

**Allegan County  
Broadband Action  
Workgroup**



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

Jim Storey,  
County Commissioner  
Representative  
616.848.9767  
[jstorey@allegancounty.org](mailto:jstorey@allegancounty.org)

Robert Mach,  
Medical Representative  
269.673.8424  
[robert.mach@ascension.org](mailto:robert.mach@ascension.org)

Mandy Cooper,  
Economic Development  
Representative  
616.772.5226  
[amanda.cooper@lakeshoreadvantage.com](mailto:amanda.cooper@lakeshoreadvantage.com)

Pamela Armstrong,  
City/Township  
Representative  
269.673.4625  
[parmstrong@alleganlibrary.org](mailto:parmstrong@alleganlibrary.org)

Tim Kotas,  
City/Township  
Representative  
630.842.0933  
[timkotas@timkotas.com](mailto:timkotas@timkotas.com)

Ted Siler,  
Holland DPW Representative  
616.355.1572  
[tsiler@hollandbpw.com](mailto:tsiler@hollandbpw.com)

William Brown,  
AAESA Representative  
[william.brown@alleganaesa.org](mailto:william.brown@alleganaesa.org)

Austin Marsman,  
Local Public Schools  
Representative  
269.568.3931  
[austinmarsman@gmail.com](mailto:austinmarsman@gmail.com)

Gerald Williams,  
Industry/Large Employer  
Representative  
269.793.0035  
[williamsi@montereytownship.org](mailto:williamsi@montereytownship.org)

# NOTICE

## Board Committee:

## BROADBAND ACTION WORKGROUP

Tuesday, October 12, 2021, @ 4:00 PM

County Services Building  
Board Room  
3283 122<sup>nd</sup> Avenue  
Allegan, MI 49010

Optional Connectivity Instructions Attached



# Allegan County

## Broadband Action Workgroup

October 12, 2021



Allegan County  
3283 122<sup>nd</sup> Ave  
Allegan, MI 49010

# STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 824 0672 4707, then #, then # again
- Type in Meeting Password: 101221, then #

- To raise your hand to speak, press \*9
- To Mute and Unmute, press \*6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/82406724707>
- Meeting Password: 101221

<Continue with the rest of the instructions>

# STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN\_YneHxuk\_SjqfnMwchbtUEg

## Webinar Registration

Topic BOC Meeting - 4/9/2020

Time Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)


\* Required information

First Name \*

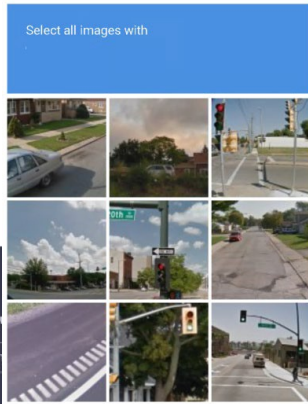
Last Name \*

Email Address \*

Confirm Email Address \*

I'm not a robot  reCAPTCHA Privacy - Terms

Join Webinar in Progress

Select all images with 

reCAPTCHA VERIFY

US Dollars

Language: English

Current Location: US

Footer:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

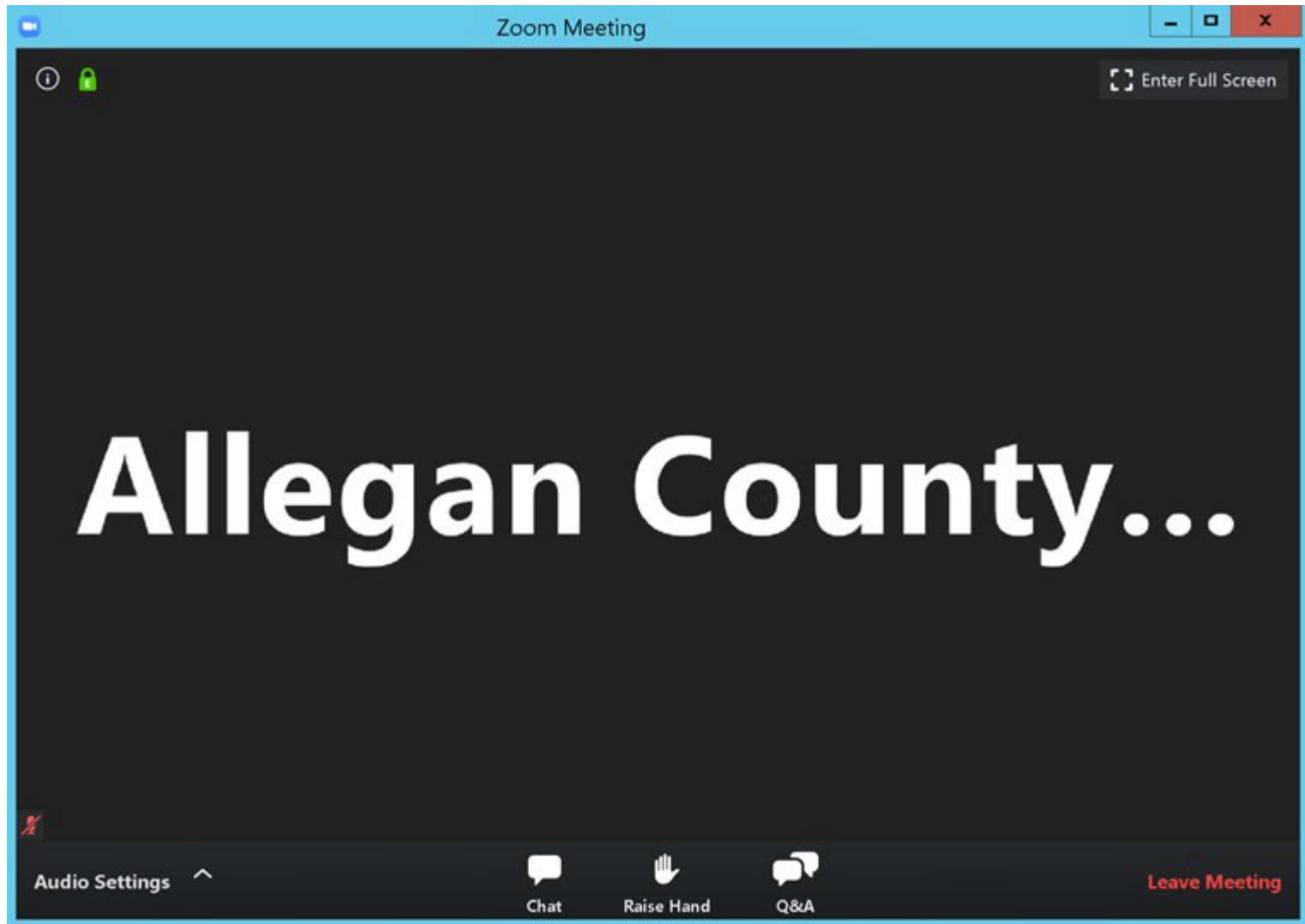
1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



# STEP 4: Adjust audio settings (if needed)

The screenshot shows a meeting interface with a 'Settings' window open. The 'Audio' section is selected in the left sidebar. A context menu is open, showing options for speaker and microphone settings. Blue arrows labeled '1' and '2' indicate the steps to adjust audio settings.

**Settings**

- General
- Video
- Audio**
- Share Screen
- Virtual Background
- Recording
- Statistics
- Feedback
- Keyboard Shortcuts
- Accessibility

**Speaker**

- Test Speaker
- Remote Audio

Output Level: \_\_\_\_\_

Volume:

**Microphone**

- Test Mic
- \_\_\_\_\_

Input Level: \_\_\_\_\_

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

**Audio Settings**

- Select a Speaker
- Remote Audio
- Same as System
- Test Speaker & Microphone...
- Leave Computer Audio
- Audio Settings...

**Economic Development — Greg King, Director**  
**ADMINISTRATIVE REPORTS:**

**CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

**DISTRICT 4**  
Mark DeYoung  
816-318-9612  
mdeyoung@allegancounty.org

269-673-4514  
mthiele@allegancounty.org

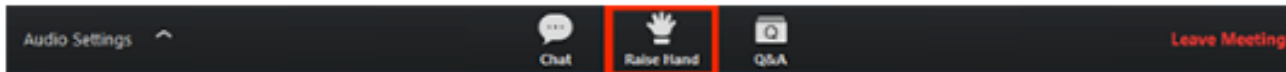
Chat Raise Hand Q&A

# STEP 5: Raise hand to be recognized to speak.

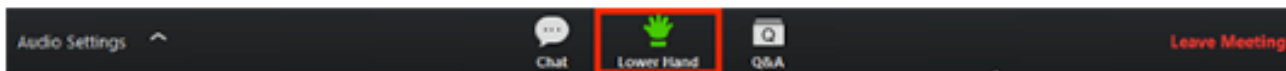
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



# STEP 6: To leave the meeting

The screenshot shows a Zoom meeting window. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there are window control buttons and an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409\_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, Allegan, MI 49010, and lists Jim Storey as Chairperson and Gale Dugan as Vice Chairperson. The document title is "BOARD OF COMMISSIONERS MEETING - AGENDA". The agenda items are listed by district: DISTRICT 1 (Dean Kapenga), DISTRICT 2 (Jim Storey), DISTRICT 3 (Max R. Thiele), and DISTRICT 4 (Marti DeYoung). The agenda items include: Virtual Meeting - Connectivity Instructions (Attached), 1PM CALL TO ORDER, ROLL CALL, OPENING PRAYER, PLEDGE OF ALLEGIANCE, COMMUNICATIONS: Attached, APPROVAL OF MINUTES: Attached, PUBLIC PARTICIPATION, ADDITIONAL AGENDA ITEMS, APPROVAL OF AGENDA, PRESENTATIONS, PROCLAMATIONS, INFORMATIONAL SESSION: Attached, and ADMINISTRATIVE REPORTS. At the bottom of the document viewer, it says "PAGE 1 OF 2 251 WORDS" and "100%". Below the document viewer is a Zoom meeting control bar with "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.