

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**TRANSPORTATION—APPROVE FY2022 MDOT OPERATING AND CAPITAL ASSISTANCE APPLICATIONS**

**BE IT RESOLVED** that the Allegan County Board of Commissioners hereby approves the request from Allegan County Transportation Services to approve the attached FY2022 Michigan Department of Transportation (MDOT) applications for operating and capital assistance

- Regular Services - State Operating of \$655,991 and Federal Operating - Section 5311 of \$314,582
- Specialized Services Operating of \$40,600
- Job Access Reverse Commute of \$102,300
- Capital Section New Freedom-Mobility Management for \$66,500
- Capital Section Transit vehicles/equipment for \$553,980 and

**BE IT FURTHER RESOLVED** that the County Administrator is authorized to purchase transit vehicles as requested in the application; and

**BE IT FINALLY RESOLVED** that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents and MDOT project authorizations, and the Executive Director of Finance is authorized to make necessary budget adjustments on behalf of the County.

# Allegan County Grants

## Section I - General Information

Name of Grant	Grant Period / Term
<b>MDOT FY 2022 annual grant application</b>	10/01/21 to 09/30/22
Source of Grant Funding - Agency Name	Federal, State, Local
MDOT	Federal & State
Submitted by and/or Program Manager	Service Area Requesting
Dan Wedge, Executive Director of Services	Transportation
Brief summary of Grant program	Requesting continued funding for Regular Service, Specialized Services, Job Access, Mobility Management and Capital.

## Section II - Application

Request Type	Grant Renewal	Work Order No.	198-710
Specific Action Requested	BOC Approval	Request Date	2/11/2021
Request Submission Deadline (Date)	2/15/2021	Approval Date	
Grant request approved by BOC with Budget			
Signatures Needed	County Administrator		
<b>Funding Sources</b>	<b>Estimated amounts approved with Grant Renewal list</b>	<b>Application Amount</b>	
Grant Funding	\$ -	\$	1,733,953.00
Required Local Match	\$ -	\$	-
County Funding	\$ -	\$	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$</b>	<b>1,733,953.00</b>

### Notes or Additional Information

Application amount includes \$620,480 for capital items. (\$66,500 for New Freedom Mobility)  
 This MDOT request is based on a general fund transfer of \$599,814 to balance.

### Metrics and Measurements at Application - Identify Goals and Purpose

Number of Trips Provided - Regular	Deliver Affordable and Accessible services
Number of Trips Provided - Job Access	Deliver Affordable and Accessible services
Number of Trips Provided - Specialized Services	Deliver Affordable and Accessible services
Number of Trips Provided - Mobility Mangement	Deliver Affordable and Accessible services

## Section III - Acceptance

Specific Action Requested		Work Order No.	
Request Submission Deadline Date		Request Date	
Signatures Needed		Approval Date	
<b>Funding Sources</b>	<b>Actual Award</b>		

# Allegan County Transportation MDOT Annual Application FY2022

## Program description and funding request

- **Regular Service Operating Request: \$655,991 State \$314,582 Federal Total Budget \$1,747,678**

  - **General fund transfer of \$599,814**

This funding is used to provide service to the general public and help supplement transportation for the many agencies with contract fares and also includes Medicaid rides.  
 (FY 2018 - \$430,714 State \$247,307 Federal \$1,346,092 Total budget)  
 (FY 2019 - \$449,175 State \$211,995 Federal \$1,155,161 Total budget)  
 (FY 2020 - \$376,586 State \$183,017 Federal \$998,480 Total budget)  
 (FY 2021 - \$359,851 State \$176,055 Federal \$991,639 Total budget)
  
- **Specialized Services funding request: \$40,600 State Total Budget \$40,600**

Funding is used to provide transportation for persons with disabilities, veterans and seniors in Allegan County. This serves persons attending meal site, medical trips, shopping, and limited out of county rides primarily for medical. In 2022 will only be volunteer driver options.  
 (FY2018 - \$106,704 State – Total budget \$160,700)  
 (FY2019 - \$106,704 State – Total budget \$159,404)  
 (FY2020 - \$106,704 State – Total budget \$154,854)  
 (FY2021 - \$106,704 State – Total budget \$154,854)
  
- **Job Access Reverse Commute (JARC) request: \$102,300 Total Budget \$105,500**

These funds are for individuals who are receiving transportation to work and are often outside the normal boundaries or times of public transportation.  
 (FY2018 - \$102,300 Total budget \$108,600)  
 (FY2019 - \$102,300 Total budget #108,100)  
 (FY2020 - \$102,300 Total budget #107,400)  
 (FY2021 - \$102,300 Total budget #105,500)
  
- **New Freedom Mobility Management Request: \$66,500 Total Budget (FTA Considers Mobility Management a Capital funded project, listed below)**

Allegan County Transportation and Allegan County Senior Services is partnering on the grant to utilize a mobility manager full time to coordinate rides for persons with disabilities and seniors. The Mobility Manager coordinates rides between volunteer programs like the volunteer driver program, Community Action, Allegan County Transportation and any additional options.  
 (FY2018 - \$11,000 State \$44,000 Federal \$55,000 Total budget)  
 (FY2019 - \$11,600 State \$46,400 Federal \$58,000 Total budget)  
 (FY2020 - \$12,500 State \$50,000 Federal \$62,500 Total budget)  
 (FY2021 - \$12,980 State \$51,920 Federal \$64,900 Total budget)
  
- **Capital requests for FY2021**

a) Replacement buses (4 total)	= \$397,980
b) Equipment	= \$ 76,000
c) Storage building	= \$ 80,000
d) Mobility Management (from above)	<u>= \$ 66,500</u>
Total	= \$620,480

## FY 2022 CONTRACT CLAUSES CERTIFICATION

Certification 1

I acknowledge that I have reviewed a copy of the Contract Clauses. I understand that the nature of the project will determine which requirements of the contract clauses apply and I will comply with all applicable clauses for all FTA-funded contracts for the application year.

### Name Of The Person Authorized To Sign A Contract Or Project Authorization

Robert J. Sarro

### Legal Organization Name

Allegan County Board of Commissioners

### Title Of Authorized Signer

County Administrator

### Signature Of Authorized Signer \*\* (See Below)

### Date

02/11/2021

\* If the organization has a master agreement with MDOT, **the organization name must match the name as it appears on the master agreement.** Organizations with multiple contracts must submit multiple contract clauses certifications.

\*\* If the organization has a master agreement with MDOT, the signature must be the same as the authorized signer of the master agreement or an individual with legal authority to sign a project authorization for the organization. Your agency can change, add or remove an authorized signer at any time by completing a signature resolution.

This form is required for all agencies applying for Regular Services, Section 5311 JARC, Section 5310, and/or New Freedom projects.

**Name of Applicant (legal organization name)**

Allegan County Board of Commissioners (Allegan County Transportation Services)

THE APPLICANT AGREES TO COMPLY WITH THE APPLICABLE REQUIREMENTS SELECTED BELOW:

- This organization has the necessary operational lifts on its vehicles as required by Act 51, [Section 10e (17) and 10e(18)] of the Public Acts of 1951, as amended, and the Americans with Disabilities Act of 1990.
- The organization also certifies that the lifts are maintained and cycled on a regularly scheduled basis.
- B. This organization has proof of insurance on file that meets the insurance requirements in exhibit a of your master agreement with the Michigan Department of Transportation.

The applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in statements submitted herein with this document. The truthfulness and accuracy of this document will enable the applicant to receive state funding.

**Name Of Applicant (legal organization name)**

Allegan County Board of Commissioners (Allegan County Transportation Services)

The Applicant agrees to comply with the applicable requirements of categories below. \*   
Those requirements that do not apply to you or your project will not be enforced.

<u>Categories</u>	<u>Descriptions</u>
01.	Certifications and Assurances Required of Every Applicant.
02.	Public Transportation Agency Safety Plans.
03.	Tax Liability and Felony Convictions.
04.	Lobbying.
05.	Private Sector Protections.
06.	Transit Asset Management Plan.
07.	Rolling Stock Buy America Reviews and Bus Testing.
08.	Formula Grants for Rural Areas.
09.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.
10.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs.
11.	Alcohol and Controlled Substances Testing.
12.	Demand Responsive Service.
13.	Interest and Financing Costs.
14.	Construction Hiring Preferences.

FTA and MDOT intend that the certifications and assurances the Applicant has selected on this form should apply, as required, to each project for which the Applicant seeks FTA assistance during application year.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document, and acknowledges that the provisions of the program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. 3801 et.seq., and implemented by DOT regulations, 'Program Fraud Civil Remedies,' 49 CFR part 31 apply to any certification, assurance, or submission made to FTA. The criminal fraud provisions of 18 U.S. C. 1001 may apply to any certification, assurance, or submission made in connection with any program administered by FTA.

Name Of Applicant (legal organization name)

Allegan County Board of Commissioners (Allegan County Transportation Services)

is applying for Section 5311, 5311(f), and/or 5339 funding under Federal Transit Law, as amended, for the application year. We will be bound by the provisions of this special 5333(b) [former 13(c)] labor warranty for the period of the grant.

Does a union represent the applicant's employees?  Yes  No

Does agency use a third party transportation provider?  Yes  No

Indicate third party transportation provider and their union representation provider or none. (Agency hired by the applicant to perform public transportation services)

Third Party :  Union Names:  None

Are there other surface transportation providers in your area?  Yes  No

Note: Do not include school bus transportation providers and their unions

Indicate surface transportation providers and their union representation or none. (Providers serving the general public, including public agencies, private providers, and/or non-profit providers and their unions in your jurisdictional area)

Provider :	<input type="text" value="Macatawa Area Express"/>	Union Names:	<input type="text"/>	None	<input checked="" type="checkbox"/>
Provider :	<input type="text" value="Interurban (ITA)"/>	Union Names:	<input type="text"/>	None	<input checked="" type="checkbox"/>
Provider :	<input type="text"/>	Union Names:	<input type="text"/>	None	<input type="checkbox"/>
Provider :	<input type="text"/>	Union Names:	<input type="text"/>	None	<input type="checkbox"/>
Provider :	<input type="text"/>	Union Names:	<input type="text"/>	None	<input type="checkbox"/>

## FY 2022 ADA COMPLAINT INFORMATION

*You must retain copies of complaints for at least one year and a summary of all complaints for at least five years.*

**Name Of Applicant (legal organization name)**

Allegan County Board of Commissioners (Allegan County Transportation Services)

**Has the agency been named in any lawsuits or complaints in the last year which allege an individual was discriminated against or denied full participation in transportation based on disability.**

Yes  No

**In the last year, have you had ADA compliance review conducted on your transportation program as part of an overall FTA or MDOT Compliance Review?**

Yes  No

**Have any changes been made to your ADA Complaint Policy?**

Yes  No



Name Of Applicant (legal organization name)

Allegan County Board of Commissioners (Allegan County Transportation Services)

All FTA funds recipients, except for urban agencies that receive all of their FTA funds directly from FTA, must submit the following information that covers the period since your last MDOT application. First-time applicants should submit information for the previous fiscal year.

1. Are there any active lawsuits or complaints naming the applicant that allege discrimination based on race, color or national origin with respect to service or other transit benefits?

Yes  No

2. Have you had any Title VI compliance review activities conducted with regard to your transportation program, including triennial compliance reviews conducted by FTA and/or MDOT?

Yes  No

3. When was your last title VI program approved by MDOT or FTA  MM/DD/YYYY

4. Has your Title VI Coordinator/EEO Officer changed during the reporting period or since your last Title VI Plan was approved?

Yes  No

5. Has your organization had any projects and/or service change that have Title VI, Limited English Proficiency (LEP), or Environmental Justice (EJ) impacts? Service change includes service expansion/reduction, route and/or hour changes, etc

Yes  No

6. During this reporting period, how were your employees educated about Title VI and their responsibility to ensure non-discrimination in any of your programs, services, or activities?

ACT posts Title Vi requirements in visible sight within the facility for all staff to see and review. Also, each revenue vehicle has a sticker attached indicating Title VI requirements. Promotional material will also contain Title VI language.

Annually, all bus drivers receive Recipient Rights and Sensitivity training helping to ensure drivers are sensitive to needs of disabled passengers and to be fully Title VI compliant.

**NOTICE: The Local Advisory Council(LAC) must review and be given the opportunity to comment on this Vehicle Accessibility Plan (VAP). Please attach the signed minutes of the LAC meeting at which this VAP was discussed and approved.**

Name of Applicant (legal organization name)

Allegan County Board of Commissioners (Allegan County Transportation Services)

1. Total D-R Fleet anticipated for application year (including locally funded vehicles)

28

2.Total Anticipated D-R Fleet Accessible or lift-equipped (including locally funded vehicles)

28

3. Has the agency made any changes in vehicle inventory described in No. 1 and No. 2 above since the last accessibility plan update was submitted?

(If "yes" explain changes and reasons for those changes below.)

Yes  No

4.Has the agency made any changes in the following since the last accessibility plan update was submitted?

A. Fare structure  Yes  No

B. Service area information  Yes  No

C. Service availability information  Yes  No

D. Service Hours/days of operation  Yes  No

E.Local advisory council membership  Yes  No

5.Has the agency made any other changes in its vehicle accessibility plan since last submission of an accessibility plan or annual update?

Yes  No

6. How frequently does the agency's LAC meet?

Anually  Quaterly  Monthly  Other

7. LAC MEMBER LIST (List below the members of your agency LAC. Attach a separate page of additional names if necessary.)

**NOTICE: The Local Advisory Council (LAC) must review and be given the opportunity to comment on this Vehicle Accessibility Plan (VAP). Please attach the signed minutes of the LAC meeting at which this VAP was discussed and approved.**

**NOTE: MDOT Administrative Rule 202 requires that the applicant agency shall establish a LAC composed of a minimum of three members. No LAC member shall be a staff or board member of the applicant agency. The applicant agency shall ensure all of the following:**

**1) 50% of the LAC membership represents persons who are 65 years of age or older and persons who have disabilities within the service area;**

**2) the LAC membership includes people who have diverse disabilities and the elderly who are users of public transportation; and**

**3) the applicant agency has approved at least one member, or 12% of the membership, jointly with the area agency on aging.**

Does the list of members reflect the membership in the minutes?

Yes  No

**1. CHAIRPERSON'S NAME**

Affiliation (Name of organization, if any)

Keith Behm

None

**This member represents**

- Persons with Disabilities
  Persons 65 years and older
  Neither of these groups

**This member is**

- Jointly appointed by an area agency on aging
  A user of public transportation
  None of these groups  
 Age 65 or older
  A Person with Disabilities

**2. NAME**

Affiliation (Name of organization, if any)

Andrew Iciek

None

**This member represents**

- Persons with Disabilities
  Persons 65 years and older
  Neither of these groups

**This member is**

- Jointly appointed by an area agency on aging
  A user of public transportation
  None of these groups  
 Age 65 or older
  A Person with Disabilities

**3. NAME**

Affiliation (Name of organization, if any)

Holly Harvey

Disability Network/Lakeshore

**This member represents**

- Persons with Disabilities
  Persons 65 years and older
  Neither of these groups

**This member is**

- Jointly appointed by an area agency on aging
  A user of public transportation
  None of these groups  
 Age 65 or older
  A Person with Disabilities

**4. NAME**

Affiliation (Name of organization, if any)

Kendrick Heinlein

Area Agency on Aging

**This member represents**

- Persons with Disabilities
  Persons 65 years and older
  Neither of these groups

**This member is**

- Jointly appointed by an area agency on aging
  A user of public transportation
  None of these groups  
 Age 65 or older
  A Person with Disabilities

**5. NAME**

**Affiliation (Name of organization, if any)**

Linda Escott

None

**This member represents**

- Persons with Disabilities       Persons 65 years and older       Neither of these groups

**This member is**

- Jointly appointed by an area agency on aging       A user of public transportation       None of these groups  
 Age 65 or older       A Person with Disabilities

**6. NAME**

**Affiliation (Name of organization, if any)**

Stacy Engelsman

ARC

**This member represents**

- Persons with Disabilities       Persons 65 years and older       Neither of these groups

**This member is**

- Jointly appointed by an area agency on aging       A user of public transportation       None of these groups  
 Age 65 or older       A Person with Disabilities

**Name of Applicant (legal organization name)**

Allegan County Board of Commissioners (Allegan County Transportation Services)

**Project Name**

Job Access Operating

**Category Of Project (e.g., Job Access operating and/or Reverse Commute operating; Job Access capital and/or Reverse Commute capital such as bus, equipment, marketing, planning, and/or mobility management). You must also submit capital and/or operating request in PTMS.**

Job Access Operating

Expansion       Continuation

**Amount Of FEDERAL Funds Requested For The Project      Amount Of STATE Funds Requested For The Project      Total Funding: \$**

51,150	51,150	102,300
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**Project Description**

The Job Access/Reverse commute project provides expanded access to employment transportation, Monday through Friday (6:00 am to 5:00 pm), to any employment site within our service area. Planned level of service is again anticipated to provide a total of 1,400 additional hours of employment related transit services and 1,450 employment related trips in 2022. This is over and above the regular service availability.

**Are There Multiple Providers For This Project/Service?**

No       Yes      if yes, please describe how the project/service provides for the coordination among the various providers

**Project Implementation Plan And Timeline**

The job access operating project will continue when funding becomes available for the period of Oct. 1, 2022 to Sept. 30, 2023..Allegan County Transportation has many years of prior successful JARC service. Allegan County Transportation was one of the first ten projects implemented by MDOT back in the year 2000. This service has enabled transit dependent employment seekers (including many individuals with a disability) to obtain employment that would otherwise not be available. This service also provides options for persons to maintain current employment.

**Additional Information**

Allegan County Transportation has many years of prior successful JARC service. Allegan County Transportation was one of the first ten projects implemented by MDOT back in the year 2000. This service has enabled transit dependent employment seekers (including many individuals with a disability) to obtain employment that would otherwise not be available. This service also provides options for persons to maintain current employment.

## FY 2022 COORDINATION PLAN FOR LOCAL BUS OPERATING ASSISTANCE

All agencies applying for Local Bus Operating Assistance must submit a coordination plan. (If an agency also is applying for Specialized Services Operating Assistance, only the Specialized Services coordination plan is required.)

Organizations must ensure that the level and quality of service will be provided without regard to race, color or national origin and that there is no disparate impact on groups protected by Title VI of the Civil Rights Act of 1964 and related statutes and regulations.

**Name of Applicant (legal organization name)**

Allegan County Board of Commissioners (Allegan County Transportation Services)

### TRANSIT PROVIDER/PURCHASER AND COORDINATION EFFORTS

Describe efforts for coordinating transit services with each of these agencies, including any purchase of service arrangements, training, maintenance, and dispatching services, etc. Also include a description of the process used to ensure coordination efforts are being pursued (i.e., LAC meetings, public hearings, etc.)

Allegan County sets quarterly Specialized Services meeting. These meetings have representatives from most of the partner agencies that utilize public transit. The Executive Director also regularly attend the Multi-Agency Collaborative Council made up of health and human services agencies.

Agencies purchasing service:

WMW  West Michigan Works - contract in place for transport of employment service clients  
DHHS - Dept. of Health & Human Services  arrangement in place for transport of special needs clients  
Allegan County Medical Care Facility - agreement in place for transport of special needs residents  
Allegan County Senior/Veteran Services - coordination of services for transit dependent seniors  
Evergreen Commons - coordination of services for transit dependent clients  
Community Action of Allegan County - coordination of services for transit dependent seniors

Providers:

Interurban Transit Authority  
Macatawa Area Express (MAX)

Coordination efforts are conducted through regularly held Specialized Services/LAC meetings with agencies discussing needs of individuals within the service area. Also, individual agency meetings are held to address any specific needs of clients and/or change in service levels.

## FUTURE TRANSIT OBJECTIVES

Describe your future objectives regarding coordination/consolidation of transit services:

ACT will continue to support Mobility Management services to seniors and persons with disabilities. We will continue to coordinate transit requests between volunteer drivers and regular ACT transit services to provide the most efficient use of resources.



**Name Of Applicant (legal organization name)**

Allegan County Board of Commissioners (Allegan County Transportation Services)

**A. DOES YOUR COORDINATION COMMITTEE MEET AT LEAST QUARTERLY?**

Yes  No

**If no, describe reasons for not meeting and efforts to establish quarterly meetings.**

Quarterly meetings are set annually, however occasionally we do cancel if there is a lack of agenda items or low turnout.

**B. Identify the coordination committee's basic responsibilities. Provide a brief narrative of activities and/or major accomplishments the committee achieved in the previous fiscal year. Consider the following examples of activities: community events, customer input opportunities, designated leadership roles, coordination of client rides, development of specific goals and objectives, clearinghouse, central dispatch, joint driver training programs, shared maintenance, performance reviews, and budget management.**

The Allegan County Specialized Services Committee meets quarterly to insure coordination of services within the county. Customer input is sought at any meeting, including the annual committee/LAC meeting. ACT coordinates services with numerous stakeholders. Meeting discussion includes methods to increase service, increase volunteer drivers, and discussion with the County Commissioners pertaining to expansions of services with a new funding model for 2022.

**C. DESCRIBE PLANNED ACTIVITIES FOR THE NEXT FISCAL YEAR.**

The Allegan County Specialized Services Committee will continue to meet quarterly. Increased opportunities will continue to be a major focus along with the continued expansion of volunteer transportation within the county. In 2021 the need for volunteer driver transportation continued to grow even with the pandemic. For 2022 the intent is to use Specialized Services funds to expand services to Persons with a disability and Seniors with volunteer drivers.

**D. Organizations must ensure that the level and quality of service will be provided without regard to race, color, or national origin and that these groups are not adversely affected by service changes. Please describe your efforts to comply with this requirement.**

Each revenue vehicle has a sticker attached indicating Title VI requirements. ACT posts the Title VI requirements in visible sight within the facility for staff to read and/or review.

E. Act 51 requires proposals for coordinated Specialized Services assistance funding be developed jointly between existing eligible authorities or eligible governmental agencies that provide public transportation services and the area agencies on aging or any other organization representing specialized services interests.

**COORDINATION COMMITTEE PARTICIPATION (List the people who have participated and the agency they represent.)**

<b>NAME</b>	Phyllis Yff	<b>AFFILIATION</b>	Interurban Transit
<b>NAME</b>	Dan Wedge	<b>AFFILIATION</b>	Allegan County Transportation
<b>NAME</b>	Tammy Chapin	<b>AFFILIATION</b>	Allegan County Transportation
<b>NAME</b>	Cathy Haas	<b>AFFILIATION</b>	Allegan County CMH
<b>NAME</b>	Lisa Evans	<b>AFFILIATION</b>	Community Action
<b>NAME</b>	Gale Dugan	<b>AFFILIATION</b>	Allegan County Commissioner
<b>NAME</b>	Dawn Sellars	<b>AFFILIATION</b>	MTM Transit
<b>NAME</b>	Jo VerBeek	<b>AFFILIATION</b>	Evergreen Commons
<b>NAME</b>	Judy Walczak	<b>AFFILIATION</b>	Michigan Works
<b>NAME</b>	Sherry Owens	<b>AFFILIATION</b>	Allegan County Senior Services
<b>NAME</b>	Keith Behm	<b>AFFILIATION</b>	Community Member
<b>NAME</b>	Holly Harvey	<b>AFFILIATION</b>	Disability Network/Lakeshore

Name Of Applicant (legal organization name)

Allegan County Board of Commissioners (Allegan County Transportation Services)

**A. Provide the following information for your proposed service**

**Regular Service/Paid Driver.**

**Description of service and information for applicant and/or each sub-applicant as applicable (service area, schedule, type of service, etc.).**

Service Area - Allegan County and out of county non-emergency medical transportation service.

Schedule - Available for request five days a week, Monday to Friday, 6:00 am to 5:00 pm.

Type of Service - Reservation service using volunteer drivers.

Note: Available funding for the area will be the same as the current fiscal year. Funds may be redistributed among subrecipients by agreement of the Coordination Committee.

Below, please provide the continuation funds being requested by the applicant...etc.

Applicant:

Dollar Amount Requested   by Mile Estimated Miles

Dollar Amount Requested   by Passenger Estimated Passengers

Do you have sub-applicants?  Yes  No

**Volunteer Driver Service**

Do You have volunteer Drivers?  Yes  No

**Description of service and information for applicant and/or each sub-applicant as applicable (service area, schedule, type of service, etc.).**

In 2022 ACT plans to increase the volunteer driver pool to transport both persons with a disability or seniors to medical appointment. The volunteer drivers are coordinated by the Allegan County Mobility Manager. The Volunteer drivers will also be reimbursed mileage by the local Commission on Aging. This is a major change in the use of these funds.   
  
 The \$1.20 per mile no longer comes close to covering the operation cost for paid driver service.

**MDOT continuation funds requested by applicant. Reimbursed based on miles only. Provide information for applicant and/or each sub-applicant as applicable.**

**Enter both estimated miles and passengers. The estimated miles and passengers should reflect the service level of each sub-applicant regardless what is funded.**

**APPLICANT:**

Dollar Amount Requested	40,600	<b>By Miles</b>	<b>Estimated Miles</b>	140,000
			<b>Estimated passengers</b>	925

**SUB-APPLICANT**

Name of Sub-applicant				
Dollar Amount Requested		<b>By Miles</b>	<b>Estimated Miles</b>	
			<b>Estimated passengers</b>	

Name of Sub-applicant				
Dollar Amount Requested		<b>By Miles</b>	<b>Estimated Miles</b>	
			<b>Estimated passengers</b>	

Name of Sub-applicant				
Dollar Amount Requested		<b>By Miles</b>	<b>Estimated Miles</b>	
			<b>Estimated passengers</b>	

**Describe training efforts relating to boarding equipment/assistance, sensitivity, etc, for agency staff and volunteer drivers. Provide information for applicant and/or each sub-applicant as applicable.**

Annually all volunteer driver receive training for defensive driving and passenger etiquette. All volunteers are screened prior to hire. In addition to the application interview process, this screening includes a police record check, a drug test, and verification of records with the Michigan Department of Motor Vehicles. Volunteer drivers receive sensitivity training annually, helping to meet the needs of persons with disabilities and the elderly.

Project 1

**Name Of Applicant (legal organization name)**

Allegan County Board of Commissioners (Allegan County Transportation Services)

**Project Name**

Mobility Management

**Category of project (e.g., New Freedom operating: New Freedom capital such as bus, equipment, marketing, planning, and/or mobility management). You must also submit capital and/or operating request in PTMS.**

Mobility Management

Expansion       Continuation

**Amount of FEDERAL funds requested for the project**

50,000

**Amount of STATE funds requested for the project**

12,500

**Local Match (If other than capital)**

**Total funding \$**

62,500

**Source of local match funds for operating (be specific - identify each source and \$ amount).**

**General area served:**

- An urbanized area with population between 50,000 and 199,999  
 A non-urbanized area with population below 50,000

**Is this project in a tip:**

- Yes  
 No

**Estimated number of rides (one way trips) to be provided for individuals with disabilities as a result of the new freedom project**

870

**Project description**

Allegan County Transportation (ACT) and the Allegan County Senior Services will continue to collaborate providing transportation to seniors and persons with disabilities as a direct service of Allegan County through a combination of transportation services. A Mobility Specialist will be funded full time working to coordinate client transportation needs utilizing all available sources of transportation. Coordination of services has progressed to the point of refusing very few trip requests.

**Title of coordinated plan from which project is derived**

Allegan County Area Wide Coordinated Public Transit  
Human Service Plan

**Specific strategy project relates to: page number  
and section where the specific strategy is stated**

Page 6 - Transportation Service Plan  
Page 7 - Ensure effective mobility management

**How does project address the identified strategy?**

The project has and will continue to reduce duplication by utilizing the existing services in the most effective manner.

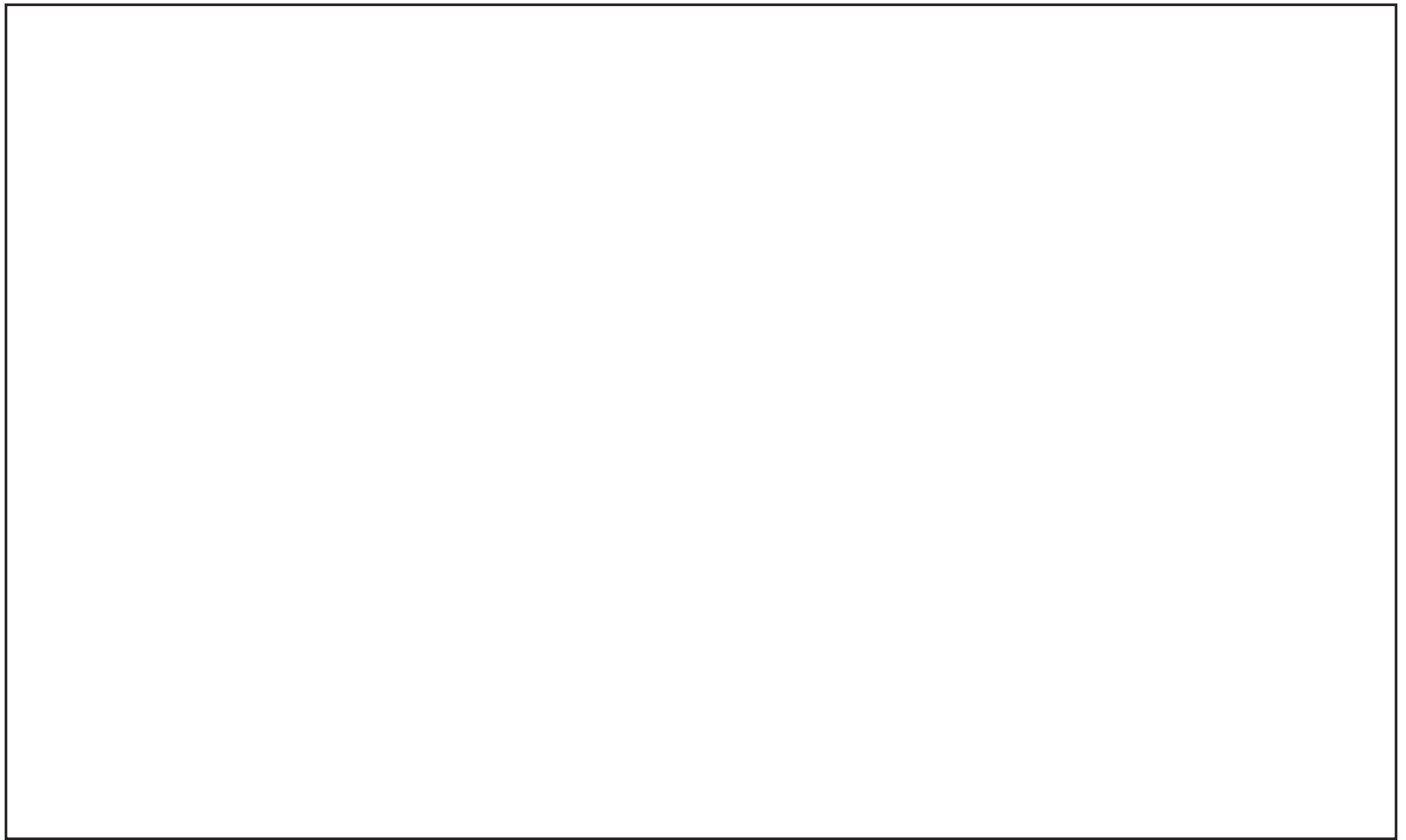
**Are there multiple providers for this project/service?**

NO  YES If yes, please describe how the project/service provides for the coordination among the various providers

**Project implementation plan and timeline**

Continuation of existing mobility manager position for the 2022 fiscal year

**Additional information**

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Name Of Applicant (legal organization name)

Allegan County Board of Commissioners (Allegan County Transportation Services)

Project Name

Allegan County Mobility Management - Part 2

Category of project (e.g., New Freedom operating: New Freedom capital such as bus, equipment, marketing, planning, and/or mobility management). You must also submit capital and/or operating request in PTMS.

Mobility Management

- Expansion
- Continuation

Amount of FEDERAL funds requested for the project	Amount of STATE funds requested for the project	Local Match (If other than capital)	Total funding \$
3,200	800		4,000

Source of local match funds for operating(be specific - identify each source and \$ amount).

General area served:

- An urbanized area with population between 50,000 and 199,999
- A non-urbanized area with population below 50,000

Is this project in a tip:

- Yes
- No

Estimated number of rides (one way trips) to be provided for individuals with disabilities as a result of the new freedom project

55

Project description

Increase in wages and Cost Allocation Plan - Allegan County Transportation (ACT) and the Allegan County Senior Services will continue to collaborate providing transportation to seniors and persons with disabilities as a direct service of Allegan County through a combination of transportation services. A Mobility Specialist will be funded full time working to coordinate client transportation.

**Title of coordinated plan from which project is derived**

Allegan County Area Wide Coordinated Public Transit  
Human Service Plan

**Specific strategy project relates to: page number  
and section where the specific strategy is stated**

Page 6 - Transportation Service Plan  
Page 7 - Ensure effective mobility management

**How does project address the identified strategy?**

The project has and will continue to reduce duplication by utilizing the existing services in the most effective manner.

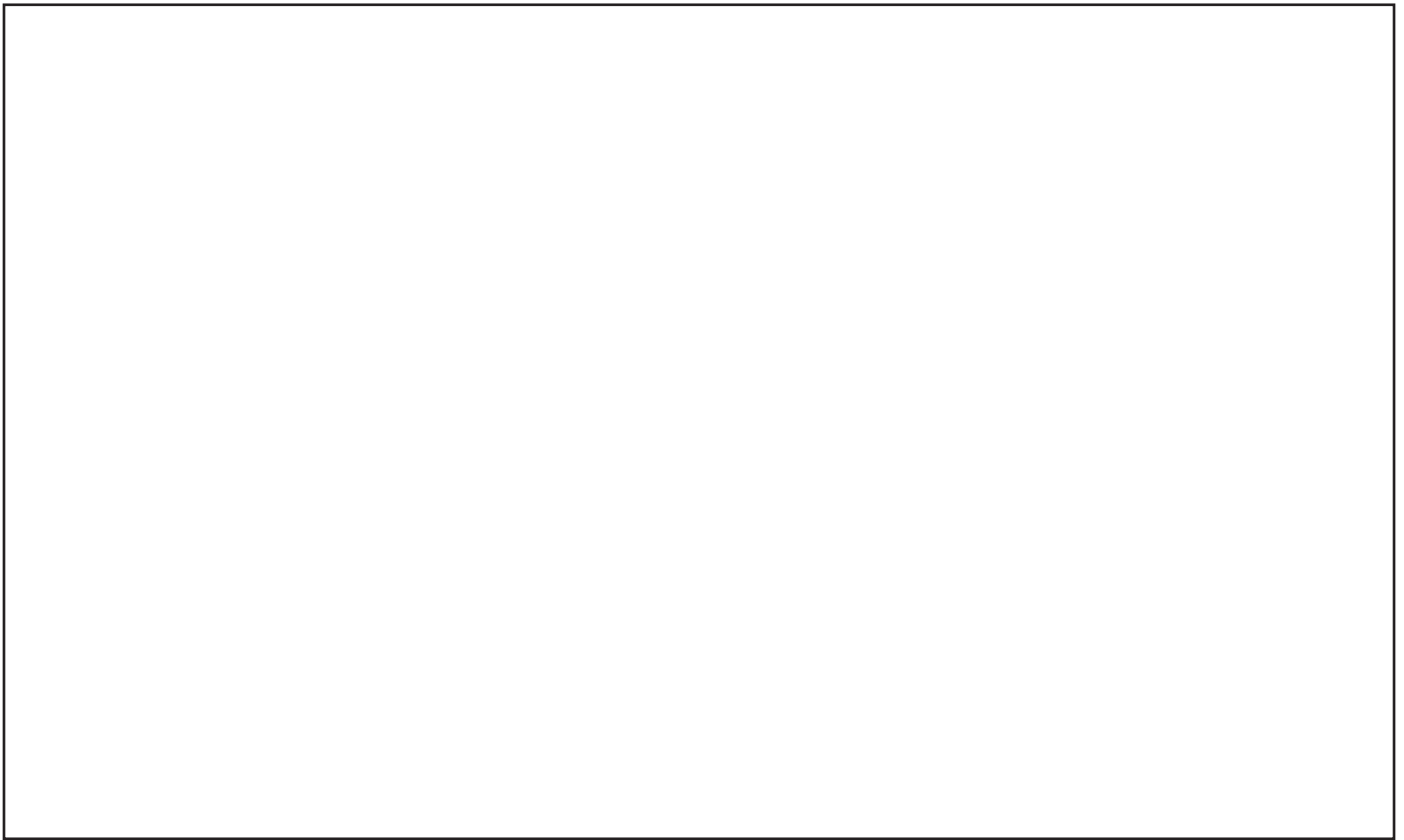
**Are there multiple providers for this project/service?**

NO     YES    If yes, please describe how the project/service provides for the coordination among the various providers

**Project implementation plan and timeline**

Continuation of existing mobility manager position for the 2022 fiscal year

**Additional information**

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**Allegan County - Transportation Services**

**750 Airway Drive  
Allegan, MI 49010**

**(269) 686-4529**

**Nonurban County**

**Regular Service**

**Annual Budgeted**

**2022**

**Operating Revenue: \$105,820**

**Total Eligible Expenses: \$1,747,678**

**Local Share: \$788,105**

**Comments: -Includes purposed County General Fund Transfer**

**Allegan County - Transportation Services**  
**Nonurban County**  
**Regular Service**  
**Annual Budgeted**  
**2022**

**Revenue Schedule Report**

Code	Description	Amount
<b>401 :</b>	<b>Farebox Revenue</b>	
40100	Passenger Fares (-)	\$105,820
<b>407 :</b>	<b>NonTrans Revenues</b>	
40720	Rental of Bldgs or Other Property (-Building leased to County)	\$11,000
40760	Gains from the Sale of Capital Assets <b>(Explain in comment field) </b> (-Vehicle sales)	\$16,471
<b>409 :</b>	<b>Local Revenue</b>	
40910	Local Operating Assistance (-New annual General Fund transfer)	\$599,814
40950	Local Service Contract/Local Source (-)	\$55,000
<b>411 :</b>	<b>State Formula and Contracts</b>	
41101	State Operating Assistance (-)	\$655,991
<b>413 :</b>	<b>Federal Contracts</b>	
41301	Section 5311 Operating (-)	\$314,582
41398	RTAP (-)	\$5,000
<b>Total Revenues: \$1,763,678</b>		

**Allegan County - Transportation Services**  
**Nonurban County**  
**Regular Service**  
**Annual Budgeted**  
**2022**

**Expense Schedule Report**

Code	Description	Amount
<b>501 :</b>	<b>Labor</b>	
50102	Other Salaries & Wages (-)	\$215,280
<b>502 :</b>	<b>Fringe Benefits</b>	
50200	Fringe Benefits (-)	\$96,720
<b>503 :</b>	<b>Services</b>	
50302	Advertising Fees (-)	\$1,200
50399	Other Services (-Contracted snow removal, janitorial, MTM admin services)	\$36,675
<b>504 :</b>	<b>Materials and Supplies</b>	
50401	Fuel & Lubricants (-)	\$159,800
50402	Tires & Tubes (-)	\$3,200
50499	Other Materials & Supplies (-Bldg maintenance, bus parts, supplies)	\$23,625
<b>505 :</b>	<b>Utilities</b>	
50500	Utilities (-)	\$41,000
<b>506 :</b>	<b>Insurance</b>	
50603	Liability Insurance (-)	\$25,000
<b>508 :</b>	<b>Purchased Trans Service</b>	
50800	Purchased Trans Service (-)	\$1,050,000
<b>509 :</b>	<b>Misc Expenses</b>	
50902	Travel, Meetings & Training (-)	\$5,000
50903	Association Dues & Subscriptions (-)	\$2,200
<b>512 :</b>	<b>Operating Leases &amp; Rentals</b>	

**Allegan County - Transportation Services**  
**Nonurban County**  
**Regular Service**  
**Annual Budgeted**  
**2022**

**Expense Schedule Report**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
51200	Operating Leases & Rentals (-Cost allocation plan)	\$103,978
560 :	Ineligible Expenses	
56004	Ineligible Expenses Associated w/Rentals (-Building leased to County)	\$11,000
574 :	Ineligible Expenses	
57402	Ineligible RTAP (-)	\$5,000

**Total Expenses: \$1,763,678**

**Total Ineligible Expenses: \$16,000**

**Total Eligible Expenses: \$1,747,678**

**Allegan County - Transportation Services**  
**Nonurban County**  
**Regular Service**  
**Annual Budgeted**  
**2022**

**Non Financial Schedule Report**

**Public Service**

Code	Description	Weekday DR	Saturday DR	Sunday DR	Total
610	Vehicle Hours	30,000	0	0	30,000
611	Vehicle Miles	540,000	0	0	540,000
615	Unlinked Passenger Trips - Regular	19,500	0	0	19,500
616	Unlinked Passenger Trips - Elderly	20,500	0	0	20,500
617	Unlinked Passenger Trips - Persons w/Disabilities	20,000	0	0	20,000
618	Unlinked Passenger Trips - Elderly Persons w/Disabilities	15,000	0	0	15,000
622	Total Demand-Response Unlinked Passenger Trips	75,000	0	0	75,000
625	Days Operated	355	0	0	355

**Total Passengers: 75,000**

**Vehicle Information**

Code	Description	Quantity
655	Total Demand-Response Vehicles	26
656	Demand-Response Vehicle w/ Lifts	26
658	Total Transit Vehicles	26

**Total Vehicles: 26**

**Miscellaneous Information**

Code	Description	Quantity DR
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**Allegan County - Transportation Services**

**750 Airway Drive  
Allegan, MI 49010**

**(269) 686-4529**

**Nonurban County**

**Job Access**

**Annual Budgeted**

**2022**

**Operating Revenue: \$3,200**

**Total Eligible Expenses: \$102,300**

**Local Share: \$3,200**

**Comments: -**

**Allegan County - Transportation Services**  
**Nonurban County**  
**Job Access**  
**Annual Budgeted**  
**2022**

**Revenue Schedule Report**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
<b>401 :</b>	<b>Farebox Revenue</b>	
40100	Passenger Fares (-)	\$3,200
<b>411 :</b>	<b>State Formula and Contracts</b>	
41199	Other MDOT/OPT Contracts and Reimbursements (Explain in comment field) (-50% State JARC)	\$51,150
<b>413 :</b>	<b>Federal Contracts</b>	
41399	Other Federal Transit Contracts & Reimbursements (Explain in comment field) (-50% Federal JARC)	\$51,150

**Total Revenues: \$105,500**

**Allegan County - Transportation Services**  
**Nonurban County**  
**Job Access**  
**Annual Budgeted**  
**2022**

**Expense Schedule Report**

Code	Description	Amount
<b>501 :</b>	<b>Labor</b>	
50101	Operators Salaries & Wages (-)	\$20,300
50102	Other Salaries & Wages (-)	\$18,400
50103	Dispatchers' Salaries & Wages (-)	\$9,080
<b>502 :</b>	<b>Fringe Benefits</b>	
50200	Fringe Benefits (-)	\$13,500
<b>503 :</b>	<b>Services</b>	
50302	Advertising Fees (-)	\$175
50305	Audit Costs (-)	\$135
50399	Other Services (-Contracted snow removal, janitorial, MTM admin services)	\$3,800
<b>504 :</b>	<b>Materials and Supplies</b>	
50401	Fuel & Lubricants (-)	\$6,700
50402	Tires & Tubes (-)	\$215
50499	Other Materials & Supplies (-Bldg maintenance, bus parts, supplies)	\$2,400
<b>505 :</b>	<b>Utilities</b>	
50500	Utilities (-)	\$3,350
<b>506 :</b>	<b>Insurance</b>	
50603	Liability Insurance (-)	\$9,500
50699	Other Insurance (-)	\$8,550
<b>509 :</b>	<b>Misc Expenses</b>	

**Allegan County - Transportation Services**  
**Nonurban County**  
**Job Access**  
**Annual Budgeted**  
**2022**

**Expense Schedule Report**

<b>Code</b>	<b>Description</b>	<b>Amount</b>
50903	Association Dues & Subscriptions (-)	\$175
512 :	Operating Leases & Rentals	
51200	Operating Leases & Rentals (-Cost allocation plan)	\$9,220
570 :	Ineligible Expenses	
57099	Other Ineligible Federal/State/Local (Explain in comment field) (-JARC Passenger Funds)	\$3,200

**Total Expenses: \$105,500**

**Total Ineligible Expenses: \$3,200**

**Total Eligible Expenses: \$102,300**

**Allegan County - Transportation Services**  
**Nonurban County**  
**Job Access**  
**Annual Budgeted**  
**2022**

**Non Financial Schedule Report**

**Public Service**

Code	Description	Weekday DR	Saturday DR	Sunday DR	Total
610	Vehicle Hours	1,300	0	0	1,300
611	Vehicle Miles	28,600	0	0	28,600
615	Unlinked Passenger Trips - Regular	960	0	0	960
617	Unlinked Passenger Trips - Persons w/Disabilities	420	0	0	420
618	Unlinked Passenger Trips - Elderly Persons w/Disabilities	60	0	0	60
622	Total Demand-Response Unlinked Passenger Trips	1,440	0	0	1,440
625	Days Operated	254	0	0	254

**Total Passengers: 1,440**

**Vehicle Information**

Code	Description	Quantity
656	Demand-Response Vehicle w/ Lifts	2

**Total Vehicles: 0**

**Miscellaneous Information**

Code	Description	Quantity DR
660	Diesel/Gasoline Gallons Consumed	3,500

**Allegan County - Transportation Services**

**750 Airway Drive  
Allegan, MI 49010**

**(269) 686-4529**

**Nonurban County**

**Specialized Services/5310**

**Annual Budgeted**

**2022**

**Operating Revenue: \$0**

**Total Eligible Expenses: \$0**

**Local Share: \$0**

**Comments: -**

**Allegan County - Transportation Services**  
**Nonurban County**  
**Specialized Services/5310**  
**Annual Budgeted**  
**2022**

**Non Financial Schedule Report**

**Public Service**

<b>Code</b>	<b>Description</b>	<b>Agency</b>	<b>Volunteer</b>	<b>Total</b>
611	Vehicle Miles	0	140,000	140,000
616	Unlinked Passenger Trips - Elderly	0	625	625
617	Unlinked Passenger Trips - Persons w/Disabilities	0	200	200
618	Unlinked Passenger Trips - Elderly Persons w/Disabilities	0	100	100

**Total Passengers: 925**

**Vehicle Information**

<b>Code</b>	<b>Description</b>	<b>Quantity</b>
650	Number of Personal Vehicles in Service	12

**Total Vehicles: 0**

**Allegan County - Transportation Services  
Capital Requests For FY 2022**

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
<b>2022</b>								
<b>STBG(STP)</b>								
Requested:1	Equipment	Desc:Power generator Replacement (Request submitted to Rural Task Force) Justn:Power generator has met it useful life (10yr) and needs replacement before failure. This vital for back-up power.	\$44,000	\$11,000	\$0	\$55,000	REPLACE	PRE-REQUESTED
Requested:1	Equipment	Desc:UPS System Replacement - Battery Back-up (Request submitted to Rural Task Force) Justn:UPS System has met it useful life (10yr) and needs replacement before failure. This vital for back-up power to support phones and computers. (Battery Back-up)	\$16,800	\$4,200	\$0	\$21,000	REPLACE	PRE-REQUESTED
<b>Sub Total By Program Type</b>			<b>\$60,800</b>	<b>\$15,200</b>	<b>\$0</b>	<b>\$76,000</b>		
<b>2022</b>								
<b>OTHER</b>								
Requested:0	Facility	Desc:Storage out building. (Small Urban Funding 207256) Justn:Storage space to hold service truck, snow plow, floor sweeper, and new/used tires. Locally approved for Small Urban funding #207256.	\$64,000	\$16,000	\$0	\$80,000	EXPAND	PRE-REQUESTED
<b>Sub Total By Program Type</b>			<b>\$64,000</b>	<b>\$16,000</b>	<b>\$0</b>	<b>\$80,000</b>		
<b>2022</b>								
<b>SEC 5317-NF</b>								
Requested:1	Mobility Mgt	Desc:Ongoing Mobility Management Justn:Ongoing Mobility Management	\$53,200	\$13,300	\$0	\$66,500	REPLACE	PRE-REQUESTED
<b>Sub Total By Program Type</b>			<b>\$53,200</b>	<b>\$13,300</b>	<b>\$0</b>	<b>\$66,500</b>		
<b>2022</b>								
<b>SEC 5339 - Bus and Bus Facilities</b>								



**Allegan County - Transportation Services  
Capital Requests For FY 2022**

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
Eligible/Pending:4 Requested:4	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, propane (Tablet & logo) Justin:Local number 34,35,36,40 eligible for replacement by age (7yr)	\$318,384	\$79,596	\$0	\$397,980	REPLACE	PRE- REQUESTED
<b>Sub Total By Program Type</b>			<b>\$318,384</b>	<b>\$79,596</b>	<b>\$0</b>	<b>\$397,980</b>		
<b>Sub Total By Request Year</b>			<b>\$496,384</b>	<b>\$124,096</b>	<b>\$0</b>	<b>\$620,480</b>		

**Allegan County - Transportation Services  
Capital Requests For FY 2022**

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
<b>2023</b>	<b>SEC 5339 - Bus and Bus Facilities</b>							
Eligible/Pending:1	Vehicle	Desc:Small Bus, 176 in. wheelbase, w/ lift, propane (Tablet & Logo) Justn:Local number 41 eligible for replacement by age (7yr)	\$79,596	\$19,899	\$0	\$99,495	REPLACE	PRE-REQUESTED
Requested:1			<b>\$79,596</b>	<b>\$19,899</b>	<b>\$0</b>	<b>\$99,495</b>		
		<b>Sub Total By Program Type</b>	<b>\$79,596</b>	<b>\$19,899</b>	<b>\$0</b>	<b>\$99,495</b>		
		<b>Sub Total By Request Year</b>	<b>\$79,596</b>	<b>\$19,899</b>	<b>\$0</b>	<b>\$99,495</b>		

**Allegan County - Transportation Services  
Capital Requests For FY 2022**

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
<b>2024</b>	<b>SEC 5339 - Bus and Bus Facilities</b>							
Eligible/Pending:2	Vehicle	Desc:Small Bus, 176 in. wheelbase, w/ lift, propane (Tablet & Logo) Justn:Local number 42, 43 eligible for replacement by age (7yr)	\$159,192	\$39,798	\$0	\$198,990	REPLACE	PRE-REQUESTED
Requested:2								
<b>Sub Total By Program Type</b>			<b>\$159,192</b>	<b>\$39,798</b>	<b>\$0</b>	<b>\$198,990</b>		
<b>Sub Total By Request Year</b>			<b>\$159,192</b>	<b>\$39,798</b>	<b>\$0</b>	<b>\$198,990</b>		

**Allegan County - Transportation Services  
Capital Requests For FY 2022**

Req. Yr	Program	Item Description/Justification	Federal Amount	State Amount	Local Amount	Total Amount	Action	Status
<b>2025</b>	<b>SEC 5339 - Bus and Bus Facilities</b>							
Eligible/Pending:2	Vehicle	Desc:Small Bus, 158 in wheelbase, w/ lift, propane (Tablet & Logo) Justn:Local number 44, 45 eligible for replacement by age (7yr)	\$159,192	\$39,798	\$0	\$198,990	REPLACE	PRE-REQUESTED
Requested:2								
		<b>Sub Total By Program Type</b>	<b>\$159,192</b>	<b>\$39,798</b>	<b>\$0</b>	<b>\$198,990</b>		
		<b>Sub Total By Request Year</b>	<b>\$159,192</b>	<b>\$39,798</b>	<b>\$0</b>	<b>\$198,990</b>		
		<b>Grand Total</b>	<b>\$894,364</b>	<b>\$223,591</b>	<b>\$0</b>	<b>\$1,117,955</b>		