

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR
CDBG CARES CLOSE OUT-SET PUBLIC HEARING**

WHEREAS, on August 13, 2020, the Board of Commissioners approved the application for and acceptance of CARES reimbursement for COVID expenditures for a total of \$320,354 or greater if permitted by the program from January 21, 2020 through December 31, 2020; and

WHEREAS, for compliance purposes a public hearing is necessary at both the project beginning and ending; and

WHEREAS, the Board of Commissioners held a public hearing at 7:00 P.M. at the Annual Board Meeting on October 8, 2020, for the purpose of affording citizens an opportunity to submit comments on the proposed application for a CDBG Cares Funding Grant; and

WHEREAS, the County had \$129,252.19 total in expenditures during this grant cycle and are ready to close out.

THEREFORE BE IT RESOLVED the Board of Commissioners sets a public hearing at 1:00 P.M. at the Board Meeting on August 26, 2021, for the purpose of obtaining residents' views and responding to proposals and questions of the CDBG Cares Funding Grant; see attached public notice.

Allegan County Grants

Request for Action (RFA) Form - Closeout

Section I - General Information

Name of Grant	Grant Period / Term
Community Development Block Grant (CDBG) - CARES	1/21/2020 - 12/31/2020
Source of Grant Funding - Agency Name	Federal, State, Local
Michigan Economic Development Agency	Federal, Local
Submitted by and/or Program Manager	Service Area Requesting
Kriss Kraker	Finance
Brief summary of Grant program	CDBG Cares Grant award allocating \$320,353.77 to Allegan County for costs incurred from 1/21/2020 through 12/31/2020 when responding to the Coronavirus pandemic.

Section IV - Closeout

Specific Action Requested	Public Hearing	Work Order No.	201-874
Request Submission Deadline Date	ASAP	Request Date	6/11/2021
Signatures Needed	none	Approval Date	
Funding Sources	Actual Expenditures	Actual Funding/Revenues	
Grant Funding	\$ 129,252.19	\$	129,252.19
Required Local Match	\$ -	\$	-
County Funding	\$ -	\$	-
TOTAL	\$ 129,252.19	\$	129,252.19

Notes or Additional Information

Grant requires public hearing for closeout of grant. Public notice will show that five (5) calendar days minimum notice was provided to citizens. A publication affidavit is required to submit to with close out documents.

**COUNTY OF ALLEGAN
NOTICE OF CLOSEOUT PUBLIC HEARING
FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR
CDBG CARES FUNDING PROJECT**

The Board of Commissioners of the County of Allegan will hold a closeout public hearing on Thursday, August 26, 2021 at 1:00PM at the County Services Building, 3283—122nd Avenue, Allegan, Michigan for the purpose of affording citizens an opportunity to submit comments and receive a final report on the completion of the CDBG CARES funding project CDBG grant.

The CDBG grant provided funding of \$129,252 to assist preventing, preparing for, and responding to the Coronavirus. Activities included disinfecting public spaces, protecting the public during elections, providing thermometer kiosks for public use, setting up of testing sites, and performing contact tracing. This was intended to benefit Allegan County residents based on urgent need, zero persons were displaced as a result of this project.

Interested parties are invited to comment on the project in person at the public hearing or in writing through Tuesday, August 24, 2021 to administration@allegancounty.org.

Citizens' views and comments on the CDBG project are welcome.

The County will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the public hearing upon one (1) week notice. Individuals requiring auxiliary aids or services should contact the following in writing or by telephone:

Robert J. Sarro,
County Administrator,
3283 – 122nd Avenue,
Allegan, Michigan, 49010
269-673-0239

Citizen Participation Plan

Being a recipient of CDBG funds requires a satisfactory citizen participation plan, as seen in 24 CFR Part 570.486 (a). Plans may vary dependent on the UGLG, but the following must be included at a minimum:

1. Providing and encouraging citizen participation, particularly participation by lower income persons who are residents of slum and blight areas in which funds are proposed to be used. Citizens must be made aware of where they may submit their views and proposals should they be unable to attend the public hearing.
2. Ensure that residents will be given reasonable and timely access to local meetings, consistent with accessibility and reasonable accommodation requirements in accordance with section 504 of the Rehabilitation Act of 1973 and the regulations at 24 CFR part 8, and the Americans with Disabilities Act and the regulations at 28 CFR parts 35 and 36, as applicable, as well as information and records relating to the unit of local government's proposed and actual use of CDBG funds.
3. Furnish citizens information, including but not limited to:
 - a. The amount of CDBG funds expected to be made available for the current fiscal year (including the grant and anticipated program income);
 - b. The range of activities that may be undertaken with the CDBG funds;
 - c. The estimated amount of the CDBG funds proposed to be used for activities that will meet the national objective of benefit to low and moderate income persons; and
 - d. The proposed CDBG activities likely to result in displacement and the unit of general local government's anti-displacement and relocation plans required under §570.488.
4. Provide technical assistance to groups that are representative of persons of low- and moderate-income that request assistance in developing proposals (including proposed strategies and actions to affirmatively further fair housing) in accordance with the procedures developed by the State. Such assistance need not include providing funds to such groups;
5. **Provide for a minimum of two public hearings**, each at a different stage of the project [Prior to MSF approval **and near the grant term end**], for the purpose of obtaining residents' views and responding to proposals and questions. Together the hearings must cover community development and housing needs (including affirmatively furthering fair housing), development of proposed activities, and a review of program performance. The public hearings to cover community development and housing needs must be held before submission of an application to the State [MSF approval]. There must be reasonable notice of the hearings and they must be held at times and accessible locations convenient to potential or actual beneficiaries, with accommodations for persons with disabilities. Public hearings shall be conducted in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can reasonably be expected to participate [If 51% of the expected participants are non-English speaking, the hearings will be advertised in a non-English publication available to those residents. A person fluent in the non-English language must be available at the public hearing];
6. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities in an application to the state and, for grants already made, activities which are proposed to be added, deleted or substantially changed from the unit of general local government's application to the State. Substantially changed means changes made in terms of purpose, scope, location or beneficiaries as defined by criteria established by the State.
7. Provide citizens the address, phone number, and times for submitting complaints and grievances, and provide timely written answers to written complaints and grievances, within 15 working days where practicable.

Other Applicable Requirements regarding Citizen Participation Plans:

- All citizen complaints relative to Fair Housing/Equal Opportunity violations involving discrimination must be forwarded to the Michigan Department of Civil Rights [Michigan Department of Civil Rights, Intake Team, 3054 West Grand Blvd., Suite 3-600, Detroit, MI 48202] for disposition. The complainant must be notified in writing within 10 days that, due to the nature of the complaint, it has been forwarded to the Michigan Department of Civil Rights. Citizens must be made aware that they can forward a complaint alleging discrimination directly to the Michigan Department of Civil Rights [Michigan Department of Civil Rights, Intake Team, 3054 West Grand Blvd., Suite 3-600, Detroit, MI 48202]

Publication Affidavit and Public Hearing with Meeting Minutes

Notice for public hearings, **which must be substantiated with a publication affidavit**, will show that five (5) calendar days minimum notice was provided to citizens, and that the notice was published in a local or applicable newspaper, a sample of a Public Hearing Notice can be found in the [Grant Administration Manual](#), however a sample is included on the last page for ease. Begin counting day one (1) on the day following the notice. The following items must be included in the first public notice:

- The amount of funds available for proposed project.
- The range of activities that may be undertaken, including the estimated amount proposed to be used for activities that will benefit LMI persons.
- The plans of the applicant for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by persons actually displaced as a result of such activities, [if applicable].
- If applicable, the applicant must provide citizens with information regarding the applicant's performance in prior CDBG programs funded by the State.

Proof of notice, written minutes of hearings and an attendance roster must be submitted to the Program Specialist and kept for review by State officials.