

Allegan County Broadband Action Workgroup



Human Services Building
3255 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

BROADBAND ACTION WORKGROUP – AGENDA

Jim Storey,
County Commissioner
Representative
616.848.9767
jstorey@allegancounty.org

Robert Mach,
Medical Representative
269.673.8424
robert.mach@ascension.org

Mandy Cooper,
Economic Development
Representative
616.772.5226
amanda.cooper@lakeshoreadvantage.com

Pamela Armstrong,
City/Township
Representative
269.673.4625
parmstrong@alleganlibrary.org

Tim Kotas,
City/Township
Representative
630.842.0933
timkotas@timkotas.com

Ted Siler,
Holland DPW Representative
616.355.1572
tsiler@hollandbpw.com

William Brown,
AAESA Representative
william.brown@alleganaesa.org

Austin Marsman,
Local Public Schools
Representative
269.568.3931
austinmarsman@gmail.com

Thursday, September 30, 2021 – 3PM

County Services Building, Board Room

3283 122nd Avenue, Allegan, MI 49010

Virtual Meeting Options – Connectivity Instructions **Attached**

3PM

CALL TO ORDER: Chairperson Austin Marsman

ROLL CALL:

PLEDGE OF ALLEGIANCE:

PUBLIC PARTICIPATION:

PRESENTATIONS:

Allegan County Broadband Improvement Initiative—Steve Sedore, Executive
Director of Operations

COMMUNICATIONS:

DISCUSSION ITEMS:

1. Scope of Work

Background: To gain an understanding of the scope of this group.

For example: How much American Rescue Plan funds are to be made available for broadband? What is the preferred format of a proposal?

2. Development of recommended minimum standards

PUBLIC PARTICIPATION:

ADJOURNMENT: Thursday, October 21, 2021 3PM – 4:30PM

Broadband Action Workgroup Goals:

- Step 1 – Upon verification of eligibility through the ARPA funds or identification/allocation of alternative funds, hire a directly employed or contracted project lead (and possibly team) to lead the project and deliver results for Board approved Specific, Measurable, Actionable, Realistic, Time-based (S.M.A.R.T.) goals.
- Step 2 – Consider partners, technical professionals, and other stakeholders to serve as an advisory resource to the project team.
- Step 3 – Gather necessary and relevant data to form S.M.A.R.T. goals.
- Step 4 – Consider plans, proposals, legislative initiatives and other resources to establish and implement plans for increased accessibility.



Allegan County

Broadband Action Workgroup Meeting

September 30, 2021



Allegan County
3283 122nd Ave
Allegan, MI 49010

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 838 7823 0002, then #, then # again
- Type in Meeting Password: 93921, then #

- To raise your hand to speak, press *9
- To Mute and Unmute, press *6
<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/83878230002>
- Meeting Password: 93021

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration". The registration details are as follows:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Below the details, there are four input fields for registration information, each marked with a red asterisk to indicate it is required:

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

Below the input fields is a reCAPTCHA challenge. It includes a checkbox labeled "I'm not a robot" and a reCAPTCHA logo. To the right of the checkbox is a grid of images with the instruction "Select all images with". The images in the grid show various street scenes with cars and buildings.

At the bottom of the page, there is a blue button labeled "Join Webinar in Progress".

1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

Settings

- General
- Video
- Audio**
- Share Screen
- Virtual Background
- Recording
- Statistics
- Feedback
- Keyboard Shortcuts
- Accessibility

Speaker

Test Speaker Remote Audio

Output Level: _____

Volume:

Microphone

Test Mic _____

Input Level: _____

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

269-673-4514
mble@allegancounty.org

Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

DISTRICT 4
Mark DeYoung
616-318-9612
mdeyoung@allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings

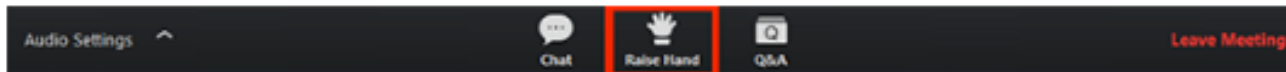
Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

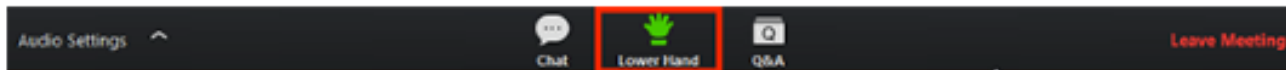
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting window with a document viewer. At the top, a green banner reads "You are viewing Allegan County Administration's screen" and a "View Options" dropdown is visible. In the top right corner, there is an "Enter Full Screen" button. The document viewer displays a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word" by "Steve Sedore". The document content includes the Allegan County Board of Commissioners logo and contact information for Jim Storey and Gale Dugan. The agenda items are listed as follows:

BOARD OF COMMISSIONERS MEETING – AGENDA

DISTRICT 1
Dean Kasperge
616-218-2599
dkasperge@allegancounty.org

DISTRICT 2
Jim Storey
616-848-9767
jstorey@allegancounty.org

DISTRICT 3
Max R. Thiele
269-673-4514
mthiele@allegancounty.org

DISTRICT 4
Marti DeYoung

Virtual Meeting – Connectivity Instructions Attached

1PM

CALL TO ORDER:
ROLL CALL:
OPENING PRAYER:
PLEDGE OF ALLEGIANCE:
COMMUNICATIONS: Attached
APPROVAL OF MINUTES: Attached

PUBLIC PARTICIPATION:
ADDITIONAL AGENDA ITEMS:
APPROVAL OF AGENDA:
PRESENTATIONS:
PROCLAMATIONS:
INFORMATIONAL SESSION: Attached
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

The Zoom meeting controls at the bottom include "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.