

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

PARKS & RECREATION—AWARD WEST SIDE PARK BEACH ARCHITECTURAL SERVICES/PHASE I

WHEREAS, a Request for Proposal was released and bids were evaluated; and

WHEREAS, ideas from stakeholders were compiled regarding design concepts and it was confirmed that these concepts were incorporated within the bid proposal.

THEREFORE BE IT RESOLVED the Board awards Phase I Conceptual Design of the West Side Park to Abonmarche Consultants, Inc., 95 West Main Street, Benton Harbor, MI 49022 for a cost not to exceed \$12,500; and

BE IT FURTHER RESOLVED that the funds for this project shall be expended from Parks Fund Fund Balance (208); and

BE IT FINALLY RESOLVED that the County Administrator is authorized to sign the necessary documents and the Executive Director of Finance is authorized to perform the necessary budget adjustments to complete this action.



ALLEGAN COUNTY
REQUEST FOR ACTION FORM

Completed RFA form must be attached to a work order request through the Track-It System. If you have any questions regarding this process, please contact Administration @ ext. 2633.

RFA#: 207032

Date: 10/28/2021

Request Type Purchases - Capital Budget Select a Request Type to reveal and complete required form.
Department Requesting Parks
Submitted By Valdis Kalnins on behalf of Brandy Gildea
Contact Information bgildea@allegancounty.org

Item(s):

Phase I Conceptual Design and Estimate of Cost for West Side County Park to restore beach access and lake viewing.

Total Bid Price \$12,500.00

Budgeted? Yes No

No. Bids Sent 7.00

No. Bids Received 2.00

Prebid or Qualifications:

None

Recommendation of Award:

Abonmarche Consultants, Inc.

Equipment / Service / Supplies:

\$12,500 is cost for architect/engineer to complete Phase I - Conceptual Design and Estimate of Project Cost for West Side County Park to restore beach access and lake viewing. Scope of work allows for, and pricing provided includes costs for, additional phases (Grant Application, Construction Drawings and Specifications, Bidding Assistance and Construction Administration) if project is approved to proceed beyond the planning stage. Total architectural / engineering costs if all Phases are completed is expected to be \$44,200 plus \$550 per site visit to provide Construction Administration.

Where it was advertised • RFP posted to www.allegancounty.org and invitations to bid sent to 7 known vendors

REMINDER - Include Tabulation Sheet

BID PRESENTATION FOR PROJECT #:**1016-21A**

Date: 10/28/2021

Project Name:

West Side Park Beach Access

Advertised: County website and invitations to bid

Service Area:

Parks

of Firms Invited to Bid: 7

Budgeted Amount:

\$ 25,000.00

in West Michigan: 6

Bid Amount: (Phase I)

\$ 12,500.00

in Allegan County: 0

Difference:

\$ 12,500.00

Mandatory Pre-bid Meeting: no

Over/Under Budget

UNDER

of Pre-bid Meeting Attendees: Not Applicable

Evaluation Team:

Brandy Gildea; Valdis Kalnins

of Bids Received: 2

Award Recommendation:

Abonmarche Consultants, Inc.

Award Criteria:

Cost is negligibly higher and very comparable to low bidder; Company appears to have more experience designing for dune environments and greater depth in staffing and expertise for this particular project.

References supplied and checked?

Yes

[Debarred party?](#)

No

VENDOR TABLE	Vendor 1	Vendor 2
Company Name	Abonmarche Consultants, Inc.	MCSA Group, Inc.
Company Address1	95 West Main Street	529 Greenwood Ave SE
Company Address2		
City, State, Zip	Benton Harbor, MI 49022	Grand Rapids, MI 49506

COST TABLE		
Phase I - Conceptual Site Plan and Cost	\$ 12,500.00	\$ 11,000.00
Phase II - Initial Grant Application	\$ 3,000.00	\$ 3,500.00
Phase III - Construction Drawings and Specs	\$ 21,000.00	\$ 17,500.00
Phase III - Bidding and Bid Evaluation	\$ 2,200.00	\$ 3,000.00
Phase IV - Construction Administration	\$ 5,500.00	\$ 8,000.00
TOTAL	\$ 44,200.00	\$ 43,000.00
Phase II - Cost per Additional Grant Application	\$ 1,000.00	\$ 1,500.00
Phase IV - Construction Admin - Cost per Site Visit	\$ 550.00	\$ 500.00