

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

*Jim Storey, Chairperson  
Gale Dugan, Vice Chairperson*

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## **BOARD OF COMMISSIONERS MEETING – AGENDA**

Thursday, August 26, 2021 – 1PM

County Services Building, Board Room

Virtual Meeting Options – Connectivity Instructions **Attached**

### **DISTRICT 1**

Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

1PM

**CALL TO ORDER:**

**ROLL CALL:**

**OPENING PRAYER:** Commissioner Tom Jessup

**PLEDGE OF ALLEGIANCE:**

**PUBLIC HEARING:** Michigan Community Development Block Grant  
(CDBG) Funding for CDBG Cares Funding Project

**COMMUNICATIONS:** Attached

**APPROVAL OF MINUTES:**

August 12, 2021

**PUBLIC PARTICIPATION:**

**ADDITIONAL AGENDA ITEMS:**

**APPROVAL OF AGENDA:**

**PRESENTATIONS:**

**PROCLAMATIONS:**

**INFORMATIONAL SESSION:** None

**ADMINISTRATIVE REPORTS:**

### **DISTRICT 2**

Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

### **DISTRICT 3**

Max R. Thiele  
269-673-4514  
mthiele@  
allegancounty.org

### **DISTRICT 4**

Mark DeYoung  
616-318-9612  
mdyoung@  
allegancounty.org

### **CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board  
(8/20/21 & 8/27/21)
- 

### **DISTRICT 5**

Tom Jessup  
269-637-3374  
tjessup@  
allegancounty.org

### **ACTION ITEMS:**

1. None
- 

### **DISTRICT 6**

Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

### **DISCUSSION ITEMS:**

1. Payment in Lieu of Taxes Allocation (8/12/21 TABLED)
  2. Downtown Development Authority Policy (DDA)
  3. Hopkins DDA Tax Sharing Agreement (8/12/21 TABLED)
- 

### **DISTRICT 7**

Rick Cain  
269-744-7918  
rcain@  
allegancounty.org

### **NOTICE OF APPOINTMENTS & ELECTIONS: N/A APPOINTMENTS:**

#### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

1. Water Study Workgroup:
  - Two County Commissioners Representatives
  - One Manager or Supervisor of a Local Unit of Government. Representative
  - One Municipal Water Supply Supervisor or Technician Representative  
[Application REC 8/3](#)
  - One Academia (Not directly related to the development of the groundwater study) Representative [Application REC 8/3](#)
  - Agricultural Businesses: Growers & Livestock Representative
  - Allegan County Conservation District (ACCD) Representative [Application REC 7/20](#)
  - Real Estate: Builder, Developer, and Realtor- Representative
  - Industrial Representative
  - Well Driller Representative
  - Restaurant Owner Representative
  - Community Member (owner of a private water supply) Representative  
[Application REC 7/2; 7/20](#)
  - Tribal Member Representative
2. Broadband Action Workgroup:
  - One City or Township Representative [Application REC 7/2; 8/3](#)
  - One Agri-business Representative
  - One Industry/Large Employer Representative
3. Brownfield Redevelopment Authority
  - One Representative—term expired 12/31/2019
4. Solid Waste Planning Committee
  - One Solid Waste Industry Representative—term expired 12/31/19
  - One Solid Waste Industry Representative—term expired 12/31/20
  - One Industrial Waste Generator Representative—term expired 12/31/20
5. Tourist Council
  - One Representative—term expired 12/31/20

**ELECTIONS:**

1. Commission on Aging
  - One Member Representative—term expires 12/31/22

**PUBLIC PARTICIPATION:**

**FUTURE AGENDA ITEMS:**

**REQUEST FOR PER DIEM/MILEAGE:**

**BOARDS AND COMMISSIONS REPORTS:**

**ROUND TABLE:**

**ADJOURNMENT:** Next Meeting - Thursday, September 9, 2021, 1:00PM @  
**COUNTY SERVICES BUILDING, BOARD ROOM**





# Allegan County Board of Commissioners





# Allegan County Board of Commissioners Meeting

August 26, 2021



Allegan County  
3283 122<sup>nd</sup> Ave  
Allegan, MI 49010

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# STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 814 6052 0743, then #, then # again
- Type in Meeting Password: 82621, then #
  
- To raise your hand to speak, press \*9
- To Mute and Unmute, press \*6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/81460520743>
- Meeting Password: 82621

<Continue with the rest of the instructions>

# STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtJEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name \*
- Last Name \*
- Email Address \*
- Confirm Email Address \*

Below the form is a reCAPTCHA challenge with the text "I'm not a robot" and a "Join Webinar in Progress" button.

Four blue arrows with white text provide instructions:

1. Enter name and email (points to the name fields)
2. Click this box (points to the reCAPTCHA "I'm not a robot" checkbox)
3. Answer challenge question (points to the reCAPTCHA image grid)
4. Click when done. (points to the "Join Webinar in Progress" button)

The footer contains navigation links for About, Download, Sales, and Support.

STEP 3: This Window will appear when connected.



# STEP 4: Adjust audio settings (if needed)

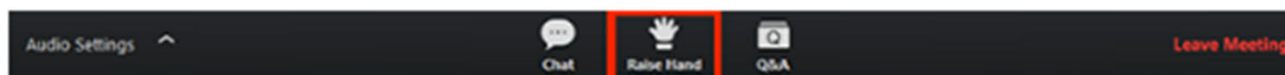
The screenshot displays a meeting interface with a black bar on the left side. A blue arrow labeled '1' points to a context menu that appears over the bar, containing the following options: 'Select a Speaker', 'Remote Audio' (checked), 'Same as System', 'Test Speaker & Microphone...', 'Leave Computer Audio', and 'Audio Settings...'. The 'Settings' window is open, showing the 'Audio' tab selected in the left sidebar. The 'Speaker' section includes a dropdown menu set to 'Remote Audio', an 'Output Level' slider, and a 'Volume' slider. The 'Microphone' section includes a dropdown menu set to 'Test Mic', an 'Input Level' slider, a 'Volume' slider, and a checked checkbox for 'Automatically adjust volume'. Below these are several unchecked checkboxes: 'Use separate audio device to play ringtone simultaneously', 'Automatically join audio by computer when joining a meeting', and 'Mute my microphone when joining a meeting'. Two checked checkboxes are 'Press and hold SPACE key to temporarily unmute yourself' and 'Sync buttons on headset'. An 'Advanced' button is located at the bottom right of the settings window. The meeting content in the background includes a header for 'Economic Development - Greg King, Director ADMINISTRATIVE REPORTS:' and a section for 'CONSENT ITEMS:' with a list item: '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. At the bottom of the screen, there are icons for 'Chat', 'Raise Hand', and 'Q&A'.

# STEP 5: Raise hand to be recognized to speak.

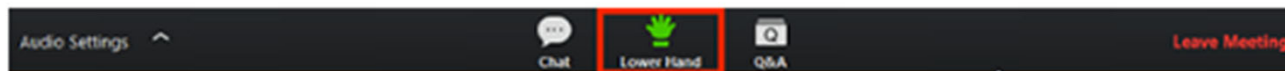
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.





# STEP 6: To leave the meeting

The screenshot displays a Zoom meeting window. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content area shows a Microsoft Word document titled "BOC20200409\_agenda [Compatibility Mode] - Word" by Steve Sedore. The document header includes the "Allegan County Board of Commissioners" logo and contact information for Jim Storey and Gale Dugan. The agenda items are listed under "BOARD OF COMMISSIONERS MEETING - AGENDA", including "Virtual Meeting - Connectivity Instructions Attached", "CALL TO ORDER", "ROLL CALL", "OPENING PRAYER", "PLEDGE OF ALLEGIANCE", "COMMUNICATIONS: Attached", "APPROVAL OF MINUTES: Attached", "PUBLIC PARTICIPATION", "ADDITIONAL AGENDA ITEMS", "APPROVAL OF AGENDA", "PRESENTATIONS", "PROCLAMATIONS", "INFORMATIONAL SESSION: Attached", and "ADMINISTRATIVE REPORTS". The document footer shows "PAGE 1 OF 2" and "251 WORDS". At the bottom of the Zoom window, the "Audio Settings" menu is open, and the "Leave Meeting" button is highlighted in red. A large blue arrow points to this button.

**COUNTY OF ALLEGAN  
NOTICE OF CLOSEOUT PUBLIC HEARING  
FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR  
CDBG CARES FUNDING PROJECT**

The Board of Commissioners of the County of Allegan will hold a closeout public hearing on Thursday, August 26, 2021 at 1:00PM at the County Services Building, 3283—122<sup>nd</sup> Avenue, Allegan, Michigan for the purpose of affording citizens an opportunity to submit comments and receive a final report on the completion of the CDBG CARES funding project CDBG grant.

The CDBG grant provided funding of \$129,252 to assist preventing, preparing for, and responding to the Coronavirus. Activities included disinfecting public spaces, protecting the public during elections, providing thermometer kiosks for public use, setting up of testing sites, and performing contact tracing. This was intended to benefit Allegan County residents based on urgent need, zero persons were displaced as a result of this project.

Interested parties are invited to comment on the project in person at the public hearing or in writing through Tuesday, August 24, 2021 to [administration@allegancounty.org](mailto:administration@allegancounty.org).

Citizens' views and comments on the CDBG project are welcome.

The County will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the public hearing upon one (1) week notice. Individuals requiring auxiliary aids or services should contact the following in writing or by telephone:

Robert J. Sarro,  
County Administrator,  
3283 – 122nd Avenue,  
Allegan, Michigan, 49010  
269-673-0239

**MISSAUKEE COUNTY RESOLUTION 2021-9**  
**RESOLUTION REGARDING THE AMERICAN RESCUE PLAN ACT**  
**AND THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND**

The Missaukee County Board of Commissioners, at a Regular Meeting, July 13, 2021, reviewed and approved the following:

WHEREAS the American Rescue Plan Act was signed into Law on March 11, 2021 and the American Rescue Plan established the Coronavirus Local Fiscal Recovery Fund (CLFRF); and

WHEREAS the United States Department of Treasury released its Interim Rule on May 10, 2021 and the Interim Rule has established four broad categories on how the funds may be used, also known as Allowable Use; and

WHEREAS the Four Categories of Allowable Uses (Per Sec. 602(c)(1) and 603 (c)(1) Are:

1. To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
3. For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency;
4. To make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS counties in the United States are receiving a total of 65.1 billion, counties in Michigan are receiving an estimated 1.93 billion, and the amount of money awarded to each county is based on the county's relative population; and

WHEREAS Missaukee County, also known as Recipient, has been awarded \$2,936,494.00<sup>i</sup> and award funds will be received in two tranches, or distributions, 50% in 2021 and 50% in 2022; and

WHEREAS set forth in the Treasury's implementing regulations, Missaukee County may use award funds to cover eligible costs incurred during the period that begins March 3, 2021 and ends on December 31, 2024, and the Period of Performance ends on December 31, 2026; and

WHEREAS the Missaukee County Administrator completed the Award Terms and Conditions Agreement on June 8, 2021, and Missaukee County received notification of award funding on June 16, 2021; and

WHEREAS Missaukee County received its first distribution, or tranche, in the amount of \$1,468,247.00 on June 17, 2021 and Missaukee County anticipates receiving its second distribution, or tranche, in the amount of \$1,468,247.00 on or about June 17, 2022; and

WHEREAS local units of government should use account *528-Other Federal Grants* for recording the revenues associated with these grants and the Missaukee County Treasurer receipted the funds to 214-000-528.00 which is a Federal Revenue Account.<sup>ii</sup>

THEREFORE, BE IT RESOLVED,

As outlined in the Award Terms and Conditions, Missaukee County will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project; and

FURTHER Missaukee County may use funds provided under this award to cover both direct and indirect administrative costs; and

FURTHER Missaukee County may use any interest earned on these funds for general government purposes; and

FURTHER Missaukee County will comply with any reporting obligations established by Treasury as they relate to this award; and

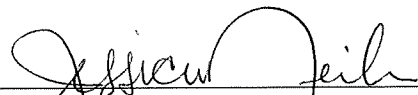
FURTHER Missaukee County will retain all records for a period of five (5) years after all funds have been expended or returned to the Treasury, whichever is later.

BE IT FURTHER RESOLVED

The Missaukee County Board of Commissioners is committed engaging with, and communicating to, Missaukee County Stakeholders, including its residents, local units of government, school districts, non-profits, and business owners, as it pertains to the allocation of the Award funding.

RESOLUTION DECLARED ADOPTED

I, the undersigned, Clerk/Register of Missaukee County, de hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Missaukee County Board of Commissioners at its Regular Meeting held July 13, 2021.

  
\_\_\_\_\_  
Jessica Nielsen  
Missaukee County Clerk/Register of Deeds

<sup>i</sup> [https://home.treasury.gov/system/files/136/fiscalrecoveryfunds\\_countyfundings\\_2021.05.10-1a-508A.pdf](https://home.treasury.gov/system/files/136/fiscalrecoveryfunds_countyfundings_2021.05.10-1a-508A.pdf)

<sup>ii</sup> [https://www.michigan.gov/documents/treasury/2021-3\\_American\\_Rescue\\_Plan\\_Act\\_725054\\_7.pdf](https://www.michigan.gov/documents/treasury/2021-3_American_Rescue_Plan_Act_725054_7.pdf)

**STATE OF MICHIGAN  
LAKE COUNTY BOARD OF COMMISSIONERS  
RESOLUTION #2021-08**

**RESOLUTION SUPPORTING REALIGNMENT OF THE CIRCUIT AND  
DISTRICT COURTS OF LAKE, MASON, NEWAYGO, AND OCEANA  
COUNTIES**

**WHEREAS**, the Revised Judicature Act of 1961 establishes the Circuit and District Court systems for the State of Michigan, and

**WHEREAS**, Section 258 (MCL 600.528) as amended by 2012 PA 18 of the Revised Judicature Act of 1961 created the Twenty-Seventh Judicial Circuit Court as a circuit court for the counties of Newaygo and Oceana with one judge, and

**WHEREAS**, Section 549c (MCL 600.549c) of the Revised Judicature Act of 1961 created the Fifty-First Judicial Circuit Court as a circuit court for the counties of Lake and Mason with one judge, and

**WHEREAS**, Section 8143 (MCL 600.8143) as amended by 2002 PA 92 of the Revised Judicature Act of 1961 created the Seventy-Eighth District Court as a first-class district court for the counties of Newaygo and Oceana, and

**WHEREAS**, Section 8144 (MCL 600.8144) as amended by 2020 PA 82 of the Revised Judicature Act of 1961 created the Seventy-Ninth District Court as a first-class district court for the counties of Lake and Mason, and

**WHEREAS**, proposed law has been drafted to modify circuits and districts for Lake, Mason, Newaygo, and Oceana counties from Newaygo/Oceana and Lake/Mason to Lake/Newaygo and Mason/Oceana, and

**WHEREAS**, all judges of Lake, Mason, Newaygo, and Oceana Counties have determined that realignment of the circuit and district courts would better serve the counties' populations by increasing efficiency and equalizing judicial caseloads and recommended it to the Lake County Board of Commissioners, and

**WHEREAS**, Section 550a (MCL 600.550a) of the Revised Judicature Act of 1961 requires that, "if a new judicial circuit is proposed by law, the new circuit shall not be created and any circuit judgeship proposed for the circuit shall not be authorized or filled by election unless each county in the proposed circuit, by resolution adopted by the county board of commissioners, approves the creation of the new circuit," and

**WHEREAS**, Section 8176 (MCL 600.8176) of the Revised Judicature Act requires that, "if a new district is proposed by law, that new district shall not be created and any district judgeship proposed for that district shall not be authorized or filled by election unless each district control unit in the proposed district, by resolution adopted by the governing body of the district control unit, approves the creation of the new district, and

**WHEREAS**, the Newaygo County Board of Commissioners and the Lake County Board of Commissioners are the governing bodies of the counties for which the changes in circuits and districts are proposed.

**NOW, THEREFORE, BE IT RESOLVED** that the Lake County Board of Commissioners does hereby give its approval to adopt the law and modify the 27th Circuit Court to include Lake and Newaygo Counties and the 78th District Court to include Lake and Newaygo Counties, and

**BE IT FURTHER RESOLVED**, that the Lake County Board of Commissioners hereby directs the County Clerk, to forward copies of this resolution to the State Court Administrator's Office, the Chief Judges of the Trial Courts for Lake, Newaygo, Oceana, and Mason Counties, the Governor's Office, and Lake County's State Senator and Representatives' Offices.

**STATE OF MICHIGAN)**  
**COUNTY OF LAKE ) SS**

The Resolution was adopted  
On August 11, 2021



Howard Lodholtz, Chairman  
Lake County Board of Commissioners

I, Patti Pacola, County Clerk, do hereby certify that the foregoing is a true copy of Resolution #2021-08 adopted by the Lake County Board of Commissioners at a regular session held on the 11th day of August 2021.

  
Patti Pacola, Lake County Clerk



**STATE OF MICHIGAN  
LAKE COUNTY BOARD OF COMMISSIONERS  
RESOLUTION #2021-09**

**RESOLUTION SUPPORTING AMERICAN RESCUE PLAN STATE  
MATCH PROGRAMS**

**WHEREAS** the state of Michigan has faced tremendous challenges as it dealt with a deadly pandemic for nearly a year and a half and is now presented with an opportunity to strategically invest in our residents, entrepreneurs, businesses and communities; and

**WHEREAS** Michigan will receive more than \$10 billion in fiscal recovery aid, with 83 counties slated to get \$1.9 billion directly in American Rescue Plan (ARP) funds; and

**WHEREAS** cities and larger townships will receive a total of \$1.8 billion and non-entitlement communities (smaller units) approximately \$644 million, with the state of Michigan itself receiving more than \$6.5 billion; and

**WHEREAS** eligible expenditures include revenue reimbursements, savings and growing interest on the funds, broadband infrastructure, economic development and individual assistance programs; and

**WHEREAS** county leaders are already under pressure to announce spending decisions and elected officials at all levels of government will have to make decisions on where and how they will use the dollars within federal guidelines; and

**WHEREAS** the Michigan Association of Counties is working on a match program to earmark close to \$4 billion in state ARP funds to leverage all levels of government to strategically invest the one-time dollars in areas of greatest need for improvement; and

**WHEREAS** the Michigan Association of Counties has received positive feedback on the ideas put forth for match programs within the state; and

**WHEREAS** Michigan has a chance to amplify investments with the influx of federal funding and a collaborative effort by all levels of government that will allow the dollars to be stretched to invest in common goals; and

**WHEREAS** the comprehensive approach to leverage ARP dollars will provide Michigan the ability to amplify investment for our future by focusing resources in five key areas — water infrastructure and broadband, local capacity and fiscal stability, housing and community development, comprehensive economic development and public health and safety; and

**WHEREAS** our future success is inextricably linked, and strategic investment of our available resources needs to support and strengthen these connections;

**NOW, THEREFORE, BE IT RESOLVED** that Lake County supports American Rescue Plan State Match Programs, and

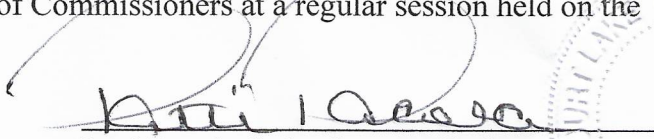
**BE IT FURTHER RESOLVED**, that the Lake County Board of Commissioners hereby directs the County Clerk, to forward copies of this resolution to the Michigan Association of Counties, the Governor's Office, and our local State Senator and Representatives' Offices.

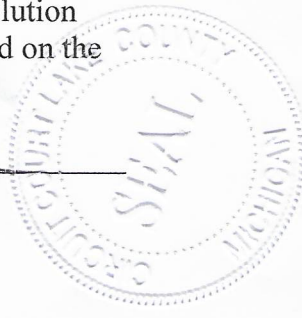
STATE OF MICHIGAN) ) SS  
COUNTY OF LAKE )

The Resolution was adopted  
On August 11, 2021

  
Howard Lodholtz, Chairman  
Lake County Board of Commissioners

I, Patti Pacola, County Clerk, do hereby certify that the foregoing is a true copy of Resolution #2021-09 adopted by the Lake County Board of Commissioners at a regular session held on the 11th day of August 2021.

  
Patti Pacola, Lake County Clerk



**STATE OF MICHIGAN  
LAKE COUNTY BOARD OF COMMISSIONERS  
RESOLUTION #2021-10**

**RESOLUTION REGARDING THE AMERICAN RESCUE PLAN ACT AND  
THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND**

**WHEREAS**, the American Rescue Plan Act was signed into Law on March 11, 2021; and

**WHEREAS**, the American Rescue Plan established the Coronavirus Local Fiscal Recovery Fund (CLFRF); and

**WHEREAS**, the United States Department of Treasury released its Interim Rule on May 10, 2021; and

**WHEREAS**, the Interim Rule has established four broad categories on how the funds may be used, also known as Allowable Use; and

**WHEREAS**, the Four Categories of Eligible Uses (Per Sec. 602(c)(1) and 603 (c)(1) Are:

1. To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality; and
2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers; and
3. For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
4. To make necessary investments in water, sewer, or broadband infrastructure;

**WHEREAS**, counties in the United States are receiving a total of 65.1 billion and Counties in Michigan are receiving an estimated 1.93 billion; and

**WHEREAS**, the amount of money awarded to each county is based on the county's relative population; and

**WHEREAS**, Lake County has been awarded \$2,302,306.00; and

**WHEREAS**, award funds will be received in two tranches, or distributions, 50% in 2021 and 50% in 2022; and

**WHEREAS**, as set forth in the Treasury's implementing regulations, Lake County may use award funds to cover eligible costs incurred during the period that began March 3, 2021 with funds required to be obligated (incurred) by December 31, 2024, and the funds to be spent (expended) by December 31, 2026; and



**Whereas**, the Lake County Administrator completed the Award Terms and Conditions Agreement on May 14, 2021, and Lake County received notification of award funding on May 21<sup>st</sup>, 2021; and

**Whereas**, Lake County received its first distribution, or tranche, in the amount of \$1,151,153.00 on May 31, 2021; and

**Whereas**, Lake County anticipates receiving its second distribution, or tranche, in the amount of \$1,151,153.00 on or about May 31, 2022; and

**Whereas**, local units of government have been advised that they should use accounts 339-Unearned Revenue and 528-Other Federal Grants for recording the monies associated with these grants; and

**Whereas**, the Lake County Administration Office receipted the funds to the liability account 101-000-00-339.000-Unearned Revenue, and will transfer the funds into the revenue account 101.000.00.528-Other Federal Grants, as the expenses related to the grant are realized and incurred; and

**Whereas**, the Michigan Department of Treasury, the Michigan Association of Counties (MAC), and the Right Place Inc. have all advised that local units and counties exercise caution and take their time in obligating these funds.

**NOW, THEREFORE, BE IT RESOLVED**, As outlined in the Award Terms and Conditions, Lake County will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project; and

**BE IT FURTHER RESOLVED**, that Lake County may use funds provided under this award to cover both direct and indirect administrative costs; and

**BE IT FURTHER RESOLVED**, that Lake County will comply with any reporting obligations established by Treasury as they relate to this award; and

**BE IT FURTHER RESOLVED**, that Lake County will retain all records for a period of five (5) years after all funds have been expended or returned to the Treasury, whichever is later; and

**BE IT FURTHER RESOLVED**, that the Lake County Administrator is authorized to transfer the funds, as needed, related to the obligation of the funds; and to work with the County Treasurer towards the short-term investment of the funds; and

**BE IT FURTHER RESOLVED**, that the Lake County Administrator is authorized to take any steps necessary, on behalf of the county, to establish the reduction in revenue and allocate expenses to offset this amount; and

**BE IT FURTHER RESOLVED**, that the Lake County Board of Commissioners is committed to engaging with Lake County stakeholders, as it pertains to the obligation and distribution of these funds and, as such, in line with the guidance established by this resolution, appoints the following committee\* to make recommendations to the full Board of Commissioners regarding the obligation of these funds:

1. Howard Lodholtz, County Board Chairperson
2. Robert Sanders, County Board Vice-Chairperson
3. Dawn Martin, County Commissioner
4. Tobi Lake, County Administrator
5. Kellie Allen, County Treasurer
6. Patti Pacola, County Clerk/ROD
7. Erin Jaehnig, County HR Director
8. Jodi Nichols, LCEDA, Lake County Business Development Coordinator

\*Any others as the Board of Commissioners see fit to add to this committee at a later date

STATE OF MICHIGAN)  
   ) SS  
 COUNTY OF LAKE            )

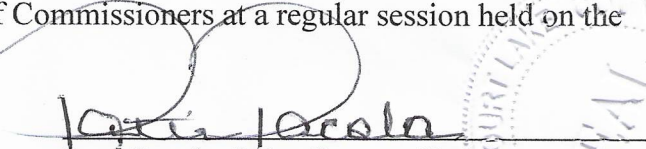
The Resolution was adopted  
 On August 11, 2021




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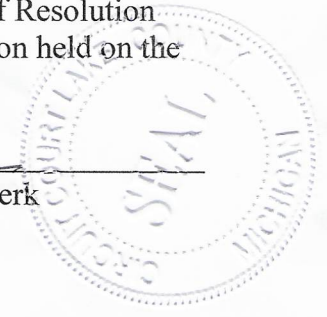
Howard Lodholtz, Chairman  
 Lake County Board of Commissioners

I, Patti Pacola, County Clerk, do hereby certify that the foregoing is a true copy of Resolution #2021-10 adopted by the Lake County Board of Commissioners at a regular session held on the 11th day of August 2021.




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Patti Pacola, Lake County Clerk



# MACKINAC COUNTY BOARD OF COMMISSIONERS

100 S. Marley Street Room 10

St. Ignace, Michigan 49781

Phone (906) 643-7300

Fax (906) 643-7302

TDD (800) 649-3777

Jim Hill – Dist. 1  
Craig Lehrke – Dist. 2

Paul Krause – Dist. 3  
Mike Patrick – Dist. 4  
Calvin McPhee – Dist. 5

Resolution in support of Delta County's Resolution of Management of Wolves in Michigan

**Whereas**, on March 16, 2021, the Delta County Board of Commissioners adopted a Resolution in support of having a scientifically sound, managed wolf harvest in the U.P. in 2021, and

**Whereas**, a history of the Michigan Gray Wolf Recovery Plan of 1997 was presented in their resolution along with a large volume of statistical data on the plan management through the years, indicating the unmanaged wolf population is growing and having a profound impact upon the UP economy, agricultural livestock, and declining populations of wildlife prey species

**Whereas**, Michigan's wolf population is not Michigan's, it is the Upper Peninsula's yet on the Michigan Wolf Management Advisory Counsel only one individual represents the UP. Decisions of wolf management practices should not be derived from public opinion surveys of people's feelings; it must be grounded upon scientific data, and the genuine needs of those who live in the UP and are directly impacted by the effects of the wolf population.

**Whereas**, that the Mackinac County Board of Commissioners and the citizens of Mackinac County wish to echo the content and message presented by the Delta County Resolution 21-07 of 16 March 2021.

**Therefore Be It Resolved**, that the Mackinac County Board of Commissioners on behalf of their county residents, landowners, and businesses encourage the Michigan DNR/NRC to initiate an annual wolf harvest season across the entire UP beginning in November 2021 using scientific data and following the mandate given to the NRC under Proposal G of 1996.

**Therefore Be It Resolved**, that the Mackinac County Board of Commissioners sign and submit this resolution in full support of the Delta County Resolution. Additionally, we forward this resolution to all Michigan counties, our State Legislature, and the Governor's office.



**ROLL CALL VOTE**

Moved by: Lehrke

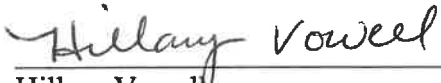
Supported by: McPhee

Ayes: Krause, Lehrke, McPhee

Nays: None

Absent: Hill, Patrick

I, Hillary Vowell, Clerk of the Mackinac County Board of Commissioners, do hereby certify and set my seal to the above resolution as adopted by the Mackinac County Board of Commissioners at their regular meeting held on the 12<sup>th</sup> day of August, 2021.

  
\_\_\_\_\_  
Hillary Vowell  
Mackinac County Clerk

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

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DRAFT

**AUGUST 12, 2021 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on August 12, 2021 at 9:08 A.M. in accordance with the motion for adjournment of July 22, 2021, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

**PUBLIC PARTICIPATION - COMMENTS**

2/ Chairman Storey opened the meeting to public participation and the following individual offered comment:

1. Linda Teeter - Director of the Allegan County Legal Assistance Center invited the board to their 9<sup>th</sup> Anniversary Celebration to be held on September 2, 2021.

**AGENDA ADDITIONS**

3/ Chairman Storey asked if there were any additions or changes to the agenda.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to have discussion on rejuvenating the Zoom meetings for the BOC and all other County business meetings. Motion failed by roll call vote. Yeas: Thiele, Jessup and Dugan. Nays: Kapenga, Storey, DeYoung and Cain.

Moved by Commissioner Storey, seconded by Commissioner Cain to adjourn the planning session no later than 11:30 A.M. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Thiele and Jessup.

**AGENDA - ADOPTED AS AMENDED**

4/ Moved by Commissioner Dugan, seconded by Commissioner Jessup to adopt the meeting agenda as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

**CLOSED SESSION: COLLECTIVE BARGAINING**

5/ Moved by Commissioner Dugan, seconded by Commissioner Cain to recess to closed session to discuss collective bargaining. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**RECONVENE/ROLL CALL**

6/ Upon reconvening at 11:10 A.M., the following Commissioners were present: Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain.

**ADMINISTRATIVE UPDATE**

7/ Administrator Sarro noted his written report and commissioner inquiries were submitted to Commissioners. Executive Director of Operations Steve Sedore provided an update to the board on the recent storm damage to the fiber optic network.

**PUBLIC PARTICIPATION - COMMENTS**

8/ Chairman Storey opened the meeting to public participation and the following individuals offered comments:

1. Hopkins Township Supervisor Mark Evans address the board regarding the Hopkins Downtown Development Authority Tax Sharing Agreement

**ADJOURNMENT UNTIL AUGUST 26, 2021 AT 9:00 A.M.**

9/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adjourn until August 26, 2021 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 11:28 A.M. Yeas: 7 votes. Nays: 0 votes.

**AFTERNOON SESSION****AUGUST 12, 2021 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

10/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on August 12, 2021 at 1:00 P.M. in accordance with the motion for adjournment of July 22, 2021, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #4 Commissioner DeYoung.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP - left at 5:07PM
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

**COMMUNICATIONS**

11/ Deputy Clerk Tien noted to the board that they received the following resolution:

1. Muskegon County resolution supporting Little River Band of Ottawa Indians Casino in Muskegon County

**JULY 22, 2021 SESSION MINUTES - ADOPTED**

12/ Moved by Commissioner Kapenga, seconded by Commissioner DeYoung to approve the minutes for the July 22, 2021 session as distributed. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

13/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA – ADOPTED AS PRESENTED**

**14/** Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**INFORMATIONAL SESSION**

**15/** Medical Care Community Director Kim Turcott presented the August 2021 Update to the board.







# OVER 150 YEARS OF CARE

Allegan County Medical Care Community traces its roots to 1866, when Allegan County established the County Poor Farm to provide for the poor, sick, homeless, and disabled of the County and to act as a safety net for those with needs that could not be met at home. Many counties across the State of Michigan developed similar poor farms or poor houses to meet the needs of their county as well. Public Act 280 of the Public Acts of 1939 provided the statutory framework for the creation and operation of County Medical Care Facilities of the State of Michigan. The Allegan County Poor Farm was closed in 1968 as construction of the Allegan County Medical Care Facility, our current community, began on the same property. ACMCC has been in operation since 1971.



# 50 YEARS OF ACMCC!



Allegan County Medical Care Community is proud to reach the milestone of 50 years of operation in 2021!

We have hoped throughout this year to have the opportunity for a large community event hosted at the facility, but that has not been possible. We will celebrate with some smaller internal events this year and hope to be able to open our doors in 2022 for a 50<sup>th</sup> (or 51<sup>st</sup>) Anniversary celebration with all of the Friends of ACMCC.



# MISSION AND VALUES

**MISSION:** *TO SERVE THE AGED AND DISABLED  
WITH CARE, LOVE, AND DIGNITY*

**VALUES:**

- *RESPECT*
- *COMPASSION*
- *HONESTY*
- *INTEGRITY*
- *DEDICATION*

DRAFT

# 2020-2021: COVID-19 AND IT'S IMPACT



AS THE COVID-19 PANDEMIC HAS CONTINUED, ACMCC, AS A SKILLED NURSING FACILITY, HAS CONTINUED TO RESPOND TO THE CHANGES BY UPDATING OUR COVID-19 PREVENTION AND RESPONSE PLAN IN RESPONSE TO EXECUTIVE ORDERS AND GUIDANCE FROM THE CDC, CMS, AND MDHHS.



**CORONAVIRUS**

A graphic with the word "CORONAVIRUS" in bold, black, uppercase letters. To the right of the text are several red, spiky virus particles of varying sizes. The entire graphic is set against a light gray background with a red border at the bottom.

## COVID-19 IMPACT: PREVENTION AND RESPONSE



ACMCC has worked extremely hard to adopt all guidance and recommendations to maintain resident and staff safety. At this time, we continue to be COVID-free in our resident population since the pandemic began. As you can imagine, this is a rarity among nursing facilities. The dedication of the ACMCC team to the proper use of PPE and infection control practices continues to be successful. We have had a number of staff test positive, many with symptoms, but have not had it spread within coworkers or residents by following the recommended standards.





# COVID-19 IMPACT: PREVENTION AND RESPONSE CONTINUED



- ❖ We have maintained our designated, separate COVID area for confirmed positive cases under an MDHHS Designation as a COVID Relief Facility for Retention Only (serving our own residents only).
- ❖ This area has fortunately remained vacant, however these rooms have remained unusable while designated for this purpose.



COVID  
designated—  
Rehab Center  
Room with  
Antechamber  
at Entry

# COVID-19 IMPACT: FACILITY LIFE



COVID Vaccinations began for consenting ACMCC residents and staff on December 26<sup>th</sup> 2020 for 1<sup>st</sup> doses and hope was high with the desire to see the return of communal dining and activities, family visits without windows dividing loved ones, and perhaps even a reduction in PPE and staff testing in the future.

It took several months for the distribution of vaccines to ultimately make enough difference for nursing facility restrictions to allow for improvements in these areas after an extremely long fall and winter. But, when the hugs were allowed and in recent months, visits with vaccinated individuals without masks or distancing, ACMCC has begun to feel more like home again.

# COVID-19 IMPACT: FACILITY LIFE



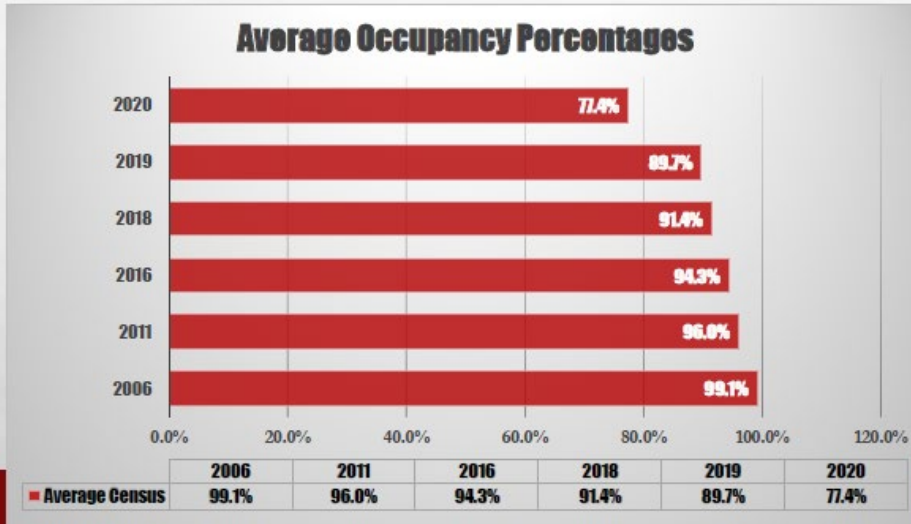
As we monitor this Delta variant and prepare to ride yet another wave of COVID, we dread seeing a likely return of some additional restrictions.

We have worked diligently on education about vaccination and have 98% of residents vaccinated and 61% of staff, with a few staff in the process currently.





# OCCUPANCY



COVID-19 has significantly impacted census with reduced elective surgeries impacting rehab stays, restrictions to visitation and resident lifestyle, and general fear of COVID in any facility. Staffing challenges also have impacted our ability to grow census in the last two months.

# FINANCES



The impact of COVID-19 on census, the 6 COVID designated rooms remaining vacant, increased costs related to PPE, testing, and staff wages, reduction in the offerings of the Generations program, and the human resource costs of covering periods of quarantine and illness have all impacted the financial position of ACMCC.

Fortunately, we have received some assistance in 2020 (millage funds were primarily received in 2021 for the 2020 millage year), that have kept us afloat:

**New Revenue:**

CARES Act: \$467,489; Infection Control Grant: \$7,000

1<sup>st</sup> Year of Millage Funding: \$1,300,177

Loss of Routine Operating Revenue in 2020: \$1,100,030

Operating Expenses were Decreased by: \$240,229





# MUCH GRATITUDE

Even with assistance from the CARES Act, the losses in revenue and the increased costs were tremendous. Without the support of the Allegan County Community and the Allegan County Commissioners for the Medical Care Community Millage Campaign, COVID would have further devastated the financial status of the facility.

**Thank you, Allegan County!**  
**We appreciate the opportunity to**  
**continue to serve the elders of this community!**



# STRATEGIC AND MASTER PLANNING

As we aim to look past COVID, we seek to take the experiences and challenges of this time period as a foundation for new possibilities. In reviewing the Market Study completed in 2019 with Plante & Moran Living Forward and revisiting those concepts with the current census and our current building design and needs, we want to be certain to plan for a future for the Medical Care Community that meets the needs of Allegan County and assists to fill gaps in the care continuum. At the DHHS Board's August 2021 Board meeting, the decision to move forward with a Strategic and Master Planning process with Plante & Moran Living Forward was made.

plante moran | LIVINGforward





# STRATEGIC AND MASTER PLANNING

This process will thoroughly explore:

- Potentials for diversifying the care offerings of ACMCC, including the care levels of Assisted Living, Independent Living with Support Services, Rehabilitation Services, Skilled Nursing, and Adult Day Services.
- The Financial Feasibility of addressing each of the identified service needs.
- A review of the existing facility's infrastructure, engineering, roofing, technology, HVAC, etc. to determine the potential for renovation or the need for new construction to address the identified potential service offering.

# MASTER PLAN

This process will then ultimately lead to a comprehensive timeline or Master Plan of what services ACMCC should offer, how many of a service levels should be planned for, what is needed from a building perspective to offer each service level, and when is it financially feasible to add each service to the Allegan County Medical Care Community.

This is an exciting 6 month process that will lead us into our future!







**QUESTIONS?**

**COMMENTS?**



**THANK  
YOU!!**



**The Support of our Allegan County partners,  
the DHHS Board, the Allegan County Board  
of Commissioners, and the Community of  
Allegan County is so appreciated!**

**ADMINISTRATIVE REPORTS:**

16/ Administrator Sarro continued with his report from the morning session on commissioner inquiries. Highlights included per diem and mileage process; chair/vice chair per diem clarification discussion; expiring county canvasser seats; COVID-19 funding; and the child care fund.

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

17/ **WHEREAS**, Administration has compiled the following claims for July 30, 2021; August 6, 2021 and August 13, 2021; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2021 Claims folder of the Commissioners' Record of Claims.

**July 30, 2021**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	84,642.92	84,642.92	
Park/Recreation Fund - 2080	3,868.10	3,868.10	
Friend of the Court Office - 2151	19.98	19.98	
Health Department Fund - 2210	7,696.09	7,696.09	
Solid Waste – 2211	21,731.40	21,731.40	
Transportation Grant – 2300	632.46	632.46	
Capital Improvement Fund - 2450	996.38	996.38	
Animal Shelter – 2550	6,438.00	6,438.00	
Register of Deeds Automation Fund – 2560	668.61	668.61	
Local Corrections Officers Training Fund – 2640	6,154.00	6,154.00	
Justice Training Fund - 2660	1,300.00	1,300.00	
CDBG Lan Repayment - 2771	81,332.50	81,332.50	
Grants – 2790	20,294.93	20,294.93	
Victims Rights Grant - 2791	147.40	147.40	
Child Care-Circuit/Family - 2921	4,357.68	4,357.68	
Senior Millage – 2950	779.88	779.88	
800 MHZ Radio Debt - 3603	909,584.39	909,584.39	
Delinquent Tax Revolving Fund - 6160	35,315.06	35,315.06	
Fleet Management - 6612	134.58	134.58	
Self-Insurance Fund - 6770	441.85	441.85	
Drain Fund - 8010	233,134.40	233,134.40	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,419,670.61</b>	<b>\$1,419,670.61</b>	

August 6, 2021

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	209,625.26	209,625.26	
Park/Recreation Fund - 2080	50.00	50.00	
Central Dispatch/E911 Fund - 2110	610.90	610.90	
Central Dispatch CIP - 2118	13,050.00	13,050.00	
Friend Of The Court Office - 2151	1,005.11	1,005.11	
Health Department Fund - 2210	6,183.09	6,183.09	
Transportation Grant - 2300	4,069.23	4,069.23	
Capital Improvement Fund - 2450	22,525.12	22,525.12	
Indigent Defense - 2600	828.80	828.80	
Law Library Fund - 2690	1,989.80	1,989.80	
Grants – 2790	6,628.00	6,628.00	
Child Care-Circuit/Family - 2921	6,978.46	6,978.46	
Soldiers Relief Fund - 2930	1,982.87	1,982.87	
Senior Millage – 2950	6,592.32	6,592.32	
Delinquent Tax Revolving Fund - 6160	104,399.64	104,399.64	
Fleet Management - 6612	102.61	102.61	
Self-Insurance Fund - 6770	366,469.05	366,469.05	
Drain Fund - 8010	40,980.93	40,980.93	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$794,071.19</b>	<b>\$794,071.19</b>	

August 13, 2021

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	88,057.05	88,057.05	
Park/Recreation Fund - 2080	5,514.23	5,514.23	
Central Dispatch/E911 Fund - 2110	2,870.16	2,870.16	
Friend of the Court Fund – 2150	80.00	80.00	
Friend Of The Court Office - 2151	37.00	37.00	
Health Department Fund – 2210	8,395.75	8,395.75	
Transportation Grant – 2300	75,814.68	75,814.68	
Register of Deeds Automation Fund - 2560	134.45	134.45	
Local Corrections Officers Training Fund - 2640	210.40	210.40	
CDBG Loan Repayment – 2771	2,500.00	2,500.00	
Grants – 2790	7,746.93	7,746.93	
Sheriff Contracts - 2807	76.98	76.98	
Child Care-Circuit/Family - 2921	15,971.70	15,971.70	
Soldiers Relief Fund - 2930	4,207.58	4,207.58	
Delinquent Tax Revolving Fund - 6160	83,622.26	83,622.26	
Tax Reversion 2020 Fund - 6201	71.07	71.07	

Drain Equipment Revolving Fund - 6390	192.47	192.47	
Fleet Management Fund - 6612	35.08	35.08	
Self-Insurance Fund - 6770	9,625.25	9,625.25	
Drain Fund - 8010	5,644.90	5,644.90	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$310,807.94</b>	<b>\$310,807.94</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for July 30, 2021; August 6, 2021 and August 13, 2021.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adopt the report of claims for July 30, 2021; August 6, 2021 and August 13, 2021. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**ACTION ITEMS:**

**MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR CDBG CARES CLOSE OUT—SET PUBLIC HEARING**

**18/ WHEREAS**, on August 26, 2020, the Board of Commissioners approved the application for and acceptance of CARES reimbursement for COVID expenditures for a total of \$320,354 or greater if permitted by the program from January 21, 2020 through December 31, 2020; and

**WHEREAS**, for compliance purposes a public hearing is necessary at both the project beginning and ending; and

**WHEREAS**, the Board of Commissioners held a public hearing at 7:00 P.M. at the Annual Board Meeting on October 8, 2020, for the purpose of affording citizens an opportunity to submit comments on the proposed application for a CDBG Cares Funding Grant; and

**WHEREAS**, the County had \$129,252.19 total in expenditures during this grant cycle and are ready to close out.

**THEREFORE BE IT RESOLVED** the Board of Commissioners sets a public hearing at 1:00 P.M. at the Board Meeting on August 26, 2021, for the purpose of obtaining residents' views and responding to proposals and questions of the CDBG Cares Funding Grant; see attached public notice.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to approve the resolution as presented. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**COUNTY OF ALLEGAN  
NOTICE OF CLOSEOUT PUBLIC HEARING  
FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR CDBG CARES  
FUNDING PROJECT**

The Board of Commissioners of the County of Allegan will hold a closeout public hearing on Thursday, August 26, 2021 at 1:00PM at the County Services Building, 3283—122<sup>nd</sup> Avenue, Allegan, Michigan for the purpose of affording citizens an opportunity to submit comments and receive a final report on the completion of the CDBG CARES funding project CDBG grant.

The CDBG grant provided funding of \$129,252 to assist preventing, preparing for, and responding to the Coronavirus. Activities included disinfecting public spaces, protecting the public during elections, providing thermometer kiosks for public

use, setting up of testing sites, and performing contact tracing. This was intended to benefit Allegan County residents based on urgent need, zero persons were displaced as a result of this project.

Interested parties are invited to comment on the project in person at the public hearing or in writing through Tuesday, August 24, 2021, to [administration@allegancounty.org](mailto:administration@allegancounty.org).

Citizens' views and comments on the CDBG project are welcome.

The County will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the public hearing upon one (1) week notice. Individuals requiring auxiliary aids or services should contact the following in writing or by telephone:

Robert J. Sarro,  
County Administrator,  
3283 – 122nd Avenue,  
Allegan, Michigan, 49010  
269-673-0239

#### **DISCUSSION ITEMS:**

#### **FINANCE – AUTHORIZE BUDGET ADJUSTMENT / WAYLAND SHERIFF CONTRACT FUND**

**19/ WHEREAS**, at the time the Wayland Township Law Enforcement Service Contract was implemented, deputies were outfitted with supplies and equipment from the existing County Sheriff inventory; and

**WHEREAS**, now those items have reached their useful life expectancy and are in need of replacement; and

**WHEREAS**, part of the vehicle equipment was authorized by the Allegan County Board of Commissioners (Board) through the annual 2021 budget process.

**THEREFORE BE IT RESOLVED**, that the Board hereby authorizes a fund balance transfer of \$35,000 from the Wayland Sheriff Contract Fund (#2806) to cover the cost for law enforcement equipment:

Additional Vehicle Equipment (Capital)	\$18,000
Additional Deputy Equipment (Operational)	\$17,000; and

**BE IT FURTHER RESOLVED**, the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Cain, seconded by Commissioner DeYoung to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

#### **PAYMENT IN LIEU OF TAXES ALLOCATION**

**20/** On July 14, 2011, the Board of Commissioners approved, upon receipt of PILT funds, the allocation to each County-Wide Millage (L-4029) as a percentage of total County Millage. At that time, the County's millages consisted of Veterans, Roads, and Senior Services. Today, the County has two more millages: Medical Care Community and the Conservation District. Discussion followed.

Moved by Commissioner Kapenga, seconded by Commissioner Thiele to amend the resolution from July 14, 2011 to have the allocation be to each County Government County-Wide Millage.

Moved by Commissioner Dugan, seconded by Commissioner Thiele to table discussion on the PILT for an appropriate Administrative response. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**HOPKINS DOWNTOWN DEVELOPMENT AUTHORITY (DDA) TAX SHARING AGREEMENT**

**21/** Assistant Corporate Counsel, Erin Stender shared and reviewed the draft copy of the Hopkins Downtown Development Authority (DDA) Tax Sharing Agreement with the board.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to consider entering into a formal tax sharing agreement with Hopkins Downtown Development Authority and Hopkins Township for setting up the framework and template of the agreement.

Moved by Commissioner Jessup, seconded by Commissioner Dugan to table discussion on the Hopkins Downtown Development Authority Tax Sharing Agreement until further information is received on how and why to enter into the agreement. Motion carried by roll call vote. Yeas: Storey, DeYoung, Jessup, Dugan and Cain. Nays: Kapenga and Thiele.

**PUBLIC PARTICIPATION - NO COMMENTS**

**22/** Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**PER DIEM/MILEAGE REQUEST - AGENDA AND BOARD PROJECTS WORKGROUP**

**23/ WHEREAS,** the Board Rules and Procedures specifies, among other duties, the Chair, "Attends regular meetings with the County Administrator (CAO) for the purpose of providing assistance and planning in BOC related matters."; and

**WHEREAS,** the CAO is charged with the management of the Board agendas. Based on the Board Rules this is in conjunction with the Chair. Based on the CAO's job description this is with the assistance of the Chair.; and

**WHEREAS,** Section 10 (d) of the Board Rules states, "the Chairperson (or his/her BOC member designee) is authorized to receive up to two (2) half day BOC per diems in a single month to attend additional meetings, events, etc. at the request of the CAO to best represent the interests of the County. Unless otherwise approved by the BOC, the Chairperson shall not receive BOC per diem for regular meetings with the CAO as listed under the duties of the Chairperson."

**WHEREAS,** With the exception of instances when the Chair has initiated specific alternatives, in the absence of the Chair, the Vice-Chair assumes all authorities and performs such duties as enumerated to the Chair.

**WHEREAS,** On April 23, 2020, the Board approved to have the CAO meet with the Chair and the Vice-Chair on a quarterly basis to discuss the progress of the County; and

**THEREFORE BE IT RESOLVED** that a Workgroup of the County Administrator, Chair and Vice-Chair is authorized to meet to review Board Meeting agendas to ensure compliance with Board rules, prepare procedurally for Board meetings including the review of progress on Board Projects established through its formal planning process;



**BE IT FURTHER RESOLVED** that the Chair and Vice-Chair are both eligible to receive up to two half-day per diems (and mileage if necessary) per month for participation in said workgroup meetings.

Moved by Commissioner Cain, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

**PER DIEM/MILEAGE REQUEST**

**24/** Commissioner Storey requested per diem and mileage reimbursement for touring the Emergency Operations Center at the request of the 911 Director on Monday, August 9, 2021.

Moved by Commissioner Kapenga, seconded by Commissioner Dugan to approve per diem and mileage. Motion carried by roll call vote. Yeas: 5 votes. Abstain: 1 vote. Excused: 1 vote.

**AMEND MEETING AGENDA**

**25/** Moved by Commissioner Thiele, seconded by Commissioner Kapenga to suspend the remainder of the meeting agenda and adjourn. Motion failed by roll call vote. Yeas: Kapenga and Thiele. Nays: Storey, DeYoung, Dugan and Cain. Absent: Jessup.

**ROUNDTABLE**

**26/** Commissioner DeYoung noted that the boardroom chairs are uncomfortable.

**ADJOURNMENT UNTIL AUGUST 26, 2021 AT 1:00 P.M.**

**27/** Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adjourn until August 26, 2021 at 1:00 P.M. The motion carried by roll call vote and the meeting was adjourned at 5:19 P.M. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

*Jennifer Duen*

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Deputy Clerk

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Board Chairperson

Minutes approved during the 00/00/2021 Session

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FINANCE - CLAIMS & INTERFUND TRANSFERS**

**WHEREAS**, Administration has compiled the following claims for 8/20/21 and 8/27/21; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2021 Claims folder of the Commissioners' Record of Claims.

August 20, 2021

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	138,980.76	138,980.76	
Park/Recreation Fund - 2080	1,655.11	1,655.11	
Central Dispatch/E911 Fund - 2110	1,445.86	1,445.86	
Friend of the Court Fund - 2150	908.39	908.39	
Friend Of The Court Office - 2151	100.80	100.80	
Health Department Fund - 2210	25,169.47	25,169.47	
Solid Waste - 2211	52,625.52	52,625.52	
Transportation Grant - 2300	4,136.44	4,136.44	
Indigent Defense - 2600	2,620.97	2,620.97	
CDBG Loan Repayment - 2771	1,520.00	1,520.00	
Grants - 2790	2,495.00	2,495.00	
Wayland Township - 2806	1,027.41	1,027.41	
Child Care-Circuit/Family - 2921	33,056.76	33,056.76	
Senior Millage - 2950	169,656.02	169,656.02	
Delinquent Tax Revolving Fund - 6160	62,610.81	62,610.81	
Fleet Management Fund - 6612	213.64	213.64	
Self-Insurance Fund - 6770	14,165.30	14,165.30	
Drain Fund - 8010	17,434.57	17,434.57	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$529,822.83</b>	<b>\$529,822.83</b>	

August 27, 2021

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	95,478.81	95,478.81	

Park/Recreation Fund - 2080	1,894.62	1,894.62	
Central Dispatch/E911 Fund - 2110	6,650.20	6,650.20	
Central Dispatch CIP - 2118	8,774.46	8,774.46	
Friend Of The Court Office - 2151	87.09	87.09	
Health Department Fund - 2210	7,565.09	7,565.09	
Solid Waste - 2211	4,459.96	4,459.96	
Transportation Grant - 2300	323.87	323.87	
Capital Improvement Fund - 2450	71,771.51	71,771.51	
Animal Shelter - 2550	6,438.00	6,438.00	
Register of Deeds Automation Fund - 2560	201.70	201.70	
Indigent Defense - 2600	19,500.88	19,500.88	
Palisades Emergency Planning Facility Up - 2630	1,880.72	1,880.72	
Drug Law Enforcement Fund-Prosecutor - 2651	504.32	504.32	
Child Care-Circuit/Family - 2921	1,703.98	1,703.98	
Soldiers Relief Fund - 2930	357.00	357.00	
Senior Millage - 2950	971.76	971.76	
Delinquent Tax Revolving Fund - 6160	5,125.12	5,125.12	
Tax Reversion - 6200	127.97	127.97	
Drain Equip Revolving - 6390	72.06	72.06	
Fleet Management Fund - 6612	177.70	177.70	
Self-Insurance Fund - 6770	4,076.36	4,076.36	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$238,143.18</b>	<b>\$238,143.18</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 8/20/21, 8/27/21 and interfund transfers.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FINANCE-AMEND 2021 BUDGET POLICY #211**

**WHEREAS**, the Match-E-Be-Nash-She-Wish Wayland Township Area Local Revenue Sharing Board determined the payment in lieu of taxes (PILT) to the County; and

**WHEREAS**, on July 14, 2011, the Board of Commissioners (Board) approved, upon receipt of PILT funds, an allocation to each County-Wide Millage(L-4029) as a percentage of total County Millage; and

**WHEREAS**, at that time, the County's millages consisted of Veterans, Roads, and Senior Services which are all recognized as County Government agencies; and

**WHEREAS**, the County now has two more millages: Medical Care Community and the Conservation District.

**THEREFORE BE IT RESOLVED** the Board approves the following to be added to the Budget Policy:

*The CAO is authorized, upon receipt of PILT funds, to direct an allocation to be made to each County Government Agency that has a County-Wide Millage as shown on the BOC approved L-4029, as a percentage of the total County-wide millage, minus any non-County Government Agency millages; and*

**BE IT FINALLY RESOLVED** that this Board action shall supersede any previous resolution.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**POLICY ON DOWNTOWN DEVELOPMENT AUTHORITIES**

**WHEREAS**, on June 28, 2007, the Board of Commissioners (Board) adopted a resolution establishing a policy on tax sharing agreements; and

**WHEREAS**, the resolution established in 2007 that "the County will not permit the capture of county property tax revenues in any new or amended development districts unless the Allegan County Board of Commissioners has approved a tax sharing agreement with the affected Downtown Development Authority and/or Local Development Finance Authority and the affected municipality"; and

**WHEREAS**, since the time of said resolution the County has progressed as a resource and facilitator for economic development of the County through numerous initiatives including but not limited to, conducting a county-wide study on economic development needs, creating an Economic Development Commission, providing centralized data as a county-wide support, establish County personnel as liaisons for development discussions, and maintaining a contract for economic development services (currently \$55,000 per year paid by the County); and

**WHEREAS**, the County's general operating funds through its operating millage and special revenue funds supported by dedicated millage serve to provide mandated and necessary county-wide services to the benefit of all citizens without limitation to a specific location within the County; and

**WHEREAS**, the County generally supports localized projects by providing local units the option of utilizing the County's full faith and credit and beneficial bond rating when advantageous.

**THEREFORE BE IT RESOLVED** the Board authorizes the County Administrator to incorporate the following into the Budget Policy with regard to DDA captures, which reflects the elimination of tax sharing agreements from policy as the County now provides numerous supports to economic development in other ways:

*"the County will not permit the capture of county property tax revenues in any new or amended development districts".*

**BE IT FINALLY RESOLVED** that this Board action shall supersede any previous resolution.