

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Jim Storey, Chairperson
Gale Dugan, Vice Chairperson

BOARD OF COMMISSIONERS MEETING – AGENDA

***REVISION #1 – 4/9/20**

Thursday, April 9, 2020 – 1PM

Virtual Meeting – Connectivity Instructions **Attached**

DISTRICT 1
Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

1PM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Gale Dugan

PLEDGE OF ALLEGIANCE:

COMMUNICATIONS: Attached

APPROVAL OF MINUTES: Attached

March 26, 2020

PUBLIC PARTICIPATION:

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

PRESENTATIONS:

PROCLAMATIONS:

INFORMATIONAL SESSION: Attached

ADMINISTRATIVE REPORTS:

DISTRICT 2
Jim Storey
616-848-9767
jstorey@
allegancounty.org

DISTRICT 3
Max R. Thiele
269-673-4514
mthiele@
allegancounty.org

CONSENT ITEMS:

DISTRICT 4
Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (4/3/20 & 4/10/20)
-

ACTION ITEMS:

DISTRICT 5
Tom Jessup
269-637-3374
tjessup@
allegancounty.org

1. Board of Commissioners—approve Allegan Conservation District Millage Proposal
-

DISCUSSION ITEMS:

DISTRICT 6
Gale Dugan
269-694-5276
gdugan@
allegancounty.org

1. Courthouse Cleaning
 2. Pandemic Update
 - a. *Frank Baker, County Sheriff – Enforcement Update
 - b. Scott Corbin, Emergency Management Director – Emergency Response Update
 - c. Angelique Joynes, Public Health Officer – COVID-19 County Update
 - d. Robert Sarro, County Administrator – Organizational Update
 3. Finance—amend 2020 Budget Policy #211
-

DISTRICT 7
Rick Cain
269-744-7918
rcain@
allegancounty.org

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

NOTICE OF APPOINTMENTS & ELECTIONS:

1. *Advisory Tax Limitation Committee (public member not officially connected with or employed by any local or county unit of government)

APPOINTMENTS:

1. Brownfield Redevelopment Authority
 - One Representative—term expired 12/31/21
 - One Representative—term expired 12/31/19
2. Community Mental Health Authority
 - General Public Representative—term expired 3/31/22
3. Parks Advisory Board
 - One Representative—term expired 12/31/19
4. Local Emergency Planning Committee
 - Public Representative— term expired 12/31/19
5. Solid Waste Planning Committee
 - Two Solid Waste Industry Representative—term expired 12/31/19
 - One Township Representative—term expired 12/31/19
 - One General Public Representative—term expired 12/31/19
 - One City Gov. Representative—term expires 12/31/20
6. Tourist Council
 - One Representative—term expired 12/31/20

ELECTIONS:

1. Economic Development Commission
 - Downtown Representative—term expired 12/31/19
 - Private Sector Representative—term expires 4/26/21

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

REQUEST FOR PER DIEM/MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

ADJOURNMENT: Next Meeting - Thursday, April 23, 2020, 7:00PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**



Allegan County Board of Commissioner

Meeting
April 9, 2020 @ 1:00p

Connecting via Zoom Webinar



Allegan County
3283 122nd Ave
Allegan, MI 49010

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STEP 1: Connect to the Zoom Site

- OPTION 1: Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 850 796 912, then #, then # again
- Type in Meeting Password: 4920, then #

- To raise your hand to speak, press *9
- To Mute and Unmute, press *6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OR -

- OPTION 2: Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/850796912>

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

Below the form is a reCAPTCHA challenge with the text "I'm not a robot" and a "reCAPTCHA Privacy - Terms" link. A blue button labeled "Join Webinar in Progress" is located below the reCAPTCHA.

At the bottom of the page is a navigation menu with the following links:

- About
 - Zoom Blog
 - Customers
 - Our Team
 - Why Zoom
 - Features
 - Careers
 - Integrations
 - Partners
 - Investors
- Download
 - Meetings Client
 - Zoom Rooms Client
 - Browser Extension
 - Outlook Plug-in
 - Lync Plug-in
 - iPhone/iPad App
 - Android App
- Sales
 - 1.888.799.9666
 - Contact Sales
 - Plans & Pricing
 - Request a Demo
 - Webinars and Events
- Support
 - Test Zoom
 - Account
 - Support Center
 - Live Training
 - Feedback
 - Contact Us
 - Accessibility

On the right side, there is a language dropdown menu and a currency dropdown menu set to "US Dollars".

1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

1

Select a Speaker
✓ Remote Audio
Same as System
Test Speaker & Microphone...
Leave Computer Audio
Audio Settings...

2

Settings

Speaker: Test Speaker, Remote Audio
Output Level: [Slider]
Volume: [Slider]

Microphone: Test Mic
Input Level: [Slider]
Volume: [Slider]
 Automatically adjust volume

Use separate audio device to play ringtone simultaneously
 Automatically join audio by computer when joining a meeting
 Mute my microphone when joining a meeting
 Press and hold SPACE key to temporarily unmute yourself
 Sync buttons on headset

Advanced

269-673-4514
mblee@allegancounty.org

Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

DISTRICT 4
Mark DeYoung
616-318-9612
mdeyoung@allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings ^

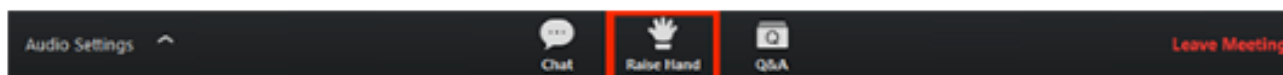
Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.

3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for Jim Storey and Gale Dugan. The agenda items listed are:

- DISTRICT 1** (Dean Kapenga): Virtual Meeting – Connectivity Instructions **Attached**
- DISTRICT 2** (Jan Storey)
- DISTRICT 3** (Max R. Thiele)
- DISTRICT 4** (Mark Drayton)

The central agenda items are: IPM, CALL TO ORDER, ROLL CALL, OPENING PRAYER, PLEDGE OF ALLEGIANCE, COMMUNICATIONS: Attached, APPROVAL OF MINUTES: Attached, PUBLIC PARTICIPATION, ADDITIONAL AGENDA ITEMS, APPROVAL OF AGENDA, PRESENTATIONS, PROCLAMATIONS, INFORMATIONAL SESSION: Attached, ADMINISTRATIVE REPORTS, and CONSENT ITEMS.

At the bottom of the Zoom window, there is a control bar with "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.



Resolution 29-2020

Date: March 4, 2020

GRAND TRAVERSE COUNTY BOARD OF COMMISSIONERS RESOLUTION TO DECLARE ITS SUPPORT FOR THE "SECOND AMENDMENT IN GRAND TRAVERSE COUNTY, MICHIGAN"

THE COUNTY BOARD OF COMMISSIONERS OF THE COUNTY OF GRAND TRAVERSE, STATE OF MICHIGAN, STATES:

WHEREAS, the County Board of Commissioners of the County of Grand Traverse, State of Michigan, pursuant to Michigan statute, is vested with the authority of administering the affairs of the County government of Grand Traverse County, Michigan, and is organized as a body corporate with powers and immunities provided by law; and

WHEREAS, the Second Amendment to the United States Constitution, ratified in 1791 as part of the Bill of Rights, states "A well regulated Militia, being necessary to the security of a free state, the right of the people to keep and bear arms shall not be infringed"; and

WHEREAS, the United States Supreme Court in *District of Columbia v Heller*, 554 U.S. 570 (2008), affirmed an individual's right to possess a firearm, unconnected with service in a militia, and to use that firearm for traditionally lawful purposes, such as self-defense within the home; and

WHEREAS, the United States Supreme Court in *McDonald v Chicago*, 561 U.S. 742 (2010), affirmed that the right of an individual to "keep and bear arms," as protected under the Second Amendment, is incorporated to the States by the Due Process Clause of the Fourteenth Amendment; and

WHEREAS, Article I, Section 6 of the Michigan Constitution (1963) provides that "Every person has a right to keep and bear arms for the defense of himself and the state"; and

WHEREAS, it is the desire of this Board to declare its support of the Second Amendment to the United States Constitution and to the provisions of the Michigan Constitution which protect Grand Traverse County citizens' individual rights to keep and bear arms; and

WHEREAS, each Grand Traverse County Commissioner, as provided by Article XI, Section 1, of the Michigan Constitution (1963), took an oath to support the United States Constitution and the Michigan Constitution; and

WHEREAS, Article III, Section 2, of the United States Constitution, states that 'The judicial Power shall extend to all Cases, in Law and Equity, arising under this Constitution', and it is acknowledged that constitutionality of laws is determined by this judicial Power,

NOW THEREFORE, IT IS HEREBY RESOLVED, by the Grand Traverse County Board of Commissioners, the Board of Commissioners declares, through the adoption of this Resolution, their support for the Second Amendment of the U.S. Constitution and for Section 6 of Article I of the Michigan Constitution, relating to the right of Grand Traverse County citizens to keep and bear arms.

IT IS FURTHER RESOLVED, that the Grand Traverse County Board of Commissioners, hereby, declares its intent that public funds of the county not be used directly or indirectly, to restrict the Second Amendment rights of the citizens of Grand Traverse County to keep and bear arms; nor shall this Board appropriate any funds to aid in the unnecessary and unconstitutional restriction of rights under the Second Amendment; nor shall this Board appropriate any funds for enforcement of unconstitutional laws against the people of Grand Traverse County; and

IT IS FURTHER RESOLVED, that the Grand Traverse County Board of Commissioners, hereby, declares its intent to oppose unconstitutional* restrictions on the right to keep and bear arms through such lawful means as may be expedient; and

IT IS FURTHER RESOLVED, that the Board of Commissioners directs its staff to forward a copy of this Resolution to every Michigan Board of County Commissioners, the Michigan State Legislature (House of Representatives and State Senate), the Governor of Michigan, and all Michigan U.S. Congressional Representatives. This Resolution was adopted by the Grand Traverse County Board of Commissioners at a regular meeting held at the Grand Traverse County Board Chambers, Grand Traverse County, Michigan, by an affirmative vote of no less than four of the members of the County Board of Commissioners who are elected and serving, on this 4th day of March, 2020.

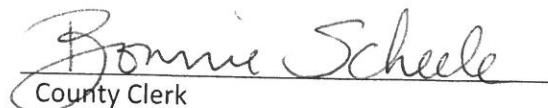
* The Board of Commissioners recognizes that the determination of constitutionality is to be made by a court. Further, the Board recognizes that laws enacted by the Legislature are presumed to be constitutional until determined otherwise by a court.

This resolution was offered by Commissioner Jewett and supported by Commissioner Clous.
A roll call vote was taken and this Resolution was passed by a vote of: 4 YES, 2 NO, 1 EXCUSED.
Those Commissioners voting in favor: Jewett, Clous, LaPointe and Hentschel.
Those Commissioners voting against: Wheelock and Hundley.
Those Commissioners abstaining: None.

The Resolution was declared ADOPTED.



Chairman



County Clerk

I, the undersigned, the duly qualified and acting Clerk of the County of Mecosta, Michigan (the County) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the County Board of Commissioners at a regular meeting on the 6th day of March, 2020.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this 6th day of March, 2020, A.D.



Marcee M. Purcell
Mecosta County Clerk

ALLEGAN COUNTY BOARD OF COMMISSIONERS

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MARCH 26, 2020 SESSION

JOURNAL 68

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AFTERNOON SESSION

MARCH 26, 2020 SESSION – INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met remotely online connecting through a Zoom webinar on March 26, 2020 at 1:10 P.M. in accordance with the motion for adjournment of March 12, 2020, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #5 Commissioner Jessup.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

COMMUNICATIONS

2/ Deputy Clerk Tien noted to the board that they received the following resolutions:

1. Monroe County - resolution in support of the Second Amendment
2. Arenac County - resolution to declare the county to be a Second Amendment Sanctuary County

MARCH 5, 2020 AND MARCH 12, 2020 SESSION MINUTES – ADOPTED

3/ Moved by Commissioner DeYoung, seconded by Commissioner Dugan to approve the minutes for the March 5, 2020 and March 12, 2020 session as distributed. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

PUBLIC PARTICIPATION – NO COMMENTS

4/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA – ADOPTED AS PRESENTED

5/ Moved by Commissioner Kapenga, seconded by Commissioner Cain to adopt the meeting agenda as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

INFORMATIONAL SESSION: ALLEGAN COUNTY ECONOMIC DEVELOPMENT COMMISSION ANNUAL REPORT 2019

6/ Attached is a copy of the Allegan County Economic Development Commission's Annual Report for 2019.

ALLEGAN COUNTY ECONOMIC DEVELOPMENT COMMISSION ANNUAL REPORT

JAN 1-DEC 31, 2019

ECONOMIC DEVELOPMENT

Allegan County is the 7th fastest growing county in the state.



4
successful projects



158
jobs created/
retained

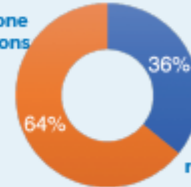


\$12.8M
private investment



\$2M
business support funds leveraged

86
one-on-one interactions



48
retention visits

134
meaningful company touchpoints

WORKFORCE DEVELOPMENT

DISCOVER
MANUFACTURING™

- 1,117 students
- 10 schools
- 27 participating manufacturers
- 68 tours

Going **PRO**
IN MICHIGAN

- \$714,965 awarded
- 13 companies received funds
- 7.5% of total Region 4 funding

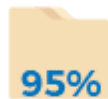
Allegan
Decision Day

- ~ 750 students
- 23 participating employers

ORGANIZATION DEVELOPMENT



9 new
investors
in our work



95%
of 2019
contract milestones
and metrics achieved



WEST MICHIGAN
ECONOMIC DEVELOPMENT
WestMi.org
website launched



Team
Updates
2 new hires
2 promotions

2019 COLLABORATIONS, PROJECT ANNOUNCEMENTS AND EVENTS

- JAN: Rich Currie receives Visionary Award @ Annual Meeting
- FEB: Kaidi establishes first U.S. manufacturing facility in Holland
- FEB: Perrigo expands in Holland
- MARCH: Pure Michigan Agriculture Summit
- APRIL: MRCC Union Hall and Apprentice Training Center opens
- APRIL: Koops expands in Holland
- MAY: Perrigo acquires Ranir
- JUNE: 5x5 Night idea pitch competition @ Gentex
- JULY: Hudsonville Ice Cream expands in Holland
- AUG: Allegan City Hall Open House
- SEP: 2019 Economic Update Reveal @ Perrigo
- SEP: SURGE Boostcamp launches w/ 9 startups
- OCT: Discover Manufacturing
- OCT: Allegan County Leadership Summit
- OCT: Gun Lake Casino Announces \$100m expansion
- NOV: Elected Officials Reception in Zeeland



LAKESHORE
ADVANTAGE

West Michigan's Business Advantage










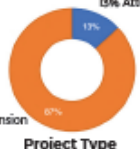
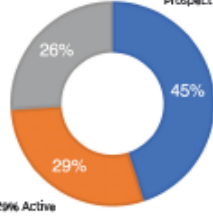
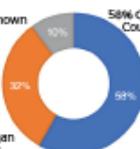

lakeshoreadvantage.com



ACTIVITY UPDATE

LAKESHORE ADVANTAGE SERVICE AREA • FIRST QUARTER 2020

This report is provided to Lakeshore Advantage investors as a quarterly update on activities and initiatives that support primary employers in our region.

<h3>2020 SUCCESSES TO DATE</h3> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  <p>3 successful projects</p> </div> <div style="text-align: center;">  <p>\$20 million in private investment</p> </div> <div style="text-align: center;">  <p>87 new or retained jobs</p> </div> </div>	<h3>COMMUNITY ENGAGEMENT</h3> <p>Lakeshore Advantage Annual Meeting 1/30/2020</p> <ul style="list-style-type: none"> 2019 success stories were shared that demonstrate how connections with our stakeholders are crucial to economic success. Dick Haworth, chairman emeritus, Haworth, and Jim Brooks, chairman, Brooks Capital Management received the 2020 Lakeshore Advantage Visionary Award for their decades of community work.  <p><i>Take the Survey by 3/31 Future Search 2020 Voices in Action: Thriving Together FutureSearch2020.com</i></p>	<h3>ITEMS OF NOTE</h3> <ul style="list-style-type: none"> Lakeshore Advantage Appoints Three Board Members: <ul style="list-style-type: none"> - Scott Lubbers, Fifth Third Bank - Jeff Stutz, Herman Miller - Sandra Trammell, Holland Hospital Grand Rapids Business Journal's 50 Most Influential Women include Lakeshore Advantage president Jennifer Owens and three board members: Jane Clark, Holly Johnson and Jennifer Remondino. Now Accepting Great Collaboration Stories. Through a partnership with Issue Media Group, we are proactively pitching ideas for news articles that highlight positive impact on our economy or community. Email ideas to emily.staley@lakeshoreadvantage.com. Miss the Lakeshore Advantage Annual Meeting? <ul style="list-style-type: none"> - Watch video on our website or YouTube Channel - See pictures on Facebook - Download 2019 Projects and Achievements from our website
<h3>CURRENT PROJECT PIPELINE</h3> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  <p>31 projects in the pipeline</p> </div> <div style="text-align: center;">  <p>8 projects close to announcement</p> </div> <div style="text-align: center;">  <p>\$110 million in new potential investment</p> </div> <div style="text-align: center;">  <p>579 potential new or retained jobs</p> </div> </div>	<h3>HIGHLIGHTS</h3> <ol style="list-style-type: none"> 2019 Successful Projects in Review Visit our 2019 Successful Projects Portfolio highlighting 21 successful projects resulting in 1,000 new or retained jobs and \$127M in private investment. Read Amanda Murray's blog to get a more detailed overview of these projects. LakeshoreAdvantage.com/news. Allegan County Real Estate Spotlight MiBiz examined commercial development opportunities and challenges throughout the county. Access to broadband and increasing residents' educational attainment were mentioned as ways to increase economic development countywide. Cheri Schulz, ACEDC board member, was interviewed for her perspective on the local real estate market. Upcoming Career Expo Employer Opportunities <ul style="list-style-type: none"> 2020 Senior Expo 4/14/2020, 8-11:30am @ Hope College DeVos Fieldhouse CALL FOR EMPLOYERS OPEN THROUGH 3/15. See LakeshoreAdvantage.com/news for employer exhibitor application. 2,000 OAISD students are expected to attend. 2020 Student Job Fair/Decision Day 4/14/2020, 8:30-11:30am @ Allegan High School 	<h3>UPCOMING EVENTS</h3> <ul style="list-style-type: none"> "So You're Expanding" Investor Series Breakfast 3/12/2020, 7:30-9am @ City Flats Hotel, Holland Michigan Food & Agriculture Summit 3/17/2020, 8:30-3:30pm @ Lansing Center, Lansing Entrepreneurial Support Organization Showcase 3/18/2020, 5-7pm @ Herrick District Library, Holland 2020 Senior Expo 4/14/2020, 8-11:30am @ Hope College DeVos Fieldhouse 2020 Student Job Fair/Decision Day 4/14/2020, 8:30-11:30am @ Allegan High School <p>More info at: LakeshoreAdvantage.com/events</p> 
<h3>BY THE NUMBERS</h3> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  <p>Project Type</p> <ul style="list-style-type: none"> 67% Expansion 13% Attraction 17% Unknown </div> <div style="text-align: center;">  <p>Project Status</p> <ul style="list-style-type: none"> 26% Lead 29% Active 45% Qualified Prospect </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">  <p>Project Location</p> <ul style="list-style-type: none"> 32% Allegan County 58% Ottawa County </div> </div>		
<div style="display: flex; justify-content: space-between; align-items: center;"> <div data-bbox="1031 1113 1274 1186">  <p>LAKESHORE ADVANTAGE</p> </div> <div data-bbox="1307 1113 1518 1144"> <p>201 W. Washington Ave. LoR. 410 Zeeland, MI 49404</p> </div> <div data-bbox="1339 1155 1518 1207"> <p>P 616.772.5226 F 616.772.5602 lakeshoreadvantage.com</p> </div> </div> <p style="text-align: right; font-size: small;">WEST MICHIGAN'S BUSINESS ADVANTAGE</p>		

PROJECTS

2019

COMPANY	INDUSTRY	LOCATION	PRIVATE INVESTMENT	NEW & RETAINED JOBS
Artisan Medical Displays	Medical Displays	Zeeland Charter Township	\$1,885,905	10
Big Dutchman	Animal Feeding Systems & Housing Equipment	Holland Charter Township	\$473,861	24
BizStream	Web and Software Development	Allendale Charter Township	\$580,118	12
Competition Engineering	Production Tooling	Wright Township	\$943,257	5
Composite Builders	Advanced Materials	City of Holland	\$344,606	15
Daimay	Automotive Interiors	City of Holland	*	34
DeWys Manufacturing	Metal Fabrication	Wright Township	\$6,900,000	41
GHSP	Automotive Electronic Controls	City of Holland	*	300
Hudsonville Ice Cream	Food Processing	City of Holland	\$863,300	3
ICE Robotics	Automation Solutions	City of Zeeland	*	85
ITB Packaging	Packaging Systems	City of Holland	\$3,500,000	65
Kaidi	Linear Actuators	City of Holland	\$2,061,000	95
Koops	Automation Systems	City of Holland	\$2,869,617	30
MFP Automation Engineering	Automation Systems	Jamestown Charter Township	\$1,983,777	75
Mead Johnson	Food Processing	City of Zeeland	\$67,700,000	39
Pangea Reptile	Reptile Food & Supplies	Zeeland Charter Township	*	21
Perrigo	Pharmaceuticals	City of Holland	\$7,053,199	30
Plascore	Aerospace	City of Zeeland	\$5,973,291	35
Royal Technologies	Plastic Injection Molding	Jamestown Charter Township	\$23,493,304	66
SoundOff Signal	LED Vehicle Lighting	Jamestown Charter Township	\$138,685	10
Tric Tool	Systems and Processing Solutions	Holland Charter Township	\$694,536	5

Totals **\$127,458,456** **1,000**

*Information not available at the time of publication

ACHIEVEMENTS

2019



MAINTAIN ROBUST BUSINESS BASE

- 246 primary employers served
- 21 projects supported
- 1,000 jobs created
- \$127M in private investment
- \$12M in business support funds leveraged
- 59 startup companies assisted



TACKLE TALENT CHALLENGES

- 116 employers engaged in career readiness activities
- 4,301 students educated in local career opportunities



LOOK FORWARD TO ENSURE LONG TERM ECONOMIC SUCCESS

- \$1.8M raised for economic catalyst fund
- Completed national benchmarking efforts and identified best practices



LAKESHORE ADVANTAGE

West Michigan's Business Advantage
LakeshoreAdvantage.com

For every \$1 invested in Lakeshore Advantage, primary employers returned \$82 in investment.

ADMINISTRATIVE REPORTS:

7/ Administrator Rob Sarro noted his report was submitted to Commissioners.

FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

8/ **WHEREAS**, Administration has compiled the following claims for March 20, 2020 and March 27, 2020; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2020 Claims folder of the Commissioners' Record of Claims.

March 20, 2020

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	77,804.71	77,804.71	
Park/Recreation Fund - 2080	2,149.40	2,149.40	
Central Dispatch/E911 Fund – 2110	883.21	883.21	
Central Dispatch CIP – 2118	163.20	163.20	
Friend of the Court Office – 2151	4,798.70	4,798.70	
Health Department Fund – 2210	641.02	641.02	
Solid Waste – 2211	45,778.56	45,778.56	
Transportation Grant – 2300	64,513.48	64,513.48	
Capital Improvement Fund – 2450	50,025.08	50,025.08	
Youth Home CIP – 2465	15,275.00	15,275.00	
Animal Shelter - 2550	4,410.00	4,410.00	
Register of Deeds Automation Fund - 2560	231.71	231.71	
Grants – 2790	98.24	98.24	
Casco Township - 2805	41.00	41.00	
Salem/Leighton/Dorr - 2809	110.00	110.00	
Saugatuck City – 2811	130.00	130.00	
Child Care-Circuit/Family – 2921	2,826.85	2,826.85	
Child Care – DHHS Board - 2922	53.35	53.35	
Senior Millage – 2950	1,001.09	1,001.09	
Wayland Refunding 2012 - 3670	125.00	125.00	
Delinquent Tax Revolving Fund - 6160	4,507.30	4,507.30	
Drain Equip Revolving – 6390	36.00	36.00	
Fleet Management – 6612	460.67	460.67	
Self-Insurance Fund - 6770	4,919.69	4,919.69	
Drain Fund – 8010	28,847.20	28,847.20	
TOTAL AMOUNT OF CLAIMS	309,830.46	309,830.46	

March 27, 2020

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	83,483.76	83,483.76	
Park/Recreation Fund - 2080	2,017.55	2,017.55	
Central Dispatch/E911 Fund - 2110	625.86	625.86	
Friend of the Court Office - 2151	73.58	73.58	
Health Department Fund - 2210	3,592.46	3,592.46	
Solid Waste - 2211	9,039.08	9,039.08	
Transportation Grant - 2300	712.04	712.04	
Capital Improvement Fund - 2450	1,156.90	1,156.90	
Palisades Emergency Planning Facility UP - 2630	123.60	123.60	
Local Corrections Officers Training Fund - 2640	11,037.34	11,037.34	
Grants - 2790	6,002.76	6,002.76	
Victims Right Grant - 2791	318.99	318.99	
Child Care-Circuit/Family - 2921	6,030.15	6,030.15	
Soldiers Relief Fund - 2930	2,915.82	2,915.82	
Senior Millage - 2950	2,188.51	2,188.51	
Drain Equip Revolving - 6390	89.16	89.16	
Self-Insurance Fund - 6770	833.63	833.63	
Drain Fund - 8010	32,456.41	32,456.41	
TOTAL AMOUNT OF CLAIMS	162,697.60	162,697.60	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for March 20, 2020 and March 27, 2020.

Moved by Commissioner Kapenga, seconded by Commissioner DeYoung to adopt the report of claims for March 20, 2020 and March 27, 2020. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

ACTION ITEMS:

FACILITIES MANAGEMENT - APPROVE YOUTH HOME FIRE PROTECTION SYSTEM IMPROVEMENTS

9/ Moved by Commissioner Thiele, seconded by Commissioner Jessup to amend the resolution to specifically state upon completion of the project that any amount expended from the contingency fund to be submitted to the Board of Commissioners. Motion amendment failed by roll call vote. Yeas: Thiele and Jessup. Nays: Kapenga, Storey, DeYoung, Dugan and Cain.

WHEREAS, the Board of Commissioners appropriated funds for the capital project related to fire protection system improvements in the 2020 Child Care Capital Fund (#2465) budget in the amount of \$100,000; and

WHEREAS, a proposal to complete these improvements was solicited from Riverside Integrated Systems, Inc., the contractor who installed the new fire panel in the Youth Home in 2019, under the sole source provision of the Purchasing Policy as they are the only vendor in West Michigan trained and authorized by the fire panel manufacturer to program and integrate components into the new panels.

THEREFORE BE IT RESOLVED that the Allegan County Board of Commissioners awards the procurement of equipment and installation services necessary to bring the Youth Home up to current fire code (Project #11028-20B) to Riverside Integrated Systems, Inc. of 2225 Oak Industrial Drive NE, Grand Rapids, Michigan, 49505 for \$83,992; and

BE IT FURTHER RESOLVED the County Administrator is authorized to approve any additional work that may be needed to bring the system into code compliance of up to an additional \$10,000 (project contingency); and

BE IT FINALLY RESOLVED that the County Administrator and/or the Board Chairman are authorized to sign the necessary documents on behalf of the County.

Moved by Commissioner DeYoung, seconded by Commissioner Dugan to approve the resolution as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Thiele and Jessup.

DISCUSSION ITEMS:

BOARD OF COMMISSIONERS - APPROVE ALLEGAN CONSERVATION DISTRICT MILLAGE PROPOSAL

10/ BE IT RESOLVED that the Board of Commissioners hereby approves that the Allegan Conservation District Millage Proposal be placed on the on the August 4, 2020 Primary Election; and

BE IT FURTHER RESOLVED that the following ballot language be used:

"For the sole purpose of funding the operation of the Allegan Conservation District, including programs to assist landowners in the protection and enhancement of natural resources, environmental education, and environmental remediation within the County of Allegan, shall the County be authorized to levy, up to 0.200 mill (\$0.20 per \$1,000 of Taxable Value) for a period of six (6) years, 2021 through 2026, inclusive?"

If approved and levied in full, this millage will raise an estimated \$985,000 funding the operation of the Allegan Conservation District in the first calendar year of the levy based on taxable value."

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the resolution as presented pending approval from the County's

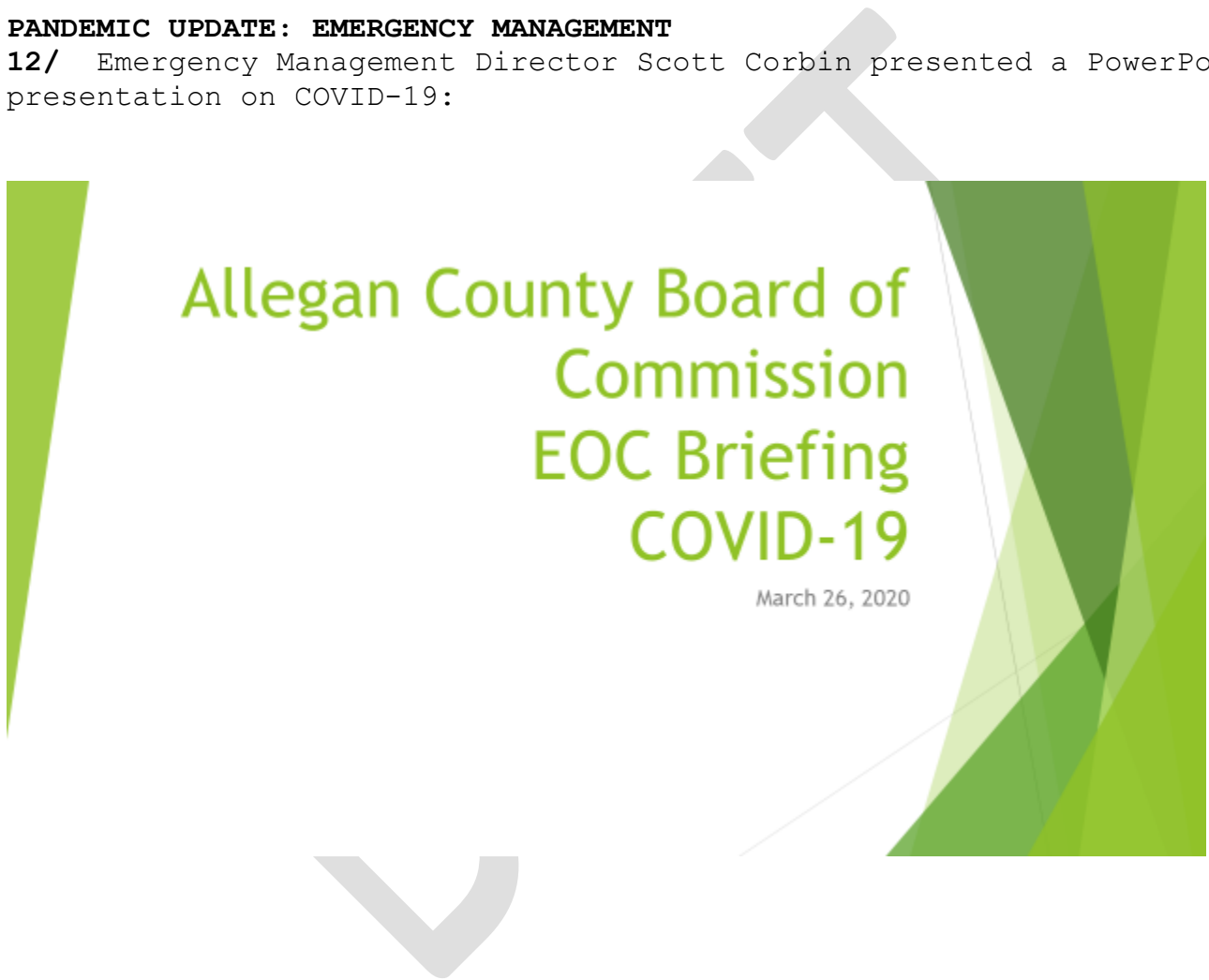
legal counsel on the ballot language. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

PANDEMIC UPDATE: ECONOMIC DEVELOPMENT

11/ Economic Development Director Greg King with Lakeshore Advantage updated the board on "Essential Services" with local businesses in the area. Employers are encouraged to contact FEMA, State of Michigan and Local Emergency Response leads with questions. He also briefed on unemployment and small business loans.

PANDEMIC UPDATE: EMERGENCY MANAGEMENT

12/ Emergency Management Director Scott Corbin presented a PowerPoint presentation on COVID-19:



Direction and Control

- ▶ EOC fully activated on March 21, 2020 at 5:30pm
- ▶ Special Needs Registry (587, 6 with assistance)
- ▶ Tracking Hours and Services
- ▶ Just-in-time training (MICIMs, Social Media)
- ▶ Social Media (Feed the Need, Allegan County)
- ▶ Donation Management Site(s)
- ▶ Public Safety PPE Delivery
- ▶ Public Safety Fit Tested
- ▶ COVID Screening Process for Critical Public Facilities
- ▶ Volunteer Guidelines
- ▶ Essential Services Letter: Critical Lifelines and CIKR
Cybersecurity and Infrastructure Security Agency (CISA)
- ▶ MICIMs Resource Request

Direction and Control

- ▶ Mass Surge Facilities
- ▶ Mass Fatality Facilities and Resources
- ▶ Transient and Homeless; PUI Sites

MICIMs Request

- ▶ 24 Total Request
 - ▶ 12 Modular Units
 - ▶ 10 No-Contact Infrared Thermometers
 - ▶ 100 Scott Mask Cartridges
 - ▶ 3 Avon Mask Respirators / filters
 - ▶ 10 PAPR
 - ▶ 4,830 N-95, gowns, bottles, Tyvek, gloves, eye protection
 - ▶ 1000 surgical mask
 - ▶ 5000 disposable food containers
 - ▶ 48 Units Isopropyl Alcohol
 - ▶ 4830 Hand Sanitizer
 - ▶ 500 Disinfected Wipes

COVID Screening Process for Critical Public Facilities

- ▶ EOC/911 Access
 - ▶ Dispatch Personnel Only
 - ▶ EOC Limited Staff
 - ▶ 3 Staff, 2 Volunteers, 2 Cadets, 1 Contractor and 12 EOC Staff Members
- ▶ Screening Questions
 - ▶ Fever, Cough or Shortness of Breath
- ▶ Thermal Works - High Accuracy IR Thermometer
 - ▶ Court House
 - ▶ ACSO - Jail
 - ▶ Nursing Care Facility
 - ▶ EOC / 911

Volunteer Protective Measures (Guidelines)

- ▶ Don't be in groups of more than 10 when preparing food, sorting donations or delivery of goods or services.
- ▶ Use of social distancing (6 ft. apart)
- ▶ Only services as necessary
- ▶ No money should exchange hands
- ▶ Use of proper hygiene techniques including washing hands and not touching your face
- ▶ Sanitize vehicles before, during and after use
- ▶ Ring doorbell, leave items on door step, return to your car and call the recipient and let them know before leaving.
- ▶ Use PPE if you have to enter a home, limit your exposure
- ▶ Always report anyone exhibiting symptoms to Public Health

Ex. Order 2020-21 "Shelter in Place"

Essential Services Letter: Critical Lifelines and CIKR
Cybersecurity and Infrastructure Security Agency (CISA)



Allegan County Sheriff's Office
EMERGENCY MANAGEMENT DEPARTMENT
Hazardous Security / Local Emergency Planning Committee
3371 - 122nd Avenue, Allegan, Michigan 49005
Telephone: (268) 873-6571
Fax: (268) 873-6586

Subject: None Listed
Individual: (Name Listed)
Other Labels:
Class:
Department:
MSJ Information: (Classification)
Item Request:
MSJ Classification: (Clear/Seizure)
ASDCS: (Classification)
Case Number:
Get Coordinates: (MPJ/Location)
Request List: (List Item)
Requesting Agency: (Agency Name)

Date: March 25, 2020
To: Law Enforcement Officials
From: Allegan County Emergency Management
Re: Critical Infrastructure and Life-Line Services

To whom it may concern,

Based on the Governor's Executive Order _____ that went into effect on March 23, 2020 the is an individual in possession of this letter is exempt from the order in that the provide essential services as a _____ worker in Allegan County during the COVID-19 pandemic response. The individual is required to have his/her work identified on there at the time this letter is provided. The National Cybersecurity and Infrastructure Security Agency (CISA) has developed guidance which identifies their work to be critical in maintaining Life-Line and Critical Infrastructure services. Under my authority the above individual has the right and ability to move freely so as long as it is determine to be within the scope of their work.

Sincerely,

Scott Corbin
Allegan County Emerge

Visit us at <http://www.allegancounty.org>

Recommendations

- ▶ Establish United Incident Command System (UICS)
 - ▶ Health
 - ▶ Law
 - ▶ Fire
 - ▶ EMS/Hospitals
 - ▶ Schools
- ▶ Identify Tasks Force
- ▶ Local State of Emergency (7 days)
- ▶ Establish Disaster Contingency Fund

Questions?

PANDEMIC UPDATE: PUBLIC HEALTH

13/ Public Health Officer Angelique Joynes presented a PowerPoint presentation on COVID-19:

Projected COVID-DATE for Allegan County

<https://www.covidactnow.org/state/MI>

Note: This extrapolation assumes that Allegan County will follow the pattern of the state as a whole. This is only a model; however it is informed by current epidemiological research on COVID-19

COVID-19 Projection with Various Interventions (Modeling)

<https://www.covidactnow.org/state/MI>

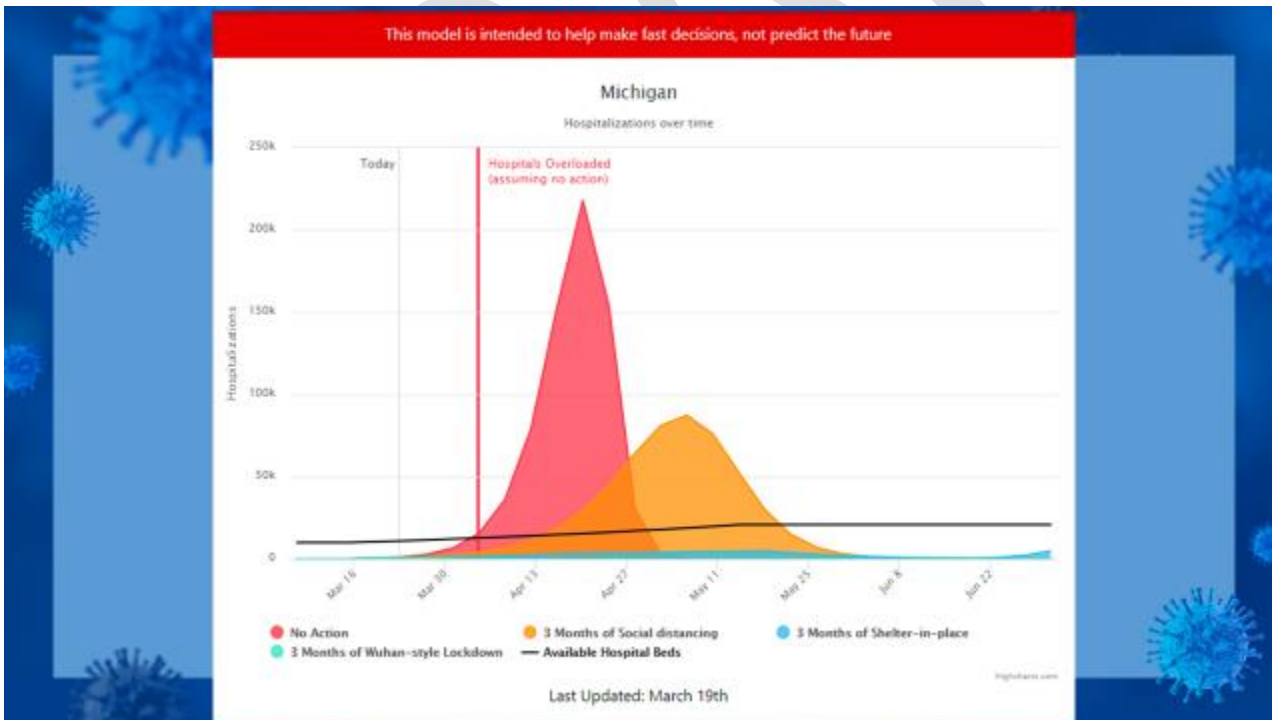
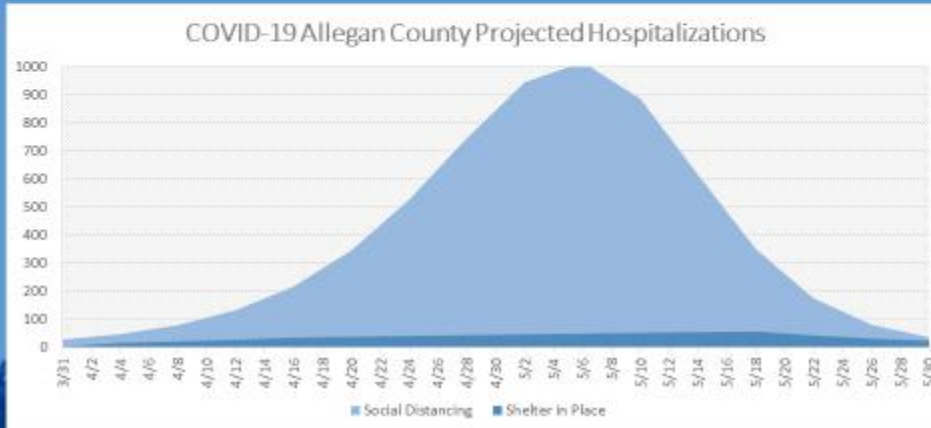
Note: This extrapolation assumes that Allegan County will follow the pattern of the state as a whole. This is only a model; however it is informed by current epidemiological research on COVID-19.

	Allegan County	Michigan
Population (2017)	116,447	9,976,000
Percent	1.17%	100%
3 months social distancing		
Deaths (3 month total)	1,739	149,000
Deaths (per week on average)*	145	12,417
3 months shelter in place		
Deaths (3 month total)	105	9,000
Deaths (per week on average)*	9	750
* note that the weekly total would follow a bell curve, being smaller at the beginning, and greater than this average at the peak)		

COVID-19 Projection with Various Interventions (Modeling)

• <https://www.covdactnow.org/state/MI>

• Note: This extrapolation assumes Allegan County will follow the pattern of the state as a whole. This is only a model; however it is informed by current epidemiological research on COVID-19.



PANDEMIC UPDATE: ADMINISTRATION

14/ Administrator Sarro updated the Board on the opportunities the County is finding to continue delivering services to residents during this emergency. Departments are utilizing remote work as much as possible.

PUBLIC PARTICIPATION - NO COMMENTS

15/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

FUTURE AGENDA ITEMS

16/ Commissioner Thiele requested to add discussion on the cleanliness of the Courthouse.

PER DIEM REQUEST

17/ Commissioner Kapenga requested per diem reimbursement for all the Commissioners for remote telecommunication meetings taking place during the Governor's Executive Order (EO 2020-21).

Moved by Commissioner Storey, seconded by Commissioner Cain to approve the per diem request. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Thiele and Jessup.

REMOTE MEETING ATTENDANCE

18/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to continue the Board of Commissioner meetings with remote attendance until the Executive Order (EO 2020-21) has been cancelled by the Governor and have a copy of the transcripts to the meetings be made available online. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Thiele and Jessup.

ADJOURNMENT UNTIL APRIL 9, 2020 AT 1:00 P.M.

19/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adjourn until April 9, 2020 at 1:00 P.M. The motion carried and the meeting was adjourned at 3:48 P.M.



Deputy Clerk

Board Chairperson

Minutes approved during the 00/00/2020 Session



57th District Court – Allegan County State of Michigan

113 Chestnut Street, Allegan County Building, Allegan, MI 49010

Contact us: phone - (269) 673-0400 • fax - (269) 673-0490 • email - districtcourt@allegancounty.org

Website: www.allegancounty.org/districtcourt



District Court Clerk's Office, Judicial Staff and Probation

Pictured from left to right

First row: Judge William A. Baillargeon, Judge Joseph S. Skocelas and Magistrate Daniel W. Norbeck;

Second row: Aimee Kragt, Linda Lenahan, Carole Carr (hidden), Jackie Hicks,
Sarah Miller, Chris Gates-Edson, Heather Bausick and Renee Stack;

Third row: Mark Ponitz, Nancy Eaton, Candy Mock, Cindy Cook, Deb Wolters, Michelle Carpenter,
Amber Browneye, Kayla Williamson, Hickory Buell, Mary Jo Ash and Kelly Miklusicak;

Not pictured: Kathy Evans, Kathy Miller, Emily Schwartz, Audrey VerBeek and Ken Giles;

Digital photos by Retired Detective Craig Gardiner, ACSD

57th District Court 2019 ANNUAL REPORT

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A Message from the Chief Judge

The year 2019 started out in an unprecedented way for the court! Court staff were sent home at noon on January 28 and the court was then totally closed on January 29, 30, and 31 as the County closed all buildings due to the snow and the extreme low temperatures of the “polar vortex” that was over Michigan. During the days the court was closed, vital functions such as the issuance of arrest and search warrants and the setting of bail was done by the on-call judge from his home utilizing telephone, fax, and e-mail contact with local police agencies and the Allegan County jail.



Joseph S. Skocelas
Chief District Court Judge

Once things warmed up and everything was back to normal, a lot of changes came to the court in 2019, mainly having to do with new technology. All of our court dockets are now on the Allegan County website in an easy to use fashion.

In addition, beginning in 2019, parties now have the option to also sign up for court Text Messaging Alerts to remind them of their next court dates or payment plan due dates. In the fall of 2019, ZOOM conference calling technology was also implemented in all courtrooms utilizing existing polycom monitors provided by the Michigan Supreme Court. The Allegan County Commissioners also approved the purchase and implementation of e-tickets in 2020 for the Allegan County Sheriff’s Department. This has been in place for some time for the Michigan State Police and allows direct, electronic filing of traffic tickets by road patrol officers.

The last major change in 2019 was the implementation of a Public Defender system for Allegan County. We are now part of a multi-county Public Defender Office with Van Buren County which provides criminal defense attorneys for citizens who cannot afford one for all felony and misdemeanor cases. They are now present for all court proceedings including the first court appearance at arraignment, both in court or from the jail on our polycom video conferencing system.

Many more changes are coming in the very near future from the state level to make courts more accessible and user and technology friendly, with less expense to the public. The staff here at the 57th District Court will continue to implement those changes to provide the best possible services to you, the citizens of Allegan County.

A handwritten signature in black ink, appearing to read "Joseph S. Skocelas". The signature is fluid and cursive, written in a professional style.

Joseph S. Skocelas
Chief Judge, 57th District Court of Allegan County



HISTORY, LOCATION AND OVERVIEW

The 57th District Court is located in the County Building at 113 Chestnut Street, Allegan, Michigan. The geographic jurisdiction of the Court includes all of the County of Allegan, except that part of the City of Holland lying within Allegan County.

The District Court was established by the Michigan Legislature in 1968 pursuant to a constitutional mandate. Citizens have more contact with the district court than any other court in the state. District Court has exclusive jurisdiction of all civil litigation up to \$25,000 and handles garnishments, eviction proceedings, landlord-tenant and land contract summary proceedings. In the criminal area, the district court handles all misdemeanors where punishment does not exceed one year and relevant proceedings including arraignment, setting and acceptance of bail, trial, and sentencing. It also conducts preliminary examinations in felony cases. In 2015, jurisdiction was expanded to also allow District Court Judges to accept felony pleas.

The district court includes a small claims division for civil cases up to \$6,000. In these cases, litigants agree to waive their right to a trial by jury. They also agree to waive rules of evidence, representation by a lawyer, and the right to appeal from the district judge's decision. If either party objects to processing as a small claims case, the case will be heard in the general civil division of the district court.

By statute, the district judges have authority to appoint magistrates. Magistrates may 1) set bail and accept bond in criminal matters, 2) accept guilty pleas, and 3) sentence for traffic, motor carrier, snowmobile, dog, game, and marine law violations. The magistrate may also issue arrest and search warrants authorized by the prosecutor or local municipal attorney. Attorney magistrates may conduct small claims hearings. Magistrates may, at the direction of the chief judge, perform other duties allowed by statute.

District judges are elected for six-year terms on nonpartisan ballots, under the same requirements as circuit judges. The Legislature sets the salary for district judges.

ADMINISTRATION



District Court Administrative Team

Left to right, first row: Joseph S. Skocelas, Chief District Court Judge; Linda L. Lenahan, Court Administrator, William A. Baillargeon, District Court Judge;

Left to right, back row: Daniel W. Norbeck, Attorney Magistrate; Chris Gates-Edson, Chief Deputy District Court Clerk; Mark Ponitz, Chief Probation Officer;

Digital photos by Retired Detective Craig Gardiner, ACSD

The 57th District Court has two Judges elected to six-year terms of office. The Chief Judge acts as director of administration of the Court. Each Judge is assisted by a court recorder/judicial secretary who is responsible to record proceedings, assign transcript preparation and perform secretarial duties. The Judges are also assisted by Courthouse Security who act as courtroom bailiffs assigned to prisoner movement, provide courtroom decorum, courtroom security and assist the public and jurors. Since moving into the new jail in October 2014, 99% of prisoner movement has been eliminated in favor of appearing on Polycom videoconferencing and/or video telephones between the jail and the courtrooms/conference rooms.

The District Court Administrator is appointed by the Chief Judge, and together they create an executive leadership team necessary to manage the operation of the District Court. The District Court Administrator oversees all aspects of Court operations and administration including, but not limited to, case flow management, jury utilization, human resource management, fiscal and grant administration, intergovernmental liaison, and technology management, and is authorized to perform magisterial duties.

The Attorney Magistrate is appointed by the Chief Judge and performs certain quasi-judicial functions impacting litigants and the Court. Some of the responsibilities include, but are not limited to, informal hearings, authorizing search and arrest warrants, conducting arraignments, performing legal research, accepting guilty pleas and sentencing, establishing bonds, resolving small claims matters, and performing weddings. As a cross-assigned Circuit Court Referee under the Concurrent Jurisdiction Plan, the Attorney Magistrate reviews uncontested judgments of divorce on cases with no minor children.

The Chief Probation Officer, under the supervision of the District Court Administrator, performs a variety of duties in supervising the activities and daily operations of probation officers and support staff as well as performing the duties of a probation officer on a regular basis.

The Chief Deputy Clerk, under the supervision of the District Court Administrator, serves as a team leader supervising, training and assisting staff; monitoring workloads; and overseeing daily operations in the Clerk's Office. The Chief Deputy Clerk also acts as a magistrate issuing misdemeanor complaint and warrants.

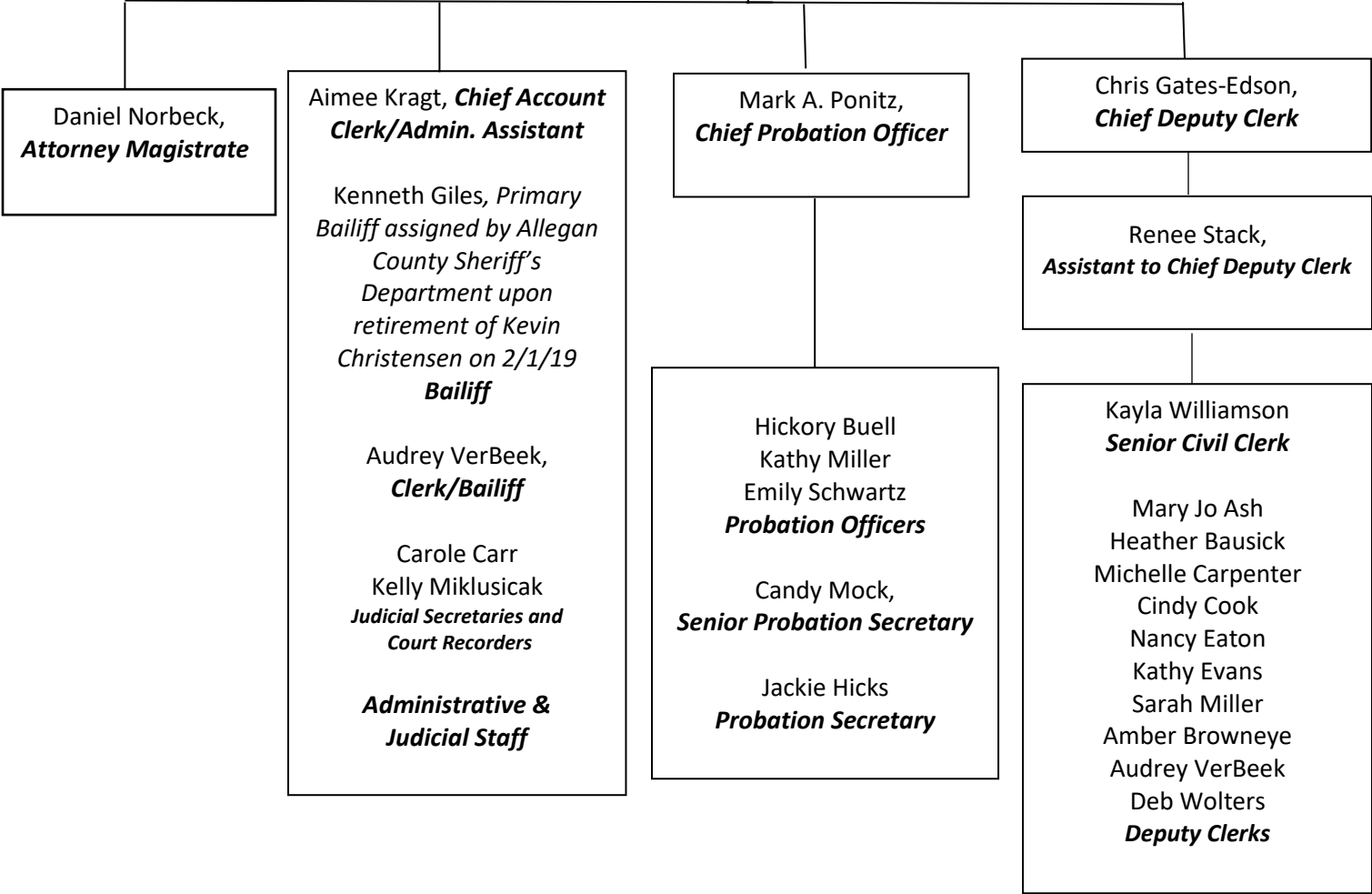
ORGANIZATIONAL CHART

The Public

HONORABLE JOSEPH S. SKOCELAS
Chief Judge

HONORABLE WILLIAM A. BAILLARGEON
Chief Judge Pro Tempore

LINDA L. LENAHAN
Court Administrator



JUDICIAL STAFF



District Court Judicial Staff

Left to right, first row: Judge Joseph S. Skocelas, Linda Lenahan and Judge William A. Baillargeon;
Left to right, back row: Kelly Miklusicak, Magistrate Daniel Norbeck, Aimee Kragt and Carole Carr;

Not pictured: Ken Giles and Audrey VerBeek

Digital photos by Retired Detective Craig Gardiner, ACSD

HONORABLE JOSEPH S. SKOCELAS, Chief District Court Judge, was appointed by Governor Jennifer Granholm on April 26, 2006 to fill the vacancy left by the retirement of the Honorable Gary Stewart. Judge Skocelas was subsequently elected in November 2006 to complete Judge Stewart's term through 2008, then again in November of 2008 and 2014 for full six-year terms.

HONORABLE WILLIAM A. BAILLARGEON, District Court Judge, was appointed by Governor Jennifer Granholm on March 5, 2009 to fill the vacancy left by the retirement of the Honorable Stephen Sheridan. Prior to this appointment, Judge Baillargeon served as Circuit Judge for Allegan County's 48th Circuit Court from 2007-2009. Judge Baillargeon was elected in November 2010 to complete Judge Sheridan's term through 2012, then re-elected again in November of 2012 and 2018 for full six-year terms.

LINDA L. LENAHAN, District Court Administrator, was appointed in February 2002. Prior to her appointment, Linda worked for the State Court Administrative Office of the Michigan Supreme Court for 20 years.

DANIEL W. NORBECK, Attorney Magistrate, was hired on September 6, 2016. Prior to joining the District Court, Daniel was an Assistant Prosecutor in the Allegan County Prosecutor's Office.

CAROLE A. CARR, Court Recorder/Judicial Secretary for the Honorable William A. Baillargeon, has been with the District Court since April 1991.

KEVIN M. CHRISTENSEN, Bailiff/Magistrate for the 57th District Court, provides assistance and ensures the safety of all courtroom participants in District Court. Kevin had been with the District Court since June 4, 2007. Kevin retired with the District Court on February 1, 2019. Kevin's position was replaced with bailiffs provided by the Allegan County Sheriffs Department (Courthouse Security). The primary bailiff assigned 3 days a week is Kenneth Giles.

AIMEE L. KRAGT, Chief Account Clerk/Administrative Assistant, has been with the District Court since January 1988.

KELLY MIKLUSICAK, Court Recorder/Judicial Secretary for the Honorable Joseph Skocelas, has been with the District Court since February 2004. On January 1, 2012 Kelly was promoted from Deputy District Court Clerk to Judge Skocelas' secretary and court recorder.

AUDREY VERBEEK, Deputy District Court Clerk, transferred from the Friend of the Court on February 24, 2014 to work part-time as a court clerk/bailiff in the courtrooms. Audrey splits her time between the Judicial Wing and the District Court Clerk's Office.

CLERK'S OFFICE STAFF



District Court Clerk's Office

Left to right, first row: Amber Browneye, Renee Stack, Chris Gates-Edson and Kayla Williamson;

Left to right, back row: Nancy Eaton, Heather Bausick, Michelle Carpenter, Mary Jo Ash, Deb Wolters, Cindy Cook and Sarah Miller;

Not pictured: Audrey VerBeek and Kathy Evans

Digital photos by Retired Detective Craig Gardiner, ACSD

MARY JO ASH, Deputy Court Clerk in the Collections Division, has been employed with the District Court since March 25, 2013.

HEATHER BAUSICK, Deputy Court Clerk in the Civil Division, transferred from Facilities Management on August 13, 2018.

AMBER BROWNEYE, Deputy Court Clerk, transferred from the Youth Home (Detention) on December 15, 2014 to the Traffic/Criminal Division.

MICHELLE CARPENTER, Deputy Court Clerk in the Traffic/Criminal Division, has been employed with the District Court since January 1998.

CINDY COOK, Deputy Court Clerk in the Traffic/Criminal Division, transferred from the Friend of the Court to District Court on June 6, 2016. After transfer, Cindy worked for nearly four years in the Civil Division and then transferred into the Traffic/Criminal Division on February 24, 2020.

NANCY EATON, Deputy Court Clerk in the Traffic/Criminal Division, was hired by the District Court on November 16, 2015.

KATHLEEN EVANS, Deputy Court Clerk in the Traffic/Criminal Division, has been employed with the District Court since January 1999.

CHRISTINE GATES-EDSON, Chief Deputy Court Clerk, has been employed with the District Court since September 1998. In September 2010, Christine was promoted to Chief Deputy District Court Clerk.

SARAH MILLER, Deputy Court Clerk in the Traffic/Criminal Division, had been employed with the District Court since October 1998. Sarah retired from the District Court with over 21 years of service on February 21, 2020.

JULIE REAMER, Deputy Court Clerk in the Civil Division, transferred from Facilities Management on February 24, 2020.

RENEE STACK, Assistant to the Chief Deputy Court Clerk, transferred from the Circuit Court Clerk's Office on April 9, 2007. She was promoted from a Deputy Court Clerk to the Assistant to the Chief Deputy Court Clerk position on September 28, 2015. Renee has also been appointed as a Magistrate to issue misdemeanor complaint and warrants.

AUDREY VERBEEK, Deputy Court Clerk, transferred from the Friend of the Court on February 24, 2014 to work part-time as a court clerk/bailiff in the courtrooms.

KAYLA WILLIAMSON, Senior Civil Clerk, has been employed with the District Court since May 19, 2014. She was promoted from Deputy Court Clerk to Senior Civil Clerk on June 6, 2016.

DEBORAH WOLTERS, Deputy Court Clerk in the Traffic/Criminal Division, has been employed with the District Court since April 2004.

PROBATION DEPARTMENT STAFF



District Court Probation Staff

Left to right: Candy Mock, Hickory Buell, Mark Ponitz and Jackie Hicks;

Not pictured: Kathy Miller and Emily Schwartz

Digital photos by Retired Detective Craig Gardiner, ACSD

MARK PONITZ, Chief Probation Officer, has been employed with the District Court since May 2006. Mark was named *Interim* Chief Probation Officer in August 2012 and then appointed Chief Probation Officer January 1, 2013.

HICKORY BUELL, Probation Officer, has been employed with the District Court since January 28, 2013. Prior to District Court, Hickory worked as an Enforcement Officer with the Friend of the Court.

JACQUELINE HICKS, Secretary, has been employed with the District Court since February 2004. In 2012, she split her day between the Probation Department and the Clerk's Office. In 2013, Jackie returned to the Probation Department full-time.

KATHLEEN MILLER, Probation Officer, has been employed with the District Court since January 2000.

CANDICE MOCK, Senior Probation Secretary, has been employed with the District Court since January 1995.

EMILY SCHWARTZ, Probation Officer, has been employed with the District Court since January 16, 2017. Prior to District Court, Emily worked as an Conciliator-Investigator with the Friend of the Court.

JURISDICTION

DIVISIONS	JURISDICTION	FACTS TO KNOW
CIVIL	<ul style="list-style-type: none"> • Civil suits up to \$25,000 • Small claim suits up to \$6,000 • Landlord tenant disputes, garnishments, and land contract summary proceedings 	<ul style="list-style-type: none"> • Civil suits can be filed by either an individual or a business • Corporations must have attorney representation outside of small claims • Parties must represent themselves in small claims cases – attorneys may not be involved
CRIMINAL	<ul style="list-style-type: none"> • Michigan statute violations • City/village/township ordinances 	<ul style="list-style-type: none"> • All felony cases such as murder and criminal sexual conduct are heard by a district judge through the preliminary exam stage only • Domestic violence, retail fraud, disturbing the peace are examples of misdemeanor violations
TRAFFIC	<ul style="list-style-type: none"> • Michigan statute violations • City/village/township ordinances 	<ul style="list-style-type: none"> • Operating while intoxicated, reckless driving, expired operator’s license are examples of misdemeanor traffic offenses • Speeding, careless driving, no safety belt are examples of civil infraction violations

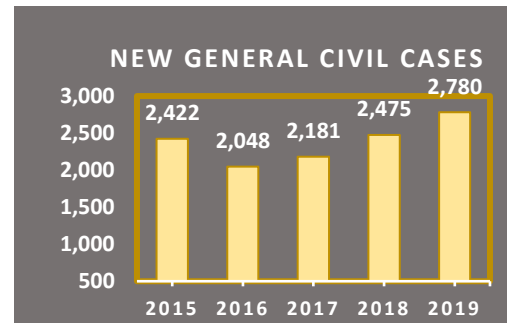
NEW CASES FILED

CIVIL DIVISION

The **Civil Division** consists of the following sub-divisions:

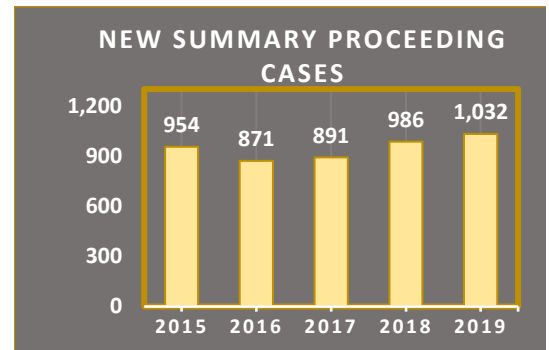
The **General Civil Division** processes all civil cases under the \$25,000 jurisdictional limit; limited claim and delivery civil actions; limited writ of attachment and garnishment; and forfeiture or seizure of certain property.

The bar chart reflects the five-year trend in general civil filings. Case filings over the five-year trend increased 358 cases from 2015 to 2019. New case filings increased 305 cases from 2018 to 2019.



The **Summary Proceeding Division** processes cases generally brought by a landlord to recover possession of a dwelling when a tenant fails to pay the rent or when the landlord or owner wishes to regain possession of his/her property. Summary proceedings include land contract forfeitures arising when a purchaser does not pay the amount agreed upon in a contract. A landlord may obtain an Order of Eviction to evict a tenant, or land contract vendee.

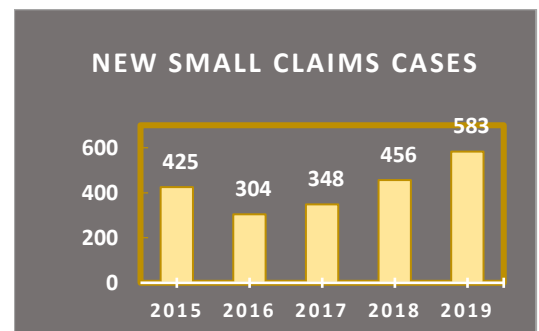
The bar chart reflects the five-year trend in summary proceeding filings. New filings over the five-year trend increased 78 cases from 2015 to 2019. New case filings increased 46 cases from 2018 to 2019.



The **Small Claims Division** processes cases with recoverable maximum monies up to \$6,000.00. Small claims litigants have the right to remove a case to the General Civil Division or to remove a case from magisterial jurisdiction. Actions are filed in the county in which the cause of action arose, or in which the defendant is established or resides or is employed. Small claims litigants waive their right to a jury trial and cannot be represented by an attorney.

Small claims cases are heard by the Attorney Magistrate.

The bar chart reflects the five-year trend in small claim filings. Case filings over the five-year trend increased 158 cases from 2015 to 2019. New case filings increased 127 cases from 2018 to 2019.

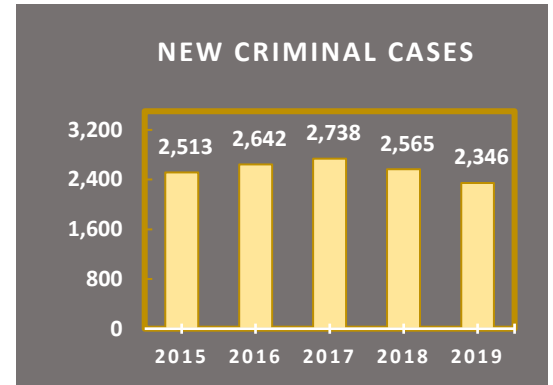


NEW CASES FILED

CRIMINAL DIVISION

The *Criminal Division (including Felony Traffic violations)* adjudicates cases involving violations of Michigan statute as well as violations of local ordinance. The Prosecuting Attorney’s Office, Michigan Attorney General’s Office, local police agencies, and ordinance city/township/village attorneys file felony and misdemeanor cases with the Court. District Court Judges preside over felony cases through the preliminary examination hearing stages only. Effective January 1, 2015, District Court Judges are now able to accept guilty pleas on felony charges. In 2019, twenty (20) felony pleas were accepted by District Court Judges.

In 2019, the criminal division processed 2,346 new case filings. The Court conducted felony preliminary exam hearings and waiver hearings and bound over 1,009 cases to the Circuit Court. This number includes traffic division bind overs, as well. The criminal division disposed of 3,666 cases.



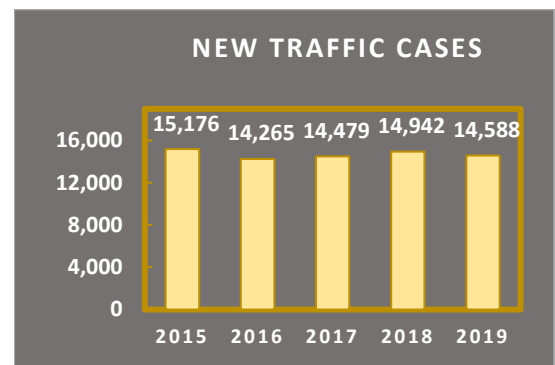
The bar chart reflects the five-year trend in criminal division filings. Case filings over the five-year trend decreased by 167 cases from 2015 to 2019. New case filings decreased 219 cases from 2018 to 2019.

TRAFFIC DIVISION

The *Traffic Division (including non-traffic civil infractions)* adjudicates misdemeanor and civil infraction cases involving Michigan statute violations, the motor vehicle code and local ordinances.

In 2019, the traffic division accepted 14,588 new case filings. The traffic division disposed of 15,719 cases through various dispositions, i.e., guilty plea, admission of responsibility, default, dismissal, warrant, and trial/hearing verdict. In 2019, the Judges disposed of 12 cases by jury verdict and 289 cases by bench trial, formal or informal hearing for all case types.

The bar chart reflects the five-year trend in traffic division filings. Case filings decreased by 588 cases from 2015 to 2019. New case filings decreased 354 cases from 2018 to 2019.



NEW CASES FILED



TOTAL NEW CASE FILINGS

Each year, the District Court prepares and files with the State Court Administrative Office, a caseload report of all new cases filed, re-opened cases, warrants, and dispositions in categories of Traffic, Criminal and Civil cases. The Court uploads these numbers to the State Court Administrative Office’s web site.

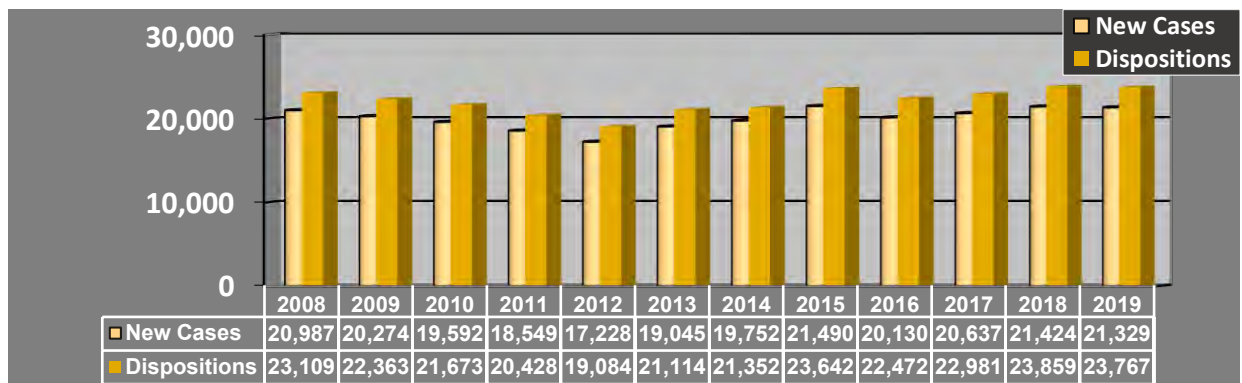
In 2002, the State Court Administrative Office significantly changed the methodology of counting cases in the District Court. The Court went from tracking 16 different case type classifications to 21 different classifications.

Previously, a multi-count criminal case was given a separate case file for each charge filed. Now, the Prosecutor’s Office is placing multiple counts on **one** Complaint and Warrant and the Court counts that as **one** case filed. This revised method of counting will cause the number of cases filed to appear to decline when other factors remain constant.

TOTAL NEW CASES FILED

Traffic cases filed	14,588
Criminal cases filed	2,346
Civil cases filed	<u>4,395</u>
Total new cases filed	21,329

A comparison of total new case filings and dispositions from 2008 through 2019 are reflected in the graph below. The twelve-year bar graph reflects that the Court experienced a increase of 342 new cases filings from 2008 through 2019. The one-year trend reflects that the Court experienced a decrease of 95 new case filings from 2018 to 2019.



STATISTICAL ANALYSIS



Total dispositions for all divisions from 2009 through 2019 are reflected

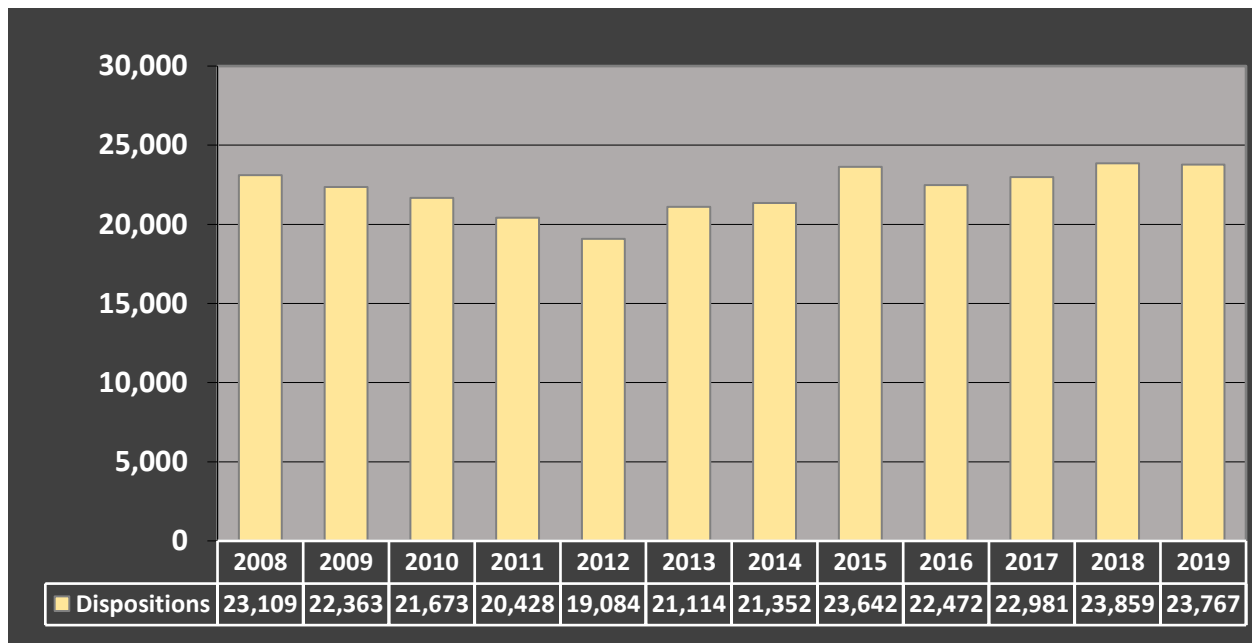
TOTAL DISPOSITIONS

The District Court submits the number of dispositions annually to the State Court Administrative Office. Dispositions include Jury Verdicts, Bench Verdicts, Pleas, Dismissals, Defaults, Warrants Issued, and Circuit Court Felony Bindovers, etc. The Court uploads these totals into the State Court Administrative Office’s web site.

TOTAL DISPOSITIONS

Traffic cases	15,719
Criminal cases	3,666
Civil cases	<u>4,382</u>
Total dispositions	23,767

in the graph below. The twelve-year bar graph reflects that the Court experienced an increase of 658 case dispositions from 2008 through 2019. The one-year trend reflects that the Court experienced a decrease of 92 case dispositions from 2018 to 2019.



STATISTICAL ANALYSIS



TOTAL RE-OPENED CASES

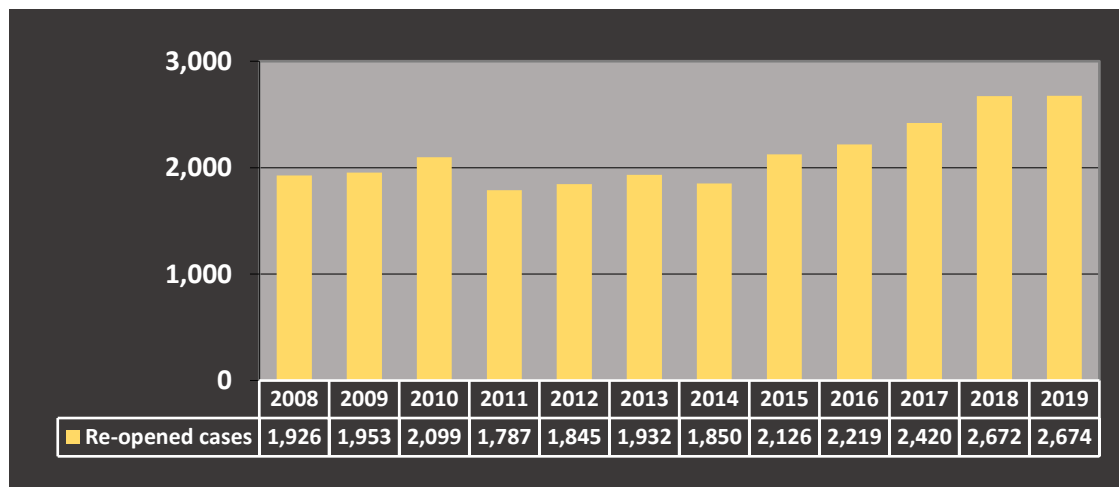
Cases are counted as re-opened when a defendant is arrested and arraigned on a warrant, a new trial is ordered by an appellate court, or a plea or judgment is set aside. The Court uploads these numbers to the State Court Administrative Office’s web site. The number of re-opened cases was not tracked prior to 2002 by the State or the Court.



TOTAL RE-OPENED CASES FILED

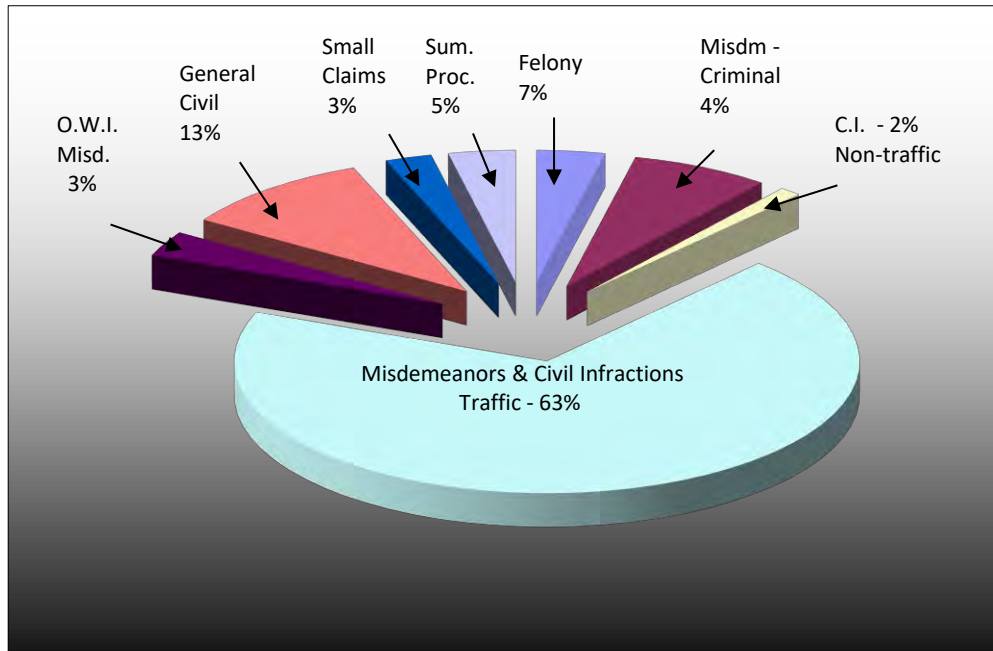
Traffic cases re-opened	1,254
Criminal cases re-opened	1,373
Civil cases filed re-opened	<u>47</u>
Total cases re-opened	2,674

Total re-opened cases for all divisions from 2008 through 2019 are reflected in the graph below. The twelve-year bar graph reflects that the Court experienced an increase of 748 re-opened cases from 2008 through 2019. The one-year trend reflects that the Court experienced an increase of 2 cases from 2018 to 2019.



CASELOAD MIX

The pie chart reflects both the total number of cases filed and the percentages by divisions.

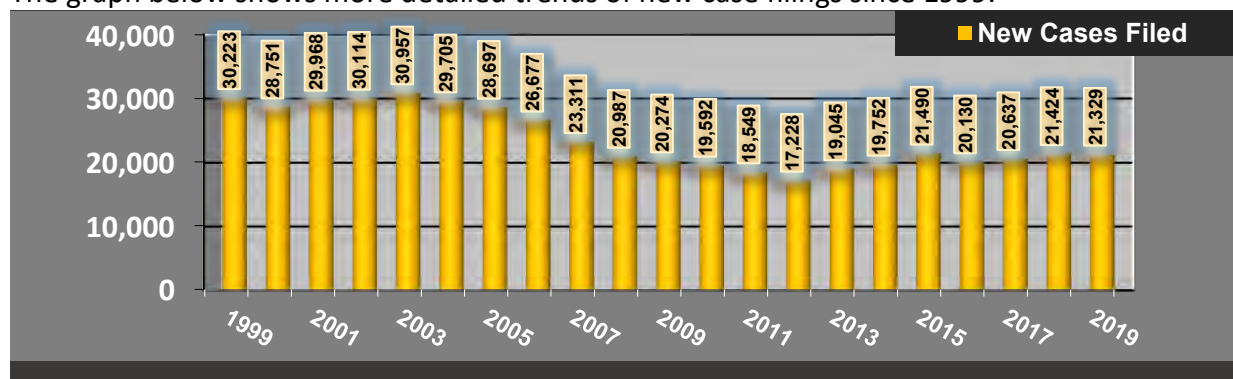


Clearance Rate Ratio of Dispositions to New Case Filing

The ratio of dispositions to new case filings and reopened cases are reflected below.

New Case Filings and Reopened Cases	24,003
Dispositions	23,767
Ratio	99%

The graph below shows more detailed trends of new case filings since 1999.



CASEAGE TRENDS AND CASELOAD MANAGEMENT

Supreme Court Administrative Order No. 2013-12 states: “The management of the flow of cases in the trial court is the responsibility of the judiciary. In carrying out that responsibility, the judiciary must balance the rights and interests of individual litigants, the limited resources of the judicial branch and other participants in the justice system, and the interests of the citizens of this state in having an effective, fair, and efficient system of justice.” The courts shall implement caseflow management plans that incorporate meeting established case processing time guidelines. Courts shall collect and report case age details to the Michigan Supreme Court annually. Below is information reported in 2018 comparing the 57th District Court to the Statewide District Court Average.

CASE AGE TRENDS – PERCENTAGE DISPOSED

Felonies – Disposed within 28 Days

	2012	2013	2014	2015	2016	2017	2018
Statewide Court Average	75%	76%	77%	76%	74%	72%	70%
57 th District Court	72%	76%	77%	85%	85%	82%	84%

Misdemeanors – Disposed within 126 Days

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Statewide Court Average	96%	95%	95%	95%	96%	96%	97%	97%	97%	96%	96%
57 th District Court	99%	98%	99%	99%	99%	100%	100%	100%	100%	99%	99%

Civil Infractions – Disposed within 84 Days

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Statewide Court Average	96%	95%	95%	95%	96%	96%	97%	97%	97%	98%	98%
57 th District Court	99%	98%	99%	99%	99%	100%	100%	100%	100%	100%	99%

General Civil – Disposed within 455 Days

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Statewide Court Average	97%	97%	98%	98%	99%	99%	98%	99%	99%	99%	99%
57 th District Court	100%	100%	99%	100%	100%	100%	100%	100%	100%	100%	100%

Summary Civil without Jury Demand – Disposed within 126 Days

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Statewide Court Average	94%	93%	94%	94%	95%	95%	95%	95%	95%	96%	96%
57 th District Court	97%	97%	97%	98%	97%	96%	98%	96%	97%	97%	96%

PROBATION

The functions of the **Probation Department** are to assist the Judges in determining an appropriate sentence and to supervise probationers ensuring that they comply with the terms and conditions of the orders of the Court. Probation Officers are responsible to refer probationers to qualified treatment personnel and to introduce them to vocational or educational resources.

The total number of defendants placed on probation during 2019 was 631. The total number of probationers being supervised by the Probation Officers for the period ending December 31, 2019 was 706 including diversion programs.

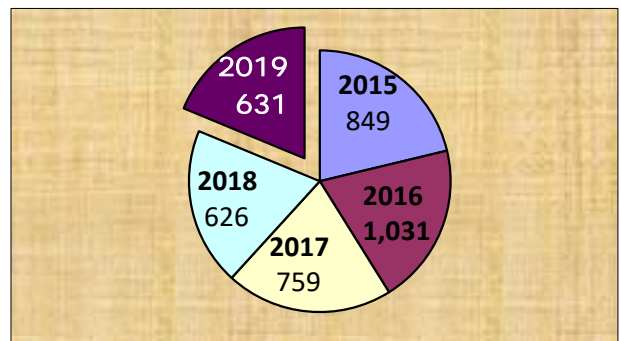
The difference between the total number placed on probation (631) and supervised (706) reflects the number of probationers who completed their terms and conditions of probation and were released. The time span of probation can generally range from a minimum of 30 days to a maximum of two years. Consequently, probationers are continually being released and new probationers added.

The table below reflects the number of probationers placed on probation during the year.

DEFENDANTS PLACED ON PROBATION

Judge	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTALS
SKOCELAS	22	30	22	30	33	26	32	27	30	29	21	28	330
BAILLARGEON	20	26	31	17	31	26	36	15	28	33	14	24	301
NORBECK	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	42	56	53	47	64	52	68	42	58	62	35	52	631

The pie chart reflects the total number of cases or individuals that were placed on probation from 2015 through 2019. For the period of 2015 through 2019, the caseload decreased 218 cases. Caseload increased by 5 cases between 2018 and 2019.



PROBATION

PROBATION OFFENSE CHARGE STATISTICS

The table below reflects statistics on non deferral offenses handled by the probation department.

OFFENSE REPORT

OFFENSES	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
Operate while Intoxicated	9	12	17	11	18	7	24	13	13	19	9	18	170
Operate while Intoxicated – 2 nd	2	1	3	2	2	4	1	1	3	0	0	1	20
Impaired Driving	15	27	18	20	25	19	34	19	26	25	16	21	265
Assault & Battery	3	1	1	0	1	2	0	3	0	2	1	1	15
Domestic Violence	6	8	7	0	5	7	2	1	8	3	5	5	57
Larceny	0	0	1	0	0	0	1	0	1	0	0	0	3
Malicious Destruction of Property	0	0	1	0	1	1	0	0	0	1	1	0	5
Drug Offenses	1	0	1	3	1	1	0	1	3	2	0	0	13
Stalking	0	1	0	1	0	1	2	0	0	1	1	0	7
CSC – Attempted 4 th Degree/ Accosting	0	0	0	0	0	0	0	0	0	0	0	0	0
All Other Charges	6	6	4	10	11	10	4	4	4	9	2	6	76
TOTAL	42	56	53	47	64	52	68	42	58	62	35	52	631

PROBATION

DOMESTIC VIOLENCE DIVERSION PROGRAM

The Domestic Violence Diversion Program was implemented in September 1998 by the 57th District Court in cooperation with, and with the support of, the Allegan County Coordinating Council on Domestic Violence, the Allegan County Prosecutor's Office, and the Allegan County Board of Commissioners.

FUNDING

In April of 1998, the Board of Commissioners approved funding for this program. A fourth probation officer was hired in June of 1998. Assessing the probationer a supervision/oversight cost generates funding for the program. On July 9, 2014, the supervision cost was increased to \$625.00.

PURPOSES AND ADVANTAGES OF THE DIVERSION PROGRAM

This program offers a defendant the opportunity to avoid a criminal record upon successful completion of probation with the goal to provide the defendant with treatment, protect the victim and reduce recidivism. It eliminates the adversarial relationship between the defendant and family member victim and/or between the victim and the court, the prosecutor, and the police. These programs emphasize counseling, treatment, and behavior modification over punitive measures. The program reduces court, prosecutor, and police time by avoiding unnecessary trials and allows cases to be adjudicated more quickly.

The program is designed for qualified first time offenders charged with domestic violence. It allows a defendant to plead guilty and be placed on voluntary probation status for a period of 9 - 12 months, provided the victim consents. During this time, the defendant is required to attend Domestic Violence counseling sessions scheduled over a period of 26 weeks. If the defendant successfully completes the probation and required counseling, he/she is discharged from probation and the original charge of Domestic Violence is dismissed under MCL 769.4a. If a defendant fails to complete the counseling, or for any other reason violates the probation, he/she is required to immediately appear in Court and is sentenced.

COUNSELING

The Court meets with various counselors and counseling agencies to review the techniques used in their programs. The effectiveness of the programs depends on the quality and content of the counseling services offered. The programs must be appropriate and consistent with accepted national standards.

COMPLIANCE

If the Court finds that all supervision/oversight costs have been paid and all counseling has been completed, the defendant is discharged from probation without a hearing.

PROBATION

STATISTICS

The following statistics reflect fifteen years of the Domestic Violence Diversion Program under MCL 769.4a. Statistics are gathered, compiled and reported for the period of September 1st through August 31st of each calendar year. The statistics include all domestic violence cases charged under MCLA 750.81(2), (3) or (4).

	2004 - 2005	2005 - 2006	2006 - 2007	2007 - 2008	2008 - 2009	2009 - 2010	2010 - 2011	2011 - 2012	2012 - 2013	2013 - 2014	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019
New DV charges filed	393	404	423	446	489	473	500	505	462	432	387	513	486	445	433
DV charges adjudicated	395	429	427	472	485	467	508	475	541	489	446	558	593	573	517
Pled under program	115	88	112	124	135	128	140	148	156	105	128	117	147	120	120
Successfully completing program	102	77	68	74	80	108	106	108	109	121	87	110	87	120	80
Not completing program	31	32	24	40	46	52	39	26	30	24	32	11	28	37	30
Pled guilty to DV but not under program	122	116	128	133	132	101	111	84	78	114	119	129	123	116	96
Dismissed or nolle prosequi	97	114	94	96	102	97	41	90	141	116	96	110	122	149	135
Bound over to Circuit Court	20	29	32	28	35	24	12	12	27	24	34	41	68	41	56
Reduced DV III to miscellaneous charges	1	1	3	3	2	5	3	5	0	1	0	0	0	0	0
Reduced from DV III to DV II	8	0	3	4	8	17	7	14	13	19	10	31	8	10	7
Reduced from DV II to DV I	14	17	11	6	7	38	19	20	17	28	21	24	28	20	11
DV-Aggravated to DV Program	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Reduced from DV to Disorderly	26	17	15	12	40	38	7	19	15	36	36	39	30	26	20
Reduced from DV to Assault & Battery	6	14	22	23	15	8	3	15	9	19	17	27	19	24	29
Reduced to misc. charges not included above	4	4	8	4	1	8	3	1	0	0	4	0	1	0	0
Guilty as charged after bench trial	1	0	1	6	0	0	0	0	1	0	0	2	1	0	1
Guilty of other offense after bench trial	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Guilty as charged after jury trial	1	1	1	0	1	0	1	0	1	0	0	0	1	5	0
Not guilty after bench trial	3	1	0	3	2	0	0	0	0	0	0	1	1	0	0
Not guilty after jury trial	2	3	3	3	5	4	2	0	2	2	1	0	4	2	2
Mental Health Court	-	-	-	-	-	6	5	4	5	3	6	2	7	10	9
Recharged after successful completion of the program	15	8	16	9	12	13	15	7	16	16	23	36	18	19	18*

*Of the 18 new domestic violence charges filed on defendants who successfully completed the program in the past, seven (7) pled guilty to the new DV charges, four (4) were dismissed by the Prosecutor, three (3) were bound over to Circuit Court, two (2) pled guilty to assault and battery, one (1) pled guilty to disturbing the peace and one (1) is still pending.

PROBATION

7411 DIVERSION PROGRAM - FIRST TIME DRUG OFFENDERS

On October 12, 2006, the Court began imposing a sentencing alternative to first time drug offenders under MCL 333.7411. This statute allows the Court to order a deferral of judgment for first time drug offenders. When an individual has not previously been convicted of a drug offense or participated in a prior 7411 diversion, with the consent of the accused, the Judge may defer further proceedings and place the individual on probation. A nonpublic record will be created for this arrest at the time of the deferral. If the person fulfills the terms and conditions of probation, they will be discharged from probation and the matter will be dismissed and the case remains nonpublic. Individuals may only use this drug deferral once in their lifetime. If an individual violates probation, the court will remove them from the deferral program and enter a conviction in its place. The case will become public and the Department of State is then notified of the conviction and licensing sanctions are ordered.

Currently, each probationer is placed on diversion for 6 months through probation. A \$500 supervision/oversight cost must be paid prior to discharge from probation.

In November of 2018, Michigan voters approved a ballot proposal that legalized the possession and use of small amounts of marijuana for recreational purposes for adults 21 and over. Prior to this change, the majority of 7411 Diversion cases involved Possession of Marijuana. The court has seen a significant drop in program participation due to marijuana's legalization.

Judge	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
SKOCELAS	0	0	0	1	0	0	0	0	0	0	0	0	1
BAILLARGEON	0	1	0	0	0	0	0	2	1	0	0	0	4
TOTAL	0	1	0	1	0	0	0	2	1	0	0	0	5

MINOR IN POSSESSION OF ALCOHOL

DEFERRAL PROGRAM FOR FIRST TIME MISDEMEANOR OFFENDER

Effective September 1, 2004, Public Act 63 allows the Court to order a deferral of judgment for first time offenders of Minor in Possession of Alcohol under MCL 436.1703. When an individual has not previously been convicted or found responsible for Minor in Possession or participated in a prior MIP diversion, the Court, with the consent of the accused, may defer further proceedings and place the individual on probation. While proceedings are deferred and the individual is on probation, the court shall maintain a nonpublic record of the matter. The Court abstracts the deferred status to the Department of State (DOS) which keeps the record nonpublic. If the person fulfills the terms and conditions of probation, they are discharged from probation and the matter is dismissed. A nonpublic record will be retained for this arrest. Individuals may only use this deferral once in their lifetime. If an individual violates probation, the court will remove them from the deferral program and enter a conviction in its place. The case becomes public and Department of State is notified of the conviction.

Currently, each probationer is placed on diversion for 6 months. A \$450 supervision/oversight cost must be paid and the probationer must attend a Victim Impact Meeting as ordered.

MCL 436.1703 was amended effective January 1, 2018 making Minor in Possession of Alcohol (first offense) a civil infraction. Second and subsequent offenses continue to be misdemeanors. Our deferral program continues to be available for the first MISDEMEANOR offense of Minor in Possession of Alcohol as allowed by statute, however, the number of participants has dropped to zero in 2019. In 2019, thirty-two (32) civil infraction MIP tickets were filed with the Court.

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0

PROBATION

ALCOHOL ASSESSMENTS

On April 15, 1996, the Probation Officers began conducting alcohol assessments. A total of 398 assessments were completed during 2019. The assessment fee is \$90.00. The assessments will generate total revenues of \$35,820.00. Revenues collected for 2019 were \$38,108.34.

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
TOTAL	24	38	33	29	37	28	47	28	33	42	22	37	398

PROBATION SUPERVISION AND OVERSIGHT COSTS

On May 4, 1998, the Court began assessing supervision and oversight costs to all defendants placed on probation. In 2014, the Court audited the expenditures for probation services and came up with a new assessment schedule: probation terms of 3-6 months - \$200.00; 6-12 months - \$400.00; and 18-24 months \$600.00. Revenues collected in 2019 were \$217,629.27.

ELECTRONIC HOME MONITORING PROGRAM

On June 1, 1996, the department implemented the use of the Electronic Home Monitoring Program provided by Midstate Security Company. This program, which is an alternative to physical incarceration, provides a visual contact and positive visual identification of the probationer, and allows for breath alcohol level testing for probationers with alcohol-related problems. During 2019, 120 probationers utilized this program. In 2011, the Court began using **SCRAM** alcohol monitoring systems, a state of the art system. **SOBERLINK**, a portable mobile breathalyzer with a high resolution camera, allows for a less expensive solution for the probationer, while still requiring several random breath samples per day. While less expensive, it has the ability to monitor only alcohol.

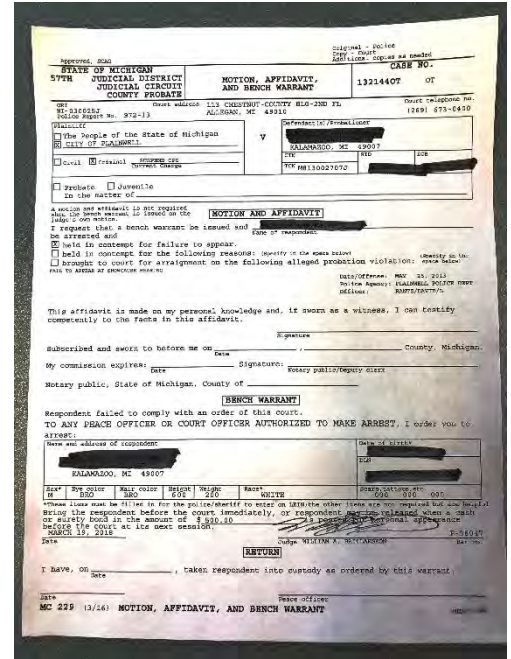
Judge	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
SKOCELAS	3	6	6	1	2	3	5	5	5	3	3	5	47
BAILLARGEON	2	8	8	2	3	5	7	1	5	4	2	6	53
TOTAL	5	14	14	3	5	8	12	6	10	7	5	11	100

LEIN ENTRIES

The District Court implemented LEIN warrant entry in late June 2002. Since its implementation, the Clerk's Office has entered approximately 57,032 new warrants and cancelled another 46,738 warrants. In 2019 alone 4,072 warrants were entered and 4,163 were cancelled. Prior to going paperless, all warrant transactions were entered by staff at Allegan County Central Dispatch and various Michigan State Police Posts.

In December 2002, the District Court Clerk's Office and District Court Probation Department began entering dispositions on-line to Michigan State Police Criminal Records Division. This allows for immediate entry and modification of a defendant's criminal history record. As of December 31, 2019, the Court has entered 57,726 criminal history transactions (3,636 in 2019). All criminal justice agencies currently are required to report electronically.

In early 2008, the Court began a collaborative effort with the Allegan County Sheriff's Department enforcing District Court arrest and bench warrants immediately upon entry into LEIN. Upon request, the Court provides the ACSD with a list of all warrants issued the prior month(s) for Allegan County residents. The report is separated by zip code to conduct efficient enforcement of these orders. Furthermore, if the warrant is for failing to pay fine and costs, the deputy is authorized to cancel the bench warrant after collecting the full payment on the road without transporting and lodging the defendant. The Court's order is enforced swiftly sending a message to all defendants that judicial orders are promptly enforced in Allegan County.



COMMUNITY SERVICE

In 2008, the 57th District Court began offering an alternative to paying fine and costs to the Court – community service. Many courts in Michigan have implemented a community service program managed through their Court for indigent defendants. The Court carries an insurance policy to cover accidental injury while volunteers perform community service.

Each volunteer will be responsible for contacting a non-profit agency, traveling to and from work sites, and following the directions of that organization. With the financial cut-backs to the non-profit agencies, it is a beneficial situation for everyone involved.

PURPOSE

The purpose of the program is to offer an alternative sentence for defendants who are unable to pay their court ordered fine and costs. While state fees and restitution cannot be waived, the court fine and costs can be worked off with community service.

RULES

The program will be monitored by the Probation Department. The Probation Department will provide defendants with a listing of pre-approved community service non-profit agencies in Allegan County. Any non-profit agency may be used to perform community service – although agencies not on the listing must be pre-approved by the Probation Department prior to scheduling the work.

Each defendant must make the initial contact with the non-profit agency, have them complete various forms and keep the probation department abreast of each person's progress.

Community service may be performed for fine and costs only. Restitution, Driver License Reinstatement Fee, Crime Victim Fee and State Costs may not be worked off through community service. One (1) hour of community service will work off \$10.00 of fine and costs.

MENTAL HEALTH TREATMENT COURT



On September 14, 2009, Judge Skocelas and the 57th District Court, teamed with representatives of the Allegan County Sheriff's Department, Allegan City Police, Allegan County Prosecutor's Office, Allegan County Community Mental Health, Michigan State Police, local defense attorneys, and local substance abuse providers to create a Mental Health Treatment Court in Allegan County. This treatment court is funded with grant monies awarded by the State Court Administrative Office and is fully certified as a Mental Health Treatment Court in Michigan.

Since its inception, 427 defendants have been referred to the program. Of those 427, 244 were rejected and 183 were accepted into the program. Of the 183 who were accepted, 111 have successfully graduated, and 19 are currently in the program – nine (9) in Phase I and ten (10) in Phase II. Fifty-four (54) were discharged unsuccessfully from the program after acceptance – 46 for cause and 8 for other reasons. The program accepts both felony and misdemeanor cases.

Mental Health Treatment Court is a two-phase program designed for adult offenders charged with one or more criminal offenses and who are having difficulty with mental health issues, are developmentally disabled, or mentally ill defendants with co-occurring disorders (mental health/substance abuse). It involves frequent court appearances and active participation by the participant towards their recovery. It may also include random drug/alcohol screens if necessary. The court may provide incentives for progress and sanctions for negative behaviors. If the participant fails to follow certain rules, they may be required to report more often to the Court, spend time in jail, or face serious sanctions such as termination from the Mental Health Treatment Court. This court is voluntary; the defendant must consent to participation before he/she can be placed into the court program. The mental health courts share the objective of preventing the jailing of the mentally ill and/or of securing their release from jail to appropriate services and support in the community. In addition, each court gives a high priority to concerns for public safety when arranging for the care of mentally ill offenders.

WEST MICHIGAN REGIONAL VETERANS' TREATMENT COURT

The West Michigan Regional Veterans' Treatment Court began operation on February 7, 2014, and is the first fully regionalized Veteran Treatment Court in the State of Michigan. The jurisdiction of the Veterans' Treatment Court is that of both the district and circuit courts of Allegan, Van Buren and Ottawa counties but it also accepts veterans from surrounding counties. It was developed and organized by Judge Baillargeon and the treatment court team to help veteran participants address underlying service related issues that bring them in contact with the criminal justice system. The court currently has 11 veterans participating with new applicants being reviewed by the team for admission as they arise. The court makes sure that veterans are provided proper mental and physical health care and follows up to ensure that they maintain their treatment protocol as well as a complete abstinence from drugs and/or alcohol. Common issues addressed by the treatment court include Post Traumatic Brain Injury, Post-Traumatic Stress Injury and issues related to substance abuse. The goal of the court is to divert veterans from prison or jail, to help them have a more satisfying productive law-abiding life by addressing the underlying conditions impacting them and thereby assisting them to restore their sense of honor and integrity. The court has participants from Van Buren County, Kent County, Ottawa County, and Allegan County. We are proud to report that our regional court has already recognized 27 veterans for successfully completing the treatment court program. Many of these veterans continue to visit and support the efforts of their fellow veterans that continue to make up our veteran participant corps.

Partnering with the court from all three counties are county commissioners, judges, prosecutors, probation, law enforcement, mentors, community supervision providers, treatment providers, the Veterans Health Administration, Veterans Benefit Administration, veteran employment representatives and veterans service organizations service officers. Attorney Magistrate Daniel W. Norbeck is the Administrator/Case Manager for the Veterans Treatment Court. Magistrate Norbeck directs our field agent, Troy McCabe who performs the remote supervision and oversees substance abuse testing.

As required by statute, this court achieved certification in 2019 from the State Court Administrative Office.

WEST MICHIGAN REGIONAL VETERANS' TREATMENT COURT

Fourteenth Graduation Ceremony – June 10, 2019

On June 10th, 2019, the West Michigan Regional Veterans' Treatment Court celebrated its 14th graduation honoring two veterans who completed the rigorous 18 month program. Ottawa District Court Judge Craig Bunce joined with Michigan Supreme Court Chief Justice Bridget McCormack to preside over the special graduation ceremony held in the court rooms of the 58th District Court in Holland Michigan. Chief Justice McCormack spoke about all specialty courts before assisting with this graduation.



Left to right, first row: Judge Margaret Zurich-Bakker, Chief Allegan Circuit Court Judge; Hector Vargas, participant; Christopher Schoonhoven, participant; Andrew Sager, participant; State Representative Mary Whiteford, 80th District; Ken Johnson, program alumni;
Left to right, second row: Judge William A. Baillargeon, West Michigan Regional Veterans' Treatment Court Judge;

Fifteenth Graduation Ceremony – August 30, 2019

On August 30, 2019, U.S. Congressman Fred Upton joined us for our 15th Graduation, presided over by Judge Margaret Bakker. Two more veterans graduated on that date.

Judge William Baillargeon presides over this court that demands rigorous honesty, community service, random drug and alcohol testing as well as full compliance with care plan set out and provided by VA medical professionals.

SOBRIETY TREATMENT COURT

In May of 2017, the 57th District Court created a new treatment court specifically designed to address Operate while Intoxicated (OWI)- 2nd offenses. The goals of this new treatment court are to:

- Goal One: Divert offenders from jail.
- Goal Two: Eliminate substance use among substance abusers.
- Goal Three: Reduce OWI Recidivism.

The target population criteria includes:

1. Allegan County resident or residing within the Court's jurisdiction.
2. No history of serious violent behavior or felony weapon charges.
3. Alcohol and/or drug addicted or serious substance abuse pattern.
4. Repeat OWI offender.



The mission of the 57th District Court Sobriety Treatment Program is to promote community safety and reduce alcohol and drug abuse through a coordinated program involving intensive supervision, judicial interaction, treatment, incentives, sanctions and accountability.

The program is now at full capacity with thirty (30) current participants both male and female. To date, we have graduated ten (35) participants and helped thirty-two (49) participants gain a restricted driver's license. As required by statute, this court achieved certification in 2019 from the State Court Administrative Office.

The program was developed and presided over by Judge Baillargeon. Attorney Magistrate Daniel W. Norbeck is the Administrator/Case Manager for the Sobriety Court and the probation for the participants is overseen by both 57th District and 48th Circuit Court Probation Department. Chief Probation Officer Mark Ponitz assumes the probation supervision of participants.

ADULT DRUG TREATMENT COURT

MCL 600.1060(c) defines drug treatment courts as ". . . a court supervised treatment program for individuals who abuse or are dependent upon any controlled substance or alcohol." These courts are specially designed to reduce recidivism and substance abuse among nonviolent substance-abusing offenders and to increase the offenders' likelihood of successful habilitation through early, continuous, and intense judicial supervised treatment, mandatory periodic drug testing, and use of appropriate sanctions, incentives, and rehabilitation services.

Drug treatment courts evolved to address the revolving-door cycle in which drug and alcohol offenders moved in and out of the justice system. Drug treatment courts treat addiction as a complex disease and provide a comprehensive, sustained continuum of therapeutic interventions, treatment, and other services to increase a participant's periods of abstinence and reduce the rate of relapse, re-arrest, and incarceration. Michigan has been a pioneer in the drug treatment court movement.

The Allegan drug treatment court is a minimum 18 month program (up to 60 months) for non-violent felony substance abuse offenders including probation violations. The participant must be a resident of Allegan County. The program is comprised of five phases:

- Phase 1 – 60 day minimum (mandatory jail incarceration)
- Phase 2 – 4 month minimum (initial release from incarceration)
- Phase 3 – 4 month minimum (stabilization)
- Phase 4 – 4 month minimum (maintenance)
- Phase 5 – 4 month minimum (pre-graduate)

The drug court's first participant was admitted on June 30, 2011. Since then, six (6) additional participants were admitted in 2011, three (3) in 2012, thirteen (13) in 2013, seven (7) in 2014, six (6) in 2015, twelve (12) in 2016, ten (10) in 2017, twelve (12) in 2018, and nine (9) in 2019, totaling seventy-eight (78) participants since inception. The cumulative total over the past eight years is thirty-seven (37) participants successfully completing the drug court. There are currently fifteen (15) active participants.



REVENUES & EXPENSES

Revenue is generated as a by-product of the fines, costs, and fees imposed by the Judges and Attorney Magistrate. State Constitution and statutes determine how the money is distributed.

The Court maintains and monitors two expense and revenue budgets: the District Court budget and the District Court Probation Department budget. Revenues collected from the District Court Probation Department for alcohol assessments and supervision/oversight costs are combined with the District Court's general fund revenues that are deposited on a monthly basis with the County Treasurer.

REVENUES

AGENCY OR FUND	AMOUNT
Drug Case Reimbursement Fund	\$3,050.45
Drunk Driving Reimbursement Fund	29,052.59
Court Costs	1,199,291.47
Court Appointed Attorney Fees	156,469.27
Bond Costs	330.00
Crime Victims' Rights Fund	20,779.65
Civil Filing Fees	195,208.00
Miscellaneous Fees	13,916.75
Driver's License Reinstatement Fees	35,126.60
Motion Fees	10,850.00
NSF Fees	300.00
Bond Forfeitures	127,492.00
Ordinance Fine and Costs	103,887.46
Jury Reimbursement	4,645.40
Insurance Fee	6,561.00
Probation Alcohol Assessments	38,108.34
Probation Oversight Costs	217,629.27
Cities, Townships, Villages	49,110.09
DNA fee – Sheriff's Department	333.63
State Treasury – Trust and Agencies	991,812.16
Libraries	692,726.93
Veterans' Court Participant Fees	6,247.00
Mental Health Court Participant Fees	1,760.00
Sobriety Court Participant Fees	25,364.50
48 th Circuit Court Drug Court Participant Fees	5,965.00
Interest Earned	615.79
Cash Over/Short	(-6.00)
Credit Card Fees	(-8,379.27)

EXPENSES

EXPENDITURE	DISTRICT COURT	PROBATION DEPT.
Salary and wages	\$963,930.56	\$346,316.61
Employee benefits	401,058.68	145,352.13
Office supplies	9,202.88	3,481.77
Printing and binding	12,793.00	213.73
Books and maps	1,048.00	0
Consultants	0	0
Probation Assessment Fees	0	3,380.00
Jury	11,561.67	0
Witnesses	0	0
Interpreter fees	21,300.07	0
Court appointed attorney fees	0	0
Memberships and subscriptions	3,729.00	0
Other Contractual Services	1,983.27	0
Telephone	0	0
Travel Expense – routine	827.74	0
Education – miscellaneous	602.68	127.00
Education – travel	1,396.29	103.70
Education – registration	0	88.54
Travel – visiting judge	0	0
Repairs and maintenance	9,106.47	0
Software lease	34,291.68	0
Equipment	667.05	0
TOTAL	\$1,473,499.04	\$499,063.48

CUMULATIVE TOTALS

REVENUES

General fund	\$2,158,386.48
Jury Reimbursement	4,645.40
Interest	615.79
Credit Card Fees/Cash over/short	(8,385.27)
Trust and Agencies	1,040,922.25
Libraries	692,726.93
Grant Specialty Courts	39,336.50
Restitution Payable	75,288.41
Bonds Payable	902,458.54

TOTAL \$4,905,995.03

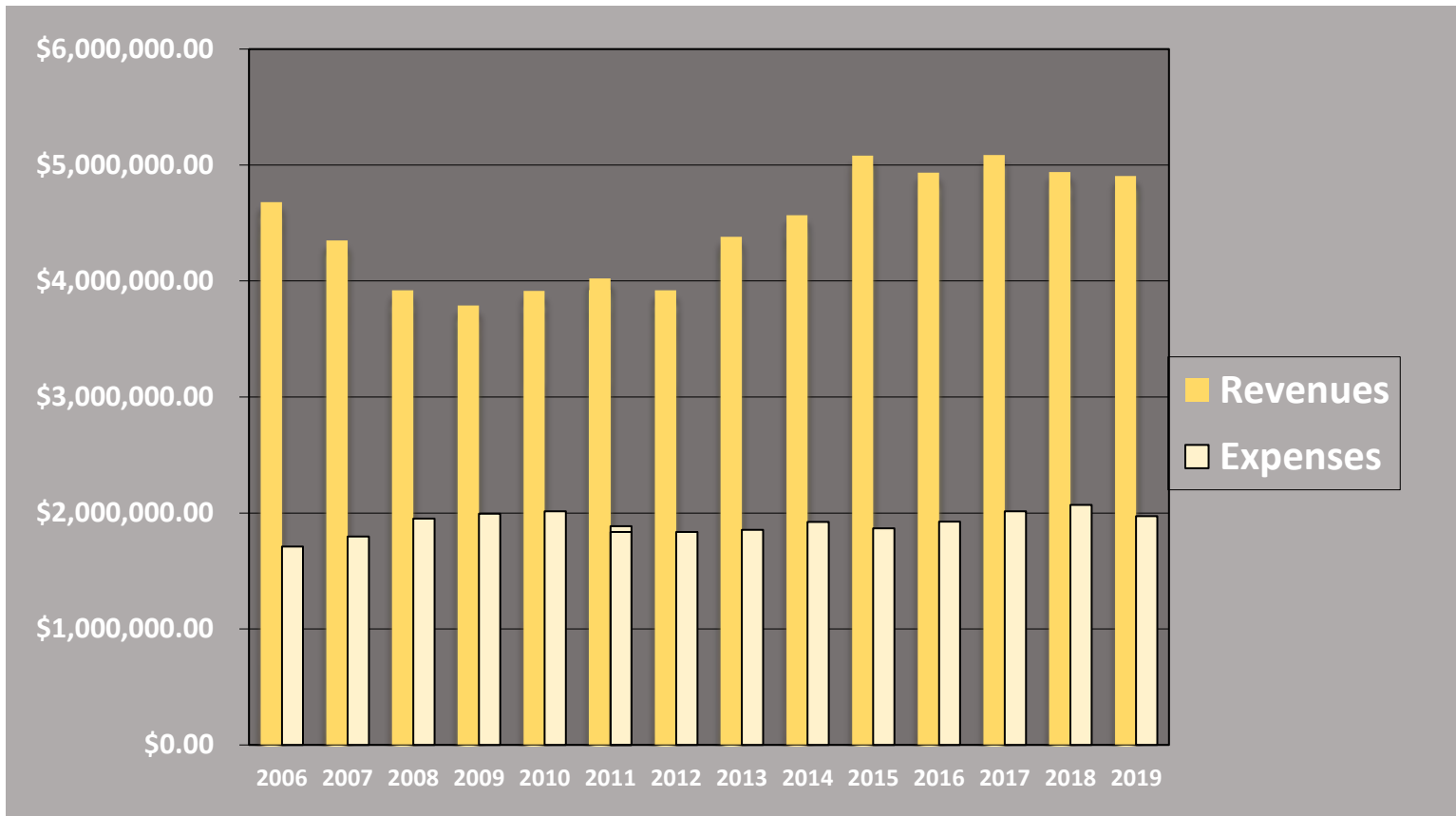
EXPENDITURES

Court	\$ 1,473,499.04
Probation	499,063.48

TOTAL \$1,972,562.52

HISTORICAL REVIEW

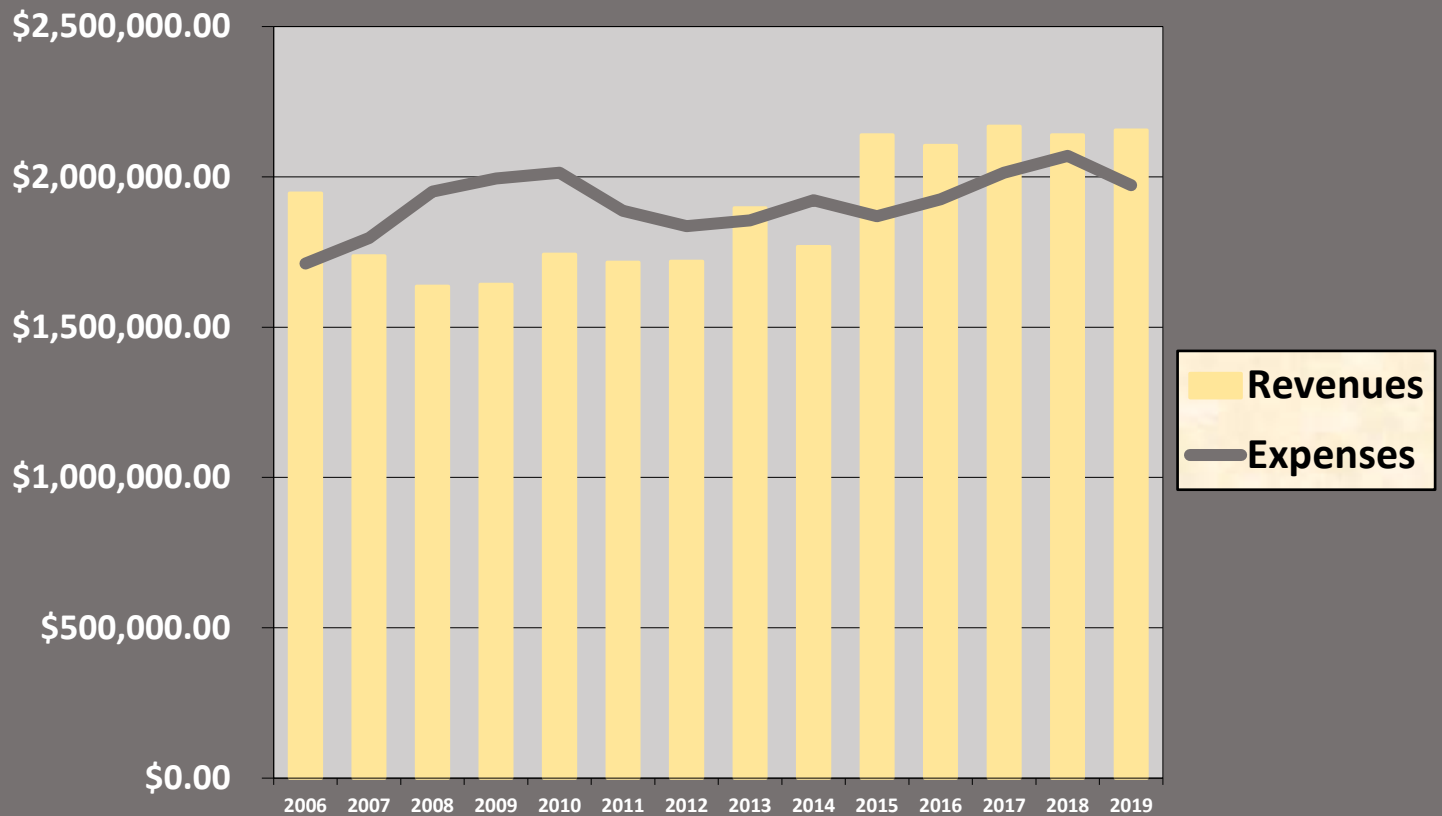
TOTAL REVENUES AND EXPENSES



YEAR	2006	2007	2008	2009	2010	2011	2012
REVENUES	\$4,818,825	\$4,350,209	\$3,920,655	\$3,790,152	\$3,915,994	\$4,023,172	\$3,921,085
EXPENDITURES	\$1,711,667	\$1,796,847	\$1,950,950	\$1,994,908	\$2,013,918	\$1,887,212	\$1,835,615

YEAR	2013	2014	2015	2016	2017	2018	2019
REVENUES	\$4,382,490	\$4,567,811	\$5,080,615	\$4,935,447	\$5,085,965	\$4,939,267	\$4,905,995
EXPENDITURES	\$1,855,130	\$1,922,152	\$1,868,794	\$1,925,358	\$2,013,421	\$2,069,860	\$1,972,562

HISTORICAL REVIEW GENERAL FUND REVENUES & EXPENSES



YEAR	2006	2007	2008	2009	2010	2011	2012
REVENUES	\$1,945,736	\$1,737,558	\$1,636,257	\$1,642,388	\$1,742,456	\$1,716,273	\$1,718,525
EXPENDITURES	\$1,711,667	\$1,796,847	\$1,950,950	\$1,994,908	\$2,013,918	\$1,887,212	\$1,835,615

YEAR	2013	2014	2015	2016	2017	2018	2019
REVENUES	\$1,896,170	\$1,767,422	\$2,139,375	\$2,104,122	\$2,168,337	\$2,139,909	\$2,155,262
EXPENDITURES	\$1,855,130	\$1,922,152	\$1,868,795	\$1,925,358	\$2,013,421	\$2,069,860	\$1,972,562

OUTSTANDING RECEIVABLES

Outstanding Receivables as of December 31, 2019

Probation	Non-Probation	TOTAL
\$687,033.07	\$7,416,423.89	\$8,103,456.96

AGE	Probation	Non-Probation	TOTAL
1-15 days	\$2,470.00	\$28,439.00	\$30,909.00
16-30 days	4,600.00	52,671.00	57,271.00
31-60 days	47,845.00	128,400.53	176,245.53
61-90 days	40,219.78	127,887.02	168,106.80
91-180 days	107,008.24	330,263.39	437,271.63
181-360 days	126,086.22	899,505.13	1,025,591.35
361-540 days	37,571.00	521,192.54	558,763.54
541-720 days	34,707.48	530,203.59	564,911.07
Over 720 days	286,525.35	4,797,861.69	5,084,387.04
COURT TOTALS	\$687,033.07	\$7,416,423.89	\$8,103,456.96

STATE REIMBURSED FUNDS

DRUNK DRIVING FUNDS

1991 PA 98 (MCL 257.625h) created the drunk driving case flow assistance fund for the express purpose of defraying costs associated with the processing of drunk driving cases charged as violations under MCL 257.625 or 257.625m, 324.80176, 324.81134 or 324.82127 or substantially corresponding local ordinances. This Act requires the State Court Administrative Office to distribute a portion of these funds to every District Court. The funds are not intended for any other general fund purpose and are not intended to supplant any portion of the District Court's current appropriation. For the year 2019, the District Court received reimbursement funds in the amount of \$29,052.59.

DRUG CASE INFORMATION MANAGEMENT FUND

The Drug Case Information Management Fund [MCL 257.323d; MSA 9.2023(4)] was created to promote the timely disposition and reporting of cases in which the defendant is charged with a violation of 333.7401 through 333.7417 and 333.7453 through 333.7455 of the Michigan Compiled Laws, or a local ordinance substantially corresponding to those sections. The State Court Administrative Office is responsible for disbursement of the funds collected under this Act. For the year 2019, the District Court received reimbursement funds in the amount of \$3,050.45.

COURT EQUITY FUNDS

The Court Equity Fund, established by 1996 PA 374, MCL 600.151b, is a state fund created to provide funding to trial court funding units. The fund creation was effective with the state fiscal year beginning October 1, 1996, and funds are distributed to county trial court funding units. The formula for distribution is primarily based on caseload, but includes a county's portion of statewide judgeships as a factor. For the state fiscal year 2019, the Allegan County Funding Unit received a total of \$438,578.00. Trends in this funding for Allegan County are listed below.

FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
\$468,647	\$442,188	\$421,968	\$398,795	\$411,353	\$403,095	\$427,380	\$427,229	\$434,003	\$429,872	\$438,578

JURY REIMBURSEMENT FUNDS

The Jury Reimbursement Fund, [MCL 600.151e] was established to reimburse the funding unit the added expense of the October 1, 2003 implementation of MCL 600.1344 which increased juror fees. Fees were increased again April 1, 2018 by 2017 PA 51. The public act also increased juror mileage reimbursement from 10 cents per mile to 20 cents per mile. Jurors are now compensated \$30.00 for their first day (\$15.00 for a half day) of jury service and \$45.00 for each subsequent day (\$22.50 for a half day) of jury service. The reimbursement is semi-annual covering the periods October 1 – March 31 and April 1 – September 30.

FY 2010 / 2011	FY 2011 / 2012	FY 2012 / 2013	FY2013 / 2014	FY2014 / 2015	FY2015 / 2016	FY2016 / 2017	FY2017 / 2018	FY2018 / 2019
10/1/10-9/30/11	10/1/11-9/30/12	10/1/12 – 9/30/13	10/1/13 – 9/30/14	10/1/14 – 9/30/15	10/1/15 – 9/30/16	10/1/16 – 9/30/17	10/1/17 – 9/30/18	10/1/18 – 9/30/19
\$4,272.50	\$2,437.50	\$4,017.50	\$3,067.50	\$1,125.00	\$1,025.00	\$4,072.50	\$2,891.60	\$4,645.40

COLLECTIONS



Pursuant to MCR 1.110 adopted January 1, 2002, fines, costs and other financial obligations imposed by the Court must be paid at the time of assessment, except when the Court allows otherwise, for good cause shown. The implementation of this court rule along with a desire to collect the Court's outstanding receivables helped the 57th District Court implement a Collections Policy. Under the Court's policy, notices of non-payment, bench warrants, and orders to show cause will be promptly generated by the Collections Clerk in cases where fines remain past due for more than 60 days.

In hardship cases, upon showing of good cause, the Collections Clerk may arrange a payment schedule with the defendant. The need for additional time, however, will have to be documented with proof of employment and financial records provided to the Clerk. The Court now spends a significant amount of time updating current addresses, verifying financial records, and tracking down defendants who are delinquent in their payments.

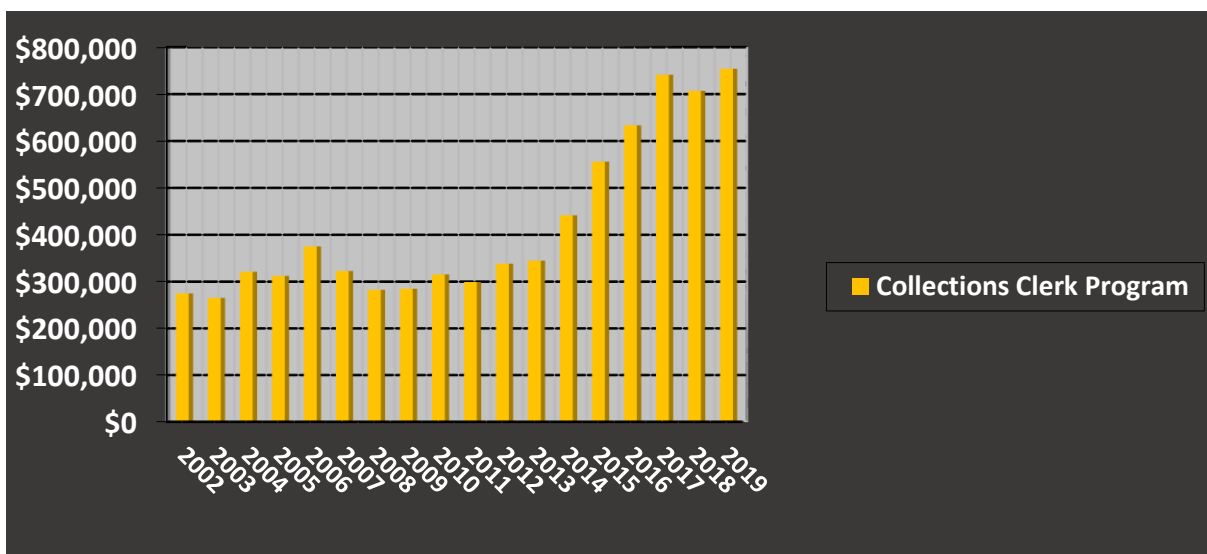
In 1997, the District Court purchased a software package that works in conjunction with the primary court case management software (supplied by the Supreme Court) to assist in tracking outstanding receivables at the District Court. The package was only fully implemented in September 2001. Since its implementation, the Court has been successful in bringing in revenues of \$7,635,579.37. In 2019 alone, the collections program was responsible for \$753,911.11 of the District Court revenues. Our Collections Clerk is assigned the responsibility of monitoring outstanding receivables and payment plans within the Court. Initially, the monthly results were very lucrative to the Court. Collections have maintained a steady pace at the Court. As of December 31, 2019, outstanding receivables amounted to \$8,103,456.96. Of that amount, \$2,519,788.13 is less than 2-years old while \$4,554,939.09 is between 2 – 7 years old. Of the total outstanding receivables, over 1.85 million dollars is due for criminal restitution.

PAST YEARS' COLLECTIONS HISTORY

2002	275,013.02		2011	299,194.54
2003	265,121.93		2012	338,331.35
2004	321,049.15		2013	344,857.23
2005	312,206.41		2014	441,423.06
2006	375,230.98		2015	555,905.75
2007	322,899.69		2016	633,453.78
2008	282,599.76		2017	741,162.01
2009	284,906.20		2018	706,956.14
2010	315,308.17			

COLLECTIONS TOTAL FOR 2019

JANUARY	\$56,592.87
FEBRUARY	87,467.04
MARCH	93,589.35
APRIL	61,113.56
MAY	61,327.47
JUNE	66,644.86
JULY	54,525.83
AUGUST	61,112.67
SEPTEMBER	55,515.21
OCTOBER	56,938.79
NOVEMBER	41,816.73
DECEMBER	57,266.73
YEAR END TOTAL:	\$753,911.11



Programs and Panels

COURT APPOINTED ATTORNEYS

The right to assistance of counsel to any person charged with a crime is a fundamental right made applicable to State Court proceedings by the Sixth Amendment of the Constitution. At the time of arraignment on the warrant or complaint, the Court advises the defendant of entitlement to an attorney's assistance at all subsequent Court proceedings. The Court will appoint an attorney at public expense after completion of a written financial statement completed by the defendant indicating that the defendant is financially unable to retain an attorney.

For the first quarter of 2019, the 57th District Court utilized a contract method of appointing attorneys in criminal misdemeanor cases. Heidi L. Wolf and Matthew Antkoviak were the attorneys appointed to represent indigent defendants on misdemeanor cases. On January 1, 2019, Jessica Winsemius replaced Matthew Antkoviak as a misdemeanor court appointed attorney. The 48th Circuit Court contracts with attorneys appointed for indigent defendants on felony cases. James Mikel McEwen, Robert Champion, Paul Klein, Matthew Antkoviak and Fred Jensen were the attorneys appointed to represent Felony Tier 1 cases. In addition to the current Tier 1 attorneys, Emily Green, Chris Burnett were appointed as Felony Tier 2 attorneys.

MICHIGAN INDIGENT DEFENSE COMMISSION

The commission was created as a result of efforts to improve legal representation for indigent criminal defendants. In October 2011, Governor Snyder issued Executive Order 2011-12, establishing the initial Indigent Defense Advisory Commission, which was responsible for recommending improvements to the state's legal system. These recommendations served as the basis for legislation to address this need and called for the creation of a 15-member Indigent Defense Commission that the governor signed into law in July 2013.

The Michigan Indigent Defense Commission is charged with developing and overseeing the implementation, enforcement, and modification of minimum standards, rules, and procedures to ensure that indigent criminal defense services providing effective assistance of counsel are delivered to all indigent adults in this state consistent with the safeguards of the United States constitution, the state constitution of 1963, and with the Michigan Indigent Defense Commission Act. They will identify and encourage best practices for delivering the effective assistance of counsel to indigent defendants charged with crimes. They will collect data, support compliance and administer grants to achieve these goals. They will accomplish their mission through collaboration, transparency and accessibility to all partners in the criminal justice community.

Grant funding is available to court funding units to assist in reimbursing for the costs of implementing these standards. Allegan and Van Buren County are collaborating in a regional effort to provide legal representation to indigent criminal defendants in both counties. The Regional Office will employ a hybrid solution utilizing both staff attorney(s) and contractual attorneys to provide representation. In mid 2019, the Public Defender began accepting cases in Allegan County replacing our prior system.

VICTIM IMPACT PANEL

Allegan County's first Victim Impact Panel Meeting held in April of 1992, was a coordinated effort by Mothers Against Drunk Driving (MADD), the Allegan County Prosecutor's Office, and the Judges of the 57th District Court. The Victim Impact Panel is a creative sentencing option available to Judges for persons convicted of alcohol/drug driving offenses as well as Minor in Possession deferred sentences. The panel resulted from a dedicated effort between Mothers Against Drunk Driving and District Courts, and originated in the northwestern United States several years ago. Victim Impact Panels are intended to be mutually beneficial to the panelists as well as the offenders. Victim Impact Panel meetings are held by MADD at 7 p.m. on the third Thursday of every other month at the Griswold Auditorium. In 2019, 169 defendants attended the Victim Impact session in Allegan. Due to the infrequency of the Allegan meetings, defendants can satisfy this attendance requirement in many locations such as Holland, Grand Rapids and Kalamazoo areas.

MARRIAGES

The Magistrates perform marriage ceremonies every Friday. In 2019, 130 happy couples were united. The marriages are performed in one of the available courtrooms or the hearing room.

2019 YEARS OF SERVICE AWARD RECIPIENTS



Staff Recognized for Years of Service in 2019

Left to right, first row: Heather Bausick (5 years), Judge Joseph Skocelas,
Judge William A. Baillargeon (10 years) and Kayla Williamson (5 years);

Left to right, back row: Kelly Miklusicak (15 years), Linda Lenahan,
Hickory Buell (20 years), Deb Wolters (15 years) and Cindy Cook (15 years);

Not pictured: Kathy Evans (20 years)

Digital photos by Retired Detective Craig Gardiner, ACSD

HIGHLIGHTS

BREAKING NEWS

HIGHLIGHTS OF CHANGES - PRIOR YEARS

1995 – 2005 highlights can be located in the 2013 Annual Report

2006 – 2012 highlights can be located in the 2015 Annual Report

2013 – 2016 highlights can be located in the 2016 Annual Report

2017 Highlights

- 2017 – Vocational Technical Criminal Justice Class (VoTech) provides the District Court Clerk’s Office five interns throughout 2017 for educational work experience. Interns included: Tegan McNees, Ryan Hoeksema, Nick Agy, Trinity Deridder and Aaron Maule.
- February 2017 – Completed a physical inventory of open case files in the Clerk’s Office and Probation Department.
- February 14, 2017 – LEIN audit conducted by Trevor Carlsen of Michigan State Police.
- March – 22nd Annual Report for the year 2016 completed and distributed.
- March 1, 2017 – District Court begins using Calendar Integration and internet calendars for Scheduling Court events through Judicial Information Systems (JIS).
- March 2017 – Courts begin review of court recording systems – reviewed BIS and JAVs for future capital purchase in 2018 and 2019. In August, court review team selects BIS for updated equipment and software.
- March 7, 2017 – meet with Thermo Fisher Scientific to review viability of drug testing lab in Allegan County Courthouse.
- March 30, 2017– David Handsor, the court liaison from SOS visits District and Circuit Court.
- April 12, 2017 – District Court hosts MSP and SOS regional training in the Zimmerman Room.
- April 13, 2017 – Judge Baillargeon and Linda Lenahan made annual “*State of the Court*” presentation to Board of Commissioners.
- Spring 2017 - Completed records retention and disposal of Michigan trial court records pursuant to Schedule 16.
- April 21, 2017 – May 12, 2017; 8th graders from Plainwell Public Schools visit and learn about the District Court, the Prosecutors Office, and the Allegan County Jail.
- May 2017 – 57th District Court honored by Michigan Secretary of State’s Office for 100% compliance in record accuracy and timeliness for the 2016 calendar year.
- May 3, 2017 – Allegan County visits Ottawa County (Holland and Grand Haven) Courts to see their drug testing facilities.
- May 9 and May 11, 2017 – Linda Lenahan and Renee Stack provide training to the Jail Booking Staff.
- Spring/Summer/Fall 2017 – Court applies for and is awarded grant funds for the C48 Adult Drug Court, Mental Health Court, Regional Veterans’ Treatment Court and a Sobriety Court.
- Summer/Fall – Integrated Court Calendar Monitors (Phase I) installed on the main floor for all courts.
- August 7, 2017 – Kent County Circuit Court visits the Mental Health Court and team.
- October 12, 2017 – Court in School conducted at Fennville High School by Judge Baillargeon.
- Fall 2017 – begin planning conversion from Allegan County AS400 – JIS Cloud.
- October 27, 2017 – Active Shooter Drill conducted the entire afternoon. Building is closed during drill.
- October 13, 2017 – November 17, 2017; 8th graders from Plainwell Public Schools visit and learn about the District Court, the Prosecutors Office, and the Allegan County Jail.
- December 8, 2017 – Employee Recognition Luncheon held.
- December 15, 2017 – Vocational Technical (VoTech) criminal justice class visits the District Courtrooms.

2018 Highlights

- 2018 – Vocational Technical Criminal Justice Class (VoTech) provides the District Court Clerk’s Office five interns throughout 2018 for educational work experience. Interns included: Ryan Hoeksema - 11/27/17 – 1/19/18, Jazmyn Ream - 1/22/18 – 3/09/18, Tegan McNees - 3/12/18 – 5/25/18, Keagan Augustine - 9/04/18 – 10/19/18, Esther Tyrrell - 10/22/18 – 11/30/18 and Marcasha Marvin - 12/03/18 – 1/25/19.
- 2018 – Clerks attend Clerk Certification Training in Kalamazoo and Lansing throughout the year.
- January 2018 – Completed a physical inventory of open case files in the Clerk’s Office and Probation Department.
- March – 23rd Annual Report for the year 2017 completed and distributed.
- March 19, 2018 – Court in School conducted at Wayland High School by Judge Baillargeon.
- March 2018 – three large monitors installed outside the District Court Clerk’s office displaying court schedules for the current day for the three courtrooms.
- April 11, 2018 – David Handsor, the court liaison from SOS visits District and Circuit Court.
- April 12, 2018 – Judge Baillargeon and Linda Lenahan made annual “*State of the Court*” presentation to Board of Commissioners.
- April 23 – May 18, 2018 – All Michigan Courts participate in a time study for judicial activities determining future judicial resource recommendations.
- April 27, 2018 – public access to District Court calendars added to our District Court website.
- Spring 2018 - Completed records retention and disposal pursuant *STATE OF MICHIGAN RETENTION AND DISPOSAL SCHEDULE - GENERAL SCHEDULE #13 - DISTRICT COURTS*.
- May 2018 – 57th District Court honored by Michigan Secretary of State’s Office for 100% compliance in record accuracy and timeliness for the 2017 calendar year.
- May 18, 2018 – Alicia Nevenzel transfers from District Court to a new position in the Circuit Court Family Division.
- May 25, 2018 – Barry County court recorders visit court for demonstration of BIS court recording system.
- June 1, 2018 – installed and began using new credit card machine from Michigan Retailers Association for onsite credit card payments. Service fees were reduced significantly from previous vendor Chemical Bank.
- June 6, 2018 – Courts receive a demo of the new BIS software for court recording systems.
- June 12, 2018 – new BIS software and complete equipment replacement occurs in Circuit Courtroom A Judge Bakker for a pilot period.
- June 19, 2018 – SCAO auditor at court to review our Collections Policies and Procedures.
- June 22, 2018 – new process implemented with Allegan County Jail to begin scanning documents to the jail instead of faxing. Also part of the process includes printing court orders directly in the jail arraignment room saving the court officers traveling back and forth from the jail to the courthouse.
- July 25, 2018 – new polycoms installed by the Michigan Supreme Court in every Judge’s Courtroom.
- Spring/Summer/Fall 2018 – Court applies for and is awarded grant funds for the C48 Adult Drug Court, Mental Health Court, Regional Veterans’ Treatment Court and a Sobriety Court.
- August 13, 2018 – Heather Bausick transfers from Facilities Management into the District Court Clerk’s Office – civil division.
- September 28, 2018 – name and case search applications added to District Court website.
- October 1 -5, 2018 – All Allegan Courts distribute and collect Public Satisfaction surveys.
- October 12, 2018 – November 2, 2018; 8th graders from Plainwell Public Schools visit and learn about the District Court, the Prosecutors Office and the Allegan County Jail.
- December 7, 2018 – Employee Recognition Luncheon held.
- December 12, 2018 – Recognized staff for years of service (anyone have 5, 10, 15, 20, 25, 30, 35, 40 etc. years of service).
- December 31, 2018 – District Court Recorders outsource their transcripts to a roster of certified transcriptionists.

2019 Highlights

- 2019 – Vocational Technical Criminal Justice Class (VoTech) provides the District Court Clerk’s Office six interns throughout 2019 for educational work experience. Interns included: Marcasha Marvin (12/03/18 – 1/25/19), Olivia Crandall (1/21/19 – 3/1/19), Travis Morris (3/4/19 – 4/19/19), Ambreanna Powell (4/22/19 – 5/31/19), Maverick Benn (10/14/19 – 11/22/19) and Sekia Madarik (12/2/19 – 1/24/20).
- January 28, 2019 – court closed at 12 noon – county declares snow emergency.
- January 29, 30 and 31, 2019 – court closed – county declares unprecedented snow emergency.
- January 2019 – Completed a physical inventory of open case files in the Clerk’s Office and Probation.
- February 1, 2019 – Kevin Christensen retires after over 11 years with the District Court.
- March – 24th Annual Report for the year 2018 completed and distributed.
- March 18, 2019 – Sobriety Court begins certification process with the State Court Administrative Office receiving formal certification later in the year.
- April 1, 2019 – 100th participant graduates from Mental Health Court. The Court begins certification process with the State Court Administrative Office receiving formal certification later in the year.
- April 8, 2019 – Veterans’ Court begins certification process with the State Court Administrative Office receiving formal certification later in the year.
- April 11, 2019 – Judge Baillargeon and Linda Lenahan made annual “*State of the Court*” presentation to Board of Commissioners.
- April 16, 2019 – David Handsor, the court liaison from SOS visits District and Circuit Court for training.
- Spring 2019 - Completed records retention and disposal pursuant *STATE OF MICHIGAN RETENTION AND DISPOSAL SCHEDULE - GENERAL SCHEDULE #13 - DISTRICT COURTS*.
- April 18, 2019 – Linda Lenahan provides a training session on penal fines for all Allegan County libraries in Leighton Township Library.
- May 2019 – 57th District Court honored by Michigan Secretary of State’s Office for 100% compliance in record accuracy and timeliness for the 2018 calendar year.
- May 15, 2019 – Chris Gates-Edson is re-certified as a Terminal Area Coordinator (TAC) for LEIN.
- May 28, 2019 – 50 second graders visit the Court from North Ward Elementary School in Allegan.
- Spring/Summer 2019 – County hires Public Defender for Allegan and VanBuren County.
- Summer 2019 – all three District Courtrooms have their BIS court recording hardware replaced and software updated.
- Spring/Summer/Fall 2019 – Court applies for and is awarded grant funds for the C48 Adult Drug Court, Mental Health Court, Regional Veterans’ Treatment Court and the Sobriety Court.
- August 13, 2019 – Allegan Circuit, Probate and District Court Judges and Administrators meet with our SCAO Regional Administrator to conduct a secondary analysis of our rising caseload.
- September 12, 2019 – Ottawa District Court leaders visit our court to see the JIS case management system.
- September 18, 2019 – Linda Lenahan selected as a mentor court administrator by State Court Administrative Office and undergoes training.
- October 8, 2019 – Recognized staff for years of service (anyone have 5, 10, 15, 20, etc. years of service).
- Fall 2019 – court begins using Text Messaging Alerts to notify parties of next court dates and payment due dates.
- October 3, 2019 – Provided a tour of the Court for high school freshman – new program started through AESA under a partnership with STEM (Science, Technology, Engineering and Math).
- October 2019 – All courtrooms implement ZOOM technology so parties can appear in court via video conference. The licensing for this was paid for by the Michigan Supreme Court.
- October 23, 2019 – Kent County District Court staff visit to review our financial practices.
- November 20, 2019 – Public Defender begins appearing at all jail arraignments.
- December 13, 2019 – Employee Recognition Luncheon held.
- December 18, 2019 – Allegan Vocational Tech Criminal Justice students visit the Courtrooms.
- Fall/Winter 2019 – County approves the purchase and implementation of e-tickets for the Sheriff.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

FINANCE - CLAIMS & INTERFUND TRANSFERS

WHEREAS, Administration has compiled the following claims for 4/3/20 and 4/10/20; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2020 Claims folder of the Commissioners' Record of Claims.

April 3, 2020

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	215,322.53	215,322.53	
Park/Recreation Funs - 2080	420.20	420.20	
Central Dispatch/E911 Fund - 2110	1,684.86	1,684.86	
Friend of the Court Office - 2151	297.12	297.12	
Health Department Fund - 2210	1,041.80	1,041.80	
Transportation Grant - 2300	2,516.82	2,516.82	
Public Improvement Fund - 2450	8,708.00	8,708.00	
Register of Deeds Automation Fund - 2560	164.28	164.28	
Law Library Fund - 2690	2,254.13	2,254.13	
Grants - 2790	9,923.37	9,923.37	
Victims Rights Grant - 2791	287.65	287.65	
Saugatuck City - 2811	40.00	40.00	
Child Care-Circuit/Family - 2921	14,597.83	14,597.83	
Soldiers Relief Fund - 2930	1,206.47	1,206.47	
Senior Millage - 2950	186,608.38	186,608.38	
Fitness Center Fund - 2961	287.57	287.57	
Tax Reversion - 6200	277.56	277.56	
Fleet Management - 6612	12.86	12.86	
Self-Insurance Fund - 6770	45,366.92	45,366.92	
Drain Fund - 8010	37,200.00	37,200.00	
TOTAL AMOUNT OF CLAIMS	528,218.35	528,218.35	

April 10, 2020

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	200,701.47	200,701.47	
County Road Fund - 2010	366.16	366.16	

Park/Recreation Funs - 2080	2,083.26	2,083.26	
Friend of the Court Office - 2151	221.40	221.40	
Health Department Fund - 2210	780.81	780.81	
Solid Waste - 2211	22.50	22.50	
Transportation Grant - 2300	5,988.68	5,988.68	
Public Improvement Fund - 2450	13,476.50	13,476.50	
Youth Home CIP - 2465	8,360.50	8,360.50	
Register of Deeds Automation Fund - 2560	71.61	71.61	
Indigent Defense - 2600	35,938.30	35,938.30	
Concealed Pistol Licensing Fund - 2635	216.83	216.83	
Grants - 2790	2,562.24	2,562.24	
Casco Township - 2805	63.00	63.00	
Child Care-Circuit/Family - 2921	6,603.95	6,603.95	
Soldiers Relief Fund - 2930	5,821.47	5,821.47	
Senior Millage - 2950	751.01	751.01	
Delinquent Tax Revolving Fund - 6160	12,086.56	12,086.56	
Delq Tax Revolving Fund - 2019 Taxes - 6199	5,897.45	5,897.45	
Drain Equip Revolving - 6390	247.45	247.45	
Self-Insurance Fund - 6770	335,770.15	335,770.15	
Drain Fund - 8010	7,538.00	7,538.00	
TOTAL AMOUNT OF CLAIMS	645,569.30	645,569.30	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 4/3/20 and 4/10/20, and interfund transfers.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

BOARD OF COMMISSIONERS—APPROVE ALLEGAN CONSERVATION DISTRICT MILLAGE PROPOSAL

WHEREAS, upon legal review, it was found that language changes were recommended to the originally submitted Allegan Conservation District Millage Proposal.

THEREFORE BE IT RESOLVED that the Board of Commissioners hereby approves that amended Allegan Conservation District Millage Ballot Proposal be placed on the August 4, 2020 Primary Election; and

BE IT FURTHER RESOLVED that the following ballot language be used:

ALLEGAN CONSERVATION DISTRICT MILLAGE BALLOT PROPOSAL

Shall the limitation on the amount of property taxes which may be assessed each year against all taxable real and personal property in Allegan County be increased by not more than 0.20 mills (\$0.20 per \$1,000 of taxable value) for a period of six (6) years, 2021 through 2026, both inclusive, for the purpose of providing funds for the operation of the Allegan Conservation District, including programs to assist landowners in the protection and enhancement of natural resources, environmental education, and environmental remediation within Allegan County? If approved and levied in its entirety, this millage would raise an estimated \$985,000 in revenue in the first year.

BE IT FINALLY RESOLVED that this resolution shall supersede any previous Board action.

Allegan County Sheriff's Office

COVID-19 Update – Executive Order 2020-21 Expected to be Extended

Corrections Center

- Inmate Population
 - 134 on 04/08/2020 down from 240 at the end of February.
- Numerous procedural changes have taken place to protect staff and inmates.
- Inmate programs have been suspended
- Inmate Workers doing Community Service have been suspended.
 - Crews diverted to additional cleaning and disinfecting in the facility.
- 1 Staff member has tested positive and remains off work but is improving.
- Beginning Monday 04/13/2020 our Emergency Staffing plan will be implemented. Staff will work one week on and then two weeks off.
 - Staff will be placed on one of three teams.
 - Each Team will have a day and night shift.
 - Teams will work 12 hour shifts for 7 consecutive days then will be on call for 2 weeks.
 - Our objective is to have a reserve workforce available in the event a large staff health, exposure, or quarantine issue.

COVID-19 Update

Law Enforcement

- Continue to field complaints of businesses not following Governor's Executive Order.
 - The Attorney General's Office has been overwhelmed, now asking for local LE and Prosecutor to enforce.
- Enacted guidelines to reduce exposure risk.
 - Limiting traffic stops, handling calls for service over the phone, only arresting on crimes requiring an arrest by statute or to protect life and property.
- Initial PPE needs have been met but long term need is still a great concern.
- Emergency Staffing Plan.
 - LE staff will switch to 8 hour shifts.
 - MSP will provide coverage.
 - Deputies will work 14 days straight with one "Kelly Day" then be off on call for 14 days.
 - This is to have a reserve workforce available in the event of significant health, exposure, or quarantine issues.
 - Captains and Lieutenants will work 7 days straight then working remotely for 2 weeks.

COVID-19 Update

- Current State – Emergency Status
 - Fully activated EOC
 - Schools Closed
 - Day care centers closed
 - Businesses closed, other than essential service.
 - Significant sectors of public commerce shut down.
 - Restaurants and bars closed to everything but take out.
 - Recreational opportunities are limited
 - Impacting tourism, rental properties, golf courses, marinas, Fitness centers
 - PPE is limited
 - Health Care facilities preparing to implement surge plans

COVID-19 Update

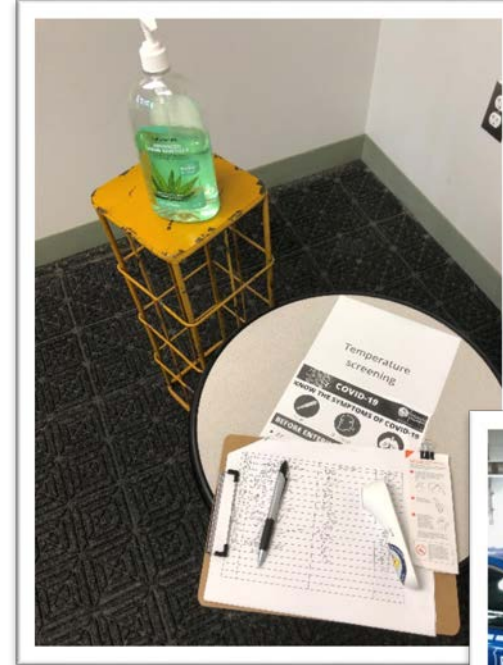
- Issues:
- Public compliance with the Order is essential
 - Modeling is showing that the stay home order is working
 - Failure to follow the Order could have significantly negative impact
 - Many unknowns regarding the overall financial impact.
 - How long will the Executive Order last, Overtime, PPE supplies, Health Care for staff, Health care for inmates, loss of revenue, etc.

Allegan County Board of Commission EOC Briefing COVID-19

April 8, 2020

Direction and Control

- ▶ EOC fully activated on March 21, 2020 at 5:30pm
- ▶ Special Needs Registry (volunteers)
 - ▶ Round 1 - 786, 6 with assistance
 - ▶ Round 2 - estimated 400, 1 with assistance
- ▶ Tracking Hours and Services (CAT B)
- ▶ 34 completed just-n-time training on MICIMS
- ▶ Donation Management Site(s)
 - ▶ Hospitals, Nursing Homes, Community Action House
- ▶ Public Safety PPE Delivery
 - ▶ 31 Public Safety Departments
- ▶ Public Safety Fit Tested, 75 personnel which included ACSO, LLE, Tribal and FD's
- ▶ COVID Screening Process for Critical Public Facilities
- ▶ Processing MICIMs Resource Request
- ▶ AM Radio Testing
- ▶ EOC Back-up Plans for Cyber Failure



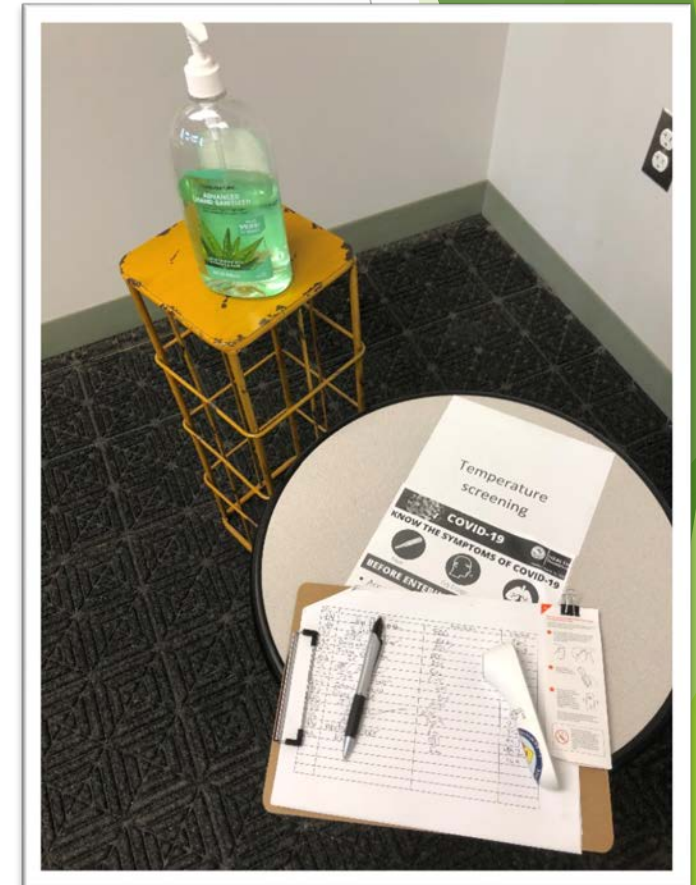
Direction and Control

- ▶ Mass Surge Facilities
 - ▶ Hospital Surge Plans include Allegan, Plainwell-Pipp, Holland and Metro Health
 - ▶ Currently hospitals operating at 40-50% capacity, go up 150-200% with surge plans
- ▶ Mass Fatality Facilities and Resources
 - ▶ Secured two Reefer Trucks (as needed)
- ▶ Transient and Homeless; PUI Sites
 - ▶ Facilities Resource Guide, LEPC Coordinator Brett Apelgren
- ▶ Non-Congregate Care Facilities
 - ▶ Hotels, Places of Worship and Non-Profits Organizations
 - ▶ FEMA Pre-approval process



COVID Screening Process for Critical Public Facilities

- ▶ EOC/911 Access
 - ▶ Dispatch Personnel Only
 - ▶ EOC Limited Staff
 - ▶ 5 Staff, 4 Volunteers, 2 Cadets, 1 Contractor and 12 EOC Staff Members
- ▶ Screening Questions
 - ▶ Fever, Cough or Shortness of Breath
- ▶ iHealth PTS - Infrared - No Touch Forehead Thermometer
 - ▶ ACSO Report Room
 - ▶ Jail
 - ▶ Nursing Care Facility
 - ▶ EOC / 911
 - ▶ PHOC



MICIMs Request

Purchased: \$5,922.00
 Donations: \$25,000.00
 Total Request: \$128,191.00 (24 request)

- ▶ 10 No-Contact Infrared Thermometers
- ▶ 100 Scott Mask Cartridges
- ▶ 3 Avon Mask Respirators / filters
- ▶ 10 PAPR
- ▶ 4,830 N-95, gowns, botties, Tyveck, gloves, eye protection
- ▶ 1000 surgical mask
- ▶ 5000 disposable food containers
- ▶ 48 Units Isopropyl Alcohol
- ▶ 4830 Hand Sanitizer
- ▶ 500 Disinfected Wipes
- ▶ 400 Military Surplus Hospital Beds
- ▶ 200 Cots

Resource Request
 Incident: 2020-01-28-Coronavirus Outbreak

Status: Show All | allegan | Search | Clear Search

Current Totals							
New Requests	Assigned	In Progress	Deployed	Complete	Needs More Information	Cancelled	Unable to Fill
16	3	15	0	1	1	3	0
Hide Totals							

Tracking #	Resource Name	Quantity	Originator	Assigned to	Time Due	Status	Details
EXT - RRR - 7549585	Mask, Standard Procedure-One Size Fits All	3 Cases	Region 5 Medical Coordination Center	County of Allegan MGT EM Coordinator	0404/2020 21:12:02	New Request	
EXT - RRR - 9690572	Mask, N95 Particulate Respirator-Medium	3 Cases	Region 5 Medical Coordination Center	County of Allegan MGT EM Coordinator	0404/2020 21:11:18	New Request	
EXT - RRR - 0461848	Gown, Surgical, Sterile-XL	3 Cases	Region 5 Medical Coordination Center	County of Allegan MGT EM Coordinator	0404/2020 21:10:15	New Request	
EXT - RRR - 3356257	Mask, Standard Procedure-One Size Fits All	3 Cases	Region 5 Medical Coordination Center	County of Allegan MGT EM Coordinator	0404/2020 20:59:43	New Request	
EXT - RRR - 8337746	Gown, Surgical, Sterile-XL	10 Cases	Region 5 Medical Coordination Center	County of Allegan MGT EM Coordinator	0404/2020 20:55:45	New Request	
EXT - RRR - 4742962	PAPR	10	County of Allegan OPS EMS	County of Allegan MGT EM Coordinator	0327/2020 15:45:06	Needs More Information	
EXT - RRR - 0900776	Reefer Truck	2 Units	County of Allegan MGT EM Coordinator	County of Allegan MGT EM Coordinator	0410/2020 00:00:00	New Request	
EXT - RRR - 2576794	CDC COVID-19 PPE Kit	4830 Units	County of Allegan MGT EM Coordinator	SEOC LOG Logistics Section Chief	0401/2020 23:07:29	Assigned	
EXT - RRR - 6079019	Surplus Military Hospital Bed	100 Each	County of Allegan OPS EM Staff	County of Allegan MGT Direction/Control	0415/2020 00:00:00	New Request	
EXT - RRR - 1215616	Surplus Military Hospital Bed	100 Units	County of Allegan OPS EM Staff	County of Allegan MGT Direction/Control	0415/2020 00:00:00	New Request	
EXT - RRR - 3610689	Surplus Military Hospital Bed	100 Each	County of Allegan OPS EM Staff	County of Allegan MGT Direction/Control	0415/2020 00:00:00	New Request	
EXT - RRR - 3961772	Surplus Military Hospital Bed	100 Each	County of Allegan OPS EM Staff	County of Allegan MGT Direction/Control	0415/2020 00:00:00	New Request	
EXT - RRR - 9805488	Test Test Test	1 Units	County of Allegan OPS EM Staff	County of Allegan LOG Logistics Section Chief	0401/2020 00:00:00	New Request	
EXT - RRR - 2381864	Eye protection-Goggles	500 Each	County of Allegan OPS EM Staff	County of Allegan MGT Direction/Control	0401/2020 00:00:00	New Request	

The background features abstract, overlapping geometric shapes in various shades of green, ranging from light lime to dark forest green. These shapes are primarily located on the left and right sides of the frame, leaving a large white central area. The shapes are composed of triangles and polygons, some of which are semi-transparent, creating a layered effect.

Questions?

COVID-19 Update

April 9, 2020



HEALTH
Department

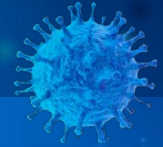
Public Health Goals

IAP Goals(s):

1. Identify cases, isolate the sick, quarantine the exposed, and protect vulnerable populations
2. Provide information to the public, media, and County staff to increase public awareness, address misinformation, and protect the public and increase community resiliency
3. Prepare, mitigate, and recover from widespread transmission in Allegan County

Updates:

- ▶ Non-congregate Shelters
- ▶ Aggressive Case Investigation and surveillance
- ▶ Impact to all sectors on recovery from this incident
- ▶ Sharing lab confirmed positive persons with first responders
- ▶ PPE prioritization and testing criteria
- ▶ Mandated Isolation/Quarantine
- ▶ Prepare for Mass Fatalities



Statistics: What's happening



HEALTH
Department

Globally* (4/5/20 at 10:00AM): 1,133,758 confirmed cases; 62,784 deaths

United States* (4/5/20):

- ▶ Total cases: 304,826
- ▶ Total deaths: 7,616
- ▶ Jurisdictions reporting cases: 55 (50 states, District of Columbia, Puerto Rico, Guam, Northern Marianas, and US Virgin Islands)

Michigan (4/6/20 3:00PM):

Total Confirmed Cases

17,221

Total COVID-19 Deaths

727

Allegan County (4/7/20 at 2:00 pm)

Total PUI- 214

COVID-19 negative 183

COVID-19 positive 18

Testing Pending 7

Testing Not Completed 6

Total Monitored 161

Currently Monitoring 32

Testing is still limited to these groups:

1. 65 years of age and older or chronic medical conditions
2. Health care worker with symptoms
3. First Responder with symptoms
4. Individual hospitalized with symptoms

TESTING AVAILABILITY IS LIMITED

Certain groups have been prioritized in order to help those who are frail, provide healthcare, run rescues and provide safety for our neighborhoods.



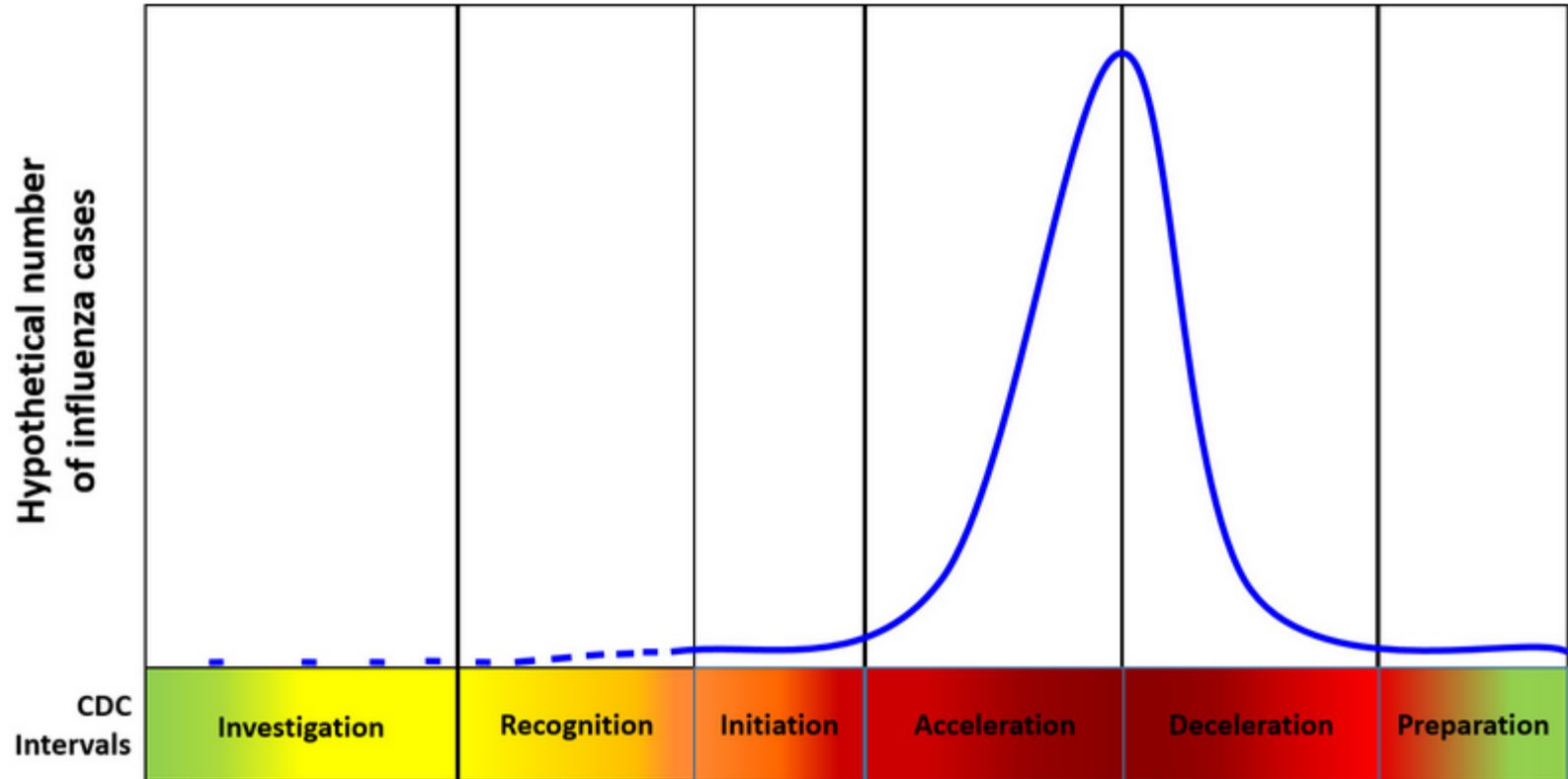
Local stages of outbreak

Burden on healthcare system

No cases detected	No burden on healthcare system
Limited individual cases	No burden on healthcare system
Initial community transmission	Initial burden on healthcare system
Large-scale community transmission	Moderate to high burden on healthcare system
Flattening the curve	Burden on health care system remains high
Containment of individual cases	Low burden on healthcare system
Ongoing suppression	No burden on healthcare

Figure 3. Description of the progression of the outbreak in local communities, as marked by number of cases and burden on the healthcare system

Figure 1. Preparedness and response framework for novel influenza A virus pandemics: CDC intervals



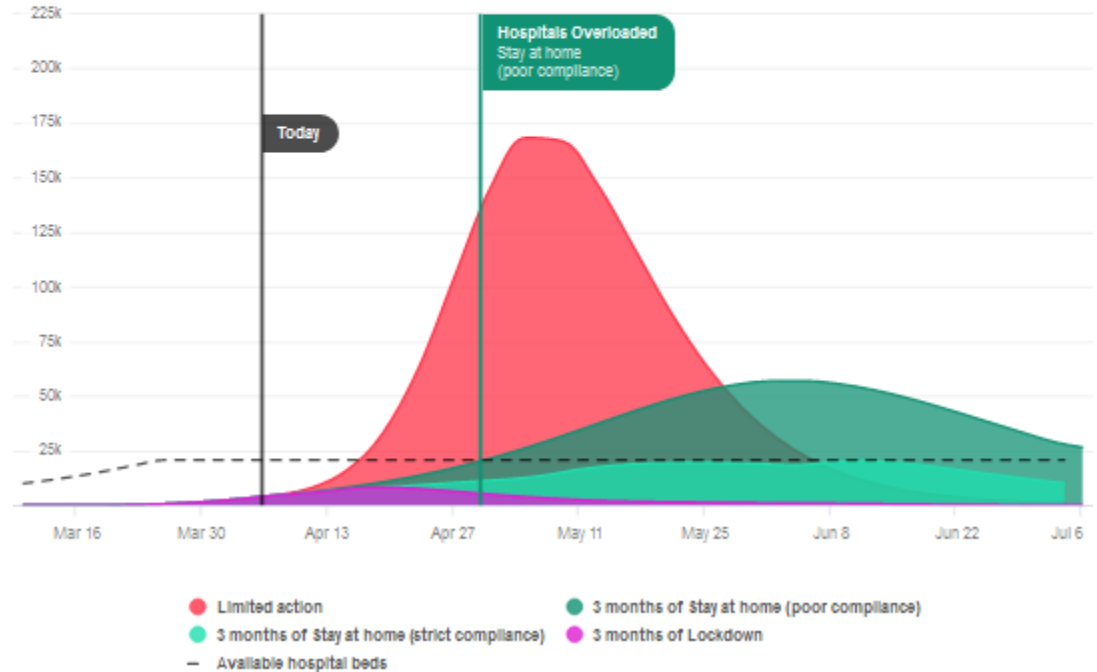
COVID Act Now Projections: Michigan



Keep staying at home in Michigan.

Avoiding hospital overload heavily depends on population density and public cooperation. Best and worst case scenarios are shown below, and we'll update our projections as soon as more data becomes available.

Projected hospitalizations
Michigan



COVID Act Now Projections: Allegan County

For full assumptions

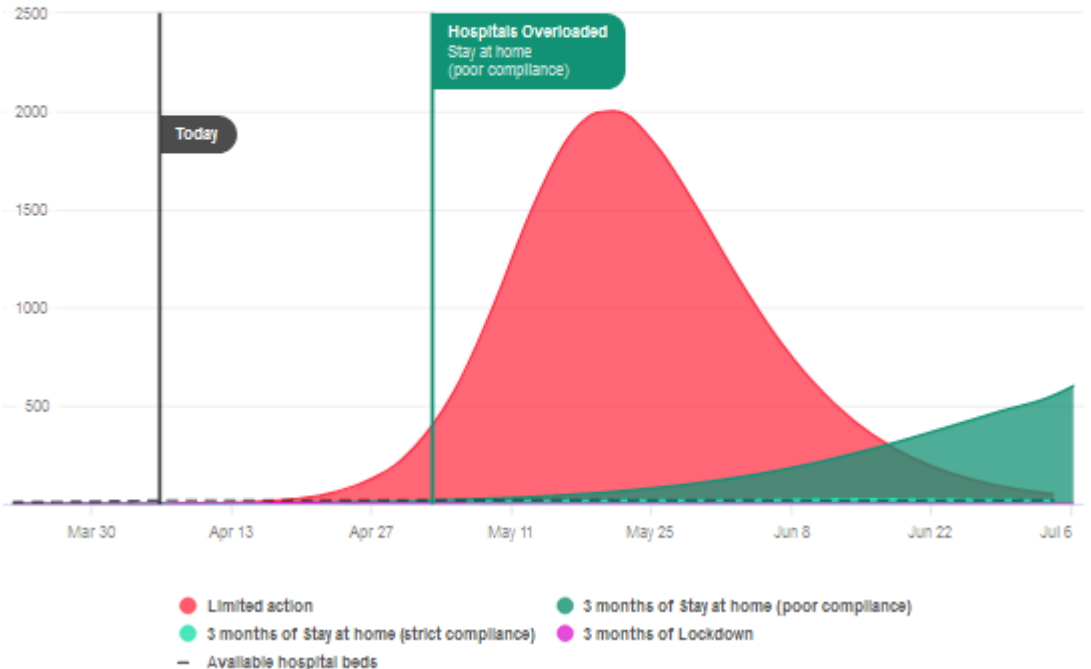


Keep staying at home in **Allegan County, Michigan.**

Avoiding hospital overload heavily depends on population density and public cooperation. Best and worst case scenarios are shown below, and we'll update our projections as soon as more data becomes available.

Projected hospitalizations

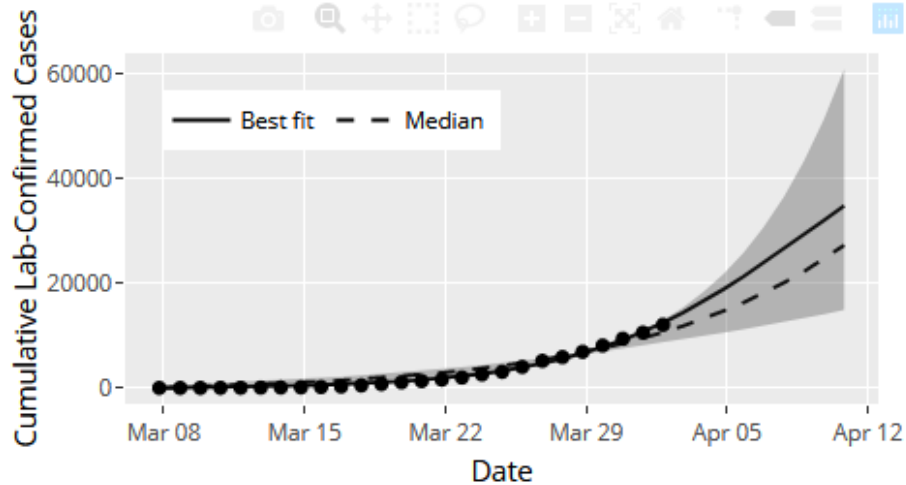
Allegan County, Michigan



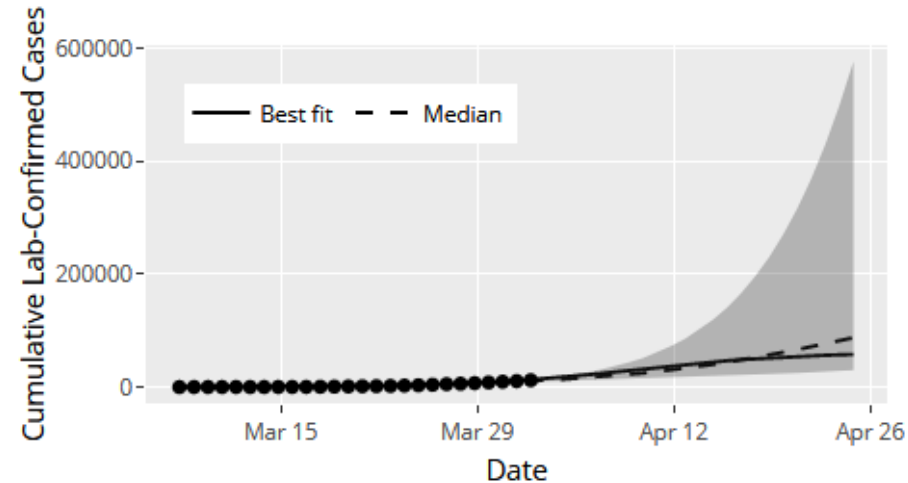
Michigan COVID-19 Modeling Dashboard

Developed by University of Michigan, School of Public Health
Continually update as more data becomes available.

1-week forecast of cumulative COVID-19 cases in Michigan



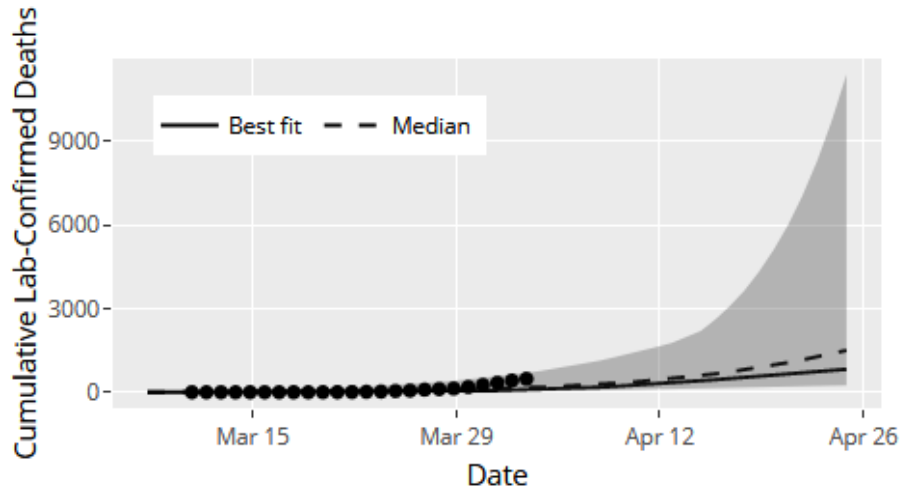
3-week forecast of cumulative COVID-19 cases in Michigan



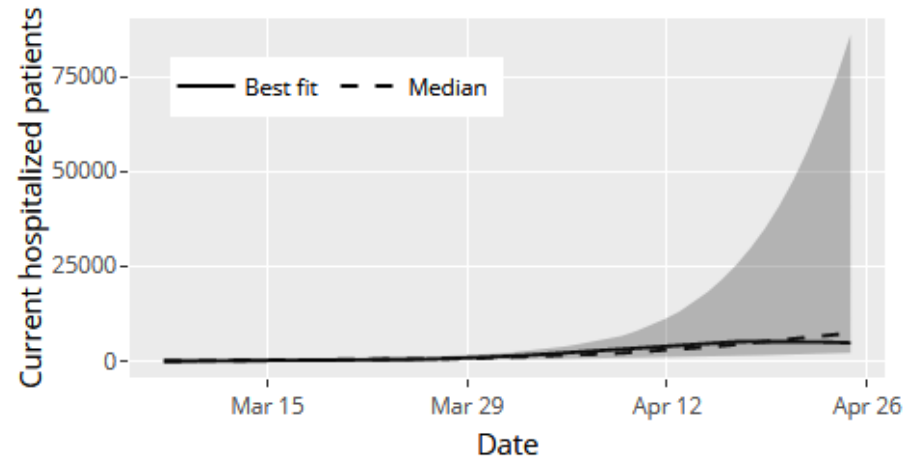
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Continually update as more data becomes available.

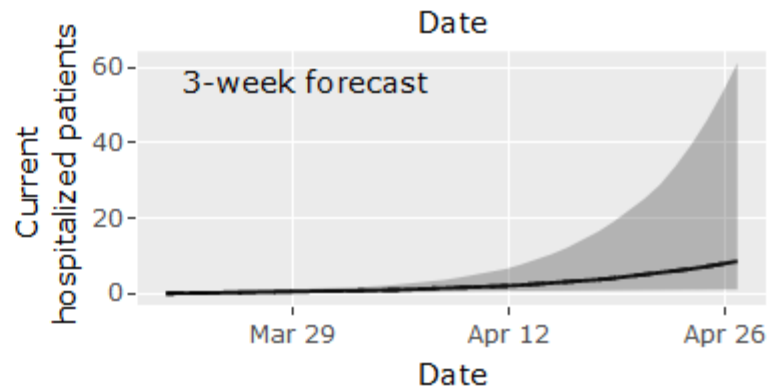
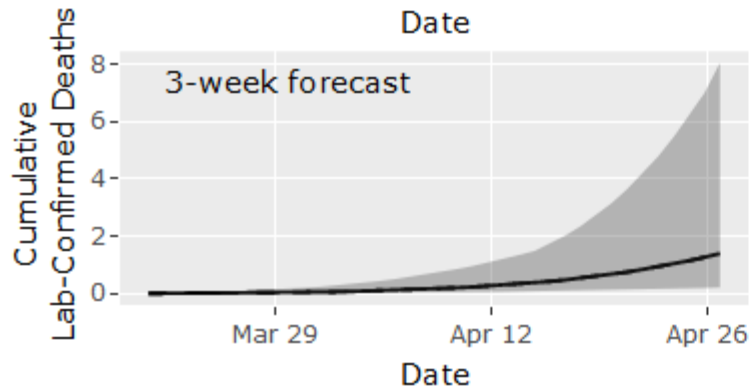
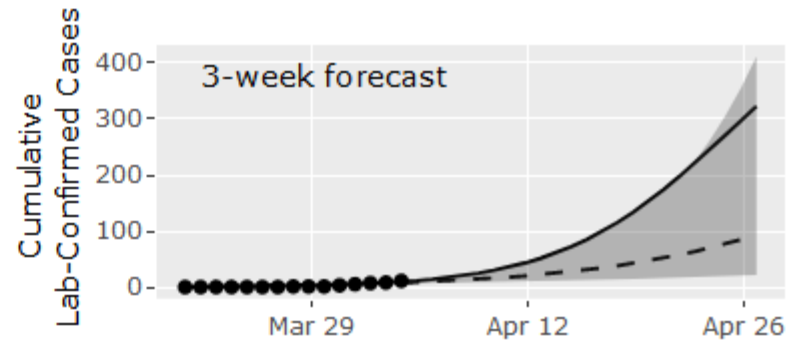
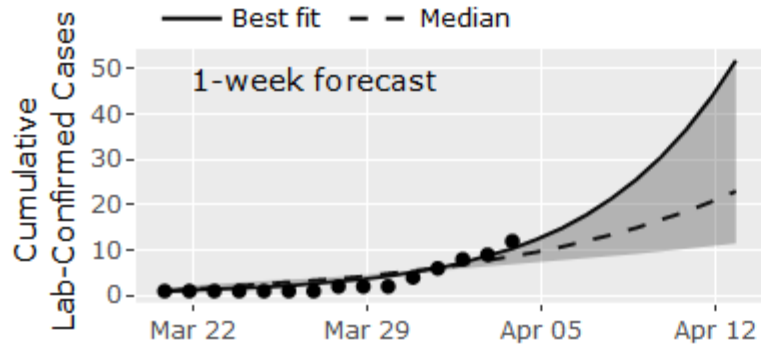
3-week forecast of **cumulative COVID-19 deaths** in Michigan



3-week forecast of COVID-19 **hospitalized patients** (i.e. beds needed)



Allegan County Modeling



COVID Community Vulnerability Map

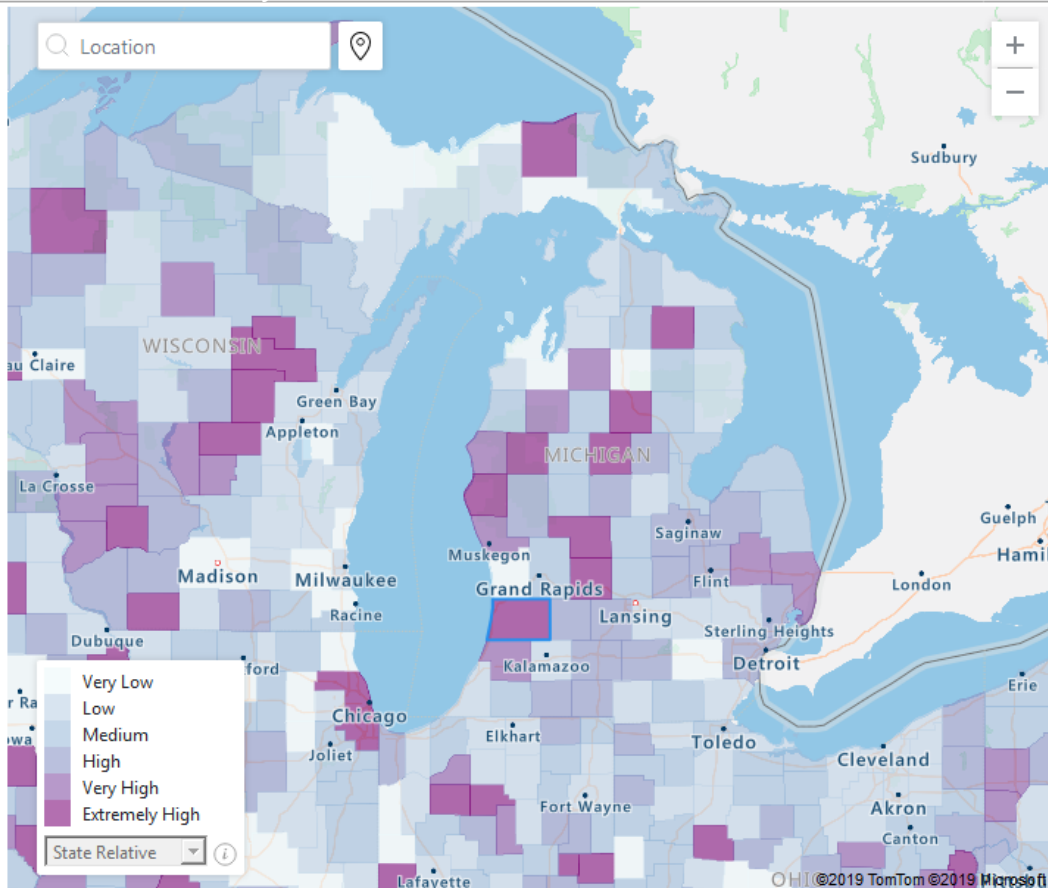
Identification of the populations at risk for severe outcomes once infected to inform resource planning, interventions, outreach and other community initiatives

This map allows you to search and drill down into communities to view populations most vulnerable for severe outcomes if infected with a COVID-like virus and the socioeconomic factors driving that risk.

How to use this map:

Select a geographic location or enter a reference point in the search bar to drill down to census block group level information.

Brought to you in partnership with Azure Maps



Allegan County

Census ID 26005

High density (135.0 ppl / mi²)

Community Vulnerability

Extremely High

Top Socioeconomic Influencers

- Low frequency of prolonged commute (60+ min)
- Low transportation availability
- Low industrial/commercial job density
- Low unemployment rate
- Low commercial retail availability

Homemade Mask Use

- ▶ CDC recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain (e.g., grocery stores and pharmacies) especially in areas of significant community-based transmission.
- ▶ It is critical to emphasize:
 - ▶ Maintain 6-foot social distancing remains important to slowing the spread of the virus.
 - ▶ CDC is additionally advising the use of simple cloth face coverings to slow the spread of the virus and help people who may have the virus and do not know it from transmitting it to others.
- ▶ [How to make your own mask](#)

Should cloth face coverings be washed or otherwise cleaned regularly? How regularly?

Yes. They should be routinely washed depending on the frequency of use.

How does one safely sterilize/clean a cloth face covering?

A washing machine should suffice in properly washing a face covering.

How does one safely remove a used cloth face covering?

Individuals should be careful not to touch their eyes, nose, and mouth when removing their face covering and wash hands immediately after removing.



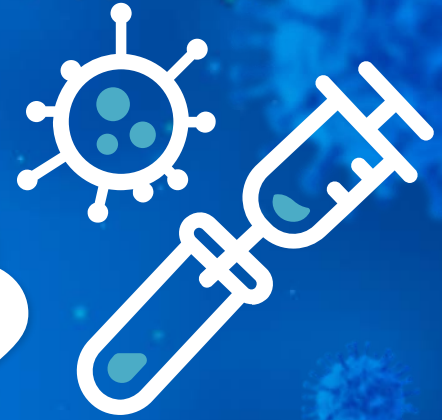
Prevention



HEALTH
Department

- ▶ Currently, there is no vaccine for COVID-19
- ▶ The best way to prevent infection is to avoid exposure to the virus
- ▶ Take everyday preventive actions to help prevent the spread of respiratory viruses
 - ▶ FDA approved list of cleaning agents
- ▶ Wash your hands often
- ▶ Social distancing
- ▶ Shelter at home if you are non-essential
- ▶ Consider wearing a homemade mask when out in public

Questions?



HEALTH
Department



April 9, 2020

**Board of Commissioners Update
Administrator's Report – COVID-19**

ENGAGEMENT

Training – Allegan County arranged with several vendors to offer training opportunities that could be considered to supplement staff work day while increasing their skills. Training opportunities available for employees:

- KnowledgeCity is a comprehensive learning library with over 14,000 videos across 5 categories: Business, Compliance, Finance, Computer and Safety. Currently, the county has purchased 100 licenses for remote workers.
- A FREE training resource: Think HR, which covers many topics related to safety, compliance, leadership, human resources, computers, and customer service.
- Our EAP vendor site contains modules on, stress, mental health etc.

Screening – To protect health and safety in the workplace the County is continuously monitoring the COVID-19 pandemic and suggested processes. Recently, our Health Department sent out new guidance for employers. Therefore, the County is implementing Mandatory Employee screening process for on-site work.

Employee Self-Service – In light of the ever changing world we are, due to COVID-19, the EDEN Employee Self Service has been deployed sooner than planned. Employees will have the ability to access and review all of their personal information in the other areas, but HR is asking employees to limit questions and inquiries at this time to just how to register and access their pay statement.

Hiring New Employees – Human Resources is working with departments to ensure we can continue hiring essential workers.

Families First Act Coronavirus Response Act and Public Health Emergency FMLA Leave – Guidance was provided to employees on March 31 as to the benefits available relative to the Coronavirus. At this time no employees have been exempted from the changes.

Layoffs/Furloughs – Analysis continues to be conducted relative to staffing through the Coronavirus Pandemic. It remains Administration's position that continued employment with emphasis of remote work to keep services available is the appropriate path. We continue to monitor potential revenue impacts and changes to unemployment law relating to Coronavirus. The County's fiscally prudent and proactive financial policies remain in place for times such as what we are experiencing right now. Increased compensation for those continuing to work, no-work pay and layoff/furloughs represent different reactions that have longer term repercussions and are not recommended. Continuing to make stable decisions and maintaining the course to come out better in the end, has worked well for us in past times of challenge. Investing in innovation currently will likely serve us and our citizens better in the long-run.

OPERATIONS

Custodial and Maintenance Update – In efforts to increase cleaning services, the County has re-engaged an outside firm to add additional temporary workers. During the week of March 23rd, the County received our order of Clorox wipes and sanitizer station refills. Wipes were delivered to each department of the courthouse and distributed to other service areas of the County.

However, several offices in the Courthouse have begun turning away custodial services in order to increase physical separation. In place of the County's custodial staff, these service areas are performing their own cleaning and collecting their own trash. Necessary maintenance and repair of these spaces are still being maintained by Facilities Management in order to preserve the safety and security of the building.

The federal government (FEMA) took over control of managing and distributing the Gojo and Clorox brand inventories from our supplier. This affects the County's use and spare inventory of hand soap, sanitizing wipes, and sanitizing station refills. Currently, Facilities Management has 27 containers of Clorox disinfecting wipes on hand, a good supply of the industrial wipe bags and disinfecting spray. Due to decreased traffic in most buildings, the inventory of hand sanitizer station refills is at a sufficient amount for the foreseeable future at this point.

Other deep cleaning projects such as tile floor scrubbing, window cleaning and carpet cleaning have occurred. Through the month of March, 747 light bulbs have been replaced, which is more than what was replaced throughout all of 2019.

Technology Solutions and Services – The County continues to make strides in mobilizing the workforce and increasing connectivity.

- At least fifty (50) additional employees have been able to connect to the County's available mobile technology and are now working remotely, whereas before they could not. At least 65% of the organization is setup of be able access the County's system remotely. To accommodate the increased number of remote workers:
 - The County's Internet router has been reconfigured to give priority to teleworkers,
 - The Netmotion VPN solution has been upgraded and a second server is being configured to help load balance and provide greater redundancy,
 - An order was placed with the County's Internet provider to increase bandwidth.
- The County's local phone service will be upgraded in the next few weeks. Currently, at peak times of the day, the County's phone system is operating at 86-90% capacity.

FINANCIAL

Paperless Accounts Payable Process – Prior to the “Stay Home, Stay Safe” Executive Order, the Accounts Payable process was dependent upon paper invoices being delivered to departments, who then relayed them to Finance staff. Within the space of two weeks, the majority of departments had successfully transitioned to scanning the invoices. This workflow will provide benefits even after staff return to their normal workplaces.

Federal Emergency Management Agency (FEMA) Registration – While the first goal in the County's pandemic response is to protect lives, Finance staff is ensuring that the County's fiscal position is protected as well. The County is now registered an agency that may submit reimbursement requests to FEMA, through the State of Michigan, once the pandemic has subsided. Finance is participating in all State Emergency Operations Center conference calls for funding and record-keeping updates.

SERVICES

Economic Development, Small Business Relief Program – Lakeshore Advantage reported a total of 852 applications for the Michigan Small Business Relief Program for both Ottawa and Allegan counties.

758 of those were grant applications and 94 of those were loan applications. Lakeshore Advantage received over 150 phone calls and more than 325 emails regarding the program and/or the application. Lakeshore Advantage, in tandem with all the chambers of commerce for the two counties, will be awarding 30-40 grants based on available funding. The names of the businesses and the amount of funding per business will not be released to the public.

Allegan County Services – Operational Status

April 8, 2020

(below in alphabetical order)

Animal Shelter

- Hours are the same – Appointments Only.
- Lower numbers of people, but adoptions are still high.

Central Dispatch

- No changes to hours.
- Administrative staff remote work.
- Call volumes are lower than normal.

County Central Services (Admin, Finance, Facilities Management, Human Resources, Information Services)

- All services continue to be available, any remote work is being exercised to the fullest extent.
- Facilities Management continues to provide onsite services following all appropriate precautions.

Circuit Court

- Same hours, no public traffic.
- No one in court rooms.
- Staff working from home.
- Successfully using Zoom for public meetings.

Clerks – Vital Records

- Open on a case-by-case basis, appointments must be made.
- Down to almost no people in-person, all phone calls/emails.

District Court

- Same hours, no public traffic, volume down a lot.
- Staff rotates days in the office.
- Successfully using Zoom for public meetings (i.e. sobriety meetings).

Drain Office

- All business can be done by phone, currently no walk in traffic.
- Limited staff in the office and some working from home.
- Staff currently continues to work in the field.

Equalization

- Building is open, no public traffic.
- Two staff remain on site others working remotely.

Friend of the Court

- All business can be done online, by mail (address on website), fax, or via phone when possible. Phone: 1-877-543-2660, email: AlleganFOC@allegancounty.org.
- The website lists alternate ways to pay child support by cash, check, cashier's check, money order, and credit card.
- Open to the public: M-F, 2pm-4pm to accept cash payments and will also accept any forms unable to submit via email, fax, or mail.

Parks

- Office is closed (still in off-season), staff working remotely, still can be contacting at home.
- Season pass sales suspended until April 17th (will most likely extend into May).
- Campground/Pavilion Online Reservation System.

- Online system still operating as normal; except reservations for:
 - Campsites - cannot be made until after April 13 (this will probably be extended out into May)
 - Pavilions - cannot be made until after May 22
- County Parks remain in off season status
 - They remain accessible to the public for recreational use of the open areas, trails and lakes.

Prosecutors Office

- Normal hours –
 - Staff rotates 9 in office Mon/Tues/Wed a.m.,
 - Staff rotates 9 in office Wed p.m., Thurs/Fri – Available 24/7 for law enforcement needs,
 - Staff works from home as well.
- Only have people in the courthouse when there is a victim and the case is a sentencing, the court is still holding.
- High levels of telephone traffic
 - Victims, witnesses, experts are calling in to check on cases that were scheduled. Law enforcement calls and comes in with warrants.
 - Have received a great deal of increased calls and emails regarding violations of the Executive Orders which we can prosecute.
- The number of warrants being reviewed and authorized are greatly reduced.

Public Defender's Office

- Most all services being done remotely or limited by appointment only.
- Staff working alternate weeks in the office.

Public Health

- Ongoing response to COVID-19.
- Clinic remains open for limited services.
- Environmental Health and Personal Health continue to provide mandated services.

Public Transportation

- Volume low, service for essential medical, food shopping and workers continues.
- Masks provided to all drivers and to seniors and those at high risk.
- To help minimize trip for food, customers are encouraged to purchase a two week supply of groceries and transit is supply boxes to hold more on the bus safely.

Senior and Veteran Services

- All staff working from home – All appointments conducted over the phone.
- Have processed the first round of Veteran Relief Fund emergency applications and the process worked very well.
- 5 Services Breakdown:
 - Adult Daycare: Most clients have been placed temporarily on hold and family is providing their care and welfare checks are done regularly. There are approximately 5 clients that are still attending the Day Center due to the fact that they don't have the supports to remain at home without this service. They are maintaining social distancing and sanitization measures to ensure these folks are as safe as possible.
 - Home Delivered Meals: Meals are still being delivered daily but should there be any unforeseen issues, each meal client has 14 days of emergency meals in their home. *Priority 1 clients are called daily and *Priority 2 clients are called twice weekly to ensure they have what they need and referrals are placed for In-Home supports if needed.
 - In-Home Supports: This service has been modified a bit to ensure client safety. Personal Care clients continue to receive their normal services but is housekeeping is minimal. Homemaking has been reduced to only the clients that are in need of shopping and errands to get food and other essential items, but also includes a welfare call on the non-service week and trash removal and mail collection can be added as long

as it can all be placed at the front door unless special arrangements need to be made for specific needs.

- PERS: No change to this service.
- Transportation: Limited to essential medical trips (i.e. dialysis, etc.).

Sheriff's Office

- The Lobby continues to be closed to the public. The foyer is open for FOIA request forms and FOIA drop off, Pistol sales records drop off, and access to the intercom to reach the Control Center.
- The inmate services kiosk is open in the Bond Lobby located on the south end of the building.
- Request for services, such as pistol purchase permits, are by appointment only. Many services can/are being handled remotely via email.
- Road patrol has experienced a slight decrease in call volume.
- The goal of reducing the number of inmates in the Corrections Center has been working. We had 182 inmates in the facility a week ago, today we are at 142.

Treasures Office

- The office is closed to public.
- Directions for the drop box are provided for customers that come to the building.
- All staff is working from home, and 2 rotating staff come in daily to do deposits and banking.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

FINANCE—AMEND 2020 BUDGET POLICY #211

WHEREAS, the County Administrator (CAO), Executive Director of Finance, Board Chairperson and Sheriff have reviewed current financial policies for operational efficiency and accountability especially during times of emergency; and

WHEREAS, it has been determined that appropriate financial policy generally exists to maintain operations even during an emergency and it is recognized that the CAO recommends a balanced budget each year with contingency appropriated; and

WHEREAS, contingency is recommended to cover unforeseen items (e.g. fuel adjustments, contract adjustments) including emergencies and serves as a first level emergency fund; and

WHEREAS, all efforts are made to use departmental funds prior to any other adjustments; and

WHEREAS, the CAO has been authorized by the Board to make "emergency purchases" and also make individual budget adjustments up to \$25,000 from appropriated funds.

THEREFORE BE IT RESOLVED the Board authorizes 4.10.2 of the Budget Policy to be modified as follows

4.10.2 The CAO is authorized to make budget transfers between activities within a fund, between funds and between line items within an activity or any combination thereof in accordance with the established thresholds (Appendix 6.D) as long as no additional appropriation is required from fund balance; and

BE IT FINALLY RESOLVED the Board authorizes Appendix 6.D to be modified by removing the words "Contingency or" from the Board Discussion Column of the Budget Adjustments Section.