

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

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## SEPTEMBER 26, 2024 SESSION

<u>JOURNAL</u>			
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**EVENING SESSION****SEPTEMBER 26, 2024 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on September 26, 2024 at 6:00 P.M. in accordance with the motion for adjournment of September 12, 2024, and rules of this board; Chair Storey presiding.

The Chief Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY  
 DIST #2 MARK DEYOUNG  
 DIST #3 DEAN KAPENGA  
 DIST #4 SCOTT BELTMAN  
 DIST #5 GALE DUGAN (Excused)

**COMMUNICATIONS**

2/ Chief Deputy Clerk Porter noted to the board that they received the following communications:

1. Crawford County resolution opposing the use of State land by Camp Grayling by permit 09122024-CG/DNR

**SEPTEMBER 12, 2024 SESSION MINUTES - ADOPTED**

3/ Moved by Commissioner Beltman, seconded by Commissioner DeYoung to approve the minutes for the September 12, 2024 session as distributed. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**PUBLIC PARTICIPATION - NO COMMENTS**

4/ Chair Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADOPTED AS PRESENTED**

5/ Moved by Commissioner DeYoung, seconded by Commissioner Jessup to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**PRESENTATION -EMPLOYEE RECOGNITION**

6/ Sheriff Frank Baker recognized Vonda Evers, Deputy Sheriff for her 25 years of service with the Allegan County Sheriff's Department.

7/ **MEMORIAM: DEAN M. KAPENGA**

Dean M. Kapenga

April 13, 1955 - August 5, 2024

**TO THE HONORABLES, THE BOARD OF COUNTY COMMISSIONERS,**

**WHEREAS**, our Almighty God, in His providence, has taken from this life our esteemed friend and dedicated public servant, Dean M. Kapenga; and

**WHEREAS**, the members of this Board acknowledge and express our gratitude for his unwavering dedication to citizenship and public service within our Allegan County community. From January 1977 through September 2006, Dean served in law enforcement with the Allegan County Sheriff's Office fulfilling various roles including road patrol deputy, detective, detective sergeant, and patrol sergeant. His responsibilities included supervising a drug enforcement team, the marine patrol, the reserve division, and the mounted division. Since January 1, 2007, Dean has served as an Allegan County Commissioner and Vice Chair of the Board of Commissioners since January 1, 2022. He also chaired the Allegan County Board of Commissioners, the County Community Action Board, and the 911 Policy & Procedure Board; and

**WHEREAS**, Dean's greatest joys were rooted in his love for his wife, Jan, his family, and his faith. He held a deep devotion to Jesus, whom he followed with unwavering commitment.

**THEREFORE, BE IT RESOLVED** that we, the Allegan County Board of Commissioners, profoundly mourn his loss - not only to his family, friends, and the public, but to ourselves. We extend our heartfelt sympathy to his bereaved family. In honoring his memory and celebrating his many virtues, we hereby instruct the Clerk of this Board to inscribe a page of this Journal in his memory and to forward a copy of this resolution to his family.

Dated at Allegan, Michigan, this 26<sup>th</sup> day of September, 2024.

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 Jim Storey, Chair

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 Scott Beltman, Vice Chair

The members of the Board of Commissioners rose for a moment of silence to honor the life and memory of Dean Kapenga.

STATE OF MICHIGAN) I, Bob Genetski, Clerk of the Allegan  
 ss County Board of Commissioners and Clerk of the  
 COUNTY OF ALLEGAN) County of Allegan, do hereby certify that the above  
 resolution was duly adopted by said Board on September  
 26 of the year 2024.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and affixed the seal of said County and Court in Allegan, Michigan, this 26<sup>th</sup> day of September.

**INFORMATIONAL SESSION PROSECUTING ATTORNEY**

8/ Presentation given by Prosecuting Attorney Myrene Koch, presented her 2023 annual report to the board.

**ADMINISTRATIVE UPDATE**

9/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included; Prepare Fair held September 19, 2024 had good attendance and participation, health department accreditation was a successful process and report, groundwater update.

**CONSENT ITEMS:****FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

10/ **WHEREAS**, Administration has compiled the following claims for September 20, 2024 and September 27, 2024; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2024 Claims folder of the Commissioners' Record of Claims.

September 13, 2024

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	71,361.74	71,361.74	
Parks/Recreation Fund - 208	1,238.77	1,238.77	
Friend of the Court – Cooperative Reimb. – 215	3,266.40	3,266.40	
Health Department Fund – 221	3,491.22	3,491.22	
Solid Waste/Recycling – 226	61,515.28	61,515.28	
Animal Shelter – 254	4,805.51	4,805.51	
Indigent Defense Fund – 260	14,553.94	14,553.94	
Central Dispatch Fund – 261	581.96	581.96	
Local Corrections Officers Training Fund – 264	500.00	500.00	
Grants – 279	6,323.48	6,323.48	
Crime Victims Rights Grant – 280	219.63	219.63	
Sheriffs Contracts – 287	8,190.46	8,190.46	
Transportation Fund – 288	3,462.22	3,462.22	
Child Care Fund – 292	14,261.84	14,261.84	
Senior Services Fund – 298	190,127.22	190,127.22	
American Rescue Plan Act – ARPA – 299	14,484.00	14,484.00	
Capital Improvement Fund – 401	175,169.98	175,169.98	
Fleet Management/Motor Pool – 661	232.25	232.25	
Self-Insurance Fund – 677	3,246.37	3,246.37	

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Drain Fund – 801	20,235.00	20,235.00	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$597,267.27</b>	<b>\$597,267.27</b>	

**September 27, 2027**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	165,380.03	165,380.03	
Parks/Recreation Fund - 208	721.14	721.14	
Friend of the Court – Cooperative Reimb. – 215	157.37	157.37	
Health Department Fund – 221	1,537.45	1,537.45	
Solid Waste/Recycling – 226	21,622.54	21,622.54	
Animal Shelter – 254	1,216.66	1,216.66	
Indigent Defense Fund – 260	45,959.53	45,959.53	
Local Corrections Officers Training Fund – 264	450.00	450.00	
Grants – 279	15,346.70	15,346.70	
Crime Victims Rights Grant – 280	137.42	137.42	
Sheriffs Contracts – 287	1,685.05	1,685.05	
Transportation Fund – 288	2,873.86	2,873.86	
Child Care Fund – 292	48,909.10	48,909.10	
Veterans Relief Fund – 293	3,274.29	3,274.29	
Senior Services Fund – 298	2,470.61	2,470.61	
Property Tax Adjustments – 516	33,616.25	33,616.25	
Fleet Management/Motor Pool – 661	1,537.40	1,537.40	
Drain Fund – 801	15,527.31	15,527.31	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$362,422.71</b>	<b>\$362,422.71</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for September 20, 2024 and September 27, 2024.

Moved by Commissioner Beltman, seconded by Commissioner Jessup to adopt the report of claims for September 20, 2024 and September 27, 2024. Motion carried by roll call vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**ACTION ITEMS**

**2025 FINAL BUDGET – SET PUBLIC HEARING**

**11/ WHEREAS**, consistent with the Uniform Budgeting Act, the County Administrator has submitted a recommended balanced budget to the Board of Commissioners; and

**WHEREAS**, the Board of Commissioners has accepted the recommended budget for final consideration.

**THEREFORE BE IT RESOLVED** that along with consideration of the final proposed budget, the Board of Commissioners set a public hearing at 7:00 P.M. at the Annual Board Meeting on October 10, 2024, for review of the 2025 budget.

Moved by Commissioner Beltman, seconded by Commissioner DeYoung to approve the resolution as presented. Motion carried by roll call vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**DISCUSSION ITEMS**

**2025 ELECTED OFFICIAL SALARIES**

**12/ FY2025 ELECTED OFFICIALS AND CHIEF DEPUTY POSITION SALARIES**

**WHEREAS**, consistent with MCL 45.421, the Board of Commissioners (Board) has established salaries for non-judicial County elected officials before the beginning of their current term; and

**WHEREAS**, those salaries may be increased at the determination of the Board.

**THEREFORE BE IT RESOLVED** that the Board hereby establishes the salaries effective January 1, 2025, for the following officials consistent with the Budget Policy; and

	<b>2025 Salary</b>
Clerk-Register	\$95,037.54
Chief Deputy County Clerk	\$77,936.82
Chief Deputy Register of Deeds	\$75,710.18
Drain Commissioner	\$93,524.34
Chief Deputy Drain Commissioner	\$77,936.82
Prosecuting Attorney	\$149,063.98
Chief Prosecuting Attorney	\$128,487.32
Sheriff	\$122,894.72
Undersheriff	\$109,610.02
Treasurer	\$95,037.54
Chief Deputy Treasurer	\$77,936.82

**BE IT FURTHER RESOLVED** any salary adjustments for 2026 through 2028 shall be consistent with that applicable to non-bargaining employees;

**BE IT FURTHER RESOLVED** the position of County Surveyor shall be compensated and funded through the County's Remonumentation Grant Program; and

**BE IT FURTHER RESOLVED** if the Surveyor deems it necessary to store county records on non-county property, a rental fee of \$800 shall be paid to the Surveyor annually and paid through the Board's operational budget.

Moved by Commissioner Jessup, seconded by Commissioner DeYoung to approve the resolution as presented. Motion failed by roll call vote. Yeas: 2 votes (DeYoung, Jessup)). Nays: 2 votes (Storey, Beltman) . Absent: 1 vote.

**2025 ROAD COMMISSIONER COMPENSATION**

**13/** Larry Brown, member of the Road Commission addressed the members of the board regarding compensation of the road commissioners. Board discussed the annual salaries and compensation. Matter to be deferred to the October 10, 2024 session.

**FY2025-28 COMMISSIONER COMPENSATION**

**14/ BE IT RESOLVED**, that the Allegan County Board of Commissioners does hereby approve the 2025-28 compensation package for the Board of Commissioners to be as follows:

- Commissioner Chairperson annual salary:
  - 2025 - \$27,518.92
  - 2026 - \$28,819.80
  - 2027 - \$29,068.00
  - 2028 - \$30,504.50
- Commissioner Vice Chair annual salary:
  - 2025 - \$26,769.08
  - 2026 - \$28,070.01
  - 2027 - \$28,345.72
  - 2028 - \$29,754.66
- Member annual salary:
  - 2025 - \$26,018.98
  - 2026 - \$27,319.95
  - 2027 - \$27,623.44
  - 2028 - \$29,004.56
- Life Insurance - County Policy of \$50,000,
- County Municipal Employee Retirement System (MERS) Defined Contribution Plan with 7% County base contribution and a Commissioner contribution of 3%, or access to a 457 Deferred Compensation Plan with the same county contribution as the MERS Defined Contribution plan,
- Access to additional 457 Deferred Compensation Plans and Roth plan options with no County contribution,
- Eligible to receive \$300 annual payment for participation in the Wellness Program as defined by County policy,
- Eligible to receive longevity/retention payments to the extent the County offers such a program to county employees and other elected officials; and

**BE IT FURTHER RESOLVED** that Commissioners shall be eligible for the same Medical, Dental, and Vision benefits offered to non-bargaining full-time employees; and

**BE IT FURTHER RESOLVED** that Commissioners shall not be eligible to receive per diem for meetings; and

**BE IT FINALLY RESOLVED** that this action shall supersede any previous action.

Moved by Commissioner Beltman, seconded by Commissioner DeYoung to approve the resolution as presented. Motion carried by voice vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**BOARD OF COMMISSIONERS—APPROVE DEPUTY MEDICAL EXAMINER**

**15/ WHEREAS**, in accordance with the County's Medical Examiner Services Contract, the Allegan County Board of Commissioners (Board) must approve Deputy Medical Examiners designated by the Contractor.

**THEREFORE BE IT RESOLVED** that the Board hereby approves the Chief Medical Examiner's designation of Dr. Thomas Koster effective August 1, 2024, as Deputy Allegan County Medical Examiners; and

**BE IT FINALLY RESOLVED** that Dr. Jared Brooks be removed from his previous appointment as Deputy Medical Examiner of Allegan County effective September 8, 2024, due to resignation.

Moved by Commissioner DeYoung, seconded by Commissioner Beltman to approve the resolution as presented. Motion carried by roll call vote. Yeas: 4 votes. Nays: 0 votes. Absent: 1 vote.

**PUBLIC PARTICIPATION - NO COMMENTS**

**16/** Chair Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**FUTURE AGENDA ITEMS**

**17/** 2025 ROAD COMMISSIONER COMPENSATION

**ADJOURNMENT UNTIL OCTOBER 10, 2024 AT 7:00 P.M.**

**18/** Moved by Commissioner Beltman, seconded by Commissioner Jessup to adjourn until October 10, 2024 at 7:00 P.M. The motion carried by voice vote and the meeting was adjourned at 9:38 P.M. Yeas: 4 votes. Nays: votes.

*Jackie Porter*

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Chief Deputy Clerk

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Board Chair

Minutes approved during the 00/00/2024 Session