

Allegan County Parks Advisory Board



Allegan County Parks, Recreation &
Tourism
3283 122nd Ave
Allegan, MI 49010
269-686-9088
parks@allegancounty.org
<http://www.allegancounty.org>

Chairperson: Pam Brown
Vice Chairperson: John Clark III

PARKS ADVISORY BOARD MEETING – AGENDA

Tuesday, December 7, 2021 @ 8:30am

Zimmerman Room - Human Service Building -3255 122nd Ave, Allegan, MI 49010

Pam Brown
616-490-1627
Allegan

John Clark III
269-274-2736
Allegan

**Mark
DeYoung**
616-318-9612
Dorr

Gale Dugan
269-694-5276
Otsego

**Kevin
Formsma**
616-886-7030
Hamilton

Dean Kapenga
616-218-2599
Hamilton

Jackie Metz
269-521-6524
Allegan

**Maryln
Langeance**
269-694-9326
Otsego

CALL TO ORDER:

ROLL CALL:

APPROVAL OF MINUTES:

PUBLIC PARTICIPATION:

ADDITIONAL AGENDA ITEMS:

APPROVAL OF AGENDA:

PARK ADMINISTRATION UPDATES:

REVIEW ITEMS:

1. Financial Statements
 - a. Review Quarter Revenue Comparisons
-

RECOMMENDATION/ACTION ITEMS:

1. 2022 Parks Advisory Board Meeting Schedule
Sample motion Accept the schedule presented for the 2022 Parks Advisory Board Meetings.
 2. Gun Lake Park Improvements – Review site plan for the 2022 MNRTF grant and recommend, based on budget of \$400,000, which scope of items are put in to the 2022 MNRTF grant application.
Sample motion: Recommend Parks Manager proceeded with 2022 MNRTF grant development based on the the attached list of improvement items and to authorize up to \$116,100 for local match.
 3. 2020-2024 Recreation Plan Review - Priority Projects & Operations [Link to Recreation Plan](#)
Sample motion: Recommend the BOC support of prioritization of projects as recommended by the Parks Advisory Board on the attached list.
-

DISCUSSION ITEMS:

1. Silver Creek Campground -
 - a. Issues/concerns with types of campground users
 - b. Non equestrian users using prime equestrian sites
-

NOTICE OF PARK ADVISORY BOARD APPOINTMENTS:

- **Vacancy: term expires 12/22**
- **Vacancy: term expires 12/24**

FUTURE AGENDA ITEMS:

ROUND TABLE:

ADJOURNMENT: Next Meeting –TBD @ 8:30 am in Zimmerman Room - Human Service Building -3255 122nd Ave, Allegan, MI 49010

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Chairperson: Pam Brown
Vice Chairperson: John Clark III

PARKS ADVISORY BOARD MEETING – Minutes

Tuesday, October 5, 2021 @ 8:30am

Zimmerman Room – Human Services Building – 3255 122nd Ave, Allegan MI 49010

Pam Brown
616-490-1627
Allegan

John Clark III
269-274-2736
Allegan

**Mark
DeYoung**
616-318-9612
Dorr

Gale Dugan
269-694-5276
Otsego

**Samuel
Dykstra**
269-792-2945
Wayland

**Kevin
Formsma**
616-886-7030
Hamilton

Dean Kapenga
616-218-2599
Hamilton

Jackie Metz
269-521-6524
Allegan

**Maryl
Langeance**
269-694-9326
Otsego

CALL TO ORDER: Brown called to order at 8:34am

ROLL CALL:

Present: Brown, Clark, DeYoung, Kapenga, Langeance

Absent: Dugan, Dykstra, Formsma, Metz

Also Present: Brandy Gildea; Heather Bausick

APPROVAL OF MINUTES: Motion made by Langeance, seconded by Kapenga to approve the June 6, 2021 minutes as presented. The motion carried.

PUBLIC PARTICIPATION: None

ADDITIONAL AGENDA ITEMS: None

APPROVAL OF AGENDA: Motion made by Kapenga, seconded by DeYoung to approve the agenda as presented. The motion carried

PARK ADMINISTRATION UPDATES: Gildea went through the written administrative update that she sent out to them parks board.

- Last day for seasonal staff is 10/21/21
- Additional safety railings added at New Richmond
- Fence at Littlejohn not taken down. Hope to have removed by fall
- Floor resurfacing done at Gun Lake, West Side, Dumont, and Littlejohn
- Park Expenditures are on track
- Park revenue on track – Future concerns are dumpster costs
- 2020 revenue was \$111,397.61. So far in 2021 revenue is \$123,136.79 and we still have rest of fall.
- Capital Improvement projects in progress:
 - Gun Lake Park – watercraft launch replacement to begin May 2022
 - Pavement Maintenance – complete by fall 2021
 - Refinish restroom floors – complete by late September 2021
 - Playground equipment for West Side
 - Vehicle Replacement for parks staff – complete
 - Utility Box for F-350 truck - complete

REVIEW ITEMS:

1. **Financial Statements** – Gildea went over the expenditure and revenue statements located in agenda packet. Gildea then went over the quarterly revenues comparisons
 - Q1 – Similar to past first quarters
 - Q2 – Best second quarter ever
 - Q3 – great numbers compared to 2020 and previous years
 - i. Decrease in Dumont launch fees – could be because of less lake usage, higher gas prices, people are paying
 - ii. Slight decrease in pavilion rentals – not many early reservations made in spring because people not sure about Covid restrictions
 - iii. Equestrian trail fees down – very hot and buggy. Hopefully numbers increase as fall brings cooler weather
 - iv. Increase in Gun Lake and New Richmond launch fees.

RECOMMENDATION/ACTION ITEMS:

1. Letter of Support for Blue Star Trail – Review and recommended to BOC/County Administrator a request for a Letter of Support from Friends of Blue Star Trail (FOBST). They are currently assisting to apply for a grant for a section in the Saugatuck area.
 - a. This trail will connect South Haven to Holland
 - b. This section of trail will not need any financial/maintenance support from Parks or the county

A motion was made by Kapenga, seconded by Clark to recommend the BOC/County Administrator authorize the Parks Manager send a Letter of Support to the Friends of Blue Star Trail(FOBST) for current and future grant applications that aid in the development and construction of Blue Star Trail project with the purpose to provide a non-motorized trail to connect people and communities from Holland to South Haven while improving their safety, wellness, economic health, and environment. The motion carried by roll call vote. Yes -5, No -0, Absent -4

Brown: Yes

Clark: Yes

DeYoung: Yes

Dugan: Absent

Langeance: Yes

Dykstra: Absent

Formsma: Absent

Kapenga: Yes

Metz: Absent

2. Bicycle/XC ski trail through State Game Area – Review and recommend to BOC/County Administrator a request for a Letter of Support from Rob

Allen/5A's for creating a bicycle/XC ski trail system through the Allegan County State Game Area.

- Rob Allen's group is working with DNR to create a trail system on the outskirts of the game area by Hamilton and Allegan.
- Current equestrian trails, hunting areas would not be disturbed
- Looking to use old XC trails/walking trails that have not been used or maintained in years.
- Clark questioned if trail would run by Littlejohn park and Gildea answered there were no plans at this time

A motion was made by Kapenga, seconded by Langeance to recommend BOC/County Administrator authorize the Parks Manager send a Letter of Support to Rob Allen/5A's for creating a bicycle/XC ski trail system through the Allegan County State Game Area. The motion carried by roll call vote. Yes -5, No -0, Absent -4

Brown: Yes

Clark: Yes

DeYoung: Yes

Dugan: Absent

Langeance: Yes

Dykstra: Absent

Formsma: Absent

Kapenga: Yes

Metz: Absent

3. Disc Golf Course @ Littlejohn Lake County Park – Clark discussed the addition of a course to be constructed at Littlejohn Park. Clark discussed using county equipment to make sure areas stay safe and clear for operation.
 - BOC approval needed before a grant can be written to request funding. Clark states most startup costs would be through donations and volunteer work but grants would be needed for toilets, additional signage, and potential bridge construction over the stream.
 - Kapenga advised the motion should be structured to include an overall financial obligation including costs to build, maintenance cost, usage costs, etc.
 - Gildea suggested to Clark to develop estimates for costs for all aspects of the course; including baskets, tees, tee pads, signage, maintenance, tree removal/stump grinding. Also to form a volunteer group/Friends group that would help budget costs and start a fundraiser to generate money for startup. 501(c)3 as an option for group also discussed.
 - Gildea will be preparing a spreadsheet for items needed from Clark that need to be put in place before a motion can be considered by the Parks board.

Once John gets all requested information it will be brought back to the the Parks Advisory Board for review and recommendation to the BOC.

4. West Side Park – Gildea reviewed three choices for new playground equipment for West Side Park, which is budgeted for in the Capital Improvement Plan.
 - In 2016 as a result of a property dispute over a section of the park it was determined that the neighboring land owner would pay the county \$12,500 for this section of property and as part of that agreement that money would be used to purchase playground equipment.
 - Gildea worked with Game Time, who is approved through MIDeal to determine option that would fall near the approved \$20,000 budget. Gildea also reached out to the public for feedback on what they would like to see placed at the park. General consensus was to replace merry go round or add something that is not located in any of our other parks.
 - After review the three options the Vista Treetop 2 structure, which is a climbing, and spinning structure that can be used by more than one child at a time was the preferred option. The Vista Treetop 2 structure is \$24,988.50, which is \$4988.50 over budget.

A motion was made by Brown, seconded by Langeance to recommend that the BOC allow for an additional \$5000 in funds from the parks capital funding for the purchase of the Vista Treetop 2 structure. The motion carried by roll call vote. Yes -5, No -0, Absent -4

Brown: Yes

Dykstra: Absent

Clark: Yes

Formsma: Absent

DeYoung: Yes

Kapenga: Yes

Dugan: Absent

Metz: Absent

Langeance: Yes

5. 2020-2024 Recreation Plan Review
 - a. Step 1: Discussed Parks Advisory Board recommendation from National Community Citizen Survey, Board and Elected Official Combined Board Survey and input from Parks Advisory Board Members
 - b. Step 2: Discussed any updates to current Goals/Objectives
 - c. Step 3: Discussed any updated info/action plans for County owned/operated Parks listed in Recreation Plan
 - d. Step 4: Recommended changes and/or additions to Recreation Plan(current Park system)
 - e. Step 5: Recommended Additions to the Park System
 - f. Step 6: Recommend to the BOC
 - i. BOC approve changes in current plan and be included in 2025-2029 recreation Plan
 - ii. Additional projects and or funding requests

Gildea went over all the steps and information that has been prevented and reviewed at part meeting. She then started that The Parks Advisory Board needed

to determine; 1.) Are there any changes or missed actions for parks in our current park system, 2.) Is there anything that needs to be added to our current park System 3.) What would be the top priority projects for the parks to recommend to the BOC.

Clark stated he thought the site plan at Littlejohn need to be changed as the current site plan shows campground plans for the back area of the park. Gildea stated that the most current approved BOC site plans are what are shown in the Recreation Plan but it is listed in the action section for the change to update site plan and no longer have campground at back of park. Discussion took place about adding the Trowbridge Dam property located on 26th Street to our county park system.

A motion was made by Brown, seconded by Langeance: The Parks Advisory Board has no changes to the current recreation plan and recommends the BOC work with Trowbridge Township for assistance (funding), negotiate with the DNR to lease the Trowbridge Dam property located on 26th Street and add it to the County Parks system. The motion carried by roll call vote. Yes -5, No -0, Absent -4

Brown: Yes	Dykstra: Absent
Clark: Yes	Formsma: Absent
DeYoung: Yes	Kapenga: Yes
Dugan: Absent	Metz: Absent
Langeance: Yes	

The Parks Board discussed priority projects & operations and currently identified four items currently that would be top priorities; West Side Park Beach Access, Playground Equipment for Ely Lake Campground, Modern Campground at Littlejohn and better compensation for and to keep parks staff (rangers/maintenance). Further discussion on this is needed.

A motion was made by Clark, seconded by Brown for Parks Advisory Board to review all park projects and operations at their December 7, 2021 meeting so they can then make a recommendation to the BOC for funding/priority of park projects/operations.. The motion carried by roll call vote. Yes -5, No -0, Absent -4

Brown: Yes	Dykstra: Absent
Clark: Yes	Formsma: Absent
DeYoung: Yes	Kapenga: Yes
Dugan: Absent	Metz: Absent
Langeance: Yes	

DISCUSSION ITEMS:

1. Gun Lake Park Improvements – Gildea reviewed site plan for the 2022 MNRTF grant in advance of the public input session.
 - Key items in site plan include moving handicap parking to accessible site near paved walkways, extending beach, sidewalk along front of park, new swings
 - A public meeting is scheduled for 10/12/21 from 5:00 pm -6:00 pm at the Gun Lake Park to get feedback from the community.

NOTICE OF PARK ADVISORY BOARD APPOINTMENTS: No openings at this time.

FUTURE AGENDA ITEMS:

1. Issues at Silver Creek Campground with non-equestrian campers using sites which are larger and should be available to accommodate large horse trailers

ROUND TABLE:

Gildea: Gildea went over staff's schedules, and was worried due to those schedules that the park board member may have heard that services might be being missed. Board members stated they have not heard of any missed services or issues and will let us know if they do.

ADJOURNMENT: Next Meeting –Tuesday, December 7, 2021 @ 8:30 am in Zimmerman Room - Human Service Building -3255 122nd Ave, Allegan, MI 49010

A motion was made by Kapenga, seconded by Brown to adjourn the meeting at 11:09am. The motion carried.

Expenditure Status Report

Allegan County
 1/1/2021 through 12/31/2021

2080 PARK/RECREATION FUND

<i>Account Number</i>	<i>Adjusted Appropriation</i>	<i>Expenditures</i>	<i>Year-to-date Expenditures</i>	<i>Year-to-date Encumbrances</i>	<i>Balance</i>	<i>Prct Used</i>
075 GRANT						
Total GRANT	0.00	0.00	0.00	0.00	0.00	0.00
090 DUMONT LAKE PARK						
090.748.00.00 GAS, OIL, GREASE & ANTI-FREEZE	1,300.00	1,648.76	1,648.76	0.00	-348.76	126.83
090.776.00.00 JANITORIAL SUPPLIES	900.00	647.73	647.73	0.00	252.27	71.97
090.777.00.00 BLDG & GROUNDS MAINT SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00
090.778.00.00 EQUIPMENT MAINTENANCE SUPPLIES	50.00	5.25	5.25	0.00	44.75	10.50
090.815.00.00 JANITORIAL SERVICES	2,400.00	986.49	986.49	0.00	1,413.51	41.10
090.818.00.00 OTHER CONTRACTUAL SERVICES	0.00	150.00	150.00	0.00	-150.00	0.00
090.825.00.00 WATER SYSTEM FEE	150.00	142.40	142.40	0.00	7.60	94.93
090.920.00.00 PUBLIC UTILITIES	700.00	538.05	538.05	0.00	161.95	76.86
090.931.00.00 BUILDING REPAIRS & MAINTENANCE	500.00	0.00	0.00	0.00	500.00	0.00
090.932.00.00 EQUIPMENT REP. & MAINTENANCE	300.00	293.93	293.93	0.00	6.07	97.98
090.936.00.00 GROUNDS CARE & MAINTENANCE	3,550.00	4,530.77	4,530.77	0.00	-980.77	127.63
090.954.00.00 EQUIPMENT	250.00	141.23	141.23	0.00	108.77	56.49
Total DUMONT LAKE PARK	10,300.00	9,084.61	9,084.61	0.00	1,215.39	88.20
091 GUN LAKE PARK						
091.748.00.00 GAS, OIL, GREASE & ANTI-FREEZE	1,300.00	1,648.76	1,648.76	0.00	-348.76	126.83
091.776.00.00 JANITORIAL SUPPLIES	960.00	647.76	647.76	0.00	312.24	67.48
091.777.00.00 BLDG & GROUNDS MAINT SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00
091.778.00.00 EQUIPMENT MAINTENANCE SUPPLIES	50.00	24.91	24.91	0.00	25.09	49.82
091.815.00.00 JANITORIAL SERVICES	800.00	819.02	819.02	0.00	-19.02	102.38
091.818.00.00 OTHER CONTRACTUAL SERVICES	0.00	510.00	510.00	0.00	-510.00	0.00
091.825.00.00 WATER SYSTEM FEE	150.00	142.40	142.40	0.00	7.60	94.93
091.920.00.00 PUBLIC UTILITIES	5,400.00	6,544.30	6,544.30	0.00	-1,144.30	121.19
091.931.00.00 BUILDING REPAIRS & MAINTENANCE	500.00	0.00	0.00	0.00	500.00	0.00
091.932.00.00 EQUIPMENT REP. & MAINTENANCE	300.00	293.91	293.91	0.00	6.09	97.97
091.936.00.00 GROUNDS CARE & MAINTENANCE	3,000.00	3,391.34	3,391.34	0.00	-391.34	113.04
091.954.00.00 EQUIPMENT	250.00	141.23	141.23	0.00	108.77	56.49

Expenditure Status Report

Allegan County
 1/1/2021 through 12/31/2021

2080 PARK/RECREATION FUND

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
091.999.24.50 Transfer Out	10,000.00	10,000.00	10,000.00	0.00	0.00	100.00
Total GUN LAKE PARK	22,910.00	24,163.63	24,163.63	0.00	-1,253.63	105.47
092 LITTLEJOHN LAKE PARK						
092.748.00.00 GAS, OIL, GREASE & ANTI-FREEZE	1,300.00	1,648.76	1,648.76	0.00	-348.76	126.83
092.776.00.00 JANITORIAL SUPPLIES	1,050.00	647.76	647.76	0.00	402.24	61.69
092.777.00.00 BLDG & GROUNDS MAINT SUPPLIES	200.00	33.31	33.31	0.00	166.69	16.66
092.778.00.00 EQUIPMENT MAINTENANCE SUPPLIES	50.00	5.25	5.25	0.00	44.75	10.50
092.815.00.00 JANITORIAL SERVICES	1,100.00	989.02	989.02	0.00	110.98	89.91
092.818.00.00 OTHER CONTRACTUAL SERVICES	0.00	150.00	150.00	0.00	-150.00	0.00
092.825.00.00 WATER SYSTEM FEE	150.00	142.40	142.40	0.00	7.60	94.93
092.920.00.00 PUBLIC UTILITIES	1,100.00	1,179.35	1,179.35	0.00	-79.35	107.21
092.931.00.00 BUILDING REPAIRS & MAINTENANCE	500.00	0.00	0.00	0.00	500.00	0.00
092.932.00.00 EQUIPMENT REP. & MAINTENANCE	300.00	299.13	299.13	0.00	0.87	99.71
092.936.00.00 GROUNDS CARE & MAINTENANCE	2,800.00	2,857.83	2,857.83	0.00	-57.83	102.07
092.954.00.00 EQUIPMENT	250.00	141.23	141.23	0.00	108.77	56.49
Total LITTLEJOHN LAKE PARK	8,800.00	8,094.04	8,094.04	0.00	705.96	91.98
093 SILVER CREEK PARK						
093.748.00.00 GAS, OIL, GREASE & ANTI-FREEZE	1,300.00	1,409.74	1,409.74	0.00	-109.74	108.44
093.776.00.00 JANITORIAL SUPPLIES	950.00	647.76	647.76	0.00	302.24	68.19
093.777.00.00 BLDG & GROUNDS MAINT SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00
093.778.00.00 EQUIPMENT MAINTENANCE SUPPLIES	50.00	5.25	5.25	0.00	44.75	10.50
093.815.00.00 JANITORIAL SERVICES	3,850.00	4,216.75	4,216.75	0.00	-366.75	109.53
093.825.00.00 WATER SYSTEM FEE	300.00	300.40	300.40	0.00	-0.40	100.13
093.920.00.00 PUBLIC UTILITIES	300.00	293.60	293.60	0.00	6.40	97.87
093.931.00.00 BUILDING REPAIRS & MAINTENANCE	500.00	0.00	0.00	0.00	500.00	0.00
093.932.00.00 EQUIPMENT REP. & MAINTENANCE	300.00	411.65	411.65	0.00	-111.65	137.22
093.936.00.00 GROUNDS CARE & MAINTENANCE	7,000.00	11,305.64	11,305.64	0.00	-4,305.64	161.51
093.954.00.00 EQUIPMENT	250.00	106.24	106.24	0.00	143.76	42.50
Total SILVER CREEK PARK	15,000.00	18,697.03	18,697.03	0.00	-3,697.03	124.65
094 WEST SIDE PARK						

Expenditure Status Report

Allegan County
 1/1/2021 through 12/31/2021

2080 PARK/RECREATION FUND

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
094.748.00.00 GAS, OIL, GREASE & ANTI-FREEZE	1,300.00	1,823.33	1,823.33	0.00	-523.33	140.26
094.776.00.00 JANITORIAL SUPPLIES	950.00	647.76	647.76	0.00	302.24	68.19
094.777.00.00 BLDG & GROUNDS MAINT SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00
094.778.00.00 EQUIPMENT MAINTENANCE SUPPLIES	50.00	5.25	5.25	0.00	44.75	10.50
094.815.00.00 JANITORIAL SERVICES	2,300.00	1,702.12	1,702.12	0.00	597.88	74.01
094.825.00.00 WATER SYSTEM FEE	150.00	142.40	142.40	0.00	7.60	94.93
094.920.00.00 PUBLIC UTILITIES	800.00	652.69	652.69	0.00	147.31	81.59
094.931.00.00 BUILDING REPAIRS & MAINTENANCE	500.00	0.00	0.00	0.00	500.00	0.00
094.932.00.00 EQUIPMENT REP. & MAINTENANCE	300.00	418.15	418.15	0.00	-118.15	139.38
094.936.00.00 GROUNDS CARE & MAINTENANCE	5,000.00	1,922.77	1,922.77	0.00	3,077.23	38.46
094.954.00.00 EQUIPMENT	250.00	106.24	106.24	0.00	143.76	42.50
Total WEST SIDE PARK	11,800.00	7,420.71	7,420.71	0.00	4,379.29	62.89
095 ELY LAKE CMPGRND						
095.748.00.00 GAS, OIL, GREASE & ANTI-FREEZE	1,300.00	1,823.33	1,823.33	0.00	-523.33	140.26
095.776.00.00 JANITORIAL SUPPLIES	900.00	647.76	647.76	0.00	252.24	71.97
095.777.00.00 BLDG & GROUNDS MAINT SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00
095.778.00.00 EQUIPMENT MAINTENANCE SUPPLIES	100.00	5.25	5.25	0.00	94.75	5.25
095.815.00.00 JANITORIAL SERVICES	2,900.00	5,336.72	5,336.72	0.00	-2,436.72	184.02
095.825.00.00 WATER SYSTEM FEE	50.00	300.40	300.40	0.00	-250.40	600.80
095.932.00.00 EQUIPMENT REP. & MAINTENANCE	300.00	411.64	411.64	0.00	-111.64	137.21
095.936.00.00 GROUNDS CARE & MAINTENANCE	6,000.00	2,273.60	2,273.60	0.00	3,726.40	37.89
095.954.00.00 EQUIPMENT	250.00	106.24	106.24	0.00	143.76	42.50
Total ELY LAKE CMPGRND	12,000.00	10,904.94	10,904.94	0.00	1,095.06	90.87
096 PINE POINT CMPGRND						
096.936.00.00 GROUNDS CARE & MAINTENANCE	0.00	30.97	30.97	0.00	-30.97	0.00
Total PINE POINT CMPGRND	0.00	30.97	30.97	0.00	-30.97	0.00
097 BYSTERVELD PARK						
097.748.00.00 GAS, OIL, GREASE & ANTI-FREEZE	1,300.00	1,823.35	1,823.35	0.00	-523.35	140.26
097.776.00.00 JANITORIAL SUPPLIES	900.00	647.76	647.76	0.00	252.24	71.97
097.778.00.00 EQUIPMENT MAINTENANCE SUPPLIES	50.00	5.25	5.25	0.00	44.75	10.50

Expenditure Status Report

Allegan County
 1/1/2021 through 12/31/2021

2080 PARK/RECREATION FUND

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
097.815.00.00 JANITORIAL SERVICES	1,200.00	690.76	690.76	0.00	509.24	57.56
097.818.00.00 OTHER CONTRACTUAL SERVICES	0.00	300.00	300.00	0.00	-300.00	0.00
097.920.00.00 PUBLIC UTILITIES	600.00	344.47	344.47	0.00	255.53	57.41
097.931.00.00 BUILDING REPAIRS & MAINTENANCE	500.00	0.00	0.00	0.00	500.00	0.00
097.936.00.00 GROUNDS CARE & MAINTENANCE	3,750.00	2,683.54	2,683.54	0.00	1,066.46	71.56
097.954.00.00 EQUIPMENT	250.00	141.22	141.22	0.00	108.78	56.49
Total BYSTERVELD PARK	8,550.00	6,636.35	6,636.35	0.00	1,913.65	77.62
098 NEW RICHMOND BRIDGE PARK						
098.748.00.00 GAS, OIL, GREASE & ANTI-FREEZE	1,300.00	1,051.51	1,051.51	0.00	248.49	80.89
098.776.00.00 JANITORIAL SUPPLIES	850.00	647.78	647.78	0.00	202.22	76.21
098.777.00.00 BLDG & GROUNDS MAINT SUPPLIES	200.00	0.00	0.00	0.00	200.00	0.00
098.778.00.00 EQUIPMENT MAINTENANCE SUPPLIES	50.00	5.24	5.24	0.00	44.76	10.48
098.815.00.00 JANITORIAL SERVICES	1,300.00	150.00	150.00	0.00	1,150.00	11.54
098.818.00.00 OTHER CONTRACTUAL SERVICES	0.00	350.00	350.00	0.00	-350.00	0.00
098.920.00.00 PUBLIC UTILITIES	700.00	580.80	580.80	0.00	119.20	82.97
098.931.00.00 BUILDING REPAIRS & MAINTENANCE	100.00	0.00	0.00	0.00	100.00	0.00
098.932.00.00 EQUIPMENT REP. & MAINTENANCE	300.00	411.75	411.75	0.00	-111.75	137.25
098.936.00.00 GROUNDS CARE & MAINTENANCE	1,500.00	1,596.19	1,596.19	0.00	-96.19	106.41
098.954.00.00 EQUIPMENT	250.00	106.26	106.26	0.00	143.74	42.50
Total NEW RICHMOND BRIDGE PARK	6,550.00	4,899.53	4,899.53	0.00	1,650.47	74.80
751 PARKS & RECREATION-ADMINISTRATIVE						
751.703.00.00 SALARIES & WAGES - PERMANENT	97,207.00	81,566.71	81,566.71	0.00	15,640.29	83.91
751.705.00.00 SALARIES & WAGES - OVERTIME	0.00	392.39	392.39	0.00	-392.39	0.00
751.705.00.01 SALARIES & WAGES - OT: TEMPORARY-MAINT 1	0.00	1,683.35	1,683.35	0.00	-1,683.35	0.00
751.706.00.00 SALARIES & WAGES - PER DIEM	2,132.00	910.00	910.00	0.00	1,222.00	42.68
751.708.00.00 SALARIES & WAGES - TEMPORARY-PARK RANGER	29,588.00	17,882.00	17,882.00	0.00	11,706.00	60.44
751.708.00.01 SALARIES & WAGES - TEMPORARY-MAINT 1	67,184.00	65,124.52	65,124.52	0.00	2,059.48	96.93
751.710.01.00 Stipend	2,266.00	2,110.40	2,110.40	0.00	155.60	93.13
751.710.03.00 Opt Out	0.00	2,880.00	2,880.00	0.00	-2,880.00	0.00
751.715.01.00 SOCIAL SECURITY -FICA TAXES-	14,555.00	12,906.86	12,906.86	0.00	1,648.14	88.68
751.716.00.00 HOSP. INSURANCE - EMPLOYER	14,382.00	12,697.69	12,697.69	0.00	1,684.31	88.29

Expenditure Status Report

Allegan County
 1/1/2021 through 12/31/2021

2080 PARK/RECREATION FUND

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
751.718.00.00 RET. FUND CONT. - EMPLOYER	6,805.00	5,709.52	5,709.52	0.00	1,095.48	83.90
751.722.00.00 LIFE INSURANCE	129.00	106.96	106.96	0.00	22.04	82.91
751.723.00.00 UNEMPLOYMENT COMPENSATION INS.	20,410.00	0.00	0.00	0.00	20,410.00	0.00
751.724.00.00 WORKERS COMPENSATION INS.	4,433.00	3,222.54	3,222.54	0.00	1,210.46	72.69
751.725.00.00 DISABILITY INSURANCE	652.00	545.29	545.29	0.00	106.71	83.63
751.727.00.00 OFFICE SUPPLIES	750.00	537.82	537.82	0.00	212.18	71.71
751.728.00.00 PRINTING & BINDING	2,500.00	2,280.80	2,280.80	0.00	219.20	91.23
751.811.00.00 MEMBERSHIPS & SUBSCRIPTIONS	400.00	40.00	40.00	0.00	360.00	10.00
751.818.00.00 OTHER CONTRACTUAL SERVICES	14,768.00	7,025.00	7,025.00	0.00	7,743.00	47.57
751.820.00.00 ADMINISTRATIVE FEES/INDIRECT	65,201.00	63,686.37	63,686.37	0.00	1,514.63	97.68
751.851.00.00 TELEPHONE	400.00	101.76	101.76	0.00	298.24	25.44
751.861.00.00 TRAVEL EXPENSES-ROUTINE/OPERAT	1,000.00	86.29	86.29	0.00	913.71	8.63
751.901.00.00 ADVERTISING	1,600.00	885.00	885.00	0.00	715.00	55.31
751.916.00.00 VEHICLE INSURANCE	150.00	0.00	0.00	0.00	150.00	0.00
751.917.00.00 LIABILITY INSURANCE	6,583.00	0.00	0.00	0.00	6,583.00	0.00
751.933.00.00 VEHICLE REPAIR & MAINTENANCE	900.00	792.06	792.06	0.00	107.94	88.01
751.956.00.00 MISCELLANEOUS	1,000.00	266.52	266.52	0.00	733.48	26.65
Total PARKS & RECREATION-ADMINISTRATIVE	354,995.00	283,439.85	283,439.85	0.00	71,555.15	79.84
Total PARK/RECREATION FUND	450,905.00	373,371.66	373,371.66	0.00	77,533.34	82.80
Grand Total	450,905.00	373,371.66	373,371.66	0.00	77,533.34	82.80

Revenue Status Report

Allegan County
 1/1/2021 through 12/31/2021

2080 PARK/RECREATION FUND

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
075 GRANT					
075.542.00.00 STATE GRANTS	0.00	0.00	0.00	0.00	0.00
075.567.00.00 STATE GRANT-RECREATION	0.00	0.00	0.00	0.00	0.00
075.699.24.70 Transfer In	0.00	0.00	0.00	0.00	0.00
Total GRANT	0.00	0.00	0.00	0.00	0.00
090 DUMONT LAKE PARK					
090.609.04.00 FEES	5,000.00	3,830.52	3,830.52	1,169.48	76.61
090.609.05.00 Entrance Fee	0.00	0.00	0.00	0.00	0.00
090.669.00.00 RENTS	1,700.00	1,883.32	1,883.32	-183.32	110.78
Total DUMONT LAKE PARK	6,700.00	5,713.84	5,713.84	986.16	85.28
091 GUN LAKE PARK					
091.609.04.00 FEES	8,500.00	10,715.18	10,715.18	-2,215.18	126.06
091.669.00.00 RENTS	1,900.00	2,047.18	2,047.18	-147.18	107.75
Total GUN LAKE PARK	10,400.00	12,762.36	12,762.36	-2,362.36	122.72
092 LITTLEJOHN LAKE PARK					
092.609.04.00 FEES	0.00	0.00	0.00	0.00	0.00
092.669.00.00 RENTS	3,100.00	3,240.70	3,240.70	-140.70	104.54
092.682.00.00 OTHER REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
092.694.00.00 OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
Total LITTLEJOHN LAKE PARK	3,100.00	3,240.70	3,240.70	-140.70	104.54

Revenue Status Report

Allegan County
 1/1/2021 through 12/31/2021

2080 PARK/RECREATION FUND

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
093 SILVER CREEK PARK					
093.609.04.00 FEES	2,000.00	1,621.50	1,621.50	378.50	81.08
093.669.00.00 RENTS	29,296.00	37,429.31	37,429.31	-8,133.31	127.76
093.675.00.00 CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.00	0.00
093.682.00.00 OTHER REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
Total SILVER CREEK PARK	31,296.00	39,050.81	39,050.81	-7,754.81	124.78
094 WEST SIDE PARK					
094.609.05.00 Entrance Fee	0.00	0.00	0.00	0.00	0.00
094.669.00.00 RENTS	3,678.00	3,156.63	3,156.63	521.37	85.82
094.682.00.00 OTHER REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
094.694.00.00 OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
Total WEST SIDE PARK	3,678.00	3,156.63	3,156.63	521.37	85.82
095 ELY LAKE CMPGRND					
095.609.04.00 FEES	200.00	125.00	125.00	75.00	62.50
095.669.00.00 RENTS	35,000.00	55,622.45	55,622.45	-20,622.45	158.92
095.682.00.00 OTHER REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
Total ELY LAKE CMPGRND	35,200.00	55,747.45	55,747.45	-20,547.45	158.37
096 PINE POINT CMPGRND					
096.609.04.00 FEES	0.00	0.00	0.00	0.00	0.00
096.669.00.00 RENTS	0.00	0.00	0.00	0.00	0.00
096.682.00.00 OTHER REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00

Revenue Status Report

Allegan County
 1/1/2021 through 12/31/2021

2080 PARK/RECREATION FUND

<i>Account Number</i>	<i>Adjusted Estimate</i>	<i>Revenues</i>	<i>Year-to-date Revenues</i>	<i>Balance</i>	<i>Prct Rcvd</i>
Total PINE POINT CMPGRND	0.00	0.00	0.00	0.00	0.00
097 BYSTERVELD PARK					
097.669.00.00 RENTS	1,100.00	2,479.48	2,479.48	-1,379.48	225.41
097.675.00.00 CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.00	0.00
Total BYSTERVELD PARK	1,100.00	2,479.48	2,479.48	-1,379.48	225.41
098 NEW RICHMOND BRIDGE PARK					
098.609.04.00 Fees	2,500.00	2,954.77	2,954.77	-454.77	118.19
098.675.00.00 CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.00	0.00
Total NEW RICHMOND BRIDGE PARK	2,500.00	2,954.77	2,954.77	-454.77	118.19
751 PARKS & RECREATION-ADMINISTRATIVE					
751.609.04.00 FEES	14,210.00	13,807.50	13,807.50	402.50	97.17
751.665.00.00 INTEREST EARNED - DEPOSITS	0.00	0.00	0.00	0.00	0.00
751.669.00.00 RENTS -- CELL TOWER	14,768.00	12,290.64	12,290.64	2,477.36	83.22
751.682.00.00 OTHER REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
751.699.03.00 TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
751.699.24.70 Transfer In	330,252.00	302,731.00	302,731.00	27,521.00	91.67
Total PARKS & RECREATION-ADMINISTRATIVE	359,230.00	328,829.14	328,829.14	30,400.86	91.54
Total PARK/RECREATION FUND	453,204.00	453,935.18	453,935.18	-731.18	100.16

Revenue Status Report

Allegan County
1/1/2021 through 12/31/2021

Grand Total	453,204.00	453,935.18	453,935.18	-731.18	100.16
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Quarter 1

	2017	2018	2019	2020	2021	Difference Between
	January- March (Q1)	January- March (Q1)	January- March (Q1)	January- March (Q1)	January- March (Q1)	2020 & 2021
Dumont -090						
Launch Fees	6.00	0.00	28.00	8.00	6.00	(\$2.00)
Pavilion Rental Fees	370.00	519.28	-30.00	290.39	-30.00	(\$320.39)
Gun Lake -091						
Launch Fees	0.00	0.00	0.00	0.00	-59.97	(\$59.97)
Pavilion Rental Fees	450.00	329.47	468.73	129.26	208.89	\$79.63
Littlejohn Lake - 092						
Pavilion Rental Fees	880.00	1,076.92	1,303.74	1,256.22	838.98	(\$417.24)
Silver Creek -093						
Trail Fees	187.00	0.00	65.00	100.00	149.00	\$49.00
Campsite Fees	5,453.01	5,875.89	2,446.60	2,172.90	3,995.63	\$1,822.73
West Side Park - 094						
Pavilion Rental Fees	1,380.00	1,710.17	1,177.01	619.60	259.18	(\$360.42)
Ely Lake - 095						
Trail Fees	0.00	0.00	10.00	0.00	15.00	\$15.00
Campsite Fees	440.00	1,344.72	716.40	1,556.29	2,487.74	\$931.45
Bysterveld - 097						
Pavilion Rental Fees	620.00	228.89	197.72	49.63	129.26	\$79.63
New Richmond- 098						
Launch Fees	43.00	0.00	154.65	127.00	248.00	\$121.00
Administration - 751						
Season Passes-Event use	6,680.50	5,980.00	5,275.00	3,962.45	5,982.50	\$2,020.05
Total Revenues	\$16,509.51	\$17,065.34	\$11,812.85	\$10,271.74	\$14,230.21	\$3,958.47

Quarter 2

	2017	2018	2019	2020	2021	Difference Between
	April - June (Q2)	April - June (Q2)	April - June (Q2)	April - June (Q2)	April - June (Q2)	2020 & 2021
Dumont -090						
Launch Fees	\$1,541.23	\$1,410.83	\$1,426.48	\$2,493.76	\$1,325.95	(\$1,167.81)
Pavilion Rental Fees	\$760	\$889.70	\$1,520.22	\$100.50	\$1,277.59	\$1,177.09
Gun Lake -091						
Launch Fees	\$2,223.01	\$2,591.03	\$2,490.63	\$2,902.50	\$3,904.32	\$1,001.82
Pavilion Rental Fees	\$390	\$796.31	\$536.47	\$360.63	\$863.38	\$502.75
Littlejohn Lake - 092						
Pavilion Rental Fees	\$1,220	\$1,939.13	\$1,508.99	\$161.48	\$781.69	\$620.21
Silver Creek -093						
Trail Fees	\$587.00	\$673.00	\$452.00	\$1,086.27	\$560.00	(\$526.27)
Campsite Fees	\$7,273.00	\$6,138.00	\$7,117.41	\$1,064.38	\$14,115.36	\$13,050.98
West Side Park - 094						
Pavilion Rental Fees	\$1,528.50	\$1,769.14	\$1,160.23	\$307.42	\$1,651.78	\$1,344.36
Ely Lake - 095						
Trail Fees	\$10.00	\$25.00	\$15.00	\$90.00	\$55.00	(\$35.00)
Campsite Fees	\$10,389.31	\$8,906.37	\$12,446.45	\$7,371.66	\$27,015.98	\$19,644.32
Bysterveld - 097						
Pavilion Rental Fees	\$800	\$527.41	\$686.67	\$188.52	\$1,692.09	\$1,503.57
New Richmond- 098						
Launch Fees	\$732.95	\$489.95	\$274.25	\$597.25	\$774.67	\$177.42
Administration - 751						
Season Passes-Event use	\$5,942.50	\$6,852.50	\$5,966.50	\$5,810.00	\$6,315.00	\$505.00
Total Revenues	\$33,397.50	\$33,008.37	\$35,601.30	\$22,534.37	\$60,332.81	\$37,798.44

Quarter 3

	2017	2018	2019	2020	2021	Difference Between
	July -Sept (Q3)	July -Sept (Q3)	July -Sept (Q3)	July -Sept (Q3)		2020 & 2021
Dumont -090						
Launch Fees	3099.21	3631.06	3153.35	3692.92	2361.57	(1331.35)
Pavilion Rental Fees	280.00	200.50	591.47	750.55	566.10	(184.45)
Gun Lake -091						
Launch Fees	5312.18	4487.56	6050.25	7534.08	5612.14	(1921.94)
Pavilion Rental Fees	380.00	338.81	465.05	238.53	905.28	666.75
Littlejohn Lake - 092						
Pavilion Rental Fees	160.00	900.89	518.95	998.24	880.88	(117.36)
Silver Creek -093						
Trail Fees	1876.47	670.00	1208.25	1020.50	503.00	(517.50)
Campsite Fees	8539.76	8670.23	10259.31	14646.34	13795.69	(850.65)
West Side Park - 094						
Pavilion Rental Fees	618.00	1156.73	728.76	1085.49	1255.67	170.18
Ely Lake - 095						
Trail Fees	167.00	262.00	65.00	115.00	50.00	(65.00)
Campsite Fees	19199.90	16176.48	20174.16	31319.28	21508.44	(9810.84)
Bysterveld - 097						
Pavilion Rental Fees	559.00	122.26	197.72	888.22	668.13	(220.09)
New Richmond- 098						
Launch Fees	2007.48	1355.99	1528.00	2173.25	1632.10	(541.15)
Administration - 751						
Season Passes-Event use	1211.00	1363.50	2085.00	1781.50	1460.00	(321.50)
Total Revenues	43410.00	39336.01	47025.27	66243.90	51199.00	(15044.90)

Quarter 4

	2017	2018	2019	2020	2021	Difference Between
	Oct. - Dec. (Q4)	Oct. - Dec. (Q4)	Oct. - Dec. (Q4)	Oct. - Dec. (Q4)	Oct. - Dec. (Q4)	2020 & 2021
Dumont -090						
Launch Fees	\$183.07	\$210.00	\$316.50	\$162.00	\$137.00	(\$25.00)
Pavilion Rental Fees	\$0	(\$30)	\$20.29	-\$30.00	\$69.63	\$99.63
Gun Lake -091						
Launch Fees	\$284.18	\$322.85	\$736.53	\$436.87	\$709.69	\$272.82
Pavilion Rental Fees	\$0	(\$30)	\$999.92	-\$30.00	-\$10.00	\$20.00
Littlejohn Lake - 092						
Pavilion Rental Fees	\$0	(\$30)	\$69.19	-\$138.50	\$739.15	\$877.65
Silver Creek -093						
Trail Fees	\$390.00	\$373.00	\$257.00	\$838.59	\$409.50	(\$429.09)
Campsite Fees	\$2,226.00	\$5,788.04	\$3,394.58	\$4,613.43	\$5,577.16	\$963.73
West Side Park - 094						
Pavilion Rental Fees	\$0	\$229.84	\$70.58	\$20.29	-\$10.00	(\$30.29)
Ely Lake - 095						
Trail Fees	\$0.00	\$35.00	\$0.00	\$30.00	\$5.00	(\$25.00)
Campsite Fees	\$3,570.00	\$3,058.46	\$1,006.82	\$5,808.42	\$4,330.99	(\$1,477.43)
Bysterveld - 097						
Pavilion Rental Fees	\$80	(\$30)	\$0.00	-\$30.00	-\$10.00	\$20.00
New Richmond- 098						
Launch Fees	\$279.00	\$441.00	\$220.00	\$416.50	\$300.00	(\$116.50)
Administration - 751						
Season Passes-Event use	\$201.00	\$375.00	\$345.00	\$250.00	\$50.00	(\$200.00)
Total Revenues	\$7,213.25	\$10,713.19	\$7,436.41	\$12,347.60	\$12,298.12	(\$49.48)

Year Total

	2017	2018	2019	2020	2021	Difference Between 2020 & 2021
Dumont -090						
Launch Fees	\$4,829.51	\$5,251.89	\$4,924.33	\$6,356.68	\$3,830.52	(\$2,526.16)
Pavilion Rental Fees	\$1,410.00	\$1,579.48	\$2,101.98	\$1,111.44	\$1,883.32	\$771.88
Gun Lake -091						
Launch Fees	\$7,819.37	\$7,401.44	\$9,277.41	\$10,873.45	\$10,166.18	(\$707.27)
Pavilion Rental Fees	\$1,220.00	\$1,434.59	\$2,470.17	\$698.42	\$1,967.55	\$1,269.13
Littlejohn Lake - 092						
Pavilion Rental Fees	\$2,260.00	\$3,886.94	\$3,400.87	\$2,277.44	\$3,240.70	\$963.26
Silver Creek -093						
Trail Fees	\$3,040.47	\$1,716.00	\$1,982.25	\$3,045.36	\$1,621.50	(\$1,423.86)
Campsite Fees	\$23,491.77	\$26,472.16	\$23,217.90	\$22,497.05	\$37,483.84	\$14,986.79
West Side Park - 094						
Pavilion Rental Fees	\$3,526.50	\$4,865.88	\$3,136.58	\$2,032.80	\$3,156.63	\$1,123.83
Ely Lake - 095						
Trail Fees	\$177.00	\$322.00	\$90.00	\$235.00	\$125.00	(\$110.00)
Campsite Fees	\$33,599.21	\$29,486.03	\$34,343.83	\$46,055.65	\$55,343.15	\$9,287.50
Bysterveld - 097						
Pavilion Rental Fees	\$2,059.00	\$848.56	\$1,082.11	\$1,096.37	\$2,479.48	\$1,383.11
New Richmond- 098						
Launch Fees	\$3,062.43	\$2,286.94	\$2,176.90	\$3,314.00	\$2,954.77	(\$359.23)
Administration - 751						
Season Passes-Event use	\$14,035.00	\$14,571.00	\$13,671.50	\$11,803.95	\$13,807.50	\$2,003.55
Total Revenues	\$100,530.26	\$100,122.91	\$101,875.83	\$111,397.61	\$138,060.14	\$26,662.53



Allegan County Parks, Recreation, & Tourism

3283 122nd Avenue

Allegan, MI 49010

Phone: (269) 686-9088 • Fax: (269) 673-0454

Parks Web: www.allegancounty.org/Parks

Tourism Web: www.visitallegancounty.com

E-mail: parks@allegancounty.org



POSTING OF NOTICE

In accordance with the Statute in such case made and provided, NOTICE IS HEREBY GIVEN, that the following is a list of dates, times, and locations of scheduled meetings for the ALLEGAN COUNTY PARKS ADVISORY BOARD for the year **2022**.

Unless otherwise noted, all meetings will be held at Human Services Building, 3283 122nd Avenue, Allegan, MI, in the location specified. The meetings will take place on the following dates:

DATE	TIME	LOCATION
February 1	8:30am	Board Conference Room
April 5	8:30am	Board Conference Room
June 7	8:30am	Board Conference Room
August 2	8:30am	All Day Parks Tour
October 4	8:30am	Board Conference Room
December 6	8:30am	Board Conference Room

A motion was made by ??, seconded by ??, to accept the schedule presented for the 2022 Parks Advisory Board Meetings.

December 7, 2021

Date

Brandy Gildea, Parks Manager
Allegan County

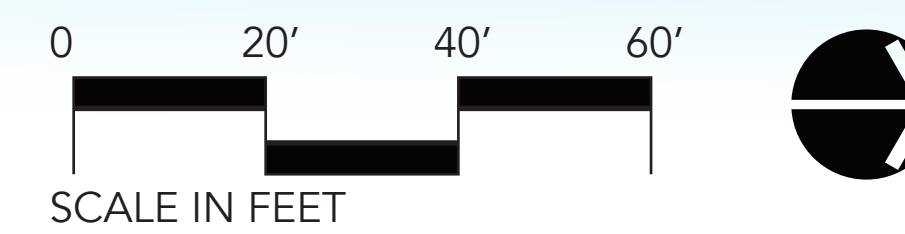
PROPOSED

- A** 5' wide concrete walk
- B** Renovated asphalt drive to boat launch and barrier-free parking
- C** Electric gate with vehicle detection loop
- D** Renovated concrete drive to boat launch
- E** Security light
- F** Wi-fi controlled pay station for entry
- G** 6' bench on concrete pad (4 total)
- H** Expand beach 23' x 225'
- I** Pedestrian crossing with solar-powered rapid flashing beacon, both sides of Patterson
- J** New swings and safety surfacing
- K** Restroom building: convert lighting to LED, add motion sensors
- L** New shade tree (typical)
- M** 'Kayak Drop-Off, No Parking' sign
- N** 'Pedestrian Crossing Ahead' sign
- O** Accessible kayak launch
- P** Accessible bench with wheelchair space
- Q** Maintenance barn: convert lighting to LED, add motion sensors
- R** New boat launch (not included in grant)



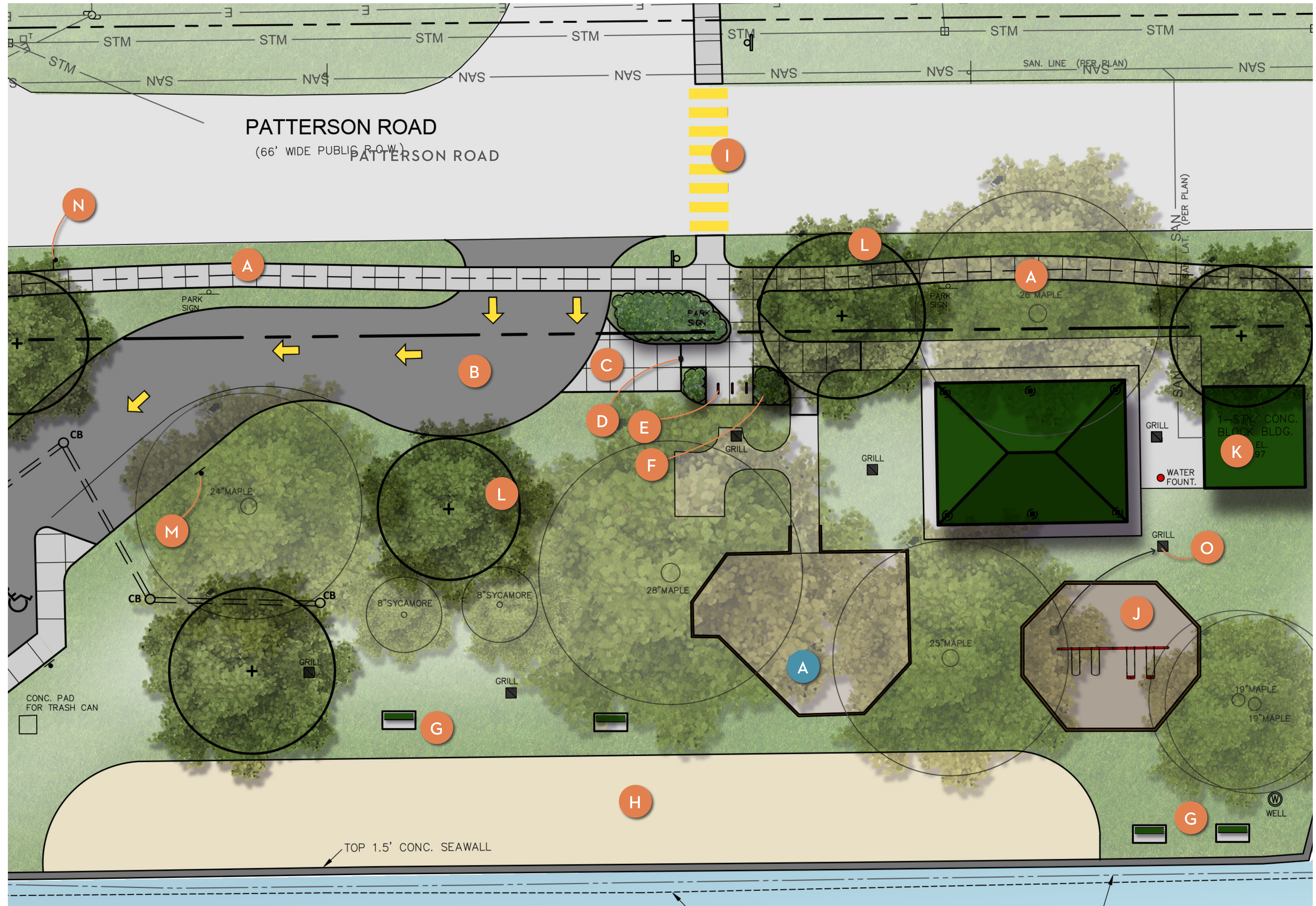
SITE PLAN

GUN LAKE PARK IMPROVEMENTS
WAYLAND, MICHIGAN



PROPOSED

- A** 5' wide concrete walk
- B** Renovated asphalt drive to boat launch and barrier-free parking
- C** Unloading space
- D** Bollard
- E** Bike racks (3)
- F** Low maintenance plantings
- G** 6' bench on concrete pad (4 total)
- H** Expand beach 23' x 225'
- I** Pedestrian crossing with solar-powered rapid flashing beacon, both sides of Patterson
- J** New swings and safety surfacing
- K** Restroom building: convert lighting to LED, add motion sensors
- L** New shade tree (typical)
- M** 'Kayak Drop-Off, No Parking' sign
- N** 'Pedestrian Crossing Ahead' sign
- O** Shift existing grill



ENLARGEMENT

GUN LAKE PARK IMPROVEMENTS
WAYLAND, MICHIGAN

28 October 2021



Gun Lake Park Improvements

Allegan County, Michigan

Preliminary Opinion of Probable Costs

Item	Qty.	Unit	Unit Price	Total
Site Preparation / Demolition	1	LS	\$ 45,000.00	\$ 45,000.00
Grading and Excavation	1	LS	\$ 16,500.00	\$ 16,500.00
Storm System	1	LS	\$ 22,000.00	\$ 22,000.00
Asphalt Paving and Striping	1	LS	\$ 23,000.00	\$ 23,000.00
6" Concrete Paving	1	LS	\$ 33,100.00	\$ 33,100.00
Concrete Walks	1	LS	\$ 24,000.00	\$ 24,000.00
Patterson Walk 5' wide			\$ 14,000.00	
Interior Walks / Bench Pads			\$ 10,000.00	
Beach Expansion	1	LS	\$ 4,000.00	\$ 4,000.00
Signage and Crossing Beacons	1	LS	\$ 13,500.00	\$ 13,500.00
Site Furniture	1	LS	\$ 13,000.00	\$ 13,000.00
New Swings/Play Surfacing/Drainage System	1	LS	\$ 22,000.00	\$ 22,000.00
incl. Upgrade Drainage System of Existing Structure				
Electrical	1	LS	\$ 70,000.00	\$ 70,000.00
Security Light/Pay Station and gates/Wi-Fi/LED Upgrades/Motion Sensors				
Kayak Launch	1	LS	\$ 50,000.00	\$ 50,000.00
Landscaping and Restoration	1	LS	\$ 40,000.00	\$ 40,000.00
Subtotal				\$ 376,100.00
A&E + CA Fees				\$ 40,000.00
Project Total				\$ 416,100.00

Agenda Item #3- 2020-2024 Recreation Plan Review - Priority Projects & Operations- Support Documentation

REQUEST:



Strategic Goal: Provide valuable and necessary quality services to our customers.

Board Priority Project: Service Level Assessment

- Recreation and Wellness
 - Parks and Recreation - The current Parks plan does not expire until the end of 2024. As such, it is recommended the Citizen Survey and all of the Parks related comments from the Board Input Survey be referred to the Parks Department and Parks Advisory Board for evaluation of the current Parks plan. Recommendations may be formed for the Board's consideration in the form of changes to the Parks plan to address the survey results, including recommendations for funding.



June 24, 2021 UPDATE:

- This matter was assigned over to the Parks Advisory Board and we do anticipate a response by the end of the year.
- Commissioner Dugan advised that discussions regarding Trowbridge Dam Park continue. There is a meeting July 13 at 10 am. (online meeting)
- Parks signage should be reviewed as part of this project.

RESULTS:

Step 1: Review Feedback from Citizen Survey and Board of Commissioners Survey on improvements for Parks and Recreation including campgrounds. Feedback included:

Citizen Survey

- Paths and walking trails
- Recreation opportunities
- Recreation programs

Board of Commissioner Survey

- Quality of the Lake Michigan shoreline Access to county and state park
- Trails & biking
- Recreation activities for people who choose to live here
- Ability to provide more outdoor recreational opportunities is essential
- Restore access to the beach at west side park
- Accept the proposed park at 26th street Trowbridge dam
- Site improvements Silver Creek and Ely lake Campgrounds
- Trails, Parks, and water access
- Consider the work to include campground improvements, so that beginner campers, and glampers, feel welcome.
- Walking trails available throughout the year

Step 2: Discuss updates to current Goals and Objectives. Review and update information on action plans for County owned and operated Parks listed in Recreation Plan. Recommended changes and/or additions to Recreation Plan including recommended additions to the Park System.

After reviewing all items in step 2 over the past several Parks Advisory Board meetings the 1st priority was identified. A motion was made by Brown, seconded by Langeance:

The Parks Advisory Board has no changes to the current recreation plan and recommends the BOC work with Trowbridge Township for assistance (funding), negotiate with the DNR to lease the Trowbridge Dam property located on 26th Street, and add it to the County Parks system.

The motion carried by roll call vote. Yes -5, No -0, Absent -4

The Parks Advisory Board reviewed the improvement projects listed in the current Recreation Plan. The following have been identified as priority projects as they meet the goals and objectives of the current Recreation Plan and the feedback from the Citizen Survey and Board Input Survey:

1. Lease & Manage Trowbridge Dam property located on 26th
 - Add to the 2025-2029 Recreation Plan Inventory section – not necessary to add to current Recreation Plan as lease and operations would not begin until after this current plan expires.
 - Project would include a developed ten-acre park with Kalamazoo River boating access, walking trails, viewing areas, playground, pavilion and picnic areas.
2. West Side Park Beach Access
 - Develop a plan to restore ADA beach access and/or viewing points to Lake Michigan
3. Add playground equipment for Ely Lake Campground
4. Dumont Lake Park - Bank/bridge stabilization project
 - Make necessary improvements to ensure the bank does not erode causing the loss of the drive into the park and entrance bridge.
5. Modern (water & electric) Campground at Littlejohn
 - Identify best locations for campground to include current baseball fields
 - Turn former concession building into shower house
6. New Richmond Park Improvements
 - Develop and install kayak launch
 - Add a pay machine and gate at current parking lot
 - Additional parking and no pay parking lot
 - Add improved location closer to river for sturgeon trailer
 - Create an area for presentation and fish release near river for education and sturgeon release opportunities
7. Modernize Bysterveld Park
 - Modern restroom (running water & electric)
 - Add electricity to the pavilion
 - Pave the entrance drive & parking lot to enable year round use
8. Miscellaneous priority projects identified as funding is available
 - Disc Golf Course
 - Build and install a 18 hole disc golf course
 - Update and replace Park Signage
 - Have same design/Entrance Signage at each park
 - Ensure all rule, information is the same at all parks
 - Add pay machine to Dumont Lake Boat Launch