

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

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## **BOARD OF COMMISSIONERS MEETING (ORGANIZATIONAL) – AGENDA**

DISTRICT 1  
Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

Thursday, January 14, 2021 – 9:00AM

Pursuant to MCL 15.263a(1)(a), the Board will conduct its meeting via electronic communications to protect the Public Health.

Virtual Meeting – Connectivity Instructions **Attached**

Zoom: <https://zoom.us/j/84778392190>

DISTRICT 2  
Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

9:00AM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Tom Jessup

PLEDGE OF ALLEGIANCE:

DISTRICT 3  
Max R. Thiele  
269-673-4514  
mthiele@  
allegancounty.org

ELECTION OF TEMPORARY CHAIRPERSON:

ELECTION OF PERMANENT CHAIRPERSON:

ELECTION OF PERMANENT VICE-CHAIRPERSON:

BOARD POLICIES/PLANNING

Discuss Board Planning

Review Budget Policy

DISTRICT 4  
Mark DeYoung  
616-318-9612  
mdeyoung@  
allegancounty.org

ADMINISTRATIVE UPDATE:

OTHER ITEMS:

PUBLIC PARTICIPATION:

ROUND TABLE:

DISTRICT 5  
Tom Jessup  
269-637-3374  
tjessup@  
allegancounty.org

ADJOURNMENT: Next Meeting—Thursday, January 14, 2021, @ 1:00PM. @  
VIRTUAL MEETING UNLESS OTHERWISE NOTIFIED.

DISTRICT 6  
Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

DISTRICT 7  
Rick Cain  
269-744-7918  
rcain@  
allegancounty.org

### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”



# Allegan County Board of Commissioners Meeting

January 14, 2021

Connecting via Zoom Webinar



Allegan County  
3283 122<sup>nd</sup> Ave  
Allegan, MI 49010

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# STEP 1: Connect to the Zoom Site

- OPTION 1: Telephone
  - Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
  - Type in Meeting ID: 847 7839 2190, then #, then # again
  - Type in Meeting Password: 11421, then #
  
  - To raise your hand to speak, press \*9
  - To Mute and Unmute, press \*6  
<STOP here>

You do not have to continue reading the rest of the instructions.

- OR -

- OPTION 2: Web browser
  - Open Internet Explorer or Chrome
  - Navigate to <https://zoom.us/j/84778392190>
  - Meeting Password: 11421  
<Continue with the rest of the instructions>

# STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbt/Eg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name \*
- Last Name \*
- Email Address \*
- Confirm Email Address \*

Security and completion elements:

- I'm not a robot (reCAPTCHA)
- Join Webinar in Progress (button)
- reCAPTCHA challenge: Select all images with [object]

Footer navigation links:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

STEP 3: This Window will appear when connected.



# STEP 4: Adjust audio settings (if needed)

**1**

Select a Speaker  
✓ Remote Audio  
Same as System  
Test Speaker & Microphone...  
Leave Computer Audio  
Audio Settings...

**2**

Settings

General  
Video  
**Audio**  
Share Screen  
Virtual Background  
Recording  
Statistics  
Feedback  
Keyboard Shortcuts  
Accessibility

Speaker: Test Speaker Remote Audio

Output Level: [Slider]

Volume: [Slider]

Microphone: Test Mic

Input Level: [Slider]

Volume: [Slider]

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

269-673-4514  
mblee@allegancounty.org

**Economic Development — Greg King, Director**  
**ADMINISTRATIVE REPORTS:**

**DISTRICT 4**  
Mark DeYoung  
816-318-9612  
mdeyoung@allegancounty.org

**CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings ^

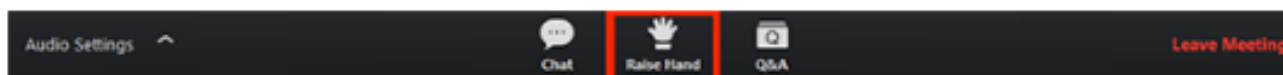
Chat Raise Hand Q&A

# STEP 5: Raise hand to be recognized to speak.

- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

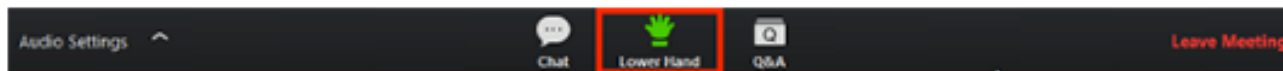
On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.

3. Click **Lower Hand** to lower it if needed.



# STEP 6: To leave the meeting

The screenshot shows a Zoom meeting window. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. The main content is a document titled "BOC20200409\_agenda [Compatibility Mode] - Word" by Steve Sedore. The document header includes "Allegan County Board of Commissioners" with the county seal, contact information for County Services Building, and names of Chairperson Jim Storey and Vice Chairperson Gale Dugan. The agenda items listed are: Virtual Meeting - Connectivity Instructions (Attached), CALL TO ORDER, ROLL CALL, OPENING PRAYER, PLEDGE OF ALLEGIANCE, COMMUNICATIONS: Attached, APPROVAL OF MINUTES: Attached, PUBLIC PARTICIPATION, ADDITIONAL AGENDA ITEMS, APPROVAL OF AGENDA, PRESENTATIONS, PROCLAMATIONS, INFORMATIONAL SESSION: Attached, ADMINISTRATIVE REPORTS, and CONSENT ITEMS. The document footer shows "PAGE 1 OF 2" and "251 WORDS". At the bottom of the Zoom window, there is a control bar with "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.