

# Allegan County Tourist Council



Allegan County Parks, Recreation &  
Tourism  
3283 122<sup>nd</sup> Ave  
Allegan, MI 49010  
269-686-9088  
[parks@allegancounty.org](mailto:parks@allegancounty.org)  
<http://www.allegancounty.org>

**Chairperson: Jamie Krupka**  
**Vice Chairperson: Chris Dulac**

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## **TOURIST COUNCIL MEETING – AGENDA**

Tuesday, May 18, 2021 @ 10:00am

Virtual Meeting – Connectivity Instructions **Attached**

**Maria  
Albright**  
269-686-6595  
Allegan

**Rick Cain**  
269-774-7918  
Shelbyville

**Chris Dulac**  
269-673-4625  
Allegan

**Matt Helmus**  
616-355-1031  
Holland

**Jamie Krupka**  
616-886-5568  
Holland

**Debbie  
Laraway**  
269-416-0221  
Pullman

**Tim Perrigo**  
269-686-0276  
Allegan

### **CALL TO ORDER:**

#### **ROLL CALL:**

#### **APPROVAL OF MINUTES:**

#### **PUBLIC PARTICIPATION:**

#### **ADDITIONAL AGENDA ITEMS:**

#### **APPROVAL OF AGENDA:**

### **REVIEW ITEMS:**

1. Financial Statements
- 

### **RECOMMENDATION/ACTION ITEMS:**

1. None
- 

### **DISCUSSION ITEMS:**

1. Heritage Trail Project
- 

### **NOTICE OF APPOINTMENTS:**

- **Vacancy: term expires 12/23**

### **FUTURE AGENDA ITEMS:**

### **ROUND TABLE:**

**ADJOURNMENT:** Next Meeting – Tuesday, August 17, 2021 @ 10:00 in **TBD**



# Allegan County

## Connecting to Zoom Webinar

Tourist Council Board Meeting – May 18, 2021



Allegan County  
3283 122<sup>nd</sup> Ave  
Allegan, MI 49010

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# STEP 1: Connect to the Zoom Site

- OPTION 1: Telephone

- Call (929) 205-6099
- Type in Meeting ID: 879 7770 8747 then press#
- If a password is required, please enter Password: 2080 then #  
<STOP here>

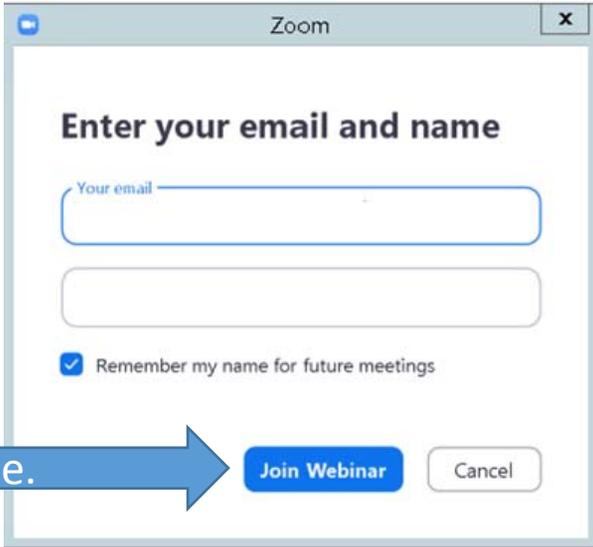
You do not have to continue reading the rest of the instructions.

- OR -

- OPTION 2: Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://us02web.zoom.us/>
- If a password is required, please enter Password: 2080
- <Continue with the rest of the instructions>

# STEP 2: Enter your email & name



A screenshot of a Zoom dialog box titled "Zoom" with a close button (x) in the top right corner. The dialog box contains the following elements:

- Enter your email and name**: A bold heading.
- Your email**: A text input field with a blue border.
- Name**: A text input field with a grey border.
- Remember my name for future meetings: A checked checkbox with the text "Remember my name for future meetings".
- Join Webinar**: A blue button.
- Cancel**: A grey button.

A blue arrow points from the text "Click when done." to the "Join Webinar" button.

STEP 3: This Window (or something very similar) should appear when connected. A video of the Parks Manager may also appear.

**Allegan County Board of Commissioners**

County Services Building  
1295 - 122nd Avenue  
Allegan, MI 49010  
298-973-0203 Main Office  
298-866-5331 Main Fax  
<http://www.allegancounty.org>

*Jim Storey, Chairperson*  
*Gale Degan, Vice Chairperson*

**BOARD OF COMMISSIONERS MEETING – AGENDA**  
Thursday, March 26, 2020 – 1PM  
**Virtual Meeting – Connectivity Instructions Attached**

**DISTRICT 1**  
Debra Kacanga  
616-218-2509  
dkacanga@allegancounty.org

**DISTRICT 2**  
Jim Storey  
616-318-9737  
jstorey@allegancounty.org

**DISTRICT 3**  
Piaa R. Thone  
245-573-4514  
c31haby@allegancounty.org

**DISTRICT 4**  
Mark DeYoung  
616-318-9612  
mdeyoung@allegancounty.org

**DISTRICT 5**  
Tom Jansop  
245-531-3374  
tjansop@allegancounty.org

**DISTRICT 6**  
Gale Degan  
245-784-5075  
gdegan@allegancounty.org

**IPM**

**CALL TO ORDER:**  
**ROLL CALL:**  
**OPENING PRAYER:** Commissioner Tom Jessup  
**PLEDGE OF ALLEGIANCE:**  
**COMMUNICATIONS:** Attached  
**APPROVAL OF MINUTES:** Attached  
March 5, 2020 & March 12, 2020  
**PUBLIC PARTICIPATION:**  
**ADDITIONAL AGENDA ITEMS:**  
**APPROVAL OF AGENDA:**  
**PRESENTATIONS:**  
**PROCLAMATIONS:**  
**INFORMATIONAL SESSION:** Attached  
**ADMINISTRATIVE REPORTS:**

**CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

**ACTION ITEMS:**

1. Facilities Management—approve Youth Home Fire Protection System Improvements (185-560)

**DISCUSSION ITEMS:**

1. Board of Commissioners—approve Conservation District Millage Proposal
2. Pandemic Update (Health Officer, Emergency Management Director, County Administrator, Economic Development Director)

PAGE 1 OF 2 254 WORDS

Audio Settings Chat Raise Hand Q&A Leave Meeting

# STEP 4: Adjust audio settings (if needed)

The screenshot displays a meeting interface with a 'Settings' window open to the 'Audio' tab. The 'Settings' window shows options for 'Speaker' (Test Speaker, Remote Audio) and 'Microphone' (Test Mic). Volume sliders are present for both. A 'Select a Speaker' dropdown menu is visible at the bottom left, with a blue arrow labeled '1' pointing to it. Another blue arrow labeled '2' points to the 'Audio' tab in the settings window. The background shows a meeting agenda and a list of consent items.

**Settings**

- General
- Video
- Audio**
- Share Screen
- Virtual Background
- Recording
- Statistics
- Feedback
- Keyboard Shortcuts
- Accessibility

**Speaker**

Test Speaker Remote Audio

Output Level: \_\_\_\_\_

Volume:

**Microphone**

Test Mic \_\_\_\_\_

Input Level: \_\_\_\_\_

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

**Select a Speaker**

- Remote Audio
- Same as System
- Test Speaker & Microphone...
- Leave Computer Audio
- Audio Settings...

**Economic Development — Greg King, Director**  
**ADMINISTRATIVE REPORTS:**

**CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

**DISTRICT 4**  
Mark DeYoung  
816-318-9612  
mdeyoung@allegancounty.org

269-673-4514  
mblee@allegancounty.org

Audio Settings ^

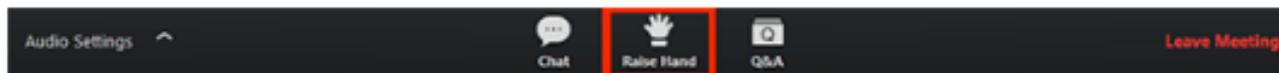
Chat Raise Hand Q&A

# STEP 5: Raise hand to be recognized to speak.

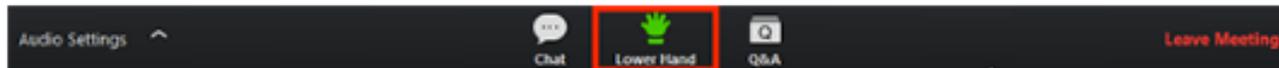
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



# STEP 6: Leave the meeting

The screenshot shows a Zoom meeting window with a document open. The document is titled "BOARD OF COMMISSIONERS MEETING - AGENDA" and is dated Thursday, March 26, 2020 - 1PM. The document content includes contact information for the Allegan County Board of Commissioners, a list of districts with their respective representatives, and a list of agenda items. A blue arrow points to the "Leave Meeting" button in the bottom right corner of the Zoom window.

**Allegan County Board of Commissioners**

County Services Building  
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*Jim Storey, Chairperson*  
*Gale Dugan, Vice Chairperson*

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**BOARD OF COMMISSIONERS MEETING - AGENDA**  
Thursday, March 26, 2020 - 1PM

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616-218-2599  
[dkapenga@allegancounty.org](mailto:dkapenga@allegancounty.org)

**DISTRICT 2**  
Jim Storey  
616-848-9767  
[jstorey@allegancounty.org](mailto:jstorey@allegancounty.org)

**DISTRICT 3**  
Max R. Thiele  
269-673-4514  
[mthiele@allegancounty.org](mailto:mthiele@allegancounty.org)

**DISTRICT 4**  
Mark DeYoung  
616-318-9612  
[mdeyoung@allegancounty.org](mailto:mdeyoung@allegancounty.org)

**1PM**

**CALL TO ORDER:**  
**ROLL CALL:**  
**OPENING PRAYER:** Commissioner Tom Jessup  
**PLEDGE OF ALLEGIANCE:** —  
**COMMUNICATIONS:** Attached  
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**Economic Development** — **Greg King, Director**  
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Audio Settings ^

Chat Raise Hand Q&A Leave Meeting