

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

## INDEX

NOVEMBER 5, 2020 SESSION

JOURNAL 68

<u>PAGE</u>	<u>ITEM</u>	<u>SUBJECT MATTER</u>
898	1	NOVEMBER 5, 2020 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL
898	2	PUBLIC PARTICIPATION - NO COMMENTS
898	3	APPROVAL OF AGENDA AS PRESENTED
898-900	4	3 <sup>RD</sup> QUARTER WELLNESS REPORT
901	5	REVIEW BOARD RULES OF ORGANIZATION
901	6	AMEND MEETING AGENDA
901	7	ADMINISTRATIVE UPDATE
901	8	CLOSED SESSION - ADMINISTRATOR'S EVALUATION
901	9	RECONVENE FROM CLOSED SESSION
901	10	PUBLIC PARTICIPATION - NO COMMENTS
901	11	ADJOURNMENT UNTIL DECEMBER 10, 2020
901-902	12	NOVEMBER 5, 2020 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL
902	13	COMMUNICATIONS
902	14	APPROVAL OF MINUTES FOR 10/22/2020
902	15	PUBLIC PARTICIPATION
902	16	ADDITIONAL AGENDA ITEMS
902	17	APPROVAL OF AGENDA
902	18	BROADBAND INFRASTRUCTURE UPDATE
902	19	LEGISLATIVE SENATE UPDATE - SENATOR ERIC NESBITT
903-904	20	CLAIMS 10/30/20 AND 11/6/2020

904-905	21	DESIGNATED COUNTY ASSESSOR AGREEMENT
905-906	22	EMERGENCY DECLARATION
906	23	APPROVE MEETING DATES - PLANNING SESSIONS
907	24	APPROVE MEETING DATES - BOARD SESSIONS
907-908	25	APPOINTMENTS: 911 POLICY AND PROCEDURE BOARD; LOCAL EMERGENCY PLANNING COMMITTEE; SOLID WASTE PLANNING COMMITTEE
908	26	ELECTIONS - ROAD COMMISSION
908	27	PUBLIC PARTICIPATION - NO COMMENTS
908	28	CLOSED SESSION - ADMINISTRATOR'S EVALUATION CONTINUED
909	29	RECONVENE FROM CLOSED SESSION
909	30	ADJOURNMENT UNTIL DECEMBER 10, 2020

## MORNING SESSION

**NOVEMBER 5, 2020 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met remotely online connecting through a Zoom webinar on November 5, 2020 at 9:00 A.M. in accordance with the motion for adjournment of October 22, 2020, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA - Manlius Twp	DIST #5	TOM JESSUP - Casco Twp
DIST #2	JIM STOREY - Holland	DIST #6	GALE DUGAN - Otsego
DIST #3	MAX THIELE - Allegan	DIST #7	RICK CAIN - Wayland Twp
DIST #4	MARK DeYOUNG - Dorr Twp		

**PUBLIC PARTICIPATION - NO COMMENTS**

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADOPTED AS PRESENTED**

3/ Moved by Commissioner Cain, seconded by Commissioner Kapenga to adopt the meeting agenda as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: 0 votes. Absent: Thiele (connection problem).

**DISCUSSION ITEMS:****3<sup>RD</sup> QUARTER WELLNESS REPORT**

4/ Human Resources Manager Lyn Holoway updated the board on the 3<sup>rd</sup> quarter wellness report.



PRIMARY OBJECTIVES

Please see *Allegan County Comprehensive Worksite Wellness—Objectives and Metrics* for detailed objectives and metrics.

1. **Maintain sustainable healthcare costs and expenditures**

A fundamental principle is that preventing costly diseases and keeping healthy employees healthy may result in healthcare cost savings. See page 3 of this report for related data. Additional data will be provided in annual Wellness Key Performance Indicators report.

2. **Increase health and wellness**

Reducing and eliminating risk factors is a process that occurs over time and we expect to see positive health trends after 3 to 5 years of wellness programming. Programming began in November 2013 and benchmark participation occurred in September 2015. See page 2 of this report for related data. Annual wellness report will better indicate health trends.

3. **Increase productivity**

Increased productivity results from reduced absenteeism and reduced presenteeism. Presenteeism occurs when health problems affect productivity of at-work employees. Data on self-reported absenteeism and self-reported presenteeism is currently available.

4. **Increase healthy workplace culture**

A healthy workplace culture is essential to successful wellness program outcomes as it provides support for individuals beginning or maintaining healthy lifestyle behaviors. Related data can be found on the annual Wellness Key Performance Indicators report.

5. **Increase engagement**

See page 2 of this report for related data. Plan is to continue our efforts to raise awareness of the wellness benefit and to make wellness activities accessible to increase wellness engagement.

6. **Increase integration across County programs**

Quarterly Health Strategy meetings with all health-related vendors occur to ensure optimum program utilization, data-sharing and cooperation, and support for organizational wellness objectives. Vendors include: insurance broker, medical insurance, wellness, worker's compensation, disability and employee assistance program. Additional examples of integration are occurring:

- Wellness coaches make medical referrals for routine preventive care and follow-up care for at-risk individuals.
- Wellness coaches make employee assistance program referrals for employees with emotional health and/or addiction concerns.
- Wellness and Employee Engagement Teams collaborate to plan and conduct events to meet joint objectives.
- Fitness Center 2016, 2017, 2018 & 2019 fee was waived for wellness-eligible Allegan County employees (all Allegan County employees). Fitness Center Policy update on October 1, 2019 established zero fees for all AC employees and their spouse/adult dependents with AC medical insurance coverage.
- New Fitness Center members receive a welcome email promoting exercise and physical fitness-related wellness benefits.
- See Allegan County Comprehensive Worksite Wellness — Objectives and Metrics for a complete list on integrations solutions implemented.



COMPREHENSIVE WORKSITE WELLNESS—PARTICIPATION

Objective 5. Increase engagement

5.1. Increase Wellness participation

Employees—Comprehensive <sup>1</sup>	Mar '17	Mar '18	Mar '19	Mar '20 <sup>2</sup>	Sep '20	Benchmark <sup>3</sup>
5.1.1. # Enrolled	291	312	312	328	324	
5.1.1. % Enrolled	84%	86%	85%	85%	84%	
5.1.1. # Core Participation <sup>4</sup>	289	308	304	242	332	
5.1.1. % Core Participation <sup>4</sup>	84%	85%	83%	63%	86%	75%
<b>Spouses—Comprehensive</b>						
5.1.2. # Enrolled	17	24	26	24	24	
5.1.2. # Core Participation	8	14	17	3	3	
<b>Employees—Select<sup>5</sup></b>						
5.1.3. # Enrolled	9	8	13	14	15	
5.1.3. % Enrolled	7%	4%	7%	9%	9%	
<b>Spouses—Select</b>						
5.1.4. # Enrolled	3	3	3	3	3	

**Group Programs**

	Date	# Participants
5.1.5 Physical Activity Challenge	7/20—8/9	23
5.1.5 Exercising Optimism Webinar	8/19	8
5.1.5 Happiness Challenge	9/14—9/27	14
5.1.5 Increasing Self-Compassion Webinar	9/30	

Participation Incentive implemented January, '15. Benchmark participation first met September, '15.  
<sup>1</sup>Comprehensive Program # of employees eligible (Full-time, Regular Part-time, Elected Salaried, Job Share): Mar.'17=345, Mar.'18=361, Mar.'19=368, Mar.'20=385, Sep.'20=384.  
<sup>2</sup>Data skewed due to service interruption with COVID-19.  
<sup>3</sup>Holtn & Associate best practice benchmark participation indicator at 12 to 24 months. AC Wellness and Holtn services implemented November, 2013.  
<sup>4</sup>Core components: Biometric Screening, Health Survey and Coaching.  
<sup>5</sup>Select Program # of employees eligible (Irregular Part-time, Seasonal, Temporary, Per Diem): Mar.'17=128, Mar.'18=191, Mar.'19=191, Mar.'20=155, Sep.'20=151. Per Diem eligible 1/1/18.  
 Key: EE=employee, L&L=Lunch and Learn, G&G=Grab and Go, BP=blood pressure.

COMPREHENSIVE WORKSITE WELLNESS—HEALTH METRICS

Comprehensive Employee data from Assessment (biometric screening), Healthy Survey & Coaching

Objective 2: Increase health and wellness

2.1 Reduce lifestyle health risk factors

	Mar '17	Mar '18	Mar '19	Mar '20 <sup>2</sup>	Sep '20	Benchmark <sup>4</sup>
2.1.1. Lifestyle Health Risk Factors <sup>7,10</sup>						
Low risk (0-2 risks)	64%	63%	61%	56%	62%	70%
Medium risk (3-4 risks)	26%	29%	29%	34%	29%	—
High risk (5+ risks)	10%	8%	10%	10%	9%	—
2.1.2. Zero Cardiovascular Disease Risk Factors <sup>8</sup>	36%	38%	NA	NA	NA	—
<i>Measured Health Risk Factors (low % desired):</i>						
2.1.3. Body Mass Index Overweight/Obese	79%	81%	82%	82%	80%	66%
2.1.4. % Body Fat Below Average/Poor <sup>9</sup>	62%	63%	NA	NA	NA	NA
2.1.5. Waist at risk	50%	48%	53%	60%	51%	42%
2.1.6. High Blood Pressure Stage 1 <sup>10</sup>	NA	NA	41%	NA	53%	—
High Blood Pressure Stage 2 (140+/90+) <sup>10</sup>	12%	15%	16%	17%	8%	13%
2.1.7. High Cholesterol (≥200)	33%	33%	35%	33%	33%	32%
2.1.8. Glucose at risk <sup>10</sup>	0%	0%	3%	6%	6%	1%
2.1.9. Poor Fitness <sup>10</sup>	16%	14%	29%	18%	NA	13%
<i>Self-reported Health Risk Factors (low % desired):</i>						
2.1.10. No Exercise/Leisure-time Activity	10%	13%	14%	11%	9%	12%
2.1.11. Smoking	9%	8%	8%	7%	7%	12%
2.1.12. High Stress	33%	26%	31%	27%	28%	32%
2.1.13. Low Coping	3%	3%	2%	2%	6%	5%
2.1.14. Depression	10%	9%	13%	14%	12%	12%
2.1.15. Alcohol at risk	2%	3%	3%	11%	11%	4%
2.1.16. High Fat Consumption	19%	22%	29%	29%	30%	20%
2.1.17. Low Fiber Consumption	34%	32%	26%	27%	30%	30%
2.1.18. Sleep (<7 hours per night) <sup>11</sup>	NA	NA	45%	40%	43%	—

<sup>4</sup>Holtn & Associates benchmark best practice goals for AC at 5 yrs. Blue font indicates that benchmark goal was met.  
<sup>7</sup>Lifestyle Health Risk Factors include 2.1.5. — 2.1.18. except 2.1.10.  
<sup>8</sup>Cardiovascular Disease Risk Factors include 2.1.3. — 2.1.9. & 2.1.11. As of 1/1/19, Holtn looks at total cardiovascular disease risk factors in the population, not per person.  
<sup>9</sup>No longer a Holtn standard metric or measured risk factor as of 1/1/19.  
<sup>10</sup>Updated national norms for Blood Pressure, Glucose & Fitness as of 1/1/19.  
<sup>11</sup>Sleep (<7 hours/night) is new health risk factor as of 1/1/19.



HEALTH CARE EXPENDITURES

Objective 1: Maintain sustainable health care costs and expenditures

1.4. Medical (paid claims) - Actives and Retirees

Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount
1/2020-3/2020	356,467	1/2019-3/2019	508,096	1/2018-3/2018	766,770	1/2017-3/2017	656,106	1/2016-3/2016	634,153	1/2015-3/2015	585,120
4/2020-6/2020	266,258	4/2019-6/2019	413,077	4/2018-6/2018	659,309	4/2017-6/2017	724,646	4/2016-6/2016	877,937	4/2015-6/2015	603,730
7/2020-9/2020	1,342,166	7/2019-9/2019	552,596	7/2018-9/2018	764,044	7/2017-9/2017	665,137	7/2016-9/2016	949,647	7/2015-9/2015	711,768
		10/2019-12/2019	555,078	10/2018-12/2018	606,659	10/2017-12/2017	895,999	10/2016-12/2016	893,037	10/2015-12/2015	806,708

1.5. Prescription Drugs (paid claims) - Actives and Retirees

Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount
1/2020-3/2020	183,100	1/2019-3/2019	133,399	1/2018-3/2018	117,485	1/2017-3/2017	127,713	1/2016-3/2016	173,413	1/2015-3/2015	153,663
4/2020-6/2020	202,950	4/2019-6/2019	200,861	4/2018-6/2018	208,314	4/2017-6/2017	196,157	4/2016-6/2016	191,069	4/2015-6/2015	144,697
7/2020-9/2020	225,090	7/2019-9/2019	216,140	7/2018-9/2018	192,355	7/2017-9/2017	213,390	7/2016-9/2016	235,438	7/2015-9/2015	186,217
		10/2019-12/2019	215,927	10/2018-12/2018	242,884	10/2017-12/2017	236,395	10/2016-12/2016	228,381	10/2015-12/2015	189,196

1.15. Comprehensive Worksite Wellness

Jul-Sep 2020		Apr-Jun 2020		Jan-Mar 2020	
1.16. Wellness Vendor	8,551.75	1.16. Wellness Vendor	30,102.82	1.16. Wellness Vendor	6,662.98
1.17. Wellness Administration	9,485.13	1.17. Wellness Administration	10,805.92	1.17. Wellness Administration	9,687.15
1.18. Incentive	300.00	1.18. Incentive	300	1.18. Incentive	0
1.15. Total	18,336.88	1.15. Total	41,208.74	1.15. Total	16,350.13

Period	Vendor	Administration	Miscellaneous	Incentive <sup>12</sup>	Total
2013-To Date	495,006.91	292,299.57	3,549.42	410,955.00	1,201,810.90
2019	88,391.93	41,155.77	0	87,210.00	216,757.70
2018	81,069.48	39,567.97	45.39	83,145.00	203,827.84
2017	83,316.85	38,624.33	0	87,000.00	208,941.18
2016	82,319.91	35,524.10	0	81,300.00	199,144.01
2015	75,355.19	38,322.35	0	71,700.00	185,377.54
2014	29,236.00	35,278.76	49.99	NA	64,564.75
2013	10,000.00	33,848.09	3,454.04	NA	47,302.13

<sup>12</sup> 2018 decrease due to accounting adjustment for state funding for Friend of the Court salary & wages.



**REVIEW BOARD RULES OF ORGANIZATION**

5/ The Rules Committee met on October 29, 2020 to review the Allegan County Rules of Organization and Procedure of the Allegan County Board of Commissioners. Potential changes were highlighted in the document. Discussion followed. Action to be taken at the December 10, 2020 board session for final approval.

**AMEND MEETING AGENDA**

6/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to amend the meeting agenda to have the Administrative Update moved to discussion item #3 and have the Closed Session as discussion item #4. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**ADMINISTRATIVE UPDATE**

7/ Administrator Rob Sarro noted his written report was submitted to Commissioners. He noted COVID contract tracing personnel were recently hired as temporary positions; tax limitation and millage proposals that were recently passed during the November 3, 2020 General Election.

**CLOSED SESSION: ADMINISTRATOR'S EVALUATION**

8/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to recess to closed session to discuss the Administrator's evaluation. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**RECONVENE/ROLL CALL**

9/ Upon reconvening at 11:41 A.M., the following Commissioners were present: Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain.

**PUBLIC PARTICIPATION - NO COMMENTS**

10/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL DECEMBER 10, 2020 AT 9:00 A.M.**

11/ Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adjourn until December 10, 2020 at 9:00 A.M. The motion carried and the meeting was adjourned at 11:41 A.M.

**AFTERNOON SESSION****NOVEMBER 5, 2020 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

12/ The Board of Commissioners of the County of Allegan, State of Michigan, met remotely online connecting through a Zoom webinar on November 5, 2020 at 1:00 P.M. in accordance with the motion for adjournment of October 22, 2020, and rules of this board; Chairman Storey presiding.

The invocation was offered by District #5 Commissioner Jessup.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA - Manlius Twp	DIST #5	TOM JESSUP - Allegan
DIST #2	JIM STOREY - Holland	DIST #6	GALE DUGAN - Otsego
DIST #3	MAX THIELE - Allegan	DIST #7	RICK CAIN - Wayland Twp
DIST #4	MARK DeYOUNG - Dorr Twp		

**COMMUNICATIONS**

13/ Deputy Clerk Tien noted to the board that they received the following resolutions:

1. Alcona County resolution declaring Alcona County a Constitutional Second Amendment sanctuary county
2. Iosco County resolution recommending the impeachment of Governor Whitmer

**OCTOBER 22, 2020 SESSION MINUTES - ADOPTED**

14/ Moved by Commissioner Dugan, seconded by Commissioner Cain to approve the minutes for the October 22, 2020 session as distributed with Dugan noting that Scott Beltman is from Monterey Township, not Hopkins. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

15/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**AGENDA - ADDITIONS**

16/ Chairman Storey asked if there were any additions or changes to the agenda. Commissioner Storey asked to add appointments to the Road Commission and the Local Emergency Planning Committee. Moved by Commissioner Storey, seconded by Commissioner Dugan to adopt the changes to the meeting agenda as requested.

Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**AGENDA - ADOPTED AS AMENDED**

17/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to adopt the meeting agenda as amended. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**PRESENTATIONS - BROADBAND INFRASTRUCTURE UPDATE**

18/ Steve Shults General Manager from Bloomingdale Communications updated the board on a grant Bloomingdale Communication received from USDA's investment in rural broadband. These funds will allow Bloomingdale Communications to bring fiber to the home service in unserved and underserved areas of VanBuren and Allegan Counties.

**PRESENTATIONS - LEGISLATIVE SENATE UPDATE - ARIC NESBITT**

19/ Senator Aric Nesbitt updated the board on current legislation in the State. He highlighted on the state passing a balanced budget in September; extending the open meetings act; COVID-19 rules and regulations as they relate to the executive orders.

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

**20/ WHEREAS**, Administration has compiled the following claims for October 30, 2020 and November 6, 2020; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2020 Claims folder of the Commissioners' Record of Claims.

**October 30, 2020**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	96,497.37	96,497.37	
Park/Recreation Fund - 2080	1,844.85	1,844.85	
Central Dispatch/E911 Fund – 2110	4,812.90	4,812.90	
Central Dispatch CIP – 2118	426.67	426.67	
Friend of the Court Office - 2151	123.93	123.93	
Health Department Fund - 2210	3,659.77	3,659.77	
Solid Waste – 2211	53,739.49	53,739.49	
Transportation Grant – 2300	1,427.92	1,427.92	
Public Improvement Fund - 2450	14,652.14	14,652.14	
Animal Shelter – 2550	2,240.00	2,240.00	
Indigent Defense – 2600	283,934.75	283,934.75	
Concealed Pistol Licensing Fund – 2635	24.79	24.79	
Local Corrections Officers Training Fund – 2640	209.60	209.60	
Grants – 2790	10,260.00	10,260.00	
Child Care-Circuit/Family – 2921	2,876.44	2,876.44	
Soldiers Relief Fund – 2930	88.98	88.98	
Senior Millage – 2950	174,935.03	174,935.03	
Delinquent Tax Revolving Fund - 6160	22,969.45	22,969.45	
Tax Reversion	63.88	63.88	
Drain Equipment Revolving – 6390	5.18	5.18	
Self-Insurance Fund – 6770	159,548.25	159,548.25	
Drain Fund – 8010	37,311.10	37,311.10	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$871,652.49</b>	<b>\$871,652.49</b>	

**NOVEMBER 6, 2020**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 1010	160,403.62	160,403.62	



Park/Recreation Fund - 2080	1,238.32	1,238.32	
Central Dispatch/E911 Fund – 2110	392.57	392.57	
Central Dispatch CIP – 2118	1,583.00	1,583.00	
Friend of the Court Fund – 2150	940.74	940.74	
Friend of the Court Office - 2151	12.49	12.49	
Health Department Fund – 2210	8,014.55	8,014.55	
Solid Waste – 2211	4,338.79	4,338.79	
Transportation Grant – 2300	1,814.63	1,814.63	
Multi Agency Collaborative Committee – 2400	157.14	157.14	
Public Improvement Fund – 2450	133,176.67	133,176.67	
Youth Home CIP – 2465	45,830.95	45,830.95	
Indigent Defense – 2600	6,166.42	6,166.42	
Palisades Emergency Planning Facility UP - 2630	1,100.55	1,100.55	
Law Library Fund - 2690	1,762.93	1,762.93	
Grants – 2790	5,331.75	5,331.75	
Salem/Leighton/Dorr – 2809	48.62	48.62	
Child Care-Circuit/Family – 2921	28,645.28	28,645.28	
Soldiers Relief Fund – 2930	171.37	171.37	
Senior Millage – 2950	14,264.80	14,264.80	
Fleet Management - 6612	15.92	15.92	
Self-Insurance Fund – 6770	339,791.32	339,791.32	
Drain Fund – 8010	35,878.52	35,878.52	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$791,080.95</b>	<b>\$791,080.95</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for October 30, 2020 and November 6, 2020.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to adopt the report of claims for October 30, 2020 and November 6, 2020. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**ACTION ITEMS:**

**DESIGNATED COUNTY ASSESSOR AGREEMENT**

**21/ WHEREAS**, in accordance with Public Act 660 of 2018 (Property Assessing Reform), each County is required to enter into an interlocal agreement that designates the individual who will serve as the County's Designated Assessor (CDA); and

**WHEREAS**, on September 24, 2020, the Board discussed options permissible under the Act for establishing an assessor; and.

**WHEREAS**, naming the County's Equalization Director as the CDA provides a no cost solution for assessing districts and the County unless services are requested or become required under the Act in

which case the appropriate fees shall be charged to the assessing district at that time; and

**WHEREAS**, the Supervisor or City Manager of each assessing district was contacted and a majority were found to be in support of naming the Allegan County's Equalization Director as the CDA.

**THEREFORE BE IT RESOLVED** that the Board designates the County Equalization Director, currently Matt Woolford, as the CDA; and

**BE IT FURTHER RESOLVED** the County Administrator, Robert J. Sarro, is authorized to enter into the interlocal agreement on behalf of the Board of Commissioners; and

**BE IT FURTHER RESOLVED** that upon receiving the signatures of a majority of assessing districts within Allegan County, the County Administrator is authorized to submit the interlocal agreement to the State Tax Commission for final approval; and

**BE IT FINALLY RESOLVED** the County Administrator is authorized to sign any necessary documents on behalf of the County to complete this action.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

#### **DISCUSSION ITEMS:**

#### **RESOLUTION TO AUTHORIZE DECLARATION OF THE STATE OF EMERGENCY FOR THE COUNTY OF ALLEGAN**

**22/ WHEREAS**, on March 10, 2020, the County of Allegan, Michigan was informed that in response to the novel coronavirus, COVID-19, a state of emergency was declared by the Governor of the State of Michigan and a national state of emergency was declared by the President of the United States; and

**WHEREAS**, the Allegan County Public Health Operations Center was partially activated since February 3, 2020, and fully activated since March 10, 2020; and

**WHEREAS**, the Allegan County Emergency Operations Center was fully activated on March 21, 2020, in support of Public Health in acquiring resources to deal with the pandemic, has since been demobilized; however, remains ready to assist and may be partially or fully activated consistent with the Emergency Operations Plan which has been functioning since March 21, 2020 as necessary; and

**WHEREAS**, any widespread outbreak within the County of Allegan could hinder and/or cease most daily operations within the entire County and overwhelm, Emergency Medical Services, Hospitals and Urgent Cares; and

**WHEREAS**, as a result of the requirements placed on the local health department personnel (including, but not limited to, education, enforcement, contact tracing, planning, testing and vaccination deployment) additional staff, volunteers, services and supplies/equipment may be needed to continue to protect public health; and

**WHEREAS**, Michigan Department of Health and Human Services (MDHHS) and Michigan Occupational Safety and Health Administration (MIOSHA) rules and orders exist requiring, or advising of, preventative measures to be in

place to protect public health, including limitations on gatherings and use of remote technologies; and

**WHEREAS**, public bodies within Allegan County have complied with orders or have voluntarily elected to meet virtually and may elect to continue such practice under this Declaration to protect public health consistent with the Open Meetings Act as amended; and

**WHEREAS**, in the absence of a current State of Michigan declared State of Emergency, it is necessary to declare a local State of Emergency.

**THEREFORE BE IT RESOLVED**, that the Allegan County Board of Commissioners, in accordance with Section 10 of 1976 PA 390, as amended, and the Open Meetings Act, as amended, hereby declares that a "local state of emergency" exists within our jurisdiction as of November 6, 2020, and that local resources and funding are being utilized to the fullest possible extent, and the Emergency Operations Plan will be partially or fully implemented as this pandemic necessitates.

**BE IT FURTHER RESOLVED** that this Declaration will expire on January 31, 2021, unless otherwise extended by the Board of Commissioners.

Moved by Commissioner Cain, seconded by Commissioner Dugan to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Thiele and Jessup.

**BOARD PLANNING SESSIONS—APPROVE 2021 MEETING DATES**

**23/ WHEREAS**, the following schedule has been presented for meetings of the Allegan County Board of Commissioners to be held at 9:00 A.M. (\*unless otherwise indicated below) in the Board Room, County Services Building, 3283 - 122<sup>nd</sup> Avenue, Allegan Township, Michigan:

January 14, 2021	9:00 A.M.	Organizational Meeting	
January 28, 2021	9:00 A.M.	July 8, 2021	9:00 A.M.
February 11, 2021	9:00 A.M.	July 22, 2021	9:00 A.M.
February 25, 2021	9:00 A.M.	August 12, 2021	9:00 A.M.
March 11, 2021	9:00 A.M.	August 26, 2021	9:00 A.M.
March 25, 2021	9:00 A.M.	September 9, 2021	9:00 A.M.
April 8, 2021	9:00 A.M.	September 23, 2021	9:00 A.M.
April 22, 2021	3:00 P.M.*	October 14, 2021	3:00 P.M.*
May 13, 2021	9:00 A.M.	October 28, 2021	9:00 A.M.
May 27, 2021	9:00 A.M.	November 4, 2021	9:00 A.M.
June 10, 2021	9:00 A.M.	December 9, 2021	9:00 A.M.
June 24, 2021	9:00 A.M.		

**THEREFORE, BE IT RESOLVED** that the Allegan County Board of Commissioners hereby confirms the 2021 meeting dates as presented; and

**BE IT FURTHER RESOLVED** that the County Clerk is hereby directed to post said dates in accordance with Act 261 of the Public Acts of 1968.

Moved by Commissioner Thiele, seconded by Commissioner Kapenga to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**BOARD OF COMMISSIONERS—APPROVE 2021 MEETING DATES**

**24/ WHEREAS,** the following schedule has been presented for meetings of the Allegan County Board of Commissioners to be held at 1:00 P.M. (\*or 7:00 P.M.) in the Board Room, County Services Building, 3283 - 122<sup>nd</sup> Avenue, Allegan Township, Michigan:

January 14, 2021	9:00 A.M.	Organizational Meeting		
January 14, 2021	1:00 P.M.		June 24, 2021	1:00 P.M.
January 28, 2021	1:00 P.M.		July 8, 2021	1:00 P.M.
February 11, 2021	1:00 P.M.		July 22, 2021	1:00 P.M.
February 25, 2021	1:00 P.M.		August 12, 2021	1:00 P.M.
March 11, 2021	1:00 P.M.		August 26, 2021	1:00 P.M.
March 25, 2021	1:00 P.M.		September 9, 2021	1:00 P.M.
April 8, 2021	1:00 P.M.		September 23, 2021	1:00 P.M.
April 22, 2021	7:00 P.M.*		October 14, 2021	7:00 P.M.*
May 13, 2021	1:00 P.M.		October 28, 2021	1:00 P.M.
May 27, 2021	1:00 P.M.		November 4, 2021	1:00 P.M.
June 10, 2021	1:00 P.M.		December 9, 2021	1:00 P.M.

**THEREFORE, BE IT RESOLVED** that the Allegan County Board of Commissioners hereby confirms the 2021 meeting dates as presented; and **BE IT FURTHER RESOLVED** that the County Clerk is hereby directed to post said dates in accordance with Act 261 of the Public Acts of 1968.

Moved by Commissioner Thiele, seconded by Commissioner Kapenga to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**APPOINTMENTS**

**25/**

**911 OPERATIONAL POLICY & PROCEDURE COMMITTEE**

Chairman Storey announced the appointment of the following individual to the 911 Operational Policy & Procedure Committee to fill the remainder of the term to expire 7/31/2022.

David Haverdink, 5100 136<sup>th</sup> Ave, Hamilton MI (West Side Fire Chief Rep)

Moved by Commissioner Thiele, seconded by Commissioner Kapenga to approve the appointment as made. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**LOCAL EMERGENCY PLANNING COMMITTEE**

Chairman Storey announced the appointment of the following individual to the Local Emergency Planning Committee to succeed Commissioner Kapenga for the remainder of the term to expire 12/31/2022.

Commissioner Cain, 2554 Selkirk Lake, Shelbyville MI

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to approve the appointment as made. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**LOCAL EMERGENCY PLANNING COMMITTEE**

Chairman Storey announced the appointment of the following individual to the Local Emergency Planning Committee for the remainder of the term to expire 12/31/2022.

Alexander Yard, 533 Columbia Ave #221, Holland (Member at Large)

Moved by Commissioner Kapenga, seconded by Commissioner Cain to approve the appointment as made. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**SOLID WASTE PLANNING COMMITTEE**

Chairman Storey announced the appointment of the following individual to the Solid Waste Planning Committee for the term beginning 12/31/2020 and expire on 12/31/2022.

Randy Rapp, 3255 122<sup>nd</sup> Ave, Allegan  
(Environmental Interest Group Representative)

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to approve the appointment as made. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**ELECTIONS: ROAD COMMISSION**

**26/** Chairman Storey opened nominations to fill the 6-year term on the Road Commission; term to expire 12/31/2026.

Commissioner Kapenga nominated John Kleinheksel of 3750 48<sup>th</sup> St., Hamilton

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to close the nominations and cast a unanimous ballot for John Kleinheksel as nominated. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

**27/** Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**CLOSED SESSION: ADMINISTRATOR'S EVALUATION**

**28/** Moved by Commissioner Dugan, seconded by Commissioner Kapenga to recess to closed session to continue discussion on the Administrator's evaluation. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**RECONVENE/ROLL CALL**

29/ Upon reconvening at 3:48 P.M., the following Commissioners were present: Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain.

**ADJOURNMENT UNTIL DECEMBER 10, 2020 AT 1:00 P.M.**

30/ Moved by Commissioner Dugan, seconded by Commissioner Thiele to adjourn until December 10, 2020 at 1:00 P.M. The motion carried and the meeting was adjourned at 3:51 P.M.

*Jennifer Duen*

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Deputy Clerk

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Board Chairperson

Minutes approved during the 00/00/2020 Session

DRAFT