

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

*Jim Storey, Chairperson
Dean Kapenga, Vice Chairperson*

BOARD OF COMMISSIONERS MEETING – AGENDA *REVISION #1 – 2/22/22

Thursday, February 24, 2022 – 1PM
County Services Building – Board Room
Virtual Connectivity Options **Attached**

DISTRICT 1
Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

1PM

CALL TO ORDER:
ROLL CALL:
OPENING PRAYER: Commissioner Dean Kapenga
PLEDGE OF ALLEGIANCE:
COMMUNICATIONS: None
APPROVAL OF MINUTES:
February 10, 2022
PUBLIC PARTICIPATION:
ADDITIONAL AGENDA ITEMS:
APPROVAL OF AGENDA:
PRESENTATIONS:
PROCLAMATIONS:
INFORMATIONAL SESSION: None
ADMINISTRATIVE REPORTS:

DISTRICT 2
Jim Storey
616-848-9767
jstorey@
allegancounty.org

DISTRICT 3
Max R. Thiele
269-673-4514
mthiele@
allegancounty.org

DISTRICT 4
Mark DeYoung
616-318-9612
mdeyoung@
allegancounty.org

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (2/18/22 & 2/25/22)
-

DISTRICT 5
Tom Jessup
269-637-3374
tjessup@
allegancounty.org

ACTION ITEMS:

1. None
-

DISTRICT 6
Gale Dugan
269-694-5276
gdugan@
allegancounty.org

DISCUSSION ITEMS:

1. Michigan Department of Natural Resources Trust Fund Grant Application/Gun Lake—set Public Hearing (210-129)
 2. Amend COA Bylaws (210-265)
-

DISTRICT 7
Rick Cain
269-744-7918
rcain@
allegancounty.org

NOTICE OF APPOINTMENTS & ELECTIONS:

1. Community Mental Health (E):
 - Two General Public Representatives—term expires 3/31/22
 - One Family Representative—term expires 3/31/22

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

***APPOINTMENTS:**

1. Brownfield Redevelopment Authority
 - One Representative—term expires 12/31/19
 - One Representatives—term expires 12/31/21
2. Parks Advisory Board
 - One Representative—term expires 12/31/22
 - One Representative—term expires 12/31/21
3. Solid Waste Planning Committee
 - One General Public Representatives—term expired 12/31/20
 - One Solid Waste Industry Representative—term expired 12/31/20
 - One Township Representative—term expired 12/31/19
 - One Industrial Waste Generator Representative—term expired 12/31/20
 - One Solid Waste Representative—term expired 12/31/19

ELECTIONS:

1. Commission on Aging
 - One Member At-Large Representative—term expired 12/31/22
2. Economic Development Commission
 - One Arts & Culture Representative—term expired 12/31/21
 - One Mfg./Industry Representative—term expired 12/31/21
 - One Real Estate/Development Representative—term expired 12/31/22
 - One Recreation/Tourism Representative—term expires 12/31/22

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

- Informational Session: County Clerk/Register of Deeds Bob Genetski
- Motion to approve of claims paid and to incorporate into proceedings of the Board (3/4/22 & 3/11/22)
- Gun Lake Park—authorization to apply and match funds for Michigan Natural Resource Trust Fund (MNRTF) Grant (210-129)

REQUEST FOR PER DIEM/MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

Chairperson Storey – Recognition for Register of Deeds

ADJOURNMENT: Next Meeting – Thursday, March 10, 2022, 1:00PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**



Allegan County Board of Commissioners



Allegan County Board of Commissioners Meeting

February 24, 2022



Allegan County
3283 122nd Ave
Allegan, MI 49010

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 886 4788 2357, then #, then # again
- Type in Meeting Password: 22422, then #

- To raise your hand to speak, press *9
- To Mute and Unmute, press *6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://us02web.zoom.us/j/88647882357>
- Meeting Password: 22422

<Continue with the rest of the instructions>

STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg

Webinar Registration

Topic: BOC Meeting - 4/9/2020

Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)


* Required information

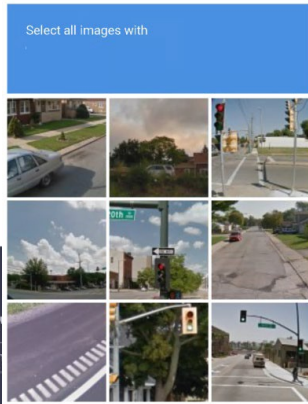
First Name *

Last Name *

Email Address *

Confirm Email Address *

I'm not a robot  reCAPTCHA Privacy - Terms

Select all images with 

VERIFY

US Dollars

Lang

Er

Curre

- About
 - Zoom Blog
 - Customers
 - Our Team
 - Why Zoom
 - Features
 - Careers
 - Integrations
 - Partners
 - Investors
- Download
 - Meetings Client
 - Zoom Rooms Client
 - Browser Extension
 - Outlook Plug-in
 - Lync Plug-in
 - iPhone/iPad App
 - Android App
- Sales
 - 1.888.799.9666
 - Contact Sales
 - Plans & Pricing
 - Request a Demo
 - Webinars and Events
- Support
 - Test Zoom
 - Account
 - Support Center
 - Live Training
 - Feedback
 - Contact Us
 - Accessibility

1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The image shows a Zoom meeting interface with the 'Settings' window open to the 'Audio' tab. A vertical black bar on the left side of the meeting window has a blue arrow labeled '1' pointing to it. A blue arrow labeled '2' points from the 'Audio' tab in the settings window to the meeting content area. The meeting content area displays the name 'Economic Development - Greg King, Director' and 'ADMINISTRATIVE REPORTS:'. Below this, it says 'CONSENT ITEMS:' followed by a list item: '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. The Zoom meeting controls at the bottom include 'Chat', 'Raise Hand', and 'Q&A' buttons.

Settings - Audio

Speaker

Test Speaker Remote Audio

Output Level: _____

Volume:

Microphone

Test Mic _____

Input Level: _____

Volume:

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

Select a Speaker

- Remote Audio
- Same as System
- Test Speaker & Microphone...
- Leave Computer Audio
- Audio Settings...

Economic Development - Greg King, Director
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

Audio Settings ^

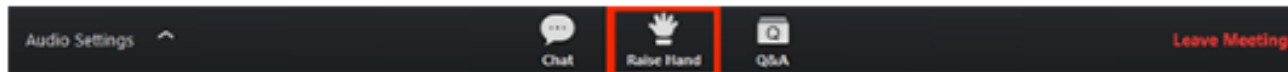
Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

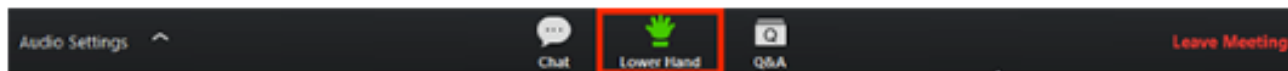
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document title is "BOARD OF COMMISSIONERS MEETING – AGENDA". The agenda items are listed by district: DISTRICT 1 (Dean Kasperge), DISTRICT 2 (Jim Storey), DISTRICT 3 (Max R. Thiele), and DISTRICT 4 (Mark DeYoung). The central part of the agenda lists the meeting order: 1PM CALL TO ORDER, ROLL CALL, OPENING PRAYER, PLEDGE OF ALLEGIANCE, COMMUNICATIONS: Attached, APPROVAL OF MINUTES: Attached, PUBLIC PARTICIPATION, ADDITIONAL AGENDA ITEMS, APPROVAL OF AGENDA, PRESENTATIONS, PROCLAMATIONS, INFORMATIONAL SESSION: Attached, and ADMINISTRATIVE REPORTS. At the bottom of the document viewer, it shows "PAGE 1 OF 2" and "251 WORDS". The Zoom meeting controls at the bottom include "Audio Settings", "Chat", "Raise Hand", "Q&A", and a red "Leave Meeting" button. A large blue arrow points to the "Leave Meeting" button.



Allegan County Board of Commissioners



Allegan County Board of Commissioners Meeting

February 24, 2022



Allegan County
3283 122nd Ave
Allegan, MI 49010

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 886 4788 2357, then #, then # again
- Type in Meeting Password: 22422, then #

- To raise your hand to speak, press *9
- To Mute and Unmute, press *6

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://us02web.zoom.us/j/88647882357>
- Meeting Password: 22422

<Continue with the rest of the instructions>

STEP 2: Enter registration information

Webinar Registration - Zoom

zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg

Webinar Registration

Topic: BOC Meeting - 4/9/2020

Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)


* Required information

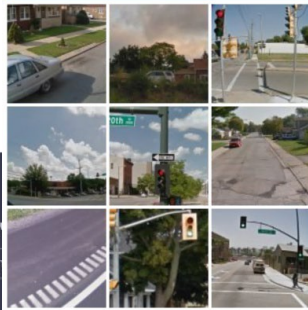
First Name *

Last Name *

Email Address *

Confirm Email Address *

I'm not a robot  reCAPTCHA Privacy - Terms

Select all images with 

VERIFY

US Dollars

Lang

Er

Curre

Support

Test Zoom

Account

Support Center

Live Training

Feedback

Contact Us

Accessibility

Sales

1.888.799.9666

Contact Sales

Plans & Pricing

Request a Demo

Webinars and Events

Download

Meetings Client

Zoom Rooms Client

Browser Extension

Outlook Plug-in

Lync Plug-in

iPhone/iPad App

Android App

About

Zoom Blog

Customers

Our Team

Why Zoom

Features

Careers

Integrations

Partners

Investors

1. Enter name and email

2. Click this box

4. Click when done.

3. Answer challenge question

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

The screenshot shows the Zoom application interface. A large black vertical bar on the left side of the screen is highlighted with a blue arrow labeled '1'. A blue arrow labeled '2' points to the 'Audio' settings panel on the right. The 'Audio' settings panel includes a list of options on the left: General, Video, Audio (highlighted), Share Screen, Virtual Background, Recording, Statistics, Feedback, Keyboard Shortcuts, and Accessibility. The main settings area on the right is titled 'Settings' and contains the following options:

- Speaker:** Test Speaker, Remote Audio (dropdown)
- Output Level:** (slider)
- Volume:** (slider)
- Microphone:** Test Mic (dropdown)
- Input Level:** (slider)
- Volume:** (slider)
- Automatically adjust volume
- Use separate audio device to play ringtone simultaneously
- Automatically join audio by computer when joining a meeting
- Mute my microphone when joining a meeting
- Press and hold SPACE key to temporarily unmute yourself
- Sync buttons on headset

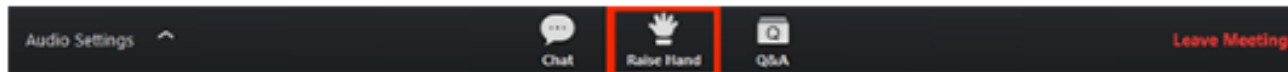
An 'Advanced' button is located at the bottom right of the settings panel. Below the settings panel, the meeting content is visible, including a name 'Economic Development - Greg King, Director', a title 'ADMINISTRATIVE REPORTS:', and a section 'CONSENT ITEMS:' with a list item: '1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)'. At the bottom of the screen, there is a meeting toolbar with icons for Chat, Raise Hand, and Q&A.

STEP 5: Raise hand to be recognized to speak.

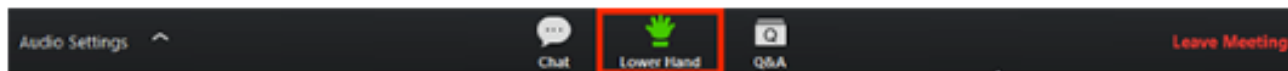
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot shows a Zoom meeting interface. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content is a document viewer displaying a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building, including address, phone, fax, and website. Below the header, the document title is "BOARD OF COMMISSIONERS MEETING – AGENDA". The agenda items are listed by district: DISTRICT 1 (Dean Kasperge), DISTRICT 2 (Jim Storey), DISTRICT 3 (Max R. Thiele), and DISTRICT 4 (Mark DeYoung). The agenda items include "Virtual Meeting – Connectivity Instructions Attached", "1PM CALL TO ORDER: ROLL CALL: OPENING PRAYER: PLEDGE OF ALLEGIANCE: COMMUNICATIONS: Attached APPROVAL OF MINUTES: Attached", "PUBLIC PARTICIPATION: ADDITIONAL AGENDA ITEMS: APPROVAL OF AGENDA: PRESENTATIONS: PROCLAMATIONS: INFORMATIONAL SESSION: Attached ADMINISTRATIVE REPORTS:", and "CONSENT ITEMS:". At the bottom of the document viewer, it shows "PAGE 1 OF 2" and "251 WORDS". Below the document viewer is a Zoom meeting control bar with icons for "Audio Settings", "Chat", "Raise Hand", and "Q&A". A red "Leave Meeting" button is located in the bottom right corner of the control bar. A large blue arrow points to this "Leave Meeting" button.

ALLEGAN COUNTY BOARD OF COMMISSIONERS

INDEX

FEBRUARY 10, 2022 SESSION

JOURNAL 70

<u>PAGE</u>	<u>ITEM</u>	<u>SUBJECT MATTER</u>
43	1	FEBRUARY 10, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL
43	2	PUBLIC PARTICIPATION - COMMENTS
43	3	AGENDA ADDITIONS
43	4	APPROVAL OF AGENDA AS AMENDED
44	5	BOARD PLANNING - CITIZEN SURVEY
44	6	COURTHOUSE/COUNTY SERVICES BUILDING RENOVATION PROJECTS
44-45	7	AMERICAN RESCUE PLAN ACT (ARPA) REQUESTS
45	8	ADMINISTRATIVE REPORT
45	9	PUBLIC PARTICIPATION
45	10	ADJOURNMENT UNTIL FEBRUARY 24, 2022
45	11	FEBRUARY 10, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL
46	12	PUBLIC HEARING - MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR PROJECT STAIRCASE
47	13	COMMUNICATIONS
47	14	APPROVAL OF MINUTES JANUARY 27, 2022
47	15	PUBLIC PARTICIPATION - NO COMMENTS
47	16	ADDITIONAL AGENDA ITEMS
47	17	APPROVAL OF AGENDA AS AMENDED
47	18	ADMINISTRATIVE REPORTS
47	19	AMEND MEETING AGENDA

47-54	20	4 TH QUARTER CAPITAL REPORTS
55-56	21	CLAIMS
57	22	APPROVE VOLUNTEER SERVICES UNIT FUND ADJUSTMENT
57	23	LG ENERGY SOLUTIONS - APPLY/ACCEPT MICHIGAN ECONOMIC DEVELOPMENT CORPORATION COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
58	24	SHERIFF - AWARD BODY WORN CAMERA SOLUTION BID
58	25	SHERIFF - APPLY/ACCEPT FIRST RESPONDER TRAINING AND RECRUITMENT GRANTS
59	26	PARKS & RECREATION - AUTHORIZE TROWBRIDGE DAM/TROWBRIDGE TOWNSHIP PROPERTY LEASE
59	27	FACILITIES - AWARD HVAC BUILDING CONTROL UPGRADE BID
60	28	APPOINTMENTS - AREA AGENCY ON AGING; COMMUNITY CORRECTIONS ADVISORY BOARD; ACSET; WEST MICHIGAN REGIONAL AIRPORT AUTHORITY
60	29	ELECTIONS - COMMUNITY MENTAL HEALTH
60	30	PUBLIC PARTICIPATION - NO COMMENTS
61	31	FUTURE AGENDA ITEMS
61	32	ADJOURNMENT UNTIL FEBRUARY 24, 2022

MORNING SESSION**FEBRUARY 10, 2022 SESSION - PLEDGE OF ALLEGIANCE, ROLL CALL**

1/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on February 10, 2022 at 9:00 A.M. in accordance with the motion for adjournment of January 27, 2022, and rules of this board; Chairman Storey presiding.

The Deputy Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

DIST #1	DEAN KAPENGA	DIST #5	TOM JESSUP-arrived at 9:56 a.m.
DIST #2	JIM STOREY	DIST #6	GALE DUGAN
DIST #3	MAX THIELE	DIST #7	RICK CAIN
DIST #4	MARK DeYOUNG		

PUBLIC PARTICIPATION - COMMENTS

2/ Chairman Storey opened the meeting to public participation and the following individuals offered comments:

1. Austin Marsman of Martin Twp addressed the board and gave an update on the Broadband Action Committee Workgroup

AGENDA ADDITIONS

3/ Chairman Storey asked if there were any additions or changes to the agenda.

Commissioner Thiele requested to add discussion agenda items regarding an increase of ARPA funds to the Allegan County Health Department for the purpose of adequately mitigating the COVID pandemic in Allegan County and the State of Michigan.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to add the discussion item. Motion failed by roll call vote. Yeas: Thiele and Dugan. Nays: Kapenga, Storey, DeYoung and Cain. Absent: Jessup.

Moved by Commissioner Kapenga, seconded by Commissioner Cain to adjourn the morning session by 11:30 A.M. Motion carried by voice vote. Yeas: Kapenga, Storey, DeYoung, Dugan and Cain. Nays: Thiele. Absent: Jessup

AGENDA - ADOPTED AS AMENDED

4/ Moved by Commissioner Thiele, seconded by Commissioner Cain to adopt the meeting agenda as presented. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

DISCUSSION ITEMS:**BOARD PLANNING – CITIZEN SURVEY**

5/ Executive Director of Service Dan Wedge addressed the board the questions the board had on the National Community Survey conducted in November of 2019 and reported on in March of 2020. Number of surveys mailed, number of surveys received, can additional mailed surveys be sent to increase response, best time of year to conduct survey and how long is survey process.

Moved by Commissioner Dugan, seconded by Commissioner Kapenga to refer discussion to the March 10, 2022 meeting to have Administration's recommendation on continuing the citizen survey and engage with other community groups to participate in the survey. Motion carried by voice vote. Yeas: 6 votes. Nays: 0 votes. Absent: 1 vote.

COURTHOUSE/COUNTY SERVICES BUILDING RENOVATION PROJECTS

6/ Administrator Sarro reviewed the strategic goals of the courthouse renovation and master plan. Discussion involved the pending availability of space resulting from CMH move, and subsequent to a legal analysis demonstrating what current Courthouse occupants may be eligible to move to the County Service building and the Board's concurrence with such analysis, develop a master plan in conjunction with the approved Courthouse planning to move any non-court related functions to the County Services Building.

Moved by Commissioner Storey, seconded by Commissioner Thiele to submit the opinion of Corporate Counsel to the Attorney General for opinion and comment. Motion carried by voice vote. Yeas: Storey, Thiele, DeYoung, Jessup, Dugan and Cain. Nays: Kapenga.

Further discussion involved GMB no longer offering architectural and engineering services relating to the Courthouse Master Plan.

Moved by Commissioner Storey, seconded by Commissioner Kapenga to replace GMB with an architectural firm that can provide similar architectural and engineering services. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

AMERICAN RESCUE PLAN ACT (ARPA) REQUESTS FROM 7/8/2021

7/ Administrator Sarro reviewed the board priority project in the Strategy Plan and Map relating to the American Rescue Plan Act (ARPA).

Moved by Commissioner Cain, seconded by Commissioner Kapenga to restrict the remaining ARPA funds to broadband and water/sewer expansion.

Moved by Commissioner Thiele, seconded by Commissioner Dugan to amend the motion to include the Health Department in the remaining ARPA funds along with broadband and water/sewer. Motion amendment failed by roll call vote. Yeas: Thiele and Dugan. Nays: Kapenga, Storey, DeYoung, Jessup and Cain.

Original motion to restrict the remaining ARPA funds to broadband and water/sewer expansion carried by roll call vote. Yeas: Kapenga, Storey, Jessup and Cain. Nays: Thiele, DeYoung and Dugan.

Moved by Commissioner Dugan, seconded by Commissioner Thiele to distribute the ARPA funds through a matching grant program with disbursement of \$2 to every \$1 a local unit provides.

Moved by Commissioner DeYoung, seconded by Commissioner Cain to table discussion until further information is received from the Broadband Action Workgroup. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup and Cain. Nays: Thiele and Dugan.

ADMINISTRATIVE REPORTS:

8/ Administrator Rob Sarro noted his written report was submitted to Commissioners. Highlights included Broadband Project manager, 2022 wage update, wellness quarterly report, mobile computing terminals, courthouse entrance, senior services and customer service team development.

PUBLIC PARTICIPATION - COMMENTS

9/ Chairman Storey opened the meeting to public participation and the following individual offered comment:

- 1. Scott Beltman of Monterey Township thanked the board for reaffirming their position on broadband and water

ADJOURNMENT UNTIL FEBRUARY 24, 2022 AT 9:00 A.M.

10/ Moved by Commissioner Thiele, seconded by Commissioner Kapenga to adjourn until February 24, 2022 at 9:00 A.M. The motion carried by roll call vote and the meeting was adjourned at 11:28 A.M. Yeas: 7 votes. Nays: 0 votes.

AFTERNOON SESSION

FEBRUARY 10, 2022 SESSION - INVOCATION, PLEDGE OF ALLEGIANCE, ROLL CALL

11/ The Board of Commissioners of the County of Allegan, State of Michigan, met in the Board Room of the County Services Building in the Township of Allegan on February 10, 2022 at 1:00 P.M. in accordance with the motion for adjournment of January 27, 2022, and rules of this Board; Chairman Storey presiding.

The invocation was offered by District #2 Commissioner Storey.

The Deputy County Clerk led the Board in the Pledge of Allegiance to the flag.

Upon roll call the following members answered as Commissioners for the respective Districts:

- | | | | |
|---------|--------------|---------|------------|
| DIST #1 | DEAN KAPENGA | DIST #5 | TOM JESSUP |
| DIST #2 | JIM STOREY | DIST #6 | GALE DUGAN |
| DIST #3 | MAX THIELE | DIST #7 | RICK CAIN |
| DIST #4 | MARK DeYOUNG | | |

PUBLIC HEARING – MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR “PROJECT STAIRCASE”

12/ Deputy Clerk Tien read the Notice of Public Hearing for the Michigan Community Development Block Grant (CDBG) Funding for “Project Staircase” that was published in the Allegan County News on February 3, 2022.

**ALLEGAN COUNTY
NOTICE OF PUBLIC HEARING
FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR “PROJECT STAIRCASE”**

Allegan County will conduct a public hearing on February 10, 2022, at 1 pm EST, at 3283 122nd Ave. Allegan, MI 49010 for the purpose of affording citizens an opportunity to examine and submit comments on the proposed application for a CDBG grant. The public may also attend virtually by calling 1 (929) 205-6099, Meeting ID: 845 5101 6707, Password 21022. Visit the County’s website for other connectivity options.

Allegan County proposes to use up to \$36,500,000 in CDBG funds to assist a business expansion project located within Allegan County that is expected to result in the creation of 1,200 jobs, of which at least 51% will benefit low to moderate income persons. No persons will be displaced as a result of the proposed activities.

Further information, including a copy of Allegan County’s CDBG application is available for review. To inspect the documents, please contact Dan Wedge, at 269-673-0203, or review in person at 3283 122nd Ave, Allegan, MI 49010, or on the County website at www.allegancounty.org under News. Comments may be submitted in writing through February 7, 2022, or made in person or via Zoom at the public hearing.

The County’s last CDBG grant, which originated from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Public Law 116-136, was awarded in November of 2020. The County was success in administering \$118,252.19 in funding to prevent, prepare for, and respond to the COVID-19 pandemic.

Citizen views and comments on the proposed application are welcome.

Allegan County
Dan Wedge, Executive Director of Services
269-673-0203

Chairman Storey opened the meeting for the public hearing at 1:05 P.M.

Chairman Storey opened the meeting for public input and the following individuals offered comment:

1. Jacquelyn Hulst of 4659 36th St, Zeeland addressed the board regarding the jobs creation list

Chairman Storey closed the public hearing at 12:09 P.M.

COMMUNICATIONS

13/ Deputy Clerk Tien noted to the board that they received the following resolutions:

1. City of Plainwell resolution to establish a Commercial Rehabilitation District for 119 W. Bridge Street
2. Marquette County resolution supporting the cause of protection democracy, promoting policies that protect access to the ballot for voters and building on the progress of the 2020 elections
3. Watson Township resolution to submit Amicus Curiae Brief re People V Loew

JANUARY 27, 2022 SESSION MINUTES - ADOPTED

14/ Moved by Commissioner Kapenga, seconded by Commissioner Thiele to approve the minutes for the January 27, 2022 session as distributed. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

PUBLIC PARTICIPATION - NO COMMENTS

15/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

AGENDA - ADDITIONS

16/ Chairman Storey asked if there were any additions or changes to the agenda. Administrator Sarro requested to add the volunteer Services Unit Fund Adjustment resolution. Moved by Commissioner Dugan, seconded by Commissioner Cain to add the resolution as a consent item. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

Commissioner Storey requested to add the 4th Quarter Capital Report under Administrative Reports. Moved by Commissioner Thiele, seconded by Commissioner Kapenga to add the item under Administrative Reports. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

AGENDA - ADOPTED AS AMENDED

17/ Moved by Commissioner Dugan, seconded by Commissioner Thiele to adopt the meeting agenda as amended. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

ADMINISTRATIVE REPORTS

18/ Broadband Action Workgroup Chairman introduced the new Project Manager Jill Dunham to the board.

AMEND MEETING AGENDA

19/ Moved by Commissioner Cain, seconded by Commissioner Kapenga to amend the meeting agenda to have the board meeting adjourn no later than 3:30 P.M. Motion carried by voice vote. Yeas: Kapenga, Storey, DeYoung, Jessup and Cain. Nays: Thiele and Dugan.

4th QUARTER CAPITAL REPORT

20/ Project Manager Valdis Kalnins presented the 4th Quarter Capital Report.



2021 Capital Project Report - End of Year

	Projects	Unscheduled	Queued	Development	Contracting	Execution	Closure	Completed
Status at end of 2021	60	0	0	1	5	18	5	31
Status at end of 3rd Quarter	60	0	4	5	6	25	6	18
Status at end of 2nd Quarter	59	0	4	7	9	24	5	10
Status at end of 1st Quarter	55	0	11	10	8	18	1	7
Status at start of 2021	50	0	29	5	2	14	0	0
Status at end of 2020	69	0	1	2	2	14	0	50
Status at end of 2019	59	0	0	1	6	10	2	40
Status at end of 2018	79	3	5	13	9	10	4	35
Status at end of 2017	65	8	2	6	5	9	0	35
Status at end of 2016	81	11	6	13	9	5	5	32
Status at end of 2015	62	12	0	5	4	16	4	24

	Capital Project Funding Approved In:										TOTAL
	2013	2014	2015	2016	2017	2018	2019	2020	2021		
Capital Projects:	30	37	25	29	28	38	32	49	41		309
Completed in 2013	10										10
Completed in 2014	11	12									23
Completed in 2015	3	11	10								24
Completed in 2016	3	9	8	12							32
Completed in 2017	0	2	5	10	18						35
Completed in 2018	2	1	1	4	6	21					35
Completed in 2019	0	2	0	1	2	12	23				40
Completed in 2020	0	0	1	1	2	4	7	35			50
Completed in 2021	0	0	0	1	0	0	1	7	22		31
Total Completed	29	37	25	29	28	37	42	42	22		280
Remaining to be Completed	1	0	0	0	0	1	1	7	19		29

	Actual	# On Schedule	# On Budget	# In Scope	% On Schedule	% On Budget	% In Scope
1st Quarter Completed	7	2	7	7	29%	100%	100%
2nd Quarter Completed	10	5	10	10	50%	100%	100%
3rd Quarter Completed	18	11	18	18	61%	100%	100%
4th Quarter Completed	31	22	31	30	71%	100%	97%
Carryover Projects	29						

On Schedule - Project execution was completed in the month that was projected when the project schedule was established.
 On Budget - Project was completed within the approved project budget appropriations.
 In Scope - Major project outcomes were clearly defined and met upon project completion.

Status of Projects with Budgets over 100K - 12/31/2021

Projects Sorted by Total Approved Funding

#	Project Site ID	S	D	C	E	M	F	Project Name	Funding Year	Total Approved Funding	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021
1	1233-20							Courthouse Improvements - Construction	2020	\$ 1,973,428	E	E	E	E	E	E	E	E	E	E	E	E
Scope: Construct a new security entrance, add a Sally port and improve holding cells.																						
Update: Occupancy granted in December, entrance opened to public in January. Punch list wrap-up expected to run into March due to furnishing backorders.																						
2	1543-21A							RockTenn - Brownfield Site Demolition	2021	\$ 1,500,000				D	D	D	C	C	E	E	E	E
Scope: Demolish abandoned buildings and remove foundations at the RockTenn Site in Otsego to allow future development on the site.																						
Update: Demolition is wrapping up and is expected to be completed by February.																						
3	1206-21							MCT Replacement	2021	\$ 865,000	D	C	C	C	E	E	E	E	E	E	E	E
Scope: Replace the set of Mobile Computer Terminals that have been in use by Law Enforcement for 7+ years.																						
Update: MCTs were ordered in September, delivery will likely be in batches and it may take up to 120 days to receive all of them. Still waiting for first delivery.																						
4	1440-21C							Vehicles - Replace 7 Sheriff's Utility Vehicles	2021	\$ 245,000	C	C	E	E	E	Done	E			Done		
Scope: Purchase 7 replacement Utility Vehicles for Sheriff's Patrol																						
Update: Project completed - vehicles delivered.																						
5	1124-21							Roof Replacement at Courthouse - Section 1	2021	\$ 240,000	D	D	C	C	C	E	E	E	E	E	E	E
Scope: Replace roofing materials on Section 1 (west wing) of the County Courthouse.																						
Update: Awarded contractor has been unable to secure needed roofing materials from manufacturer due to supply chain issues. Arrival date for materials keeps getting pushed and is now into February.																						
6	11095-20							Mobile Medical Unit Vehicle	2020	\$ 225,000	E	E	Done									
Scope: Mid-year capital project approved to purchase a vehicle customized to serve as a Mobile Medical Unit with grant funding provided by the Gun Lake Tribe.																						
Update: Project completed.																						
7	11204-18							Gun Lake Park Boat Launch Replacement	2018	\$ 180,925	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	C	C	E
Scope: With the pavilion replacement completed, the focus of this project is the replacement of the boat launch ramp.																						
Update: EGLE permit granted and agreement with DNR fully executed. Concrete ramp planks ordered and expected to be delivered in April. Work is scheduled to be done in May of 2022.																						
8	14004-17A							ACSO Parking Lot Improvements	2016	\$ 167,000	E	E	Done									
Scope: Front lot reconstruction to add parking spaces, improve ADA parking, pedestrian safety and signage.																						
Update: Project completed.																						
9	11025-20A							Body Scanner Replacement	2020	\$ 160,000	E	E	Done									
Scope: Purchase a body scanner to replace the one acquired through federal surplus.																						
Update: Project completed.																						
10	16013-20							Dispatch CAD Upgrade	2020	\$ 160,000	E	E	E	E	Cutovr	E	E	E	M	M	M	M
Scope: Upgrade New World Computer Aided Dispatch System hardware and software.																						
Update: Upgrade was completed in May. Contractor is continuing to work on resolving a few non-critical issues to enable full functionality of upgraded system.																						
11	1400-21							CH Heat Pump Replacements - 2021	2021	\$ 157,000	D	C	C	E	E	E	E	E	E	E	M	M
Scope: Replace nearly half of the remaining 32 heat pumps in an ongoing effort to gradually replace all 133 heat pumps at the courthouse.																						
Update: Heat Pumps installed, waiting for control work to be completed. Slight delay as some heat pumps were near the security entrance. Expected to be wrapped up in early 2022.																						
12	1002-21							Law Enforcement Body Cameras	2021	\$ 140,000	S	D	D	D	D	D	C	C	C	C	C	C
Scope: Purchase and deploy body cameras to Law Enforcement Deputies.																						
Update: Five bids received in November in response to RFP. Bids have been evaluated and a recommendation for award is planned for presentation to the Board on 2/10.																						
13	15013-17C							YH Surveillance and Intercom System Replacement	2013	\$ 138,571	E	E	E	E	E	E	E	E	E	E	E	E
Scope: Replace and enhance aging video surveillance and room intercom systems.																						
Update: Cameras have arrived. Contractor is scheduled to complete installation week of January 31, 2022.																						
14	13074-20							911 Radio System - Barry County Back-up	2016	\$ 120,230	E	E	E	E	E	E	E	E	E	E	E	E
Scope: Related to the Radio System Replacement Project, this remaining item involves deploying a spare Allegan County console to Barry County to enable seamless back-up capability.																						
Update: Motorola is making one more effort to resolve technology issues.																						

Status of Projects with Budgets over 100K - 12/31/2021

Projects Sorted by Total Approved Funding

#	Project Site ID	S	D	C	E	M	F	Project Name	Funding Year	Total Approved Funding	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	
15	13074-20							911 Radio System - Enable GPS on CAD	2016	\$ 120,230											E	E	E
Scope: Related to the Radio System Replacement Project, this remaining item involves enabling GPS locations of portable radios to show up on dispatch CAD maps to enhance location awareness.																							
Update: Motorola's affiliate has developed a new solution that is being beta tested in another County. If successful, it may be deployed in Allegan.																							
16	1004-21							Dispatch Tower HVAC System Replacement	2021	\$ 120,000	D	C	C	C	C	C							Reissue RFP
Scope: Replace aging HVAC systems at each dispatch tower site at a rate of at least one per year.																							
Update: RFP re-issued to replace HVAC systems at all 6 towers. One bid received and award made by Board 1/27, 2022.																							
17	1374-21							Dispatch Console Six Technology Deployment	2021	\$ 120,000		D	C	C	C	C	E	E	E	E	E	M	M
Scope: Equip console six which was added in 2020 with the necessary technology to support dispatch operations.																							
Update: Installation of radio equipment from Motorola and phone equipment from Intrado to equip console six is wrapping up. Project is complete except for final billing.																							
18	16021-20							Jail Security System Upgrade	2020	\$ 115,000	E	E	E	E	Done								
Scope: Replace jail security system servers, other critical equipment and upgrade software to ensure continued reliability of the system.																							
Update: Project completed.																							
19	1175-20							Emergency Siren Activation Solution	2020	\$ 100,000	D	D	D	D	D	D	D	D	D	D	D	C	C
Scope: Research and implement an alternate method to for siren activation that does not rely on maintaining any VHF infrastructure.																							
Update: RFP released in December, bids due 2/2/2022.																							

Project Budget Status as of 12/31/2021

#	Project ID	Project Name	Project Year	Appropriation: Initial	Additional	Approved	Expenditures	Committed	Remaining	Unused	Project Completed?
#2118 CENTRAL DISPATCH CIP											
1	1206-21	MCT Replacement	2021	\$ 865,000	\$ -	\$ 865,000	\$ 7,687	\$ 135	\$ 857,178	\$ -	No
2	16013-20	Dispatch CAD Upgrade	2020	\$ 160,000	\$ -	\$ 160,000	\$ 113,749	\$ 17,785	\$ 28,466	\$ -	No
3	1004-21	Tower HVAC System Replacement	2021	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	No
4	13074-20	911 Radio System - Barry County Back-up	2020	\$ 120,230	\$ -	\$ 120,230	\$ -	\$ -	\$ 120,230	\$ -	No
5	13074-20	911 Radio System - Enable CAD GPS	2020	\$ 120,230	\$ -	\$ 120,230	\$ -	\$ -	\$ 120,230	\$ -	No
6	1374-21	Console Six Technology Deployment	2021	\$ 120,000	\$ -	\$ 120,000	\$ 15,624	\$ 94,270	\$ 10,106	\$ -	No
7	1175-20	Emergency Siren Activation Solution	2020	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	No
8	1105-21	911 Phone Server Replacement	2021	\$ 50,000	\$ -	\$ 50,000	\$ 43,071	\$ -	\$ -	\$ 6,929	Yes
9	1404-21	Pavement Maintenance 2021 - Dispatch	2021	\$ 2,000	\$ -	\$ 2,000	\$ 1,999	\$ -	\$ -	\$ 1	Yes
TOTALS FOR #2118 - CENTRAL DISPATCH CIP				\$ 1,687,459	\$ -	\$ 1,687,459	\$ 182,130	\$ 112,190	\$ 1,386,210	\$ 6,929	
#2450 PUBLIC IMPROVEMENT FUND											
10	12033-20	Courthouse Improvements - Construction	2020	\$ 1,000,000	\$ 973,428	\$ 1,973,428	\$ 1,510,727	\$ 453,362	\$ 9,340	\$ -	No
11	1440-21C	Vehicles - Replace 7 Sheriff's Utility Vehicles	2021	\$ 245,000	\$ -	\$ 245,000	\$ 230,958	\$ -	\$ -	\$ 14,042	Yes
12	1124-21	Roof Replacement at Courthouse - Section 1	2021	\$ 240,000	\$ -	\$ 240,000	\$ -	\$ 73,270	\$ 166,730	\$ -	No
13	14004-17A	ACSO Parking Lot Improvements	2016	\$ 198,000	\$ (31,000)	\$ 167,000	\$ 160,175	\$ -	\$ -	\$ 6,825	Yes
14	11025-20A	Body Scanner Replacement	2020	\$ 160,000	\$ -	\$ 160,000	\$ 15,394	\$ -	\$ -	\$ 144,606	Yes
15	1400-21	CH Heat Pump Replacements	2021	\$ 117,000	\$ 40,000	\$ 157,000	\$ 152,883	\$ 4,112	\$ 5	\$ -	No
16	1002-21	Law Enforcement Body Cameras	2021	\$ 140,000	\$ -	\$ 140,000	\$ -	\$ -	\$ 140,000	\$ -	No
17	16021-20	Jail Security System Upgrade	2020	\$ 115,000	\$ -	\$ 115,000	\$ 70,249	\$ -	\$ -	\$ 44,751	Yes
18	1440-21E	Vehicles - Replace and Outfit Vehicle - Wayland	2021	\$ 92,000	\$ -	\$ 92,000	\$ 3,968	\$ 82,562	\$ 5,470	\$ -	No
19	1440-21G	Vehicles - Equip Sheriff's Vehicles 2021	2021	\$ 77,000	\$ -	\$ 77,000	\$ 71,262	\$ -	\$ -	\$ 5,738	Yes
20	11072-20	eTicket Solution Implementation	2020	\$ 70,000	\$ -	\$ 70,000	\$ 65,044	\$ -	\$ -	\$ 4,956	Yes
21	1107-21	UPS Replacement - HSB	2021	\$ 65,000	\$ -	\$ 65,000	\$ 48,000	\$ -	\$ -	\$ 17,000	Yes
22	11026-20A	Probate Court Microfilm Scanning	2020	\$ 60,000	\$ -	\$ 60,000	\$ 43,818	\$ 13,547	\$ 2,635	\$ -	No
23	1170-21	LED Conversion for ACSO Exterior Lights	2021	\$ 50,000	\$ -	\$ 50,000	\$ 23,631	\$ -	\$ -	\$ 27,369	Yes
24	1396-21	Water and Sewer Asset Mgmt Plan	2021	\$ 50,000	\$ -	\$ 50,000	\$ 8,750	\$ -	\$ 41,250	\$ -	No
25	1001-21	Jury Management Solution	2021	\$ 50,000	\$ -	\$ 50,000	\$ 19,157	\$ 4,400	\$ 26,443	\$ -	No
26	1509-21	Animal Shelter Generator	2021	\$ -	\$ 50,000	\$ 50,000	\$ 46,658	\$ -	\$ -	\$ 3,342	Yes
27	1396-21B	Replace Lagoon Transfer Valve	2021	\$ -	\$ 45,000	\$ 45,000	\$ 34,750	\$ -	\$ -	\$ 10,250	Yes
28	1440-21H	Vehicles - 1 Sheriff's Utility Vehicle - Insurance	2021	\$ -	\$ 43,032	\$ 43,032	\$ 43,032	\$ -	\$ -	\$ 0	Yes
29	1126-21A	Scan Civil and Criminal Court Files	2021	\$ 40,000	\$ -	\$ 40,000	\$ 38,769	\$ -	\$ -	\$ 1,231	Yes
30	14040-20E	Vehicles - Equip Sheriff's Vehicles 2020	2020	\$ 39,000	\$ -	\$ 39,000	\$ 37,990	\$ -	\$ -	\$ 1,010	Yes
31	1440-21B	Vehicles - Replace 1 EOC Truck	2021	\$ 38,000	\$ -	\$ 38,000	\$ 37,969	\$ -	\$ -	\$ 31	Yes
32	1404-21	Pavement Maintenance 2021 - County	2021	\$ 30,000	\$ -	\$ 30,000	\$ 26,677	\$ -	\$ -	\$ 3,323	Yes
33	1119-21	Furniture Replacement	2021	\$ 30,000	\$ -	\$ 30,000	\$ 23,966	\$ -	\$ -	\$ 6,034	Yes
34	1440-21A	Vehicles - Replace 1 Facilities Mail Vehicle	2021	\$ 26,000	\$ 2,174	\$ 28,174	\$ 28,184	\$ -	\$ -	\$ (10)	Yes
35	1018-21	Network Switch Replacement	2021	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	No
36	1126-21A	District Court Microfilm	2021	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	No
37	11053-19	County Website Redesign	2019	\$ 16,000	\$ -	\$ 16,000	\$ 15,990	\$ -	\$ -	\$ 10	Yes
38	1317-21	Copier Replacements	2021	\$ 16,000	\$ -	\$ 16,000	\$ 10,513	\$ -	\$ -	\$ 5,487	Yes
39	1133-21C	Animal Shelter Washer and Dryer	2021	\$ 12,000	\$ -	\$ 12,000	\$ 8,853	\$ -	\$ -	\$ 3,147	Yes
40	11059-20	Inmate Lookup Tool	2020	\$ 10,000	\$ -	\$ 10,000	\$ 1,160	\$ -	\$ 8,840	\$ -	No
41	1113-21A	Animal Shelter Entrance Improvements	2021	\$ -	\$ 10,000	\$ 10,000	\$ 5,356	\$ -	\$ -	\$ 4,644	Yes
TOTALS FOR #2450 - PUBLIC IMPROVEMENT FUND				\$ 3,036,000	\$ 1,132,634	\$ 4,168,634	\$ 2,782,882	\$ 672,502	\$ 409,463	\$ 303,786	

Project Budget Status as of 12/31/2021

#	Project ID	Project Name	Project Year	Appropriation: Initial	Additional	Approved	Expenditures	Committed	Remaining	Unused	Project Completed?
#2300 TRANSPORTATION GRANT											
42	1404-21	Pavement Maintenance 2021 - Transportation	2021	\$ 2,000	\$ -	\$ 2,000	\$ 1,998	\$ -	\$ -	\$ 2	Yes
		TOTALS FOR #2300 - TRANSPORTATION GRANT		\$ 2,000	\$ -	\$ 2,000	\$ 1,998	\$ -	\$ -	\$ 2	
#2465 CHILD CARE CAPITAL											
43	1130-21	YH HVAC System Replacement	2021	\$ 160,000	\$ -	\$ 160,000	\$ -	\$ 103,617	\$ 56,383	\$ -	No
44	15013-17C	YH Surveillance and Intercom System Replacement	2013	\$ 70,000	\$ 68,571	\$ 138,571	\$ 118,379	\$ 8,158	\$ 12,034	\$ -	No
45	1404-21	Pavement Maintenance 2021 - Youth Home	2021	\$ 5,000	\$ -	\$ 5,000	\$ 4,994	\$ -	\$ -	\$ 6	Yes
		TOTALS FOR #2465 - CHILD CARE CAPITAL		\$ 235,000	\$ 68,571	\$ 303,571	\$ 123,373	\$ 111,775	\$ 68,417	\$ 6	
#2470 LOCAL GOVERNMENT REVENUE SHARING											
46	1012-18	Gun Lake Watercraft Launch - Construction	2018	\$ 180,925	\$ -	\$ 180,925	\$ -	\$ 42,600	\$ 138,325	\$ -	No
47	1543-21	RockTenn - Demolition Consultant	2021	\$ -	\$ 50,000	\$ 50,000	\$ 31,213	\$ -	\$ 18,787	\$ -	No
48	1440-21E	Vehicles - Replace 1 Parks Vehicle	2021	\$ 32,000	\$ -	\$ 32,000	\$ 29,707	\$ -	\$ -	\$ 2,293	Yes
49	1404-21	Pavement Maintenance 2021 - Parks	2021	\$ 25,000	\$ -	\$ 25,000	\$ 13,375	\$ -	\$ -	\$ 11,625	Yes
50	1016-21A	West Side Park Stairs / Beach Access - Engineering	2021	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	No
51	1016-21	Parks - Playground Equipment Replacement	2021	\$ 20,000	\$ 5,500	\$ 25,500	\$ -	\$ 25,164	\$ 337	\$ -	No
52	1010-21	Parks - Restroom Floor Refinishing	2021	\$ 20,000	\$ -	\$ 20,000	\$ 6,980	\$ -	\$ -	\$ 13,020	Yes
53	1217-21	Gun Lake MNRTF Grant - Consultant	2021	\$ -	\$ 10,000	\$ 10,000	\$ 1,525	\$ 7,176	\$ 1,300	\$ -	No
54	15043-20	RockTenn - Brownfield Plan	2020	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	Yes
55	1125-21	Parks - Vehicle Utility Box	2021	\$ 10,000	\$ -	\$ 10,000	\$ 9,977	\$ -	\$ -	\$ 23	Yes
		TOTALS FOR #2470 - LOCAL GOV. REV. SHARING		\$ 287,925	\$ 100,500	\$ 388,425	\$ 102,776	\$ 74,939	\$ 183,748	\$ 26,961	
#VARIOUS OTHER CAPITAL PROJECTS											
56	1543-21A	RockTenn - Site Demolition	2021	\$ 1,500,000	\$ -	\$ 1,500,000	\$ 664,650	\$ 727,850	\$ 107,500	\$ -	No
57	11095-20	Mobile Medical Unit Vehicle	2020	\$ -	\$ 225,000	\$ 225,000	\$ 183,935	\$ -	\$ -	\$ 41,065	Yes
58	11025-20A	Body Scanner Replacement - CESF	2021	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	No
59	1133-21B	Animal Shelter Cat Cages	2021	\$ -	\$ 60,000	\$ 60,000	\$ 13,152	\$ -	\$ -	\$ 46,848	Yes
60	11025-21A	Courthouse X-ray Machine - CESF	2021	\$ -	\$ 50,000	\$ 50,000	\$ 24,185	\$ -	\$ -	\$ 25,815	Yes
61	1126-21A	Scan Civil and Criminal Court Files - CESF	2021	\$ 48,000	\$ -	\$ 48,000	\$ 48,000	\$ -	\$ -	\$ -	Yes
62	1003-21	Wireless Monitor Solution for Courts	2021	\$ 10,000	\$ -	\$ 10,000	\$ 3,758	\$ -	\$ 6,242	\$ -	No
63	1317-21	Copier Replacements - ROD	2021	\$ 8,000	\$ -	\$ 8,000	\$ 6,700	\$ -	\$ -	\$ 1,300	Yes
64	1004-21A	Medical Care Air Handler Replacement	2021	Not Applicable - Project costs budgeted by Medical Care and they are being billed directly.							No

Notes: Total number of projects may not match the summary as some projects are counted once in the summary but may be represented here by several rows to account for multiple funding sources.

Project Schedule and Status as of 12/31/2021

#	Project Site	S	D	C	E	M	F	Project Name	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	On Time	In Budget	In Scope	
PROJECTS COMPLETED																								
1	15043-20							RockTenn - Brownfield Plan	E	Done											Yes	Yes	Yes	
2	11072-20							eTicket Solution Implementation	E	Done											No	Yes	Yes	
3	11095-20							Mobile Medical Unit Vehicle	E	E	Done										Yes	Yes	Yes	
4	14040-20E							Vehicles - Equip Sheriff's Vehicles 2020	E	E	Done										No	Yes	Yes	
5	14004-17A							ACSO Parking Lot Improvements	E	E	Done										No	Yes	Yes	
6	11025-20A							Body Scanner Replacement - Capital	E	E	Done										No	Yes	Yes	
	11025-20A							Body Scanner Replacement - CESF	E	E	Done										No	Yes	Yes	
7	16021-20							Jail Security System Upgrade	E	E	E	E	Done								No	Yes	Yes	
8	1317-21							Copier Replacements - ROD			Done				D	C	E	E	M	Done	Yes	Yes	Yes	
9	1113-21A	X						Animal Shelter - Entrance Improvements	E	E	E	M	Done								Yes	Yes	Yes	
10	1440-21C							Vehicles - Replace 7 Sheriff's Utility Vehicles	C	C	E	E	E	Done	E	E	Done				Yes	Yes	Yes	
11	1170-21							LED Conversion for ACSO Exterior Lights	C	C	C	E	E	E	M	Done					Yes	Yes	Yes	
12	1396-21B	X						Replace Lagoon Transfer Valve				S	C	E	E	Done					Yes	Yes	Yes	
13	1107-21							UPS Replacement - HSB			D	C	C	E	E	E	E	M	Done		Yes	Yes	Yes	
14	1125-21							Parks - Vehicle Utility Box	C	C	E	E	E	M	M	Done					Yes	Yes	Yes	
15	1509-21	X						Animal Shelter - Generator	C	C	E	E	E	M	M	M	Done				No	Yes	Yes	
16	1133-21C	X						Animal Shelter Washer and Dryer			D	C	E	E	E	M	Done				No	Yes	Yes	
17	1440-21B							Vehicles - Replace 1 EOC Truck	C	C	E	E	E	E	E	Done					Yes	Yes	Yes	
18	1440-21E							Vehicles - Replace 1 Parks Vehicle	C	C	E	E	E	E	E	Done					Yes	Yes	Yes	
19	1440-21H	X						Vehicles - Replace 1 Sheriff's Utility Vehicle - Ins.			C	E	E	E	E	E	M	Done			No	Yes	Yes	
20	1010-21							Parks - Restroom Floor Refinishing	C	C	E	E	E	E	E	E	M	Done			No	Yes	Yes	
21	1317-21							Copier Replacements							D	C	E	E	M	Done	Yes	Yes	Yes	
22	1105-21							911 Phone Server Replacement	D	C	C	C	C	E	E	E	M	M	Done		No	Yes	Yes	
23	1133-21B	X						Animal Shelter - Cat Cages			D	C	C	E	E	E	E	Done			No	Yes	Yes	
24	1404-21							Pavement Maintenance 2021 - County			D	C	C	C	E	E	E	M	Done		Yes	Yes	Yes	
	1404-21							Pavement Maintenance 2021 - Youth Home			D	C	C	C	E	E	E	M	Done		Yes	Yes	Yes	
	1404-21							Pavement Maintenance 2021 - Dispatch			D	C	C	C	E	E	E	M	Done		Yes	Yes	Yes	
	1404-21							Pavement Maintenance 2021 - Transportation			D	C	C	C	E	E	E	M	Done		Yes	Yes	Yes	
	1404-21							Pavement Maintenance 2021 - Parks			D	C	C	C	E	E	E	M	Done		Yes	Yes	Yes	
25	11053-19							County Website Redesign	E	E	E	E	E	E	E	E	E	E	Done		No	Yes	Yes	
26	11025-21A	X						X-Ray Machine							D	C	C	E	E	Done	Yes	Yes	Yes	
27	1440-21G							Vehicles - Equip Sheriff's Vehicles 2021			E	E	E	E	E	E	E	E	Done		Yes	Yes	Yes	
28	1440-21A							Vehicles - Replace 1 Facilities Mail Vehicle	C	C	E	E	E	E	E	E	E	E	Done		No	Yes	No	
29	1119-21							Furniture Replacement - 2021				D	D	D	D	D	D	E	Done		Yes	Yes	Yes	
30	1126-21A							Scan Civil and Criminal Court Files - Capital				D	D	C	C	E	E	E	Done		Yes	Yes	Yes	
	1126-21A							Scan Civil and Criminal Court Files - CESF				D	D	C	C	E	E	E	Done		Yes	Yes	Yes	
31	1170-21B							CH Square Signage	D	D	D	D	D	D	D	C	E	E	Done		No	Yes	Yes	
PROJECTS IN MONITORING / CLOSURE																								
32	16013-20							Dispatch CAD Upgrade	E	E	E	E	Cutov	E	E	E	M	M	M	M				
33	1400-21							CH Heat Pump Replacements			D	C	C	E	E	E	E	E	M	M				
34	11059-20							Inmate Lookup Tool	C	E	E	E	E	E	E	E	E	E	E	E				
35	1374-21							Console Six Technology Deployment			D	C	C	C	E	E	E	E	M	M				
36	1004-21A	X						Medical Care Air Handler Replacement							D	C	E	E	E	E				

X = Unplanned Project

Project Schedule and Status as of 12/31/2021

#	Project Site	S	D	C	E	M	F	Project Name	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	On Time	In Budget	In Scope	
PROJECTS IN EXECUTION																								
37	1217-21	X						Gun Lake MNRTF Grant - Consultant				S	D	C	C	E	E	E	E	E				
38	1543-21							RockTenn - Demolition Consultant	C	C	E	E	E	E	E	E	E	E	E	E				
39	1543-21A							RockTenn - Site Demolition			D	D	D	C	C	E	E	E	E	E				
40	1124-21							Roof Replacement at Courthouse - Section 1	D	D	C	C	C	E	E	E	E	E	E	E				
41	12033-20							Courthouse Improvements - Design	E	E	E	E	E	E	E	E	E	E	E	E				
42	12033-20							Courthouse Improvements - Construction	E	E	E	E	E	E	E	E	E	E	E	E				
43	1003-21							Wireless Monitor Solution for Courts			D	C	C	C	E	E	E	E	E	E				
44	1001-21							Jury Management Solution			D	C	C	C	E	E	E	E	E	E				
45	1206-21							MCT Replacement	D	C	C	C	E	E	E	E	E	E	E	E				
46	1016-21							Parks - Playground Equipment Replacement						D	C	C	C	E	E	E				
47	1012-18							Gun Lake Watercraft Launch - Construction	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	C	C	E				
48	1130-21							YH HVAC System Replacement 2021 and 2022						D	C	C	E	E	E	E				
49	1396-21							Water and Sewer Asset Mgmt Plan	D	C	C	C	C	C	E	E	E	E	E	E				
50	11026-20A							Probate Court Microfilm Scanning	E	E	E	E	E	E	E	E	E	E	E	E				
51	15013-17C							YH Surveillance and Intercom System Replacement	E	E	E	E	E	E	E	E	E	E	E	E				
52	1440-21E							Vehicles - Replace and Outfit Vehicle - Wayland	C	C	C	E	E	E	E	E	E	E	E	E				
53	13074-20							911 Radio System - Barry County Back-up	E	E	E	E	E	E	E	E	E	E	E	E				
54	13074-20							911 Radio System - Enable CAD GPS											E	E	E			
PROJECTS IN CONTRACTING																								
55	1018-21							Network Switch Replacement			D	C	C	C	C	C	C	C	C	C				
56	1004-21							Tower HVAC System Replacement - 2021	D	C	C	C	C	C	C	C	C	C	C	C				
57	1002-21							Law Enforcement Body Cameras	S	D	D	D	D	D	C	C	C	C	C	C				
58	1016-21A	X						West Side Park Stairs / Beach Access - Engineering										D	C	C				
59	1175-20							Emergency Siren Activation Solution	D	D	D	D	D	D	D	D	D	D	D	C	C			
PROJECTS IN DEVELOPMENT																								
60	1126-21A							District Court Microfilm					D	D	D	D	D	D	D	D				
PROJECTS SCOPED AND QUEUED																								

X = Unplanned Project

LISTING OF CARRY-OVER CAPITAL PROJECTS NEEDING A RE-APPROPRIATION OF FUNDS IN 2021
Updated as of 02/01/22

Tables A and B below summarize the maximum capital project funding appropriations that may need to be carried over into 2022. In approving the 2022 budget, the Allegan County Board of Commissioners authorizes the re-appropriation of funds necessary to complete any projects listed in the tables below that do not get completed by 12/31/21. The actual 2022 re-appropriation amounts shall not exceed the total approved funding less expenditures to date for any project that is not completed as of 12/31/2021.

TABLE A - Projects scheduled to be carried-over into 2022 showing re-appropriation of unspent funds needed.

#	Project ID	Project Name	Project Year	Total Approved Funding	Expenditures To Date	Committed Funds	Available Funds	Re-Appropriation per Budget List	Project Stage
	#2118	CENTRAL DISPATCH QP							
1	1004-21	Tower HVAC System Replacement	2021	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ 150,000	Contracting
2	1175-20	Emergency Siren Activation Solution	2020	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ 100,000	Contracting
		PROJECTED CARRY-OVER FOR #2118		\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 250,000	
	#2450	PUBLIC IMPROVEMENT FUND							
3	1002-21	Law Enforcement Body Cameras	2021	\$ 140,000	\$ -	\$ -	\$ 140,000	\$ 140,000	Contracting
4	1001-21	Jury Management Solution	2021	\$ 50,000	\$ 19,157	\$ 4,400	\$ 26,443	\$ 30,843	Execution
		PROJECTED CARRY-OVER FOR #2450		\$ 190,000	\$ 19,157	\$ 4,400	\$ 186,443	\$ 170,843	
	#2470	LOCAL GOVERNMENT REVENUE SHARING							
5	1217-21	Gan Lake MWRIT Grant - Consultant	2021	\$ 10,000	\$ 1,525	\$ 7,176	\$ 1,300	\$ 8,476	Execution
		PROJECTED CARRY-OVER FOR #2470		\$ 10,000	\$ 1,525	\$ 7,176	\$ 1,300	\$ 8,476	

TABLE B - Projects expected to be completed in 2021 showing 2022 re-appropriation of unspent funds needed because they were not.

#	Project ID	Project Name	Project Year	Total Approved Funding	Expenditures To Date	Committed Funds	Available Funds	Re-Appropriation per Budget List	Project Stage
	#2118	CENTRAL DISPATCH QP							
6	1404-21	Pavement Maintenance 2020 - Dispatch	2021	\$ 2,000	\$ 1,999	\$ -	\$ -	\$ -	Completed
7	16013-20	Dispatch CAD Upgrade	2020	\$ 160,000	\$ 113,749	\$ 17,785	\$ 28,466	\$ 46,251	Monitoring
8	1374-21	Console Six Technology Deployment	2021	\$ 120,000	\$ 15,624	\$ 94,270	\$ 10,106	\$ 104,376	Monitoring
9	13074-20	911 Radio System - Barry County Back-up	2020	\$ 120,230	\$ -	\$ -	\$ 120,230	\$ 120,230	Execution
10	13074-20	911 Radio System - Enable CAD GPS	2020	\$ 120,230	\$ -	\$ -	\$ 120,230	\$ 120,230	Execution
11	1206-21	MCT Replacement	2021	\$ 865,000	\$ 7,687	\$ 135	\$ 857,178	\$ 857,313	Execution
		ADDITIONAL CARRY-OVER FOR #2118 IF NOT COMPLETED		\$ 1,385,459	\$ 137,059	\$ 112,190	\$ 1,136,210	\$ 1,248,400	
	#2300	TRANSPORTATION GRANT							
12	1404-21	Pavement Maintenance 2021 - Transportation	2021	\$ 2,000	\$ 1,998	\$ -	\$ -	\$ -	Completed
		ADDITIONAL CARRY-OVER FOR #2300 IF NOT COMPLETED		\$ 2,000	\$ 1,998	\$ -	\$ -	\$ -	
	#2450	PUBLIC IMPROVEMENT FUND							
13	1509-21	Animal Shelter Generator	2021	\$ 50,000	\$ 46,658	\$ -	\$ -	\$ -	Completed
14	1133-21A	Animal Shelter Washer and Dryer	2021	\$ 12,000	\$ 8,853	\$ -	\$ -	\$ -	Completed
15	1440-21H	Vehicles - 1 Sheriff's Utility Vehicle - Insurance	2021	\$ 43,032	\$ 43,032	\$ -	\$ -	\$ -	Completed
16	1440-21B	Vehicles - Replace 1 EOC Truck	2021	\$ 38,000	\$ 37,969	\$ -	\$ -	\$ -	Completed
17	1317-21	Copier Replacements	2021	\$ 16,000	\$ 10,513	\$ -	\$ -	\$ -	Completed
18	1404-21	Pavement Maintenance 2021 - County	2021	\$ 30,000	\$ 26,677	\$ -	\$ -	\$ -	Completed
19	11053-19	County Website Redesign	2019	\$ 16,000	\$ 15,990	\$ -	\$ -	\$ -	Completed
20	1440-21G	Vehicles - Equip Sheriff's Vehicles 2021	2021	\$ 77,000	\$ 71,262	\$ -	\$ -	\$ -	Completed
21	1440-21A	Vehicles - Replace 1 Facilities Mail Vehicle	2021	\$ 28,174	\$ 28,164	\$ -	\$ -	\$ -	Completed
22	1170-21B	OH Square Signage	2020	\$ -	\$ -	\$ -	\$ -	\$ -	Completed
23	1126-21A	Scan Civil and Criminal Court Files	2021	\$ 40,000	\$ 38,769	\$ -	\$ -	\$ -	Completed
24	1119-21	Furniture Replacement	2021	\$ 30,000	\$ 23,966	\$ -	\$ -	\$ -	Completed
25	1400-21	OH Heat Pump Replacements	2021	\$ 157,000	\$ 152,883	\$ 4,112	\$ 5	\$ 4,117	Monitoring
26	11059-20	Inmate Lookup Tool	2020	\$ 10,000	\$ 1,160	\$ -	\$ 8,840	\$ 8,840	Monitoring
27	12033-20	Courthouse Improvements - Construction	2020	\$ 1,908,728	\$ 1,448,453	\$ 450,335	\$ 9,340	\$ 460,273	Execution
28	1124-21	Roof Replacement at Courthouse - Section 1	2021	\$ 240,000	\$ -	\$ 73,270	\$ 166,730	\$ 240,000	Execution
29	1440-21E	Vehicles - Replace and Outfit Vehicle - Wayland	2021	\$ 92,000	\$ 3,968	\$ 82,562	\$ 5,470	\$ 88,032	Execution
30	12033-20	Courthouse Improvements - Design	2019	\$ 64,700	\$ 62,274	\$ 2,426	\$ -	\$ 2,426	Execution
31	11026-20A	Probate Court Microfilm Scanning	2020	\$ 60,000	\$ 43,818	\$ 13,547	\$ 2,635	\$ 16,182	Execution
32	1396-21	Water and Sewer Asset Mgmt Plan	2021	\$ 50,000	\$ 8,750	\$ 41,250	\$ -	\$ 41,250	Execution
33	1003-21	Wireless Monitor Solution for Courts	2021	\$ 10,000	\$ 3,758	\$ -	\$ 6,242	\$ 6,242	Execution
34	1018-21	Network Switch Replacement	2021	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ 25,000	Contracting
35	1126-21A	District Court Microfilm	2021	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ 25,000	Development
		ADDITIONAL CARRY-OVER FOR #2450 IF NOT COMPLETED		\$ 2,879,602	\$ 1,940,424	\$ 668,102	\$ 249,262	\$ 917,364	
	#2465	CHILD CARE CAPITAL							
36	1404-21	Pavement Maintenance 2020 - Youth Home	2021	\$ 5,000	\$ 4,994	\$ -	\$ -	\$ -	Completed
37	15013-17C	YH Surveillance and Intercom System Replacement	2013	\$ 138,571	\$ 118,379	\$ 8,158	\$ 12,034	\$ 20,192	Execution
38	1139-21	YH HVAC System Replacement	2021	\$ 160,000	\$ -	\$ 103,617	\$ 56,383	\$ 160,000	Execution
		ADDITIONAL CARRY-OVER FOR #2465 IF NOT COMPLETED		\$ 303,571	\$ 123,373	\$ 111,775	\$ 68,417	\$ 180,192	
	#2470	LOCAL GOVERNMENT REVENUE SHARING (PARKS)							
39	1125-21	Parks - Vehicle Utility Box	2021	\$ 10,000	\$ 9,977	\$ -	\$ -	\$ -	Completed
40	1440-21E	Vehicles - Replace 1 Parks Vehicle	2021	\$ 32,000	\$ 29,707	\$ -	\$ -	\$ -	Completed
41	1010-21	Parks - Restroom Floor Refinishing	2021	\$ 20,000	\$ 6,980	\$ -	\$ -	\$ -	Completed
42	1404-21	Pavement Maintenance 2021 - Parks	2021	\$ 25,000	\$ 13,375	\$ -	\$ -	\$ -	Completed
43	1543-21	RockTenn - Demolition Consultant	2021	\$ 50,000	\$ 31,213	\$ -	\$ 18,787	\$ 18,787	Execution
44	1012-18	Gan Lake Watercraft Launch - Construction	2018	\$ 180,925	\$ -	\$ 42,600	\$ 138,325	\$ 180,925	Execution
45	1015-21	Parks - Playground Equipment Replacement	2021	\$ 25,500	\$ -	\$ 25,164	\$ 337	\$ 25,500	Execution
		ADDITIONAL CARRY-OVER FOR #2470 IF NOT COMPLETED		\$ 343,425	\$ 91,252	\$ 67,764	\$ 157,448	\$ 225,212	
	#VARIOUS	OTHER CAPITAL PROJECTS							
46	11025-21A	Courthouse X-ray Machine - QISF	2021	\$ 50,000	\$ 24,185	\$ -	\$ -	\$ -	Completed
47	1133-21B	Animal Shelter Cat Cages	2021	\$ 60,000	\$ 13,152	\$ -	\$ -	\$ -	Completed
48	1543-21A	RockTenn - Site Demolition	2021	\$ 1,500,000	\$ 664,650	\$ 727,850	\$ 107,500	\$ 835,350	Execution
		ADDITIONAL CARRY-OVER IF NOT COMPLETED		\$ 1,610,000	\$ 701,987	\$ 727,850	\$ 107,500	\$ 835,350	



2022 Capital Project Report - Beginning of Year

Status of Approved 2022 Capital Projects and Projects Remaining to be Completed from Previous Years								
	Projects	Unscheduled	Queued	Development	Contracting	Execution	Closure	Completed
Status at end of 2022								
Status at end of 3rd Quarter								
Status at end of 2nd Quarter								
Status at end of 1st Quarter								
Status at start of 2022	57	0	21	1	5	25	5	0
Status at end of 2021	60	0	0	1	5	18	5	31
Status at end of 2020	69	0	1	2	2	14	0	50
Status at end of 2019	59	0	0	1	6	10	2	40
Status at end of 2018	79	3	5	13	9	10	4	35
Status at end of 2017	65	8	2	6	5	9	0	35
Status at end of 2016	81	11	6	13	9	5	5	32
Status at end of 2015	62	12	0	5	4	16	4	24

Multi-Year CIP Project Data	Capital Project Funding Approved In:							TOTAL
	2016	2017	2018	2019	2020	2021	2022	
Capital Projects:	29	28	38	32	49	41	28	245
Completed in 2016	12							12
Completed in 2017	10	18						28
Completed in 2018	4	6	21					31
Completed in 2019	1	2	12	23				38
Completed in 2020	1	2	4	7	35			49
Completed in 2021	1	0	0	1	7	22		31
Completed in 2022	0	0	0	0	0	0	0	0
Total Completed	29	28	37	31	42	22	0	189
Remaining to be Completed	0	0	1	1	7	19	28	56

Cumulative Project Metrics	Actual	# On Schedule	# On Budget	# In Scope	% On Schedule	% On Budget	% In Scope
1st Quarter Completed							
2nd Quarter Completed							
3rd Quarter Completed							
4th Quarter Completed							
Carryover Projects							

On Schedule - Project execution was completed in the month that was projected when the project schedule was established.
 On Budget - Project was completed within the approved project budget appropriations.
 In Scope - Major project outcomes were clearly defined and met upon project completion.

Project Schedule and Status as of 1/1/2022

#	Project Site	S	D	C	E	M	F	Project Name	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	On Time	In Budget	In Scope
PROJECTS COMPLETED																							
PROJECTS IN MONITORING / CLOSURE																							
1	16013-20							Dispatch CAD Upgrade	Done												No		
2	11059-20							Inmate Lookup Tool	Done												No		
3	11026-20A							Probate Court Microfilm Scanning	Done												No		
4	1374-21							Console Six Technology Deployment	Done												No		
5	1400-21							CH Heat Pump Replacements	Done												No		
PROJECTS IN EXECUTION																							
6	1440-21F							Vehicles - Replace and Outfit Vehicle - Wayland	Done												No		
7	1003-21							Wireless Monitor Solution for Courts	Done												No		
8	1124-21							Roof Replacement at Courthouse - Section 1	E	Done											No		
9	12033-20							Courthouse Improvements - Design	M	M	Done										No		
10	12033-20							Courthouse Improvements - Construction	M	M	Done										No		
11	1543-21							RockTenn - Demolition Consultant	M	M	Done										No		
12	1543-21A							RockTenn - Site Demolition	M	M	Done										No		
13	1004-21A	X						Medical Care Air Handler Replacement	E	E	Done										No		
14	15013-17C							YH Surveillance and Intercom System Replacement	E	E	Done										No		
15	1406-21							MCT Replacement	E	E	E	Done									No		
16	1396-21							Water and Sewer Asset Mgmt Plan	E	E	E	M	Done								No		
17	1217-21	X						Gun Lake MWRITF Grant - Consultant	E	E	E	E	Done								No		
18	1130-21							YH HVAC System Replacement 2021 and 2022	E	E	E	E	Done								No		
19	13074-20							911 Radio System - Barry County Back-up	E	E	E	E	Done								No		
20	13074-20							911 Radio System - Enable CAD GPS	E	E	E	E	Done								No		
21	1012-18							Gun Lake Watercraft Launch - Construction	E	E	E	E	E	M	Done						No		
22	1016-21							Parks - Playground Equipment Replacement	E	E	E	E	E	M	Done						No		
23	1001-21							Jury Management Solution	E	E	E	E	E	E	Done						No		
24	1440-22A							2022 Vehicles - Sheriff Patrol - 4 New - Expansion	C	C	C	E	E	E	E	E	E	E	E	E	Done		
25	1440-22B							2022 Vehicles - Sheriff Detective - 1 New - Expansion	C	C	C	E	E	E	E	E	E	E	E	E	Done		
26	1440-22C							2022 Vehicles - Sheriff Patrol - Replace 10	C	C	C	E	E	E	E	E	E	E	E	E	Done		
27	1440-22E							2022 Vehicles - Sheriff Escapes - Replace 5	C	C	C	E	E	E	E	E	E	E	E	E	Done		
28	1440-22F							2022 Vehicles - Sheriff Trucks - Replace 4	C	C	C	E	E	E	E	E	E	E	E	E	Done		
29	1440-22H							2022 Vehicles - Court Escapes - Replace 4	C	C	C	E	E	E	E	E	E	E	E	E	Done		
30	1440-22							2022 Vehicles - Loaner and Public Health Escapes - Replace	C	C	C	E	E	E	E	E	E	E	E	E	Done		
PROJECTS IN CONTRACTING																							
31	1002-21							Law Enforcement Body Cameras	C	E	E	M	Done								No		
32	1426-22	X						CH Radio Coverage Enhancement	C	E	E	E	M	Done							No		
33	1018-21							Network Switch Replacement		C	C	E	E	E	E	E	E	E	E	E	Done	No	
34	1004-21							Tower HVAC System Replacement - 2021	E	E	E	E	E	E	E	E	E	E	E	E	Done	No	
35	1175-20							Emergency Siren Activation Solution	E	E	E	E	E	E	E	E	E	E	E	E	Done	No	
PROJECTS IN DEVELOPMENT																							
36	1126-21A							District Court Microfilm	C	E	E	M	Done								No		

X = Unplanned Project

Project Schedule and Status as of 1/1/2022

#	Project Site	S	D	C	E	M	F	Project Name	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	On Time	In Budget	In Scope	
PROJECTS SCOPED AND QUEUED																								
37	1318-22							GIS Plotter Replacement	C	C	E	E	Done											
38	1118-22							ROD Service Window Installation	D	C	E	E	E	Done										
39	1009-22							Bysterveld Resurface Walking Trails	C	C	E	E	E	M	Done									
40	1440-22							Parks Sub-Compact Tractor	C	C	E	E	E	M	Done									
41	1126-22							Scan Civil and Criminal Court Files - 2022	C	E	E	E	E	E	E	E	E	Done						
42	1133-22							Shelter Outdoor Dog Kennels	D	D	C	C	E	E	E	E	M	Done						
43	1105-22							911 Phone System Upgrade	D	C	C	E	E	E	E	E	M	Done						
44	1130-22							HVAC Control System Replacement - County	C	C	C	E	E	E	E	E	E	M	Done					
	1130-22							HVAC Control System Replacement - Youth Home	C	C	C	E	E	E	E	E	E	M	Done					
	1130-22							HVAC Control System Replacement - Dispatch	C	C	C	E	E	E	E	E	E	M	Done					
	1130-22							HVAC Control System Replacement - Transportation	C	C	C	E	E	E	E	E	E	M	Done					
45	1130-22A							CH Make-up Air Handler Unit Replacements	D	C	C	C	E	E	E	E	E	M	Done					
46	1117-22							CH Carpet Replacement	D	C	C	C	E	E	E	E	E	M	Done					
47	1117-22							YH Carpet Replacement		D	C	C	C	E	E	E	E	M	Done					
48	1400-22							CH Heat Pump Replacements - 2022		D	C	C	C	E	E	E	E	E	M	Done				
49	1404-22							Pavement Maintenance 2022 - County		D	C	C	E	E	E	E	E	E	E	Done				
	1404-22							Pavement Maintenance 2022 - Youth Home			D	C	C	E	E	E	E	E	E	E	Done			
	1404-22							Pavement Maintenance 2022 - Dispatch			D	C	C	E	E	E	E	E	E	E	Done			
	1404-22							Pavement Maintenance 2022 - Transportation			D	C	C	E	E	E	E	E	E	E	Done			
	1404-22							Pavement Maintenance 2022 - Parks			D	C	C								E	Done		
50	1317-22							Copier Replacements							D	C	C	C	C	E				
51	1119-22							Furniture Replacement						D	C	C	E	E	E	E	Done			
52	1440-22D							2022 Vehicles - Equip 19 Sheriff's Vehicles	E	E	E	E	E	E	E	E	E	E	E	E	E			
53	1509-22							911 Generator Replacement								D	C	C	C	C	E			
54	1509-22							Transportation Generator Replacement								D	C	C	C	C	E			
55	1107-22							Transportation UPS Replacement								D	C	C	C	C	E			
56	1107-22							CSB UPS Replacement								D	C	C	C	C	E			
57	1247-22							Microsoft Office Upgrade							D	C	C	E	E	E				

X = Unplanned Project

CONSENT ITEMS:**FINANCE COMMITTEE – CLAIMS & INTERFUND TRANSFERS**

21/ **WHEREAS**, Administration has compiled the following claims for February 4, 2022 and February 11, 2022; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

February 4, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	191,301.05	191,301.05	
General Fund - 1010	84,111.52	84,111.52	
Parks/Recreation Fund - 208	100.05	100.05	
Friend of the Court – Cooperative Reimb – 215	3,900.00	3,900.00	
Friend of the Court Office - 2151	245.98	245.98	
Heath Department Fund – 221	26,680.91	26,680.91	
Health Department Fund - 2210	623.29	623.29	
Solid Waste - 2211	33,463.90	33,463.90	
Solid Waste/Recycling - 226	30,267.26	30,267.26	
Transportation Grant – 2300	1,238.05	1,238.05	
Indigent Defense Fund - 260	374.38	374.38	
Indigent Defense Fund - 2600	940.00	940.00	
Central Dispatch Fund – 261	325.96	325.96	
Local Corrections Officers Training Fund - 264	576.00	576.00	
Law Library Fund - 269	2,272.12	2,272.12	
Grants - 279	8,148.41	8,148.41	
Grants - 2790	2,950.00	2,950.00	
Wayland Township - 2806	115.00	115.00	
Transportation Fund - 288	2,082.45	2,082.45	
Child Care Fund - 292	5,744.20	5,744.20	
Child Care - Circuit Family - 2921	2,757.05	2,757.05	
Senior Millage - 2950	12,387.00	12,387.00	
Senior Services Fund - 298	250.00	250.00	
Capital Improvement Fund - 401	3,130.87	3,130.87	
Tax Reversion - 619	3,738.00	3,738.00	
Tax Reversion - 6210	7,920.00	7,920.00	
Tax Reversion 2018 - 629	540.00	540.00	
Revolving Drain Maintenance Fund - 639	433.00	433.00	
Fleet Management/Motor Pool - 661	53.34	53.34	
Self-Insurance Fund - 677	376,289.09	376,289.09	
Drain Fund - 8010	3,837.20	3,837.20	

TOTAL AMOUNT OF CLAIMS	\$806,796.08	\$806,796.08	
-------------------------------	---------------------	---------------------	--

February 11, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund – 101	207,837.90	207,837.90	
General Fund - 1010	31,213.82	31,213.82	
County Road Fund - 2010	2,400.93	2,400.93	
Parks/Recreation Fund - 208	5,802.93	5,802.93	
Friend of the Court – Cooperative Reimb – 215	14.84	14.84	
Transportation Grant – 2300	2,347.56	2,347.56	
Multi Agency Collaborative Committee - 2400	523.83	523.83	
Brownfield Redevelopment Auth - 2430	9,822.75	9,822.75	
Capital Improvement Fund - 2450	5,396.85	5,396.85	
Register of Deeds Automation Fund - 256	8,107.26	8,107.26	
Central Dispatch Fund – 261	113,232.29	113,232.29	
Justice Training Fund - 266	450.00	450.00	
Grants - 279	1,383.99	1,383.99	
Grants - 2790	3,000.00	3,000.00	
Sheriffs Contract – Wayland Township - 286	2,142.47	2,142.47	
Transportation Fund - 288	94,256.47	94,256.47	
Child Care Fund - 292	29,794.76	29,794.76	
Child Care - Circuit Family - 2921	4,732.88	4,732.88	
Veterans Relief Fund - 293	850.91	850.91	
Senior Millage - 2950	1,168.68	1,168.68	
Senior Services Fund - 298	12,079.89	12,079.89	
American Rescue Plan Act – ARPA - 299	6,102.00	6,102.00	
American Rescue Plan Act – ARPA - 2990	6,102.00	6,102.00	
Capital Improvement Fund - 401	1,040.31	1,040.31	
Central Dispatch CIP - 496	2,064.95	2,064.95	
Medical Care Facility Fund - 5120	608.88	608.88	
Delinquent Tax Revolving Fund - 516	1,417.84	1,417.84	
Revolving Drain Maintenance Fund - 639	40.57	40.57	
Fleet Management/Motor Pool - 6612	616.92	616.92	
Self-Insurance Fund - 677	3,440.21	3,440.21	
Self-Insurance Fund - 6770	2,035.00	2,035.00	
Drain Fund - 8010	5,403.00	5,403.00	
TOTAL AMOUNT OF CLAIMS	\$565,432.69	\$565,432.69	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for February 4, 2022 and February 11, 2022.

Moved by Commissioner Dugan, seconded by Commissioner Cain to adopt the report of claims for February 4, 2022 and February 11, 2022. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

FINANCE - APPROVE VOLUNTEER SERVICES UNIT FUND ADJUSTMENT

22/ WHEREAS, as of December 31, 2021, the Victim Services Unit (VSU) carry-forward donation balance is \$4,319.49; and

WHEREAS, the Sheriff's Department is requesting to use the carry-forward balance to make the following purchases in 2022

- Clothing as needed
- VSU Go Bags and supplies.

THEREFORE BE IT RESOLVED, that the Board hereby approves the following budget adjustments within the VSU budget

Fund	Activity	Account	Description	Increase
101	301.301	745.00.00	Misc. Supplies	\$4,320

; and

BE IT FINALLY RESOLVED, that the Executive Director of Finance is authorized to make the necessary budget adjustments to reflect this action.

Moved by Commissioner Dugan, seconded by Commissioner Cain to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

DISCUSSION ITEMS:

LG ENERGY SOLUTIONS--APPLY/ACCEPT MICHIGAN ECONOMIC DEVELOPMENT CORPORATION COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

23/ WHEREAS, on February 10, 2022, 1PM, the Board of Commissioners (Board) held a public hearing for the purpose of affording citizens an opportunity to examine and submit comments on the proposed application for a CDBG grant; and

WHEREAS, the CDBG grant is one of several State and local incentive programs (e.g. "Jobs Ready Michigan", Renaissance Zone) that require a high level of coordination in order to support an aggressive construction schedule.

THEREFORE BE IT RESOLVED that the Board hereby approves to apply for and accept when awarded the Michigan Economic Development Corporation CDBG for the LG Energy Solutions Expansion MEDC Project # MSC 221022-EDME, in an amount up to \$36,500,000; and

BE IT FURTHER RESOLVED, that the Board authorizes the administrative setting and posting of required public comment periods and Notices of Public Hearings; and

BE IT FURTHER RESOLVED, that the Board Chairperson and/or the County Administrator is authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to establish the appropriate accounts and make the necessary budget adjustments to complete this action.

Moved by Commissioner Storey, seconded by Commissioner DeYoung to take immediate action on the resolution. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Storey, seconded by Commissioner DeYoung to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

SHERIFF'S DEPARTMENT - AWARD BODY WORN CAMERA SOLUTION BID

24/ WHEREAS, the Board of Commissioners (Board) approved a capital appropriation of \$140,000 in the 2021 budget to procure a Body Worn Camera (BWC) Solution for the Sheriff's Office, for which unspent funds were approved for, and have been carried over into 2022 to complete the implementation; and

WHEREAS, following the completion of a Request for Proposal (RFP) process and evaluation of the bids received, the costs of implementing and supporting the BWC Solution over the long term are now known; and

WHEREAS, it is recognized that while sufficient funds exist in the capital appropriation to fund the initial implementation cost of the BWC Solution, ongoing operational costs to support the solution, which at this time are estimated to be approximately \$75,000, shall be incorporated into to the annual operating budget.

THEREFORE BE IT RESOLVED that the Board hereby awards the bid for a BWC Solution to Axon Enterprise, Inc. 17800 North 85th Street, Scottsdale, Arizona 85255, for a not to exceed 1st Year implementation cost of \$125,000 and authorizes the County Administrator to negotiate a final contract; and

BE IT FURTHER RESOLVED that the Board authorizes the County to apply for and accept any grants that may be available to offset the expenditures needed to implement and support a BWC Solution; and

BE IT FINALLY RESOLVED that the County Administrator and/or the Board Chairperson is authorized sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Dugan, seconded by Commissioner Cain to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

SHERIFF'S DEPARTMENT—APPLY/ACCEPT FIRST RESPONDER TRAINING AND RECRUITMENT GRANTS

25/ BE IT RESOLVED that the Board of Commissioners (Board) hereby approves to apply for and accept upon award the First Responder Training and Recruitment Grants through the State Department of Treasury (January 1, 2022 - September 30, 2022) of \$100,000, to support efforts to expand recruitment, improve training, and provide additional professional development and support to first responders in local governments; and

BE IT FURTHER RESOLVED fund use is limited to the training of four cadets through a law enforcement academy and four corrections officers required training; and

BE IT FINALLY RESOLVED that the Board Chairperson and/or County Administrator is authorized to sign the necessary documents on behalf of the County, and the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner Dugan, seconded by Commissioner Jessup to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

PARKS & RECREATION – AUTHORIZE TROWBRIDGE DAM/TOWNSHIP PROPERTY LEASE AGREEMENT

26/ WHEREAS, on January 27, 2022, the Board of Commissioners (Board) accepted the Parks Recreation Plan and to incorporate the recent recommendations of the Parks Advisory Board into the Parks Recreation Plan; and

WHEREAS, the Parks Advisory Board recommendations included to work with Trowbridge Township for assistance (funding) and negotiate with the DNR to lease the Trowbridge Dam Property located on 26th Street and add it to the County Parks System; and

WHEREAS, this represents approximately ten acres at the Trowbridge site with additional property along the side of the river.

THEREFORE BE IT RESOLVED to the degree a negotiated lease is reasonably consistent with other Park agreements with Department of Natural Resources (DNR), the County Administrator is authorized to sign all necessary documents to complete this action; and

BE IT FINALLY RESOLVED that consistent with DNR expectations, boat launch fees may not be applicable to this site.

Moved by Commissioner Dugan, seconded by Commissioner DeYoung to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

FACILITIES MANAGEMENT–AUTHORIZE BUILDING CONTROLS UPGRADE

27/ WHEREAS, the Board of Commissioners appropriated capital funds for upgrading the County's building control systems in the 2022 budget:

\$150,000 – County Capital Improvement Plan (CIP)

\$20,000 – Child Care CIP

\$16,000 – Transportation CIP

\$15,000 – Central Dispatch CIP

for total project funding in the amount of \$201,000; and

WHEREAS, Grand Valley Automation currently provides all of the control integration programming and the custom software visualization interface used by Facilities to remotely monitor and adjust HVAC equipment; and

WHEREAS, an upgrade of such equipment and interface has already been initiated for portion of the system; and

WHEREAS, Grand Valley Automation has quoted the upgrade cost at \$191,169 based on known conditions.

THEREFORE BE IT RESOLVED that the Allegan County Board of Commissioners authorizes the expenditures to complete the upgrade to the County's Building Controls (Project #1130-22) under agreement with Grand Valley Automation, Inc. of 4275 Spartan Industrial Drive, Grandville, Michigan 49418, to carry out this work for a total project cost not to exceed \$201,000; and

BE IT FINALLY RESOLVED that the County Administrator and/or the Board Chairperson is authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner DeYoung, seconded by Commissioner Thiele to take immediate action and approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

APPOINTMENTS

28/

AREA AGENCY OF AGING OF WEST MICHIGAN BOARD OF DIRECTORS

Chairman Storey announced the appointment of the following individual to the Area Agency of Aging of West Michigan Board of Directors to fill a 2-year term; term to expire 1/31/2024.

Stuart Peet, 102 118th Ave, Shelbyville MI

COMMUNITY CORRECTIONS ADVISORY BOARD

Chairman Storey announced the appointment of the following individual to the Community Correction Advisory Board to fill the remainder of a 2-year term; term to expire 12/31/23.

Tyler Carpenter, 522 Kalamazoo St., Otsego MI

AREA COMMUNITY SERVICES EMPLOYMENT & TRAINING COUNCIL

Chairman Storey announced the appointment of the following individual to the Area Community Services Employment & Training Council to fill a 1-year term; term to expire 12/31/2022.

Jim Storey, 344 W. 35th St., Holland MI

WEST MICHIGAN REGIONAL AIRPORT AUTHORITY

Chairman Storey announced the appointment of the following individuals to the West Michigan Regional Airport Authority to fill a 1-year term; term to expire 12/31/2022.

Jim Storey, 344 W. 35th St., Holland MI

Dean Kapenga, 5634 136th Ave., Hamilton MI (Alternate)

Moved by Commissioner Cain, seconded by Commissioner Kapenga to approve the appointments as made. Motion carried by voice vote. Yeas: 7 votes. Nays: 0 votes.

ELECTIONS

29/

COMMUNITY MENTAL HEALTH

Chairman Storey opened nominations to fill the 3-year term on the Community Mental Health Board; term to expire 12/31/2025.

Commissioner Dugan nominated Commissioner DeYoung 4169 Hickory, Dorr MI

Moved by Commissioner Dugan, seconded by Commissioner Jessup to close the nominations and cast a unanimous ballot for Commissioner DeYoung as nominated. Motion carried unanimously.

PUBLIC PARTICIPATION - NO COMMENTS

30/ Chairman Storey opened the meeting to public participation and as there were no comments from the public, he closed the meeting to public participation.

FUTURE AGENDA ITEMS

31/ Commissioner Kapenga passed around a newsletter that Ottawa County offers its residents, requested future agenda item as discussion.

ADJOURNMENT UNTIL FEBRUARY 24, 2022 AT 1:00 P.M.

32/ Moved by Commissioner Dugan, seconded by Commissioner Cain to adjourn until February 24, 2022 at 1:00 P.M. The motion carried by voice vote and the meeting was adjourned at 2:53 P.M. Yeas: 7 votes. Nays: 0 votes.



Deputy Clerk

Board Chairperson

Minutes approved during the 00/00/2022 Session

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

FINANCE - CLAIMS & INTERFUND TRANSFERS

WHEREAS, Administration has compiled the following claims for 2/18/22, 2/25/22; and

WHEREAS, the following claims, which are chargeable against the County, were audited in accordance with Section 46.61 to 46.63, inclusive, M.C.L. 1970 as amended and resolutions of the Board; and

WHEREAS, said claims are listed in the 2022 Claims folder of the Commissioners' Record of Claims.

February 18, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	63,702.73	63,702.73	
General Fund - 1010	1,056.00	1,056.00	
Parks/Recreation Fund - 208	2,124.32	2,124.32	
Friend of the Court - Cooperative Reimb - 215	774.27	774.27	
Health Department Fund - 221	82,441.07	82,441.07	
Health Department Fund - 2210	2,743.02	2,743.02	
Solid Waste/Recycling - 226	60,202.74	60,202.74	
Animal Shelter - 2550	2,558.13	2,558.13	
Register of Deeds Automation Fund - 256	736.98	736.98	
Indigent Defense Fund - 260	314.11	314.11	
Central Dispatch Fund - 261	3,356.31	3,356.31	
Grants - 279	3,940.57	3,940.57	
Transportation Fund - 288	3,948.17	3,948.17	
Child Care Fund - 292	32,276.49	32,276.49	
Senior Services Fund - 298	36.01	36.01	
Central Dispatch CIP - 496	84.95	84.95	
Delinquent Tax Revolving Fund - 516	6,791.57	6,791.57	
Tax Reversion - 620	63.83	63.83	
Revolving Drain Maintenance Fund - 639	162.98	162.98	
Fleet Management/Motor Pool - 661	119.80	119.80	
Self-Insurance Fund - 677	31,980.00	31,980.00	
TOTAL AMOUNT OF CLAIMS	\$299,414.05	\$299,414.05	

February 25, 2022

	TOTAL AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT DISALLOWED
General Fund - 101	60,651.12	60,651.12	
General Fund - 1010	30,284.00	30,284.00	
Parks/Recreation Fund - 208	286.30	286.30	
Health Department Fund - 221	4,830.87	4,830.87	
Solid Waste/Recycling - 226	2,017.98	2,017.98	
Capital Improvement Fund - 2450	93,051.18	93,051.18	
Central Dispatch Fund - 261	2,677.39	2,677.39	
Transportation Fund - 288	1,815.80	1,815.80	
Child Care Fund - 292	4,954.65	4,954.65	
Veterans Relief Fund - 293	1,134.60	1,134.60	
Senior Services Fund - 298	164,284.15	164,284.15	
Tax Reversion 2018 - 629	180.00	180.00	
Fleet Management/Motor Pool - 661	472.91	472.91	
Self-Insurance Fund - 677	3,617.25	3,617.25	
Drain Fund - 801	94,929.33	94,929.33	
TOTAL AMOUNT OF CLAIMS	\$465,187.53	\$465,187.53	

THEREFORE BE IT RESOLVED that the Board of Commissioners adopts the report of claims for 2/18/22, 2/25/22 and interfund transfers.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

**MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT
APPLICATION/GUN LAKE—SET PUBLIC HEARING**

WHEREAS, the Board of Commissioners has received the draft Michigan Department of Natural Resources (DNR) Trust Fund Grant Application for Gun Lake Park Improvements Project.

THEREFORE BE IT RESOLVED that the Board of Commissioners has set a public hearing at 1:00 P.M. at the Board meeting on March 10, 2022, for public comment; and

BE IT FURTHER RESOLVED that County Administration will publish the necessary notices.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

GUN LAKE PARK—AUTHORIZATION TO APPLY AND MATCH FUNDS FOR MICHIGAN NATURAL RESOURCE TRUST FUND (MNRTF) GRANT

WHEREAS, on May 13, 2021, the Allegan County Board of Commissioners supported the Gun Lake Park Improvement Project; and

WHEREAS, the Board of Commissioners supports the submission of the Michigan Natural Resources Trust Fund (MNRTF) grant application titled "Gun Lake Parks Improvements" to the Department of Natural Resources (DNR) for the development of the Gun Lake Park; and

WHEREAS, the proposed MNRTF grant application for the Gun Lake Park Improvement Project is supported by the Community's 5-Year approved Parks and Recreation Plan; and

WHEREAS, the Board of Commissioners is hereby making a financial commitment, using local revenue sharing funds (#2470), to the project in the amount of \$116,100 matching funds, in cash and/or force account; and

THEREFORE BE IT RESOLVED that the Board of Commissioners hereby authorizes submission of the MNRTF grant application for \$300,000, and further resolves to make available its financial obligation amount of \$116,100 (27%) of a total \$416,100 project cost; and

BE IT FURTHER RESOLVED that the Board Chairman and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Finance Director is authorized to make the necessary budget adjustments to complete this action.



ALLEGAN COUNTY REQUEST FOR ACTION FORM

Completed RFA form must be attached to a work order request through the Track-It System. If you have any questions regarding this process, please contact Administration @ ext. 2633.

RFA#: 210-129

Date: 12/31/21

Request Type Grant Select a Request Type to reveal and complete required form.
 Department Requesting Parks
 Submitted By Brandy Gildea
 Contact Information bgildea@allegancounty.org

Name of Grant:
Michigan Natural Resources Trust Fund (MNRTF) grant

Summary of Grant:
 In May of 2021, the BOC authorized contracting with an engineer to update the Gun Lake Master Plan and prepare required Michigan Natural Resource Trust Fund (MNRTF) grant and authorized an application to the (MNRTF) grant due April 1, 2022. Administrative updates have included the process and the final site plan.
 The application is now completed and ready for the next steps in the process. As part of the application process the DNR requires the application go through a public hearing and have a resolution from highest approving board to accept application. The Parks Manager is seeking the application (including costs and site plan) be placed on the February 24, 2022 BOC agenda for discussion and set the public hearing for their March 10, 2022 meeting. Following public hearing on March 10, 2022 seeking a resolution to apply and authorize matching funds for the MNRTF grant.
 Included with this RFA form is:
 - Application (including costs and site plan) (to review at February 24, 2022 meeting)
 - Draft resolution to set public hearing For March 10, 2022 BOC Meeting
 - Draft Resolution to accept grant (For March 10, 2022 BOC Meeting, after public hearing)
 - Past approved resolution showing BOC support of project.

Grant Submission Deadline Date Apr 1, 2022

- APPLICATION
- ACCEPTANCE
- New
- Renewal
- Continuation

Amount (Not including local match) \$300,000.00
 Source of Grant Funds (% of allocation) _____

- Type of Match
- Cash
 - Inkind

Amount / Description / Source of Match:
\$116,100- from money that was set aside in fund: Local Revenue Sharing Funds for park grants (27% match)

Term of Grant _____

- Does it involve personnel?
- No
 - Yes

- Does it involve ongoing Operational Activities (recoverable?)
- No

Yes

The improvements will need regular maintenance throughout the season/years. By making improvements to the park, an increase in pavilion rentals and watercraft launches (revenue) should occur.

Admin Fees \$0.00

Equipment / Ongoing Costs TBD

Does it effect other operations?

Yes

No

Disposition:

Changes in Grant:



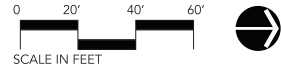
PROPOSED

- A** 5' wide concrete walk
- B** Renovated asphalt drive to boat launch and barrier-free parking
- C** Electric gate with vehicle detection loop
- D** Renovated concrete drive to boat launch
- E** Security light
- F** Wi-fi controlled pay station for entry
- G** 6' bench on concrete pad (4 total)
- H** Expand beach 23' x 225'
- I** Pedestrian crossing with solar-powered rapid flashing beacon, both sides of Patterson
- J** New swings and safety surfacing
- K** Restroom building: convert lighting to LED, add motion sensors
- L** New shade tree (typical)
- M** 'Kayak Drop-Off, No Parking' sign
- N** 'Pedestrian Crossing Ahead' sign
- O** Accessible kayak launch
- P** Accessible bench with wheelchair space
- Q** Maintenance barn: convert lighting to LED, add motion sensors
- R** New boat launch (not included in grant)



SITE PLAN

GUN LAKE PARK IMPROVEMENTS
WAYLAND, MICHIGAN

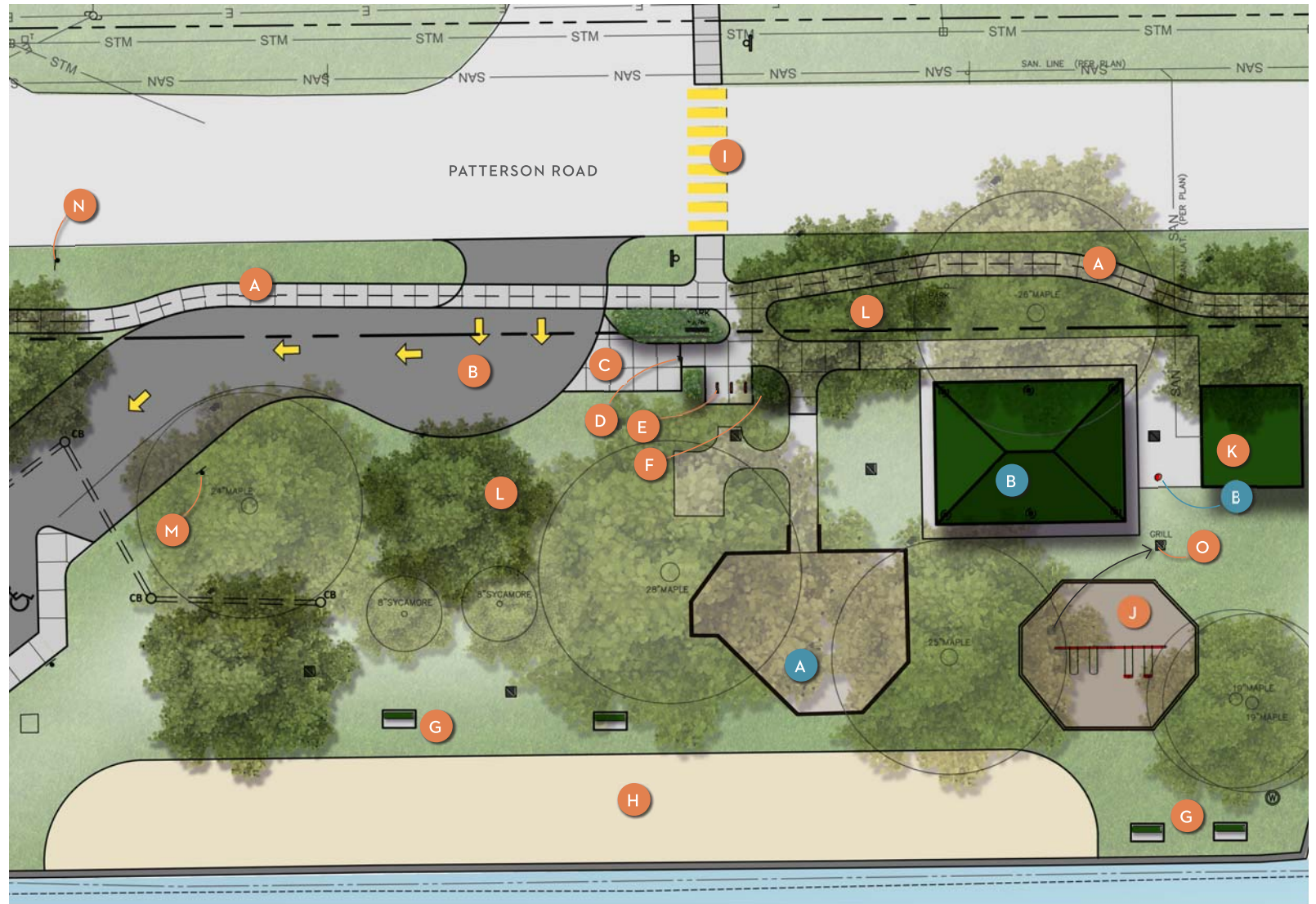


PROPOSED

- A** 5' wide concrete walk
- B** Renovated asphalt drive to boat launch and barrier-free parking
- C** Unloading space
- D** Bollard
- E** Bike racks (3)
- F** Low maintenance plantings
- G** 6' bench on concrete pad (4 total)
- H** Expand beach 23' x 225'
- I** Pedestrian crossing with solar-powered rapid flashing beacon, both sides of Patterson Road
- J** New swings and safety surfacing
- K** Restroom building: convert lighting to LED, add motion sensors
- L** New shade tree (typical)
- M** 'Kayak Drop-Off, No Parking' sign
- N** 'Pedestrian Crossing Ahead' sign
- O** Shift existing grill

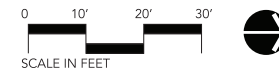
EXISTING

- A** Play area
- B** Picnic shelter
- C** Drinking Fountain



ENLARGEMENT

GUN LAKE PARK IMPROVEMENTS
WAYLAND, MICHIGAN



13 January 2022



Gun Lake Park Improvements
Allegan County, Michigan

Preliminary Opinion of Probable Costs

Item	Qty.	Unit	Unit Price	Total
Site Preparation / Demolition	1	LS	\$ 45,000.00	\$ 45,000.00
Grading and Excavation	1	LS	\$ 16,500.00	\$ 16,500.00
Storm System	1	LS	\$ 22,000.00	\$ 22,000.00
Asphalt Paving and Striping	1	LS	\$ 23,000.00	\$ 23,000.00
6" Concrete Paving	1	LS	\$ 33,100.00	\$ 33,100.00
Concrete Walks	1	LS	\$ 24,000.00	\$ 24,000.00
Patterson Walk 5' wide			\$ 14,000.00	
Interior Walks / Bench Pads			\$ 10,000.00	
Beach Expansion	1	LS	\$ 4,000.00	\$ 4,000.00
Signage and Crossing Beacons	1	LS	\$ 13,500.00	\$ 13,500.00
Site Furniture	1	LS	\$ 13,000.00	\$ 13,000.00
New Swings/Play Surfacing/Drainage System incl. Upgrade Drainage System of Existing Structure	1	LS	\$ 22,000.00	\$ 22,000.00
Electrical Security Light/Pay Station and gates/Wi-Fi/LED Upgrades/Motion Sensors	1	LS	\$ 70,000.00	\$ 70,000.00
Kayak Launch	1	LS	\$ 50,000.00	\$ 50,000.00
Landscaping and Restoration	1	LS	\$ 40,000.00	\$ 40,000.00
Subtotal				\$ 376,100.00
A&E + CA Fees				\$ 40,000.00
Project Total				\$ 416,100.00

Section A: Applicant Site and Project Information

Instructions:

- Click **Save** to save changes
- See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Michigan Natural Resources Trust Fund

2022 Grant Application

This information is requested by authority of Part 19 of Act 451 of 1994, to be considered for a recreation grant.

Is the application for site development or land acquisition?

Development
 Acquisition

*Name of Applicant (Government Unit)

Allegan County

*SIGMA Vendor Number

CV0022586

*SIGMA Address ID

Allegan County

*Name of Authorized Representative

Brandy Gildea

*Title

Parks Manager

Address

3283 122nd Avenue

City

Allegan

State

MI

*ZIP

49010

*County

Allegan County

Telephone

(269) 673-0378

*E-mail

bgildea@allegancounty.org

*State House District

District 80

*State Senate District

District 26

*U.S. Congress District

District 6

*Proposal Title (Not to exceed 60 characters)

Gun Lake Park Improvements

***Proposal Description**

Development to improve pedestrian and vehicular circulation and site amenities at Gun Lake Park. Located on Wayland Township, the 4.1-acre site is divided by Patterson Road, separating its parking lot from its lakeside amenities which include a boat launch, beach area, pavilion, and play equipment. Improved circulation will enhance pedestrian safety across Patterson and streamline access to the boat launch. Other amenities will include improved play areas, expanded beach access and an ADA kayak launch, and additional seating opportunities and Wi-Fi. New overhead and LED lighting and stormwater management will improve the safety and efficiency of the property. With a focus on passive recreation and improved access to Gun Lake, the park will provide a safer and more accessible place for the community to fish, boat, play, picnic, and gather.

*Address of Site	*City, Village or Township of Site	*Zip
2397 Patterson Road	Wayland	49348

*Park Name	*County in which Site is located
Gun Lake Park and Watercraft Launch	Allegan

***Town, Range and Section Numbers of Site Location**

*Letters must be upper-case:
(examples: T02N, R13E, 22)*

***Latitude/Longitude at park entrance**

(Town)	(Range)	(Section)	(Latitude)	(Longitude)
T03N	R11W	36	42.595474	-85.548369

Section B: Project Funding and Explanation of Match Sources

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

SOURCES OF MATCHING FUNDS

PROJECT COST AMOUNTS

*Grant amount requested (round to the nearest hundred dollars)	\$300000
Total Match (Must be at least 25% of total project cost)	\$116100
Total Project Cost (Must equal the total estimated cost on Section C: Project Details page)	\$416100
Percentage of match commitment (Must be at least 25% of total project cost)	27 %
a) General Funds or Local Restricted Funds (Applicant's own cash)	\$116100
b) Force Account Labor/Materials (Applicant's own paid labor or materials)	\$
c) Federal or State Funds	\$

*(2) Program Name		*Administering Agency
*Contact Name for Administering Agency	*Telephone	*Amount \$

*Type of Funds

Grant funds awarded	<i>Date grant funds approved</i>
Grant funds applied for, not yet approved	<i>Estimated approval date</i>
Appropriated funds	<i>Date appropriated</i>

Other, explain

*Is documentation containing the scope of work and budget for the other grant funds included with application?
Yes No

*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?
Yes No

Check to add program information for additional State or Federal funds that will be used as Match.

*(3) Program Name		*Administering Agency	
*Contact Name for Administering Agency	*Telephone	*Amount	
		\$	

***Type of Funds**

Grant funds awarded

Date grant funds approved

Grant funds applied for, not yet approved

Estimated approval date

Appropriated funds

Date appropriated

Other, explain

*Is documentation containing the scope of work and budget for the other grant funds included with application?

Yes

No

*Is documentation (such as grant approval letter) that verifies the availability of funds included in the application?

Yes

No

d) Cash Donations

\$

e) Donated Labor and/or Materials

\$

f) Donated Land Value (acquisition applications only)

\$

Section C2: Project Details

Instructions:

1. All required fields are marked with an *.
2. Use the Save button to save text and calculate data on each page.
3. Save at least every 30 minutes to avoid losing data.
4. See the 2022 Michigan Natural Resources Trust Fund Application Guidelines [here](#) for guidance.
5. You may upload a cost breakdown in the required uploads page as supporting documentation.

Development Applications ONLY

* Applicant's current control of the site:



Fee Simple

Lease

Easement

Other (describe)

*Age of Park

67
Years

* Acres

4.10

Project Cost Estimate Table

YOU MUST CHOOSE SCOPE ITEM(S) FROM THE LIST IN THE DROP DOWN BOX.

<u>SCOPE ITEM</u>	<u>DNR ONLY Accessibility Guidelines</u>	<u>QUANTITY</u>	<u>TOTAL ESTIMATED COST</u>
<i>Beach Improvement</i>		1	\$4000
<i>Play Equipment (including safety surfacing)</i>		1	\$22000
<i>Lighting</i>		1	\$70000
<i>Canoe/Kayak Launch or Ramp</i>		1	\$50000

Landscaping

1	\$40000
---	---------

Select the plus sign button to create new rows.

Other: <i>Site Preparation and Demolition</i>	1	\$45000
Other: <i>Grading and Excavation</i>	1	\$16500
Other: <i>Storm System</i>	1	\$22000
Other: <i>Signage and Crossing Beacons</i>	1	\$13500
Other: <i>6" Concrete Paving</i>	1	\$33100
Other: <i>Asphalt Paving and Striping</i>	1	\$23000
Other: <i>Site Furniture</i>	1	\$13000
Other: <i>Concrete Walks</i>	1	\$24000

Do not list the aspects of project execution, such as labor, construction equipment, contingency or raw materials.
 Select the plus sign button to create new rows.

Permit Fees	\$
MNRTF Sign	\$
Subtotal	\$376100

Engineering (These fees may not exceed 20% of subtotal) \$40000

Total Estimated Cost (Must equal Total Project Cost amount on Section B page.) **\$416100**

Section D: Justification of Need

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

***1) If you are submitting multiple acquisition or development applications, what is the priority for this application? (1 = highest)**

1

***2) What page(s) of your recreation plan is the need for the proposed project discussed?**

If proposed project is on only one page, please enter the page number in both boxes

From:

To:

75

76

***3) What was the date(s) of public meeting to discuss submission of the grant application?**

Additional dates:

***4) Did you gather public input from individuals with disabilities, their families, or advocates?**

✓

No

Yes

***5) Are you the primary provider of recreation services to any surrounding communities, as documented in your recreation plan?**

✓

No

Yes

List Communities:

***6) Explain how you plan to address safety considerations and crime prevention in the project area?**

Lights and motion sensors will be installed on both the existing restroom building and maintenance barn, and a security light will be installed near the boat launch entry gate. The park is inspected daily by rangers and a maintenance team for safety issues which are addressed promptly. Park Rangers make multiple trips throughout the park at varying times. Allegan County Sheriff's Department also makes rounds regularly. Hours are posted on the website and on signage at the park.

***7) Explain how you will make the public aware of the project, as well as the efforts you will use to publicize and promote your project. Include marketing methods that will effectively communicate with persons with disabilities.**

Several methods will be used to inform the public.

- 1. Social media pages with weekly updates with pictures and/or videos on Facebook and Instagram.*
- 2. Board updates that go to our Board of Commissioners, who then share with all their constituents.*
- 3. Website updates.*
- 4. Spring and Fall Newsletter that we create each year for Silver Creek Park.*
- 5. Staff at the parks updating users coming in.*

***8) Does the applicant have a formal recreation department or committee? Please explain below. For park committees, describe how members are appointed, their roles and responsibilities. List of members and meeting schedule.**

Reference pp. 14-15 of recreation plan for administrative structure. The Board meets bi-monthly and terms are for three years.

Current members of the Parks Advisory Board:

Pam Brown, General Public Representative

John M. Clark, General Public Representative

Mark DeYoung, County Commissioner

Jackie Metz, General Public Representative

Kevin Formsma, General Public Representative

Section E: Application History and Stewardship

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

NO **YES**

**1) Questions 1 is for acquisition applications only - for development projects, leave blank and move to question 2.*

Will the applicant have adequate funds on hand to complete the acquisition transaction without any third party assistance (i.e. loans, lines of credit, etc.) **until partial reimbursement and final audit is completed** (approximately 180 days after closing)?

If yes, please provide documentation that supports this on the Required Attachments page.

**2) Has applicant received DNR recreation grant(s) in the past?*

✓

If yes, does applicant currently have an open, active grant?

✓

**3) Has applicant closed, sold, or transferred any parkland or recreation facilities in the past 5 years?*

✓

(If yes, provide comments below.)

** 4) Does applicant have a known unresolved conversion of grant-assisted parkland?*

✓

(Note: a conversion is a change from public outdoor recreation use to some other use.)

(If yes, provide comments below.)

**5) Does applicant have a "residents only" policy for this park or other parks or recreation facilities?*

✓

(If yes, provide comments below.)

**6) Do you now or do you intend in the future to charge an entrance fee to the project site?*

✓

If yes, fee schedule and policy for reduced entrance fees for low-income users included with application? ✓

If yes, please provide documentation that supports this on the Required Attachments page.

***7) What is the applicant's current year budget for parks and recreation?**

\$452,862.00

***8) What are the estimated operation and maintenance costs associated with the project?**

\$13,433.00

Comments:

Grant History:

1991, TF91-351 Westside Park

1995, TF95-126 Little John Lake Park

2000, 26-00264 Little John Lake Park

2000, TF00-077 Dumont Lake Park & Boat Launch

2000, TF00-076 Gun Lake Park

2002, TF02-117 Bysterveld Park

2005, TF05-001 NewRichmond Park

2013, TF13-042 West Side Park

Section F: Site Conditions

Instructions:

1. Complete the following property checklist on the environmental Conditions at the project site and adjacent areas, using information from the past ten years or longer, as appropriate.
2. If you answer **YES** or **UNKNOWN** to questions 1-15, you are required to prepare an environmental report. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.
3. Click **Save** to save changes.

	<u>NO</u>	<u>YES</u>	<u>UNKNOWN</u>
*1) Does the applicant, landowner, or others have knowledge that any portion of the property is or has been used for industrial purposes, including manufacturing and/or minerals' processing or extraction (sand, gravel, oil, or gas) at this time or in the past?	✓		
*2) Does the applicant, landowner, or others have knowledge that any portion of the property is currently being used or has been used in the past for a gas station, motor vehicle service or repair facility, commercial printing facility, dry cleaners, photo developing lab, junkyard, landfill, waste treatment, storage, processing or recycling or disposal facility?	✓		
*3) Does the applicant, landowner, or others have knowledge that any of the following are or have in the past been stored, discarded, or used on the property – automotive or industrial batteries, pesticides or other chemicals used in agricultural practices, paints, industrial waste, or other chemicals in drums or other containers?	✓		
*4) Does the applicant, landowner, or others have knowledge that fill dirt or other fill material of unknown origin is on this property or has in the past been placed on the property?	✓		
*5) Does the applicant, landowner, or others have knowledge of any evidence of leaks, spills, or stains from a substance other than water at this time or in the past?	✓		
*6) Does the applicant, landowner, or others have knowledge that there are or have in the past been waste disposal pits, lagoons, or ponds on the property?	✓		
*7) Does the applicant, landowner, or others have knowledge that there are at this time or have in the past been registered or unregistered storage tanks on the property?	✓		
*8) Does the applicant, landowner, or others have knowledge that contaminated groundwater lies below the property?	✓		
*9) If there is a water well on the property, does the applicant, landowner, or others have knowledge that contaminants have been identified in the well that exceeded legal standards or has the well been identified as contaminated by a government agency?	✓		
*10) Has the landowner been notified about any current violations of environmental laws pertaining to activities on the property or does applicant, landowner, or others have knowledge about past violations?	✓		
*11) Has the landowner been notified of any environmental assessments of the property that identified a) the presence of hazardous substances, petroleum products, or contamination; or b) the need for further assessment?	✓		
*12) Does the applicant, landowner, or others have knowledge that any hazardous substances, unidentified waste materials, tires, or automotive or industrial batteries have been dumped above ground, buried, or burned on the property?	✓		
*13) Is the property listed on any federal or state list of contaminated sites, including the site of a leaking underground storage tank?	✓		

*14) Does the applicant, landowner, or others have knowledge that any of the adjoining properties are currently being used or have been used in the past for the purposes listed in the previous questions 1-13? ✓

*15) Has an environmental assessment been completed for the site? ✓

If yes, please provide documentation that supports this on the Required Attachments page.

*16) Are permits required for the development of the site? ✓

If yes, please complete the following table:

TYPE OF PERMIT	PERMITTING AGENCY	EFFORTS TAKEN TO OBTAIN PERMIT OR DETERMINING PERMIT REQUIREMENTS
SESC	Allegan County	Permit application prior to the start of construction
Site Plan Review	Allegan County	Permit application prior to the start of construction
General Permit	Allegan County Road Commission	Permit application prior to the start of construction
MDEQ JPA	State of Michigan	Permit application prior to the start of construction

If 'Yes' or 'Unknown' was selected for any of the questions on this page, please explain here:

Permits to be obtained prior to the start of construction. Correspondence has been initiated with EGLE Representatives regarding the SESC and JPA permits. Additional information on water's edge activities was provided, but the representatives are unable to provide feedback on the site design until permit applications have been submitted.

Section G: Natural Features of The Project Site

Instructions:

1. Click **Save** to save changes
2. Great Lakes connecting waters are defined in the *2022 Michigan Natural Resources Trust Fund Application Guidelines*.
3. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

To the best of your knowledge, does the project site include:

***Great Lakes shoreline or Great Lakes connecting water frontage?**

No

Yes

***Inland lake frontage?**

No

Yes

If yes, name of water body:

Gun Lake

What is the size of the total water body in acres?

2,682.00

How many linear feet of frontage are on site?

432

***River and/or tributary frontage?**

No

Yes

***Wetland acreage or frontage?**

No

Yes

***Other water acreage or frontage?**

No

Yes

***Sand dunes?**

No

Yes

***Dedicated state or federal listed wilderness or dedicated natural area or Pigeon River County State Forest land or inholding?**

No

Yes

***Rare species or any other significant feature as defined by the Michigan Natural Features Inventory?**

No

Yes

Section H: Wildlife Values of The Project Site

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Will the proposed park or park development:

- | | | |
|--|---|------------|
| * Protect wildlife habitat (for example, breeding grounds, winter deeryards, den sites)? | <input checked="" type="checkbox"/> No | Yes |
| * Act as a wildlife corridor between existing protected areas or buffer an existing protected area? | <input checked="" type="checkbox"/> No | Yes |

Section I: Natural Resource Recreation Opportunities

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Will the proposed park or park development provide new or additional:

*Water recreation opportunities? No Yes

*Motorized recreation opportunities (ORV and/or Snowmobile)? No Yes

*Hunting Opportunities? No Yes

*Fishing opportunities? No Yes

If yes, what type of fishing opportunities will be provided? (species/methods) *Northern Pike, Walleye, Largemouth and Smallmouth Bass, Bluegill, Rock Bass, YellowPerch, Muskie*

*Bird watching or other nature viewing opportunities? No Yes

If yes, what species can be viewed? *Variety of ducks, geese*

*Nature interpretation or education opportunities? No Yes

If yes, how are the interpretation or education opportunities provided? (check all that apply)

Interpretive signage Part time or volunteer naturalist

Interpretive brochures Full time naturalist

Nature center

Have you formed a partnership with another organization to provide interpretive/educational services? No Yes

If yes, name of organization: *Outdoor Discovery Center*

Provided examples of interpretive materials, descriptions of classes, and other documentation on the interpretive/educational services provided with application:

The Outdoor Discovery Center partners with Allegan County to provide educational programs such as the "Up Close and Wild" and the "Morning Bird Walk."

Section J: Public Access Opportunities

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

* Will the site be open to the general public?

No

Yes

List the hours open to the public:

	From	To	Closed
Sunday	7:00am	9:30pm	
Monday	7:00am	9:30pm	
Tuesday	7:00am	9:30pm	
Wednesday	7:00am	9:30pm	
Thursday	7:00am	9:30pm	
Friday	7:00am	9:30pm	
Saturday	7:00am	9:30pm	
Holidays	7:00am	9:30pm	
Comment:	Oct 1-Apr 30: 8:00am-8:00pm		

Section K: Trails

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

*** Is the proposed site a trail?**

No

Yes

*** Is this proposed project part of the Iron Belle Trail (Governor's Showcase Trail)? View the interactive IBT map [here](#).**

(Applicable for Development or Acquisition)

No

Yes

Application Narrative

Instructions:

1. The application narrative is an important source of information used to evaluate and score your application. It will provide Grants Management with an overall picture of your proposed project. It is strongly recommended that you review the MNRTF Application Guidelines for additional clarification of what items should be included in the application narrative.
2. Click **Save** to save changes
3. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

*I. Project Justification and Support:

Gun Lake Park, formerly "East Side Park," is a family-friendly park offering a variety of site amenities and public watercraft access to Gun Lake. The 2020-2024 Parks and Recreation Master Plan includes all proposed improvements within the action items (pp. 75-76). These areas of improvement had been identified in a 2019 master plan of the park following extensive surveys and public input. Many of the general public responses (Appendix B, Master Plan) requested upgrades and layout adjustments to the boat launch area as well as improvements to fishing opportunities and the addition of a kayak launch.

A key improvement in the project is improving barrier-free access, to increase the number of activities available to users of all abilities. This includes barrier-free parking closer to the site amenities, accessible benches and continuous pathways, and the ADA kayak launch.

Allegan County's programming partnership with the Outdoor Discovery Center can be increased through the kayak launch, providing another level of access to Gun Lake. The Outdoor Discovery Center typically holds a program each summer which has included stand-up paddle boarding, kayaking, and fishing, with recreational and educational opportunities. The kayak launch will provide easier access for users of all abilities, and the improved site layout will meet the needs of outside organizations with the drop-off area and more connectivity throughout the site.

The beacon and painted crosswalk will significantly improve the visibility, awareness, and safety of pedestrians crossing Patterson Road from the parking lot to the west, as well as visitors who walk to the park. The addition of the concrete walk along the east side of Patterson Road will improve connectivity to the surrounding areas and provide a designated space to walk along the park edge without being on the shoulder of the road.

The proposed improvements are itemized within the actions of our master plan (pp. 75-76), and address Goals 1-5 to better utilize Allegan County's land and water resources. This project aligns with the SCORP in providing a place to walk outdoors, picnic, enjoy unstructured playtime, and view wildlife.

*II. Project Description:

Gun Lake Park currently has over 450 feet of beach, a playground and swings, a basketball court, picnic tables, grills, a covered pavilion, and modern restroom facilities. The park also has a watercraft launch with an ADA accessible dock. The necessary improvements which are also denoted in the parks and recreation plan address outdated equipment and add amenities and safety features to better serve the community and its access to Gun Lake. The site is small and is primarily used for its watercraft launch in Gun Lake but has the potential to draw more visitors for its land amenities.

A renovated asphalt drive will provide a smoother circulation route and include a bypass lane and two accessible parking spaces. A concrete drive to the boat launch will replace the existing concrete, and new electric gates with vehicle detection loops and a WiFi-controlled pay station under a security light and entry gate will separate the launch space. An accessible kayak launch connected by a walkway will increase access to Gun Lake, meeting Goal 5 (p.70). The beach area is expanded to twice the existing length and widened by five feet. The addition of five benches (one barrier-free) along the existing retaining wall at the water's edge will provide a place for visitors to enjoy lake views and fishing, increasing non-watercraft-related activities and use.

The concrete walk along the east side of Patterson Road will improve connectivity within the park and provide safe access to neighboring properties. It also serves as the first piece of a future walk along the east side of Patterson Road for the entire length of the lake. A pedestrian crossing with solar-powered rapid flashing beacons on both sides of Patterson Road will provide unobstructed visibility and high awareness of pedestrians crossing to and from the existing parking lot west of Patterson. A concrete unloading space will provide easy access to the existing pavilion for the public and for partnership programs. Native plantings are used around the pedestrian crossing and bike racks to define the park entry.

The existing play structure and surrounding area, grills, pavilion, restroom building, and accessible picnic tables will remain. The swings will be replaced with the addition of playground safety surfacing and edging, meeting Goal 1, Objectives "D" and "F" of our five-year plan (p. 68).

LED lights with sensors will replace existing lights on the restroom building on the north side of the park and the maintenance building on the west side of the parking lot. These lights will reduce energy consumption and light pollution while still meeting the needs of the users, and address Goal 1, Objective E of the plan (p. 68). All landscape plants will be native to Michigan, with special consideration for species that support pollinator habitat. All new utility lines will be buried. Hours of operation are clearly posted.

***III. Natural Resource Access and Protection:**

*As described above, this project will provide improved access to the natural resources of Gun Lake through a safer watercraft launch, ADA kayak launch, and more beachfront. The site contains an open tree canopy of mature maples (*Acer spp.*) and young sycamores (*Platanus spp.*) and turf groundcover. The proposed project includes the addition of 7 deciduous trees to enhance the microclimate and increase shade. Additional native plants will assist with flooding, improving water quality and providing habitat.*

A new stormwater system throughout the park will reduce ponding and flooding, allowing existing vegetation to thrive and reducing pollutants that would otherwise enter the lake.

Because much of the park is devoted to boat launching and swimming, most of the access to natural resources is found from within Gun Lake. The new kayak launch and watercraft launch will increase opportunities to view wildlife including waterbirds and many fish species. The park will be open during the day for visitors to use the play equipment and swings, picnic and gather in the existing pavilion, enjoy the sunrise across Gun Lake, and access the water via the beach, accessible boat launch, and accessible kayak launch.

IV. Other Information:

Required Attachments for Development Projects

Instructions:

1. All required fields are marked with an *****.
2. Attachments may be in **Word, PDF, JPG, XLS** or **GIF** format.
3. Save at least every 30 minutes to avoid losing data.
4. See the 2022 Michigan Natural Resources Trust Fund Application Guidelines [here](#) for guidance.
5. You may upload a cost breakdown in the required uploads page as supporting documentation.

Upload Attachments:

- Click the **Select** button and navigate to the file in your computer or network
- Once selected, the file name will appear under the **Select** button
- Click the **+** button to add a new upload area
- Click the **-** button to remove an upload area or file
- Click the **Save** button to apply the changes
- **NOTE:** When the file is named to be uploaded, **DO NOT** leave any spaces, place a period between the words OR use any special characters, e.g. "/", in the document name. Attachments may be in **Word, PDF, JPG, XLS** or **GIF** format.

All location maps, site development plans, boundary maps, and other graphic information must be clear, legible, detailed, and appropriately labeled. Grants Management staff use these materials to help evaluate your application and to find and evaluate many of the sites. We must also photocopy many of the graphic materials in black-and-white; be sure that what you submit will photocopy legibly.

REQUIRED CONTENT FOR DEVELOPMENT APPLICATIONS

* Maintenance Plan:

GL-Assessment-Maintenance-Plan.pdf
AlleganCounty-Maintenance-Plan.pdf

* Project Location Map(s):

SiteLocation.pdf

* Site Development Plan:

GLP_SitePlan.pdf

* Boundary Map(s) delineating the legal boundaries of the park site(s) outlined in **red**; show easements in **green**:

TF00-076AlleganBoundaryMapColor.pdf

* Photographs of the site - digital images, combine into one file:

GLP_SitePhotos.pdf

* Certified Resolution: from the highest governing body:

* Advance Notice of the public meeting for public comment and to pass the resolution for the application:

* Minutes of the Public Meeting held for public comment and to pass the resolution for the application:

* Copy Site Control Form and Deed (commitment letter to transfer property, *for development projects*)

GLP_Deeds.pdf

* Notice of Intent Form and copy of letter transmitting form to regional clearinghouse to the regional clearinghouse:

GLP_NoticeofIntent.pdf

ADDITIONAL INFORMATION FOR DEVELOPMENT APPLICATIONS:

Letter(s) of support:

GLP_Disability_LetterofSupport.pdf

Documentation of match commitment(s), (if required on the Section B form):

Universal Design Documentation:

Preliminary floor plans and elevation drawings for the proposed structures, if applicable

Correspondence regarding regulatory permitting issues, if applicable:

Expert documentation, to support the project:

Environmental Report, if applicable based on Property Checklist of application form:

Additional Information

Instructions:

1. Click **Save** to save changes
2. See the 2022 Natural Resources Trust Fund Application Guidelines [here](#) for guidance.

Provide the information listed below, as applicable, and any other information you believe will give us a more complete understanding of your proposed project and assist us in evaluating your application.

- 1) Explain the circumstances under which you closed, sold, or transferred control of any parkland or recreation facilities within your park system.
- 2) List any parks within your system for which you have a "residents only" policy.
- 3) Discuss any health advisories for the water bodies accessed by your project. Describe how these advisories will affect the use of the site and your proposed facilities.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

PARKS - APPROVE GUN LAKE SITE PLAN REVISIONS

WHEREAS, on April 6, 2021, the Parks Advisory Board recommended the Board of Commissioners (Board) use Local Revenue Sharing Funds (#2470) to hire an engineering firm to update the current Gun Lake Park Master Plan and apply for a Michigan Natural Resource Trust Fund (MNRTF) Grant in 2022 to fund these desired improvements; and

WHEREAS, \$100,000 has been accumulated in the Local Revenue Sharing fund to provide the necessary local matching funds needed to secure \$300,000 in (MNRTF) Grant funds; and

WHEREAS, up to \$10,000 is needed to hire an engineer to update the Gun Lake Master Plan and prepare required (MNRTF) grant application documents; and

WHEREAS, Executive Director of Finance recommends the use of \$10,000 from the Parks Fund (#2080) fund balance to complete this action.

THEREFORE BE IT RESOLVED, the Board authorizes an application to the Michigan Natural Resource Trust Fund (MNRTF) grant due April 1, 2022 for Gun Lake improvements; and

BE IT FURTHER RESOLVED that the Board Chairperson and/or the County Administrator are authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to use \$10,000 from the Parks Fund #2080 fund balance to complete this action; and

BE IT FINALLY RESOLVED that this resolution supersedes any prior Board action.

Moved by Commissioner Dugan, seconded by Commissioner Cain to approve the resolution as presented. Motion carried by roll call vote. Yeas: Kapenga, Storey, DeYoung, Jessup, Dugan and Cain. Nays: Thiele.

ATTEST, A TRUE COPY



_____, Clerk-Register

APPROVED: May 13, 2021

cc: Admin. - Finance - Human Resources - Parks

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

COMMISSION ON AGING - APPROVE AMENDED BY-LAWS

BE IT RESOLVED, that the Allegan County Board of Commissioners hereby approves the amended COA By-laws, as attached; and

BE IT FINALLY RESOLVED, that these attached by-laws supersede any previously established action.

DRAFT



ALLEGAN COUNTY
REQUEST FOR ACTION FORM

Completed RFA form must be attached to a work order request through the Track-It System. If you have any questions regarding this process, please contact Administration @ ext. 2633.

RFA#: _____

Date: February 8, 2022

Request Type Routine Items
Department Requesting Senior Services
Submitted By Sherry Owens
Contact Information (269) 686-5144

Board Approval: Items historically done on a periodic basis or Proclamations, directly to Board for action; Political positions require Board discussion.

Description

Revise the current By-Laws. Revisions include:
-Update Article III-A and III-B to reduce the number of COA members from 11 to 9 with one (1) County Commissioner, four (4) Senior Representatives, and four (4) Members at Large

**ATTACHMENT E
REVIEW OF COA BY-LAWS
EXECUTIVE SUMMARY**

At the December meeting, we discussed the fact that with the restructuring of the Board of Commissioners (going from seven to five), the number of Commissioners appointed to the COA will be reduced to one (Commissioner Kapenga).

Commissions and committees are set up to have an odd number of members to prevent a tie when votes are necessary. The COA was designed to have eleven members comprised of:

- 2 County Commissioners
- 5 Senior Representatives (age 60 and older)
- 4 At-Large Representatives (business professionals in the community)

With the change to the Commissioner representation, that leaves us with 10 members (9 seated, and 1 vacant seat) which does not reflect the current By-Laws or accomplish the goal of a tie breaker by an odd number of members. The By-Laws will need to be revised. The following options are offered for your consideration:

- **Option 1:** The Current County Commissioner seat could be changed to create an additional Senior Representative seat (1 Commissioner, 5 Senior Representatives, 5 At-Large Representatives) and remain a total of 11 members with 2 empty seats
- **Option 2:** The Current County Commissioners seat AND the current vacant seat (At Large) could be eliminated (1 Commissioner, 4 Senior Representatives, 4 At Large Representatives) for a total of 9 members with no empty seats

Historically, it has been a struggle to keep all eleven seats filled, and the Pandemic has not improved this situation. Therefore, it is my recommendation that we change the By-Laws to reflect Option 2 to read as follows:

ARTICLE III

MEMBERS

- A. The COA shall consist of **nine (9)** voting members who shall be responsible for governing its actions and achieving its purposes subject to the authority of the Allegan County Board of Commissioners. The members of the COA shall be elected by the Allegan County Board of Commissioners.
- B. Of the **nine (9)** COA members, four (4) members shall be members at large, **four (4)** members shall be senior citizens age 60 or over, and one (**1**) member shall be **a** County Commissioner.

In an effort to keep this item moving on the path to approval, I have provided a sample motion that can be modified as needed.

Sample Motion: Recommend revision of Commission on Aging By-Laws, Article III to reduce the number of members from 11 to 9 as follows: 1 County Commissioner, 4 Senior Representative, 4 At Large Representatives) as presented.

CURRENT STATE

Article III Members

- A. The COA shall consist of **eleven (11) voting members** who shall be responsible for governing its actions and achieving its purposes subject to the authority of the Allegan County Board of Commissioners. The members of the COA shall be elected by the Allegan County Board of Commissioners.
- B. Of the **eleven (11) COA members, four (4) members shall be members at large, five (5) members shall be senior citizens age 60 or over, and two (2) members shall be County Commissioners.**

RECOMMENDED FUTURE STATE

- A. The COA shall consist of **nine (9) voting members** who shall be responsible for governing its actions and achieving its purposes subject to the authority of the Allegan County Board of Commissioners. The members of the COA shall be elected by the Allegan County Board of Commissioners.
- B. Of the **nine (9) COA members, four (4) members shall be members at large, four (4) members shall be senior citizens age 60 or over, and one (1) member shall be a County Commissioner.**

Allegan County Commission on Aging



3255 122nd Avenue, Suite 200
Allegan, MI 49010
269.673.3333 - Office
877.673.5333 – Toll Free
269.673.0569 - Fax
<http://www.allegancounty.org>

Chairperson: Larry Ladenburger
Vice Chairperson: Alice Kelsey

Commissioner
Dean Kapenga
616-218-2599
Hamilton

COMMISSION ON AGING - MINUTES Wednesday, January 19, 2022 9 – 11 am

Zimmerman Room, Human Services Building
3255 122nd Avenue, Suite 200 – Allegan, MI

Chairperson
Larry Ladenburger
(Senior Representative)
269-673-6200
Allegan

Public Zoom Link:

<https://us02web.zoom.us/j/82375478232?pwd=NnNsUEhwZnhWVlFpNjAvNkRZNjkzZz09>

Vice Chairperson
Alice Kelsey
(At-Large Representative)
269-366-0431
Martin

CALL TO ORDER: By Chairperson Larry Ladenburger at 9:04am

CONFIRMATION OF QUORUM ROLL CALL:

Present: Dean Kapenga, Larry Ladenburger, Alice Kelsey, Stuart Peet, Lou Phelps, Natalie Van Houten, Sally Heavener, Patricia Petersen
Absent: Richard Butler
Others Present: Sherry Owens, Havilah MacInnes, Katie Cole

SENIOR

MEMBERS
Stuart Peet
269-672-9520
Shelbyville

Lou Phelps
269-870-3710
Plainwell

Natalie Van Houten
269-672-9359
Shelbyville

COMMUNICATIONS:

APPROVAL OF MINUTES: (Attachment A – October and December)

Moved by Dean Kapenga, supported by Stuart Peet Yays: 8, Nays: 0 Motion Carried

MEMBERS AT LARGE

Richard Butler
616 902-0046
Plainwell

Patricia Petersen
616-644-8059
Allegan

Sally Heavener
616-355-3494
Holland

PUBLIC PARTICIPATION:

APPROVAL OF AGENDA: Moved by Pat Petersen, Supported by Natalie Van Houten.
All in favor. Motion carried.

PRESENTATIONS: Laura Hosler – Greenstreet Marketing (Attachment H)

Sherii Sherban – Miles for Memories

Sherii Sherban from Miles for Memories presented on a new program via Zoom.

- Different safety bracelets for those battling dementia while living independently at home.
- Programs cover all ages and are developed by people from every part of the dementia care team, including family, medical staff, law enforcement, etc. Primary concern is elopement.
- Outcomes include increased safety, safe return program and peace of mind for families.
- Updates are made every year and a half to the data base to keep information current.

Havilah MacInnes
269-673-3333 x 2495
Senior Services
Counselor

Katie Cole
269-673-3333 x 2497
Administrative
Assistant

Mission Statement

“Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life”

- Each bracelet specifically has their own identifiers that includes point of contact information, and a QR code to obtain client information.
- Options for this service include GPS tracking, and alerts if submerged in water lasting longer than 2 minutes.
- Pricing is based on which product you select.
- Dean asked how this would affect Allegan County 911 dispatchers. This is something that would need to be looked at for Allegan County.
- Respite program are also available.
- This program currently supports the following counties; Calhoun, Barry, Branch, Jackson, Kent and Kalamazoo.

Sherry explains this will be revisited after discussion with our current PERS provider before moving forward as Connect America offers very similar services. Havilah will set up a meeting to see what options are available with Connect America.

Laura Hosier from Greenstreet Marketing on where are currently with our marketing plan.

- Laura will continue reporting monthly on the financials to ensure the COA board is pleased with progress and discuss any changes they may like to make.
- Direct mailers are down from 30,000 to 15,000 addresses, this is due to only sending one mailer per household that has a resident 60 years and older. This is an estimated \$3,000 in postage savings.
- Direct mailers will be broken into groups to help with the volume with incoming calls to the office.
- As of today final budget is estimated at 93,000 giving us some wiggle room for adjustments.
- Pat Petersen asked how our office will be recording incoming calls and referral requests. Sherry explains we will continue recording our metrics.
- Dean suggests adding a question to current referral form of “where did you hear about our services”. Sherry states this question will be added to the referral forms.
- Marketing media and direct mailers will begin soon.

ADMINISTRATIVE REPORTS:

-Director’s Report (Attachment B)

Sherry discussed priority goals for 2022:

- Continue 2021 goal for contingency plans (ADC, PERS, Transportation and revisit In-Home Supports)
- Continue 2021 goal with Marketing Plan
- Stabilize In-Home Supports
- Earmark available Fund Balance to offset costs of planned increase in services due to marketing campaign
- Friendly Visitor Program

- Miles for Memories* Need to look into Connect America to see what they have available.

The board discusses the current wait list for in home supports, and what services are currently being offered. With this increase to the unit rate they are hoping that our current wait list will see a decrease in February.

Pat expressed her experience with our home delivered meal service, she asked if we pay by the meal or mile? Our current contract states that we pay per unit (meal) delivered. Pat would like to discuss this is the next RFP at the end of 2022.

-Financial Reports (Attachment C)

Sherry discussed the current financial reports showing projected budget and the actual revenue and expenditure funds.

-Outreach Report (Attachment D)

Havilah discusses Medicare and Medicaid assistance. She also explained how she helps seniors apply for Extra Help when they do not qualify for Medicaid. Havilah also explains Part B Medicare as well as different pharmaceutical costs.

ACTION ITEMS:

1. Review and finalize the 2022 Strategic Plan (**Attachment E**)
Move to except the 6 points of the Strategic Plans for 2022 as presented.
Moved by Alice Kelsey, supported by Stuart Peet. All in favor. Motion carried.
2. Review/revision of by-laws (**Attachment F**)
Recommend revision of Commission on Aging By-Laws, article III to reduce the number of members from 11 to 9 as follows; 1 County Commissioner, 4 Senior Representatives, 4 At Large Representatives. Moved by Dean Kapenga,
Supported by Pat Petersen. Yeas: 8. Nays: 0

DISCUSSION ITEMS:

In-Home Supports Update (Attachment G)

Rob Sarro gave reporting update on changes to the current in-home support contract. When presented to the BOC there were no questions or concerns. Administration has allowed for these price adjustments. The new current rate is \$35.00 with an effective date of January 1, 2022. Alliance signed a one year contract at this rate. Atrio also signed a two year contract at this rate. This will give us the opportunity to stabilize our current in home support service.

NOTICE OF APPOINTMENTS:

FUTURE AGENDA ITEMS:

Dean asked if we are properly marketing ourselves in house and asked how this could be improved. Sherry states that she gives monthly updates on Rob's administrators report and can supply this information to this board as well.

SUBCOMMITTEE REPORTS:

AAAWM Board of Directors

AAAWM Advisory Council

ROUND TABLE (COA MEMBER TIME):

ADJOURNMENT: Meeting adjourned at 11:17am. Moved by Dean Kapenga, supported by Stuart Peet. All in favor. Motion carried.

Next Meeting –Wednesday, February 16, 2022 - Zimmerman Room