

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

JULY 23, 2020 SESSION

JOURNAL 68

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AFTERNOON SESSION**JULY 23, 2020 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met remotely online connecting through a Zoom webinar on July 23, 2020 at 1:00 P.M. in accordance with the motion for adjournment of July 9, 2020, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #1 Commissioner Kapenga.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

JULY 9, 2020 SESSION MINUTES - ADOPTED

2/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to approve the minutes for the July 9, 2020 session as distributed. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - COMMENTS

3/ Chairman Storey opened the meeting to public participation and the following individuals offered comments:

1. Jason Stone of 3490 130th Ave in Hopkins addressed the board with a proactive approach regarding the ORV ordinance and his support of passing the ORV ordinance
2. Stephanie Allen of 216 Lowe Street in Allegan addressed the board in her support of passing the ORV ordinance
3. Hopkins Village President Terry Weick of 608 West Main Street in Hopkins addressed the board and noted they have not had any issues with ORV use in the Village of Hopkins and welcomes ORV users
4. Regina Coffey of 3241 128th Ave in Allegan addressed the board in her support of passing the ORV ordinance
5. Matt Campbell of 2240 Abbey Drive in Allegan addressed the board in his support of passing the ORV ordinance
6. Scott Beltman 3110 130th Ave in Hopkins addressed the board on the memorandum dated July 22, 2020 on the ORV ordinance and his support of passing the ORV ordinance - attached is copy of memorandum
7. Administrator Sarro read an email from Marcia Belton of 3114 130th Ave in Hopkins with her support of passing the ORV ordinance
8. Vickie Swainston of 3020 136th Ave in Hamilton addressed the board with her support of passing the ORV ordinance
9. County Prosecutor Myrene Koch addressed the board she has been contacted by multiple residents and would be happy to serve on a committee to review what is in the best interest of Allegan County regarding the ORV ordinance
10. Sheriff Frank Baker addressed the board and noted they are not taking a position on the situation at this time, just looking at all options available

M E M O R A N D U M

July 22, 2020

TO: Board of Commissioners

FROM: Robert J. Sarro, County Administrator

RE: Off Road Ordinance (ORV) – Scott Beltman, Public Participation Documentation

On July 21, 2020, Scott Beltman requested that the following information be available for viewing during his comments under public participation for the July 23, 2020, Board Meeting:

From Scott Beltman

I just wanted to share a couple emails with you per our phone conversation today that I received from Hillsdale county sheriff and Hillsdale county road commission safety director regarding the ORV ordinance in their county. Please include these letters in Thursday's meeting.

Hillsdale county is south of Jackson and is similar to Allegan county, both are mostly rural counties with lots of farm land. Neither counties have established ORV trails, but both have ORV use, both farming and recreational purposes.... Also just for clarity, the Hillsdale ordinance passed in 2014 and was unanimously voted to extend 5 more years in September 2019.

Below I have attached copies of emails I have received regarding the matter.

Email 1 – From Sheriff Timothy J. Parker, Hillsdale County (To Scott Beltman)

Thanks for getting the prospective from a county in Southern Michigan that does not have established ORV trails. As I stated to you here in Hillsdale there have been no major issues with our current ORV ordinance. It has actually made our enforcement easier due to the fact that every ORV along the roadway did not need to be checked by patrols. Now instead of Deputies turning the blind eye toward farmers but taking enforcement actions against others, everyone is treated equally. Good luck, it is always hard to change people's minds once they are locked in on an idea.

Email 2 – From Chet Briner, Safety Director/Construction Manager, Hillsdale County Road Commission (To Scott Beltman)

To whom it may concern. The Hillsdale County ORV Ordinance was adopted by action of the Hillsdale County Board of Commissioners September 10, 2019. I've talked to HCRC managing director, foremen and office receptionist on the ORV ordinance. We haven't had any issues with the public or any road damage due to ORV's that we didn't already have before the ordinance was adopted. My family and I ride on the road ways to get from point A to Point B and back and to local gas stations, if needed. The operation of off road vehicles is a positive ordinance for our first year. Any questions let me know.

Email 3 – From Undersheriff Bingaman, St. Josph County (To Scott Beltman)

Per our conversation, St. Joseph County passed an ORV ordinance in April 2019. We have not experienced an increase in ATV/ORV accidents or fatalities as a result. We have responded to what would be the normal caseload of ATV/ORV complaints no different than prior to the passage of the ordinance. I will attach a copy of our ordinance most of our local jurisdictions have also passed golf cart ordinances and again have not resulted in an increase in accidents or injuries to this point. Please let me know if you have any further questions.

AGENDA - ADOPTED AS PRESENTED

4/ Moved by Commissioner Thiele, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

5/ **WHEREAS**, Administration has compiled the following claims for July 17, 2020 and July 24, 2020; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2020 Claims folder of the Commissioners' Record of Claims.

JULY 17, 2020

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	121,420.38	121,420.38	
Central Dispatch/E911 Fund – 2110	835.63	835.63	
Friend of Court Office – 2151	4,052.22	4,052.22	
Health Department Fund – 2210	6,168.79	6,168.79	
Solid Waste – 2211	25,324.66	25,324.66	
Transportation Grant – 2300	44,808.97	44,808.97	
Capital Improvement Fund - 2450	378,224.33	378,224.33	
Indigent Defense – 2600	5,609.87	5,609.87	
Local Corrections Officers Training Fund - 2640	2,500.00	2,500.00	
Justice Training Fund—P.A.302, 1982 - 2660	2,000.00	2,000.00	
Grants - 2790	9,248.85	9,248.85	
Child Care-Circuit/Family – 2921	75,110.25	75,110.25	
Senior Millage – 2950	537.23	537.23	
Delinquent Tax Revolving Fund -6160	1,366.19	1,366.19	
Delq Tax Revolving Fund – 2019 Taxes - 6199	6,269.12	6,269.12	
Drain Equip Revolving – 6390	220.92	220.92	
Self-Insurance Fund – 6770	333,222.01	333,222.01	
Drain Fund - 8010	2,147.70	2,147.70	
TOTAL AMOUNT OF CLAIMS	\$1,019,067.12	\$1,019,067.12	

JULY 24, 2020

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	91,298.45	91,298.45	
Park/Recreation Fund - 2080	5,346.76	5,346.76	
Friend of Court Office – 2151	79.00	79.00	
Health Department Fund – 2210	3,555.63	3,555.63	
Solid Waste – 2211	23,248.31	23,248.31	
Transportation Grant – 2300	3,861.50	3,861.50	

Capital Improvement Fund - 2450	13,234.65	13,234.65	
Animal Shelter - 2550	6,250.00	6,250.00	
Register of Deeds Automation Fund – 2560	133.98	133.98	
Indigent Defense – 2600	131,260.91	131,260.91	
Palisades Emergency Planning Facility UP - 2630	123.25	123.25	
Local Corrections Officers Training Fund - 2640	658.00	658.00	
Grants - 2790	4,599.93	4,599.93	
Saugatuck City – 2811	196.08	196.08	
Child Care-Circuit/Family – 2921	2,584.29	2,584.29	
Senior Millage – 2950	182,349.39	182,349.39	
Fleet Management - 6612	267.89	267.89	
Self-Insurance Fund – 6770	165,535.18	165,535.18	
Drain Fund - 8010	56,035.83	56,035.83	
TOTAL AMOUNT OF CLAIMS	\$690,619.03	\$690,619.03	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for July 17, 2020 and July 24, 2020.

Moved by Commissioner Dugan, seconded by Commissioner Cain to adopt the report of claims for July 17, 2020 and July 24, 2020. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

2020 BOARD PLANNING: SALE OF 277 NORTH STREET – ALLEGAN

6/ WHEREAS, on February 27, 2020, the Board of Commissioners authorized the Administrator to reduce price of 277 North Street in the City of Allegan (former CMH-ACC Building) to \$325,000 for a period of 90 days; and

WHEREAS, the property remains for sale.

THEREFORE BE IT RESOLVED, the Board of Commissioners authorizes the Administrator to maintain the reduced listing price of \$325,000 through December 31, 2020.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

DISCUSSION ITEMS:

OFF ROAD VEHICLE ORDINANCE – CONFIRM BOARD ACTION FROM 7/24/2014

7/ Commissioners had discussion on feedback they have received from their municipalities on establishing a countywide ORV ordinance. There were multiple opinions from each jurisdiction both for and against a countywide ordinance and whether it should be decided on a local level versus countywide. Chairman Storey allowed for discussion from residents attending the Zoom meeting for their input. Discussion followed.

Moved by Commissioner Thiele, seconded by Commissioner Cain to confirm the board's action on July 24, 2014 on off road vehicles. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

OFF ROAD VEHICLES – TAKE NO ACTION (RESOLUTION FROM 7/24/2014)

19/ Moved by Commissioner Storey, seconded by Commissioner Kapenga to take no action regarding development of an ordinance to allow off road vehicle to travel on county road. Motion carried

ADMINISTRATIVE REPORTS

8/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included: COVID19 protocol changes relative to workplace health screening, temperatures and face masks; courthouse roofing project; National Public Safety Telecommunicator Week; July 2020 local revenue sharing distribution; CARES Act funding; Michigan Supreme Court decision on tax foreclosure/sale; new transportation buses; and the County Services complex pine trees.

2ND QUARTER CAPITAL REPORT

9/ Project Manager Valdis Kalnins addressed the board with the 2nd quarter Capital Report.

**2020 Capital Project Report - 2nd Quarter**

Status of Approved 2020 Capital Projects and Projects Remaining to be Completed from Previous Years								
	Projects	Unscheduled	Queued	Development	Contracting	Execution	Closure	Completed
Status at end of 4th Quarter								
Status at end of 3rd Quarter								
Status at end of 2nd Quarter	63	0	0	5	10	18	10	20
Status at end of 1st Quarter	62	0	0	15	9	20	10	8
Status at start of 2020	62	0	2	36	8	12	3	1
Status at end of 2019	59	0	0	1	6	10	3	39
Status at end of 2018	79	3	5	13	9	10	4	35
Status at end of 2017	65	8	2	6	5	9	0	35
Status at end of 2016	81	11	6	13	9	5	5	32
Status at end of 2015	62	12	0	5	4	16	4	24

Multi-Year CIP Project Data	Capital Project Funding Approved In:									TOTAL
	2013	2014	2015	2016	2017	2018	2019	2020		
Capital Projects:	30	37	25	29	27	38	32	43		261
Completed in 2013	10									10
Completed in 2014	11	12								23
Completed in 2015	3	11	10							24
Completed in 2016	3	9	8	12						32
Completed in 2017	0	2	5	10	18					35
Completed in 2018	2	1	1	4	6	21				35
Completed in 2019	0	2	0	0	2	12	23			39
Completed in 2020	0	0	1	1	1	2	5	10		20
Total Completed	29	37	25	27	27	35	28	10		218
Remaining to be Completed	1	0	0	2	0	3	4	33		43

Cumulative Project Metrics for 2020	Actual	# On Schedule	# On Budget	# In Scope	% On Schedule	% On Budget	% In Scope
1st Quarter Completed	8	7	8	7	88%	100%	88%
2nd Quarter Completed	20	17	20	18	85%	100%	90%
3rd Quarter Completed							
4th Quarter Completed							
Carryover Projects							

On Schedule - Project execution was completed in the month that was projected when the project schedule was established.

On Budget - Project was completed within the approved project budget appropriations.

In Scope - Major project outcomes were clearly defined and met upon project completion.

7

Status of Projects with Budgets over 100K - 06/30/2020

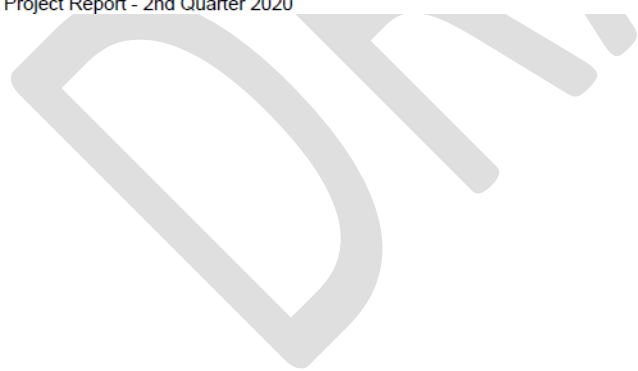
Projects Sorted by Total Approved Funding

#	Prj ID	S	D	C	E	M	F	Project Name	Funding Year	Total Approved Funding	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20		
1	13074							911 Radio System Replacement - Procure New System	2016	\$ 2,415,000	M	M	M	M	M	M	Done							
		Scope: Replace central dispatch radio system with 800MHz equipment, replace mobile and portable radios used by public safety, integrate new radio system with MPSCS and decommission old equipment.																						
		Update: Progress has been made, but still waiting for resolution of 2 items by Motorola. 10% of final billing retained pending completion.																						
2	12033-20							Courthouse Improvements - Construction	2020	\$ 935,300	S	S	D	D	D	D	C	C	E	E	E	E	E	
		Scope: Construct a new security entrance, add a sally port and improve holding cells.																						
		Update: Project scope and overall plan has been finalized. GMB is working on detailed construction drawings and technical specifications in preparation for RFP release in August.																						
3	11024-20A							Roof Replacement at ACSO - Section 1B	2020	\$ 520,000	C	C	E	E	E	E	E	E	E	E	Done			
		Scope: Replace roofing materials on remaining 1/3 of Section 1. 2/3 completed in 2019 project.																						
		Update: Execution completed. Waiting for final billing.																						
4	11018-20							Indigent Defense Offices	2020	\$ 366,300	C	C	E	E	E	M	Done							
		Scope: Replace roofing materials on remaining 1/3 of Section 1. 2/3 completed in 2019 project.																						
		Update: Public Defender has moved into the Human Services Building. Wrapping up a few loose ends for integrating card access with building controls.																						
5	11204-18							GL - Pavilion Replacement	2018	\$ 283,629	C	C	C	C	C	E	E	E	E	E	E	E	Done	
		Scope: This project combines the following three major projects - ramp improvements, launch access road improvements and pavilion replacement along with necessary engineering services.																						
		Update: Contract for pavilion replacement awarded and is scheduled for this fall. Boat launch re-scheduled for 2022 to pursue potential opportunity to replace ramp using DNR work crew.																						
6	15030							ROD Public Records Management System Upgrade	2018	\$ 270,000	E	Done	Done											
		Scope: Replace current software solution used by Register of Deeds to manage public land records and Clerk to manage vital records.																						
		Update: Project completed.																						
7	14000-15							Annual Heat Pump Replacements (Phase I and II)	2015	\$ 220,000	C	C	E	E	E	Done	E	Done						
		Scope: Replace up to 60 heat pumps in an ongoing effort to refurbish all 133 heat pumps at the courthouse. Replacement projects for 2015, 2016 and 2017 have been combined into a single project.																						
		Update: Project completed with replacement of 28 heat pumps.																						
8	11024-20B							Roof Replacement at Courthouse - Section 2 and 4	2020	\$ 215,000	S	D	C	C	E	E	E	E	E	E	E	Done		
		Scope: Replace roofing materials on Section 2 and 4 of the County Courthouse.																						
		Update: Contractor is currently working on-site to replace roof sections and work should be completed in July.																						
9	14040-20D							Vehicles - Replace 6 Sheriff's Utility Vehicles	2020	\$ 201,000	C	C	M	M	M	M	M	Done						
		Scope: Purchase 6 replacement Utility Vehicles for Sheriff's Patrol																						
		Update: Vehicles have been ordered, awaiting delivery in the summer.																						
10	12081-18							Court Recording Solution Upgrade (Phase III)	2018	\$ 172,500	C	C	E	E	E	E	Done							
		Scope: Upgrade court recording system and replace aging equipment. Carryover funding from 2018 combined with new funding appropriated with 2019 capital.																						
		Update: Installation of new equipment in remaining three small hearing rooms to complete the project has been scheduled for August by the contractor.																						
11	14004-17A							ACSO Parking Lot - Construction	2016	\$ 167,000					E	E	E	M	Done					
		Scope: Front lot reconstruction to add parking spaces, improve ADA parking, pedestrian safety and signage.																						
		Update: Major construction completed. Waiting for delivery of bollards and final billing.																						
12	16013-20							Dispatch CAD Upgrade	2020	\$ 160,000	C	C			E	E	E	E	E	E	E	E	E	E
		Scope: Upgrade New World Computer Aided Dispatch System hardware and software.																						
		Update: Site and system data being gathered by IS in preparation for upgrade which will start to ramp up in the second half of this year.																						
13	11025-20A							Body Scanner Replacement	2020	\$ 160,000					S	S	D	C	C	E	E	Done		
		Scope: Purchase a body scanner to replace the one acquired through federal surplus.																						
		Update: Preliminary discussions underway with Sheriff's Office.																						
14	15013-17C							YH Surveillance and Intercom System Replacement	2013	\$ 138,571	E	E	E	M	M	M	Done							
		Scope: Replace and enhance aging video surveillance and room intercom systems.																						
		Update: Contractor has returned to work on-site to wrap up a few loose ends needed to complete project.																						

Status of Projects with Budgets over 100K - 06/30/2020

Projects Sorted by Total Approved Funding

#	Prj ID	S	D	C	E	M	F	Project Name	Funding Year	Total Approved Funding	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	
15	11019-19A							Dispatch Console Replacement	2019	\$ 120,000	E	M	M	M	M	Done							
		Scope: Replace aging dispatch consoles.																					
		Update: Project Complete.																					
16	16021-20							Jail Security System Upgrade	2020	\$ 115,000	C	C				E	E	E	M	Done			
		Scope: Replace jail security system servers, other critical equipment and upgrade software to ensure continued reliability of the system.																					
		Update: New servers have been delivered and configured. They are being racked and expected to come online in early July.																					
17	11028-20B							YH Fire Safety System Improvements	2020	\$ 100,000	S	D	C	E	E	E	E	E	E	E	Done		
		Scope: Upgrade the fire suppression system in the Youth Home.																					
		Update: Work is underway by Contractor.																					
18	11075-20							Emergency Siren Activation Solution	2020	\$ 100,000					D	D	D	C	C	C	E	E	
		Scope: Research and implement an alternate method to for siren activation that does not rely on maintaining any VHF infrastructure.																					
		Update: Dispatch is researching and discussing options with vendors to find a potential solution.																					



Project Budget Status as of 06/30/2020

#	Prj ID	Project Name	Initial Funds Requested	Additional Funds Needed	Total Approved Funding	Expenditures To Date	Committed Funds	Available Funds	Turnback to Fund Balance	Project Completed?
	#2118	CENRTAL DISPATCH CIP								
1	13074	911 Radio System Replacement - Procure New System	\$ 2,415,000	\$ -	\$ 2,415,000	\$ 2,164,134	\$ 240,459	\$ 10,407	\$ -	No
2	16013-20	Dispatch CAD Upgrade	\$ 160,000	\$ -	\$ 160,000	\$ 33,341	\$ 113,192	\$ 13,466	\$ -	No
3	11019-19A	Dispatch Console Replacement	\$ 120,000	\$ (3,833)	\$ 116,168	\$ 110,069	\$ -	\$ -	\$ 6,099	Yes
4	11075-20	Emergency Siren Activation Solution	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	No
5	11006-20	911 Audio Call Recorder Upgrade	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 14,678	\$ 322	\$ -	No
6	15013-20A	Dispatch Surveillance Camera Replacement	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	No
7	11005-18	Dispatch PFN SIP Card Purchase	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ -	No
8	14004-20	Pavement Maintenance 2020 - Dispatch	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ -	No
		TOTALS FOR #2118 - CENTRAL DISPATCH CIP	\$ 2,839,000	\$ (3,833)	\$ 2,835,168	\$ 2,307,544	\$ 380,330	\$ 141,196	\$ 6,099	
	#2300	TRANSPORTATION GRANT								
9	11025-20B	ACT Tire Changer and Wheel Balancer Replacement	\$ 16,000	\$ -	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ -	No
10	15013-20B	ACT Surveillance Camera Replacement	\$ 6,000	\$ 489	\$ 6,489	\$ -	\$ 6,489	\$ -	\$ -	No
11	11025-20C	Vehicle Diagnostic Scanner Replacement	\$ 5,500	\$ -	\$ 5,500	\$ -	\$ -	\$ 5,500	\$ -	No
12	14004-20	Pavement Maintenance 2020 - Transportation	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ -	No
		TOTALS FOR #2300 - TRANSPORTATION GRANT	\$ 29,500	\$ 489	\$ 29,989	\$ -	\$ 6,489	\$ 23,500	\$ -	
	#2450	PUBLIC IMPROVEMENT FUND								
13	12033-20	Courthouse Improvements - Construction (see note at bottom)	\$ 935,300	\$ -	\$ 935,300	\$ -	\$ 9,817	\$ 925,484	\$ -	No
14	11024-20A	Roof Replacement at ACSO - Section 1B	\$ 520,000	\$ -	\$ 520,000	\$ -	\$ 499,872	\$ 20,128	\$ -	No
15	11024-20B	Roof Replacement at Courthouse - Section 2 and 4	\$ 215,000	\$ -	\$ 215,000	\$ -	\$ 186,941	\$ 28,059	\$ -	No
16	14040-20D	Vehicles - Replace 6 Sheriff's Utility Vehicles	\$ 201,000	\$ -	\$ 201,000	\$ -	\$ 197,964	\$ 3,036	\$ -	No
17	12081-18	Court Recording Solution Upgrade (Part III - 2020)	\$ 172,500	\$ 21,673	\$ 194,173	\$ 173,607	\$ 14,891	\$ 5,675	\$ -	No
18	14004-17A	ACSO Parking Lot Improvements	\$ 198,000	\$ (31,000)	\$ 167,000	\$ 157,585	\$ -	\$ 9,415	\$ -	No
19	11025-20A	Body Scanner Replacement	\$ 160,000	\$ -	\$ 160,000	\$ -	\$ -	\$ 160,000	\$ -	No
20	14000-15	Annual Heat Pump Replacements - Phase I (2015)	\$ 118,694	\$ -	\$ 118,694	\$ 118,694	\$ -	\$ -	\$ 0	Yes
21	16021-20	Jail Security System Upgrade	\$ 115,000	\$ -	\$ 115,000	\$ 31,631	\$ 36,219	\$ 47,150	\$ -	No
22	14000-17	Annual Heat Pump Replacements - 2016, 17 -Phase II	\$ 101,306	\$ -	\$ 101,306	\$ 89,211	\$ -	\$ -	\$ 12,095	Yes
23	14004-18A	Resurface Front Lot at County Services Building	\$ 65,000	\$ 31,000	\$ 96,000	\$ 95,228	\$ -	\$ -	\$ 772	Yes
24	14040-20A	Vehicles - Replace 3 Facilities Pick-ups	\$ 90,000	\$ -	\$ 90,000	\$ 29,629	\$ 57,344	\$ 3,027	\$ -	No
25	11072-20	eTicket Solution Implementation	\$ 70,000	\$ -	\$ 70,000	\$ -	\$ 7,283	\$ 62,717	\$ -	No
26	12033-20	Courthouse Improvements - Design	\$ 64,700	\$ -	\$ 64,700	\$ 27,741	\$ 36,959	\$ -	\$ -	No
27	11026-20A	Probate Court Microfilm Scanning	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	No
28	13004-18	Pictometry Imagery (2020)	\$ 56,000	\$ -	\$ 56,000	\$ -	\$ 55,560	\$ 440	\$ -	No
29	11030-20B	CSB HVAC Unit Replacement - 2020	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 37,667	\$ 12,333	\$ -	No
30	13096-20A	Pump House 1 Reconstruction	\$ 50,000	\$ 25,000	\$ 75,000	\$ -	\$ 68,691	\$ 6,309	\$ -	No
31	11033-19A	Animal Shelter - Floor Refinishing	\$ -	\$ 40,000	\$ 40,000	\$ 39,054	\$ -	\$ -	\$ 946	Yes
32	14040-20E	Vehicles - Equip Sheriff's Vehicles	\$ 39,000	\$ -	\$ 39,000	\$ -	\$ -	\$ 39,000	\$ -	No
33	14040-20B	Vehicles - Replace 2 Court Vehicles	\$ 38,500	\$ -	\$ 38,500	\$ -	\$ 37,512	\$ 988	\$ -	No
34	11033-19B	Animal Shelter - HVAC Improvements	\$ -	\$ 35,000	\$ 35,000	\$ 30,952	\$ -	\$ -	\$ 4,048	Yes
35	11055-20	Vehicles -Marine Shallow Water Boat and Trailer	\$ 30,000	\$ -	\$ 30,000	\$ 28,630	\$ -	\$ -	\$ 1,371	Yes
36	14004-20	Pavement Maintenance 2020 - County	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	No
37	11019-20	CH Chair Replacement - 2020	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	No
38	13096-18	Repair Pumphouse Retaining Wall	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	No
39	13018-20	Scanner Replacements	\$ 20,000	\$ -	\$ 20,000	\$ 12,800	\$ -	\$ -	\$ 7,200	Yes
40	13096-20B	Water Tower - Clean and Re-paint Interior	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	Yes
41	13096-20C	Lagoon Structure Valve Replacement	\$ 16,000	\$ -	\$ 16,000	\$ 14,753	\$ -	\$ -	\$ 1,247	Yes
42	11053-19	County Website Redesign	\$ 16,000	\$ -	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ -	No
43	13017-20	Copier Replacements	\$ 16,000	\$ -	\$ 16,000	\$ 9,768	\$ -	\$ -	\$ 6,232	Yes
44	11030-20A	ACSO Relocate and Repair / Replace Heat Pumps	\$ 16,000	\$ -	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ -	No

Project Budget Status as of 06/30/2020

#	Prj ID	Project Name	Initial Funding Requested	Additional Funds Needed	Total Approved Funding	Expenditures To Date	Committed Funds	Available Funds	Turnback to Fund Balance	Project Completed?
45	14004-17B	HSB Parking Lot Study	\$ 15,000	\$ -	\$ 15,000	\$ 14,500	\$ -	\$ -	\$ 500	Yes
46	15014-20	Server Replacements	\$ 15,000	\$ -	\$ 15,000	\$ 13,730.73	\$ -	\$ -	\$ 1,269	Yes
47	11002-20	ACSO Repair Domestic Water Boiler	\$ 13,000	\$ -	\$ 13,000	\$ 9,229	\$ -	\$ -	\$ 3,771	Yes
48	11033-19C	Animal Shelter - Sink Replacement	\$ -	\$ 10,000	\$ 10,000	\$ 6,562	\$ -	\$ -	\$ 3,438	Yes
49	11059-20	Inmate Lookup Tool	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	No
50	11030-20C	ACSO Dehumidification Controls for Air Handlers	\$ 10,000	\$ -	\$ 10,000	\$ 4,248	\$ 4,248	\$ 1,505	\$ -	No
51	11028-20	Friend of the Court Vault Renovation	\$ 8,000	\$ -	\$ 8,000	\$ 7,200	\$ 800	\$ -	\$ -	No
52	11007-20A	UPS Battery Replacement - CH	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ -	No
		TOTALS FOR #2450 - PUBLIC IMPROVEMENT FUND	\$ 3,611,000	\$ 131,673	\$ 3,742,673	\$ 914,753	\$ 1,251,767	\$ 1,513,265	\$ 62,888	
	#2465	CHILD CARE CAPITAL								
53	15013-17C	YH Surveillance and Intercom System Replacement	\$ 70,000	\$ 68,571	\$ 138,571	\$ 92,443	\$ 16,365	\$ 29,763	\$ -	No
54	11028-20B	Youth Home Fire Safety System	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 82,964	\$ 17,036	\$ -	No
55	11030-20D	Youth Home AC Replacement	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 13,850	\$ 1,150	\$ -	No
56	11019-20B	Cheever Wardrobe Replacement	\$ 10,000	\$ -	\$ 10,000	\$ 8,361	\$ -	\$ -	\$ 1,640	Yes
57	14004-20	Pavement Maintenance 2020 - Youth Home	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	No
58	11007-20B	UPS Battery Replacement - YH	\$ 2,300	\$ -	\$ 2,300	\$ -	\$ -	\$ -	\$ 2,300	Yes
		TOTALS FOR #2465 - CHILD CARE CAPITAL	\$ 202,300	\$ 68,571	\$ 270,871	\$ 100,804	\$ 113,179	\$ 52,949	\$ 3,940	
	#2470	LOCAL GOVERNMENT REVENUE SHARING (PARKS)								
59	11204-18	Gun Lake Watercraft Launch and Pavilion - Engineering	\$ 27,266	\$ -	\$ 27,266	\$ 27,266	\$ -	\$ -	\$ -	Yes
60	11204-18	Gun Lake Watercraft Launch and Pavilion - Construction	\$ 75,438	\$ -	\$ 75,438	\$ -	\$ 75,438	\$ -	\$ -	No
61	14040-20C	Vehicles - Replace 3 Parks Vehicles	\$ 93,000	\$ -	\$ 93,000	\$ -	\$ 57,758	\$ 35,242	\$ -	No
62	11208-20	Vault Outhouse Venting and Roof Replacement	\$ 30,000	\$ -	\$ 30,000	\$ 11,750	\$ -	\$ -	\$ 18,250	Yes
63	14004-20	Pavement Maintenance 2020 - Parks	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	No
		TOTALS FOR #2470 - LOCAL GOV. REV. SHARING (PARKS)	\$ 250,704	\$ -	\$ 250,704	\$ 39,016	\$ 133,196	\$ 60,242	\$ 18,250	
	#VARIOUS	OTHER CAPITAL PROJECTS								
64	11033-20B	Animal Shelter Dog Run	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	No
65	15030	ROD Public Records Management System Upgrade	\$ 300,000	\$ (100,000)	\$ 200,000	\$ 187,363	\$ -	\$ -	\$ 12,637	Yes
66	11018-20	Indigent Defense Offices	\$ 366,300	\$ -	\$ 366,300	\$ -	\$ 19,805	\$ 346,495	\$ -	No

Notes: Total number of projects may not match the summary as some projects are counted once in the summary but may be represented here by several rows to account for multiple funding sources.

Project #12 Courthouse Improvements - Construction: Budget amount includes \$500,000 transfer in from Self-Insurance Fund #6770.

Project Schedule and Status as of 6/30/2020

Typ	Prj ID	S	D	C	E	M	F	Project Name	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	On Time	In Budget	In Scope
PROJECTS COMPLETED																							
1	11007-20B							UPS Battery Replacement - YH	Done												Y	Y	Y
2	15030							ROD Public Records Management System Upgrade	E	Done	Done										N	Y	Y
3	13018-20							Scanner Replacements	E	Done	E	E	Done								Y	Y	Y
4	13096-20B							Water Tower - Clean and Re-paint Interior	Cancelled - Inspection revealed interior is in good condition											Y	Y	Y	
5	11033-19C							Animal Shelter - Sink Replacement	E	M	Done										Y	Y	Y
6	11033-19A							Animal Shelter - Floor Refinishing	E	M	Done										Y	Y	Y
7	14000-15							Annual Heat Pump Replacements - Phase I (2015)	E	E	Done	E	E	Done							Y	Y	Y
8	15014-20							Server Replacements	Y	C	Done	E	E	Done							Y	Y	Y
9	11019-20B							Cheever Wardrobe Replacement	C	E	E	Done	M	Done							Y	Y	Y
10	11033-19B							Animal Shelter - HVAC Improvements	E	M	M	Done									Y	Y	Y
11	14004-17B							HSB Parking Lot Study	C	E	E	E	Done	M	Done						Y	Y	Y
12	11204-18							Gun Lake Watercraft Launch and Pavilion - Engineering	M	M	M	M	Done								N	Y	N
13	11055-20							Vehicles - Marine Shallow Water Boat and Trailer	D	C	C	E	Done	M	Done						Y	Y	Y
14	11002-20							ACSO Repair Domestic Water Boiler	C	E	E	M	Done								Y	Y	Y
15	11019-19A							Dispatch Console Replacement	E	M	M	M	M	Done							Y	Y	Y
16	13096-20C							Lagoon Structure Valve Replacement	E	E	E	E	M	Done							Y	Y	Y
17	13017-20							Copier Replacements	Y	C	E	E	M	Done							Y	Y	Y
18	14004-18A							Resurface Front Lot at County Services Building				E	E	Done	M	Done					Y	Y	Y
19	11208-20							Vault Outhouse Venting and Roof Replacement		D	C	C	E	Done	M	Done					Y	Y	Y
20	14000-17							Annual Heat Pump Replacements - 2016, 17 -Phase II	C	C	E	E	E	Done	E	Done					N	Y	Y
PROJECTS IN MONITORING																							
21	15013-17C							YH Surveillance and Intercom System Replacement	E	E	E	M	M	M	Done								
22	11018-20							Indigent Defense Offices	C	C	E	E	E	M	Done								
23	13074							911 Radio System Replacement - Procure New System	M	M	M	M	M	M	Done								
24	11006-20							911 Audio Call Recorder Upgrade	C	E	E	E	E	E	Done								
25	11028-20							Friend of the Court Vault Renovation		S	D	C	E	E	M	Done							
26	14040-20D							Vehicles - Replace 6 Sheriff's Utility Vehicles	C	C	M	M	M	M	M	Done							
27	14040-20A							Vehicles - Replace 3 Facilities Pick-ups	C	C	M	M	M	M	M	Done							
28	14040-20B							Vehicles - Replace 2 Court Vehicles	C	C	M	M	M	M	M	Done							
29	14040-20C							Vehicles - Replace 3 Parks Vehicles	C	C	M	M	M	M	M	Done							
30	11024-20A							Roof Replacement at ACSO - Section 1B	C	C	E	E	E	E	E	E	E	E	Done				
PROJECTS IN EXECUTION																							
31	11030-20C							ACSO Dehumidification Controls for Air Handlers	D	E	C	E	E	E	Done								
32	12081-18							Court Recording Solution Upgrade (Part III - 2020)	C	C	E	E	E	E	Done								
33	14004-17A							ACSO Parking Lot Improvements				E	E	E	M	Done							
34	11030-20D							Youth Home AC Replacement	D	C	C	C	E	E	E	Done							
35	11005-18							Dispatch PFN SIP Card Purchase	E	E	E	E	E	E	E	Ctovr	M	Done					
36	16021-20							Jail Security System Upgrade	C	C					E	E	M	Done					
37	11030-20B							CSB HVAC Unit Replacement - 2020	D	C	C	C	E	E	E	E	E	Done					
38	11024-20B							Roof Replacement at Courthouse - Section 2 and 4	S	D	C	C	E	E	E	E	E	E	Done				
39	11028-20B							Youth Home Fire Safety System	S	D	C	E	E	E	E	E	E	E	Done				
40	15013-20B							ACT Surveillance Camera Replacement					C	E	C	C	E	E	M	Done			
41	13004-18							Pictometry Imagery (2020)	M						E	E	M	M	M	Done			
42	14040-20E							Vehicles - Equip Sheriff's Vehicles	E	E	E	E	E	E	E	E	E	E	E	Done			
43	11072-20							eTicket Solution Implementation		D	C	C	E	Eval	Eval	C	E	E	E	Done			
44	14004-20							Pavement Maintenance 2020 - County	D	D	C	C	E	E	E	E	E	E	M	Done			
45	11204-18							Gun Lake Pavilion - Construction	C	C	C	C	C	E	E	E	E	E	E	Done			
46	16013-20							Dispatch CAD Upgrade	C	C					E	E	E	E	E	E			
47	11053-19							County Website Redesign	D	C	C	C	C	E	E	E	E	E	E	E			
48	12033-20							Courthouse Improvements - Design	E	E	E	E	E	E	E	E	E	E	E	E			

X - Unplanned Project

Project Schedule and Status as of 6/30/2020

Typ	Prj ID	S	D	C	E	M	F	Project Name	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Jul20	Aug20	Sep20	Oct20	Nov20	Dec20	On Time	In Budget	In Scope
PROJECTS IN CONTRACTING																							
49	13096-18							Repair Pumhouse Retaining Wall		C	C	C	C	C	E	E	Done						
50	11033-20B							Animal Shelter Dog Run		C	C	C	C	C	E	Done							
51	11030-20A							ACSO Relocate and Repair / Replace Heat Pumps	D	C	C	C	C	C	E	E	Done						
52	11025-20C							Vehicle Diagnostic Scanner Replacement		S	D	C	C	C	E	E	M	Done					
53	13096-20A							Pump House 1 Reconstruction			D	D	C	C	E	E	E	M	Done				
54	11025-20B							ACT Tire Changer and Wheel Balancer Replacement			S	D	D	C	C	E	E	E	M	Done			
55	11059-20							Inmate Lookup Tool	D	C	C	C	C	C	E	E	E	E	E	E	Done		
56	15013-20A							Dispatch Surveillance Camera Replacement					D	C	C	C	E	E	M	Done			
57	11007-20A							UPS Battery Replacement - CH					D	C	C	C	E	E	M	Done			
58	11204-18							Gun Lake Watercraft Launch - Construction	C	C	C	C	C	Postponed to 2020									
PROJECTS IN DEVELOPMENT																							
59	11019-20							CH Chair Replacement - 2020					S	C	D	C	E	E	M	Done			
60	11025-20A							Body Scanner Replacement					S	S	D	C	C	E	E	E	Done		
61	11026-20A							Probate Court Microfilm Scanning			S		D	D	C	C	E	E	E	E	Done		
62	11075-20							Emergency Siren Activation Solution					D	D	D	C	C	C	E	E			
63	12033-20							Courthouse Improvements - Construction	S	S	D	D	D	D	C	C	E	E	E	E			
PROJECTS IN SCOPING																							

X = Unplanned Project
 Capital Project Report - 2nd Quarter 2020

APPOINTMENTS: 911 POLICY & PROCEDURE BOARD

10/ Chairman Storey announced the appointment of the following individual to the 911 Policy and Procedure Board to fill a 2-year term; term to expire 7/31/2022.

James Pitsch, 3124 143rd Ave, Dorr MI

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the appointment as made. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

11/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

REMOTE ATTENDANCE FOR MEETINGS

12/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to continue to meet remotely via Zoom for the month of August; and to have the first meeting in September to be held in the Zimmerman Room with proper precautions using face masks.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to amend the resolution to remove the reference of having the first meeting in September from the motion. Motion amendment carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

Amended motion to continue to meet remotely via Zoom for the month of August carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

ADJOURNMENT UNTIL AUGUST 13, 2020 AT 1:00 P.M.

13/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adjourn until August 13, 2020 at 1:00 P.M. The motion carried and the meeting was adjourned at 4:37 P.M.



Deputy Clerk

Board Chairperson

Minutes approved during the 00/00/2020 Session