

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Jim Storey, Chairperson
Gale Dugan, Vice Chairperson

BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, May 14, 2020 – 1PM

Virtual Meeting – Connectivity Instructions **Attached**

DISTRICT 1

Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

1PM

CALL TO ORDER:

ROLL CALL:

OPENING PRAYER: Commissioner Dean Kapenga

PLEDGE OF ALLEGIANCE:

COMMUNICATIONS: Attached

APPROVAL OF MINUTES: Attached

April 23, 2020

PUBLIC PARTICIPATION:

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

PRESENTATIONS:

PROCLAMATIONS:

INFORMATIONAL SESSION:

1. Advisory Tax Limitation Committee—Candidate Review
2. Frank Baker, County Sheriff—Sheriff's Department

ADMINISTRATIVE REPORTS:

DISTRICT 2

Jim Storey
616-848-9767
jstorey@
allegancounty.org

DISTRICT 3

Max R. Thiele
269-673-4514
mthiele@
allegancounty.org

DISTRICT 4

Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (5/1/20 & 5/8/20 & 5/15/20)

DISTRICT 5

Tom Jessup
269-637-3374
tjessup@
allegancounty.org

ACTION ITEMS:

1. None

DISTRICT 6

Gale Dugan
269-694-5276
gdugan@
allegancounty.org

DISCUSSION ITEMS:

1. Animal Shelter Annual Budget
2. Parks Advisory Board—approve amended By-Laws (191-357)
3. Administration—approve COVID-19 Preparedness, Response and Safe Work Plan
4. Information Services— purchase and install Audio/Video Equipment and Software for Live Streaming Meetings

DISTRICT 7

Rick Cain
269-744-7918
rcain@
allegancounty.org

NOTICE OF APPOINTMENTS & ELECTIONS: None

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

APPOINTMENTS:

1. Advisory Tax Limitation Committee (public member not officially connected with or employed by any local or county unit of government) [Applications REC 4/21, 4/28/20](#)
2. 911 Policy & Procedure Board
 - One Medical Control Representative—term expires 7/31/20 [Application REC 4/15/20](#)
3. Brownfield Redevelopment Authority
 - One Representative—term expired 12/31/21 [Application REC 4/28/20](#)
 - One Representative—term expired 12/31/19
4. Community Mental Health Authority
 - General Public Representative—term expired 3/31/22 [Application REC 4/27/20](#)
5. Parks Advisory Board
 - One Representative—term expired 12/31/19
6. Local Emergency Planning Committee
 - Public Representative— term expired 12/31/19
7. Solid Waste Planning Committee
 - Two Solid Waste Industry Representative—term expired 12/31/19
 - One Township Representative—term expired 12/31/19
 - One General Public Representative—term expired 12/31/19
 - One City Gov. Representative—term expires 12/31/20
8. Tourist Council
 - One Representative—term expired 12/31/20

ELECTIONS:

1. Economic Development Commission
 - Downtown Representative—term expired 12/31/19
 - Private Sector Representative—term expires 4/26/21 [Application REC 4/28/20](#)

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

REQUEST FOR PER DIEM/MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

ADJOURNMENT: Next Meeting - Thursday, May 28, 2020, 1:00PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**



Allegan County Board of Commissioners

Meeting
May 14, 2020 @ 1:00p

Connecting via Zoom Webinar



Allegan County
3283 122nd Ave
Allegan, MI 49010

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STEP 1: Connect to the Zoom Site

- OPTION 1: Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 843-4961-8149, then #, then # again
- Type in Meeting Password: 51420, then #

- To raise your hand to speak, press *9
- To Mute and Unmute, press *6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OR -

- OPTION 2: Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/84349618149>

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required information):

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

reCAPTCHA section:

- I'm not a robot
- reCAPTCHA Privacy - Terms

Registration button: [Join Webinar in Progress](#)

Navigation menu (bottom):

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

Language and currency options are visible at the bottom right.

Four blue arrows with white text provide instructions:

1. Enter name and email
2. Click this box
3. Answer challenge question
4. Click when done.

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The screenshot displays a meeting interface with a black bar on the left side. A blue arrow labeled '1' points to a context menu that is open, showing options: 'Select a Speaker', 'Remote Audio' (checked), 'Same as System', 'Test Speaker & Microphone...', 'Leave Computer Audio', and 'Audio Settings...'. A blue arrow labeled '2' points to the 'Settings' window, which is open to the 'Audio' tab. The 'Settings' window shows options for 'Speaker' (Test Speaker, Remote Audio) and 'Microphone' (Test Mic). It includes volume sliders for 'Output Level' and 'Input Level', and a checked box for 'Automatically adjust volume'. Other options include 'Use separate audio device to play ringtone simultaneously', 'Automatically join audio by computer when joining a meeting', 'Mute my microphone when joining a meeting', 'Press and hold SPACE key to temporarily unmute yourself', and 'Sync buttons on headset'. The 'Advanced' button is visible at the bottom right of the settings window.

Audio Settings

- Select a Speaker
- ✓ Remote Audio
- Same as System
- Test Speaker & Microphone...
- Leave Computer Audio
- Audio Settings...

Settings

Speaker

Test Speaker Remote Audio

Output Level: _____

Volume: ◀────────────────────────────────▶ (i)

Microphone

Test Mic _____

Input Level: _____

Volume: ◀────────────────────────────────▶ (i)

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

DISTRICT 4
Mark DeYoung
816-318-9612
mdeyoung@allegancounty.org

269-673-4514
mble@allegancounty.org

Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.

3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot displays a virtual meeting environment. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. Below this is a document viewer showing a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document content includes the Allegan County Board of Commissioners logo and contact information, followed by the agenda for a virtual meeting. The agenda items are: Virtual Meeting - Connectivity Instructions (Attached), 1PM CALL TO ORDER, ROLL CALL, OPENING PRAYER, PLEDGE OF ALLEGIANCE, COMMUNICATIONS: Attached, APPROVAL OF MINUTES: Attached, PUBLIC PARTICIPATION, ADDITIONAL AGENDA ITEMS, APPROVAL OF AGENDA, PRESENTATIONS, PROCLAMATIONS, INFORMATIONAL SESSION: Attached, ADMINISTRATIVE REPORTS, and CONSENT ITEMS. The document viewer shows "PAGE 1 OF 2" and "251 WORDS". At the bottom of the screen is a meeting control bar with "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.

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1PM **CALL TO ORDER:**
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PUBLIC PARTICIPATION:
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ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

PAGE 1 OF 2 251 WORDS

Audio Settings ^

Chat Raise Hand Q&A

Leave Meeting