

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

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OCTOBER 24, 2024 SESSION

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**OCTOBER 24, 2024 SESSION – PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on October 24, 2024 at 9:00 A.M. in accordance with the motion for adjournment of October 10, 2024, and rules of this board; Chair Storey presiding.

The Chief Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1 JIM STOREY  
DIST #2 MARK DEYOUNG  
DIST #3 TOM JESSUP  
DIST #4 SCOTT BELTMAN  
DIST #5 GALE DUGAN

**PUBLIC PARTICIPATION – NO COMMENTS**

2/ Chair Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA – ADOPTED AS PRESENTED**

3/ Moved by Commissioner Beltman, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**DISCUSSION ITEMS****BUDGET POLICY**

4/ Administrator Sarro reviewed present the Budget Policy. Board requested that administration look at the meal reimbursement rates and bring back recommendations for possible changes.

**BREAK – 10:35 A.M.**

5/ Upon reconvening at 10:45 A.M., the following Commissioners were present: Commissioner Storey, DeYoung, Jessup, Beltman and Dugan. Absent: None.

**BOARD RULES OF ORGANIZATION**

6/ Chairman Storey requested the Board Rules of Organization be moved to the afternoon session as discussion item number 4. No objections, so ordered.

**ADMINISTRATIVE UPDATE**

7/ Administrator Sarro noted with an afternoon scheduling conflict the Public Health officer Jacque Billete is in attendance this morning for any questions regarding the resolution abolishing record fee being considered at the afternoon session.

**3<sup>rd</sup> QUARTER 2024 CAPITAL REPORT**

8/ Valdis Kalnins, Project Manager reported on the 3<sup>rd</sup> quarter 2024 capital report. Request for an update regarding the status of the broadband project, to include having the contractor present to the board in the future.

**BOARD RULES OF ORGANIZATION AND PROCEDURES**

9/ Discussion regarding public participation being available at the beginning and end of each session, allotted time and the redirection of hostile participates.

**PUBLIC PARTICIPATION - NO COMMENTS**

10/ Chair Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL November 21, 2024 AT 9:00 A.M.**

11/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to adjourn until November 21, 2024 at 9:00 A.M. The motion carried by voice vote and the meeting was adjourned at 11.:39 A.M. Yeas: 5 votes. Nays: 0 votes.

**AFTERNOON SESSION****OCTOBER 24, 2024 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

12/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on October 24, 2024 at 1:00 P.M. in accordance with the motion for adjournment of October 10, 2024, and rules of this Board; Chair Storey presiding.

The invocation was offered by District #5 Commissioner Dugan.

The Chief Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	JIM STOREY
DIST #2	MARK DEYOUNG
DIST #3	TOM JESSUP
DIST #4	SCOTT BELTMAN
DIST #5	GALE DUGAN

**PUBLIC PARTICIPATION - NO COMMENTS**

13/ Chair Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**COMMUNICATIONS**

14/ Chief Deputy Clerk Porter noted to the board that they received the following communications:

1. Washtenaw County Resolution 21-194, Opposing the Livingston County Board of Commissioner's Policy to Monitor and Document Contact between Undocumented Immigrants and the Livingston County Sheriff's Office

**OCTOBER 10, 2024 SESSION MINUTES - ADOPTED AS DISTRIBUTED**

15/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to approve the minutes for the October 10, 2024 session as distributed. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**AGENDA - ADDITIONS**

16/ Chair Storey asked if there were any additions or changes to the agenda. Commissioner Storey asked to add to discussion item number 5, proposed amendment to county-wide elected officials' resolution.

Moved by Commissioner Dugan, seconded by Commissioner Story to adopt the changes to the meeting agenda as requested.

Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**AGENDA - ADOPTED AS AMENDED**

17/ Moved by Commissioner Dugan, seconded by Commissioner Storey to adopt the meeting agenda as amended. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**PRESENTATION - EQUALIZATION 2024 TAX LEVIES**

18/ Matt Woolford, Equalization Director presented the 2024 Tax Levies report.

**INFORMATIONAL SESSION MICHIGAN STATE UNIVERSITY EXTENSION**

19/ Scott Korpak, District Director highlighted the services offered through the department of MSU extension.

**ADMINISTRATIVE REPORTS**

20/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included; overview of strategic projects to include the employee engagement survey, compensation structure, facilities plan and annual audit & budget process, and groundwater project. PACE consideration survey is on its way, look at plan and determine if changes are needed.

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

21/ **WHEREAS**, Administration has compiled the following claims for October 18, 2024 and October 25, 2024; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2024 Claims folder of the Commissioners' Record of Claims.

October 18, 2024

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	124,550.11	124,550.11	
Parks/Recreation Fund - 208	6,175.13	6,175.13	
Friend of the Court – Cooperative Reimb. – 215	275.81	275.81	
Health Department Fund – 221	2,859.68	2,859.68	
Solid Waste/Recycling – 226	71,382.86	71,382.86	
Animal Shelter – 254	5,239.01	5,239.01	
Indigent Defense Fund – 260	199,753.03	199,753.03	
Central Dispatch Fund – 261	1,131.27	1,131.27	
Local Correction Officers Training Fund – 264	1,382.75	1,382.75	
Sheriffs Contracts – 287	6,639.16	6,639.16	
Transportation Fund – 288	5,941.42	5,941.42	
Child Care Fund – 292	5,253.53	5,253.53	
Veterans Relief Fund – 293	46.00	46.00	
Senior Services Fund – 298	146,468.33	146,468.33	
Public Works Project Debt Fund – 365	125.00	125.00	
Jail Building Debt Fund - 366	125.00	125.00	
Filmore: Re-Funding 2013 Bond Debt – 379	125.00	125.00	
Capital Improvement Fund – 401	3,119.17	3,119.17	
Tax Reversion 2018 – 629	2,582.00	2,582.00	
Fleet Management/Motor Pool – 661	1,676.29	1,676.29	
Self-Insurance Fund – 677	891.13	891.13	
Drain Fund – 801	57,118.76	57,118.76	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>=</b>	<b>\$642,860.44</b>	

October 25, 2024

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	124,185.06	124,185.06	
Parks/Recreation Fund - 208	911.50	911.50	
Friend of the Court – Cooperative Reimb. – 215	554.86	554.86	
Health Department Fund – 221	1,337.98	1,337.98	
Solid Waste/Recycling – 226	35,000.00	35,000.00	
Animal Shelter – 254	738.12	738.12	
Register of Deeds Automation Fund – 256	1,947.32	1,947.32	
Indigent Defense Fund – 260	19,633.85	19,633.85	
Central Dispatch Fund – 261	549.80	549.80	
Justice Training Fund – 266	5,171.45	5,171.45	
Sheriffs Contracts – 287	199.89	199.89	
Child Care Fund – 292	3,282.78	3,282.78	
Veterans Relief Fund – 293	2,279.05	2,279.05	

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Senior Services Fund – 298	37,682.87	37,682.87	
American Rescue Plan Act – ARPA – 299	9,440.40	9,440.40	
Capital Improvement Fund – 401	26,985.75	26,985.75	
Parks/Recreation Capital – 497	47,637.50	47,637.50	
Property Tax Adjustments – 516	5,558.64	5,558.64	
Fleet Management/Motor Pool – 661	447.92	447.92	
Self-Insurance Fund – 677	235,784.07	235,784.07	
Drain Fund – 801	2,032.50	2,032.50	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$561,361.31</b>	<b>\$561,361.31</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for October 18, 2024 and October 25, 2024.

**57TH DISTRICT COURT—CONCURRENCE WITH EMPLOYEE RECOGNITION AND HOLIDAY LUNCHEON**

**22/ BE IT RESOLVED** that the Board of Commissioners (Board) hereby concurs with the request from the 57<sup>th</sup> District Court to reduce service hours for the 57<sup>th</sup> District Court on Friday, December 13, 2024; closing the office between 11:45 a.m. and 5 p.m. to allow an employee recognition luncheon; and

**BE IT FURTHER RESOLVED** that the Board Chair is authorized to sign the attached Local Administrative Order 2024-04 from the 57<sup>th</sup> District Court, which states the date and time of office closure, signed by the Honorable William Baillargeon, Chief District Court Judge.

Moved by Commissioner Dugan, seconded by Commissioner Beltman to adopt the report of claims for October 18, 2024 and October 25, 2024 and to adopt the 57<sup>th</sup> District Court Concurrence with Employee recognition and Holiday luncheon resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**ACTION ITEMS**

**ALLEGAN COUNTY-2024 TAX LEVIES**

**23/ WHEREAS**, the Board of Commissioners (Board) has examined the various Government Units Statements of Money to be Raised by Tax for the year 2024 as submitted by Township and City Clerks of Allegan County and as compiled by the Office of Equalization; and

**WHEREAS**, said Board has examined the various mileages and amounts requested by said local units and the County of Allegan to be levied in the respective units for the year 2024; and

**WHEREAS**, the Board has directed the preparation of the Michigan Department of Treasury L-4402 for the County of Allegan for the year 2024.

**THEREFORE, BE IT RESOLVED**, that the Board approves the levy of the various millage's and amounts requested by the local units of this County be spread on their respective tax rolls for the year 2024, subject to necessary correction, and

**BE IT FURTHER RESOLVED**, that the County Board approves the levy of the following County Drain Tax for the year 2024, Subject to necessary correction

COUNTY DRAIN TAX (to be levied as **\$1,630,263**  
per specific Drainage Districts)

**BE IT FINALLY RESOLVED** that the Chair and the Clerk of the Board are authorized to certify the Tax Roll Warrants containing said amounts to be levied for each governmental unit for the year 2024; and that the Clerk is authorized to mail said Tax Warrants and any other necessary documents regarding same to assessors of the respective units of government.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the 2024 Tax Levies resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**DISCUSSION ITEMS:**

**2025-29 ALLEGAN COUNTY 5 YEAR RECREATION PLAN**

**24/** Brandy Gildea, Parks Manager provided to the Board of Commissioners with an overview of the Parks Recreation Plan and to prepare the Board for a future discussion of the necessary funding to implement this plan. Covered information included: The Planning Process, Community Desired Priorities, Parks Goals and Objectives, Desired Future State and Current State of parks.

Moved by Commissioner Dugan, seconded by Commissioner Storey to move the Allegan County 5-year recreation plan to an Action Item for December 12, 2024 session.

Moved By Commissioner Dugan, Seconded by Commissioner Storey to withdraw motion and table until Parks advisory board meets to present a plan to include a funding plan. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**BOARD OF COMMISSIONERS—ABOLISH IMMUNIZATION DUPLICATE RECORD FEE**

**25/ WHEREAS**, on October 25, 2001, the Board of Commissioners (Board) established a \$5.00 fee for duplicating an immunization record after the first request; and

**WHEREAS**, the County Administrator is requesting that this fee be removed from the county fee schedule as the revenue collected from it is minimal and has been a barrier for individuals on a fixed budget.

**THEREFORE BE IT RESOLVED** that the Board abolishes this Immunization Duplicate Record Fee effective immediately.

Moved by Commissioner Beltman, seconded by Commissioner Jessup to adopt the resolution as presented. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**RESOLUTION DECLARING NOVEMBER 11 UNION SOLDIER REDEDICATION DAY**

**26/ WHEREAS**, the Board of Commissioners (Board) authorized the expansion of the County's Courthouse to accommodate the addition of a third circuit court judge as approved by the Legislature and Governor to speed the dispensing of justice in Allegan County; and

**WHEREAS**, said expansion required the relocation of the Union Soldier statue honoring the service of Allegan County residents during the Civil War, 1861 to 1865; and



**WHEREAS**, for 120 years on Courthouse Square, the Union Soldier has guarded the nation and our county from its stance facing south; and

**WHEREAS**, the Union Soldier statue was successfully relocated to an honored position on Courthouse Square, resuming the watch over the functions of Allegan County's government and justice system; and

**WHEREAS**, the Board finds it proper and honorable to pause on Veterans Day 2024, November 11, to honor and remember the military service members who gave of themselves in defense of our Union of States in all wars.

**THEREFORE, BE IT RESOLVED** that the Board finds this Veterans Day the appropriate moment to celebrate the rededication of the Union Soldier defending the nation; and

**BE IT FURTHER RESOLVED** that residents of Allegan County are invited to participate in celebratory ceremonies commencing at the 11:00th hour on the 11<sup>th</sup> day of the 11<sup>th</sup> month at the Veterans Memorial of the City of Allegan, followed immediately thereafter by the rededication of the Union Soldier statue on the grounds of Courthouse Square; and

**BE IT FINALLY RESOLVED** that this resolution be widely distributed as an invitation for all citizens of Allegan County to be rededicated to the cause of freedom symbolized by the Union Soldier Statue.

Moved by Commissioner Jessup, seconded by Commissioner Dugan to adopt the resolution as presented. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

#### **BOARD RULES OF ORGANIZATION**

**27/** Commissioners agreed to review the rules until the December 12, 2024, administrator to invite the newly elected commissioners.

#### **PROPOSED AMENDMENT TO COUNTY-WIDE ELECTED OFFICIALS' RESOLUTION**

**28/ WHEREAS**, the Board of Commissioners on October 11, 2024 adopted a resolution setting the annual salaries for the terms of office starting January 1, 2025 for the sheriff, prosecuting attorney, treasurer, clerk-register of deeds, and drain commissioner; and

**WHEREAS**, past practice has been for the salaries of the treasurer, clerk-register and drain commissioner to be set at the same level; and

**WHEREAS**, the resolution adopted October 11, 2024 set the drain commissioner salary at a lower amount than that of the treasurer and clerk-register; therefore be it

**RESOLVED** by the Board of Commissioners that its action of October 11, 2024, hereby amend to set the drain commissioner salary at the same level as that that of the clerk-register and treasurer for the term of office commencing January 1, 2025; be it further

**RESOLVED**, all other provisions of the October 11, 2024 resolution with respect to the above referenced county wide officials remain unchanged.

Moved by Commissioner Beltman, seconded by Commissioner Storey to authorize the resolution as presented regarding proposed amendment to county wide elected officials' salaries.

Moved by Commissioner Beltman, seconded by Commissioner Dugan to table the resolution as presented for further review until November 21, 2024. Motion carried by voice vote. Yeas: 4 votes. (Beltman, Dugan, Storey, DeYoung) Nay: 1 vote. (Jessup)

**CLOSED SESSION: PENDING LITIGATION CS#23-66723-NI**

29/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to recess to closed session to discuss pending litigation regarding case 23-66723-NI. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**RECONVENE/ROLL CALL FROM CLOSED SESSION**

30/ Moved by Commissioner Beltman, seconded by Commissioner Dugan that the Board come out of closed session at 4:09 P.M. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes.

**31/PENDING LITIGATION CASE 23-66723-NI**

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the recommendation of legal counsel regarding the case 23-66723-NI. Motion carried by roll call vote. Yeas: 5 votes. Nays: 0 votes

**APPOINTMENTS ECONOMIC DEVELOPMENT COMMISSION**

32/ Chair Storey announced the appointment of the following individual to the Economic Development Commission - Educational Rep to fill a 1-year term; term to expire 12/31/2025.

Joe Tenbusch, 2891 116<sup>th</sup> Ave, Allegan, MI 49010

Moved by Commissioner DeYoung, seconded by Commissioner Beltman to approve the appointment as made. Motion carried by voice vote. Yeas: 5 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

33/ Chair Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL NOVEMBER 21, 2024 AT 1:00 P.M.**

34/ Moved by Commissioner Dugan, seconded by Commissioner Beltman to adjourn until November 24, 2024 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 4:20 P.M. Yeas: 0 votes. Nays: 0 votes.

*Jackie Porter*

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Chief Deputy Clerk