accordingly for compliance purposes.

MIDC Standard 7 – Qualification and Review

MIDC Relevant Measurements:

1. Defense counsel's ability, training and experience match the nature and complexity of the case to which they are appointed.
2. Defense counsel is systematically reviewed at the local level for efficiency and for effective representation according to MIDC standards.

Due to the importance of ensuring an effective level of representation, OPD has taken significant steps to implement Standard 7 prior to its mandate in FY2024:

- OPD Staff and Roster Attorneys handling Misdemeanor cases have:
 - o Met Michigan Bar Admission standards;
 - o Basic Skills requirements; and
 - o Have served as co-counsel or second chair in prior criminal trials, or gained equivalent experience.

- OPD Staff and Roster Attorneys handling Low Severity Felony cases have:
 - Met Michigan Bar Admission standards;
 - Basic Skills requirements; and
 - Have practiced criminal law for one (1) full year;
 - Have served as trial counsel or co-trial counsel in two (2) criminal cases that have reached a verdict; or gained equivalent experience.

- OPD Staff and Roster Attorneys handling High Severity Felony cases have:
 - Met Michigan Bar Admission standards;
 - Basic Skills requirements; and
 - Have practiced criminal law for two (2) full years;
 - Have served as lead counsel or handled a significant portion of four (4) jury trials that have been submitted to a jury; or gained equivalent experience and demonstrated a record of consistently high quality criminal trial court representation with the ability to handle high severity felony cases.

- OPD Staff and Roster Attorneys handling Life Offense cases have:
 - Met Michigan Bar Admission standards;
 - Basic Skills requirements; and
 - Have practiced criminal law for five (5) full years
 - Have served as lead counsel in no fewer than seven (7) felony jury trials that have been submitted to a jury; or gained equivalent experience and demonstrated a record of consistently high quality criminal trial court representation with the ability to handle Life Offense felony cases.

MIDC Standard 8 – Attorney Compensation (Economic Disincentives or Incentives)

MIDC Relevant Measurements:

1. Reasonable salaries and benefits and resources should be provided to indigent defense counsel.
2. Roster counsel should receive prompt compensation at a reasonable rate and should be reimbursed for their reasonable out of pocket, case related expenses.
 - a. Activities outside of court appearances, such as directing an investigation, negotiating, or tactical planning, etc., require no less legal skill and expertise than in court appearances, and are equally important to quality representation.
3. Attorney hourly rates shall be **at least**:
 - a. \$100 per hour for misdemeanors;
 - b. \$110 per hour for non-life offense felonies;
 - c. \$120 per hour for life offense felonies.

Compensation Considerations

For Standard 8 purposes, between 2019 and 2023 OPD's Roster Attorneys received no increase in the hourly rate of compensation. Moreover, there had been no increase in Roster compensation amounts related to cost-of-living increases, or accounting for inflationary issues. This contributed to OPD's difficulty in recruiting qualified roster attorneys as roster attorney compensation amounts in Grand Rapids and Kalamazoo have increased over the past several years. The FY2024 increases in Roster Attorney compensation are in parity with systems located in Grand Rapids and Kalamazoo, thereby potentially placing OPD in a better position to recruit talented and qualified attorneys from those population centers while allowing for OPD to better retain its current roster of qualified attorneys. MIDC has approved the increased rates for FY2025 to allow OPD to help offset the rising cost of living and inflation expenses.

OPD Compliance

Currently, OPD meets MIDC Standard 8 as follows:

- Staff Attorneys – compensated in accordance with prosecutor parity and based on wage studies of comparable systems.
- Roster Attorneys –
 - \$125 per hour misdemeanors
 - \$135 per hour low severity felonies (Sentencing Grid E, F, G, H)
 - \$145 per hour high severity felonies (Sentencing Grid, M, A, B, C, D)

Anticipated FY2025 OPD compliance with MIDC Standard 8:

- Staff Attorneys – compensated in accordance with prosecutor parity and based on wage studies of comparable systems.
- Roster Attorneys –
 - \$125 per hour misdemeanors
 - \$137 per hour low severity felonies (Sentencing Grid E, F, G, H)
 - \$150 per hour high severity felonies (Sentencing Grid M, A, B, C, D)

MIDC FINANCIAL COMPLIANCE



OPD's expense budget and FY2023 expenditures:

	AMOUNT	PERCENT
2023 Expense Budget	\$4,086,080.00	
Q1 Expenditures	\$841,201.74	20.6%
Q2 Expenditures	\$1,076,091.30	26.3%
Q3 Expenditures	\$1,016,371.83	24.9%
Q4 Expenditures	\$1,139,201.90	27.8%

YTD Expenditures	\$4,072,866.77
------------------	----------------

OPD's FY2024 expense budget is:

	AMOUNT	PERCENT
2024 Expense Budget	\$5,939,566.24	
Q1 Expenditures	\$1,197,205.83	20.2%
Q2 Expenditures	\$1,184,882.61	20.0%

OPD FY2025 Expense Budget:

On June 25, 2024, the MIDC Board of Commissioners approved OPD's FY2025 Compliance Plan and Expense Budget for a total of **\$4,532,342.07** for the **Allegan County** OPD beginning October 1, 2024.

Looking Forward



OPD strives to be a leader in Michigan Indigent Defense Reform and the application of standards, policies, and procedures that allow OPD the opportunity to lead in those reformation efforts. Over the course of the next year, OPD will continue to partner with MIDC, stakeholders, and County Administration in an effort to increase efficiency, client representation, fiscal responsibility, and systemic viability. OPD looks forward to working with its partners and stakeholders to continue to build trust and confidence in the indigent defense system in Allegan and Van Buren Counties. Finally, OPD looks forward to continuing to improve the quality of indigent defense services for the benefit of the citizens of Allegan.

Drafted by:

Chad D. Catalino Chief Public Defender
Office of the Public Defender Allegan
Van Buren Counties

Drafting support by:

Manda Mitteer Deputy Chief Public
Defender Office of the Public Defender
Allegan Van Buren Counties

Drafting support by:

Whitney Gibson Supervising Social
Worker Office of the Public Defender
Allegan Van Buren Counties



2024 Capital Project Report - 2nd Quarter

Status of Approved 2024 Capital Projects and Projects Remaining to be Completed from Previous Years								
	Projects	Unscheduled	Queued	Development	Contracting	Execution	Closure	Completed
Status at end of 2nd Quarter	65	3	6	8	7	22	5	14
Status at end of 1st Quarter	64	3	11	13	8	21	3	5
Status at start of 2024	62	8	18	11	6	15	4	0
Status at end of 2023	68	2	2	8	2	14	3	37
Status at end of 2022	69	3	1	6	2	13	5	39
Status at end of 2021	60	0	0	1	5	19	5	30
Status at end of 2020	69	0	1	2	2	14	0	50
Status at end of 2019	59	0	0	1	6	10	2	40
Status at end of 2018	79	3	5	13	9	10	4	35
Status at end of 2017	65	8	2	6	5	9	0	35
Status at end of 2016	81	11	6	13	9	5	5	32
Status at end of 2015	65	12	0	5	4	16	4	24

Multi-Year CIP Project Data	Capital Project Funding Approved In:							TOTAL
	2013-2018	2019	2020	2021	2022	2023	2024	
Capital Projects:	187	32	48	41	39	39	34	420
Completed in 2013	10							10
Completed in 2014	23							23
Completed in 2015	24							24
Completed in 2016	32							32
Completed in 2017	35							35
Completed in 2018	35							35
Completed in 2019	17	23						40
Completed in 2020	8	7	35					50
Completed in 2021	1	1	6	22				30
Completed in 2022	2	1	3	13	20			39
Completed in 2023	0	0	3	4	12	18		37
Completed in 2024	0	0	0	0	0	6	8	14
Total Completed	187	32	47	39	32	24	8	369
Remaining to be Completed	0	0	1	2	7	15	26	51

Cumulative Project Metrics	Actual	# On Schedule	# On Budget	# In Scope	% On Schedule	% On Budget	% In Scope
1st Quarter Completed	5	4	5	5	80%	100%	100%
2nd Quarter Completed	14	13	14	14	93%	100%	100%
3rd Quarter Completed							
4th Quarter Completed							

Carryover Projects	Projected	Actual
Planned Projects	10	
Unplanned Projects	0	

Unplanned Projects (YTD)	3
Total Contracts Complete (YTD)	74
Unplanned Contracts (YTD)	17

Procurement Methods	
RFP	13
Coop Agreement	4
Extension	2
Other	2
Quotes	2
Sole Source	4

On Schedule - Project execution was completed in the month that was projected when the project schedule was established.

On Budget - Project was completed within the approved project budget appropriations.

In Scope - Major project outcomes were clearly defined and met upon project completion.

Status of Projects with Budgets over 100K

Projects Sorted by Status, then Total Approved Funding

#	Project Site ID	S	D	C	E	M	F	Project Name	Funding Year	Total Approved Funding	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024
1	1062-22							Broadband Internet Expansion	2022	\$ 17,730,366	E	E	E	E	E	E						
	Scope: Expand broadband internet access to unserved and underserved addresses within Allegan County																					
	Update: Build-out is progressing steadily as regularly reported to the Board with almost 25% of the planned infrastructure laid and 1,079 residents provided with access as of 6/21/2024.																					
2	1025-23							CH and CSB Construction and Renovation Project	2023	\$ 10,200,000	E	E	E	E	E	E						
	Scope: Project to design and build an addition to the Courthouse (Phase I), renovate the County Services Building (Phase II) and renovate the existing portion of the Courthouse (Phase III).																					
	Update: Phase I, the Courthouse Addition and Phase II, the County Services Building renovation are well underway and on schedule. Work at the CSB is wrapping up and new space is almost ready for occupancy.																					
3	1124-24							Roof Replacement - County Services Building	2024	\$ 460,000				D	C	E						
	Scope: Project to replace the entire roof of the County Services Building following completion of the interior renovation.																					
	Update: Contract awarded. Contractor and Facilities Management are coordinating and scheduling work.																					
4	1021-23							Groundwater Strategic Plan Development	2023	\$ 194,750	E	E	E	E	E	E						
	Scope: Contract with professional services to facilitate and promote the development of a strategic plan for groundwater monitoring and management within the County in collaboration with Local Units.																					
	Update: Workshop convened with Local Units in April. Consultant is synthesizing stakeholder input and developing potential strategies for consideration.																					
5	1124-24A							Roof Replacement - Youth Home	2024	\$ 188,000				D	C	E						
	Scope: Project to replace the entire roof of the County Services Building following completion of the interior renovation.																					
	Update: Contract awarded. Contractor and Facilities Management are coordinating and scheduling work.																					
6	1071-23							Groundwater Monitoring Wells	2023	\$ 166,000	E	E	E	E	E	E						
	Scope: Collaborate with the Michigan Geological Survey to install approximately 20 long-term groundwater monitoring wells across the County using funding provided through ARPA.																					
	Update: Planning underway for adding monitoring equipment and drilling additional wells this summer. Locations being finalized with local units of government and other property owners.																					
7	1509-23							Generator Replacement - Human Services Building	2023	\$ 154,000	E	E	E	E	E	E						
	Scope: Replace Generator which has passed the end of its expected service life (20 years).																					
	Update: Generator is expected to be shipped to the Contractor before the end of July.																					
8	1509-22							Generator Replacement - Dispatch	2022	\$ 150,000	E	E	E	E	E	E						
	Scope: Replace Generator which is at the end of its expected service life (20 years).																					
	Update: Generator has been received by the contractor and installation is being scheduled for July/August.																					
9	1133-22A							Old Animal Shelter Demolition	2022	\$ 100,000	C	E	E	E	E	E						
	Scope: Demolish old Animal Shelter which is no longer a functional building and can't be easily re-furbished or re-purposed.																					
	Update: Demolition delayed to allow for asbestos remediation and is now expected to be completed before the end of July.																					
10	1004-24A							Dispatch Tower Shelter Roof Replacement	2024	\$ 120,000	X	D	C	C	E	E						
	Scope: Project to replace the waterproof roof membranes on the six dispatch radio tower shelters that are part of the 800 MHz system. Roofs coatings are original to the shelters and over 20 years old.																					
	Update: Contract awarded. Contractor and Central Dispatch and coordinating replacement schedule.																					
11	1080-24							Remove HSB Deck - Design + Construction	2024	\$ 120,000	D	D	C	C	E	E						
	Scope: The deck off the 1st Floor Human Services Building break room has structurally failed, poses a safety risk in its current state and has caused localized damage to the building façade.																					
	Update: Contract awarded. Contractor is expected to deliver conceptual drawings before the end of July.																					
12	1042-23							Storage Area Construction - Transportation	2023	\$ 498,205	X	D	D	D	C	C						
	Scope: Project make an addition to the Transportation building to increase storage space available for bus parts and repair/maintenance equipment.																					
	Update: Bids being reviewed and evaluated before making an award recommendation in July.																					
13	1175-20							Emergency Siren Activation Solution	2020	\$ 100,000				D	D	D	D					
	Scope: Research and implement an alternate method to for siren activation that does not rely on maintaining any VHF infrastructure.																					
	Update: RFP being finalized for release. Project being prioritized due to recent activation issues on some sirens.																					
14	1379-24							Upgrade CISCO Phone System and Servers	2024	\$ 100,000				D	D	D	D					Jun. 2025
	Scope: Certain hardware and licensing components of the County Phone System are due for replacement / upgrade.																					
	Update: Preliminary quotes from current support provider being evaluated to determine the final scope for this project in 2024.																					

Project Budget Status

#	Project ID	Project Name	Project Year	Appropriation: Initial	Additional	Approved	Expenditures	Committed	Remaining	Unused	Project Completed?
	#401	PUBLIC IMPROVEMENT FUND									
1	1124-24	Roof Replacement - CSB	2024	\$ 460,000	\$ -	\$ 460,000	\$ -	\$ 206,120	\$ 253,880	\$ -	No
2	1440-24A	2024 Vehicles - ACSO and Health Dept	2024	\$ 350,000	\$ -	\$ 350,000	\$ 209,744	\$ -	\$ 140,256	\$ -	No
3	1509-23	Generator Replacement - Human Services Bldg	2023	\$ 160,000	\$ (6,000)	\$ 154,000	\$ 13,339	\$ 120,047	\$ 20,614	\$ -	No
4	1080-24	Remove HSB Deck - Design + Construction	2024	\$ 120,000	\$ -	\$ 120,000	\$ -	\$ 32,928	\$ 87,072	\$ -	No
5	1440-24B	Vehicle Equipment and Upfitting - 2024	2024	\$ 115,000	\$ -	\$ 115,000	\$ -	\$ 72,324	\$ 42,676	\$ -	No
6	1440-23B	2023 Vehicles - Equip 10 Sheriff's Vehicles	2023	\$ 108,000	\$ -	\$ 108,000	\$ 68,876	\$ -	\$ -	\$ 39,124	Yes
7	1379-24	Upgrade CISCO Phone System and Servers	2024	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	No
8	1126-23	Scan Marriage, Death and Discharge Records	2023	\$ 85,000	\$ -	\$ 85,000	\$ -	\$ -	\$ 85,000	\$ -	No
9	1133-22A	Old Animal Shelter Demolition	2022	\$ 100,000	\$ (20,000)	\$ 80,000	\$ -	\$ 32,415	\$ 47,585	\$ -	No
10	1130-24	HSB Replace Chiller	2024	\$ 80,000	\$ -	\$ 80,000	\$ -	\$ -	\$ 80,000	\$ -	No
11	1125-22	Facilities Master Plan	2022	\$ -	\$ 80,000	\$ 80,000	\$ 39,527	\$ 3,435	\$ 37,038	\$ -	No
12	1509-23	Generator Replacement - County Services Bldg	2023	\$ 70,000	\$ 6,000	\$ 76,000	\$ 7,541	\$ 67,865	\$ 594	\$ -	No
13	1440-22I	2022 Vehicles - Court Vans - Replace 2	2022	\$ 62,775	\$ -	\$ 62,775	\$ -	\$ -	\$ 62,775	\$ -	No
14	1112-23	Records Scanning - Environmental Health	2023	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	No
15	1144-24	Citizens Survey & Community Update	2024	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	No
16	1440-23C	2023 Vehicles - Sheriff - Replace 2 Vehicles - Detectives	2023	\$ 51,000	\$ -	\$ 51,000	\$ 1,769	\$ -	\$ 49,232	\$ -	No
17	1396-21	Water and Sewer Asset Mgmt Plan	2021	\$ 50,000	\$ -	\$ 50,000	\$ 48,250	\$ 1,750	\$ -	\$ -	No
18	1133-23	Animal Shelter Washer and Dryer	2023	\$ 50,000	\$ (16,000)	\$ 34,000	\$ 31,170	\$ -	\$ -	\$ 2,830	Yes
19	1130-24A	AC System 8 Replacement - ACSO	2024	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	No
20	1440-22G	2022 Vehicles - Sheriff Transport - Replace 1	2022	\$ 47,875	\$ -	\$ 47,875	\$ -	\$ -	\$ 47,875	\$ -	No
21	1019-24	Zero Turn Mower Replacement - Facilities (2)	2024	\$ 44,000	\$ -	\$ 44,000	\$ 37,767	\$ -	\$ -	\$ 6,233	Yes
22	1040-23	SWAT Vest Replacement - Sheriff	2023	\$ 40,000	\$ 800	\$ 40,800	\$ 40,800	\$ -	\$ -	\$ -	Yes
23	Various	Small Value Equipment Replacement - ACSO	2024	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 1,578	\$ 33,422	\$ -	No
24	1130-23B	CSB Server Room AC System Replacement	2023	\$ -	\$ 35,000	\$ 35,000	\$ 30,647	\$ -	\$ -	\$ 4,353	Yes
25	1119-24	Furniture Replacement - County Buildings	2024	\$ 30,000	\$ -	\$ 30,000	\$ 29,988	\$ -	\$ -	\$ 12	Yes
26	1404-24	Parking Lot/Drive Repairs (County)	2024	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	No
27	1317-24	Copier Replacements	2024	\$ 27,000	\$ -	\$ 27,000	\$ 20,856	\$ 6,134	\$ 10	\$ -	No
28	1314-24	Livescan Unit Replacement - ACSO (2 Units)	2024	\$ 26,000	\$ -	\$ 26,000	\$ -	\$ -	\$ 26,000	\$ -	No
29	1126-21A	District Court Microfilm	2021	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	No
30	1044-23	Enterprise FOIA Management Solution	2023	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 15,946	\$ 9,054	\$ -	No
31	1081-24	Scheduling Solution for ACSO	2024	\$ 25,000	\$ -	\$ 25,000	\$ 13,950	\$ -	\$ -	\$ 11,050	Yes
32	1357-23	Cost Allocation Plan for Vehicles	2023	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	No
33	1118-23	Inmate Corridor Renovation - Courthouse	2023	\$ 20,000	\$ -	\$ 20,000	\$ 7,347	\$ -	\$ -	\$ 12,653	Yes
34	1102-24A	HSB Boiler Repair/Replacement	2024	\$ -	\$ 20,000	\$ 20,000	\$ 17,555	\$ -	\$ -	\$ 2,445	Yes
35	1130-24B	AC System 1 Replacement - HSB	2024	\$ 16,000	\$ 16,000	\$ 32,000	\$ -	\$ 31,002	\$ 998	\$ -	No
36	1396-23	Well #3 - Clean and Overhaul	2023	\$ 13,000	\$ -	\$ 13,000	\$ -	\$ -	\$ 13,000	\$ -	No
37	1020-24	Drone Mapping Solution	2024	\$ -	\$ 6,000	\$ 6,000	\$ 5,390	\$ -	\$ -	\$ 610	Yes
		TOTALS FOR #401 - PUBLIC IMPROVEMENT FUND		\$ 2,555,650	\$ 121,800	\$ 2,677,450	\$ 624,515	\$ 591,544	\$ 1,382,081	\$ 79,310	

Project Budget Status

#	Project ID	Project Name	Project Year	Appropriation: Initial	Additional	Approved	Expenditures	Committed	Remaining	Unused	Project Completed?
	#104	LOCAL GOVERNMENT REVENUE SHARING									
38	1041-23	Heritage Trail Sign Replacement	2023	\$ 26,000	\$ -	\$ 26,000	\$ -	\$ -	\$ 26,000	\$ -	No
		TOTALS FOR #104 - LOCAL GOV REVENUE SHARING		\$ 26,000	\$ -	\$ 26,000	\$ -	\$ -	\$ 26,000	\$ -	
	#497	PARKS FUND									
39	1019-24	Zero-turn Mower Replacement - Parks (3)	2024	\$ 35,000	\$ -	\$ 35,000	\$ 29,479	\$ -	\$ -	\$ 5,521	Yes
40	1013-24	Roof Replacements - Littlejohn Park	2024	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 25,905	\$ 4,095	\$ -	No
41	1404-24	Parking Lot/Drive Repairs (Parks)	2024	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	No
		TOTALS FOR #497 - PARKS FUND BALANCE		\$ 80,000	\$ -	\$ 80,000	\$ 29,479	\$ 25,905	\$ 19,095	\$ 5,521	
	#287	VEHICLES FOR LAW ENFORCEMENT CONTRACTS									
42	1440-23D	2023 Vehicles - Sheriff - 3 Local Contract Patrol	2023	\$ 165,750	\$ 51,780	\$ 217,530	\$ 5,979	\$ 211,551	\$ -	\$ -	No
43	1440-24C	2024 Vehicles - Sheriff - 3 Local Contract Patrol	2024	\$ 210,000	\$ 72,068	\$ 282,068	\$ -	\$ 282,068	\$ -	\$ -	No
		TOTALS FOR #287 - VEHICLES FOR LE CONTRACTS	2024	\$ 375,750	\$ 123,848	\$ 499,598	\$ 5,979	\$ 493,619	\$ -	\$ -	
	#288	TRANSPORTATION GRANT									
44	1042-23	Storage Area Construction - Transportation	2023	\$ 498,205	\$ -	\$ 498,205	\$ -	\$ -	\$ 498,205	\$ -	No
45	1404-24	Parking Lot/Drive Repairs (Parks)	2024	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ -	No
		TOTALS FOR #288 - TRANSPORTATION GRANT		\$ 500,205	\$ -	\$ 500,205	\$ -	\$ -	\$ 500,205	\$ -	
	#492	CHILD CARE CAPITAL									
46	1124-24A	Roof Replacement - YH Section 5	2024	\$ 98,000	\$ 90,000	\$ 188,000	\$ -	\$ 167,370	\$ 20,630	\$ -	No
47	1102-24	Boiler Replacment - YH North	2024	\$ 95,000	\$ -	\$ 95,000	\$ -	\$ -	\$ 95,000	\$ -	No
48	1117-24	Carpet Replacement - YH Cheever	2024	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	No
49	1119-24A	Furniture Replacement - YH Cheever	2024	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ -	\$ 36,000	\$ -	No
50	1404-24	Pavement Maintenance - Youth Home	2024	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	No
		TOTALS FOR #492 - CHILD CARE CAPITAL		\$ 294,000	\$ 90,000	\$ 384,000	\$ -	\$ 167,370	\$ 216,630	\$ -	
	#496	CENTRAL DISPATCH CIP									
51	1509-22	Generator Replacement - Dispatch	2022	\$ 150,000	\$ -	\$ 150,000	\$ 10,144	\$ 91,292	\$ 48,565	\$ -	No
52	1004-24A	Dispatch Tower Shelter Roof Replacement	2024	\$ 120,000	\$ -	\$ 120,000	\$ -	\$ 108,158	\$ 11,843	\$ -	No
53	1175-20	Emergency Siren Activation Solution	2022	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	No
54	1004-24	Dispatch Tower Shelter Disposition - Wayland	2024	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	Yes
55	1374-24	Portable Radio Battery Replacement - Dispatch	2024	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 42,884	\$ 7,116	\$ -	No
56	1004-24	Dispatch Tower Dispositions - Manlius	2024	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	No
57	1130-24C	Dispatch HVAC System Replacement	2024	\$ 50,000	\$ 23,000	\$ 73,000	\$ -	\$ 63,575	\$ 9,425	\$ -	No
58	1613-24	Dispatch Fire Mobile Solution	2024	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 33,431	\$ 1,569	\$ -	No
59	1337-24	Dispatch Workstation PC Replacement	2024	\$ 12,000	\$ -	\$ 12,000	\$ 8,062	\$ -	\$ -	\$ 3,938	Yes
60	1404-24	Parking Lot/Drive Repair and Maintenance	2024	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ -	No
		TOTALS FOR #496 - CENTRAL DISPATCH CIP		\$ 619,000	\$ -	\$ 642,000	\$ 18,205	\$ 339,339	\$ 230,517	\$ 53,938	

Project Budget Status

#	Project ID	Project Name	Project Year	Appropriation: Initial	Additional	Approved	Expenditures	Committed	Remaining	Unused	Project Completed?
	#VARIOUS	OTHER CAPITAL PROJECTS									
61	1062-22	Broadband Internet Expansion	2022	\$ 17,715,215	\$ 15,152	\$ 17,730,366	\$ 3,268,591	\$ 14,461,775	\$ -	\$ -	No
62	1025-23	CH and CSB Construction and Renovation Project	2023	\$ 10,200,000	\$ -	\$ 10,200,000	\$ 2,336,646	\$ 5,591,487	\$ 2,271,866	\$ -	No
63	1021-23	Groundwater Strategic Plan Development	2023	\$ 194,750	\$ 5,250	\$ 200,000	\$ 114,807	\$ 79,952	\$ 5,241	\$ -	No
64	1071-22	Groundwater Monitoring Wells	2023	\$ 166,000	\$ -	\$ 166,000	\$ 6,930	\$ 24,500	\$ 134,570	\$ -	No
65	1133-22	Shelter Outdoor Dog Kennels	2022	\$ 45,000	\$ -	\$ 45,000	\$ 928	\$ -	\$ 44,072	\$ -	No
66	1608-24	Plainwell EOC Upgrade	2024	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	No

Notes: Total number of projects may not match the summary as some projects are counted once in the summary but may be represented here by several rows to account for multiple funding sources.

Project Schedule and Status

#	Project Site	S	D	C	E	M	F	Project Name	Sum	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	On Time	In Budget	In Scope
PROJECTS COMPLETED																								
1	1118-23							Inmate Corridor Renovation - Courthouse	1	Done												Yes	Yes	Yes
2	1130-23B							CSB Server Room AC System Replacement	1	Done												Yes	Yes	Yes
3	1040-23							SWAT Vest Replacement - Sheriff	1	M	Done											No	Yes	Yes
4	1133-23							Animal Shelter Washer and Dryer	1	E	Done											Yes	Yes	Yes
5	1337-24							Dispatch Workstation PC Replacement	1	C	Done											Yes	Yes	Yes
6	1020-24	X						Drone Mapping Solution	1		C	Done										Yes	Yes	Yes
7	1119-24							Furniture Replacement - County Buildings	1	E	E	Done										Yes	Yes	Yes
8	1019-24							Zero-turn Mower Replacement - Parks (3)	1	D	C	E	Done									Yes	Yes	Yes
9	1521-24							Dispatch Tower Shelter Disposition - Wayland	1	D	C	C	C	C	Done							Yes	Yes	Yes
10	1076-24							School Public Safety Radio Testing	1	E	E	E	E	M	Done							Yes	Yes	Yes
11	1440-23B							2023 Vehicles - Equip 10 Sheriff's Vehicles	1	E	E	E	E	M	Done							Yes	Yes	Yes
12	1102-24A	X						HSB Boiler Repair/Replacement	1		C	E	E	E	Done							Yes	Yes	Yes
13	1019-24							Zero Turn Mower Replacement - Facilities (2)	1	D	C	E	M	M	Done							Yes	Yes	Yes
14	1081-24							Scheduling Solution for ACSO	1	D	C	E	E	E	Done							Yes	Yes	Yes
15	1440-24A							2024 Vehicles - Part I - ACSO (only doing 4 of 5)	0	D	C	C	E	E	Done							NA	NA	NA
PROJECTS IN MONITORING / CLOSURE																								
16	1396-21							Water and Sewer Asset Mgmt Plan	1	E	E	E	E	M	M							No		
17	1374-24							Portable Radio Battery Replacement - County	1		D	C	E	E	E									
18	1374-24							Portable Radio Battery Replacement - Dispatch	0		D	C	E	E	E									
19	1317-24							Copier Replacements	1	C	E	E	E	E	E									
20	1004-24A							Dispatch Tower Shelter Roof Replacement	1	X	D	C	C	E	E									
21	1112-23							Records Scanning - Environmental Health	1	M	M	M	M	M	M									
PROJECTS IN EXECUTION																								
22	1233-23A							CH Statue Relocation	1	E	E	E	E	E	E									
23	1133-22A							Old Animal Shelter Demolition	1	C	E	E	E	E	E							No		
24	1509-22A							Generator Replacement - Dispatch	1	E	E	E	E	E	E									
25	1509-23A							Generator Replacement - Human Services Bldg	1	E	E	E	E	E	E									
26	1509-23							Generator Replacement - County Services Bldg	1	E	E	E	E	E	E									
27	1044-23							Enterprise FOIA Management Solution	1	C	C	C	C	E	E									
28	1613-24							Dispatch Fire Mobile Solution	1	E	E	E	E	E	E									
29	1021-23							Groundwater Strategic Plan Phase I and II	1	E	E	E	E	E	E									
30	1013-24							Roof Replacements - Littlejohn Park	1		D	D	D	C	E									
31	1025-22							Facilities Master Plan	1	E	E	E	E	E	E									
32	1130-24C							Dispatch HVAC System Replacement (Server Room)	1			C	E	E	E									
33	1071-23							Groundwater Monitoring Wells	1	E	E	E	E	E	E									
34	1130-24B							AC System 11A Replacement - HSB (Server Room)	1		X	X	D	C	E									
35	1440-23D							2023 Vehicles - Sheriff - 3 Local Contract Patrol	1	D	D	D	D	C	E									
36	1440-24C							2024 Vehicles - Sheriff - 3 Local Contract Patrol	1	D	D	D	D	C	E									
37	1124-24							Roof Replacement - CSB	1				D	C	E									
38	1124-24A							Roof Replacement - YH Section 5	1				D	C	E									
39	1062-22							Broadband Internet Expansion	1	E	E	E	E	E	E							Dec. 2026		
40	1025-23							CH and CSB Construction and Renovation Project	1	E	E	E	E	E	E							Sep. 2025		
41	Various							Small Value Equipment Replacement - ACSO	1	E	E	E	E	E	E							Mar. 2025		
42	1440-24B							Vehicle Equipment and Upfitting - 2024	1	E	E	E	E	E	E							Jun. 2025		
43	1080-24							Remove HSB Deck - Design + Construction	1	D	D	C	C	E	E							Jun. 2025		

X = Unplanned Project

Project Schedule and Status

PROJECTS IN CONTRACTING																	
44	1042-23				Storage Area Construction - Transportation	1	X	D	D	D	C	C					Mar. 2025
45	1440-22G				2022 Vehicles - Sheriff Transport - Replace 1	1	C	C	C	C	C	C					
46	1440-22I				2022 Vehicles - Court Vans - Replace 2	1	X	D	D	D	D	D					No
47	1004-24				Dispatch Tower Dispositions - Manlius	0	C	C	C	C	C	C					
48	1130-24				HSB Replace Chiller	1			X	D	C	C					
49	1130-24A				AC System 8 Replacement - ACSO	1			X	D	D	C					
50	1404-24				Pavement Maintenance - County	1					D	C					
51	1404-24				Pavement Maintenance - Dispatch	0					D	C					
52	1404-24				Pavement Maintenance - Youth Home	0					D	C					
53	1404-24				Pavement Maintenance - Transportation	0					D	C					
54	1404-24				Pavement Maintenance - Parks	0					D	C					
55	TBD				MCC Building Renovation / Expansion Project	1				D	D	C					Dec. 2025
PROJECTS IN DEVELOPMENT																	
56	1041-23				Heritage Trail Sign Replacement	1	X	X	X	D	D	D					No
57	1608-24				Plainwell EOC Upgrade	1	D	D	D	D	D	D					
58	1357-23				Cost Allocation Plan for Vehicles	1	X	D	D	Include in Fall RFP for CAP							No
59	1126-23				Scan Marriage, Death and Discharge Records	1	X	X	X	X	X	X					
60	1440-24A				2024 Vehicles - Part II - Health Dept	1	D	C	C	C	C	C					
61	1175-20				Emergency Siren Activation Solution	1			D	D	D	D					No
62	1379-24				Upgrade CISCO Phone System and Servers	1			D	D	D	D					Jun. 2025
63	1119-24A				Furniture Replacement - YH Cheever	1				D	D	D					
PROJECTS SCOPED AND QUEUED																	
64	1126-21A				District Court Microfilm	1		X	X	X	X	X					No
65	1133-22				Shelter Outdoor Dog Kennels	1				X	X	X					No
66	1396-23				Well #3 - Clean and Overhaul	1					X	X					No
67	1314-24				Livescan Unit Replacement - ACSO (2 Units)	1						D					
68	1117-24				Carpet Replacement - YH Cheever	1						X					Mar. 2025
69	1102-24				Boiler Replacment - YH North	1						X					Mar. 2025
UNSCHEDULED, UNFUNDED AND/OR UNSCOPED MID-YEAR PROJECTS																	
70	1440-23C				2023 Vehicles - Sheriff - Replace 2 Vehicles - Detectives	1	TBD	Ford not currently accepting orders, evaluating alternates with ACSO									
71	1144-24				Community Update	1	TBD	Schedule based on Board strategic planning discussion in January									
72	1144-24				Citizens Survey	0	TBD	Schedule based on Board strategic planning discussion in January									
73	TBD	X			Parks Playground Equipment Relocation	1	TBD	Confirming funding availability and servcie procurement strategy.									

X = Unplanned Project

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

FINANCE - CLAIMS & INTERFUND TRANSFERS

WHEREAS, Administration has compiled the following claims for 7/19/24 & 7/26/24; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2024 Claims folder of the Commissioners' Record of Claims.

July 19, 2024

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	147,870.63	147,870.63	
Parks/Recreation Fund - 208	3,138.63	3,138.63	
Friend of the Court - Cooperative Reimb. - 215	980.32	980.32	
Friend of the Court - Other - 216	304.00	304.00	
Health Department Fund - 221	4,021.31	4,021.31	
Solid Waste/Recycling - 226	97,306.00	97,306.00	
Animal Shelter - 254	14,316.21	14,316.21	
Indigent Defense Fund - 260	349,501.73	349,501.73	
Central Dispatch Fund - 261	4,445.69	4,445.69	
Grants - 279	9,817.39	9,817.39	
Sheriffs Contracts - 287	6,974.53	6,974.53	
Transportation Fund - 288	1,085.71	1,085.71	
Child Care Fund - 292	16,881.55	16,881.55	
Veterans Relief Fund - 293	475.00	475.00	
Senior Services Fund - 298	136,373.21	136,373.21	
American Rescue Plan Act - ARPA - 299	14,166.23	14,166.23	
Capital Improvement Fund - 401	617,513.00	617,513.00	
Property Tax Adjustments - 516	95,495.11	95,495.11	
Tax Reversion 2018 - 629	417.50	417.50	
Revolving Drain Maintenance Fund - 639	96.00	96.00	
Fleet Maintenance/Motor Pool - 661	187.57	187.57	
Self-Insurance Fund - 677	175,653.25	175,653.25	
Drain Fund - 801	9,807.75	9,807.75	

TOTAL AMOUNT OF CLAIMS	\$1,706,828.32	\$1,706,828.32	
-------------------------------	-----------------------	-----------------------	--

July 26, 2024

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	61,392.51	61,392.51	
Health Department Fund - 221	31,733.29	31,733.29	
Solid Waste/Recycling - 226	6,073.88	6,073.88	
Animal Shelter - 254	598.84	598.84	
Register of Deeds Automation Fund - 256	160.45	160.45	
Indigent Defense Fund - 260	72,951.48	72,951.48	
Central Dispatch Fund - 261	25,127.11	25,127.11	
Concealed Pistol Licensing Fund - 263	294.00	294.00	
Local Corrections Officers Training Fund - 264	983.65	983.65	
Grants - 279	2,464.00	2,464.00	
Sheriffs Contracts - 287	65.61	65.61	
Transportation Fund - 288	2,321.49	2,321.49	
Child Care Fund - 292	5,020.24	5,020.24	
Veterans Relief Fund - 293	23.21	23.21	
Fitness Center Fund - 296	103.95	103.95	
Senior Services Fund - 298	110,455.90	110,455.90	
Capital Improvement Fund - 401	30,174.50	30,174.50	
Self-Insurance Fund - 677	3,798.07	3,798.07	
Drain Fund - 801	39,626.37	39,626.37	
TOTAL AMOUNT OF CLAIMS	\$393,368.55	\$393,368.55	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 7/19/24, 7/26/24, and interfund transfers.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

ADMINISTRATION—AUTHORIZE MASS NOTIFICATION SYSTEM PURCHASE

WHEREAS, Emergency Management and Central Dispatch have been evaluating the emergency notification system; and

WHEREAS, central activation issues of sirens have been identified; and

WHEREAS, measures are in progress to fix the remote activation issues and ensure each local unit that owns an outdoor warning siren can activate and deactivate its sirens locally; and

WHEREAS, sirens do not provide county-wide notification; and

WHEREAS, a multi-layer approach to emergency notification will provide enhanced notice options for citizens; and

WHEREAS, a mass notification system will provide such enhancement and additional tools for various types of notifications; and

WHEREAS, the 911 Policy and Procedure Board has recommended purchasing a mass notification system with surcharge funds.

THEREFORE BE IT RESOLVED in accordance with county policies, the County Administrator is authorized to purchase a mass notification system for an amount not to exceed \$100,000; and

BE IT FINALLY RESOLVED that the County Administrator is authorized to make the necessary budget adjustments, and any necessary documents to complete this action are authorized to be signed.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

ADMINISTRATION—AMEND HOUSEHOLD HAZARDOUS WASTE & ELECTRONIC DEVICES

WHEREAS, on March 18, 2024, the Board of Commissioners (Board) authorized a pilot project for 2024 scheduled events and drop-off services to the Health Department as a county-wide eligible event; and

WHEREAS, the amount appropriated was not to exceed \$50,000; and

WHEREAS, the need and utilization have exceeded expectations for the first two events, and additional funds are being requested.

THEREFORE, BE IT RESOLVED, the Board authorizes an additional appropriation of \$50,000 for this pilot project for a total cost of \$100,000; and

BE IT FINALLY RESOLVED, the County Administrator is authorized to perform the necessary budget adjustments to complete this action.

DRAFT