

Allegan County Board of Commissioners



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NOTICE

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Pursuant to Board of Commissioners Rules of Organization, Section 6 (e) (iii) the following meeting has been scheduled.

Special Board of Commissioners Meeting

Friday, August 20, 2021, @ 1:00 PM

County Services Building, Board Room
3283 122nd Avenue
Allegan, MI 49010

**RE: Orders Regarding Control and Prevention of COVID-19
Transmission in Educational Settings within Allegan County,
Michigan**

The public is encouraged to participate in the meeting virtually and may make public comment electronically by telephone conference using the following information: (929) 205-6099 Meeting ID: 847 1385 5320, and Meeting Password 82021. For other options connecting to the meeting, please see attached.

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”



Allegan County Board of Commissioners



Allegan County Board of Commissioners Meeting

August 20, 2021



Allegan County
3283 122nd Ave
Allegan, MI 49010

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STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 847 1385 5320, then #, then # again
- Type in Meeting Password: 82021, then #

- To raise your hand to speak, press *9
- To Mute and Unmute, press *6
<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQliZQstN2Pa57QAltAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/84713855320>
- Meeting Password: 82021

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows the Zoom Webinar Registration page. The browser address bar displays `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required information):

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

reCAPTCHA section:

- I'm not a robot
- reCAPTCHA Privacy - Terms

Registration button: [Join Webinar in Progress](#)

Four blue arrows with white text provide instructions:

1. Enter name and email
2. Click this box
3. Answer challenge question
4. Click when done.

The bottom of the page features a navigation menu with the following categories:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

Additional elements include a language dropdown, a currency dropdown (US Dollars), and a "VERIFY" button.

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

1

Select a Speaker
✓ Remote Audio
Same as System
Test Speaker & Microphone...
Leave Computer Audio
Audio Settings...

2

Settings

General
Video
Audio
Share Screen
Virtual Background
Recording
Statistics
Feedback
Keyboard Shortcuts
Accessibility

Speaker: Test Speaker, Remote Audio
Output Level: [Slider]
Volume: [Slider]

Microphone: Test Mic
Input Level: [Slider]
Volume: [Slider]
 Automatically adjust volume

Use separate audio device to play ringtone simultaneously
 Automatically join audio by computer when joining a meeting
 Mute my microphone when joining a meeting
 Press and hold SPACE key to temporarily unmute yourself
 Sync buttons on headset

Advanced

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Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

DISTRICT 4
Mark DeYoung
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mdeyoung@allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings ^

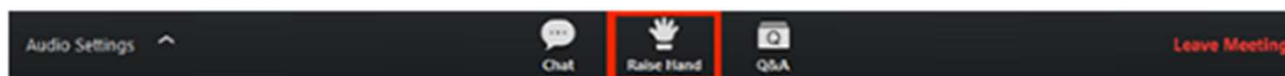
Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

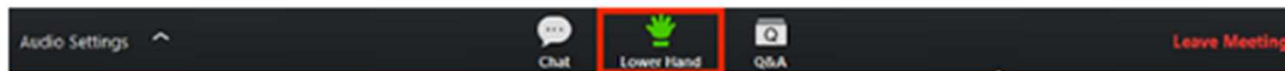
On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.

3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot displays a Zoom meeting window. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content area shows a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word" by "Steve Sedore". The document header includes "Allegan County Board of Commissioners" with the county seal, contact information for the County Services Building, and names of the Chairperson (Jim Storey) and Vice Chairperson (Gale Dugan). The agenda items listed are: Virtual Meeting - Connectivity Instructions (Attached), 1PM CALL TO ORDER, ROLL CALL, OPENING PRAYER, PLEDGE OF ALLEGIANCE, COMMUNICATIONS: Attached, APPROVAL OF MINUTES: Attached, PUBLIC PARTICIPATION, ADDITIONAL AGENDA ITEMS, APPROVAL OF AGENDA, PRESENTATIONS, PROCLAMATIONS, INFORMATIONAL SESSION: Attached, and ADMINISTRATIVE REPORTS. A "CONSENT ITEMS:" section is also present. The document footer shows "PAGE 1 OF 2" and "251 WORDS". At the bottom of the Zoom window, the meeting control bar includes "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.