

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

*Jim Storey, Chairperson  
Dean Kapenga, Vice Chairperson*

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## **BOARD OF COMMISSIONERS MEETING – AGENDA**

Thursday, January 27, 2022 – 1PM  
County Services Building – Board Room  
Virtual Connectivity Options **Attached**

**DISTRICT 1**  
Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

1PM

### **CALL TO ORDER:**

### **ROLL CALL:**

**OPENING PRAYER:** Commissioner Gale Dugan

### **PLEDGE OF ALLEGIANCE:**

### **COMMUNICATIONS:**

### **APPROVAL OF MINUTES:**

January 13, 2022

### **PUBLIC PARTICIPATION:**

### **ADDITIONAL AGENDA ITEMS:**

### **APPROVAL OF AGENDA:**

### **PRESENTATIONS:**

1. Sheriff Frank Baker—Lifesaving Awards
2. Employee Recognitions: Sergeant Cory Hunt & Undersheriff Michael Larsen

### **PROCLAMATIONS:**

### **INFORMATIONAL SESSION:**

Erin Moore, District #7 Director—Michigan State University Extension

### **ADMINISTRATIVE REPORTS:**

**DISTRICT 2**  
Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

**DISTRICT 3**  
Max R. Thiele  
269-673-4514  
mthiele@  
allegancounty.org

**DISTRICT 4**  
Mark DeYoung  
616-318-9612  
mdeyoung@  
allegancounty.org

### **CONSENT ITEMS:**

**DISTRICT 5**  
Tom Jessup  
269-637-3374  
tjessup@  
allegancounty.org

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (1/21/22 & 1/28/22)
- 

### **ACTION ITEMS:**

**DISTRICT 6**  
Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

1. None
- 

### **DISCUSSION ITEMS:**

**DISTRICT 7**  
Rick Cain  
269-744-7918  
rcain@  
allegancounty.org

1. None
- 

### **APPOINTMENTS:**

1. Area Agency on Aging of West Michigan Board of Directors
  - One Representative—term expires 1/31/22 [Application REC 1/18/22](#)

#### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

2. Community Corrections Advisory Board
  - One Business Community Representative—term expired 12/31/21 [Application REC 1/21/22](#)
3. Brownfield Redevelopment Authority
  - One Representative—term expires 12/31/19
  - Two Representatives—term expires 12/31/21 [Application REC 1/5/22](#)
4. Parks Advisory Board
  - One Representative—term expires 12/31/22
  - One Representative—term expires 12/31/21
5. Solid Waste Planning Committee
  - One General Public Representatives—term expired 12/31/20
  - One Solid Waste Industry Representative—term expired 12/31/20
  - One Township Representative—term expired 12/31/19
  - One Industrial Waste Generator Representative—term expired 12/31/20
  - One Solid Waste Representative—term expired 12/31/19
6. Water Study Workgroup
  - One Commissioner Representative
7. Area Community Services Employment & Training Council
  - County Board Chairperson—term expired 12/31/21
8. West Michigan Regional Airport Authority
  - One Commissioner Representative—term expired 12/31/21
  - One Commissioner Alternate—term expired 12/31/21

**ELECTIONS:**

1. Commission on Aging
  - One Member At-Large Representative—term expired 12/31/22
2. Economic Development Commission
  - One Arts & Culture Representative—term expired 12/31/21
  - One Mfg./Industry Representative—term expired 12/31/21
  - One Real Estate/Development Representative—term expired 12/31/22
  - One Recreation/Tourism Representative—term expires 12/31/22

**PUBLIC PARTICIPATION:**

**FUTURE AGENDA ITEMS:**

**REQUEST FOR PER DIEM/MILEAGE:**

**BOARDS AND COMMISSIONS REPORTS:**

**ROUND TABLE:**

**ADJOURNMENT:** Next Meeting – Thursday, February 10, 2022, 1:00PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**



# Allegan County Board of Commissioners



# Allegan County Board of Commissioners Meeting

January 27, 2022



Allegan County  
3283 122<sup>nd</sup> Ave  
Allegan, MI 49010

# STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 845 5101 6707, then #, then # again
- Type in Meeting Password: 12722, then #

- To raise your hand to speak, press \*9
- To Mute and Unmute, press \*6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/84551016707>
- Meeting Password: 12722

<Continue with the rest of the instructions>

# STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration".

Registration details:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Registration form fields (marked as required with an asterisk):

- First Name \*
- Last Name \*
- Email Address \*
- Confirm Email Address \*

Below the form is a reCAPTCHA challenge with the text "I'm not a robot" and a "reCAPTCHA Privacy - Terms" link. A blue button labeled "Join Webinar in Progress" is located below the reCAPTCHA.

At the bottom of the page is a navigation menu with the following categories:

- About: Zoom Blog, Customers, Our Team, Why Zoom, Features, Careers, Integrations, Partners, Investors
- Download: Meetings Client, Zoom Rooms Client, Browser Extension, Outlook Plug-in, Lync Plug-in, iPhone/iPad App, Android App
- Sales: 1.888.799.9666, Contact Sales, Plans & Pricing, Request a Demo, Webinars and Events
- Support: Test Zoom, Account, Support Center, Live Training, Feedback, Contact Us, Accessibility

Four blue arrows with white text provide instructions:

1. Enter name and email (points to the name and email fields)
2. Click this box (points to the "I'm not a robot" checkbox)
3. Answer challenge question (points to the reCAPTCHA image grid)
4. Click when done. (points to the "Join Webinar in Progress" button)

STEP 3: This Window will appear when connected.



# STEP 4: Adjust audio settings (if needed)

The screenshot shows a meeting interface with a 'Settings' window open. The 'Audio' section is selected in the left sidebar. A context menu is open, showing options for speaker and microphone settings. Blue arrows labeled '1' and '2' indicate the steps to adjust audio settings.

**Settings**

- General
- Video
- Audio**
- Share Screen
- Virtual Background
- Recording
- Statistics
- Feedback
- Keyboard Shortcuts
- Accessibility

**Speaker**

- Test Speaker
- Remote Audio

Output Level: \_\_\_\_\_

Volume:

**Microphone**

- Test Mic
- \_\_\_\_\_

Input Level: \_\_\_\_\_

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

**Context Menu:**

- Select a Speaker
- Remote Audio
- Same as System
- Test Speaker & Microphone...
- Leave Computer Audio
- Audio Settings...

**Meeting Content:**

269-673-4514  
mthiele@allegancounty.org

**Economic Development — Greg King, Director**  
**ADMINISTRATIVE REPORTS:**

**DISTRICT 4**  
Mark DeYoung  
616-318-9612  
mdeyoung@allegancounty.org

**CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings ^

Chat Raise Hand Q&A

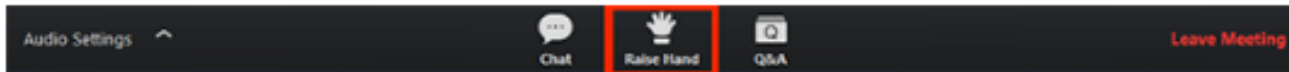


# STEP 5: Raise hand to be recognized to speak.

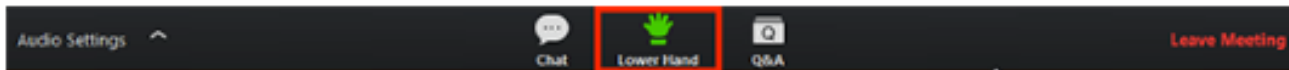
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



# STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409\_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document title is "BOARD OF COMMISSIONERS MEETING – AGENDA". The agenda items are listed by district: DISTRICT 1 (Dean Kasperge), DISTRICT 2 (Jim Storey), DISTRICT 3 (Max R. Thiele), and DISTRICT 4 (Matt DeYoung). The agenda items include "Virtual Meeting – Connectivity Instructions Attached", "CALL TO ORDER:", "ROLL CALL:", "OPENING PRAYER:", "PLEDGE OF ALLEGIANCE:", "COMMUNICATIONS: Attached", "APPROVAL OF MINUTES: Attached", "PUBLIC PARTICIPATION:", "ADDITIONAL AGENDA ITEMS:", "APPROVAL OF AGENDA:", "PRESENTATIONS:", "PROCLAMATIONS:", "INFORMATIONAL SESSION: Attached", and "ADMINISTRATIVE REPORTS:". At the bottom of the document viewer, it shows "PAGE 1 OF 2" and "251 WORDS". Below the document viewer is a Zoom meeting control bar with icons for "Audio Settings", "Chat", "Raise Hand", and "Q&A". A red "Leave Meeting" button is located in the bottom right corner of the control bar, with a large blue arrow pointing to it.

## ALLEGAN COUNTY BOARD OF COMMISSIONERS

## INDEX

JANUARY 13, 2022 SESSION

JOURNAL 70

<u>PAGE</u>	<u>ITEM</u>	<u>SUBJECT MATTER</u>
3	1	JANUARY 13, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL
3	2	ELECTION OF TEMPORARY CHAIRPERSON
3	3	TERM OF OFFICE FOR CHAIRPERSON AND VICE-CHAIRPERSON OF THE BOARD
3	4	ELECTION OF PERMANENT CHAIRPERSON
3-4	5	ELECTION OF PERMANENT VICE-CHAIRPERSON
4	6	PUBLIC PARTICIPATION - NO COMMENTS
4-5	7	BOARD RULES OF ORGANIZATION
5	8	BREAK
5	9	AMEND MEETING AGENDA
5-13	10	PUBLIC HEALTH COVID-19 FUNDING
14	11	ADJOURNMENT
14	12	JANUARY 13, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL
14	13	COMMUNICATIONS
14	14	APPROVAL OF MINUTES FOR 12/9/21
14	15	PUBLIC PARTICIPATION - COMMENTS
15	16	ADDITIONAL AGENDA ITEMS
15	17	APPROVAL OF AGENDA AS AMENDED
15	18	ADMINISTRATIVE REPORTS
15-19	19	CONSENT ITEMS
19	20	BOARD OF COMMISSIONERS - APPOINT DEPUTY MEDICAL EXAMINERS

19-20	21	BOARD OF COMMISSIONERS - RESOLUTION AUTHORIZING ELECTION PURSUANT TO PUBLIC ACT 69 OF 2005
20	22	FINANCE - APPROVE K9 FUND ADJUSTMENTS
20	23	2021/22 BOARD PLANNING
21	24	BREAK
21	25	BUDGET POLICY
21	26	FEDERAL VACCINE MANDATE
21	27	COVID-19 ALTERNATE FUNDING
21	28	APPOINTMENTS - BROADBAND ACTION GROUP
21	29	PUBLIC PARTICIPATION - NO COMMENTS
21	30	ADJOURNMENT

DRAFT

**MORNING SESSION****JANUARY 13, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on January 13, 2022 at 9:00 A.M. in accordance with the motion for adjournment of December 9, 2022, and rules of this board; County Clerk/Register Genetski presiding.

The invocation was offered by District #5 Commissioner Jessup.

The County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

**ELECTION ON TEMPORARY CHAIRPERSON**

2/ County Clerk/Register Genetski opened the meeting for nominations for Temporary Chairperson for the 2022 Board of Commissioners

Commissioner Cain nominated Commissioner DeYoung

Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

Commissioner DeYoung was elected as Temporary Chairperson of the Board.

**TERM OF OFFICE FOR CHAIRPERSON AND VICE-CHAIRPERSON OF THE BOARD**

3/ Moved by Commissioner Jessup, seconded by Commissioner Thiele to have the term of office for the Chairperson and Vice-Chairperson of the Board to be 1 year. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**ELECTION OF CHAIRPERSON OF THE BOARD FOR 2022**

4/ Temporary Chairman DeYoung opened the meeting for nominations for Chairperson of the 2022 Board of Commissioners.

Commissioner Kapenga nominated Commissioner Storey

Commissioner Thiele nominated Commissioner Dugan

Ballots were distributed to Commissioners with Commissioners Kapenga and Cain tallying the ballots with the following results:

Commissioner Dugan - Thiele and Dugan

Commissioner Storey - Kapenga, Storey, DeYoung, Jessup and Cain

Commissioner Storey was elected as Chairperson of the Board of Commissioners for 2022.

**ELECTION OF VICE-CHAIRPERSON OF THE BOARD FOR 2022**

5/ Chairman Storey opened the meeting for nominations for Vice-Chairperson for the 2022 Board of Commissioners.

Commissioner Cain nominated Commissioner Kapenga

Commissioner Thiele nominated Commissioner Dugan

Ballots were distributed to Commissioners with Commissioners Kapenga and Cain tallying the ballots with the following results:

Commissioner Kapenga - Kapenga, Storey, Jessup and Cain  
 Commissioner Dugan - Thiele, DeYoung and Dugan

Chairman Storey declared Commissioner Kapenga as Vice-Chairperson for 2022.

**PUBLIC PARTICIPATION - NO COMMENTS**

6/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**BOARD POLICIES/PLANNING:**

**BOARD RULES OF ORGANIZATION**

7/ Commissioners reviewed the Board Rules of Organization amendments.

Moved by Commissioner Dugan, seconded by Commissioner Thiele to amend Item 4, Section b, subsection i to read: "Concurrence or disapproval authorizing LHD to adopt regulations (e.g. water regulations)." Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Jessup, seconded by Commissioner Kapenga to amend Item 7, Section e, subsection v to add the word "only" after discussion.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to amend the motion to add an additional sentence, "Commissioners adding discussion items under this section are solely responsible for the discussion and providing the details thereto." Motion amendment failed by roll call vote. Yeas: Thiele and Dugan. Nays: Kapenga, Storey, DeYoung, Jessup and Cain.

Original motion by Commissioner Jessup, seconded by Commissioner Kapenga to amend Item 7, section e, subsection v to add the word "only" after discussion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Dugan, seconded by Commissioner Thiele to amend Item 11 Miscellaneous Rules, Section f to remove the last sentence - "Corporate counsel shall also respond ...". Motion failed by roll call vote. Yeas: Thiele and Dugan. Nays: Kapenga, Storey, DeYoung, Jessup and Cain.

Moved by Commissioner DeYoung, seconded by Commissioner to amend Item 11 Miscellaneous Rules, Section f to change the last sentence to read, "Corporate counsel MAY also respond...". Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup and Cain. Nays: Thiele and Dugan.

Moved by Commissioner Dugan, seconded by Commissioner Cain to amend Item 11 Miscellaneous Rules, Section f to have the heading labeled "ASSISTANT CORPORATE COUNSEL" and change the last sentence to read, "Assistant Corporate Counsel may also respond..." Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

Moved by Commissioner Jessup, seconded by Commissioner Cain to amend Item 7, Section e, subsection v to have the time changed from "up to 5pm" to "up to 12pm". Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Cain, seconded by Commissioner Jessup to adopt the Board Rules of Organization as amended. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup and Cain. Nays: Thiele and Dugan.

**BREAK - 10:31 A.M.**

8/ Upon reconvening at 10:41 A.M., the following Commissioners were present: Commissioner Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Absent: None.

**AMEND MEETING AGENDA**

9/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to amend the agenda and move the 2021/22 Board Plan Update and the Review Budget Policy to the afternoon agenda as discussion items 3 and 4. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC HEALTH COVID-19 FUNDING**

10/ Moved by Commissioner Thiele, seconded by Commissioner Dugan to take the Public Health COVID-19 Funding off the table. Motion carried by roll call vote. Yeas: Kapenga, Storey, Thiele, DeYoung and Dugan. Nays: Jessup and Cain.

Health Officer Joynes addressed the board with an update on the COVID-19 Mitigation Strategies. Discussion followed.

Moved by Commissioner Cain to end discussion and call a vote. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

Moved by Commissioner Dugan, seconded by Commissioner Thiele to appropriate 1.5 million from the ARPA Funds to continue the response for COVID-19 mitigation through December 2022. Motion failed by roll call vote. Yeas: Thiele, DeYoung and Dugan. Nays: Kapenga, Storey, Jessup and Cain.

# COVID-19 Mitigation Strategies Update

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REVISED JANUARY 7, 2022



**HEALTH**  
Department

Allegan County Health Department  
PUBLIC HEALTH ADMINISTRATION



### Executive Summary:

Three scenarios (low, moderate and high) were analyzed in April 2021 to estimate the resources needed to maintain an adequate COVID-19 response. It was estimated that ACHD would need around \$3 million per year to provide a moderate response.

In July 2021, the Board authorized contracting for services as a continued response to the pandemic. From July through December \$643,935 was spent (note we were not fully staffed during that time for a moderate response). It takes time to be able to get contracts and staffing (recruitment) in place, particularly in the current workforce environment. Without stable funding and an expectation of continued employment, it is difficult to retain staff. The staffing gaps put additional pressure on existing in-house staff resulting in unplanned, mandated overtime, which is problematic.

The new State funding cycle began in October 1, 2021. From October 1, 2021, through December 31, 2021, with \$424,706 of grant funding and volunteers the ACHD completed:

- 41 vaccine clinics
- 30 testing events
- 7,183 cases in the Michigan Disease Surveillance System (NOTE: Since Allegan County has been in High Transmission during this time frame, ACHD prioritized cases for individuals under the age of 19 and over the age of 65, or those individuals living or working in a high risk setting, for case investigations.)
- 4,334 close contacts (NOTE: Since Allegan County has been in High Transmission during this time frame, ACHD prioritized cases under the age of 19, over the age of 65, or those individuals living or working in a high risk setting, for case investigations and so only close contacts were identified for those cases.)
- 83 businesses assisted with cases and/or outbreaks (e.g. contact tracing, implement mitigation strategy assessments, provide recommendations to reduce risk of transmission and keep their business open)
- 6 community leader updates
- 6 school reports
- 6 meetings with superintendents
- 83 social media posts
- 7 news releases
- 20 outbreaks identified, since October 1, 2021

The pandemic continues to evolve. The priorities of response, the mitigation strategies and the required resources change at the same time. With declining demand on ACHD for vaccinations, 85% of vaccines are now being administered by other providers. For the future, until these priorities change, again, ACHD sees timely and accessible testing as essential to facilitate residents' resumption of primary life activities, e.g. work, school, etc. and access to treatments that help reduce severe illness. The moderate response has been modified to increase testing events to 3-4 per week and decrease vaccinations to 8 hours per week, by appointment via a mobile clinic or site.

Current Grant funding available for use is \$703,482, which is estimated to be depleted by mid-April 2022. Recruiting and maintaining staff requires reliable funding. As such, a funding decision needs to be made now in order for services to continue through and after April 2022. Simply put, staff will not remain in place through April to see if their position will continue past that point. Once services are diminished significant start-up, time would be needed to hire new staff and begin services again. The requested funding will ensure continued COVID-19 pandemic response (Testing, Case Investigations and Contact Tracing, Best Practices, Vaccines and Health Care Capacity). In addition, it will prevent service interruption/delays

for other public health services, as the loss of contract employees requires plugging the personnel holes with ACHD and may lead to losing in-house staff due to uncertainty and burnout. A moderate response based on current needs requires a total annual estimate of \$2,129,594 for calendar 2022 inclusive of the following funds for each mitigation strategy:

Testing	\$847,375
CI and CT	\$933,347
Best Practices	\$122,760
Vaccines	\$210,847
Health Care Capacity	\$ 15,265

Comparing the total, estimated cost of the 2022 response (\$2,129,594) to the known funding available (\$643,935) leaves a resource gap of \$1,426,112.

**The total estimated amount needed to continue the response through December 2024 is \$5,685,300.** This represents a reduction from the currently tabled resolution largely as a result of reduced vaccination clinics and utilization of other funding resources received.



Absent the allocation of funding requested above, ACHD will still have to provide the following mandated services relative to the COVID-19 pandemic (as would be required of any communicable disease related incident):


- 1. Communicable Disease Case Investigation (Michigan Public Health Code and Michigan Local Public Health Accreditation requirements)
  - MCL 333.2433; Parts 51 and 52;
  - PA 349 of 2004 – Sec. 218 and 904;
  - R325.171 et seq.
  
- 2. Health Education (Michigan Public Health Code and Michigan Local Public Health Accreditation requirements).
  - MCL 333.2433


If ACHD does not meet the mandated requirements, the County will be in breach of the funding agreement and will jeopardize future funds.

Other necessary COVID-19 response services including: testing, vaccine clinics, business/schools sectors assistance, local data reports for the community will not be provided absent a funding source. Non COVID-19 services such as environmental health permits (new construction for well and septic permits) may be delayed related to surge in cases when ACHD staff are reassigned.




Mitigation Strategies ↓	Scenario A: Low	Scenario B: Moderate- Recommended Response with staffing and hours needed	Scenario C: High
<p><b>Testing Surveillance</b></p> 	<ul style="list-style-type: none"> <li>No testing is done by ACHD unless there is an outbreak or ongoing spread in a facility (estimate 20 clinics or less per year)</li> </ul> <p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>1-2 Swabbers (1 RN)</li> <li>2 Admin Support</li> <li>1 Interpreter</li> </ul>	<ul style="list-style-type: none"> <li>Three- four 4-6 hr. clinic a week. Testing has become an essential mitigation to identify cases and get residents back to work or school quicker and isolate if COVID-19 positive to decrease transmission/outbreaks.</li> <li>Market to encourage individuals who are not vaccinated, symptomatic, or have recently traveled or attended a large event to get tested.</li> </ul> <p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>2 Swabbers (32 hrs. /week per Swabber)</li> <li>4 Admin Support (32 hrs./week per admin support)</li> <li>1 Health Educator (4 hrs./week)</li> <li>1 PIO (4 hrs./week)</li> <li>1 Interpreter (32 hrs./week)</li> <li>1 Security (32 hrs./week)</li> <li>1 POT Manager (32 hrs./week)</li> </ul>	<ul style="list-style-type: none"> <li>Seven 6 hr. clinics in County for surveillance to identify the variant.</li> <li>Encourage all to get tested since vaccine resistant and/or increase in fatality/mortality.</li> </ul> <p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>2 Swabbers</li> <li>4 Admin Support</li> <li>1 Health Educator</li> <li>1 PIO</li> <li>1 Interpreter</li> <li>1 Security</li> <li>2 Set up and Tear down</li> <li>1 POT Manager</li> </ul>
<p><b>Case Investigation and Contact Tracing</b></p> 	<ul style="list-style-type: none"> <li>Able to respond up to 19 positive cases per week or less with on average of 3 close contacts per case.</li> <li>Not able to monitor for outbreaks/ongoing spread unless reported by the business or school.</li> </ul>	<ul style="list-style-type: none"> <li>Able to response to 20-200 positive cases per week with an average of 2 close contacts per case</li> <li>Monitor locally and regionally for outbreaks.</li> <li>Able to Quarantine/Isolate (reach out to positive or contacts) within 24 business hours to make them aware of their isolation or quarantine requirements to decrease circulation of the virus</li> </ul>	<ul style="list-style-type: none"> <li>Able to response to 201-1000 cases per week (might have to use prioritization of cases to contact and encourage self-reporting)</li> <li>Quarantine/isolate quickly to decrease the circulation of the variant that is causing the increase in fatality/mortality.</li> </ul>

		<ul style="list-style-type: none"> <li>When there is a surge in cases greater than 200 then prioritization has to occur based on vulnerability and risk of transmission.</li> </ul>	
	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>3 Case Investigators</li> <li>1 Contact Tracer</li> <li>1 Case and Contract Tracing Coordinator</li> </ul>	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>1 Case and Contact (RN) Supervisor (40 hrs./ week)</li> <li>3 Case Investigators (40 hrs./week per case investigator)</li> <li>3 Contact Tracers (120 hrs./ week total and we currently have 2 at 40 hrs. a week and 2 at 20 hrs. a week)</li> <li>1 School Contact Tracing Coordinator (40 hrs./week)</li> <li>1 Business Contact Tracing Coordinator (40 hrs./week)</li> <li>1 Epidemiologist (36 hrs./week)</li> <li>1 Health Educator (40 hrs./week)</li> <li>8 hrs./week PIO (communication to public and inquiries)</li> </ul>	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>1 Case and Contract (RN) Supervisor</li> <li>12 Case Investigators</li> <li>10 Contact Tracers</li> <li>1 School Contact Tracing Coordinator</li> <li>1 Business Contact Tracing Coordinator</li> <li>1 Epidemiologist</li> <li>1 Health Educator</li> <li>16 hrs./week PIO (communication to public)</li> <li>Additional Medical Director Time</li> </ul>
<p><b>Organization Best Practice/Technical Assistance</b></p> 	<ul style="list-style-type: none"> <li>No Business Liaison.</li> <li>No dedicated resources to organizations to answer questions, review plans, and provide technical assistance on COVID-19.</li> <li>If capacity allows, the case investigators and contact tracers will work with schools/business on contact tracing to mitigate spread in the business/school setting.</li> <li>No school data reports for school districts.</li> <li>No community leader</li> </ul>	<ul style="list-style-type: none"> <li>Business Liaison dedicated to organizations/businesses to answer questions and provide technical assistance.</li> <li>Dashboard and social media updated weekly.</li> <li>School District Reports sent out bi-weekly to each school district.</li> <li>Community Leader update at least monthly.</li> <li>Newsletter sent out bi-weekly.</li> </ul>	<ul style="list-style-type: none"> <li>Business Liaison dedicated to organizations/businesses to answer questions and provide technical assistance with updates and creation of documents.</li> <li>Dashboard and social media updated daily M-F</li> <li>School reports sent out weekly</li> <li>Community Leader update bi-weekly.</li> <li>Newsletter sent out weekly since conditions are evolving quickly</li> </ul>

	<p>meetings.</p> <ul style="list-style-type: none"> <li>• Dashboard and social media update occur on a weekly basis with dashboard data only.</li> <li>• Newsletter sent out monthly.</li> </ul>		
	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>▪ 1 PIO (2 hrs./week)</li> <li>▪ 1 Health Educator per week (4 hrs./week)</li> </ul>	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>▪ 1 PIO (8 hrs./week)</li> <li>▪ 1 Health Educator (20 hrs./week)</li> <li>▪ 1 Liaison (40 hrs./week)</li> </ul>	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>▪ 1 PIO (16 hrs./week)</li> <li>▪ 1 Health educator (40 hrs./week)</li> <li>▪ 1 Liaison (40 hrs./week)</li> <li>▪ Additional Medical Director time (4 hrs./week)</li> </ul>
<p><b>Vaccination to reach Herd Immunity</b></p> <p>Community Vaccination and/or Herd Immunity</p> 	<ul style="list-style-type: none"> <li>• In the office by appointment</li> </ul>	<ul style="list-style-type: none"> <li>• Community providers and pharmacy partnerships have been robust and access to vaccine has created less demand at ACHD clinics. Propose shift in resources so that ACHD provides vaccine by appointment no less than 8 hrs. /week at the department. Outreach will be considered by exception: homebound, outbreaks, extenuating circumstances.</li> </ul>	<ul style="list-style-type: none"> <li>• Vaccination 4 fixed in each quadrant and two mobile. (6 total)</li> </ul>
	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>▪ 1 RN (20 hrs./week)</li> <li>▪ 1 Support Staff (20 hrs./week)</li> <li>▪ 1 Medic or Medical Assistant (20 hrs./week)</li> </ul>	<p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>▪ 2 LPNs/Vaccinators (also swabbers) (8 hrs./week)</li> <li>▪ 4 ADMIN SUPPORT (8 hrs./week)</li> <li>▪ 1 POV Manager (8 hrs./week)</li> <li>▪ 1 Health Educator (1 hrs./week)</li> <li>▪ 1 Interpreter (8 hrs./week)</li> <li>▪ 1 Medical Director (2 hrs./week)</li> </ul>	<p><b>STAFFING:</b></p> <ul style="list-style-type: none"> <li>▪ 2 Vaccine Event Planning Assistants (60 hrs./week)</li> <li>▪ 2 Storage and Handling/Inventory Assistants (60 hrs./week)</li> <li>▪ 4 RNs/Vaccinators which can be MA or Medics (60)</li> </ul>



			<ul style="list-style-type: none"> <li>hrs./week)</li> <li>▪ 4 MICR Scanning and Support Assistants (60 hrs./week)</li> <li>▪ 1 POV Manager (60 hrs./week)</li> <li>▪ 1 Health Educator (18 hrs./week)</li> <li>▪ 4 Tear down and Set up Assistants (36 hrs./week)</li> <li>▪ 1 Volunteer Coordinator (30 hrs./week)</li> <li>▪ 1 Interpreter (60 hrs./week)</li> <li>▪ 1 Medical Director (12 hrs./week)</li> <li>▪ 2 Security (60 hrs./week)</li> <li>▪ 2 Check In staff (48 hrs./week)</li> </ul>
<p><b>Sufficient Health Care Capacity</b></p> 	<ul style="list-style-type: none"> <li>• No internal analysis of local/regional health care capacity data and COVID-19 data.</li> <li>• All data will be provided on State website</li> <li>• Data evaluated/trended retroactively when there are significant increases in case or deaths.</li> </ul>	<ul style="list-style-type: none"> <li>• Internal analysis of local and regional health care.</li> <li>• Collect/analyze data to evaluate health care capacity weekly.</li> </ul>	<ul style="list-style-type: none"> <li>• Internal analysis of local and regional health care data and MICR data to include demographic and chronic disease</li> <li>• Use data to determine if inequities exist and explore and work with partners to implement interventions</li> </ul>
	<p><b>STAFFING:</b> none</p>	<p><b>STAFFING:</b></p> <ul style="list-style-type: none"> <li>▪ 1 Epidemiologist (4 hrs./week)</li> <li>▪ 1 Health Educator (1 hr./week)</li> <li>▪ 1 PIO (2 hrs./week)</li> </ul>	<p><b>STAFFING:</b></p> <ul style="list-style-type: none"> <li>▪ 1 Epidemiologist (20 hrs./week)</li> <li>▪ 1 Health Educator (5 hrs./week)</li> <li>▪ 1 PIO (8 hrs./week)</li> </ul>



Step 2. Create an Action Plan for One Scenario

Scenario Name & Description	Our Strategy
Preferred Response is Moderate B:	See strategies above.
Indicators Tracked	Ideas for Future Consideration
<p>Cases per day and close contacts                      Percent of cases and close contacts contacted within specified time frame                      Test positivity                      Vaccination Percentage                      Hospitalization rates versus hospital capacity                      Demographic data compared to County demographic data                      School age data                      Outbreaks in facilities                      Ongoing Spread in facilities                      Break through vaccine case numbers                      Variants detected in Allegan County                      Testing numbers in the County</p>	<ul style="list-style-type: none"> <li>- Ongoing evaluation of metrics.</li> </ul>



**ADJOURNMENT UNTIL JANUARY 27, 2022 AT 9:00 A.M.**

11/ Moved by Commissioner Cain, seconded by Commissioner Jessup to adjourn until January 27, 2022 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 11:50 A.M. Yeas: Kapenga, Storey, DeYoung, Jessup and Cain. Nays: Thiele and Dugan.

**AFTERNOON SESSION****JANUARY 13, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

12/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on January 13, 2022 at 1:02 P.M. in accordance with the motion for adjournment of December 9, 2021, and rules of this Board; Chairman Storey presiding.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

**COMMUNICATIONS**

13/ Deputy Clerk Tien noted to the board that they received the following resolutions:

1. Alpena County resolution supporting the American Rescue Plan state match programs
2. Eaton County resolution to condemn Federal vaccine & testing mandates

**DECEMBER 9, 2021 SESSION MINUTES - ADOPTED**

14/ Moved by Commissioner Dugan, seconded by Commissioner Thiele to strike page 848 of the December 9, 2021 minutes. Motion carried by roll call vote. Yeas: Kapenga, Thiele, DeYoung and Dugan. Nays: Storey and Cain.

Moved by Commissioner Kapenga, seconded by Commissioner Thiele to approve the minutes for the December 9, 2021 session as amended. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - COMMENTS**

15/ Chairman Storey opened the meeting to public participation and the following individuals offered comments:

1. Brian Harrison of 5332 14 Mile Ct NE in Rockford addressed the board via Zoom regarding the Michigan Auto Insurance Reform Act
2. Rebecca Simonds of River Ridge Ct in Allegan addressed the board via Zoom regarding COVID testing offered through the Health Dept
3. Jeff Koon of Dorr Township addressed the board via Zoom regarding the Health Dept's request for funding
4. Jacklyn Hulst of 4659 36<sup>th</sup> St in Zeeland addressed the board via Zoom regarding trash in Allegan County. Would like to see rules for the board posted on the agenda.
5. Lorraine Zorbo of 1428 Southern Ave in Kalamazoo addressed the board regarding the Auto Insurance Reform Act



**AGENDA - ADDITIONS**

16/ Chairman Storey asked if there were any additions or changes to the agenda.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to add discussion item #5 - Federal Vaccine Mandate. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to add discussion item #6 - revise request for COVID-19 funding. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**AGENDA - ADOPTED AS AMENDED**

17/ Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the meeting agenda as amended. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**ADMINISTRATIVE REPORTS:**

18/ Administrator Rob Sarro noted his written report was submitted to Commissioners. He noted the Holland Aquatic Center offered a tour for the commissioners showing their renovations. Sarro will confirm the date of January 21, 2022 with the Holland Aquatic Center. Sarro also discussed ARPA funds for hazard pay and is not currently being considered.

Highlights on the written report include: healthy workplace policy, courthouse construction and law enforcement contracts.

**FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS**

19/ **WHEREAS**, Administration has compiled the following claims for 12/17/21; 12/24/21; 12/31/21; 1/7/22; 1/14/22; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

**December 17, 2021**

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	219,506.01	219,506.01	
Park/Recreation Fund - 2080	3,459.24	3,459.24	
Central Dispatch/ E911 Fund - 2110	51,258.78	51,258.78	
Health Department Fund - 2210	51,595.54	51,595.54	
Transportation Grant - 2300	1,234.20	1,234.20	
Capital Improvement Fund - 2450	144,616.11	144,616.11	
Indigent Defense - 2600	26,858.31	26,858.31	
Palisades Emergency Planning Facility - 2630	3,843.16	3,843.16	
Drug Law Enforcement Fund- Prosecutor - 2651	252.07	252.07	
CDBG Loan Repayment - 2771	4,350.00	4,350.00	
Grants - 2790	29,555.06	29,555.06	
Wayland Township - 2806	1,341.04	1,341.04	
Sheriff Contracts - 2807	104.09	104.09	

Child Care - Circuit Family - 2921	22,575.84	22,575.84	
Senior Millage - 2950	9,014.11	9,014.11	
Pension DB Debt - 3602	500.00	500.00	
Road Commission - Debt Service - 3650	500.00	500.00	
Tax Reversion - 6200	63.88	63.88	
Drain Equip Revolving - 6390	36.01	36.01	
Fleet Management - 6612	23.34	23.34	
Self-Insurance Fund - 6770	1,651.60	1,651.60	
Drain Fund - 8010	60,921.13	60,921.13	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>633,259.52</b>	<b>633,259.52</b>	

## December 24, 2021

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	62,698.10	62,698.10	
Central Dispatch/ E911 Fund - 2110	474.77	474.77	
Central Dispatch CIP - 2118	4,363.60	4,363.60	
Friend of the Court Office - 2151	3,813.81	3,813.81	
Health Department Fund - 2210	20,045.20	20,045.20	
Solid Waste - 2211	58,514.66	58,514.66	
Transportation Grant - 2300	7,442.31	7,442.31	
Capital Improvement Fund - 2450	15,651.10	15,651.10	
Register of Deeds Automation Fund - 2560	394.38	394.38	
Grants - 2790	20,272.96	20,272.96	
Sheriff Contracts - 2807	300.00	300.00	
Child Care - Circuit Family - 2921	2,677.42	2,677.42	
Soldiers Relief Fund - 2930	809.81	809.81	
Senior Millage - 2950	7,235.25	7,235.25	
Delinquent Tax Revolving Fund - 6160	41,426.68	41,426.68	
Tax Reversion - 6200	1,653.62	1,653.62	
Fleet Management - 6612	52.12	52.12	
Self-Insurance Fund - 6770	3,219.06	3,219.06	
Drain Fund - 8010	43,892.55	43,892.55	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>294,937.40</b>	<b>294,937.40</b>	

December 31, 2021

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 1010	77,501.21	77,501.21	
Park/Recreation Fund - 2080	244.32	244.32	
Friend of the Court Office - 2151	87.84	87.84	
Health Department Fund - 2210	25,770.86	25,770.86	
Solid Waste - 2211	11,495.13	11,495.13	
Transportation Grant - 2300	4,551.33	4,551.33	
Multi Agency Collaborative Committee - 2400	523.83	523.83	
Capital Improvement Fund - 2450	25,055.71	25,055.71	
Indigent Defense - 2600	30,229.63	30,229.63	
Grants - 2790	5,671.60	5,671.60	
Sheriff Contracts - 2807	101.76	101.76	
Child Care - Circuit Family - 2921	8,903.18	8,903.18	
Soldiers Relief Fund - 2930	478.98	478.98	
Senior Millage - 2950	149,678.41	149,678.41	
Delinquent Tax Revolving Fund - 6160	71,823.72	71,823.72	
Self-Insurance Fund - 6770	368,505.90	368,505.90	
Drain Fund - 8010	69,843.18	69,843.18	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>850,466.59</b>	<b>850,466.59</b>	

January 7, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	77,009.08	77,009.08	
General Fund - 1010	164,628.64	164,628.64	
Park/Recreation Fund - 2080	1,014.27	1,014.27	
Central Dispatch/911 Fund - 2110	45,381.51	45,381.51	
Friend of the Court Office - 2151	104.03	104.03	
Health Department Fund - 2210	53,348.66	53,348.66	
Transportation Grant - 2300	1,651.42	1,651.42	
Brownfield Redevelopment Auth - 2430	7,075.00	7,075.00	
Capital Improvement Fund - 2450	28,184.00	28,184.00	
Indigent Defense Fund -260	18.00	18.00	
Indigent Defense Fund - 2600	236.04	236.04	
Central Dispatch Fund - 261	5,525.56	5,525.56	
Law Library Fund - 2690	2,272.12	2,272.12	
Grants - 2790	3,210.80	3,210.80	

January 13, 2022 Session

Crime Victims Rights Grant - 2791	207.99	207.99	
Wayland Township Sheriff Contract - 2806	144.36	144.36	
Sheriff Contracts - 2807	543.55	543.55	
Child Care - Circuit Family - 2921	7,184.40	7,184.40	
DHS Board - 2922	19.58	19.58	
Soldiers Relief Fund - 2930	90.00	90.00	
Senior Millage - 2950	16,489.46	16,489.46	
Tax Reversion - 620	7,405.50	7,405.50	
Tax Reversion -6200	2,468.50	2,468.50	
Fleet Management/Motor Pool - 6612	283.50	283.50	
Drain Fund - 8010	135,348.75	135,348.75	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$559,844.72</b>	<b>\$559,844.72</b>	

## January 14, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	77,102.20	77,102.20	
General Fund - 1010	135,871.26	135,871.26	
Park/Recreation Fund - 208	119.41	119.41	
Park/Recreation Fund - 2080	66.13	66.13	
Central Dispatch/911 Fund - 2110	3,364.05	3,364.05	
Friend of the Court Office - 2151	577.38	577.38	
Health Department Fund - 2210	44,782.45	44,782.45	
Transportation Grant - 2300	87,959.49	87,959.49	
Capital Improvement Fund - 2450	4,928.14	4,928.14	
Indigent Defense Fund - 2600	330,952.25	330,952.25	
Palisades Emergency Planning Facility - 2630	9,304.80	9,304.80	
Local Corrections Officers Training Fund - 2640	5,664.80	5,664.80	
Drug Law Enforcement Fund - Pros. - 2651	252.07	252.07	
Law Library Fund - 2690	277.00	277.00	
CDBG Loan Repayment - 2771	1,250.00	1,250.00	
Grants - 279	1,075.00	1,075.00	
Grants - 2790	2,315.00	2,315.00	
Wayland Township - 2806	948.36	948.36	
Sheriff Contracts - 2807	155.06	155.06	
Sheriffs Contract - Wayland Township -286	10,343.86	10,343.86	
Transportation Fund - 288	328.05	328.05	

Child Care Fund - 292	2,640.64	2,640.64	
Child Care - Circuit Family - 2921	17,235.00	17,235.00	
Veterans Relief Fund - 293	198.58	198.58	
Soldiers Relief Fund - 2930	6,793.47	6,793.47	
Senior Millage - 2950	36.01	36.01	
Capital Improvement Fund - 401	21,140.72	21,140.72	
Delinquent Tax Revolving Fund - 6160	28,506.69	28,506.69	
Tax Reversion - 6200	12,667.45	12,667.45	
Drain Equip Revolving - 6390	161.83	161.83	
Self-Insurance Fund - 677	66,867.69	66,867.69	
Drain Fund - 8010	25,426.08	25,426.08	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$899,310.92</b>	<b>\$899,310.92</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 12/17/21; 12/24/21; 12/31/21; 1/7/22; 1/14/22.

Moved by Commissioner Thiele, seconded by Commissioner DeYoung to adopt the report of claims for 12/17/21; 12/24/21; 12/31/21; 1/7/22; 1/14/22. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**ACTION ITEMS:**

**BOARD OF COMMISSIONERS - APPOINT DEPUTY MEDICAL EXAMINERS**

**20/ WHEREAS**, in accordance with the County's Medical Examiner Services Contract the Allegan County Board of Commissioners (Board) must approve Deputy Medical Examiners designated by the Contractor.

**THEREFORE BE IT RESOLVED** that the Board hereby approves the Chief Medical Examiner's designation of Patrick A. Hansma, D.O. and Jared Brooks, M.D. as Deputy Allegan County Medical Examiners effective immediately; and

**BE IT FINALLY RESOLVED** that Dr. Theodore Brown and Dr. Brandy Shattuck are removed from their previous appointment of Deputy Medical Examiner of Allegan County effective immediately due to resignation.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**DISCUSSION ITEMS:**

**BOARD OF COMMISSIONERS—RESOLUTION AUTHORIZING ELECTION PURSUANT TO PUBLIC ACT 69 OF 2005**

**21/ WHEREAS**, if approved by the voters of a participating unit of government, Public Act 69 of 2005 permit a county to charge not more than \$4.00 per month or \$50.00 per year per household for waste reduction programs and for the collection of consumer source separated materials for recycling or composting, including, but not limited to, recyclable materials, as defined in part 115 of the Natural Resources and Environmental Protection Act, 1994 P.A. 451, MCL 324.11501 to 324.11550, household hazardous wastes, tires, batteries, and yard clippings.

**THEREFORE BE IT RESOLVED** that:

1. The Allegan County Board of Commissioners (Board) hereby authorizes an election under P.A. 69 of 2005 scheduled for August 2, 2022,

2. Robert Sarro, County Administrator for Allegan County, is designated as the individual to negotiate the interlocal agreement between the municipalities and townships within the County,

3. Each municipality and township within the County that intends to participate in the County's waste reduction programs shall elect to participate in the interlocal agreement and authorize an election under MCL 124.508a by May 10, 2022,

4. The amount of the proposed surcharge is \$50 per year per household,

5. Commercial businesses will not be subject to the proposed surcharge,

6. A voter-approved surcharge is a mandatory charge to be collected as part of billings for property taxes, both current and delinquent; and

**BE IT FINALLY RESOLVED** that the County Administrator and/or the Board Chairperson are authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to perform the necessary budget adjustments to complete this action.

Moved by Commissioner Dugan, seconded by Commissioner Jessup to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Dugan, seconded by Commissioner Jessup to take immediate action on the resolution. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

**FINANCE – APPROVE K9 FUND ADJUSTMENTS**

**22/ WHEREAS**, as of December 31, 2020, the K9 carry-forward donation balance is \$7,632.53; and

**WHEREAS**, the Sheriff's Department is requesting to use the carry-forward balance to make the following purchases in 2022:

- Replacing supplies
- Low-value equipment
- Clothing items
- 2022 Emergency expenses; and

**WHEREAS**, it is likely the Sheriff's Department will need to retire a K9 in 2021 (due to health reasons/age); and

**WHEREAS**, as a result, a purchase of a new K9 in 2022 will be needed.

**THEREFORE BE IT RESOLVED**, that the Board hereby approves the following budget adjustments within the K9 budget

Fund	Activity	Account	Description	Increase
101	301.301	745.030	Misc. Supplies K9	\$7,633
101	301.301	818.030	Contractual	\$25,000
101	301.301	676.000	Donation (Revenue)	\$25,000

; and

**BE IT FURTHER RESOLVED**, any shortfall in K9 Donation Revenue will be offset by a reduction in the expenditure of K9 Miscellaneous Supplies.

**BE IT FINALLY RESOLVED**, that the Executive Director of Finance is authorized to make the necessary budget adjustments to reflect this action.

Moved by Commissioner DeYoung, seconded by Commissioner Cain to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

**2021/22 BOARD PLAN UPDATE**

**23/** Administrator Sarro reviewed the Strategic Plan for 2021-22.

**BREAK - 3:26 P.M.**

24/ Upon reconvening at 3:38 P.M., the following Commissioners were present: Commissioner Kapenga, Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Absent: None.

**REVIEW BUDGET POLICY**

25/ Administrator Sarro went over the annual review process on the Budget Policy. Moved by Commissioner Dugan, seconded by Commissioner Kapenga to place the amended Budget Policy as a discussion item on the January 27, 2022 session. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**FEDERAL VACCINE MANDATE**

26/ Administrator Sarro noted information has been submitted to Commissioners regarding the Federal vaccine mandate. It was noted that the Supreme Court halted the COVID-19 vaccine rule for US business on January 13, 2022. The board will hold off for now on further discussions pending further legal outcomes.

**COVID-19 ALTERNATIVE FUNDING**

27/ Administrator Sarro reviewed the Executive Summary in the COVID-19 Mitigation Strategies Update. Discussion followed.

Moved by Commissioner Cain, seconded by Commissioner Kapenga to authorize Administration and the Health Department to expend up to the estimated \$643,935 dollars available to the department and have services include mandates down to the low response level. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup and Cain. Nays: Thiele and Dugan.

**APPOINTMENTS - BROADBAND ACTION WORKGROUP**

28/ Chairman Storey announced the appointment of the following individual to the Broadband Action Workgroup:

Scott Beltman, 3110 130<sup>th</sup> Ave, Hopkins (Agri Rep)

Moved by Commissioner Cain, seconded by Commissioner DeYoung to approve the appointment as made. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

**PUBLIC PARTICIPATION - NO COMMENTS**

29/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

**ADJOURNMENT UNTIL JANUARY 27, 2022 AT 1:00 P.M.**

30/ Moved by Commissioner Cain, seconded by Commissioner Kapenga to adjourn until January 27, 2022 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 4:45 P.M. Yeas: votes. Nays: votes.

*Jennifer Dien*

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Deputy Clerk

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Board Chairperson

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Minutes approved during the 00/00/2022 Session



## Allegan County 2021 Annual Report

### Message From District Director

Michigan State University Extension (MSUE) brings the science, programs and resources of Michigan's land grant university to organizations, communities and individuals throughout the state. Our out-reach and engagement is built on a local basis, thanks to our county partnerships and more than 600 faculty and staff in offices across all 83 counties. Historically, most of our relationships have been maintained through in-person meetings and programs. Over the last few years, we have built up the breadth and quality of our website at [extension.msu.edu](http://extension.msu.edu), which now averages 1.25 million visitors per month. In 2021, we expanded our capacity to provide high-quality virtual education.



Working from home with the tools and support needed to help them succeed in a remote environment, MSUE program staff have continued to assist farmers through the growing season, elected officials and decision makers, parents, families and youth by meeting with them on virtual platforms through online meetings and webinars. With the work they have accomplished over the last months, staff have reported that they have learned that:

- Programs that are produced for a live audience and recorded allow more people to view the meetings in a time convenient for them;
- We are reaching audiences that would not be able to attend our programs in the past because of time, travel and disability;
- We are reaching local, regional, state, national and global audiences
- We are able to share our expertise, ideas and best practices more efficiently across the state;
- A digital divide still exists, not all programs work in an on-line format, and nothing will replace our local, face to face, relationship-based work.

In the end, I believe the experience in on-line program development and investment in capacity will not only augment but strengthen our face-to-face work. Our programs will have greater reach than ever before and MSUE will be a leader in virtual education. Please contact me for more information and thank you for your continued support!

Erin Moore, District Director

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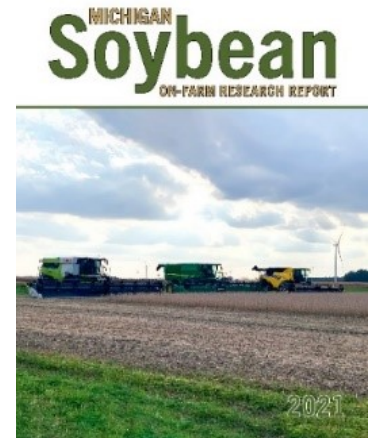




## Allegan County 2021

### 2021 On-Farm Soybean Trials

Soybeans are raised by approximately 245 farmers on 42,000 acres in Allegan County. Mike Staton, MSUE soybean educator, conducted educational programs and research trials in 2021 that will help these producers be more profitable. Due to COVID-19, all winter educational programs, including the soybean on-farm research update that has been held in Hamilton for the previous six years, were conducted virtually. The virtual version of the on-farm research update reached more than 200 producers across the state. A follow-up survey found that 84% implemented the new information and 27 producers actually increased income by \$5.40 per acre on 25,340 acres generating a total financial impact of \$137,150 in 2021 alone. An in-person tour of the MSU Soybean Variety Performance Trial in Wayland was safely conducted on September 21. Nearly fifty producers and agronomists participated in the program and were able to visually compare all the varieties. Variety selection is one of the most important decisions producers make as it can increase yield by 5 to 10 bushels per acre. Allegan soybean producers also actively participated in the Michigan Soybean On-Farm Research Program. However, due to the adverse weather conditions that occurred in Allegan County in 2021 (early-season drought, excessive rain in June, lack of rain in August and early September and weather-related harvest delays), only four of the six trials were harvested and three of these were published in a 32-page research report that was mailed to more than 11,000 soybean producers across the state.



### Ornamental Horticulture

#### Summer 2021 Michigan Christmas Tree Association Meeting

The Ornamental Horticulture Team scheduled an in-person tour of three tree farms in Southwest Michigan. The team covered emerging and key disease issues, along with best management practices. Participants, which included 18 Allegan residents, learned about creating an effect website that will attract potential customers to their farm, and how to create easy arrangements using Christmas greens.

#### Winter Christmas Tree Association Recharging for Success

MSUE partnered with the Michigan Christmas Tree Association to host their spring “Recharging for Success” all-day Virtual Meeting on March 15, 2021. The topics were sustainable production, using drones in production, emerging pest problems, phytotoxicity, and breakout sessions for choose-n-cut or wholesale growers. From Allegan, 10 participants attended.

#### Michigan Seedling Growers Annual Meeting

MSUE worked with the Michigan Seedling Growers Association to host their annual meeting. Participants received an update on the invasive species prevention – specifically, the detection of Balsam Woolly Adelgid. Additionally, the conference covered transplanting and herbicide trial research, the growing season weather review and the current status of Michigan Forests.

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## Allegan County 2021

### Consumer Horticulture

In 2021, 162 Allegan residents took classes and accessed resources from the MSU Extension Consumer Horticulture team. These classes help equip residents with knowledge and training they need to implement environmentally responsible gardening practices. Through continued education, knowledge sharing and creation of more livable communities, the MSU Extension Consumer Horticulture program continues to make the Great Lakes State one of the most diversely beautiful states in the country. Below are examples of classes accessed by Allegan residents:

- Basic Home Hydroponics
- Smart Gardening with Vegetables
- Interactive Pruning Workshops
- Tree Fruit Pruning
- Backyard Fruti 101
- Let's Learn about Invasive Plants
- Adding Flair to your garden with Ground Cover
- Unravelling Pesticide Use in the Home Garden
- Controlling Invasive Plants in Landscaping
- Integrated Wildlife Damage Management



### MSU Extension Cabin Fever Conversations

Does gardening programming come to halt all winter long? Absolutely not! It may have been snowing outside, but with Cabin Fever Conversations, participants can start dreaming and scheming for time spent with our plant friends. Starting in February 2021 and lasting for ten weeks, Allegan participants joined to learn about gardening and to connect with other gardening enthusiasts from around the state. This series was so popular that it will be repeated for a third year in a row!

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## Allegan County 2021

### Health and Nutrition

#### **Stress Less with Mindfulness & Stress Less Coffee Hour**

As we all continued to adjust and manage our mental health over the last year, Allegan County residents found resources that incorporated weekly Stress Less with Mindfulness and Stress Less Coffee Hour. These virtual experiences provided strategies for maintaining health during challenging times. In 2021, Allegan County Residents attended 31 different program (43 participants).

#### **RELAX Series**

In addition, our RELAX Series focused on Alternatives to Anger with a weekly series. With participation from community members, there is certain to be a ripple effect into our community that ensures a positive impact. MSU Extension is very proud to have offered mindfulness and anger management training to Allegan County residents during 2021 as Covid-19 continues to put a strain on people's lives and mental health wellbeing. In 2021, Allegan County Residents attended 17 different program (32 participants).

### Financial Literacy

MSU Extension partnered with the Allegan County Human Resources Department to conduct a webinar entitled "Tips to Build and Protect Your Credit." The webinar which was offered to Allegan County employees addressed credit myths, explained the importance of credit reports, demystified credit scores and provided strategies to build and protect your credit.

### Government and Community Vitality

#### **Effective Leadership In Challenging Times**

Dionardo Pizaña, Eric Walcott, and Erin Moore facilitated a dialogue for Allegan County departmental leadership on "Effective Leadership in Challenging Times" incorporating a DEI lens and sharing work being done by other local governments in Michigan. This facilitation is ongoing and new sessions are being planned for 2022.

#### **Tribal Land Management & Planning Professionals Lunch Network**

The GCV Land Use Team facilitated monthly networking/learning lunches for land management and planning professionals who work for the 12 federally-recognized tribes in Michigan. The lunches are a blend of personal and professional sharing of experiences, projects, ideas and policies. Almost half of the participants were Allegan County residents.

#### **Building Strong Sovereign Nations Teen Fellowship Program**

This was a Monthly Teen Fellowship Meetings- this month hosted a special guest, Illianna Bush to speak about Indigenous youth activism. The fellows also discussed a new curriculum project. This program began October 2020 as a youth component to the larger BSSN team. They met regularly to build camaraderie, share stories and create a public service/education project. The first cohort of the program ended October 2021. A quarter of the participants were Allegan County residents.



## Allegan County 2021

### Allegan 4-H Competitions

As always, our 4-H community rose and met the challenges of 2021 with the same dedication and spirit as reflected in previous years of participation. The beef committee, once again did a great job getting financial support for the annual beef show and enough volunteer help to create an excellent learning opportunity for the youth. Also in 2021, the 4-H Horse Leaders planned a series of Speed shows due to interest in Gymkhana Classes. Other shows that took place in 2021 were the Horsemaster Pleasure, the Horsemaster Gymkhana Clinic, Small Livestock Clinic, Swine Carcass Live and Hanging Contest, 5-Day Horse Clinic, Meat Rabbit Contest and the Goat and Lamb Carcass Contest. Despite the adjustments made during another year impacted by the COVID-19 pandemic, Allegan County proceeded with many learning opportunities for youth.

### Reflections from Dian Liepe

It has been an unprecedented 2 years. But I believe we will be just fine. Just as the world changes, 4-H is changing. The focus is the same, developing youth potential. The skills that 4-H teaches will NEVER be outdated. Public speaking, self-confidence, responsibility, caring, dependability to name a few. When I interview 4-H leaders I ask if they were ever in 4-H. My next question is "What are your most memorable experiences?" It never fails, the responses are very similar in what the experience meant to them, making friendships and helping them to become the person they are today.



### Allegan County 4-H Awards Show

In November, Allegan County 4-H hosted their annual awards show to honor the outstanding volunteers, leaders and youth that make 4-H a success in Allegan County. 4-H Teen Leader of the Year went to Steven Smith pictured below with 4-H Council President Don Berens. Also receiving Teen Leader of the Year was Kaylee Horton, who was unable to attend. Dian Liepe and Don Berens congratulate Kendra VanOrder and Nora Balgoyen-Williams as they are the 4-H Leaders of the Year!



#### BY THE NUMBERS:

1,169 Allegan County residents participated in MSUE programming.

MSUE Allegan County hosted 53 programs.

Statewide, 1,986 Michiganders participated in Allegan County based programming.

MSUE Experts answered 84 questions submitted to our Ask An Expert from Allegan County residents.

Nearly 400 Allegan youth are members of at least one of the 25 Allegan MSUE 4-H youth clubs.

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S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**FINANCE - CLAIMS & INTERFUND TRANSFERS**

**WHEREAS**, Administration has compiled the following claims for 1/21/22, 1/28/22; and

**WHEREAS**, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

**WHEREAS**, said claims are listed in the 2021 Claims folder of the Commissioners' Record of Claims.

January 21, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	29,571.14	29,571.14	
General Fund - 1010	33,854.30	33,854.30	
Parks/Recreation Fund - 208	143.54	143.54	
Friend of the Court – Cooperative Reimb – 215	258.57	258.57	
Heath Department Fund – 221	31,194.29	31,194.29	
Health Department Fund - 2210	718.30	718.30	
Transportation Grant – 2300	2,690.24	2,690.24	
Brownfield Redevelopment Auth - 2430	664,650.00	664,650.00	
Capital Improvement Fund - 2450	12,825.52	12,825.52	
Indigent Defense Fund - 2600	95,916.72	95,916.72	
Central Dispatch Fund – 261	966.05	966.05	
Law Library Fund - 2690	128.50	128.50	
Grants - 279	15.97	15.97	
Sheriff Contracts - 2807	40.36	40.36	
Transportation Fund - 288	664.87	664.87	
Child Care Fund - 292	1,132.76	1,132.76	
Child Care - Circuit Family - 2921	28,329.38	28,329.38	
Veterans Relief Fund - 293	576.66	576.66	
Senior Millage - 2950	147,552.05	147,552.05	
America Rescue Plan Act – ARPA – 299	6,102.00	6,102.00	
Delinquent Tax Revolving Fund - 516	251.70	251.70	
Delinquent Tax Revolving Fund - 6160	14.91	14.91	
Drain Equip Revolving - 6390	14.40	14.40	
Fleet Management/Motor Pool – 661	28.64	28.64	
Fleet Management/Motor Pool - 6612	5,346.19	5,346.19	
Self-Insurance Fund - 677	14,607.19	14,607.19	
Self-Insurance Fund - 6770	4,034.50	4,034.50	

Drain Fund - 8010	27,239.75	27,239.75	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$1,108,868.50</b>	<b>\$1,108,868.50</b>	

January 28, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	67,614.40	67,614.40	
General Fund - 1010	90,524.99	90,524.99	
Parks/Recreation Fund - 208	228.09	228.09	
Parks/Recreation Fund - 2080	116.68	116.68	
Central Dispatch/911 Fund - 2110	48.62	48.62	
Friend of the Court - Cooperative Reimb - 215	81.26	81.26	
Friend of the Court Office - 2151	182.96	182.96	
Heath Department Fund - 221	26,481.06	26,481.06	
Health Department Fund - 2210	354.40	354.40	
Transportation Grant - 2300	150.00	150.00	
Capital Improvement Fund - 2450	27,781.37	27,781.37	
Animal Shelter - 254	6,631.00	6,631.00	
Indigent Defense Fund - 260	978.03	978.03	
Indigent Defense Fund - 2600	40.00	40.00	
Central Dispatch Fund - 261	98.98	98.98	
Concealed Pistol Licensing Fund - 263	320.99	320.99	
Local Corrections Officers Training Fund - 264	1,130.00	1,130.00	
Grants - 279	950.00	950.00	
Grants - 2790	2,120.90	2,120.90	
Crime Victims Rights Grant 2791	92.54	92.54	
Crime Victims Rights Grant - 280	23.99	23.99	
Sheriff Contracts Wayland Township - 286	67.97	67.97	
Transportation Fund - 288	2,539.56	2,539.56	
Child Care Fund - 292	3,564.39	3,564.39	
Child Care - Circuit Family - 2921	87.34	87.34	
Veterans Relief Fund - 293	1,751.18	1,751.18	
Soldiers Relief Fund - 2930	899.87	899.87	
Senior Millage - 2950	235.20	235.20	
Senior Services Fund - 298	179.00	179.00	
Delinquent Tax Revolving Fund - 516	858.20	858.20	
Tax Reversion - 620	24,637.00	24,637.00	
Revolving Drain Maintenance Fund - 639	95.00	95.00	

Self-Insurance Fund - 677	14,061.37	14,061.37	
Drain Fund - 8010	4,334.00	4,334.00	
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$279,260.34</b>	<b>\$279,260.34</b>	

**THEREFORE BE IT RESOLVED** that the Board of Commissioners adopts the report of claims for 1/21/22, 1/28/22 and interfund transfers.