

# Allegan County

## 911 Policy & Procedural Board



911 Central Dispatch Center  
3271 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673- 0316 Main Office  
269- 686-5211 Main Fax

*Dean Kapenga, Chairman*  
*Brandon Weber, Vice Chairman*

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### 911 POLICY & PROCEDURE BOARD MEETING - Minutes

Mike Larsen  
Undersheriff  
Co. Sheriff's Representative

Dean Kapenga  
County Commissioner

Robert J. Sarro  
County Administrator

Pam Crandle  
Citizen Representative

Jim Pitsch  
Co. Twp. Association  
Representative  
Salem Township

F/LT Carl Rothenberger  
MSP Representative  
Wayland State Police Post

Vicki Maguire  
EMS Representative  
American Medical Response

Markie McGowan  
Medical Control  
Representative  
Life EMS

Rick Rabenort  
Gun Lake Director  
Representative

Jay Gibson  
City Police Chief  
Representative  
Plainwell DPS

Chief Ron Horsting  
West Side Fire Services  
Representative  
Overisel Fire Dept.

Chief Brandon Weber  
East Side Fire Services  
Representative  
Otsego Fire Dept.

Jane Verplank  
Elected Gov't  
Representative

July 21, 2020 – 10AM  
Allegan County Zoom Webinar  
<https://zoom.us/j/198949954>

**CALL TO ORDER:** 10:02am by Commissioner D. Kapenga.

**PRESENT:** Dean Kapenga, Brandon Weber, Rob Sarro, Mike Larsen, Pam Crandle, Vicki Maguire, Markie McGowan, Michele Dunlap, Ron Horsting, Jane Verplank, Jeremy Ludwig, Whitney Wisner, Shannen Chamberlain, and Steve Sedore.

**APPROVAL OF MINUTES:** Motion to approve minutes made by B. Weber. Support by J. Verplank. All in favor, motion carried.

**ADDITIONAL AGENDA ITEMS:** Police Policy #1 Section 5.4 Alert (i.e. Warble) Tone added by W. Wisner.

**APPROVAL OF THE AGENDA:** Motion to approve the agenda with addition, made by B. Weber. Support by R. Sarro. All in favor, motion carried.

**COMMUNICATIONS:**

**PRESENTATIONS:**

**DIRECTOR REPORT:** Given by J. Ludwig.

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#### **ACTION ITEMS:**

##### **1. Police Policy #1 5.4 Alert (i.e. Warble) Tone:**

**SUMMARY:** Under policy the type of calls that are to be warbled shall be agreed upon by Law Enforcement agencies. A request to reduce the amount of call type criteria and eliminate unneeded warbles was brought to the attention of W. Wisner by M. Dunlap. The following policy change was discussed at the Police Chief's meeting and was fully supported.

**RECOMMENDATION:** Remove the "including verbal arguments" from the Domestic criteria for warbling calls from section 5.4.

**-Motion to approve the striking of "including verbal arguments" from the Domestic Criteria for warbling calls from section 5.4 of the Police Policy #1 made by B. Weber. Support by R. Horsting. All in favor, motion carried.**

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#### **DISCUSSION ITEMS:**

**1. Quarterly Report:**

-Presented by J. Ludwig.

- a. Chairman Kapenga requested a work group be created to review the data and statistics presented in the Quarterly Report to provide guidance on potentially presenting that information in a public venue for the purpose of transparency and education. Work group members were identified as: Jeremy Ludwig, Whitney Wisner, Rob Sarro, Brandon Weber, Pam Candle, and Dean Kapenga

**2. Expiring Terms:**

- a. The following representative's term was expired on July 21, 2020 and to date no one has applied to fill the vacancy:

-County Township Association Representative.

- b. The Medical Control representative was confirmed at the July 9<sup>th</sup> BOC meeting as Markie McGowan.

**3. PSAM Activation for Thunderstorm Watch:**

- a. Under current practice ACCD has activated PSAM's for a Thunderstorm Watch every 30 minutes until the watch has ended. Through discussions with Emergency Management, EMS, and Fire this practice will change to a single activation upon the initial notification.

**PUBLIC PARTICIPATION:**

**FUTURE AGENDA ITEMS:**

**ROUND TABLE:**

**ADJOURNMENT:** Motion to adjourn was made by B. Weber. Support by J. Verplank. All in favor, motion carried. Adjourned at 10:57 am.

\*Next meeting – October 20, 2020. 10am via Zoom.