

## S T A T E O F M I C H I G A N

## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**SHERIFF'S OFFICE - SPECIAL REVENUE FUND**

**WHEREAS**, budget adjustments that affect fund balance must be brought to the Board of Commissioners for consideration; and

**WHEREAS**, dollars (fund balance) in Special Revenue Funds are either maintained in those Funds as a legal mandate, or as a buffer for emergent needs; and

**WHEREAS**, the Local Corrections Officers Training Fund (2640) fund balance may only be used to support State-mandated training.

**THEREFORE BE IT RESOLVED** that the following adjustment to the 2020 budget is authorized:

Account No.	Title	Original Budget	Adjusted Budget	Difference
2640.362.861.01.00	Educ/Trng/Room/Board	2,500	5,803	3,303
2640.362.861.03.00	Educ/Trng/Regis/Tuition	9,000	17,165	8,168

**BE IT FURTHER RESOLVED** that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.



**ALLEGAN COUNTY  
REQUEST FOR ACTION FORM**

Completed RFA form must be attached to a work order request through the Track-It System. If you have any questions regarding this process, please contact Administration @ ext. 2633.

RFA#: \_\_\_\_\_

Date: 12/2/2020

Request Type Budget Adjustments or Transfers Select a Request Type to reveal and complete required form.  
 Department Requesting Sheriff  
 Submitted By Tammy Shoemaker on the behalf of Captain Chris Kuhn  
 Contact Information ckuhn@allegancounty.org tshoemaker@allegancounty.org

- Revenue
- Expense

Fund, Activity, Account:

2640: Local Corrections Training Fund

Amount \$11,471.60

Explanation / Description:

Public Act 125 of 2003 was passed for the sole purpose of providing funds to train Corrections Officers and can only be spent for that purpose (similar to PA302 on the Law Enforcement side). It is used by us to provide and meet the state mandated training standards that were established at that time.

We are required to send new hires to the Corrections Academy within the time frame allowed by the state which has resulted in these overages. We could always ask for an increase in that budget line for future budgets; however, that money can not be turned back into the general fund at the end of the year if it is not expended per statute.

**FROM:**

Contingency

Fund Balance

Account:  .  .  .  .

**TO:**

Account:  2640 .  362 .  861 .  01 .  00

Amount \$3,303.65

**FROM:**

Contingency

Fund Balance

Account:  .  .  .  .

**TO:**

Account:  2640 .  362 .  861 .  03 .  00

Amount \$8,167.95