

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FACILITIES MANAGEMENT—AWARD PUMP HOUSE RECONSTRUCTION BID**

**WHEREAS**, the Allegan County Board of Commissioners (Board) appropriated \$50,000 for a 2020 capital project to reconstruct Pump House #1; and

**WHEREAS**, consistent with the Purchasing Policy, a request for proposal was issued to solicit bids from which the Project Team is recommending an award to DV Engineered Construction.

**THEREFORE BE IT RESOLVED** that the Board hereby awards the bid to reconstruct Pump House #1 to DV Engineered Construction, 5680 Glenn Mar Court, Coopersville, Michigan, 49404, for a bid amount of \$68,691; and

**BE FURTHER RESOLVED** that the Board authorizes an additional \$25,000 to be appropriated from capital fund balance for an overall project amount of \$75,000; and

**BE IT FURTHER RESOLVED** in the event project contingency is needed, the request shall be submitted to the County Administrator for internal approval; and

**BE IT FINALLY RESOLVED** that the County Administrator and/or the Board Chairperson are authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.



ALLEGAN COUNTY  
REQUEST FOR ACTION FORM

Completed RFA form must be attached to a work order request through the Track-It System. If you have any questions regarding this process, please contact Administration @ ext. 2633.

RFA#: 192211  
Date: 6/10/20

Request Type Purchases - Capital Budget  
Department Requesting Facilities Mgmt  
Submitted By Valdis Kalnins on behalf of Carl Chapman  
Contact Information x2532

Select a Request Type to reveal and complete required form.

Item(s):  
Reconstruction of Pumphouse #1 (cement block structure on the east side of the field) which is crumbling.

Total Bid Price \$68,691.00  
Budgeted?  Yes  No  
No. Bids Sent 10.00  
No. Bids Received 1.00

Prebid or Qualifications:  
None

Recommendation of Award:  
DV Engineered Construction

Equipment / Service / Supplies:  
Reconstruction of Pumphouse #1

Where it was advertised County website and invitations to bid sent to 10 known vendors.

REMINDER - Include Tabulation Sheet

<b>BID PRESENTATION FOR PROJECT #:</b>	13096-20A	Date: 6/10/2020
Project Name:	Pumphouse Reconstruction	Advertised: County website and invitations to bid
Service Area:	Facilities Management	# of Firms Invited to Bid: 10
Budgeted Amount:	\$ 50,000.00	# in West Michigan: 10
Bid Amount:	<u>\$68,691.00</u>	# in Allegan County: 2
Difference:	-\$18,691.00	Mandatory Pre-bid Meeting: Yes
Over/Under Budget	OVER	# of Pre-bid Meeting Attendees: 2
Evaluation Team:	Carl Chapman, Valdis Kalnins	# of Bids Received: 1
Award Recommendation:	DV Engineered Construction	
Award Criteria:	Reasonable, well itemized bid, has done work for the County in the past	
References supplied and checked?	No - has done work for the County in the past	
<a href="#">Debarred party?</a>	No	

VENDOR TABLE	Vendor 1
Company Name	DV Engineered Construction
Company Address1	P.O. Box 79
City, State, Zip	Lamont, MI 49430
Main Contact Name	Scott Dunneback
Main Contact Title	
Main Contact Email	<a href="mailto:scott@dvec.info">scott@dvec.info</a>
Main Contact Tel#	616-881-2162
Main Contact Cell#	

**COST TABLE - FIXED COSTS**

ITEM	COST
General Conditions: Supervision, Porta-Jon, dumpster, insurance	\$ 5,575.00
Existing Building: excavation, building demolition and removal.	\$ 3,500.00
Structural Design: Footing Determination	\$ 1,000.00
HVAC Work.	\$ 3,500.00
Construct New Building: Poured concrete floors, walls, roof hatch, galvanized steel door and entry pad as specified. Including waterproofing and 5' x 8' x 4" apron	\$ 27,309.00
Roofing: Pre-cast concrete with opening for hatch.	\$ 6,875.00
Drainage: Provide sock drain tile at exterior perimeter wall and connection of interior drain to the outside	\$ 385.00
Restoration: Backfill around building and restore surrounding grounds.	\$ 3,675.00
Construction Management Fee	\$ 5,578.00
<b>Total Fixed Costs</b>	<b>\$ 57,397.00</b>

**COST TABLE - ALLOWANCES (Not to Exceed)**

Permitting Allowance:	\$ 1,500.00
Electrical Work: All disconnect / removal / temporary reconnect / re-installation. Includes potential need to install new disconnects, panel and motor starter.	\$ 7,294.00
Structural Design: Design footings if needed	\$ 2,500.00
<b>Total Allowances</b>	<b>\$ 11,294.00</b>
<b>MAXIMUM POTENTIAL COST</b>	<b>\$ 68,691.00</b>
Cost reduction if existing floor slab can be left in place and re-used.	\$ 2,861.00

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**COUNTY OF ALLEGAN – 2020 GENERAL APPROPRIATIONS ACT**

**WHEREAS**, pursuant to MCLA 141.421 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 3, 2019, and a public hearing on the proposed budget was held on October 10, 2019; and

**WHEREAS**, the Board of Commissioners intends to levy and collect the general property tax on all real and personal property within the County upon the current tax roll an allocated millage of 4.5407 mills for County operations, which includes the Allocated Veterans Relief fund; voter approved millage of .4890 for Senior Services, and a voter approved millage of 0.9919 mills for County road tax for a total millage of 6.0216; and

**WHEREAS**, the Board of Commissioners has reviewed the recommended balanced budget and through this resolution is appropriating funds through Line Items contained within each budgetary Activity to each Department, as attached, and County officials responsible for the expenditures authorized in the budget may expend the funds up to, but not to exceed, the total appropriation authorized for each Activity and in accordance with the Board approved Budget Policy; and

**WHEREAS**, the 2020 proposed budget includes the 2020 Capital and the 2020 non-capital projects and grant funds received from State, Federal and other sources, as outlined in the attached lists.

**THEREFORE BE IT RESOLVED**, in cases where there may be benefit financially and operationally, 2020 Capital Projects may proceed effective immediately upon adoption, contingent upon approval by the County Administrator. Subsequently, the Executive Director of Finance is authorized to perform necessary budget adjustments; and

**BE IT FURTHER RESOLVED**, the Board of Commissioners authorizes the Board Chairman and/or County Administrator to approve to apply for and accept when awarded all grants included in the 2020 budget submission as attached; and

**BE IT FURTHER RESOLVED**, the Board Chairman and/or County Administrator is authorized to sign any necessary grant documents on behalf of the County, and the Executive Director of Finance is authorized to perform any necessary budget adjustments related to these grants; and

**BE IT FURTHER RESOLVED**, any position fully funded through a grant shall be coterminous with the available program and grant funds; and

**BE IT FURTHER RESOLVED**, the Board of Commissioners adopts the proposed 2020 budget as the fiscal year 2020 Budget for the County of Allegan; and

**BE IT RESOLVED**, the County Administrator and/or Board of Commissioners shall make any necessary corrections and adjustments to the 2020 Budget in accordance with Board approved County policy.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Jessup. Excused: Thiele.

ATTEST, A TRUE COPY



\_\_\_\_\_, Clerk-Register

APPROVED: October 10, 2019

cc: Admin. - Finance - Human Resources

## 2020 Project List

### #2450 CIP Public Improvements Fund

#	Project Name	Project Description	Capital Cost
1	Pictometry Aerial Imagery	The total project cost of \$168,000 was spread over three years. Third of three payments is due in 2020. Although the County is contractually obligated to cover the full amount up to 50% of the cost may be recovered from participating Local Units which have contributed 27% of the total project cost to date.	\$ 56,000
2	Pump House 1 Reconstruction	Demolish and reconstruct crumbling Pump House #1 building.	\$ 50,000
3	Friend of the Court Vault Renovation	Implement fire suppression system in vault to support use of the vault for existing office space.	\$ 8,000
4	Roof Replacement - Sheriff's Office - Section 1B	Per Roof Maintenance Plan, combine with \$150,000 remaining from \$800,000 appropriation to replace Section 1A in 2019 and use to replace Section 1B to complete replacement of entire Section 1 of the Sheriff's Office in 2020.	\$ 370,000
5	Roof Replacement - Courthouse - Section 2	Per Roof Maintenance Plan, retrofit Section 2 of the Courthouse roof.	\$ 175,000
6	Roof Replacement - Courthouse - Section 4	Per Roof Maintenance Plan, replace Section 4 of the Courthouse roof.	\$ 40,000
7	Pavement Maintenance	Secure a contractor to provide crack-filling and other pavement maintenance services to all County owned pavement surfaces on an annual basis.	\$ 30,000
8	Water Tower - Clean and Repaint Interior	Sandblast, clean and repaint the interior of the Water Tower if fall 2019 inspection confirms anticipated maintenance is necessary.	\$ 20,000
9	Lagoon Structure Valve Replacement	Replace six below-ground valves that control flow of water through the sewage lagoon irrigation system.	\$ 16,000
10	ACSO Relocate and Repair/Replace Heat Pumps	Both Heat Pumps controlling classroom temperatures have failed and are inaccessible for diagnostics and repairs. This project is to relocate the heat pumps and associated ductwork to a more accessible location, diagnose the failure and make the necessary heat pump repairs or replacements.	\$ 16,000
11	Repair ACSO Domestic Water Boiler	Domestic Water Boiler #3 at the ACSO has a cracked heat exchanger that needs to be replaced.	\$ 13,000
12	UPS Battery Replacement - CH	UPS Maintenance Plan - Batteries will be 5 years old and due for replacement.	\$ 6,000
13	Vehicles - 6 Sheriff Patrol Vehicles	Vehicle Replacement Plan - Purchase and equip six Ford Utility vehicles.	\$ 201,000
14	Jail Security System Upgrade (release reserves)	Reduce \$400,000 reserves by up to \$115,000 to fund replacement of jail security system servers, other critical equipment and upgrade software as may be necessary to ensure continued reliable functionality of the system.	\$ (115,000)
14	Jail Security System Upgrade	Expend up to \$115,000 to fund replacement of jail security system servers, other critical equipment and upgrade software as may be necessary to ensure continued reliable functionality of the system.	\$ 115,000

15	Vehicles - 3 Facilities Pick-ups	Vehicle Replacement Plan - Purchase and equip 3 Pick-up trucks: 2 Ford F250 4x4 and 1 Ford F150 4x4 Crew Cab , equipment included.	\$ 90,000
16	CSB HVAC System Replacement	Replace three complete HVAC systems and replace furnaces on two systems.	\$ 50,000
17	Vehicles - 2 Court Vehicles	Vehicle Replacement Plan - Purchase and equip two Ford Fusion SE	\$ 38,500
18	Vehicles - Sheriff Patrol Vehicle Equipment	Vehicle Replacement Plan - Purchase and install equipment for 6 patrol vehicles @ 6,500 each	\$ 39,000
19	Furniture Replacement	Entering year 4 of a 5-year plan to replace Courthouse chairs. Some funds may be used to replace chairs in other buildings based on need.	\$ 30,000
20	Scanner Replacements	Technology Replacement Plan - Replace two Records Management Scanners	\$ 20,000
21	Copier Replacements	Technology Replacement Plan - Replace three Copiers	\$ 16,000
22	Server Replacement	Technology Replacement Plan - Replace County Server(s)	\$ 15,000
23	Inmate Lookup Tool	Implement an on-line interface to allow anyone to look-up inmate information and status which currently requires a phone call to the Sheriff's Office where staff need to look it up.	\$ 10,000
24	Marine Shallow Water Boat, Motor and Trailer Replacement	Inflatable sections of 27 year-old Marine Patrol Boat purchased with grant funds have dry rotted and no longer hold air leaving only one shallow-water boat available for the entire county.	\$ 30,000
25	Probate Court Microfilm Scanning	Re-image microfilm to protect it from vinegar syndrome. Also scan microfilm and index it to make an easily accessible digital copy.	\$ 60,000
26	eTicket Solution Implementation	Deploy e-Ticketing solution (software and printers) to 37 patrol cars.	\$ 70,000
27	Body Scanner Replacement	Body Scanner acquired by Sheriff's Office through federal surplus program is no longer working. The Sheriff's Office would like to have it replaced.	\$ 160,000
28	ACSO add Dehumidification Controls to Air Handlers	Add controls to Air Handlers to enable system to better manage building humidity.	\$ 10,000
		<b>TOTAL - All 2020 Requests Received and Identified</b>	<b>\$ 1,639,500</b>

### Courthouse Improvement Project

The following Courthouse improvement project is to be funded through a use of \$500,000 in #2450 – CIP Public Improvement Fund Balance, and a transfer-in of up to \$500,000 from the Fund Balance of #6770 – Self-Insurance Fund to 2450 - CIP Public Improvement Fund to reimburse actual expenditures on this project.

#	Project Name	Project Description	Budget
29	Courthouse Improvements	Improvements to the County Courthouse: 1) New central entrance; 2) Sally port; 3) Holding cell improvements.	\$ 1,000,000
<b>TOTAL 2020 Capital Funding Appropriation upon Budget Approval</b>			<b>\$ 1,000,000</b>

### Recommended Fund Balance Transfers

Transfer all remaining funds from 2460 to 2450 (\$4,817.36 as of 8/5/2019) at the end of 2019 to consolidate funds and simplify planning and management of capital and other general fund projects

Transfer all remaining funds from 2475 to 2450 (\$296,026.13 as of 8/5/2019) at the end of 2019 to consolidate funds and simplify planning and management of capital and other general fund projects

### Parks Capital Projects

The following parks projects are to be funded through a Transfer In of up to \$273,700 from the Fund Balance of #2470 – Local Revenue Sharing Fund available to fund Parks Capital and/or Economic Development Initiatives as approved by the Board of Commissioners per Budget Policy parameters to #2450 – Public Improvement Fund as needed to reimburse actual expenditures on the listed projects.

#	Project Name	Project Description	Budget
30	Vehicles - 3 Parks Pick-ups	Vehicle Replacement Plan. Purchase and equip 3 pick-ups: 1 Ford F350 4x4, 1 Ford F250 4x4, 1 Ford F150 4x4, equipment included. Sell 3 vehicles.	\$ 93,000
31	Pavement Maintenance	Secure a contractor to provide crack-filling and other pavement maintenance services to all County owned pavement surfaces on an annual basis.	\$ 25,000
32	Vault Outhouses - Venting and Roofing - Ely Lake and Silver Creek	Install venting at 12 vault outhouses (Ely Lake and Silver Creek) and replace corrugated fiberglass roofing at 5 vault outhouses (Silver Creek)	\$ 30,000
33	Silver Creek Park Improvements	Local match for DNR Trust Fund Grants approved by Board 3/14/2019 if grant application for park improvements is approved by the State.	\$ 125,700
<b>TOTAL 2020 Capital Funding Appropriation upon Budget Approval</b>			<b>\$ 273,700</b>



<b>#2465 Child Care Capital</b>			
<b>#</b>	<b>Project Name</b>	<b>Project Description</b>	<b>Budget</b>
34	Fire Suppression System Improvements	Inspection and certification of the new Fire Panel in the Youth Home requires numerous upgrades to the fire suppression system.	\$ 100,000
35	AC System Replacement	Air Handling Units for cooling are well past their life expectancy. Intent is to replace one in 2020 to better determine replacement costs for the 6 remaining units.	\$ 15,000
36	Pavement Maintenance	Secure a contractor to provide crack-filling and other pavement maintenance services to all County owned pavement surfaces on an annual basis.	\$ 5,000
37	UPS Battery Replacement	UPS Maintenance Plan - Batteries will be 5 years old and due for replacement.	\$ 2,300
38	Cheever Wardrobe Replacement	Replace aging wardrobes and plastic nightstands with heavy duty metal furniture.	\$ 10,000
<b>TOTAL 2020 Capital Funding Appropriation upon Budget Approval</b>			<b>\$ 132,300</b>

<b>#2118 Central Dispatch Capital</b>			
<b>#</b>	<b>Project Name</b>	<b>Project Description</b>	<b>Budget</b>
39	Audio Call Recorder Upgrade	Upgrade software to record incoming digital calls and replace the server which has been in service for the past 7 years.	\$ 15,000
40	New Siren Activation Mechanism	Sirens are currently activated through the old VHF system which continues to be maintained for this purpose. This project would implement an alternate method for siren activation and allow for the complete decommissioning of the VHF system.	\$ 100,000
41	Dispatch CAD Upgrade	Upgrade New World CAD software and interconnected systems to newest version.	\$ 160,000
42	Dispatch Surveillance Camera Replacement	Replace 18 year-old CCTV camera system at Central Dispatch with a new system.	\$ 15,000
43	Pavement Maintenance	Secure a contractor to provide crack-filling and other pavement maintenance services to all County owned pavement surfaces on an annual basis.	\$ 2,000
<b>TOTAL 2020 Capital Funding Appropriation upon Budget Approval</b>			<b>\$ 292,000</b>

<b>#2300 Transportation Grant</b>			
<b>#</b>	<b>Project Name</b>	<b>Project Description</b>	<b>Budget</b>
44	Vehicles - 4 Transit busses	Vehicle Replacement Plan - Purchase and equip 4 propane busses at \$98,115	\$397,460
45	Tire Changer and Wheel Balancer Replacement	Equipment purchased in 2010 is starting to wear out and has met MDOT criteria for replacement.	\$16,000
56	Vehicle Diagnostic Scanner Replacement	Current scanner is no longer supported by manufacturer and can't be used to run diagnostics on newer vehicles.	\$5,500
47	Pavement Maintenance	Secure a contractor to provide crack-filling and minor repair services to all County owned pavement surfaces on an annual basis.	\$ 2,000
48	Building Video Surveillance System	Implement new interior and exterior building video surveillance system.	\$6,000
<b>TOTAL 2020 Capital Funding Appropriation upon Budget Approval</b>			<b>\$ 426,960</b>