

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

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OCTOBER 10, 2024 SESSION

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**EVENING SESSION****OCTOBER 10, 2024 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on October 10, 2024 at 1:00 P.M. in accordance with the motion for adjournment of September 26, 2024, and rules of this Board; Chair Storey presiding.

The invocation was offered by District #1 Commissioner Storey.

The Chief Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY  
 DIST #2 MARK DEYOUNG  
 DIST #3 TOM JESSUP  
 DIST #4 SCOTT BELTMAN  
 DIST #5 GALE DUGAN

**PUBLIC HEARING - 2025 PROPOSED BUDGET**

2/Chief Deputy Clerk read the notice for the public hearing regarding the 2025 Proposed Budget. No comments made.

**COMMUNICATIONS - WEXFORD COUNTY**

3/ Chief Deputy Clerk Porter noted to the board that they received the following communications:

1. Resolution No 24-20 Declaring Wexford County is not a Sanctuary County for Illegal Immigration.

**SEPTEMBER 26, 2024 SESSION MINUTES - ADOPTED AS AMENDED**

4/ Moved by Commissioner Beltman, seconded by Commissioner DeYoung to approve the minutes for the September 26, 2024 session as distributed with the word virtual replaces excused for Commissioner Dugan. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

Moved by Commissioner Jessup, seconded by Commissioner Dugan to approve the minutes for the September 26, 2024 session as distributed with the change of Commissioner Jessup in place of Kapenga for District #3. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

Moved by Commissioner Beltman, seconded by Commissioner DeYoung to approve the minutes for the September 26, 2024 session as amended. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - COMMENTS**

5/ Chair Storey opened the meeting to public participation and the following individuals offered comments:

1. Mike Vandenberg, GunPlain Charter Township Supervisor, addressed the board regarding the activation of the 911 mass notification sirens in his area. Communicated the need for the GIS maps to be updated and available in printed form.
2. Heather Mitchell, Assessor, 817 Windigo Lane, Otsego MI addressed the need for updated and printed GIS maps be available.
3. Jim Pitsch, Salem Township Supervisor, 3124 143<sup>rd</sup> Ave, Dorr MI asked if Eagle View system is what is being used for mapping and if the locals are paying for the use of the Eagle View mapping system, if so, they are not getting what is needed from the system. Commented on the 911 mass notification sirens and if they have been activated.
4. Sherry Schultz, 3255 118<sup>th</sup> Ave, Allegan MI, presented a printed map from the former mapping system vs the current printed map that is now available online.
5. Henry Reinart, Monterey Township Supervision, 3341 30<sup>th</sup> Hopkins, MI addressed the board regarding concerns with the current mapping system and the need for reliable mass notifications.
6. Carol Doeringer 3782 Damal Drive, Allegan MI, requested that the County Road Commission improve communication to county residents regarding repaving road projects.

#### **AGENDA - ADDITIONS**

6/ Chair Storey asked if there were any additions or changes to the agenda. Administrator Sarro asked if pending litigation maybe added as an Action Item to the agenda.

Moved by Commissioner Dugan, seconded by Commissioner Beltman to adopt the change to the meeting agenda as requested

Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

#### **AGENDA - ADOPTED AS AMENDED**

7/ Moved by Commissioner Dugan, seconded by Commissioner Jessup to adopt the meeting agenda as amended. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

#### **INFORMATIONAL SESSION -ROAD COMMISSION**

8/ Craig Atwood, Managing Director for the Road Commission presented the Road Commissions 2023 annual report to the board.

#### **ADMINISTRATIVE REPORTS**

9/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included; testing of the 911 sirens occurred October 4<sup>th</sup> 2024 and reported the results of the testing. Update on the construction at the courthouse. Following the Opioid public hearing reached out to the Gun Lake tribe to partner for calibration of services. Indicated that he will schedule a meeting with notice to system vendor, local units along with county departments to address the mapping concerns.

#### **FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

10/ **WHEREAS**, Administration has compiled the following claims for February 3, 2024 and February 10, 2024; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2024 Claims folder of the Commissioners' Record of Claims.

**October 4, 2024**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	131,039.44	131,039.44	
Parks/Recreation Fund - 208	2,998.59	2,998.59	
Friend of the Court – Cooperative Reimb. – 215	1,769.56	1,769.56	
Health Department Fund – 221	6,664.51	6,664.51	
Solid Waste/Recycling – 226	18,578.27	18,578.27	
Animal Shelter – 254	766.42	766.42	
Register of Deeds Automation Fund – 256	2,052.54	2,052.54	
Indigent Defense Fund – 260	21,774.21	21,774.21	
Central Dispatch Fund – 261	64,291.92	64,291.92	
Law Library Fund - 269	2,013.25	2,013.25	
Grants – 279	10,745.49	10,745.49	
Crime Victims Rights Grant – 280	121.97	121.97	
Sheriffs Contracts – 287	1,001.79	1,001.79	
Transportation Fund – 288	4,194.78	4,194.78	
Child Care Fund – 292	4,208.91	4,208.91	
Veterans Relief Fund – 293	33,617.00	33,617.00	
Senior Services Fund – 298	25,857.59	25,857.59	
American Rescue Plan Act – ARPA – 299	191.66	191.66	
Capital Improvement Fund – 401	233.85	233.85	
Revolving Drain Maintenance Fund – 639	540.36	540.36	
Self-Insurance Fund – 677	17,337.38	17,337.38	
Drain Fund – 801	2,710.00	2,710.00	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$352,709.49</b>	<b>\$352,709.49</b>	

**October 11, 2024**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	198,005.57	198,005.57	
Friend of the Court – Cooperative Reimb. – 215	2,131.18	2,131.18	
Health Department Fund – 221	33,606.56	33,606.56	
Solid Waste/Recycling – 226	345.24	345.24	
Animal Shelter – 254	5,344.42	5,344.42	
Register of Deeds Automation Fund – 256	13,941.87	13,941.87	
Indigent Defense Fund – 260	257,670.39	257,670.39	

Central Dispatch Fund – 261	5,244.96	5,244.96	
Local Correction Officers Training Fund – 264	23.49	23.49	
Justice Training Fund – 266	250.00	250.00	
CDBG Program Income Fund – 277	60.00	60.00	
Grants – 279	4,943.63	4,943.63	
Sheriffs Contracts – 287	305.36	305.36	
Transportation Fund – 288	129,736.76	129,736.76	
Child Care Fund – 292	23,010.73	23,010.73	
Veterans Relief Fund – 293	2,528.90	2,528.90	
Senior Services Fund – 298	1,018.60	1,018.60	
American Rescue Plan Act – ARPA – 299	5,324.32	5,324.32	
Capital Improvement Fund – 401	1,495,008.84	1,495,008.84	
Parks/Recreation Capital – 497	25,905.00	25,905.00	
Property Tax Adjustments – 516	7,880.31	7,880.31	
Tax Reversion 2021 – 622	36.54	36.54	
Revolving Drain Maintenance Fund – 639	390.82	390.82	
Fleet Management/Motor Pool – 661	9.24	9.24	
Self-Insurance Fund – 677	441,210.20	441,210.20	
Drain Fund – 801	12,440.21	12,440.21	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$2,666,373.14</b>	<b>\$2,666,373.14</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for October 4, 2024 and October 11, 2024.

Moved by Commissioner Dugan, seconded by Commissioner Beltman to adopt the report of claims for October 4, 2024 and October 11, 2024. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**ACTION ITEMS:**

**COUNTY OF ALLEGAN – 2025 GENERAL APPROPRIATIONS ACT**

**11/ WHEREAS**, under MCLA 141.421 and .413, a notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 3, 2024, and a public hearing on the proposed budget was held on October 10, 2024; and

**WHEREAS**, the Board of Commissioners intends to levy and collect the general property tax on all real and personal property within the County upon the current tax roll, an allocated millage of 5.1619 mills for County operations, which includes the Allocated Veterans Relief fund; voter-approved millage of 0.4887 for Senior Services, voter-approved millage of 1.0000 mills for County Roads, voter-approved millage of 0.2426 mills for Medical Care Community, and voter-approved millage of 0.0970 for Allegan County Conservation District, for a total millage of 6.9902; and

**WHEREAS**, the Board of Commissioners has reviewed the recommended balanced budget and through this resolution is appropriating funds through Line Items contained within each budgetary Activity to each Department, as attached, and County officials responsible for the

expenditures authorized in the budget may expend the funds up to, but not to exceed, the total appropriation authorized for each Activity and under the Board approved Budget Policy; and

**WHEREAS**, the 2025 proposed budget includes the capital and non-capital projects and grant funds received from State, Federal, and other sources, as outlined in the attached lists; and

**WHEREAS**, a comprehensive list of the county's fleet, e.g., vehicles, boats, ATVs, golf carts, and trailers, including the approved funding source, has been reviewed.

**THEREFORE BE IT RESOLVED**, in cases where there may be benefit financially and operationally, 2025 Capital Projects may proceed effective immediately upon adoption, contingent upon approval by the County Administrator; subsequently, the Executive Director of Finance is authorized to perform necessary budget adjustments; and

**BE IT FURTHER RESOLVED**, the Board of Commissioners authorizes the continuation of current capital projects into 2025, to include the re-appropriation of funding, as detailed as attached; and

**BE IT FURTHER RESOLVED**, the Board of Commissioners authorizes the County Administrator to execute documents related to fleet acquisitions and disposals, including, but not limited to, titles, purchase agreements, and registrations; and

**BE IT FURTHER RESOLVED**, the Board of Commissioners authorizes the County Administrator to take actions that would increase the total fleet size when those actions are directly supported by a Law Enforcement contract executed between the County, the Sheriff, and a local unit of government; and

**BE IT FURTHER RESOLVED**, that any action, e.g., purchase, grant, or donation that would serve to increase the total fleet size beyond the annually reviewed fleet list or a significant change in fleet item (i.e., ATV exchange for Full Size Truck) must be brought before the Board of Commissioners for consideration; and

**BE IT FURTHER RESOLVED**, the County Administrator is authorized to apply for and accept when awarded all grants included in the 2025 budget submission, as attached; and

**BE IT FURTHER RESOLVED**, the Board Chairperson and/or County Administrator is authorized to sign any necessary grant documents on behalf of the County, and the Executive Director of Finance is authorized to perform any necessary budget adjustments related to these grants; and

**BE IT FURTHER RESOLVED**, the portion of any position funded through a grant shall be coterminous with the available program and grant funds; and

**BE IT FURTHER RESOLVED**, the Board of Commissioners adopts the proposed 2025 budget as the fiscal year 2025 Budget for the County of Allegan; and

**BE IT FINALLY RESOLVED**, the County Administrator and/or Board of Commissioners shall make any necessary corrections and adjustments to the 2025 Budget under Board approved County policy.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to approve the County of Allegan 2025 Budget. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**SETTLEMENT OF PENDING LITIGATION - CASE #23-066963-CZ**

**12/ BE IT RESOLVED** that the Allegan County Board of Commissioners does hereby authorize the settlement of pending litigation as outlined in the written recommendation of legal counsel regarding Case No. 23-066963-CZ; and

**BE IT FURTHER RESOLVED** that the Board authorizes the County Administrator to work in conjunction with legal counsel to finalize and sign the settlement agreement and any other related documents on behalf of the County.

Moved by Commissioner, seconded by Commissioner to approve the resolution for settlement of pending litigation - case #23-066963CZ as presented.

Motion carried by roll call vote. Yeas: 4 votes. (DeYoung, Jessup, Beltman, Dugan)  
Nays: 1 vote. (Storey)

**DISCUSSION ITEMS:****2025 ROAD COMMISSIONER COMPENSATION**

**13/ WHEREAS** MCL 224.8(2) states, "*The county board of commissioners shall fix the compensation of county road commissioners.*"

**THEREFORE BE IT RESOLVED** compensation for Road Commission Members (Member), effective January 1, 2025, shall be as follows:

- Chairperson annual salary is \$13,550.
- Member annual salary is \$12,800.
- Per diem at \$50 half day/\$100 full day meetings as follows:
  - Attendance at any official meeting of the Road Commissioner or a board, commission, committee, or official activity, e.g., training or conferences to which a Member has been appointed by the Road Commission or Chair through official action.
  - The total meeting(s) time in one (1) day more than four (4) hours shall be considered one (1) full day. The total meeting(s) time in one (1) day of four (4) hours or less shall be considered one half (1/2) day. Travel time is included.
- Life Insurance Policy equivalent to that offered to Road Commission office staff through the Allegan County Road Commission Office Bargaining Unit (ACRCOBU) Collective Bargaining Agreement (CBA).
- Members are not eligible for participation in the Road Commission Health, Dental or Vision programs, Defined Benefit Plan, any other retirement plan options, compensation or benefits, unless otherwise approved by the Board of Commissioners.
- Members may be offered mileage reimbursement as part of the Road Commission's operating expenditures consistent with the policies of the Road Commission and members shall be taxed or non-taxed consistent with IRS rules.

**BE IT FURTHER RESOLVED** that each Member's salary may be adjusted each year as follows:

- The Road Commission may propose a percentage wage adjustment to each Member's salary to be applied January 1 of each year (beginning 2026) not to exceed the across-the-board percentage wage adjustment that is

included within the ACRCOBU CBA. Members are not eligible for any other adjustment including step increases or one-time payments.

- Each year, on or by October 1, the Road Commission shall, through the County Administrator, inform the County of the salary and per diem paid to each Member for the preceding twelve month period of October 1 through September 30 and the proposed percentage wage adjustment for the next year that will be effective January 1. The County Administrator shall advance such information and any analysis to the Board of Commissioners for its review and consideration. In the absence of any alternative actions by the Board of Commissioners prior to November 1, the Road Commission’s proposed percentage wage adjustment shall be deemed acceptable.
- The Chairperson shall receive \$750 above the Road Commission Member annual salary.

**BE IT FINALLY RESOLVED** that the County Administrator shall include the provisions of this resolution in the County’s Budget Policy.

Moved by Commissioner Beltman, seconded by Commissioner Storey to approve the Road Commission Compensation resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 vote.

**FY2025 ELECTED OFFICIALS AND CHIEF DEPUTY POSITION SALARIES**

**14/ WHEREAS**, consistent with MCL 45.421, the Board of Commissioners (Board) has established salaries for non-judicial County elected officials before the beginning of their current term; and

**WHEREAS**, those salaries may be increased at the determination of the Board.

**THEREFORE BE IT RESOLVED** that the Board hereby establishes the salaries effective January 1, 2025, for the following officials consistent with the Budget Policy; and

	<b>2025 Salary</b>
Clerk-Register	\$95,037.54
Chief Deputy County Clerk	\$77,936.82
Chief Deputy Register of Deeds	\$75,710.18
Drain Commissioner	\$93,524.34
Chief Deputy Drain Commissioner	\$77,936.82
Prosecuting Attorney	\$149,063.98
Chief Assistant Prosecuting Attorney	\$128,487.32
Sheriff	\$122,894.72
Undersheriff	\$109,610.02
Treasurer	\$95,037.54
Chief Deputy Treasurer	\$77,936.82



**BE IT FURTHER RESOLVED** any salary adjustments for 2026 through 2028 shall be consistent with that applicable to non-bargaining employees;

**BE IT FURTHER RESOLVED** the position of County Surveyor shall be compensated and funded through the County's Remonumentation Grant Program; and

**BE IT FURTHER RESOLVED** that upon review and recommendation by Human Resources, the County Administrator is authorized to make the necessary adjustments to the Chief Assistant Public Defender and Chief Public Defender salaries to maintain general parity with the Chief Assistant Prosecuting Attorney and Prosecutor salaries listed above; and

**BE IT FURTHER RESOLVED** if the Surveyor deems it necessary to store county records on non-county property, a rental fee of \$800 shall be paid to the Surveyor annually and paid through the Board's operational budget. Moved by Commissioner Dugan, seconded by Commissioner Beltman to approve the 2025 Elected Official Salaries resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 vote.

#### **APPOINTMENTS**

##### **15/DEPARTMENT OF HUMAN SERVICES BOARD**

Chair Storey announced the appointment of the following individual to the Human Services Board -Citizen At Large to fill a 1-year term; term to expire October 31, 2025.

Nora Balgoyen-Williams, 2188 36<sup>th</sup> Street, Allegan, MI 49010

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes.

#### **PUBLIC PARTICIPATION - COMMENTS**

**16/** Chair Storey opened the meeting to public participation and the following individuals offered comments:

1. Jim Pitsch, Salem Township Supervisor, again addressed the board regarding concerns with mapping and the 911 Policy Board mass notification system implementation.

#### **ADJOURNMENT UNTIL OCTOBER 24, 2024 AT 1:00 P.M.**

**17/** Moved by Commissioner Dugan, seconded by Commissioner Beltman to adjourn until October 24, 2024 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 8:55 P.M. Yeas: 5 votes. Nays: votes.

*Jackie Porter*

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Chief Deputy Clerk