22 ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

JANUARY 27, 2022 SESSION

JOURNAL 70		
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MORNING SESSION

JANUARY 27, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on January 27, 2022 at 9:00 A.M. in accordance with the motion for adjournment of January 13, 2022, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag. Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP - Absent
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

PUBLIC PARTICIPATION - NO COMMENTS

2/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA ADDITIONS

3/ Chairman Storey asked if there were any additions or changes to the agenda. Commissioner Thiele asked to add discussion item #10 to continue discussion on information received by the county administrator and the health department relative to response to COVID mitigation process and funding. Motion failed by roll call vote. Yeas: Thiele and Dugan. Nays: Kapenga, Storey, DeYoung and Cain. Absent: Jessup.

Commissioner Dugan requested to add discussion item #10 - C-PACE Finance Funding.

Moved by Commissioner Dugan, seconded by Commissioner Storey to adopt the changes to the meeting agenda as requested. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

AGENDA - ADOPTED AS AMENDED

4/ Moved by Commissioner Kapenga, seconded by Commissioner Cain to adopt the meeting agenda as amended. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

DISCUSSION ITEMS:

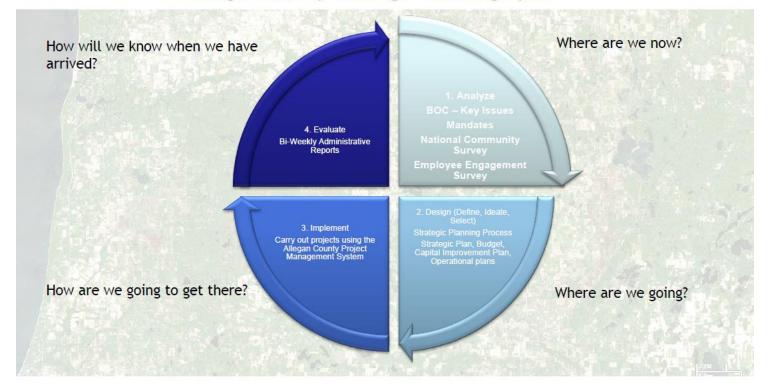
BOARD PLANNING PROCESS (MULTI YEAR PLANNING)

5/ Administrator Sarro reviewed Allegan County's Strategic Plan.

Moved by Commissioner Kapenga, seconded by Commissioner Cain to authorize administration to receive an updated quote from the National Community Survey along with a request on the cost for increased distribution. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.



Allegan County Strategic Planning Cycle



ADMINISTRATIVE UPDATE

6/ Administrator Rob Sarro noted his written report was submitted to Commissioners. Highlights included reimbursement on COVID testing; courthouse entrance update; water asset plan; updated reimbursement form; environmental health update; and juvenile inmate housing.

BREAK - 10:24 A.M.

7/ Upon reconvening at 10:33 A.M., the following Commissioners were present: Commissioner Kapenga, Storey, Thiele, DeYoung and Dugan. Absent: Jessup. Cain arrived at 10:35 A.M.

FINANCE - APPROVE BUDGET POLICY #211

- 8/ BE IT RESOLVED, that the Allegan County Board of Commissioners hereby adopts the updated Budget Policy #211, as attached, effective immediately; and
- **BE IT FURTHER RESOLVED** that Administration shall post the policy to the County website.

Moved by Commissioner Dugan, seconded by Commissioner Thiele to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PARKS & RECREATION—AWARD WEST SIDE PARK BEACH ARCHITECTURAL SERVICES/PHASE I 9/ WHEREAS, a Request for Proposal was released and bids were evaluated; and

WHEREAS, ideas from stakeholders were compiled regarding design concepts and it was confirmed that these concepts were incorporated within the bid proposal.

THEREFORE BE IT RESOLVED the Board awards Phase I Conceptual Design of the West Side Park to Abonmarche Consultants, Inc., 95 West Main Street, Benton Harbor, MI 49022 for a cost not to exceed \$12,500; and

BE IT FURTHER RESOLVED that the funds for this project shall be expended from Parks Fund Fund Balance (208); and

BE IT FINALLY RESOLVED that the County Administrator is authorized to sign the necessary documents and the Executive Director of Finance is authorized to perform the necessary budget adjustments to complete this action.

Moved by Commissioner Thiele, seconded by Commissioner DeYoung to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PARKS & RECREATION - REVIEW RECREATION PLAN

10/ Parks Coordinator Brandy Gildea addressed the board and reviewed the current recreation plan. The Parks Advisory Board developed a list of priority projects that meet the goals and objective of the current Recreation Plan and the feedback from the Citizen Survey and Board Input Survey.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to accept the Parks Recreation Plan and to incorporate the recommendations of the Parks Advisory Board into the Parks Recreation Plan. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

Following is the revised list that is being recommended:

- Lease & Manage Trowbridge Dam property located on 26th
- Add to the 2025-2029 Recreation Plan Inventory section not necessary to add to current Recreation Plan as lease and operations would not begin until after this current plan expires.
- Project would include a developed ten-acre park with Kalamazoo River boating access, walking trails, viewing areas, playground, pavilion and picnic areas.
- West Side Park Beach Access
- -Develop a plan to restore ADA beach access and/or viewing points to Lake Michigan (See: Reestablishing West Side County Park Beach Lake Michigan Beach Access Word document & Excel spreadsheet)
- 3. Add playground equipment for Ely Lake Campground
- 4. Silver Creek Campground Improvements
- a. Improvements to included modernize some campsites, add modern bathrooms with shower house and add walking trails (separate from Equestrian trails)
- 5. Dumont Lake Park Bank/bridge stabilization project
- Make necessary improvements to ensure the bank does not erode causing the loss of the drive into the park and entrance bridge.
- Modern (water & electric) Campground at Littlejohn
- Identify best locations for campground to in include current baseball fields
- Turn former concession building into shower house
- 7. New Richmond Park Improvements
- Develop and install kayak launch
- Add a pay machine and gate at current parking lot
- Additional parking and no pay parking lot
- Add improved location closer to river for sturgeon trailer
- Create an area for presentation and fish release near river for education and sturgeon release opportunities
- Modernize Bysterveld Park
- Modern restroom (running water & electric)
- Add electricity to the pavilion
- Pave the entrance drive & parking lot to enable year round use
- 9. Miscellaneous priority projects identified as funding is available
- Disc Golf Course
- Build and install a 18 hole disc golf course
- Update and replace Park Signage
- Have same design/Entrance Signage at each park
- Ensure all rules and information are the same for all parks
- Add pay machine to Dumont Lake Boat Launch

CENTRAL DISPATCH - AWARD TOWER SHELTER HVAC SYSTEM REPLACEMENT BID

11/ WHEREAS, the Board of Commissioners (Board) appropriated capital funds in the amount of \$150,000 in the 2022 budget (carried-over from 2021) to replace the HVAC systems at six Dispatch Tower sites; and

WHEREAS, consistent with the County's purchasing policy, a Request for Proposal was released and one satisfactory bid was received that has been evaluated and is being recommended for award.

THEREFORE BE IT RESOLVED that the Board hereby awards the bid to Environmental System Solutions, 9074 Bennet, Ada MI 49301, for a not to exceed amount of \$143,022; and

BE IT FINALLY RESOLVED that the County Administrator and/or the Board Chairperson are authorized to negotiate a final contract and sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Kapenga, seconded by Commissioner Dugan to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

RESOURCE RECOVERY PROGRAM - APPOINT DESIGNATED PLANNING AGENCY/MATERIALS MANAGEMENT COUNTY ENGAGEMENT (MMCE) GRANT

12/ WHEREAS, on October 14, 2021, the Board of Commissioners (Board) supported the substantial update of Michigan Solid Waste Law, Part 115, for the advancement of local, county, regional, and state recycling goals and county materials management planning; and

WHEREAS, in an effort to prepare for potential legislative changes to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451 and help transition from solid waste management to materials management, Michigan Department of Environment, Great Lakes, and Energy (EGLE) has grant funding available through the Materials Management County Engagement (MMCE) Grant; and

WHEREAS, a Designated Planning Agency (DPA) will act as the responsible party for completing the activities outlined by the grant.

THEREFORE BE IT RESOLVED that Board supports participation in the Michigan Department of Environment, Great Lakes, and Energy's Materials Management County Engagement (MMCE) Grant and as such appoints the West Michigan Sustainable Business Forum as Allegan County's DPA as it pertains to and not to exceed the activities outlined in the grant; and

BE IT FINALLY RESOLVED that the County Administrator and/or the Board Chairperson are authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to perform the necessary budget adjustments to complete this action.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

TRANSPORTATION—APPROVE FY2023 MDOT OPERATING AND CAPITAL ASSISTANCE APPLICATIONS

- 13/ BE IT RESOLVED that the Board of Commissioners (Board) hereby approves the attached FY2023 Michigan Department of Transportation (MDOT) applications for operating and capital assistance
 - Regular Services State Operating of \$632,081 and Federal Operating Section 5311 of \$650,412
 - Job Access Reverse Commute of \$102,300
 - Capital Section New Freedom-Mobility Management for \$62,500
 - Capital Section Transit vehicles/equipment for \$736,000; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to purchase transit vehicles as requested in the application; and

BE IT FINALLY RESOLVED that the Board Chairperson and/or the County Administrator are authorized to sign the necessary documents and MDOT project authorizations, and the Executive Director of Finance is authorized to make necessary budget adjustments on behalf of the County.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING—SET PUBLIC HEARING 14/ WHEREAS, the Board of Commissioners (Board) has been asked by the Michigan Economic Development Corporation to apply and accept CDBG funding for the expansion at LG Energy Solutions, 1 LG Way Holland; and

WHEREAS, for compliance purposes a public hearing is necessary.

THEREFORE BE IT RESOLVED the Board sets a public hearing at 1:00 P.M. for the Board Meeting on February 10, 2022, for the purpose of affording citizens an opportunity to submit comments on the proposed application for a CDBG Funding Grant for LG Energy Solutions.

Moved by Commissioner Storey, seconded by Commissioner Dugan to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

C-PACE FINANCING

15/ Administrator Sarro reviewed the C-PACE Financing. PACE programs allow a property owner to finance up-front costs of energy or other eligible improvements on a property and then pay the costs back over time through a voluntary tax assessment.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to refer the C-PACE Financing to the Economic Development Commission for review and analysis. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PUBLIC PARTICIPATION - NO COMMENTS

16/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL FEBRUARY 10, 2022 AT 9:00 A.M.

17/ Moved by Commissioner Thiele, seconded by Commissioner Dugan to adjourn until February 10, 2022 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 11:40 A.M. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

AFTERNOON SESSION

JANUARY 27, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL 18/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of

Allegan on January 27, 2022 at 1:00 P.M. in accordance with the motion for adjournment of January 13, 2022, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #6 Commissioner Dugan.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP - Absent
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

JANUARY 13 SESSION MINUTES - ADOPTED

19/ Moved by Commissioner Kapenga, seconded by Commissioner Dugan to approve the minutes for the January 13, 2022 session as distributed. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PUBLIC PARTICIPATION - NO COMMENTS

20/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA - ADOPTED AS PRESENTED

21/ Moved by Commissioner DeYoung, seconded by Commissioner Dugan to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PRESENTATIONS - SHERIFF DEPT

22/ Sheriff Baker presented awards to the following officers: Kato, Kruithoff, Santi, Gage, Hunt, Harris and Morse.

Sargent Damveld presented the MADD award to Deputy Johansen.

Administrator Sarro and Chairman Storey presented employee recognitions to Sergeant Cory Hunt and Undersheriff Michael Larsen, both for their 27 years of service to Allegan County.

BOARD OF COMMISSIONERS - ENDORSE ADDITIONAL CIRCUIT COURT JUDGE FOR ALLEGAN COUNTY

23/ WHEREAS, Chief Circuit Judge Roberts Kengis in concert with Judge Margaret Zurich Bakker, has informed the Board of Commissioners of certain communications from the Michigan State Court Administrative Office advising the addition of a third circuit judge is justified from the analysis of caseload data; and

WHEREAS, these communications have been provided to the Board of Commissioners; and

WHEREAS, the Legislature is considering legislation authorizing the creation of additional circuit judge positions in Wayne, Muskegon and Ottawa Counties; and

WHEREAS, the State Court Administrative Office is recommending the addition of a third circuit judge in Allegan County provided the Legislators representing Allegan County in the current sitting of the Michigan Legislature support the proposed legislative action; and

WHEREAS, Senator Aric Nesbitt has requested the written endorsement of the proposal by certain county officials, including the Board of County Commissioners.

THEREFORE BE IT RESOLVED the Allegan County Board of Commissioners hereby endorses the addition of a third circuit court judge for the $48^{\rm th}$ Judicial Circuit by the Legislature and Governor; and

BE IT FINALLY RESOLVED that copies of this resolution be expeditiously transmitted to Senator Aric Nesbitt, Representatives Mary Whiteford and Steven Johnson, the State Court Administrative Office, the Judges of the Courts serving Allegan County, and the Michigan Association of Counties Legislative Affairs Office.

Moved by Commissioner Kapenga, seconded by Commissioner Cain to approve the resolution as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Thiele. Absent: Jessup.

BOARD OF COMMISSIONERS - AUTHORIZE ADMINISTRATION RE: ADDITIONAL CIRCUIT COURT JUDGE

24/ Moved by Commissioner Dugan, seconded by Commissioner Thiele to authorize the County Administrator to research and develop plans (particularly with respect to personnel and space needs) relative to the addition of a third Circuit Court Judge and to develop the necessary recommendations for the Board's consideration. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

INFORMATIONAL SESSION - MICHIGAN STATE UNIVERSITY EXTENSION

25/ District 7 Director Erin Moore presented the 2021 MSU Extension annual report to the Board.

MICHIGAN STATE | Extension







2021 ALLEGAN COUNTY ANNUAL REPORT

District Director, Erin Moore



MICHIGAN STATE | Extension



Allegan residents were able to take advantage of virtual programs hosted from Educators across the state.



Field-Grown Perennials, Conifers, Christmas Trees







MICHIGAN STATE | Extension

Ornamental Horticulture

- Michigan is 3rd largest greenhouse producer, 3rd largest Christmas tree producer in US
- Allegan county is second largest county in Michigan for nursery production
- 60 operations, 3,240 acres of nursery production
- 19 farms and 996 acres of Christmas trees; 62,656 trees cut



Heidi Lindberg, Ornamental Horticulture Educator





Project Highlight: Root Knot Nematode Research



MICHIGAN STATE | Extension

Meeting Highlight: Michigan Seedling Growers Association

University, Department of Entomology - June 15, 2020

- September 2021
- 25 participants, 12 from Allegan County nursery businesses
- · Topics Covered:
 - Update on invasive balsam wooly adelgid
 - 2021 Growing season and weather forecast
 - Status of Michigan Forests
 - Grower Roundtable





Ornamental Horticulture Impact Reports







MICHIGAN STATE UNIVERSITY Extension



July 30Th To August 4Th



4-H Youth Development

- Program Highlight: Award winning 4-H 5 Day Horse Clinic
- Annual event started in 1970s and now those participants are instructors/clinic coordinator
- There were 57 participants and 11 adult volunteers in this year's clinic











Consumer Horticulture

- 162 Allegan residents took classes and accessed resources from the MSU Extension Consumer Horticulture team.
- Classes ranged from beginner vegetable gardening to hydroponics classes showing a diverse and varied interest in different levels of horticulture



MICHIGAN STATE | Extension

Soybean Research

 A follow-up survey post research update found that 84% of soybean farmers implemented the new information and 27 producers actually increased income by \$5.40 per acre on 25,340 acres generating a total financial impact of \$137,150 in 2021 alone.







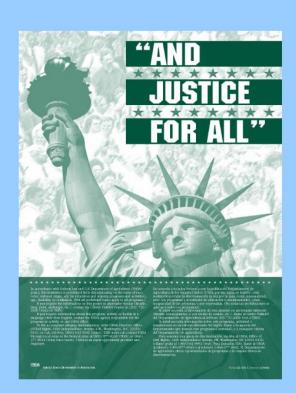
Thank you! Questions?







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FINANCE COMMITTEE - CLAIMS & INTERFUND TRANSFERS

26/ WHEREAS, Administration has compiled the following claims for January 21, 2022 and January 28, 2022; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

January 21, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	29,571.14	29,571.14	
General Fund - 1010	33,854.30	33,854.30	
Parks/Recreation Fund - 208	143.54	143.54	
Friend of the Court – Cooperative Reimb – 215	258.57	258.57	
Heath Department Fund – 221	31,194.29	31,194.29	
Health Department Fund - 2210	718.30	718.30	
Transportation Grant – 2300	2,690.24	2,690.24	
Brownfield Redevelopment Auth - 2430	664,650.00	664,650.00	
Capital Improvement Fund - 2450	12,825.52	12,825.52	
Indigent Defense Fund - 2600	95,916.72	95,916.72	
Central Dispatch Fund – 261	966.05	966.05	
Law Library Fund - 2690	128.50	128.50	
Grants - 279	15.97	15.97	
Sheriff Contracts - 2807	40.36	40.36	
Transportation Fund - 288	664.87	664.87	
Child Care Fund - 292	1,132.76	1,132.76	
Child Care - Circuit Family - 2921	28,329.38	28,329.38	
Veterans Relief Fund - 293	576.66	576.66	
Senior Millage - 2950	147,552.05	147,552.05	
America Rescue Plan Act – ARPA – 299	6,102.00	6,102.00	
Delinquent Tax Revolving Fund - 516	251.70	251.70	
Delinquent Tax Revolving Fund - 6160	14.91	14.91	
Drain Equip Revolving - 6390	14.40	14.40	
Fleet Management/Motor Pool – 661	28.64	28.64	
Fleet Management/Motor Pool - 6612	5,346.19	5,346.19	
Self-Insurance Fund - 677	14,607.19	14,607.19	
Self-Insurance Fund - 6770	4,034.50	4,034.50	
Drain Fund - 8010	27,239.75	27,239.75	
TOTAL AMOUNT OF CLAIMS	\$1,108,868.50	\$1,108,868.50	

39 January 28, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	67,614.40	67,614.40	
General Fund - 1010	90,524.99	90,524.99	
Parks/Recreation Fund - 208	228.09	228.09	
Parks/Recreation Fund - 2080	116.68	116.68	
Central Dispatch/911 Fund - 2110	48.62	48.62	
Friend of the Court – Cooperative Reimb – 215	81.26	81.26	
Friend of the Court Office - 2151	182.96	182.96	
Heath Department Fund – 221	26,481.06	26,481.06	
Health Department Fund - 2210	354.40	354.40	
Transportation Grant – 2300	150.00	150.00	
Capital Improvement Fund - 2450	27,781.37	27,781.37	
Animal Shelter - 254	6,631.00	6,631.00	
Indigent Defense Fund - 260	978.03	978.03	
Indigent Defense Fund - 2600	40.00	40.00	
Central Dispatch Fund – 261	98.98	98.98	
Concealed Pistol Licensing Fund - 263	320.99	320.99	
Local Corrections Officers Training Fund - 264	1,130.00	1,130.00	
Grants - 279	950.00	950.00	
Grants - 2790	2,120.90	2,120.90	
Crime Victims Rights Grant 2791	92.54	92.54	
Crime Victims Rights Grant - 280	23.99	23.99	
Sheriff Contracts Wayland Township - 286	67.97	67.97	
Transportation Fund - 288	2,539.56	2,539.56	
Child Care Fund - 292	3,564.39	3,564.39	
Child Care - Circuit Family - 2921	87.34	87.34	
Veterans Relief Fund - 293	1,751.18	1,751.18	
Soldiers Relief Fund - 2930	899.87	899.87	
Senior Millage - 2950	235.20	235.20	
Senior Services Fund - 298	179.00	179.00	
Delinquent Tax Revolving Fund - 516	858.20	858.20	
Tax Reversion - 620	24,637.00	24,637.00	
Revolving Drain Maintenance Fund - 639	95.00	95.00	
Self-Insurance Fund - 677	14,061.37	14,061.37	
Drain Fund - 8010	4,334.00	4,334.00	
TOTAL AMOUNT OF CLAIMS	\$279,260.34	\$279,260.34	

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THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for January 21, 2022 and January 28, 2022.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to adopt the report of claims for January 21, 2022 and January 28, 2022. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

PUBLIC PARTICIPATION - NO COMMENTS

27/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

ADJOURNMENT UNTIL FEBRUARY 10, 2022 AT 1:00 P.M.

28/ Moved by Commissioner Thiele, seconded by Commissioner Kapenga to adjourn until February 10, 2022 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:46 P.M. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

Jenrife Dien

Deputy Clerk

Ward Chairperson

Minutes approved during the 02/10/2022 Session

January 27, 2022 Session