

Allegan County 911 Policy & Procedure Board



911 Central Dispatch Center
3271 – 122nd Avenue
Allegan, MI 49010
269-673- 0316 Main Office
269- 686-5211 Main Fax

*Dean Kapenga, Chairman
Robert Sarro, Vice Chairman*

911 POLICY & PROCEDURE BOARD MEETING - Minutes

Undersheriff Michael Larsen
Co. Sheriff's Representative

Dean Kapenga
County Commissioner

Robert J. Sarro
County Administrator

Pam Crandle
Private Citizen at Large

Henry Reinart
Representative of Township
Government
Monterey Township

F/LT Keith Disselkoe
MSP Representative
Wayland State Police Post

Markie McGowan
Allegan County
EMS Representative

Chris Mantels
Allegan County Medical
Control Representative

Thomas Raymond
Public Safety Director
Gun Lake Tribe
Representative

Jay Gibson
City or Village Police Chief
Representative
Allegan City Police

Chief David Haverdink
West Side Fire Officer
Representative
Hamilton Fire Dept.

Gary Fordham
East Side Fire Officer
Representative
Dorr Fire Dept.

Aaron Mitchell
Representative of City or
Village Government
City of Otsego

July 16, 2024 – 10AM

Zimmerman Room
3255 122nd Ave, Allegan, MI 49010

CALL TO ORDER: 10 am by D. Kapenga

PRESENT: Dean Kapenga, Rob Sarro, Mike Larsen, Pam Crandle, Henry Reinart, Keith Disselkoe, Chris Mantels, Seth Carter (rep Gun Lake Tribe), Jay Gibson, Dave Haverdink, Gary Fordham, Aaron Mitchell, Jeremy Ludwig, Whitney Wisner, Shannen Chamberlain, Greg Janik, Justin Johnson, Brad Misner, and Jim Pitsch. Remote: Sarah Clark, Jim Storey, Scott Beltman, and Kevin Callahan.

APPROVAL OF MINUTES: Motion to approve minutes made by D. Haverdink. Support by J. Gibson. All in favor, motion carried.

ADDITIONAL AGENDA ITEMS: C. Mantels moved to add Echo Level Medical Calls to action items. Support by J. Gibson. All in favor, motion carried.

APPROVAL OF THE AGENDA: Motion to approve the minutes made by D. Haverdink. Supported by M. Larsen. All in favor, motion carried.

COMMUNICATIONS: Letter from ACMCA saved for action item #2

PRESENTATIONS: N/A

DIRECTOR REPORT: Presented for questions by J. Ludwig

ACTION ITEMS:

1. Emergency Fire Dispatch ProQA & Aqua:

SUMMARY: Much review of EFD with the EFD Workgroup has taken place, including discussions, surveys of Ottawa County employees that utilize EFD, and a demo of the software.

RECOMMENDATION: It is recommended that the 911 Policy & Procedure Board endorse the implementation and purchase of EFD to the Allegan County Board of Commissioners as a 2025 Capital Project.

-Motion to endorse the implementation and purchase of EFD to the Allegan County Board of Commissioners as a 2025 Capital Project made by D. Haverdink. Supported by H. Reinart. All in favor, motion carried.

M. Larsen: Yea
D. Kapenga: Yea
R. Sarro: Yea
P. Crandle: Yea

H. Reinart: *Yea*
K. Disselkoe: *Yea*
M. McGowen: *Absent*
C. Mantels: *Yea*
S. Carter: *Yea*
J. Gibson: *Yea*
D. Haverdink: *Yea*
G. Fordham: *Yea*
A. Mitchell: *Yea*

2. 2110-04-02_ECHO Policy:

SUMMARY: ACMCA has proposed a change in the ACCD dispatching policy for ECHO level calls with the purpose of getting first responders trained in CPR moving towards the scene sooner than would otherwise occur due to the current need for the responding EMS agency to request assistance from the fire department – the auto dispatching of the jurisdictional fire department (non-EMS licensed).

RECOMMENDATION: Firefighters in MI are certified in CPR (including chest compressions and delivering artificial breaths), AED use, and choking first aid, ACMCA proposes the auto dispatching of the jurisdictional fire department (non-EMS licensed) with the dispatch change recommended to begin August 1, 2024 at 07:00.

-Motion to insert, “with modifications as approved by the Allegan County Medical Control Authority subject to the attached letter from the ACMCA dated 6/27/2024.” at the end of section 4.1 made by R. Sarro. Supported by C. Mantels. All in favor, motion carried.

M. Larsen: *Yea*
D. Kapenga: *Yea*
R. Sarro: *Yea*
P. Crandle: *Yea*
H. Reinart: *Yea*
K. Disselkoe: *Yea*
M. McGowen: *Absent*
C. Mantels: *Yea*
S. Carter: *Yea*
J. Gibson: *Yea*
D. Haverdink: *Yea*
G. Fordham: *Yea*
A. Mitchell: *Yea*

DISCUSSION ITEMS:

1. Quarterly Report:

-Presented for questions to the Board by J. Ludwig.

2. VHF System and Outdoor Warning Siren Activation:

-The VHF system the County uses to activate the outdoor warning system has begun to fail. On June 7th siren test, none of the sirens in the Southeast quadrant of the County activated. It was determined by Tele-Rad that the Otsego Tower Site had lost GPS lock, and there were reported failures of equipment at multiple other sites discovered as Tele-Rad investigated over the following weeks. ACCD and Allegan County Emergency Management (ACEM) continue to work together to address this issue. On June 18, 2024 Tele-Rad served 90 notice that they will no longer maintain the County's VHF system as they find no path forward with the existing system due to the age of system and availability of replacement parts. ACEM's Armature Radio group is exploring options, and ACCD and ACEM are seeking information on Mass Notification Options, replacement/upgrades of the current VHF or transition to 800MHz activation up to and including moving to local activation of sirens.

-Jim Pitsch of Salem Township expressed his concerns regarding the VHF system, its impact on the outdoor warning system, and the need to ensure it continues to be supported, especially as it related to Sandy Pines.

-Point of Order called by Vice Chair R. Sarro to seek clarity of comment being made by J. Pitsch. Point of Order recognized by Chairman D. Kapenga. Chairman D. Kapenga stated that the meeting was still in the discussion phase and then asked J. Pitsch to conclude his comment.

-Motion to allow ACCD Director to approve the purchase of a mass notification system in addition to the VHF sirens currently in place, to the extent it exceeds \$50,000 but not to exceed \$100,00.00 made by R. Sarro. Supported by D. Haverdink. All in favor, motion carried.

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

ROUND TABLE: -J. Gibson-iPhone crashes discussion of validity. M. Larsen stated that the Michigan Sheriffs Association is conducting a study.

-R. Sarro suggested ACCD have Motorola come to the next meeting for questions. J. Ludwig will reach out.

-M. Larsen stated the new encryption talk group is working well. W. Wisner will work on MOUs with the surrounding Counties to enable more interoperability.

-H. Reinart expressed concern regarding the 800MHz system as it relates to paging. R. Sarro suggested a meeting be held separate from the Board Meeting to discuss those concerns further as they were not germane to policy, but operational in nature.

ADJOURNMENT: Motion to dismiss by D. Haverdink. Support by J. Gibson. All in favor, motion carried. Adjourned at 11:35 am.

*Next meeting – October 15, 2024. 10 am in the Zimmerman Room