

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

FACILITIES MANAGEMENT-APPROVE YOUTH HOME FIRE PROTECTION SYSTEM IMPROVEMENTS

WHEREAS, the Board of Commissioners appropriated funds for the capital project related to fire protection system improvements in the 2020 Child Care Capital Fund (#2465) budget in the amount of \$100,000; and

WHEREAS, a proposal to complete these improvements was solicited from Riverside Integrated Systems, Inc., the contractor who installed the new fire panel in the Youth Home in 2019, under the sole source provision of the Purchasing Policy as they are the only vendor in West Michigan trained and authorized by the fire panel manufacturer to program and integrate components into the new panels.

THEREFORE BE IT RESOLVED that the Allegan County Board of Commissioners awards the procurement of equipment and installation services necessary to bring the Youth Home up to current fire code (Project #11028-20B) to Riverside Integrated Systems, Inc. of 2225 Oak Industrial Drive NE, Grand Rapids, Michigan, 49505 for \$83,992; and

BE IT FURTHER RESOLVED the County Administrator is authorized to approve any additional work that may be needed to bring the system into code compliance of up to an additional \$10,000 (project contingency); and

BE IT FINALLY RESOLVED that the County Administrator and/or the Board Chairman are authorized to sign the necessary documents on behalf of the County.



ALLEGAN COUNTY
REQUEST FOR ACTION FORM

Completed RFA form must be attached to a work order request through the Track-It System. If you have any questions regarding this process, please contact Administration @ ext. 2633.

RFA#: 189960
Date: 3/10/2020

Request Type Purchases - Capital Budget Select a Request Type to reveal and complete required form.
Department Requesting Facilities Mgmt
Submitted By Kristin VanAtter on behalf of Carl Chapman
Contact Information ext. 2612

Item(s):
Equipment and installation services necessary to bring the Youth Home up to current fire codes.

Total Bid Price \$83,992.00
Budgeted? Yes No
No. Bids Sent 1.00
No. Bids Received 1.00

Prebid or Qualifications:
None

Recommendation of Award:
This procurement is being sole sourced through Riverside Integrated Systems Inc. as they are the only dealer authorized to program the Edwards brand fire panels in west Michigan, installed and programmed the Youth Home fire panel which integrates all of the fire protection components last year, are familiar with the building, and have investigated the work needed to bring the facility up to current fire code in preparing the proposal. This work is being treated as a change order to the original Alarm Panel Installation Services Agreement with work to be carried out under the same terms and conditions.

Equipment / Service / Supplies:
Equipment and installation services necessary to bring the Youth Home up to current fire codes.

Where it was advertised N/A - Sole Sourced

REMINDER - Include Tabulation Sheet

RIVERSIDE

INTEGRATED SYSTEMS INC.

«Fire»Security«Communications»

Change Order Quotation

2225 Oak Industrial Drive NE
 Grand Rapids, MI 49505
 Phone: (616) 726-7026
 Fax: (616) 726-7027

Bill To: Allegan County Facilities Management
 3283 122nd Ave
 Allegan, MI 49010

Terms: Net 30 Days

RIS CHANGE ORDER # 20724-18IN-CO001

Check & Test: _____ Installed: X Service: _____

RIS Job Number: 20724-18IN Date: 3/5/2020

Job Name: Allegan County Youth Home

Job Location: 2243 33rd St, Allegan, MI 49010

Job Telephone: 269-673-0543

Telephone: 269-673-0543 Fax: _____

Contact: Valdis Kalnins

Customer's P.O.# or Contract #: _____

Customer's Job #: _____

| Quantity | Part # | Material Description |
|----------|-----------|-------------------------------------|
| 2 | BPS6A | Remote Booster Power Supply |
| 4 | 12V6A5 | 12V 7AH Batteries |
| 2 | SIGA-CC1S | Addressable Output Module |
| 36 | SIGA-PD | Photo Electric Smoke Detector |
| 4 | SIGA-HRD | Heat Detector |
| 40 | SIGA-SB | Standard Detector Base |
| 6 | SIGA-SD | Super Duct Detector |
| 6 | SD-T42 | Sample Tube |
| 6 | SD-TRK | Duct Detector Test Switch |
| 3 | SIGA-278 | Addressable Pull Station |
| 5 | SIGA-CT1 | Single Input Module |
| 1 | SIGA-CT2 | Dual Input Module |
| 7 | SIGA-CRH | Addressable Relay Module |
| 52 | GC-HDVM | Temporal Horn Strobe Ceiling Mount |
| 13 | GC-VM | Strobe Ceiling Mount |
| 3 | RMS-1T-KO | Institutional Station, Key Operated |
| 2 | 1504-AQN5 | Flush Mount Door Holders |

Description of Work: _____ Labor: _____

This change order covers the upgrade of the Fire Alarm system in the Allegan County Youth Home. This change order assumes that all work can be completed during normal working hours. Any patching and painting of walls/ceilings is not included in this change order and will be completed by "others".

Employee Type
 Programming/Testing

Other Charges or Credits:

Electrical Work
 BFS Submittal

Work and/or material, as described in this change order, cannot be completed/shipped until a signed copy of this change order is received by Riverside Integrated Systems, Inc. (via fax or mail).

Change Order Approved By: _____
 (Print Name)

Signature: _____

All work is to be carried out under the terms and conditions of Contract #11028-18 – Allegan County Alarm Panel Replacement Services Agreement fully executed by Contractor and County on 6/29/2018.

Total Amount:

\$83,992.00

V:\Installation\Installation Projects\Allegan County Youth Home 20724-18IN\Change Order\CO-01 Allegan County Youth Home 20724-18IN

Contractor shall provide copies of engineering drawings to the County in digital format.
 All removed devices shall be left with the County for re-use or disposal.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

COUNTY OF ALLEGAN – 2020 GENERAL APPROPRIATIONS ACT

WHEREAS, pursuant to MCLA 141.421 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 3, 2019, and a public hearing on the proposed budget was held on October 10, 2019; and

WHEREAS, the Board of Commissioners intends to levy and collect the general property tax on all real and personal property within the County upon the current tax roll an allocated millage of 4.5407 mills for County operations, which includes the Allocated Veterans Relief fund; voter approved millage of .4890 for Senior Services, and a voter approved millage of 0.9919 mills for County road tax for a total millage of 6.0216; and

WHEREAS, the Board of Commissioners has reviewed the recommended balanced budget and through this resolution is appropriating funds through Line Items contained within each budgetary Activity to each Department, as attached, and County officials responsible for the expenditures authorized in the budget may expend the funds up to, but not to exceed, the total appropriation authorized for each Activity and in accordance with the Board approved Budget Policy; and

WHEREAS, the 2020 proposed budget includes the 2020 Capital and the 2020 non-capital projects and grant funds received from State, Federal and other sources, as outlined in the attached lists.

THEREFORE BE IT RESOLVED, in cases where there may be benefit financially and operationally, 2020 Capital Projects may proceed effective immediately upon adoption, contingent upon approval by the County Administrator. Subsequently, the Executive Director of Finance is authorized to perform necessary budget adjustments; and

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the Board Chairman and/or County Administrator to approve to apply for and accept when awarded all grants included in the 2020 budget submission as attached; and

BE IT FURTHER RESOLVED, the Board Chairman and/or County Administrator is authorized to sign any necessary grant documents on behalf of the County, and the Executive Director of Finance is authorized to perform any necessary budget adjustments related to these grants; and

BE IT FURTHER RESOLVED, any position fully funded through a grant shall be coterminous with the available program and grant funds; and

BE IT FURTHER RESOLVED, the Board of Commissioners adopts the proposed 2020 budget as the fiscal year 2020 Budget for the County of Allegan; and

BE IT RESOLVED, the County Administrator and/or Board of Commissioners shall make any necessary corrections and adjustments to the 2020 Budget in accordance with Board approved County policy.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Jessup. Excused: Thiele.

ATTEST, A TRUE COPY



_____, Clerk-Register

APPROVED: October 10, 2019

cc: Admin. - Finance - Human Resources

2020 Project List

| #2450 CIP Public Improvements Fund | | | |
|------------------------------------|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| # | Project Name | Project Description | Capital Cost |
| 1 | Pictometry Aerial Imagery | The total project cost of \$168,000 was spread over three years. Third of three payments is due in 2020. Although the County is contractually obligated to cover the full amount up to 50% of the cost may be recovered from participating Local Units which have contributed 27% of the total project cost to date. | \$ 56,000 |
| 2 | Pump House 1 Reconstruction | Demolish and reconstruct crumbling Pump House #1 building. | \$ 50,000 |
| 3 | Friend of the Court Vault Renovation | Implement fire suppression system in vault to support use of the vault for existing office space. | \$ 8,000 |
| 4 | Roof Replacement - Sheriff's Office - Section 1B | Per Roof Maintenance Plan, combine with \$150,000 remaining from \$800,000 appropriation to replace Section 1A in 2019 and use to replace Section 1B to complete replacement of entire Section 1 of the Sheriff's Office in 2020. | \$ 370,000 |
| 5 | Roof Replacement - Courthouse - Section 2 | Per Roof Maintenance Plan, retrofit Section 2 of the Courthouse roof. | \$ 175,000 |
| 6 | Roof Replacement - Courthouse - Section 4 | Per Roof Maintenance Plan, replace Section 4 of the Courthouse roof. | \$ 40,000 |
| 7 | Pavement Maintenance | Secure a contractor to provide crack-filling and other pavement maintenance services to all County owned pavement surfaces on an annual basis. | \$ 30,000 |
| 8 | Water Tower - Clean and Repaint Interior | Sandblast, clean and repaint the interior of the Water Tower if fall 2019 inspection confirms anticipated maintenance is necessary. | \$ 20,000 |
| 9 | Lagoon Structure Valve Replacement | Replace six below-ground valves that control flow of water through the sewage lagoon irrigation system. | \$ 16,000 |
| 10 | ACSO Relocate and Repair/Replace Heat Pumps | Both Heat Pumps controlling classroom temperatures have failed and are inaccessible for diagnostics and repairs. This project is to relocate the heat pumps and associated ductwork to a more accessible location, diagnose the failure and make the necessary heat pump repairs or replacements. | \$ 16,000 |
| 11 | Repair ACSO Domestic Water Boiler | Domestic Water Boiler #3 at the ACSO has a cracked heat exchanger that needs to be replaced. | \$ 13,000 |
| 12 | UPS Battery Replacement - CH | UPS Maintenance Plan - Batteries will be 5 years old and due for replacement. | \$ 6,000 |
| 13 | Vehicles - 6 Sheriff Patrol Vehicles | Vehicle Replacement Plan - Purchase and equip six Ford Utility vehicles. | \$ 201,000 |
| 14 | Jail Security System Upgrade (release reserves) | Reduce \$400,000 reserves by up to \$115,000 to fund replacement of jail security system servers, other critical equipment and upgrade software as may be necessary to ensure continued reliable functionality of the system. | \$ (115,000) |
| 14 | Jail Security System Upgrade | Expend up to \$115,000 to fund replacement of jail security system servers, other critical equipment and upgrade software as may be necessary to ensure continued reliable functionality of the system. | \$ 115,000 |

| | | | | |
|----|----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------|
| 15 | Vehicles - 3 Facilities Pick-ups | Vehicle Replacement Plan - Purchase and equip 3 Pick-up trucks: 2 Ford F250 4x4 and 1 Ford F150 4x4 Crew Cab, equipment included. | \$ | 90,000 |
| 16 | CSB HVAC System Replacement | Replace three complete HVAC systems and replace furnaces on two systems. | \$ | 50,000 |
| 17 | Vehicles - 2 Court Vehicles | Vehicle Replacement Plan - Purchase and equip two Ford Fusion SE | \$ | 38,500 |
| 18 | Vehicles - Sheriff Patrol Vehicle Equipment | Vehicle Replacement Plan - Purchase and install equipment for 6 patrol vehicles @ 6,500 each | \$ | 39,000 |
| 19 | Furniture Replacement | Entering year 4 of a 5-year plan to replace Courthouse chairs. Some funds may be used to replace chairs in other buildings based on need. | \$ | 30,000 |
| 20 | Scanner Replacements | Technology Replacement Plan - Replace two Records Management Scanners | \$ | 20,000 |
| 21 | Copier Replacements | Technology Replacement Plan - Replace three Copiers | \$ | 16,000 |
| 22 | Server Replacement | Technology Replacement Plan - Replace County Server(s) | \$ | 15,000 |
| 23 | Inmate Lookup Tool | Implement an on-line interface to allow anyone to look-up inmate information and status which currently requires a phone call to the Sheriff's Office where staff need to look it up. | \$ | 10,000 |
| 24 | Marine Shallow Water Boat, Motor and Trailer Replacement | Inflatable sections of 27 year-old Marine Patrol Boat purchased with grant funds have dry rotted and no longer hold air leaving only one shallow-water boat available for the entire county. | \$ | 30,000 |
| 25 | Probate Court Microfilm Scanning | Re-image microfilm to protect it from vinegar syndrome. Also scan microfilm and index it to make an easily accessible digital copy. | \$ | 60,000 |
| 26 | eTicket Solution Implementation | Deploy e-Ticketing solution (software and printers) to 37 patrol cars. | \$ | 70,000 |
| 27 | Body Scanner Replacement | Body Scanner acquired by Sheriff's Office through federal surplus program is no longer working. The Sheriff's Office would like to have it replaced. | \$ | 160,000 |
| 28 | ACSO add Dehumidification Controls to Air Handlers | Add controls to Air Handlers to enable system to better manage building humidity. | \$ | 10,000 |
| | | TOTAL - All 2020 Requests Received and Identified | \$ | 1,639,500 |

Courthouse Improvement Project

The following Courthouse improvement project is to be funded through a use of \$500,000 in #2450 – CIP Public Improvement Fund Balance, and a transfer-in of up to \$500,000 from the Fund Balance of #6770 – Self-Insurance Fund to 2450 - CIP Public Improvement Fund to reimburse actual expenditures on this project.

| # | Project Name | Project Description | Budget |
|----------------------------------------------------------------------|-------------------------|--------------------------------------------------------------------------------------------------------------|---------------------|
| 29 | Courthouse Improvements | Improvements to the County Courthouse: 1) New central entrance; 2) Sally port; 3) Holding cell improvements. | \$ 1,000,000 |
| TOTAL 2020 Capital Funding Appropriation upon Budget Approval | | | \$ 1,000,000 |

Recommended Fund Balance Transfers

Transfer all remaining funds from 2460 to 2450 (\$4,817.36 as of 8/5/2019) at the end of 2019 to consolidate funds and simplify planning and management of capital and other general fund projects

Transfer all remaining funds from 2475 to 2450 (\$296,026.13 as of 8/5/2019) at the end of 2019 to consolidate funds and simplify planning and management of capital and other general fund projects

Parks Capital Projects

The following parks projects are to be funded through a Transfer in of up to \$273,700 from the Fund Balance of #2470 – Local Revenue Sharing Fund available to fund Parks Capital and/or Economic Development Initiatives as approved by the Board of Commissioners per Budget Policy parameters to #2450 – Public Improvement Fund as needed to reimburse actual expenditures on the listed projects.

| # | Project Name | Project Description | Budget |
|----------------------------------------------------------------------|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 30 | Vehicles - 3 Parks Pick-ups | Vehicle Replacement Plan. Purchase and equip 3 pick-ups: 1 Ford F350 4x4, 1 Ford F250 4x4, 1 Ford F150 4x4, equipment included. Sell 3 vehicles. | \$ 93,000 |
| 31 | Pavement Maintenance | Secure a contractor to provide crack-filling and other pavement maintenance services to all County owned pavement surfaces on an annual basis. | \$ 25,000 |
| 32 | Vault Outhouses - Venting and Roofing - Ely Lake and Silver Creek | Install venting at 12 vault outhouses (Ely Lake and Silver Creek) and replace corrugated fiberglass roofing at 5 vault outhouses (Silver Creek) | \$ 30,000 |
| 33 | Silver Creek Park Improvements | Local match for DNR Trust Fund Grants approved by Board 3/14/2019 if grant application for park improvements is approved by the State. | \$ 125,700 |
| TOTAL 2020 Capital Funding Appropriation upon Budget Approval | | | \$ 273,700 |

| #2465 Child Care Capital | | | |
|---------------------------------|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| # | Project Name | Project Description | Budget |
| 34 | Fire Suppression System Improvements | Inspection and certification of the new Fire Panel in the Youth Home requires numerous upgrades to the fire suppression system. | \$ 100,000 |
| 35 | AC System Replacement | Air Handling Units for cooling are well past their life expectancy. Intent is to replace one in 2020 to better determine replacement costs for the 6 remaining units. | \$ 15,000 |
| 36 | Pavement Maintenance | Secure a contractor to provide crack-filling and other pavement maintenance services to all County owned pavement surfaces on an annual basis. | \$ 5,000 |
| 37 | UPS Battery Replacement | UPS Maintenance Plan - Batteries will be 5 years old and due for replacement. | \$ 2,300 |
| 38 | Cheever Wardrobe Replacement | Replace aging wardrobes and plastic nightstands with heavy duty metal furniture. | \$ 10,000 |
| | | TOTAL 2020 Capital Funding Appropriation upon Budget Approval | \$ 132,300 |

| #2118 Central Dispatch Capital | | | |
|---------------------------------------|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| # | Project Name | Project Description | Budget |
| 39 | Audio Call Recorder Upgrade | Upgrade software to record incoming digital calls and replace the server which has been in service for the past 7 years. | \$ 15,000 |
| 40 | New Siren Activation Mechanism | Sirens are currently activated through the old VHF system which continues to be maintained for this purpose. This project would implement an alternate method for siren activation and allow for the complete decommissioning of the VHF system. | \$ 100,000 |
| 41 | Dispatch CAD Upgrade | Upgrade New World CAD software and interconnected systems to newest version. | \$ 160,000 |
| 42 | Dispatch Surveillance Camera Replacement | Replace 18 year-old CCTV camera system at Central Dispatch with a new system. | \$ 15,000 |
| 43 | Pavement Maintenance | Secure a contractor to provide crack-filling and other pavement maintenance services to all County owned pavement surfaces on an annual basis. | \$ 2,000 |
| | | TOTAL 2020 Capital Funding Appropriation upon Budget Approval | \$ 292,000 |

| #2300 Transportation Grant | | | |
|-----------------------------------|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|-------------------|
| # | Project Name | Project Description | Budget |
| 44 | Vehicles - 4 Transit buses | Vehicle Replacement Plan - Purchase and equip 4 propane buses at \$98,115 | \$397,460 |
| 45 | Tire Changer and Wheel Balancer Replacement | Equipment purchased in 2010 is starting to wear out and has met MDOT criteria for replacement. | \$16,000 |
| 56 | Vehicle Diagnostic Scanner Replacement | Current scanner is no longer supported by manufacturer and can't be used to run diagnostics on newer vehicles. | \$5,500 |
| 47 | Pavement Maintenance | Secure a contractor to provide crack-filling and minor repair services to all County owned pavement surfaces on an annual basis. | \$ 2,000 |
| 48 | Building Video Surveillance System | Implement new interior and exterior building video surveillance system. | \$6,000 |
| | | TOTAL 2020 Capital Funding Appropriation upon Budget Approval | \$ 426,960 |