# \$317\$ allegan county board of commissioners

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March 26, 2020 Session

#### AFTERNOON SESSION

#### MARCH 26, 2020 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met remotely online connecting through a Zoom webinar on March 26, 2020 at 1:10 P.M. in accordance with the motion for adjournment of March 12, 2020, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #5 Commissioner Jessup.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST	#1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST	#2	JIM STOREY	DIST #6	GALE DUGAN
DIST	#3	MAX THIELE	DIST #7	RICK CAIN
DIST	#4	MARK DeYOUNG		

#### COMMUNICATIONS

- 2/ Deputy Clerk Tien noted to the board that they received the following resolutions:
  - 1. Monroe County resolution in support of the Second Amendment
  - 2. Arenac County resolution to declare the county to be a Second Amendment Sanctuary County

#### MARCH 5, 2020 AND MARCH 12, 2020 SESSION MINUTES - ADOPTED

3/ Moved by Commissioner DeYoung, seconded by Commissioner Dugan to approve the minutes for the March 5, 2020 and March 12, 2020 session as distributed. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

#### PUBLIC PARTICIPATION - NO COMMENTS

4/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

#### AGENDA - ADOPTED AS PRESENTED

5/ Moved by Commissioner Kapenga, seconded by Commissioner Cain to adopt the meeting agenda as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

# INFORMATIONAL SESSION: ALLEGAN COUNTY ECONOMIC DEVELOPMENT COMMISSION ANNUAL REPORT 2019

6/ Attached is a copy of the Allegan County Economic Development Commission's Annual Report for 2019.

# ALLEGAN COUNTY ECONOMIC DEVELOPMENT COMMISSION ANNUAL REPORT

JAN 1-DEC 31, 2019

#### ECONOMIC DEVELOPMENT

Allegan County is the 7th fastest growing county in the state.



4 successful projects



158 jobs created/ retained



\$12.8M private investment



\$2M business support funds leveraged



134 meaningful company touchpoints

#### WORKFORCE DEVELOPMENT



- 1,117 students
- 10 schools
- 27 participating manufacturers
- 68 tours



- \$714,965 awarded
- 13 companies received funds
- 7.5% of total Region 4 funding



- ~ 750 students
- 23 participating employers

#### ORGANIZATION DEVELOPMENT



95% of 2019

contract milestones and metrics achieved



WestMi.org website launched



#### 2019 COLLABORATIONS, PROJECT ANNOUNCEMENTS AND EVENTS

- JAN: Rich Currie receives Visionary Award @ Annual Meeting
- FEB: Kaidi establishes first U.S. manufacturing facility in Holland
- FEB: Perrigo expands in Holland
- MARCH: Pure Michigan Agriculture Summit
- APRIL: MRCC Union Hall and Apprentice Training Center opens
- APRIL: Koops expands in Holland
- MAY: Perrigo acquires Ranir
- JUNE: 5x5 Night idea pitch competition @ Gentex
- JULY: Hudsonville Ice Cream expands in Holland
- AUG: Allegan City Hall Open House
- SEP: 2019 Economic Update Reveal @ Perrigo
- SEP: SURGE Boostcamp launches w/ 9 startups
- OCT: Discover Manufacturing
- OCT: Allegan County Leadership Summit
- OCT: Gun Lake Casino Announces \$100m expansion
- NOV: Elected Officials Reception in Zeeland



West Michigan's Business Advantage

lakeshoread van tage.com



in



# **ACTIVITY UPDATE**

LAKESHORE ADVANTAGE SERVICE AREA FIRST QUARTER 2020

This report is provided to Lakeshore Advantage investors as a quarterly update on activities and initiatives that support primary employers in our region

#### 2020 SUCCESSES TO DATE







#### **CURRENT PROJECT PIPELINE**





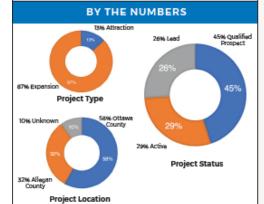




\$110

## 8

579 potential new or retained jobs



#### **COMMUNITY ENGAGEMENT**

#### Lakeshore Advantage Annual Meeting 1/30/2020

2019 success stories were shared that demonstrate how connections with our stakeholders are crucial to economic success.

Dick Haworth, chairman emeritus, Haworth, and Jim Brooks, chairman, Brooks Capital Manageme received the 2020 Lakeshore Advantage Visionary Award for their decades of community work.



Take the Survey by 3/31 Future Search 2020 Voices in Action: Thriving Together FutureSearch2020.com

#### HIGHLIGHTS

2019 Successful Projects in Review

Visit our 2019 Successful Projects Portfolio highlighting 21 successful projects resulting in 1,000 new or retained jobs and \$127M in private investment. Read Amanda Murray's blog to get a more detailed overview of these projects. LakeshoreAdvantage.com/news.

Allegan County Real Estate Spotlight

MiBiz examined commercial development opportunities and challenges throughout the county. Access to broadband and increasing residents educational attainment were mentioned as ways to increase economic development countywide. Cheri Schulz, ACEDC board member, was interviewed for her perspective on the local real estate market

Upcoming Career Expo Employer Opportunities

2020 Senior Expo 4/14/2020, 8-11:30am

CALL FOR EMPLOYERS OPEN THROUGH 3/15. See LakeshoreAdvantage.com/news for employer exhibitor application. 2,000 OAISD students are expected to attend. 2020 Student Job Fair/Decision Day 4/14/2020, 8:30-11.30am

#### **ITEMS OF NOTE**

- Lakeshore Advantage Appoints Three Board Members:
  - Scott Lubbers, Fifth 1 Jeff Stutz, Herman M
- Grand Rapids Business Journal's 50 Most Influential Women include Lakeshore Advantage president Jennifer Owens and three board members: Jane Clark, Holly Johnson and Jennife
- Remondino.

  Now Accepting Great Collaboration Stories. Through a partnership with Issue Medio Group, we are proactively pitching ideas for news articles that highlight positive impact on our economy or community. Email ideas to emily.staley@lakeshoreadvantage.com.

  Miss the Lakeshore Advantage Annual Meeting?

   Watch video on our website or YouTube Channel
   See pictures on Facebook

   Download 2010 Designs and Achievements from our websit.

- Download 2019 Projects and Achievements from our website







#### UPCOMING EVENTS

- "So You're Expanding" Investor Series Breakfast

- 30 You're Expanding investor Series Breakfast 3/12/2020, 7:30-9am @ City Flats Hotel, Holland Michigan Food & Agriculture Summit 3/17/2020, 8:30-3:30pm @ Lansing Center, Lansing Entrepreneurial Support Organization Showcase 3/18/2020, 5-7pm @ Herrick District Library, Holland
- 2020 Senior Expo 4/14/2020, 8-TI:30am @ Hope College DeVos Fieldhouse 2020 Student Job Fair/Decision Day
  - n High School 4/14/2020, 8:30-11:30am @ Allega More info at

LakeshoreAdvantage.com/events

LAKESHORE ADVANTAGE

WEST MICHIGAN'S BUSINESS ADVANTAGE

				No.
COMPANY	INDUSTRY	LOCATION	PRIVATE INVESTMENT	NEW & RETAINED JOBS
Artisan Medical Displays	Medical Displays	Zeeland Charter Township	\$1,885,905	10
Big Dutchman	Animal Feeding Systems & Housing Equipment	Halland Charter Township	\$473,861	24
BizStream	Web and Software Development	Allendale Charter Township	\$580,118	12
Competition Engineering	Production Tooling	Wright Township	\$943,257	5
Composite Builders	Advanced Materials	City of Holland	\$344,606	15
Daimay	Automotive Interiors	City of Holland	X	34
DeWys Manufacturing	Metal Fabrication	Wright Township	\$6,900,000	41
GHSP	Automotive Electronic Controls	City of Holland		300
Hudsonville Ice Cream	Food Processing	City of Holland	\$863,300	3
ICE Robotics	Automation Solutions	City of Zeeland	Y/A=X	85
ITB Packaging	Packaging Systems	City of Holland	\$3,500,000	65
Kaidi	Linear Actuators	City of Holland	\$2,061,000	95
Koops	Automation Systems	City of Holland	\$2,869,617	30
MFP Automation Engineering	Automation Systems	Jamestown Charter Township	\$1,983,777	75
Mead Johnson	Food Processing	City of Zeeland	\$67,700,000	39
Pangea Reptile	Reptile Food & Supplies	Zeeland Charter Township	W.X	21
Perrigo	Pharmaceuticals	City of Holland	\$7,053,199	30
Plascore	Aerospace	City of Zeeland	\$5,973,291	35
Royal Technologies	Plastic Injection Molding	Jamestown Charter Township	\$23,493,304	66
SoundOff Signal	LED Vehicle Lighting	Jamestown Charter Township	\$138,685	10
Tric Tool	Systems and Processing Solutions	Holland Charter Township	\$694,536	5

\$127,458,456 1,000 \*Information not available at the time of publication

1,000



#### ADMINISTRATIVE REPORTS:

7/ Administrator Rob Sarro noted his report was submitted to Commissioners.

#### FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

**8/ WHEREAS,** Administration has compiled the following claims for March 20, 2020 and March 27, 2020; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2020 Claims folder of the Commissioners' Record of Claims.

March 20, 2020

	Water 20, 2020		
	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	77,804.71	77,804.71	
Park/Recreation Fund - 2080	2,149.40	2,149.40	
Central Dispatch/E911 Fund – 2110	883.21	883.21	
Central Dispatch CIP – 2118	163.20	163.20	
Friend of the Court Office – 2151	4,798.70	4,798.70	
Health Department Fund – 2210	641.02	641.02	
Solid Waste – 2211	45,778.56	45,778.56	
Transportation Grant – 2300	64,513.48	64,513.48	
Capital Improvement Fund – 2450	50,025.08	50,025.08	
Youth Home CIP – 2465	15,275.00	15,275.00	
Animal Shelter - 2550	4,410.00	4,410.00	
Register of Deeds Automation Fund - 2560	231.71	231.71	
Grants - 2790	98.24	98.24	
Casco Township - 2805	41.00	41.00	
Salem/Leighton/Dorr - 2809	110.00	110.00	
Saugatuck City – 2811	130.00	130.00	
Child Care-Circuit/Family – 2921	2,826.85	2,826.85	
Child Care - DHHS Board - 2922	53.35	53.35	
Senior Millage – 2950	1,001.09	1,001.09	
Wayland Refunding 2012 - 3670	125.00	125.00	
Delinquent Tax Revolving Fund - 6160	4,507.30	4,507.30	
Drain Equip Revolving – 6390	36.00	36.00	
Fleet Management – 6612	460.67	460.67	
Self-Insurance Fund - 6770	4,919.69	4,919.69	
Drain Fund – 8010	28,847.20	28,847.20	
TOTAL AMOUNT OF CLAIMS	309,830.46	309,830.46	

March 27, 2020

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	83,483.76	83,483.76	
Park/Recreation Fund - 2080	2,017.55	2,017.55	
Central Dispatch/E911 Fund - 2110	625.86	625.86	
Friend of the Court Office - 2151	73.58	73.58	
Health Department Fund - 2210	3,592.46	3,592.46	
Solid Waste - 2211	9,039.08	9,039.08	
Transportation Grant - 2300	712.04	712.04	
Capital Improvement Fund - 2450	1,156.90	1,156.90	
Palisades Emergency Planning Facility UP - 2630	123.60	123.60	
Local Corrections Officers Training Fund - 2640	11,037.34	11,037.34	
Grants - 2790	6,002.76	6,002.76	
Victims Right Grant - 2791	318.99	318.99	
Child Care-Circuit/Family - 2921	6,030.15	6,030.15	
Soldiers Relief Fund - 2930	2,915.82	2,915.82	
Senior Millage - 2950	2,188.51	2,188.51	
Drain Equip Revolving - 6390	89.16	89.16	
Self-Insurance Fund - 6770	833.63	833.63	
Drain Fund - 8010	32,456.41	32,456.41	
TOTAL AMOUNT OF CLAIMS	162,697.60	162,697.60	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for March 20, 2020 and March 27, 2020.

Moved by Commissioner Kapenga, seconded by Commissioner DeYoung to adopt the report of claims for March 20, 2020 and March 27, 2020. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

#### ACTION ITEMS:

# FACILITIES MANAGEMENT - APPROVE YOUTH HOME FIRE PROTECTION SYSTEM IMPROVEMENTS

9/ Moved by Commissioner Thiele, seconded by Commissioner Jessup to amend the resolution to specifically state upon completion of the project that any amount expended from the contingency fund to be submitted to the Board of Commissioners. Motion amendment failed by roll call vote. Yeas: Thiele and Jessup. Nays: Kapenga, Storey, DeYoung, Dugan and Cain.

WHEREAS, the Board of Commissioners appropriated funds for the capital project related to fire protection system improvements in the 2020 Child Care Capital Fund (#2465) budget in the amount of \$100,000; and

WHEREAS, a proposal to complete these improvements was solicited from Riverside Integrated Systems, Inc., the contractor who installed the new fire panel in the Youth Home in 2019, under the sole source provision of the Purchasing Policy as they are the only vendor in West Michigan trained and authorized by the fire panel manufacturer to program and integrate components into the new panels.

THEREFORE BE IT RESOLVED that the Allegan County Board of Commissioners awards the procurement of equipment and installation services necessary to bring the Youth Home up to current fire code (Project #11028-20B) to Riverside Integrated Systems, Inc. of 2225 Oak Industrial Drive NE, Grand Rapids, Michigan, 49505 for \$83,992; and

**BE IT FURTHER RESOLVED** the County Administrator is authorized to approve any additional work that may be needed to bring the system into code compliance of up to an additional \$10,000 (project contingency); and

**BE IT FINALLY RESOLVED** that the County Administrator and/or the Board Chairman are authorized to sign the necessary documents on behalf of the County.

Moved by Commissioner DeYoung, seconded by Commissioner Dugan to approve the resolution as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Thiele and Jessup.

#### **DISCUSSION ITEMS:**

# BOARD OF COMMISSIONERS - APPROVE ALLEGAN CONSERVATION DISTRICT MILLAGE PROPOSAL

10/ BE IT RESOLVED that the Board of Commissioners hereby approves that the Allegan Conservation District Millage Proposal be placed on the on the August 4, 2020 Primary Election; and

BE IT FURTHER RESOLVED that the following ballot language be used:

"For the sole purpose of funding the operation of the Allegan Conservation District, including programs to assist landowners in the protection and enhancement of natural resources, environmental education, and environmental remediation within the County of Allegan, shall the County be authorized to levy, up to 0.200 mill (\$0.20 per \$1,000 of Taxable Value) for a period of six (6) years, 2021 through 2026, inclusive?

If approved and levied in full, this millage will raise an estimated \$985,000 funding the operation of the Allegan Conservation District in the first calendar year of the levy based on taxable value."

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the resolution as presented pending approval from the County's

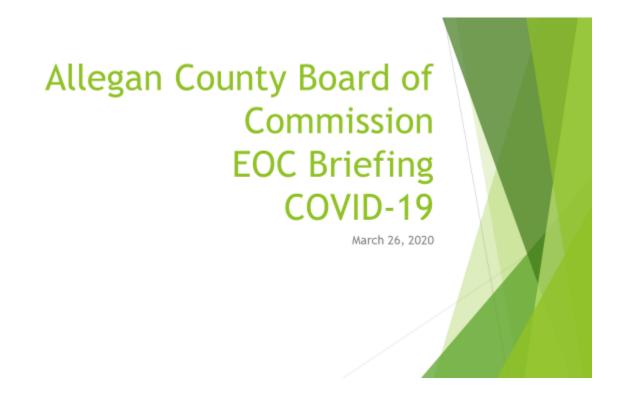
legal counsel on the ballot language. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

#### PANDEMIC UPDATE: ECONOMIC DEVELOPMENT

11/ Economic Development Director Greg King with Lakeshore Advantage updated the board on "Essential Services" with local businesses in the area. Employers are encouraged to contact FEMA, State of Michigan and Local Emergency Response leads with questions. He also briefed on unemployment and small business loans.

#### PANDEMIC UPDATE: EMERGENCY MANAGEMENT

12/ Emergency Management Director Scott Corbin presented a PowerPoint presentation on COVID-19:



### **Direction and Control**

- ▶ EOC fully activated on March 21, 2020 at 5:30pm
- Special Needs Registry (587, 6 with assistance)
- Tracking Hours and Services
- Just-n-time training (MICIMs, Social Media)
- Social Media (Feed the Need, Allegan County)
- Donation Management Site(s)
- Public Safety PPE Delivery
- Public Safety Fit Tested
- COVID Screening Process for Critical Public Facilities
- Volunteer Guidelines
- Essential Services Letter: Critical Lifelines and CIKR Cybersecurity and Infrastructure Security Agency (CISA)
- MICIMs Resource Request



### Direction and Control

- Mass Surge Facilities
- Mass Fatality Facilities and Resources
- Transient and Homeless; PUI Sites



# **MICIMs Request**

- 24 Total Request
  - 12 Modular Units
  - > 10 No-Contact Infrared Thermometers
  - ▶ 100 Scott Mask Cartridges
  - > 3 Avon Mask Respirators / filters
  - ▶ 10 PAPR
  - 4,830 N-95, gowns, botties, Tyveck, gloves, eye protection
  - ▶ 1000 surgical mask
  - ▶ 5000 disposable food containers
  - 48 Units Isopropyl Alcohol
  - 4830 Hand Sanitizer
  - 500 Disinfected Wipes



# COVID Screening Process for Critical Public Facil ties

- EOC/911 Access
  - Dispatch Personnel Only
  - ▶ EOC Limited Staff
    - > 3 Staff, 2 Volunteers, 2 Cadets, 1 Contractor and 12 EOC Staff Members
- Screening Questions
  - Fever, Cough or Shortness of Breath
- Thermal Works High Accuracy IR Thermometer
  - Court House
  - ACSO Jail
  - Nursing Care Facility
  - ► EOC / 911

# Volunteer Protective Measures (Guidelines)

- Don't be in groups of more than 10 when preparing food, sorting donations or delivery of goods or services.
- Use of social distancing (6 ft. apart)
- Only services as necessary
- No money should exchange hands
- Use of proper hygiene techniques including washing hands and not touching your face
- Sanitize vehicles before, during and after use
- Ring doorbell, leave items on door step, return to your car and call the recipient and let them know before leaving.
- Use PPE if you have to enter a home, limit your exposure
- Always report anyone exhibiting symptoms to Public Health



# Recommendations

- Establish United Incident Command System (UICS)
  - Health
  - Law
  - Fire
  - EMS/Hospitals
  - Schools
- Identify Tasks Force
- Local State of Emergency (7 days)
- Establish Disaster Contingency Fund





#### PANDEMIC UPDATE: PUBLIC HEALTH

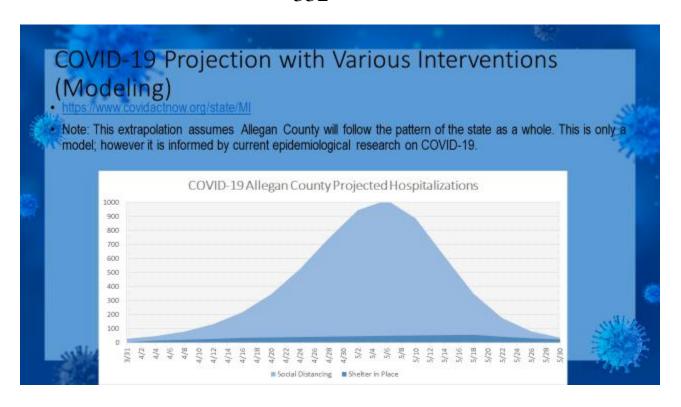
13/ Public Health Officer Angelique Joynes presented a PowerPoint presentation on COVID-19:

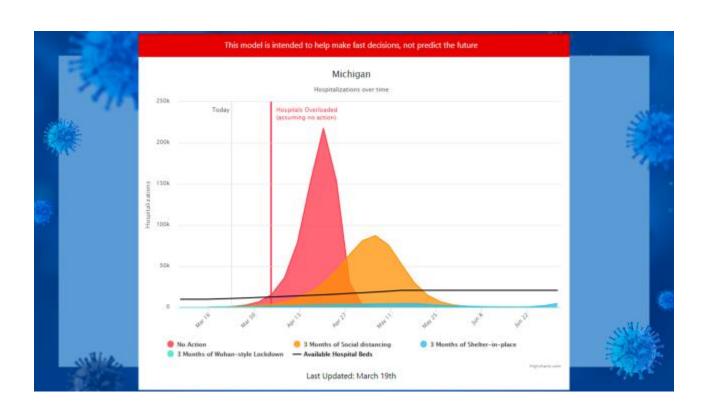
# Projected COVID-DATE for Allegan County

### https://www.covidactnow.org/state/MI

Note: This extrapolation assumes that Allegan County will follow the pattern of the state as a whole. This is only a model; however it is informed by current epidemiological research on COVID-19

https://www.covidactno	Allegan County Michigan		
w.org/state/MI	Population (2017)	116,447	9,976,000
Note This	Percent	1.17%	100%
extrapolation assumes	3 months social distancing		
that Allegan County will	Deaths (3 month total)	1,739	149,000
follow the pattern of the	Deaths (per week on average)*	145	12,417
state as a whole. This	3 months shelter in place		
is only a model;	Deaths (3 month total)	105	9,000
however it is informed	Deaths (per week on average)*	9	750
by current	* note that the weekly total		
epidemiological	would follow a bell curve,		
research on COVID-19.	being smaller at the		
white.	beginning, and greater than		
	this average at the peak)		





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#### PANDEMIC UPDATE: ADMINISTRATION

14/ Administrator Sarro updated the Board on the opportunities the County is finding to continue delivering services to residents during this emergency. Departments are utilizing remote work as much as possible.

#### PUBLIC PARTICIPATION - NO COMMENTS

15/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

#### FUTURE AGENDA ITEMS

16/ Commissioner Thiele requested to add discussion on the cleanliness of the Courthouse.

#### PER DIEM REQUEST

17/ Commissioner Kapenga requested per diem reimbursement for all the Commissioners for remote telecommunication meetings taking place during the Governor's Executive Order (EO 2020-21).

Moved by Commissioner Storey, seconded by Commissioner Cain to approve the per diem request. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Thiele and Jessup.

#### REMOTE MEETING ATTENDANCE

18/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to continue the Board of Commissioner meetings with remote attendance until the Executive Order(EO 2020-21) has been cancelled by the Governor and have a copy of the transcripts to the meetings be made available online. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Thiele and Jessup.

#### ADJOURNMENT UNTIL APRIL 9, 2020 AT 1:00 P.M.

19/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adjourn until April 9, 2020 at 1:00 P.M. The motion carried and the meeting was adjourned at 3:48 P.M.

Deputy Clerk

James M. Storey

Genrifer Dien

Minutes approved during the 00/00/2020 Session