

Allegan County Commission on Aging



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Chairperson: George Waden
Vice Chairperson: Larry Ladenburger

COMMISSION ON AGING ANNUAL MEETING - Minutes

February 19, 2020

Allegan County Human Services Building – MSU SPARTAN ROOM
3255 122nd Ave., Suite 200 Allegan, MI 49010

COMMISSIONERS

Rick Cain
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Shelbyville

Dean Kapenga
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Chairperson
George Waden
(Senior Representative)
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Douglas

Vice Chairperson
Larry Ladenburger
(Senior Representative)
269.673.6200
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SENIOR MEMBERS

Marè Westin
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Otsego

Stuart Peet
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Thomas Peelle
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MEMBERS AT

LARGE

Alice Kelsey
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Patricia Petersen
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Darlene DeWitt
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Paul Visscher
269.857.4522
Saugatuck

STAFF

Sherry Owens
269.686.5144
Director

Havilah MacInnes
269.673.3333 x 2495
Senior Services
Counselor

CALL TO ORDER: Called to order by Patricia Peterson at 9:00am

CONFIRMATION OF QUORUM

ATTENDANCE ROLL CALL: Rick Cain, Dean Kapenga, Marè Westin, Thomas Peelle, Alice Kelsey, Patricia Petersen, Stuart Pete

Members Absent: Paul Visscher, George Waden, Darlene DeWitt and Larry Ladenburger

Others Present: Sherry Owens, Havilah MacInnes, Bob, Megan, Mary Beth

PLEDGE OF ALLEGIANCE

COMMUNICATIONS: None

APPROVAL OF JANUARY MINUTES: Thomas Peelle moved, Dean Kapenga supported. Motion carried.

PUBLIC PARTICIPATION: Megan is from Hospice: community partner's liaison. Mary Beth is from Care Patrol Franchise.

APPROVAL OF AGENDA: Rick Cain motioned, Marè Westin supported. Motion carried.

PRESENTATIONS: Bob Callery, MMAP Reginal Coordinator

1. Did a MMAP orientation. All but Larry Ladenburger who are interested in MMAP counseling needs to complete and return packets given out at January's meeting. There are three training dates in May at the Grand Rapids AAAM Office but Sherry will be sending Bob some dates for a fall training. August/September works best for Bob.

ADMINISTRATIVE REPORTS:

- Director's Report
- Financial Report
- Outreach Report

Mission Statement

"Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life"

ACTION ITEMS: none for February

DISCUSSION ITEMS:

1. Fund balance and 2020-2022 spending
 - Fund balance over the next few years explained by Sherry. It is likely there will be a more finalized version presented to the board next month. Sherry is working with Lorna to make this a reader friendly document. Requested that the administrative cost are broken down to explain what falls into that category.
 2. Strategic Objective Reporting
 - Newsletter- This will continue to be a working process with Pat and Tom. Will be meeting with other outside counties and will continue to bring this information back to the COA members. report back at the March COA meeting with the metric of benefits of having a county senior newsletter to include who is responsible for writing/fact check and editing articles, Set up, printing and distribution of the newsletter and obtaining support for advertising. Dean also requested a budget be developed that reflects both the start-up costs and cost to sustain the project
 - Senior Center- Tom is looking into many possible locations. Discussed having several satellite senior sites. Pat and Tom will continue to compile information on funding/grants, locations, and operation cost.
- Barriers:
- Having a central location, our county is too big to have one center, good idea to have multiple locations (i.e. congregate meal sites)
 - Rick expressed feeling it's too much to take on more than one of these projects at the same time
 - Stuart agrees with Rick and stated the newsletter should be our focus
 - Marè also agrees that the newsletter is a good vessel to get information out and will generate the attention necessary to move forward with other projects
 - Alice expressed that she was very busy and has no time to be a major participant in this project

This will be an on-going project and the agenda template will be revised to include the opportunity to keep the COA members informed of progress at each meeting. The suggested time line for updates is 15-20 minutes.

NOTICE OF APPOINTMENTS:

FUTURE AGENDA ITEMS:

SUBCOMMITTEE REPORTS:

ROUND TABLE (COA MEMBER TIME):

ADJOURNMENT: Stuart Peet moved, Marè Westin Supported. Motion carried.

Next Meeting – **Wednesday March 18, 2020**
MSU Spartan Room, Human Services Building