

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

## INDEX

SEPTEMBER 10, 2020 SESSION

JOURNAL 68

<u>PAGE</u>	<u>ITEM</u>	<u>SUBJECT MATTER</u>
758	1	SEPTEMBER 10, 2020 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL
758	2	COMMUNICATIONS
758	3	APPROVAL OF MINTUES FOR 8/27/2020
758	4	PUBLIC PARTICIPATION - NO COMMENTS
758	5	APPROVAL OF AGENDA AS PRESENTED
758-762	6	PRESENTATIONS: COUNTY TREASURER ANNUAL REPORT
763	7	ADMINISTRATIVE REPORT
763-764	8	FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS
764	9	COURTHOUSE PROJECT UPDATE/SIGNAGE
764	10	2021 BUDGET OVERVIEW
764	11	APPOINTMENTS: SOLID WASTE PLANNING
764	12	PUBLIC PARTICIPATION - NO COMMENTS
765	13	ADJOURNMENT UNTIL SEPTEMBER 24, 2020

**AFTERNOON SESSION****SEPTEMBER 10, 2020 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met remotely online connecting through a Zoom webinar on September 10, 2020 at 1:00 P.M. in accordance with the motion for adjournment of August 27, 2020, and rules of this board; Chairman Storey presiding.

The invocation was offered by District #6 Commissioner Dugan.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

**COMMUNICATIONS**

2/ Deputy Clerk Tien noted to the board that they received the following resolutions:

1. Alcona County resolution in opposition to continuing COVID Emergency Executive Orders from Lansing and a resolution opposing Executive Directive 2020-9, protester violence, the false narrative of American being systemic racist and false history and support for local law enforcement unjustly portrayed
2. Leelanau County resolution to condemn racism in Leelanau County

**AUGUST 27, 2020 SESSION MINUTES - ADOPTED**

3/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to approve the minutes for the August 27, 2020 session as distributed. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

4/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADOPTED AS PRESENTED**

5/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**INFORMATIONAL SESSION: COUNTY TREASURER**

6/ Treasurer Sally Brooks addressed the board with the Treasurer's Annual Report for 2019.

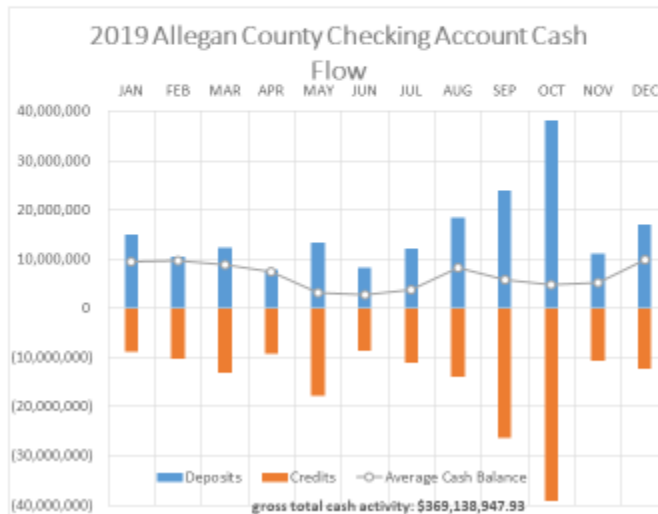


# Allegan County Treasurer Annual Report 2019

*Prepared by: Sally Brooks Allegan County Treasurer*

## Custodian of County Funds:

- The County Treasurer’s Office is the depository for all county funds by Board resolution and in accordance with Act No. 40, Public Acts of Michigan 1932. Fund management activities include receipt for revenues, coordinate cash drawers, maintain bank accounts, reconcile receivables, coordinate disbursement of funds held in trust, and coordinate signature on and transfer of funds to cover county disbursements.
- This chart shows the monthly transactions in our main checking account for 2019



# Delinquent Property Tax Administration

- It is the responsibility of the County Treasurer to collect delinquent real property taxes. Functions associated with delinquent taxes include writing receipts, processing tax roll adjustments to prior year tax rolls (for up to 20 years), processing bankruptcy claims, and managing the annual forfeiture and foreclosure process, and being the Foreclosing Unit of Government.

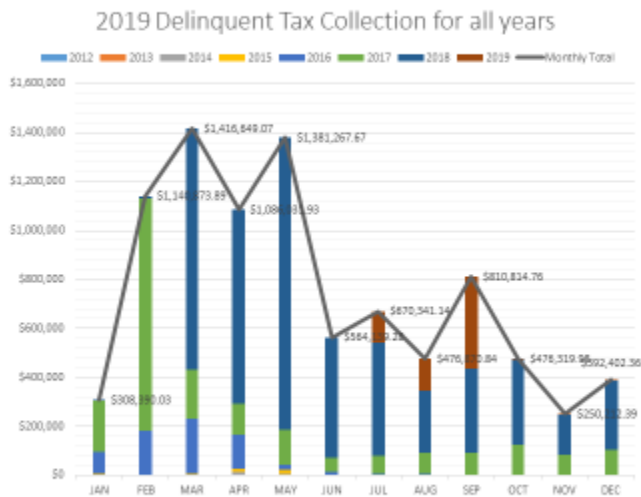
Annual March settlement with local units mostly done on line and no longer in person we miss seeing our local Treasurers.



Year	2017	2018	2019
<b>March Delinquent Pay Out</b>			
No. of properties	5,738	6,221	5,869
	6,432,142	7,134,415	7,061,814
<b>Forfeited and Foreclosed</b>			
Certified Mail Count	3814	4430	4398
Property Forfeited	814	837	905
Property Foreclosed	47	54	48
Financial Harship given	35	47	34
<b>Tax Collection</b>			
Receipts Written	8274	7692	8377
	\$7,824,617	\$7,285,384	\$8,974,313
Interest & Fees	851,225	1,019,943	1,197,116
<b>Tax Roll Adjustments</b>			
No. Processed	460	645	480

## Delinquent Tax Cash Flow

Last year we collected \$8,974,313.34 in delinquent taxes



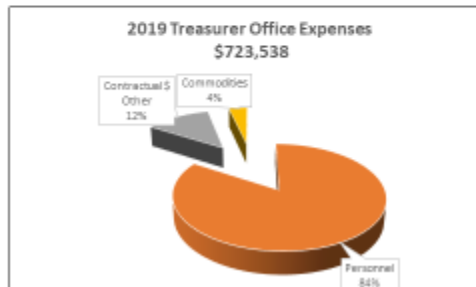
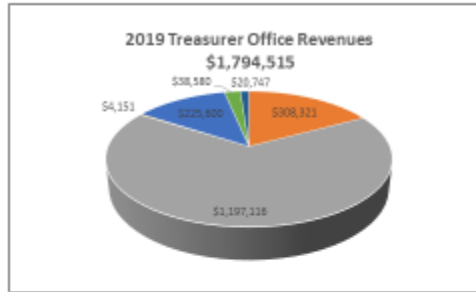
## Treasurer Revenue vs. Expense

### 2019 Treasurer Office Revenue

Interest	\$ 308,321
DTRF Fees & Interest	\$ 1,197,116
Tax Search	\$ 4,151
Property Sales	\$ 225,600
Dog License Sales	\$ 38,580
Deed Certification	\$ 20,747
<b>Total Revenue</b>	<b>\$ 1,794,515</b>

### 2019 Treasurer Office Expenses

Personnel	\$ 466,453
Contractual	\$ 58,418
Other	\$ 31,542
Commodities	\$ 9,198
Delinquent Tax Efforts	
Personnel	141,751
Commodities	16,174
Contractual	58,418
	216,343
<b>Total Expenses</b>	<b>\$723,538</b>



## Disabled Veterans Exemption Information

### P.A. 161 of 2013 Eligibility Requirement:

- (a) Has been determined by the United States department of veterans' affairs to be permanently and totally disabled as a result of military service and entitled to veterans' benefits at the 100% rate.
- (b) Has a certificate from the United States veterans' administration, or its successor, certifying that he or she is receiving or has received pecuniary assistance due to disability for specially adapted housing.
- (c) Has been rated by the United States department of veterans' affairs as individually unemployable.

The unmarried surviving spouse of the disabled veteran is eligible for the exemption based upon the eligibility of their spouse, therefore the spouse must also be a Michigan resident. The exemption will continue only as long as the surviving spouse remains unmarried.

For more information and the Affidavit to be filed with local township or city go to [www.Michigan.gov/statestaxexemption](http://www.Michigan.gov/statestaxexemption)

In 2019 265 disabled veterans received a property tax exemption in Allegan County, the SEV amount of \$23,763,600 and the taxable of \$17,656,790.

Our office as a courtesy sent out in 2019 25 reminder letters to veterans to file their yearly requirement of an affidavit confirming their eligibility with their local unit.

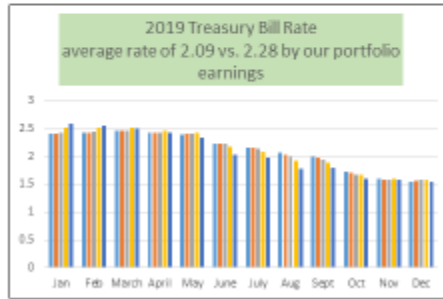
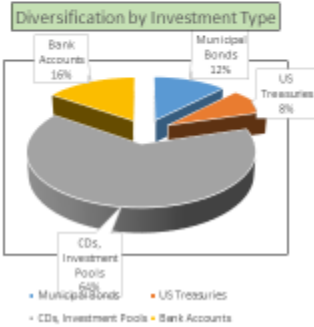


2019 Revenue Ending Dec 31

Investment Earnings	\$	872,092
Delinquent Fees & Interest	\$	1,197,116
Dog Licenses	\$	41,195

Investment Institution Summary

Bank or Brokerage	Amount	Percent
Fifth Third Securities	6,740,299	15%
Huntington Bank	9,414,421	21%
United Bank	1,000,000	2%
Class MBIA	11,820,544	27%
Chemical Bank	8,150,844	18%
USB Securities	2,500,218	6%
Macatawa Bank	2,058,383	5%
Wells Fargo	500,854	1%
Comerica Securities	2,350,003	5%



County Treasurer Staff



Christina Andress



Missy Goodman



Kollene Dodgen



Vicki Wedge



Jennifer Morris



Savannah Anderson



Sheila Buckleitner



Larry Ladenburger  
aka enforcement officer



Vickie Van Horn

**ADMINISTRATIVE REPORTS:**

7/ Administrator Sarro noted his written report was submitted to Commissioners. Highlights included senior services and Project Staircase.

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

8/ **WHEREAS**, Administration has compiled the following claims for September 4, 2020 and September 11, 2020; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2020 Claims folder of the Commissioners' Record of Claims.

September 4, 2020

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	117,923.91	117,923.91	
Park/Recreation Fund - 2080	126.88	126.88	
Friend Of the Court Office - 2151	196.72	196.72	
Health Department Fund – 2210	45,908.19	45,908.19	
Solid Waste – 2211	8,987.28	8,987.28	
Transportation Grant – 2300	2,259.49	2,259.49	
Capital Improvement Fund - 2450	18,174.28	18,174.28	
Palisades Emergency Planning Facility UP – 2630	275.95	275.95	
Grants - 2790	15,074.00	15,074.00	
Child Care-Circuit/Family – 2921	1,754.61	1,754.61	
Senior Millage – 2950	1,053.99	1,053.99	
Delinquent Tax Revolving Fund - 6160	1,048.64	1,048.64	
Drain Equip Revolving - 6390	382.25	382.25	
Self-Insurance Fund – 6770	357,284.38	357,284.38	
Drain Fund – 8010	12,536.47	12,536.47	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$582,987.04</b>	<b>\$582,987.04</b>	

September 11, 2020

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	143,380.16	143,380.16	
Park/Recreation Fund - 2080	2,925.18	2,925.18	
Friend of the Court Fund – 2150	304.00	304.00	
Friend Of the Court Office - 2151	399.86	399.86	
Health Department Fund – 2210	3,852.88	3,852.88	
Transportation Grant – 2300	7,116.32	7,116.32	
Multi Agency Collaborative Committee – 2400	1,649.97	1,649.97	
Capital Improvement Fund - 2450	5,999.20	5,999.20	

Grants - 2790	26,575.75	26,575.75	
Child Care-Circuit/Family – 2921	37,881.62	37,881.62	
Soldiers Relief Fund – 2930	575.35	575.35	
Senior Millage – 2950	5,183.19	5,183.19	
Delinquent Tax Revolving Fund - 6160	17,515.33	17,515.33	
Drain Equip Revolving - 6390	102.68	102.68	
Drain Fund – 8010	38,354.67	38,354.67	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$291,816.16</b>	<b>\$291,816.16</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for September 4, 2020 and September 11, 2020.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adopt the report of claims for September 4, 2020 and September 11, 2020. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

#### **DISCUSSION ITEMS:**

##### **COURTHOUSE PROJECT UPDATE/SIGNAGE**

9/ Administrator Sarro updated the board the County has received 8 bids for the Courthouse Construction Project. The Project Team is reviewing the bid responses and checking references. Discussion followed on the final cost of the project and where the funds will come from to fund the project.

Executive Director of Operations Steve Sedore presented the board with 4 different signage options for the new entrance to the Courthouse. Discussion followed and final approval will be brought before the board at a future meeting.

##### **2021 BUDGET OVERVIEW**

10/ Administrator Sarro presented the FY2021 draft proposed budget. Financially, the upcoming year is planned to maintain a stable level of service and operations, while striving to manage an unstable revenue picture. Discussion followed.

##### **APPOINTMENTS: SOLID WASTE PLANNING COMMITTEE**

11/ Chairman Storey announced the appointment of the following individual to the Solid Waste Planning Committee to fill the remainder of a 2-year term; term to expire 12/31/2021.

Garth Llewellyn, 435 Green Meadow Ct SE, Caledonia

Moved by Commissioner Dugan, seconded by Commissioner Cain to approve the appointment as made. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

##### **PUBLIC PARTICIPATION – NO COMMENTS**

12/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.



765

765

**ADJOURNMENT UNTIL SEPTEMBER 24, 2020 AT 1:00 P.M.**

13/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adjourn until September 24, 2020 at 1:00 P.M. The motion carried and the meeting was adjourned at 4:12 P.M.

*Jennifer Dien*

---

Deputy Clerk

*James M. Storey*

---

Board Chairperson

Minutes approved during the 09/24/2020 Session