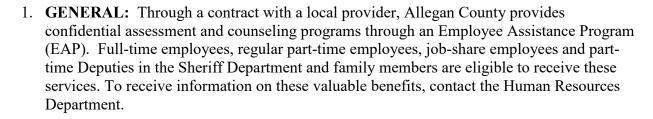
ALLEGAN COUNTY POLICY

TITLE: EMPLOYEE ASSISTANCE PROGRAM

POLICY NUMBER: 510

APPROVED BY: Board of Commissioners

EFFECTIVE DATE: February 10, 2005



2. **SERVICES:** Through a network of qualified providers, eligible employees and family members can receive assessment and counseling services in the following areas:

Marital and Family issues

Addictions

Emotional Problems

Legal and Financial issues

Career guidance

Relationship issues

Parental care and Aging issues

Stress, Anxiety and Depression

Life Enrichment Services

- 2.1. Licensed counselors will perform assessment, counseling and referral services as required. Where coordination with health insurance is required, those services will also be provided.
- 3. **CONFIDENTIALITY:** Our EAP provider adheres to all state and federal guidelines regarding confidentiality. No information shall be released without written consent except by court order, in the event of threatened harm to self or others, or when child abuse or neglect is suspected. Allegan County Human Resources Department will receive monthly reports of usage, with no identifying information provided.

