ALLEGAN COUNTY

FOIA Request for Public Records
(Michigan Freedom of Information Act)

Requestor information:

Name		Phone
Firm/Organization		Fax
Street		Email
City	State	Zip

Request is for: ☐ Copies of records ☐ Onsite inspection of records

Method of receiving copies: ☐ Requestor will pick up ☐ Requestor will make onsite ☐ County to send by mail ☐ County to send by email ☐ County to deliver using the following electronic format or nonpaper physical media:_____

NOTE: *The County is not required to provide records using the specified electronic format or nonpaper physical media if the County does not have the technological capability to do so.*

Description of public records requested (please be as specific and detailed as possible)**:**

NOTE: *The County's FOIA Procedures and Guidelines and Public Summary can be found on its website at www.allegancounty.org.*